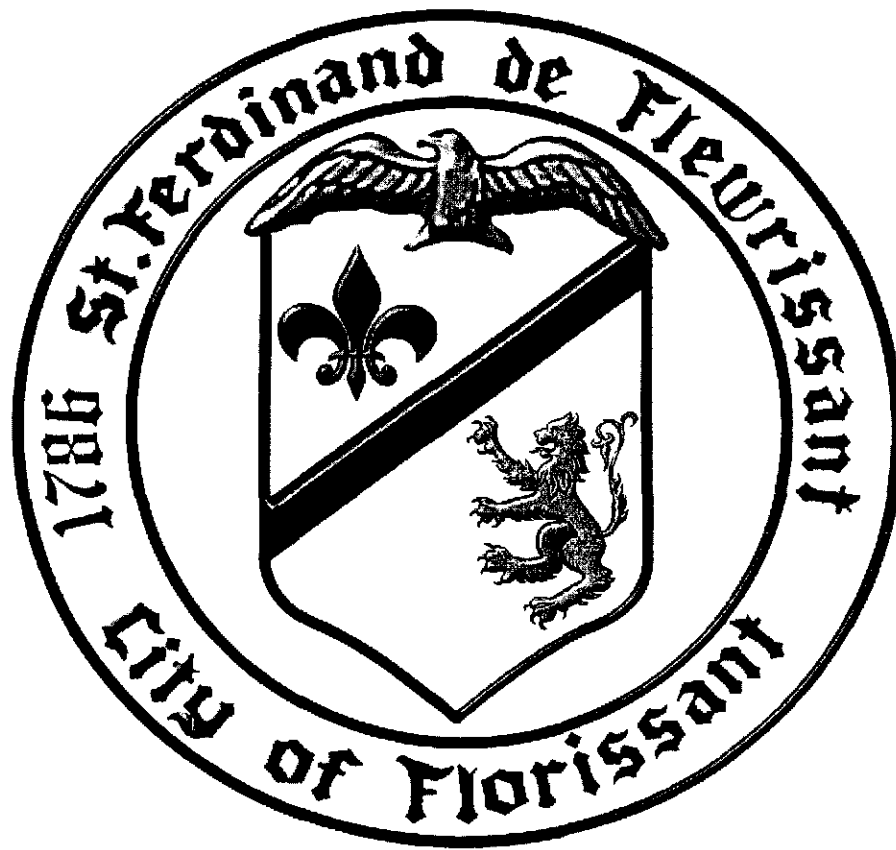


City of Florissant, Missouri

Adopted Budget

2014



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Florissant, Missouri 63031
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City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

FUND SUMMARIES

	<u>Page</u>	<u>Actual 2012</u>	<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Adopted 2014</u>
General Fund - 01					
Revenues	2	23,925,551	22,931,031	22,905,000	22,905,000
Expenditures					
Information Technology	4	159,802	194,088	205,511	205,511
Housing Resource Center	6	60,480	61,793	59,054	59,054
Legislative	8	145,670	160,760	160,760	160,760
Senior Services	10	141,751	201,652	200,469	200,469
Administrative	13	2,436,182	2,693,883	2,832,841	2,835,341
Municipal Court	17	1,004,699	1,039,495	974,485	974,485
Health	19	671,512	739,071	760,308	760,308
Recreation-Theater	23	316,093	328,893	325,776	330,526
Recreation-Centers	26	1,721,061	1,991,831	1,922,323	1,922,323
Recreation-Playground	29	115,825	134,423	134,423	134,423
Recreation-Bangert	29	138,904	183,768	174,589	174,589
Recreation-Koch Aquatic	29	255,723	316,915	313,179	313,179
Recreation-Parks	33	1,388,479	1,403,836	579,622	579,622
Recreation-Golf Course	35	0	0	931,449	931,759
Public Works	39	3,762,035	4,217,109	4,280,487	4,299,005
Police	44	10,443,756	10,505,824	10,510,602	10,520,602
Media	60	<u>156,598</u>	<u>182,047</u>	<u>187,964</u>	<u>193,629</u>
Total General Fund Expenditures		22,918,570	24,355,388	24,553,842	24,595,585
Capital Improvement Fund - 03	62	2,873,585	3,601,475	4,050,575	3,692,075
Park Improvement Fund - 09	69	3,600,015	3,089,213	3,530,364	3,510,364
Sewer Lateral Fund - 04	81	694,532	572,726	724,479	650,479
Home Equity Fund - 08	84	43,935	0	0	0
Total - All Funds		30,130,637	31,618,802	32,859,260	32,448,503
Expenditure Forecast	85	Estimate of future expenditures and personnel needs			

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

GENERAL FUND - REVENUES

	Actual <u>2012</u>	Budget <u>2013</u>	Proposed <u>2014</u>	Adopted <u>2014</u>
<u>TAXES</u>				
Cigarette	149,620	145,000	135,000	135,000
Gasoline	1,562,130	1,550,000	1,525,000	1,525,000
Road & Bridge Taxes	579,749	575,000	575,000	575,000
Sales Tax	7,031,418	7,000,000	7,100,000	7,100,000
Utility Tax	<u>6,291,224</u>	<u>6,100,000</u>	<u>6,200,000</u>	<u>6,200,000</u>
Total Taxes	15,614,141	15,370,000	15,535,000	15,535,000

<u>LICENSES</u>				
Business	697,489	700,000	700,000	700,000
Liquor & Other Licenses	<u>55,462</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
Total Licenses	752,951	750,000	750,000	750,000

<u>PERMITS</u>				
Building	300,171	250,000	275,000	275,000
Minimum Housing	222,183	200,000	200,000	200,000
Signs & Other Permits	<u>42,017</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
Total Permits	564,371	490,000	515,000	515,000

<u>RECREATION</u>				
Green Fees	263,328	299,151	260,000	260,000
Cart Fees	243,735	230,051	250,000	250,000
Pro Shop Sales	32,446	21,013	35,000	35,000
Concession Sales and Fees	118,394	137,922	130,000	130,000
Other Miscellaneous	<u>4,337</u>	<u>18,120</u>	<u>25,000</u>	<u>25,000</u>
Total Golf	662,240	706,257	700,000	700,000

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

GENERAL FUND - REVENUES

	Actual <u>2012</u>	Budget <u>2013</u>	Proposed <u>2014</u>	Adopted <u>2014</u>
<u>RECREATION (CONTINUED)</u>				
Nature Lodge	5,500	5,000	5,000	5,000
Classes	91,884	80,000	85,000	85,000
Gym Rental	12,850	15,000	15,000	15,000
Rink	59,106	50,000	60,000	60,000
Swimming Pool-J.J.E.	113,414	100,000	100,000	100,000
Swimming Pool-Bangert	67,091	60,000	60,000	60,000
Swimming Pool-Koch	130,190	130,000	130,000	130,000
Miscellaneous J.J.E.	301,884	290,000	280,000	280,000
Playground Program	51,517	50,000	50,000	50,000
Theater	115,926	130,000	100,000	100,000
Concession Sales	<u>90,343</u>	<u>100,000</u>	<u>90,000</u>	<u>90,000</u>
Total Recreation	<u>1,039,705</u>	<u>1,010,000</u>	<u>975,000</u>	<u>975,000</u>
Total Golf & Recreation	1,701,945	1,716,257	1,675,000	1,675,000

MISCELLANEOUS

Interest Income	12,422	20,000	10,000	10,000
Municipal Court	3,086,843	3,000,000	2,800,000	2,800,000
Other Miscellaneous	1,357,096	754,774	700,000	700,000
Cable TV	594,786	550,000	640,000	640,000
Senior Citizen Luncheon	33,466	30,000	30,000	30,000
Grants & Reimbursement	<u>207,530</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>
Total Miscellaneous	5,292,143	4,604,774	4,430,000	4,430,000
 Total Budgeted Revenue	 23,925,551	 22,931,031	 22,905,000	 22,905,000
Less Total Budgeted Expenditure			<u>(24,553,842)</u>	<u>(24,595,585)</u>
Equal Revenue Over/(Under) Expenditure			(1,648,842)	(1,690,585)
Plus Estimated Beginning Fund Balance			<u>9,345,597</u>	<u>9,345,597</u>
Equal Estimated Ending Fund Balance			7,696,755	7,655,012

