

CERTIFICATE OF HOME OCCUPATION POLICY SHEET

I, _____, do hereby agree to the following conditions and terms the City of Florissant
Printed Name

has set forth for this Home Occupation at _____, Florissant, MO.
Printed Address

1. A Certificate of Home Occupation Permit will be applied for and issued to operate this business. Fee is to be posted at the Public Works office, 955 Rue St. Francois Florissant, MO 63031
2. The Home Occupation is to be conducted by no more than two (2) members of the immediate family residing in the residence and no others may be employed
3. A Home Occupation is strictly for Office Use only.
4. There shall be no storage of equipment, vehicles or supplies outside of the residence or accessory structure(s) on the premises, with the exception of a home operated lawn care business. Home operated lawn care businesses are approved to store one (1) properly licensed trailer on the property. This trailer shall be kept clean and all equipment pertaining to the lawn care business must be stored in the trailer that shall not be larger than six (6) feet by sixteen (16) feet and the equipment stored on the trailer shall not exceed six (6) feet in height and the trailer shall be parked in an enclosed area or shall be covered and parked behind the front of the property line on an improved surface.
5. No Business use vehicles will be parked on the street at the Residence address while the vehicle is in use for said business. This includes but is not limited to business materials in the vehicle for future or past jobs, accessory equipment attached to the Business vehicle for utilization at a job site and any signage on the Business vehicle for identification or endorsement purposes. If signage is desired for the Business vehicle, a magnetic decal that can be removed when said vehicle is not in Business use is suggested.
6. Absolutely no trucks filled with trash are allowed in residential areas to be parked overnight.
7. No Certificate of Home Occupation Permit will be issued to anyone who has paid employees residing at another residence.
8. No signs in area to advertise Business.
9. The Home Office shall not exceed 20% of the total square footage of the gross floor, exclusive of the basement. Submit drawing of Office area.
10. The Building Commissioner will approve the type of Business for the zoning of the property. This office will advise if a Use Variance will be required.
11. Office area shall not be used as a bedroom at any time.
12. If the Business address is a rental unit (house, apartment, etc.), the applicant will provide with the Application and this Policy Sheet a letter on letterhead from the Property Owner agreeing to the use of the property with said Business.
13. I understand all outstanding fees for this Property must be paid in full. If an outstanding fee exists, the Application will be denied until the account has been made current.

I am aware that this Business must also be acknowledged by the City of Florissant. Please contact 314-839-7648 ext. 7204 for full regulations and requirements.

Signed _____

Dated _____

City Staff Member _____