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**NEWSLETTER / NEWS RELEASE
From the Office of the Mayor**

FOR IMMEDIATE RELEASE

MARCH 11, 2021

**CITY OF FLORISSANT TO HOST 10th ANNUAL
“FREE DOCUMENT SHREDDING DAY”**

The 10th Annual “Free Document Shredding Day” will be held on Saturday, April 10th at St. Ferdinand Park and traffic will be directed accordingly. The event is from 9:30 a.m. to 12:00 noon (or until trucks reach their capacity). Bring your sensitive tax, bank or financial records from home to be shredded right in front of you. Shred-It will professionally shred your information. All information will be destroyed in a manner to which it cannot be recognized or recreated. All paper will then be recycled. Social distancing guidelines will be in effect and the wearing of masks will be required.

What to bring to be shredded, bank statements, tax records, credit card statements, invoices, anything with your name & address on it and no need to remove paper clips, binder clips or staples.

You may bring up to 5 bags or boxes. Types of boxes include copy paper boxes, banker boxes & shoe boxes. Types of bags include shopping bags, grocery bags and trash bags. **No three ring binders, hanging file folders, CD’s, DVD’s or hard bound books.**

The event is also open to the public. A special thanks to **Gateway Disposal STL** for donating the cardboard recycle dumpsters for this event.