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

INFORMATION TECHNOLOGY DEPARTMENT

<u>Account</u>	Actual <u>2012</u>	Budget <u>2013</u>	Proposed <u>2014</u>	Adopted <u>2014</u>
3610-Salaries	78,754	78,812	86,737	86,737
3613-Employees' Benefits	35,811	38,526	41,124	41,124
3632-Office Supplies & Maint.	9,743	12,650	10,900	10,900
3633-Materials & Supplies	5,184	7,000	8,150	8,150
3642-Dues, Travel, Training	1,092	4,200	4,200	4,200
3650-Professional Services	9,366	52,900	54,400	54,400
3661-Capital Additions	<u>19,852</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	159,802	194,088	205,511	205,511

INFORMATION TECHNOLOGY EMPLOYEES' SALARIES

Information Technology Mgr.	1.0	41,850	49,650	49,650
Information Technology Asst.	1.0	<u>36,962</u>	<u>37,087</u>	<u>37,087</u>
Full-time Total	2.0	78,812	86,737	86,737
 Overtime		 <u>0</u>	 <u>0</u>	 <u>0</u>
Total		78,812	86,737	86,737

Information Technology Department Budget: 2014

		<u>2013</u>	<u>2014</u>
Account 3632 - Office Supplies	Total	12,650	10,900
Miscellaneous Office Supplies and Software		2,500	2,500
Upgrade Adobe Website Software		950	0
Software Renewal:			
Freefind search function for website		300	0
AVG Virus Protection (purchased 2 year license in 2013)		5,000	0
Jatheon Email Mail Archiving		1,500	1,700
Baracuda Web Filter		1,100	1,200
Baracuda Spam Filter		1,100	1,200
Constant Contact/ Email list management		200	0
E-Gov Website/CRM Support			4,000
Upgrade license for Windows 7			300

Account 3633 - Materials & Supplies	Total	7,000	8,150
Equipment Repair		7,000	7,000
Repair Panic Button in Court office		0	1,150

Account 3642 - Dues, Travel & Training	Total	4,200	4,200
Mileage		600	600
Training		1,500	1,500
Conference - GMIS International conference in Georgia. GMIS International was formerly known as the Government Management Information Sciences Users' Group.		2,000	2,000
Dues		100	100

Account 3650 - Professional Services	Total	52,900	54,400
Website Hosting		700	0
Internet Access		3,200	3,200
Local Area Network- Charter Communications fiber optic connectivity at \$4,100 per month (slightly higher cost to increase speed at JFK)		47,000	49,200
Outside Consultant		2,000	2,000

Account 0361 - Capital Additions	Total	45,500	38,300
Replace laptops and monitors in various departments. Approx 22 computers on 4 year replacement cycle @ 550.00 each plus monitors as needed		0	15,000
Complete Microsoft Office Upgrade (44 users @ 250.00)		0	11,000
VM Ware licensing to complete move to virtualized environment		0	10,000
Network switch at JFK			2,300
Prior year capital additions		45,500	0

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

HOUSING RESOURCE CENTER DEPARTMENT

<u>Account</u>	Actual <u>2012</u>	Budget <u>2013</u>	Proposed <u>2014</u>	Adopted <u>2014</u>
3710-Salaries	40,165	39,568	36,733	36,733
3713-Employees' Benefits	18,315	20,225	19,871	19,871
3721-Uniforms	0	0	450	450
3732-Office Supplies & Maint.	1,000	1,000	1,000	1,000
3742-Dues, Travel, Training	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total	60,480	61,793	59,054	59,054

HOUSING CENTER EMPLOYEES' SALARIES

Administrative Assistant (50%)	0.5	19,927	19,781	19,781
Administrative Assistant (50%)	0.5	<u>19,641</u>	<u>16,952</u>	<u>16,952</u>
Full-time Total	1.0	39,568	36,733	36,733
 Overtime		 <u>0</u>	 <u>0</u>	 <u>0</u>
Total		39,568	36,733	36,733

Housing Resource Center Department Budget: 2014

		<u>2013</u>	<u>2014</u>
Account 3721 - Uniforms	Total	0	450
Uniform shirts for Housing Center Employees		0	450

Account 3732 - Office Supplies	Total	1,000	1,000
Miscellaneous Office Supplies		1,000	1,000

Account 3742 - Dues, Travel & Training	Total	1,000	1,000
Mileage		1,000	1,000

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

LEGISLATIVE DEPARTMENT

<u>Account</u>	<u>Actual 2012</u>	<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Adopted 2014</u>
3810-Salaries	105,612	105,612	105,612	105,612
3813-Legislative Benefits	28,147	28,148	28,148	28,148
3842-Dues, Travel, Training	<u>11,911</u>	<u>27,000</u>	<u>27,000</u>	<u>27,000</u>
Total	145,670	160,760	160,760	160,760

LEGISLATIVE DEPARTMENT SALARIES

Council members	104,112	104,112	104,112
Council President	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Total	105,612	105,612	105,612

Legislative Department Budget: 2014

2013 2014

Account 3842 - Dues, Travel & Training	Total	27,000	27,000
Mailings, news letters, printing, business cards, seminars, conferences, meetings, mileage, city logo jackets and shirts, and other miscellaneous items.		27,000	27,000

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

SENIOR SERVICES DEPARTMENT

<u>Account</u>	<u>Actual</u> <u>2012</u>	<u>Budget</u> <u>2013</u>	<u>Proposed</u> <u>2014</u>	<u>Adopted</u> <u>2014</u>
3910-Salaries	69,260	96,417	89,756	89,756
3913-Employees' Benefits	27,440	39,885	38,763	38,763
3921-Uniforms	0	200	200	200
3926-Utilities	4,104	6,400	6,400	6,400
3929-Bldg., Maint. & Supply	4,441	7,300	11,000	11,000
3932-Office Supplies & Maint.	1,381	2,300	2,300	2,300
3942-Dues, Travel & Training	109	500	500	500
3950-Professional Services	8,143	11,000	13,900	13,900
3951-Senior Citizen Lunches	<u>26,873</u>	<u>37,650</u>	<u>37,650</u>	<u>37,650</u>
Total	141,751	201,652	200,469	200,469

SENIOR SERVICES EMPLOYEES' SALARIES

Senior Citizen Coordinator	1.0	41,184	41,392	41,392
Clerk Typist	1.0	<u>37,695</u>	<u>30,826</u>	<u>30,826</u>
Full-time Total	2.0	78,879	72,218	72,218
 Meal Helper		12,624	12,624	12,624
Custodian		<u>4,914</u>	<u>4,914</u>	<u>4,914</u>
Part-time Total		17,538	17,538	17,538
 Overtime		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL		96,417	89,756	89,756

Senior Services Department Budget: 2014

		2013	2014
Account 3910 - Salaries - Part-time			
Part-Time Meal Helper: 2 x 12.5 hrs/week x 52 weeks	hours	1,300	1,300
Part-Time Meal Helper: trips, 2 x 10 trips x 6 hours per trip	hours	120	120
Custodian: 1 x 10 hrs/week x 52 weeks	hours	520	520
	Total part-time hours	1,940	1,940
Account 3921 - Uniforms			
	Total	200	200
Uniform shirts for Dining Center Employees		200	200
Account 3926 - Utilities			
	Total	6,400	6,400
Sewer		900	900
Ameren		2,400	2,400
Water		240	240
Laclede Gas		2,500	2,500
Trash		360	360
Account 3929 - Building, Maintenance & Supplies			
	Total	7,300	11,000
Pest Control (\$600) & Termite Protections (\$100) at dining center		700	700
Window restoration on seven windows in the dining center		0	3,700
Maintenance - dining center		1,800	1,800
Janitorial supplies for dining center - cleaning supplies, batteries, air freshener refills, trash bags, light bulbs, etc.		800	700
Catering supplies - serving utensils, plates, trays, napkins, etc.		2,600	2,300
Food purchases for dining center - birthday cakes, diabetic desserts, tea, coffee, lemon juice, sugar, creamer, etc.		800	800
Serving equipment for dining center - tea dispenser, coffee pot, sterno, serving cart, microwave.		400	300
Mat and mat cleaning for lobby and kitchen		0	500
Decorations and entertainment for dining center		200	200
Account 3932 - Office Supplies & Maintenance			
	Total	2,300	2,300
Golden Age Booklets		500	500
Office Supplies (\$500), film development (\$100), & computer supplies (\$500)		1,100	1,100
Florissant Wii League & North County Gala Expenses		200	200
Paper supplies - Golden Age Book Cover, New Years Eve Brochures, tickets, special paper for events, flyers for parties, dances, etc.		500	500
Account 3942 - Dues, Travel, Training			
	Total	500	500
Mileage - in town		500	500
Account 3950 - Professional Services			
	Total	11,000	13,900
Speakers & Program Expenses		0	400
Trips & Tours		11,000	13,500
Account 3951 - Senior Citizen Lunches			
	Total	37,650	37,650
251 days Monday - Friday, apx. 30 meals per day at \$5 per meal (per contract) for the period December 2013 through November 2014		37,650	37,650

Senior Citizen Department Budget: 2014

Funding and planning for the Senior Citizen Programs is provided through the cooperation of the City of Florissant and the Florissant Senior Commission. The Senior Coordinator, Peggy Hogan, attends the monthly commission meetings and is a signatory on the commission's bank account along with three commission members. All bank statements are kept for the city to review. Ms. Hogan negotiates all contracts for bands, entertainers, speakers, and caterers which are then paid for by the commission account.

