

# UPDATE SEPTEMBER 11, 2020

City Hall & the Government Admin Building will be re-opening to the public on Monday, September 14, 2020 with regular hours Monday – Friday from 8:00 a.m. to 5:00 p.m. The City of Florissant continues to closely monitor the CDC and St. Louis County Health Department guidelines and continues to work through the pandemic. We will continue to provide the best services to our residents in a safe and efficient manner. Thank you again for all of your cooperation and patience. The City of Florissant is here to support you throughout these difficult times and will be doing everything possible to ensure the health and safety of our community. Information remains fluid and does change daily so please stay updated by visiting our website and all our social media outlets that are mentioned in the media section of this message. Below is a timeline of COVID-19 as it relates to St. Louis County and Florissant area. We will be updating this page as more information becomes available.

## HOW TO CONTACT THE CITY

If you would like to continue to conduct city business remotely that option is still available to you. Please contact the City by phone (314) 921-5700 or online through the “Action Center” button on the home page of the City’s website at [www.florissantmo.com](http://www.florissantmo.com). Staff members will respond to phone messages and online requests as quickly as possible. If you need to come to City Hall, you will have to check in with the Park Ranger at the rear entrance. Masks will be required and temperatures will be taken. Social distancing guidelines will be in effect.

## RESTRICTIONS TO VISITING CITY FACILITIES

The Senior Office will remain closed to the public at this time.

Permits, plans and related application forms for the Departments of Community Development, Public Works and City Clerk’s Office can still be dropped off in a drop box that will be inside the rear entrance at City Hall. For more information, call (314) 921-5700. If you prefer to make a payment by mail, please mail your check to: Florissant City Hall, 955 rue St. Francois Street, Florissant MO 63031 and make it attention to the appropriate department to be processed properly.

## HOW TO OBTAIN ON-LINE FORMS FOR THE FOLLOWING DEPARTMENTS:

### Public Works Department:

Visit the website [www.florissantmo.com](http://www.florissantmo.com). Please follow the link on the main web page “Public Works Permit Applications”. It is on the right-hand side of the page under Happening Now. Please read the document [“What you need to know about submitting Public Works permit applications”](#). Any questions can be directed to the Public Works Department at 314-839-7648.

### Community Development & Housing:

- Please contact the Office of Housing and Community Development for information on what resources and programs are currently available. Current residents or newcomers are also welcome to reach out with any questions or concerns related to home maintenance and stability.
- Located next door to city hall at 1055 Rue St. Francois, Community Development has reopened the building to the public. A new intercom system has been installed. When at the front door please press the intercom button to your left for assistance.
- For direct phone assistance or any information regarding programs & services you can reach us at 314-839-7680 or by email: McKenzie [mholloway@florissantmo.com](mailto:mholloway@florissantmo.com) or Carol at [comara@florissantmo.com](mailto:comara@florissantmo.com)
- Online applications and information: <https://www.florissantmo.com/department/index.php?structureid=14>
- Home Improvement Mechanical applications are available online or can be picked up at the rear lobby of City Hall 955 Rue St. Francois, Florissant, MO 63031

### City Clerk’s Department:

City Council meetings are posted on the website, Facebook and in the lobby at City Hall. If meetings are held virtually, the meeting invitation will be posted the day of the meeting. For any questions concerning Council meetings or agenda items, please contact the City Clerk at [kgoodwin@florissantmo.com](mailto:kgoodwin@florissantmo.com) or 314-839-7630.

- Liquor license applications can be obtained by emailing a request to the City Clerk's office at [kgoodwin@florissantmo.com](mailto:kgoodwin@florissantmo.com) or [amoore@florissantmo.com](mailto:amoore@florissantmo.com).
- Garage sales are being allowed at this time and the permit is free. For the application please visit the website for the fillable form or email [kskrivan@florissantmo.com](mailto:kskrivan@florissantmo.com).
- Special Use Permit Transfer applications are available by emailing [kgoodwin@florissantmo.com](mailto:kgoodwin@florissantmo.com) or [Amoore@florissantmo.com](mailto:Amoore@florissantmo.com) or 314-839-7630.

## Public Works Department:

- City Hall will reopen on September 14, 2020 and there will be guidelines in place in public works.
- Check in with the Park Ranger. Temperatures will be taken upon entry and masks are required along with social distancing rules. Admittance will be limited to the public works department. The Park Ranger will contact you for admittance as space allows.
- Applications may be dropped off as above, in person, or submitted via email at [publicworks@florissantmo.com](mailto:publicworks@florissantmo.com). We now have the ability to accept credit/ debit cards over the phone. Public Works Department at 314-839-7648.
- Here is what is required to register a dog or cat in Florissant
  1. Proof of CURRENT rabies shot (MUST provide paperwork, not a picture of the tag)
  2. Breed of dog/cat and notated if animal is spayed or neutered
  3. Color of said animal
  4. If animal is a Pit Bull current rabies and proof of spay/neuter is mandatory
  5. Owners name, current address and current phone number
- Residents can fax, mail or email said documents to Karen [kschmidt@florissantmo.com](mailto:kschmidt@florissantmo.com) or Kelly [kfoskett@florissantmo.com](mailto:kfoskett@florissantmo.com). Fax number 314-839-7656.

