



CITY OF FLORISSANT

RESIDENTIAL TREE SERVICE PROGRAM OVERVIEW



Program Introduction

The Florissant Residential Tree Service Program aids Florissant residents facing severe hazards related to trees that are aging, dead or diseased, and overgrown in dangerous ways. Tree hazards can lead to costly consequences; therefore, preventing severe damages through proactive measures is important.

The goal of this program is to provide up to \$3,000 of residential tree service assistance to low to moderate income residents facing safety concerns, and potential home damage. By addressing this need, the Community Development Department hopes to:

- ❑ Provide prompt assistance in time sensitive and dangerous situations.
- ❑ Prevent expensive damage and repairs to Florissant homes and infrastructure.

Eligibility

In order to be considered for the Florissant Tree Service Program, the following criteria must be met:

The applicant must:

- Be the fee simple owner and occupant of the single family residence
- Have no pending bankruptcies
- Have resided in the dwelling for at least two years prior to application
- Be a first-time participant in the program
- Be current on mortgage payments and real estate taxes

The address must:

- Be located within the City of Florissant and not in a floodplain
- Have no outstanding federal, state or city tax liens



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Household income:

To qualify for the Residential Tree Service Program, the total gross income of all members of the household age 18 or over must not exceed these limits, which are established by HUD:

<u>Household Size</u>	<u>Income</u>
One-Person	\$46,450
Two persons	\$53,050
Three persons	\$59,700
Four persons	\$66,300
Five persons	\$71,650
Six persons	\$76,950
Seven persons	\$82,250
Eight persons	\$87,550

Program Procedure

Application Process

Applications are available year-round. To start, be sure to read the program overview and application thoroughly. If you have questions about the documents required for the application call the Community Development Department at 314-839-7680 to either discuss your questions or set up a meeting to review your application more in depth. Once you have a complete application, submit it to the Community Development Office located at 1055 Rue St. Francois Florissant, MO 63031.

Once submitted, the application and all included documents will not be returned to you. For this reason, submit only copies of documents, and retain the originals for your records.

Preliminary Acceptance & Site Assessment

If your application is complete and you are eligible for the program, you will receive notification of preliminary acceptance into the Residential Tree Service Program. At this time the Community Development Department will contact the residential tree service provider and ask them to provide an assessment of the tree hazard, recommendation for abatement of the risk, and site-specific price quote.



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The assessment will be reviewed by the Community Development Director for severity of risk and funding availability. The maximum amount of funding a homeowner may receive is \$3,000. However, if the quoted price exceeds that amount, the homeowner will be responsible for that portion and payment will be due upon receipt of invoice.

Once the work is agreed upon by the homeowner, Community Development Office, and tree service provider, a date within two weeks of approval will be set (barring holidays and extreme weather delays, etc).

Work Completion

Once a work date is set, the yard will need to be prepared by the homeowner and the work area cleared for the workers to safely complete the job. The homeowner is welcome to be present on the day the work is completed, but it is not required.

Tree service workers will do everything in their power to leave the yard and surrounding landscape in good condition. However, unique situations such as the required use of special equipment, may leave tracks or damage to grass or surrounding landscaping. This is unavoidable and is the responsibility of the homeowner to remedy. If this is a concern, please contact the Community Development Office for a more in-depth conversation about the specific aspects of the property and work being completed.

Inspection of Work

The Community Development Department will schedule an inspection of the work following completion to ensure all hazards were fully abated. Attendance by the homeowner at this inspection is mandatory.

Payment

Once the work has passed inspection by a City of Florissant inspector, an invoice should be sent to the Community Development Office for direct payment to the contractor.

If the homeowner agreed to any portion of the costs, confirmation of the payment of that portion is required prior to final payment by Florissant.



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The undersigned applicant hereby represents that they have read and understands the program guidelines.

Applicant's Signature

Address Date

Co-Applicant's Signature

Address Date

Community Development Director

Date

The City of Florissant shall ensure that decisions affecting applicants to the Residential Tree Service Program are made without regard to their race, color, religion, sex, national origin, age, disability, or any other protected status.