In 2014, the Senior Office, together with the Senior Commission, will plan and execute:

- ♦ 5 Themed Parties
- ♦ 5 Dances
- ♦ The Mayor's Town Hall Meeting
- ♦ Flu Shots
- ♦ 12 Senior Citizen Trips
- ♦ 3 Speaking Events
- ♦ The North County Gala

In order to defray the costs of these events the Senior Office solicits donations and attendance prizes from local businesses for the New Year's Eve Party and other events.

Account 3950 Professional Services – Trips, Tours, Speakers & Programs

The funds requested for Trips/Tours are reimbursed in full in Revenue Acct #01-4-34810 as guests pay the ticket price for the Trip/Tour. All Trips are based on taking 50 guests using two 25 passenger buses.

2014 Trips & Tours

March	Shrine of Our Lady of the Snows Theatre Presentation: \$32 x 50 = \$1,600, bus = \$300	\$1,900
May	Tour Anheuser Busch House in Kimmswick, Lunch at Blue Owl, and Kimmswick Shopping: Tour \$5 x 50 = \$250, Blue Owl \$20 x 50 = \$1,000, Bus = \$250	\$1,500
August	Spirit of Peoria Paddlewheel Boat Cruise and Pere Marquette: Cruise \$20 x 50 = \$1,000, Pere Marquette \$20 x 50 = \$1,000, Bus = \$300	\$2,300
September	Trolley Tour of St. Louis and Lunch: Tour \$20 x 50 = \$1,000, Lunch \$20 x 50 = \$1,000, Bus = \$300	\$2,300
November	Touhill Performance and Vincenzo's: Touhill \$25 x 50 = \$1,250, Dinner \$20 x 50 = \$1,000, Bus = \$250	\$2,500
December	Lindenwood Christmas Performance and Dinner: Tickets \$35 x 50 = \$1,750, Dinner \$20 x 50 = \$1,000, Bus = \$250	\$3,000
	Total	\$13,500

2014 Speaking Events and Programs

April, July & November	\$400
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City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

ADMINISTRATIVE DEPARTMENT

<u>Account</u>	<u>Actual 2012</u>	<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Adopted 2014</u>
4010-Salaries	908,363	901,451	932,469	932,469
4013-Employees' Benefits	370,532	380,707	391,107	391,107
4014-Residency Incentive Program	109,350	114,000	114,000	114,000
4015-Unempl. Claim Reserve	6,978	20,000	20,000	20,000
4021-City Hall & Lit. Exp.	1,844	8,500	8,000	8,000
4023-Postage & Printing	36,051	37,000	37,000	37,000
4032-Office Supp. & Maint.	38,622	43,200	49,300	49,300
4033-Copy Equip. Rental & Supplies	24,454	45,000	45,000	45,000
4041-Mayor's Expense	9,999	10,000	10,000	10,000
4042-Travel & Training	7,267	11,000	11,000	11,000
4050-Professional Services	225,342	315,000	332,720	335,220
4053-Legal Notices & Advertising	5,293	17,000	15,000	15,000
4054-Service Awards	5,838	12,000	12,000	12,000
4055-Insurance. Fire & Liability	651,537	730,000	800,000	800,000
4056-Organization Dues	21,270	22,025	23,245	23,245
4058-Boards & Commissions	575	2,000	2,000	2,000
4059-Election Expense	<u>12,867</u>	<u>25,000</u>	<u>30,000</u>	<u>30,000</u>
Total	2,436,182	2,693,883	2,832,841	2,835,341

ADMINISTRATIVE DEPARTMENT EMPLOYEES' SALARIES

Mayor	1.0	135,746	135,746	135,746
Director of Finance	1.0	83,068	83,450	83,450
Director of Human Resources	1.0	59,946	60,070	60,070
Economic Dev. Coord.	1.0	61,667	61,901	61,901
Comm. Dev. Coordinator	1.0 2012: 50% CDBG	29,443	60,070	60,070
City Clerk/Legislative Assistant	1.0	61,277	61,901	61,901
Executive Assistant to the Mayor	1.0	38,837	39,166	39,166
Assistant Director of Finance	1.0	60,500	60,902	60,902
Accounting Clerk	4.0	169,121	169,728	169,728
Cashier	1.0	39,234	39,333	39,333
Human Resources Specialist	0.0	0	0	0
Deputy City Clerk	1.0	41,330	41,330	41,330
Receptionist	1.0	37,008	37,086	37,086
Mailroom/Printing Clerk	1.0	<u>37,476</u>	<u>37,710</u>	<u>37,710</u>
Full-time Total	16.0	854,653	888,393	888,393
Human Resource Specialist		25,908	23,480	23,480
Duplicating Equipment Operator		9,890	9,890	9,890
Document Scanning Intern		<u>6,000</u>	<u>5,706</u>	<u>5,706</u>
Part-time Total		41,798	39,076	39,076
Overtime		<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Total		901,451	932,469	932,469

Administration Budget: 2014

2013 2014

Account 4010 - Salaries - Part-time			
Human Resource Specialist: 1 ea x 52 wks x 29 hrs/wk	hours	1,664	1,508
Duplicating Equipment Operator: 1 ea x 52 wks x 20 hrs/wk	hours	1,040	1,040
Intern for Document Scanning: 1 ea x 30 wks x 20 hrs/wk	hours	600	600
	Total part-time hours	3,304	3,148
Overtime: Audit, Month and Year End Reports, Other	dollars	5,000	5,000
Account 4013 - Employees' Benefits			
FICA, Pension, Medical, Dental, Life Insurance, Long-term disability			
Account 4014 - Residency Incentive Program			
	Total	114,000	114,000
Program to reward city employees for choosing to live in the City of Florissant: 95 employees x \$100 per month x 12 months			
Account 4015 - Unemployment Claim Reserve			
	Total	20,000	20,000
1993 state law requires the city to pay all unemployment claims regardless of fault. 2008 \$6,615, 2009 \$18,271, 2010 \$20,281, 2011 \$38,594, 2012 \$6,978, 2013 \$13,439 3 Q's			
Account 4021 - City Hall & Litigation Expense			
	Total	8,500	8,000
Liens: File and release liens and easements with St. Louis County		500	500
Miscellaneous advertising and publicity		2,000	2,000
Christmas Walk: miscellaneous supplies		500	500
Print and frame pictures of past Mayors		500	0
Materials & supplies for various ceremonies and receptions (flag retiring, etc.)		1,000	1,000
Miscellaneous: frames, safe repair, food, safe deposit box, photos, pins, etc.		4,000	4,000
Account 4023 - Postage & Printing			
	Total	37,000	37,000
Lease contract on postage machine and scale (\$250/mo x 12 months)		3,000	3,000
Supplies for Postage Machine		1,000	1,000
Fees for Bulk Rate Permit #65		10,500	10,500
Forms and supplies, postage supplies, ink cartridges		1,500	1,500
Postage		21,000	21,000
Account 4032 - Office Supplies & Maintenance			
	Total	43,200	49,300
Finance (01): \$5,000 misc. office supplies, \$500 envelopes, \$1,600 letterhead & envelopes, \$1,000 receipt forms, \$1,000 office chairs, \$1,000 toner		10,100	10,100
Software support for accounting software		23,100	24,000
Business license module license fee and implementation		0	5,200
City Clerk (02): Office supplies (includes microfilm)		6,500	6,500
Software support for aXs document management software		1,000	1,000
Human Resources (03): Office Supplies		1,500	1,500
Economic Development (04): \$500 office supplies, \$500 real estate package		1,000	1,000
Account 4033 - Copy Equipment & Supplies			
	Total	45,000	45,000
Monthly Copier Rental/Maintenance. Includes Public Works, Administration, Government Building, Print Room plus the Park Department.		36,000	36,000
Paper Supplies		9,000	9,000