## Parks Department:

- The James J Eagan and JFK Centers are currently open and are allowing only 25% capacity in any space. These numbers will be increased as St. Louis County allows increases.
- Temperature will be taken upon arrival and masks are required along with social distancing rules. Guests are asked to bring their own filled water bottles as water fountains will remain closed until further notice.
- All building rentals are limited to the 25% of the room capacity.
- Park pavilion rentals are on-going but also limited to 25% capacity for each pavilion.
- Ball field permits are available.
- All park users are encouraged to continue with social distancing practices.

## Senior Office:

- The Senior Office is closed to the public but will continue to operate. If you have questions or if you need assistance during this time, please call the Senior Office at 314-839-7604
- Our Senior Citizen Bus Transportation will continue to run allowing seniors to go to the grocery store, doctor appointments and dialysis appointments.
- The Friday Lunch Program will resume starting in October. It will be held every Friday at the Eagan Center A/B Room, allowing for better social distancing. For the weekly menu, check our Florissant Website at [www.florissantmo.com](http://www.florissantmo.com) or call the Senior Office at 314-839-7605. To make reservations call 314-839-7603.
- All Senior Citizen gatherings, except the Lunch Program, have been cancelled for 2020, including the Senior Citizen Clubs, the Halloween Party, the Fall Dance, the smaller events in the Senior Center and the 2020 Senior Citizen Trips.
- The 2021 Calendar of Senior Events will be available in November.

## Florissant Golf Club:

The Florissant Golf Club remains open. In addition to the previously mentioned restrictions and sanitization procedures, we will be implementing the following to comply with social distancing requirements in the St. Louis County executive order:

- All golfers must maintain a distance of 6ft between themselves and others at all times.
- All golfers must either ride one/two people per cart or choose to walk the course. All golfers will be asked to sanitize their carts before and after use.
- The clubhouse is open and limited to 25% capacity. Golfers are encouraged to continue to sign up for tee times on line at [www.florissantgolfclub.com](http://www.florissantgolfclub.com)
- Everyone must wear a mask.

- Snack bar is open to limited seating or take-out.

We encourage everyone to take advantage of the over the phone check-in (314-741-7444) when paying with credit card or to bring exact change when paying with cash. We also encourage all golfers to have a tee time set in advance. We will continue to send out any updates to the situation as we are made aware of them.

## **Finance Department:**

- Business Licenses: Email [businesslicense@florissantmo.com](mailto:businesslicense@florissantmo.com) or call 314-839-7613
- Maintenance Bill Inquiries: Call 314-839-7613
- Bid/Purchasing Information: Email [purchasing@florissantmo.com](mailto:purchasing@florissantmo.com) or call 314-839-7621
- Special Requests: [Specials@Florissantmo.com](mailto:Specials@Florissantmo.com) DO NOT FAX INFORMATION!!

Solicitors License: Suspended at this time

Returned checks: [CKeisker@Florissantmo.com](mailto:CKeisker@Florissantmo.com) or 314-839-7613.

## **Economic Development:**

If your business has been affected by COVID-19, please review the available resources on our Florissant Economic Development Webpage.

Here is the link: <https://www.florissantmo.com/growinfo>

## **Human Resources:**

Interested applicants may view and apply for our current job opportunities on our website:

<https://recruiting.paylocity.com/Recruiting/Jobs/All/aafd5494-f4e8-43d1-b75b-be2c0f938bcd/City-of-Florissant>

## **Municipal Court**

Can be reached at 314-921-3322

- [View Court page](#)
- The Court Lobby is open the public
- All court dockets except for trials are being held via WebEx. Contact the court for further information.

[www.ipaycourt.net](http://www.ipaycourt.net) for violations filed with the court PRIOR to 11-1-19

[www.courts.mo.gov/casenet](http://www.courts.mo.gov/casenet) for all other violations

## **Theatre:**

Theater ticket refund information can be found at [www.florissantmo.com/theater](http://www.florissantmo.com/theater) or by calling 314-921-5678

## **Media Department:**

There are many ways the City of Florissant's Media department communicates with the citizens:

Facebook Pages:

City of Florissant Main Page: <https://www.facebook.com/Florissant.mo.us> @Florissant.mo.us

Police : <https://www.facebook.com/florissantpd/> @florissantpd

Parks & Recreation: <https://www.facebook.com/Florissantparkrec/> @Florissantparkrec

Theatre: <https://www.facebook.com/FCCTheatre/> @FCCTheatre

Senior Citizens: <https://www.facebook.com/Florissant-Senior-Citizen-Page-1613213385491275/> @florissantseniors

Police Explorers: <https://www.facebook.com/FPDexplorers/> @FPDexplorers

Instagram:

<https://www.instagram.com/florissantmedia/>

TV: Charter/Spectrum Channel 992 & ATT U-verse: Channel 99

Watch our TV Station Online:

<http://tv.florissantmo.com/Cablecast/Public/main.aspx?ChannelID=1>

Watch current or past council meetings online:

<https://www.florissantmo.com/egov/apps/document/center.egov?view=item;id=4011>