Administration Budget: 2014

		2013	2014
Account 4041 - Mayor's Expense	Total	10,000	10,000
Discretionary in town expenses, Rotary, auto, travel, and misc.			
Account 4042 - Travel & Training	Total	11,000	11,000
In town expenses and out of town travel for Department Heads and staff			
Director of Finance and Purchasing (11)		3,500	3,500
Director of Human Resources (12)		1,000	1,000
City Clerk (13)		5,000	5,000
Economic Development Director (14)		1,500	1,500
Account 4050 Professional Services	Total	315,000	335,220
Audit - \$17,700 annual audit, \$2,500 GASB 34, \$3,900 GASB 45 (01)		24,100	24,100
City Attorney - \$16,000 x 12 mo. (01)		192,000	192,000
Annual maintenance fee for the city codebook (01)		2,500	2,500
Miscellaneous professional services (01)		4,000	4,000
Flexible Spending Account - exposure for un-reimbursed medical (01)		3,000	3,000
Flexible spending account fees - \$500 x 12 mo. (01)		6,000	6,000
Historic book restoration - restoring old minute and ordinance books (01)		2,500	2,500
Liquor license record checks - \$11 x 20 (01)		0	220
Legislative consulting services - Missouri legislature (01)		22,000	24,000
Employee service, recognition and cost saving suggestion awards (01)		5,000	5,000
Public Relations consultant (01)		0	12,000
Bank Fees - \$1,200 x 12 mo. (02)		14,400	14,400
Human Resources: \$2,000 drug & alcohol testing, \$5,500 new employment physicals, drug, psychological and written testing, \$3,000 hepatitis vaccinations, \$500 employee seminars and training, employee record checks \$4,500 (05)		9,500	15,500
Advertising (062)		30,000	30,000
Account 4053 - Legal Notices and Advertising	Total	17,000	15,000
City Clerk - public hearing ads (50 ads at \$50 each)		2,500	2,500
Purchasing - bid ads (125 ads at \$20 each)		2,500	2,500
Human Resources - help wanted ads for full and part-time positions		12,000	10,000
Account 4054 - Service Awards	Total	12,000	12,000
\$5,000 Boards & Commissions Appreciation Dinner, \$5,000 employee service awards - pins or certificates including catch up for past years, \$2,000 employee appreciation event			
Account 4055 - Insurance, Fire, & Liability	Total	730,000	800,000
General Liability - general, liquor, employee benefits, law enforcement, employment practices, auto liability & physical damage, and crime.		225,000	225,000
Deductible - general liability coverage		75,000	75,000
Excess Auto Liability		39,000	39,000
Property and Inland Marine - buildings, vehicles, boiler and machinery		80,000	100,000
Workers Compensation Insurance		300,000	350,000
Flood Insurance		3,000	3,000
Accident & Sickness Policy		1,000	1,000
Pollution Liability - Fuel Storage Tanks		6,000	6,000
Public Officials Liability Bond: Mayor, Director of Finance, City Clerk		1,000	1,000

Administration Budget: 2014

		2013	2014
Account 4056 - Organization Dues	Total	22,025	23,245
<u>General</u>		20,500	21,700
North County, Inc.		8,000	8,000
Florissant Old Town Partners		50	50
Greater North County Chamber of Commerce		350	350
Missouri Municipal League		5,400	5,300
St. Louis County Municipal League (includes dues increase & special assessment)		6,650	8,000
Route 66 Association of Missouri		50	0
National League of Cities (\$4,500)		0	0
<u>Mayor Thomas P. Schneider</u>	0	0	
Metro Mayors of St. Louis (\$250)		0	0
Backstoppers (\$150)		0	0
Engineers Club of St. Louis (\$160)		0	0
United States Conference of Mayors (\$5,300)		0	0
<u>Randal J. McDaniel: Director of Finance, Purchasing & Risk Management</u>	690	790	
Association of Public Treasurers of the US & Canada (\$230)		0	0
Government Finance Officers Association of the US & Canada (\$595)		0	0
Association for Financial Professionals		400	400
Missouri Association of Public Employee Retirement Systems		100	100
Government Finance Officers Association of Missouri		100	100
Florissant Valley Kiwanis		90	90
Missouri Notary Public Commission (Expires January 13, 2014)		0	100
<u>Christine Roth: Director of Personnel</u>	145	40	
International Public Management Association for Human Resources (IPMA-HR)		145	0
IPMA-HR Greater St. Louis Chapter		0	40
Human Resource Association of Missouri (\$295)		0	0
<u>Karen Goodwin: City Clerk</u>	440	465	
International Institute of Municipal Clerks		250	275
Missouri City Clerks & Finance Officers Association		65	65
Municipal Clerks & Finance Officers of Missouri Eastern Chapter		35	35
National Association of Parliamentarians		90	90
<u>Bob Russell: Director of Economic Development</u>	250	250	
International Council of Shopping Centers		100	100
Missouri Economic Development Council		150	150
Account 4058 - Boards & Commissions	Total	2,000	2,000
Travel & expenses for boards and commissions, name plates		1,500	1,500
Planning & Zoning in-town training		500	500
Account 4059 - Election Expense	Total	25,000	30,000
Council elections - even wards.			
Account 4061 - Capital Additions	Total	0	25,000
No items requested.		0	25,000

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

MUNICIPAL COURT DEPARTMENT

<u>Account</u>	<u>Actual 2012</u>	<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Adopted 2014</u>
4110-Salaries	423,012	473,668	481,504	481,504
4113-Employees' Benefits	127,506	143,377	145,531	145,531
4132-Office Supp. & Maint.	5,800	9,300	6,300	6,300
4142-Dues, Travel, Training	3,125	4,250	5,250	5,250
4150-Professional Service	<u>445,256</u>	<u>408,900</u>	<u>335,900</u>	<u>335,900</u>
Total	1,004,699	1,039,495	974,485	974,485

MUNICIPAL COURT EMPLOYEES' SALARIES

Court Clerk	1.0	46,270	46,530	46,530
Assistant Court Clerk	5.0	<u>191,444</u>	<u>191,360</u>	<u>191,360</u>
Full-time Total	6.0	237,714	237,890	237,890
Judge		50,000	50,000	50,000
Reserve Police Officer		29,902	37,700	37,700
Assistant Court Clerk		18,204	18,066	18,066
Provisional Judge		48,630	48,630	48,630
Prosecuting Attorney		56,060	56,060	56,060
Assistant Prosecuting Attorney		<u>33,158</u>	<u>33,158</u>	<u>33,158</u>
Part-time Total		235,954	243,614	243,614
Overtime		<u>0</u>	<u>0</u>	<u>0</u>
Total		473,668	481,504	481,504

Municipal Court Budget: 2014

2013 2014

Salaries - part-time			
Public Defender			
Provisional Judge			
26 regular court sessions	court	26	26
12 trial court sessions	court	12	12
4 red light camera sessions per month x 12 months	court	48	48
12 DWR/DWS court sessions	court	12	12
4 housing court sessions	court	4	4
Prosecuting Attorney			
12 regular court sessions	court	12	12
12 trial court sessions	court	12	12
Office hours: 22.81 hours per month x 12 months	hours	274	274
Asst. Prosecuting Attorney			
18 housing court sessions	court	18	18
12 regular court sessions	court	12	12
18 trial court sessions	court	18	18
Office hours: 5.12 hours per month x 12 months	hours	61	61
Reserve Officer (Bailiff): 1 x 29 hours x 52 weeks	hours	1,664	1,508
Assistant Court Clerk: 1 x 29 hours x 52 weeks	hours	1,664	1,508
Account 4132 - Office Supplies			
	Total	9,300	6,300
Printing supplies		1,500	1,000
Office machine maintenance		300	300
General office supplies		4,500	5,000
Scanners, window film		3,000	0
Account 4142 - Dues, Travel and Training			
	Total	4,250	5,250
Judges Association dues/conferences/seminar training (in-state)		3,000	2,000
Court Clerk Association dues/conferences/seminar training (in-state)		1,250	1,250
Prosecutors Association dues/conference/seminar training (in-state)		0	2,000
Account 4150 - Professional Services			
	Total	408,900	335,900
Maintenance support, communications and network access fees		3,200	3,200
Shared server license, interface, software maintenance		50,000	50,000
Red light photo enforcement fees and charges: 700 x \$31.33 x 12 mo.		340,000	263,200
Bank fees - \$1,500 x 12 mo.		14,400	18,000
Court ordered tests and expenses		500	500
Records destruction		800	800
Interpreter for the deaf as needed		0	200
Account 0361 - Capital Additions			
	Total	0	0
Nothing requested		0	0

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

HEALTH DEPARTMENT

<u>Account</u>	<u>Actual</u> <u>2012</u>	<u>Budget</u> <u>2013</u>	<u>Proposed</u> <u>2014</u>	<u>Adopted</u> <u>2014</u>
4210-Salaries	426,118	469,583	480,410	480,410
4213-Employees' Benefits	142,100	152,288	150,698	150,698
4221-Uniforms & Allowance	2,653	2,800	2,800	2,800
4226-Utilities	7,645	8,900	9,500	9,500
4227-Gasoline & Oil	40,496	36,200	39,000	39,000
4229-Building & Equip.	16,501	16,300	22,400	22,400
4232-Office Supplies & Maint.	3,649	5,000	5,000	5,000
4233-Materials & Supplies	20,670	24,000	26,000	26,000
4242-Dues, Travel, Training	335	1,000	1,500	1,500
4250-Professional Service	<u>11,345</u>	<u>23,000</u>	<u>23,000</u>	<u>23,000</u>
Total	671,512	739,071	760,308	760,308

HEALTH EMPLOYEES' SALARIES

Class "A" Foreman	1.0	105,967	53,789	53,789
Class "A" Person	1.0	0	45,302	45,302
Class "B" Person	1.0	46,708	46,987	46,987
Class "C" Person	1.0	43,248	34,258	34,258
Clerk Typist	1.0	37,554	30,826	30,826
FLERT Bus Driver	2.0	<u>56,566</u>	<u>57,075</u>	<u>57,075</u>
Full-time Total	7.0	290,043	268,237	268,237
 Kennelman		59,804	72,263	72,263
Summer Laborers		29,260	50,918	50,918
Scheduling Clerk		15,825	14,341	14,341
FLERT Bus Drivers		21,357	21,357	21,357
Senior Citizen Bus Drivers		<u>38,294</u>	<u>38,294</u>	<u>38,294</u>
Part-time Total		164,540	197,173	197,173
 Overtime		<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
Total		469,583	480,410	480,410

Health Department Budget: 2014

2013

2014

Acct. #01-5-42-10*** - Salaries

Overtime	Court appearances, Emergency Police call-outs, fire damaged structures, mosquito control and fogging, dog bite cases, foreclosures (clean-up junk at curb), Valley of Flowers, Fall Festival, storm damage events, etc.	\$15,000	\$15,000
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Part-Time	4ea. Part-time Kennelmen: 52 weeks @ 29 hrs/week	4,992 M.H.	6,032 M.H.
	2ea. Part-time Summer Help: 32 weeks @ 40 hrs/week	600 M.H.	2,560 M.H.
	2ea. Part-time Summer Help: 32 weeks @ 32 hrs/week	2,048 M.H.	2,048 M.H.
	1ea. Part-time Scheduling Clerk: 52 weeks @ 29 hrs/week	1,664 M.H.	1,508 M.H.
	TOTAL	9,304 M.H.	12,148 M.H.

Flert	1ea. P/T Bus Driver: 52 weeks @ 20 hrs/week	1,040 M.H.	1,040 M.H.
	Weekend (Sat. & Sun.) 2 days @ 7 hrs/day x 52 weeks	728 M.H.	728 M.H.
	TOTAL	1,768 M.H.	1,768 M.H.

Senior	Summer Program: 1 man x 6 hrs x 11 weeks	66 M.H.	66 M.H.
Citizen	Club Meetings (Mon & Wed): 2 days x 2 men x 4 hrs x 52 weeks	832 M.H.	832 M.H.
Buses	Sunday Church Services: 1 man x 4 hrs x 50 weeks	200 M.H.	200 M.H.
	Trips: 2 men x 146 trips x 7 hrs.	2,044 M.H.	2,044 M.H.
	Valley of Flowers: 2 men x 2 days x 7 hrs.	28 M.H.	28 M.H.
	TOTAL	3,170 M.H.	3,170 M.H.

Acct. #01-5-42-13*** – Employees' Benefits

FINANCE

Acct. #01-5-42-21000 – Uniform & Safety Shoes

Uniforms	Allowance for 7 Full-Time @ \$300 each	\$2,100	\$2,100
	Purchase T-shirts for Part-Time and Summer Help	700	700
	TOTAL	\$2,800	\$2,800

Acct. #01-5-42-26000 – Utilities

Electric, natural gas, water, sewer, trash collection, phone, includes Recycling Center	\$8,900	\$9,500
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Acct. #01-5-42-27*** – Health/Buses Gasoline

Fuel for pickup trucks, vehicle ULV's, foggers, hand fogger, lawn mowers, walk-behinds, weed eaters, and other related equipment		
Oil for pickups, ULV's, Grizzly foggers, mowers and weed eaters		
Bus-1 is a 2001 Ford E450 25-Passenger, no wheelchair lift ...		
Bus-2 is a 2008 Ford Startranz 450 25-Passenger, no wheelchair lift ...		
Bus-3 is a 2013 Ford E450 14-Passenger (12 plus 2 wheelchairs) ...		
Bus-4 is a 2012 Ford E450 14-Passenger (12 plus 2 wheelchairs) ...		
Gasoline, tires, fluids, lubricants, maintenance, parts, supplies, etc.		
TOTAL	\$36,200	\$39,000

Acct. #01-5-42-29000 – Building Maintenance & Supplies

Radio repairs and maintenance for base, mobile and walkie/talkie units		
ULV's repairs and maintenance, for motors and blowers, as needed		
Weed Eaters: parts for repairs, raccoon cages as needed		
Related small equipment repairs (hoses, tubing, tune-up kits, etc.)		
Building maintenance, repairs, supplies and materials (paint, solvents, etc.)		
Janitorial supplies and materials		
4ea. Stainless Steel Cat Cages @ \$500/ea. = \$2,000		
3ea. Weed Eaters @ \$400/ea. = \$1,200		
2ea. Chain Saws @ \$500/ea. = \$1,000		
2ea. Hand Held Leaf/Grass Blowers @ \$350/ea. = \$700		
1ea. Refrigerator for lunch room (replacement) @ \$1,000		
1ea. Backpack Mosquito Blower/Fogger @ \$1,500		
TOTAL	\$16,300	\$22,400

Acct. #01-5-42-32000 – Office Supplies & Maintenance

Printing, office supplies, forms, typewriter and adding machine, cameras, computers, printers and copy machine maintenance, operating supplies and maintenance		
TOTAL	\$5,000	\$5,000

Acct. #01-5-42-33000 – Materials & Supplies

Anvil for ULV's mosquito fogging, flushing solvent for cleaning ULV's, Altoside or Aqua/Bac briquettes to treat stagnate water for mosquito control		
Round-Up #5 for weed control. Pine-O-Lene disinfectant for kennel area.		
Liqui-zyme Odor Eliminator, Bacterial/Enzyme Action		
Rompum, Ketaset & Meticorton chemical used in animal control		
Dog & cat food, traps, rodent cakes for baiting residential and commercial properties, creeks and sewers. Insecticide chemicals for roach, wasp spider, etc.		
TOTAL	\$24,000	\$26,000

Acct. #01-5-42-42000 – Dues/Travel/Training

Flyers, publications and office training manuals		
Pesticide license renewals and animal control training certification		
Mileage, trip lunches, seminars, etc.		
TOTAL	\$1,000	\$1,500

Health Department Budget: 2014

20132014**Acct. #01-5-42-50010 – Professional Services**

Rat/rodent control in creeks and resident rodent control by contractor		
Veterinarian treatment of injured animals and possible court cases, as needed		
Trash removal from residential property and possible court cases, as needed		
Recycling Center pickups \$8,500 (90% Grant Reimbursement from St. Louis/Jefferson Waste District)		
Educational handouts & promotions for Recycling (required by grants from St. Louis County & St. Louis/Jefferson Waste District) \$3,000		
Animal Disposal through St. Louis County		
Electronic Recycling (spring) and Shredding (fall) Events ...		
TOTAL	\$23,000	\$23,000

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

RECREATION DEPARTMENT-THEATER

<u>Account</u>	<u>Actual 2012</u>	<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Adopted 2014</u>
4310-Salaries	150,920	148,001	147,294	147,294
4313-Employees' Benefits	52,707	63,625	64,512	64,512
4321-Uniforms & Allowance	230	250	250	250
4329-Bldg. Maint. & Supplies	7,430	13,290	9,200	11,450
4332-Office Supplies & Maint.	11,207	12,720	11,220	11,220
4342-Dues, Travel, Training	3,322	3,500	3,800	3,800
4350-Professional Services	3,379	6,000	6,000	6,000
4352-Theater Workshop	81,942	74,757	76,750	79,250
4354-Publicity	<u>4,956</u>	<u>6,750</u>	<u>6,750</u>	<u>6,750</u>
Total	316,093	328,893	325,776	330,526

THEATER EMPLOYEES' SALARIES

Theater Manager	1.0	61,266	61,734	61,734
Assistant Theater Manager	1.0	36,275	36,275	36,275
Administrative Assistant	1.0	<u>34,635</u>	<u>34,944</u>	<u>34,944</u>
Full-time Total	3.0	132,176	132,953	132,953
 Clerk Typist		 <u>15,825</u>	 <u>14,341</u>	 <u>14,341</u>
Part-time Total		15,825	14,341	14,341
 Overtime		 <u>0</u>	 <u>0</u>	 <u>0</u>
Total		148,001	147,294	147,294

FCC Theater Budget: 2014

2013 2014

Account 4310 - Salaries - Part-time			
Clerk-Typists: 29 hrs/wk x 52 weeks x 2nd year rate	hours	1,664	1,508
	Total part-time hours	1,664	1,508

Account 4321 - Uniforms			
	Total	250	250
Dry Cleaning of sport coats		50	50
Replacement of sport coats and uniform shirts		200	200

Account 4329 - Theater Building Maintenance and Supplies			
	Total	13,290	11,450
General maintenance, repair and supplies for sound system		800	800
Purchase of two used JBL E-140 15" bass speakers mounted in 5 cu. ft. cabinets currently in use being rented to replace ceiling mounted subwoofers that have failed		1,000	0
Bulbs, gel, light instrument repair and maintenance		3,100	3,100
Miscellaneous repair and hardware items		1,850	1,850
Light board service call contract		850	850
Floor care products		300	300
House and lobby carpet cleaning		800	800
Purchase of Allen & Heath RPS 11 Power Supply		0	1,500
Replace damaged curtain (\$2,000 to be reimbursed)		0	2,250
Prior year purchase of electronic equipment		4,590	0

Account 4332 - Office Supplies/Printing			
	Total	12,720	11,220
Books, subscriptions, and memberships		400	400
Paper and printing		1,980	1,980
Mailing supplies		3,000	3,000
Small office supplies		800	800
ThunderTix programming fees for twelve months		5,040	5,040
Ticket stock - purchase on a two year cycle		1,500	0

Account 4342 - Travel & Training			
	Total	3,500	3,800
Showcase of Performing Arts for Young People - Pittsburgh, PA		1,250	1,300
Arts Midwest Conference - Minneapolis, MN		1,100	1,300
Outside expenses for Missouri Arts Council and MACAA		450	500
Mileage for local business calls and related functions		300	300
Dues/registration - Intl. Assoc. of Performing Arts for Young People		400	400

Account 4350 - Professional Services			
	Total	6,000	6,000
Bank fees, charge card fees, service fees - \$500 per month		6,000	6,000

FCC Theater Budget: 2014

		<u>2013</u>	<u>2014</u>
Account 4352 - Theatre Workshop	Total	74,757	79,250
Contemporary outdoor concerts including technical needs (Butch Wax & Hollywoods, SmashBand, Bob Kuban, etc.)		11,500	12,500
Summer playground "Creative Dramatics Workshop" and Arts Assembly Program		16,500	16,500
Thanksgiving children's special		5,000	5,000
Valley of Flowers Festival		35,000	42,500
Missouri Association of Community Arts Agencies (MACAA) membership		250	250
Matching funds: grant from the Missouri Arts Council for the Valley of Flowers Children's Arts Program		6,507	0
Entertainment for the Fall Festival		0	2,500
Account 4354 - Publicity	Total	6,750	6,750
FCC Theatre schedules		4,200	4,200
Special PR, mailing list, box office PR		600	600
St. Louis Visitors & Convention Comm. and Arts & Education Council		450	450
Discover Florissant display ads around Metro St. Louis		1,500	1,500
Account 096143 - Capital Additions	Total	0	10,000
JBL PRX-700 powered speakers for use outdoors and in Theatre and Sound Craft Sound Board to improve outdoor sound system		0	10,000
Prior year capital additions		0	0

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

RECREATION DEPARTMENT - CIVIC AND COMMUNITY CENTERS

<u>Account</u>	<u>Actual 2012</u>	<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Adopted 2014</u>
4410-Salaries	1,202,812	1,341,706	1,278,373	1,278,373
4413-Employees' Benefits	252,550	297,325	291,150	291,150
4426-Utilities	<u>265,699</u>	<u>352,800</u>	<u>352,800</u>	<u>352,800</u>
Total	1,721,061	1,991,831	1,922,323	1,922,323

CIVIC AND COMMUNITY CENTERS EMPLOYEES' SALARIES

Asst. Director of Parks and Rec.	0.0	9,846	0	0
Superintendent of Recreation	1.0	60,070	60,070	60,070
Center Director I	2.0	112,200	112,528	112,528
Recreation Specialist	2.0	82,982	83,346	83,346
Clerk Typist	3.0	110,074	101,525	101,525
Custodian I	4.0	<u>138,237</u>	<u>132,392</u>	<u>132,392</u>
Full-time Total	12.0	513,409	489,861	489,861
Recreation Leaders II & III		185,056	185,056	185,056
Receptionists		102,606	102,606	102,606
Custodians		97,203	97,203	97,203
Park Rangers		72,185	72,185	72,185
Instructors		80,000	80,000	80,000
Rink Managers, Guards, Cashiers		90,933	59,444	59,444
JJE Pool Manager, Head Guard, Lifeguards		133,477	133,477	133,477
Concession Stand Manager, Cashiers		65,337	57,041	57,041
ADA Compliance		<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Part-time Total		828,297	788,512	788,512
Overtime		<u>0</u>	<u>0</u>	<u>0</u>
Total		1,341,706	1,278,373	1,278,373

Civic and Community Centers Budget: 2014

2013

2014

JJE/JFK Building Hours for the General Public
Daily (Sunday - Saturday): 8:00am - 9:00pm

Summer Hours: Memorial Day weekend to Labor Day
Monday through Friday: 8:00am - 9:00pm Saturday/Sunday: 8:00am - 5:00pm

The Community Centers will be closed to the public in observance of the following holidays:
Christmas Eve Easter Labor Day Independence Day
Christmas Day Memorial Day Thanksgiving Day New Years Day

Account 4410 - Full-time Salaries

1 - Superintendent of Recreation	3 - Clerk Typist
2 - Center Director I	4 - Custodian
2 - Recreation Specialist	

Account 4410 – Part-time Salaries (includes positions shown below)

Recreation Leader III	JJE Pool Manager	Park Rangers
Recreation Leader II - Fitness Center	JJE Pool Head Guard	Instructors
Concession Managers and Cashiers	JJE Pool Lifeguards	Rink Managers
Receptionists	Custodians	Rink Guards
ADA Compliance		Rink Cashiers

Recreation Leader III (Supervisors)

JJE/JFK: 2,790 hours x 2 facilities = 5,580 hours x 2 nd year rate	hours	5,580	5,580
Theater: 1 x 25 hours/week x 52 weeks plus 1 x 12 hours/week x 52 weeks = 1,924 hours x 2 nd year rate	hours	1,924	1,924

Recreation Leader II

JJE / JFK Fitness Center: 4,878 hours x 2 facilities = 9,756 hours x 2 nd year rate	hours	9,756	9,756
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Receptionists

Customer Service Desk:			
JFK: 3,015 hours x 2 nd year rate	hours	3,015	3,015
500 hours (special events/training) x 1 st year rate	hours	500	500
JJE: 6,655 x 2 nd year rate (2,000 hours to fill Center Ranger hours)	hours	6,655	6,655
700 hours (special events/training) x 1 st year rate	hours	700	700

Custodians

JJE / JFK: 3,228 hours x 2 facilities = 6,456 hours x 2 nd year rate	hours	6,456	6,456
1,750 hours (special events / training) x 2 nd year rate	hours	1,750	1,750
Theater: 2,080 hours x 2 nd year rate	hours	2,080	2,080

Civic and Community Centers Budget: 2014

2013 2014

Park Rangers

JFK (Rentals): 240 hours x Park Ranger Supervisor II 2 nd year rate	hours	240	240
896 hours x Park Ranger x 2 nd year rate	hours	896	896
JJE: Weekdays – 2,259 hours			
Weekends – 2,080 hours			
Special Events/Rink – 700 hours			
City Hall – 500 hours			
Total – 5,539 hours			
4,529 hours x Park Ranger x 2 nd year rate	hours	4,529	4,529
1,010 hours x Park Ranger Supervisor II 2 nd year rate	hours	1,010	1,010

Instructors: \$80,000

80,000 80,000

Ice Rink

Rink Managers: 1,700 hours x 2 nd year rate	hours	2,291	1,700
Rink Guards: 2,600 hours x 2 nd year rate	hours	5,307	2,600
Rink Cashiers: 1,800 hours x 2 nd year rate	hours	1,880	1,800

JJE Pool

JJE Pool Managers: 1,560 hours x 2 nd year rate	hours	1,560	1,560
Head Guards: 1,560 hours x 2 nd year rate	hours	1,560	1,560
JJE Lifeguards: Public Sessions: 4,368 hours x LG/SI 2 nd year rate	hours	4,368	4,368
Classes / Rentals: 5,000 hours x LG 2 nd year rate	hours	5,000	5,000

Concessions (St. Ferdinand Park, Bangert Pool, Koch Aquatic Center)

Managers: St. Ferdinand: 865 hours x 2 nd year rate	hours	865	865
Koch: 751 hours x 2 nd year rate	hours	860	751
Bangert: 751 hours x 2 nd year rate	hours	1,010	751
Cashiers: St. Ferdinand (includes Koch Cart Attendant):			
1,256 hours x 2 nd year rate	hours	1,256	1,256
KPFAC: 1,502 hours x 2 nd year rate	hours	1,720	1,502
Bangert: 751 hours x 2 nd year rate	hours	1,010	751

ADA Compliance: \$1,500

1,500 1,500

Total part-time hours 73,778 69,555

Account 4426 - Utilities	Total	352,800	352,800
Centers		347,300	347,300
Nature Lodge		5,500	5,500

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

RECREATION DEPARTMENT - PLAYGROUND

<u>Account</u>	<u>Actual 2012</u>	<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Adopted 2014</u>
4510-Salaries	107,594	124,870	124,870	124,870
4513-F.I.C.A.	<u>8,231</u>	<u>9,553</u>	<u>9,553</u>	<u>9,553</u>
Total	115,825	134,423	134,423	134,423

RECREATION DEPARTMENT - BANGERT POOL

<u>Account</u>	<u>Actual 2012</u>	<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Adopted 2014</u>
4610-Salaries	114,754	152,130	143,603	143,603
4613-F.I.C.A.	8,082	11,638	10,986	10,986
4626-Utilities	<u>16,068</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Total	138,904	183,768	174,589	174,589

RECREATION DEPARTMENT - KOCH AQUATIC CENTER

<u>Account</u>	<u>Actual 2012</u>	<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Adopted 2014</u>
5610-Salaries	191,863	247,947	244,477	244,477
5613-F.I.C.A.	14,678	18,968	18,702	18,702
5626-Utilities	<u>49,182</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
Total	255,723	316,915	313,179	313,179

Summer Playground Budget: 2014

2013

2014

Program Dates: June 9 - July 18, 2014

The summer playground program is a six week program.

There is no camp on July 4th.

Account 4510 - Part-time Seasonal

Directors

320 hours + 9 orientation hours = 329 hours

329 hours x 3 Directors = 987 hours x 2nd year rate

hours 987 987

Assistant Directors

264 hours + 9 orientation hours = 273 hours

273 hours x 4 Assistant Directors = 1,092 hours x 2nd year rate

hours 1,092 1,092

Playground Recreation Leaders

180 hours + 9 orientation hours = 189 hours

189 hours x 48 Playground Recreation Leaders =

9,072 hours x 2nd year rate

hours 9,072 9,072

189 hours x 10 Playground Recreation Leaders =

1,890 hours x 1st year rate

hours 1,890 1,890

Special Needs Recreation Leaders

180 hours + 9 orientation hours = 189 hours

189 hours x 2 Special Needs Recreation Leaders =

378 hours x 2nd year rate

hours 378 378

"BEFORE AND AFTER CARE" PROGRAM

Monday - Friday, 7:30am - 9:00am and 3:00pm - 5:30pm, 6 weeks

Assistant Directors

120 hours x 2 Assistant Directors = 240 hours x 2nd year rate

hours 240 240

Playground Recreation Leaders

120 hours x 4 Playground Recreation Leaders =

480 hours x 2nd year rate

hours 480 480

Total part-time hours 14,139 14,139

There is a separate charge over and above the basic camp fee for each "Before and After Care" participant. Participants may choose either one or both times and will pay a fee commiserate with their utilization. The revenue generated from the fees will cover the cost of staff needed to run the program. The program will not run unless a minimum number of participants are registered as necessary to cover the costs.

Bangert Pool Budget: 2014

2013

2014

Pool Season: May 31 - August 10, 2014 (79 days of operation scheduled*)

Hours of operation: Daily 12:30 - 7:30pm Holidays 12:30 - 5:00pm

Weekends Only: August 11 - September 1, 2014

*79 days of operation scheduled for 2013

Account 4610 Salaries – Part-time Seasonal

Pool Manager

9.5 hours x 79 days = 751 hours x 2nd year rate

hours 751 751

Head Guard

9.5 hours x 79 days = 751 hours x 2nd year rate

hours 751 751

Lifeguards

9.5 hours x 79 days = 751 hours x 11 Lifeguards = 8,261 hours

0 hours x LG/SI 2nd year rate

hours 4,131 0

8,261 hours x Lifeguard 2nd year rate

hours 4,130 8,261

Cashiers (Admission)

9.5 hours x 79 days = 751 hours x 2 Cashiers = 1,502 hours x 2nd year rate

hours 1,502 1,502

Swim Team

4 hours x 35 days = 140 hours

140 hours x Pool Manager 2nd year rate

hours 200 140

4 hours x 35 days = 140 hours x 4 Lifeguards = 560 hours

560 hours x Lifeguard 2nd year rate

hours 800 560

Swim Team Coaches Salaries:

\$9,000 \$9,000

Swim Lessons (youth)

2 hours x 24 days = 48 hours x 16 Lifeguards = 768 hours

768 hours x Lifeguard 2nd year rate

hours 576 768

0 hours x LG/SI 2nd year rate

hours 576 0

Swim Lessons (adult)

1 hour x 16 days = 16 hours x 2 Lifeguards = 32 hours x 2nd year rate

hours 32 32

Playground Swim

2 hours x 12 days = 24 hours x 11 Lifeguards = 264 hours

264 hours x Lifeguard 2nd year rate

hours 264 264

Total part-time hours 13,713 13,029

Pre-season training, prep-work and post-season winterizing:

\$5,000 \$5,000

Special events, programs and rentals:

\$2,500 \$2,500

Account 4626 Utilities

Total \$20,000 \$20,000

Koch Park Family Aquatic Center Budget: 2014

2013

2014

Pool Season: May 24 - August 10, 2014 (79 days of operation*)

Hours of Operation: Daily 11:30am - 7:30pm Holidays 11:30am - 5:00pm

*79 days of operation scheduled for 2013

Account 5610 -- Salaries - Part-time Seasonal

Pool Manager

10.5 hours x 79 days = 830 hours x 2nd year rate hours 830 830

Head Guard

10.5 hours x 79 days = 830 hours x 2 Head Guards =
1,660 hours x 2nd year rate hours 1,660 1,660

Lifeguards

10.5 hours x 79 days = 830 hours x 22 Lifeguards = 18,260 hours
0 hours x LG/SI 2nd year rate hours 9,130 0
18,260 hours x Lifeguard 2nd year rate hours 9,130 18,260

First Aid Technician

6 hours x 79 days = 474 hours x 2nd year rate hours 474 474

Cashiers (Admissions)

10.5 hours x 79 days = 830 hours x 3 Cashiers =
2,490 hours x 2nd year rate hours 2,490 2,490

Playground Swim

2 hours x 12 days = 24 hours x 22 Lifeguards = 528 hours
528 hours x Lifeguard 2nd year rate hours 528 528

Total part-time hours 24,242 24,242

Pre-season training, prep-work and post-season winterizing: \$7,500 \$7,500

Special events, programs and rentals: \$2,500 \$2,500

Account 5626 Utilities

Total \$50,000 \$50,000

City of Florissant Operating Budget
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RECREATION DEPARTMENT - PARKS

<u>Account</u>	<u>Actual 2012</u>	<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Adopted 2014</u>
4710-Salaries	344,089	315,590	344,923	344,923
4713-Employees' Benefits	75,546	78,103	80,499	80,499
4720-Debt Service	84,319	0	0	0
4726-Utilities	672	114,200	114,200	114,200
4729-Bldg., Maint., & Supplies	868,209	5,000	0	0
4750-Professional Services	<u>15,644</u>	<u>890,943</u>	<u>40,000</u>	<u>40,000</u>
Total	1,388,479	1,403,836	579,622	579,622

PARKS EMPLOYEES' SALARIES

Director of Parks & Recreation	1.0	73,908	72,197	72,197
Administrative Assistant	1.0	38,529	38,875	38,875
Senior Park Ranger	1.0	<u>46,330</u>	<u>46,530</u>	<u>46,530</u>
Full-time Total	3.0	158,767	157,602	157,602
Park Maintenance - Summer Laborers		76,908	107,406	107,406
Park Rangers		59,915	59,915	59,915
Umpires and Referees		<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Part-time Total		156,823	187,321	187,321
Overtime		<u>0</u>	<u>0</u>	<u>0</u>
Total		315,590	344,923	344,923

Parks and Recreation Budget: 2014

2013

2014

Account 4710 Full-time Salaries

1 - Director of Parks and Recreation
1 - Administrative Assistant

1 - Senior Park Ranger

Part-time Salaries

Park Maintenance (Seasonal):

40 hours x 15 weeks = 600 hours x 13 Laborers =
7,800 hours x 2nd year rate

hours 6,000 7,800

32 hours x 30 weeks = 960 hours x 2 Laborers =
1920 hours x 2nd year rate

hours 960 1,920

Added 3 Laborers @ 15 weeks and 1 Laborer @ 30 weeks to assist
Full-Time staff with enormous workload demand.

Park Rangers:

All Parks: 45.5 hours x 20 weeks =

910 hours x Park Ranger 2nd year rate (peak season)

hours 910 910

35 hours x 52 weeks = 1,820 hours x Park Ranger 2nd year rate
(year round).

hours 1,820 1,820

St. Ferdinand & Koch Parks: 45.5 hours x 22 weeks x 2 Rangers =

2,002 hours x Park Ranger 2nd year rate

hours 2,002 2,002

Behlmann-Zykan Nature Lodge: 832 hours x Park Ranger 2nd year rate

hours 832 832

Hours of operation:

10:00am - 2:00pm, 4 days x 4 hours = 16 hours x 52 weeks = 832 hours

Special Activities and Rentals: 310 hours x Park Ranger 2nd year rate

hours 310 310

Total part-time hours 12,834 15,594

Umpires and Referees: \$20,000

20,000 20,000

Account 4726 - Utilities

Total 114,200 114,200

Parks

105,900 105,900

MSD bills

8,300 8,300

Account 4729 - Building Maintenance. & Supplies

Total 5,000 0

Small parts, equipment and materials needed for maintenance and repairs at the golf course using city labor and materials. This account to be eliminated with addition of golf budget.

Account 4750 - Professional Services

Total 890,943 40,000

Billy Casper Golf professional course management fees and expenses.

850,943 0

Umpires contracted through the ASA

40,000 40,000

City of Florissant Operating Budget
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RECREATION DEPARTMENT - GOLF COURSE

<u>Account</u>	<u>Actual 2012</u>	<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Adopted 2014</u>
0610-Salaries	0	0	365,195	365,483
0613-Employees' Benefits	0	0	131,446	131,468
0621-Uniforms & Allowance	0	0	1,000	1,000
0623-Postage & Printing	0	0	2,750	2,750
0626-Utilities	0	0	62,200	62,200
0627-Gasoline	0	0	15,000	20,000
0628-Merchandise	0	0	120,750	120,750
0629-Bldg., Maint., & Supplies	0	0	136,200	126,200
0630-Equip. Repairs	0	0	12,000	17,000
0632-Office Supplies & Maint.	0	0	2,000	2,000
0642-Dues, Travel, Training	0	0	2,820	2,820
0650-Professional Services	0	0	77,088	77,088
0654-Publicity	<u>0</u>	<u>0</u>	<u>3,000</u>	<u>3,000</u>
Total	0	0	931,449	931,759

PARKS EMPLOYEES' SALARIES

Golf Course General Manager	1.0	0	62,005	62,005
Asst. to Golf Course Manager	1.0	0	30,826	30,826
Golf Shop Attendant	1.0	0	28,517	28,517
Golf Course Superintendent	1.0	0	58,011	58,011
Golf Course Asst. Supt.	1.0	0	34,507	34,507
Golf Course Mechanic	1.0	<u>0</u>	<u>35,360</u>	<u>35,360</u>
Full-time Total	6.0	0	249,226	249,226
Pro Shop Staff		0	13,709	13,709
Cart Attendants		0	18,036	18,036
Starters & Marshalls		0	0	0
Groundskeeper I and II		0	57,600	57,888
Food & Beverage Manager		0	10,304	10,304
Food & Beverage Workers		<u>0</u>	<u>16,320</u>	<u>16,320</u>
Part-time Total		0	115,969	116,257
Overtime		<u>0</u>	<u>0</u>	<u>0</u>
Total		0	365,195	365,483

Golf Course Budget: 2014

2013 2014

Revenue	700,000
Account 12010 - Green Fees	260,000
Account 12210 - Cart Fees	250,000
Account 12500 - Pro Shop Sales	35,000
Account 12600 - Concession Sales and Fees	130,000
Account 12910 - Other Miscellaneous	25,000

Expenditures

Account 0610 - Salaries

Full-time Salaries

Golf Course General Manager, Assistant to the General Manager, Golf Shop
 Attendant, Golf Course Superintendent, Assistant to the Golf Course
 Superintendent, Golf Course Mechanic

Part-time Salaries

	Total hours	12,176
Pro Shop Staff: 2 emp. x 30 hours x 24 weeks	hours	1,440
Cart Attendants: 6 emp. x 15 hours x 24 weeks	hours	2,160
Starters & Marshalls - all volunteers	hours	0
Groundskeeper I: 7 emp. x 30 hours x 24 weeks	hours	5,040
Groundskeeper II: 1 emp. x 30 hours x 24 weeks	hours	720
Food & Beverage Manager: 1 emp. x 28 hours x 32 weeks	hours	896
Food & Beverage: 4 emp. x 20 hours x 24 weeks	hours	1,920

Account 0613 - Employee Benefits

F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability

Account 0621 - Uniforms and Allowances

Total	1,000
Full time and part time employees	1,000

Account 0623 - Postage & Printing

Total	2,750
Postage	250
Printing scorecards, signage, others	2,500

Account 0626 - Utilities

Total	62,200
Electric	12,000
Gas/Propane	2,500
Water	40,000
Sewer	1,000
Cable TV	3,500
Trash	1,200
Alarm	2,000

Golf Course Budget: 2014

2013

2014

Account 0627 - Gas and Oil	Total	20,000
Gasoline, oil, tires, fluids, lubricants, maintenance, parts, supplies, etc. for golf course vehicles and equipment.		20,000

Account - 0628 Merchandise	Total	120,750
Pro Shop merchandise for resale: includes balls, tees, shirts, hats, gloves, etc.		29,750
Concession supplies: includes beer, liquor, food, snacks, soda, etc.		91,000

Account 0629 - Building Maintenance and Supplies	Total	126,200
<u>00 Building Maintenance/Building Supplies</u>	Sub	36,200
Includes materials and supplies such as portable outhouse rental, pest control, minor maintenance supplies such as hardware, paint, caulk, plumbing, electrical materials and supplies, cleaning supplies, linens, backflow preventer inspection, and various other supplies. Includes \$1,200 for replacement banquet tables.		

<u>01 Building Maintenance/Course Supplies</u>	90,000
Includes materials and supplies such as sand, top soil, sod, seed, flags, ball washers, bag stand, cups, pesticides, fungicides, herbicides, fertilizers, and other supplies. Also includes materials and supplies such as pipe, fittings and other items necessary to maintain the course irrigation system.	

Account 0630 - Equipment Repairs	Total	17,000
Maintenance of course vehicles and equipment, including miscellaneous parts and supplies, tools, tire repairs, small engine parts and service, batteries, lights, radio work, upholstery, glass, etc.		17,000

Account 0632 - Office Supplies and Printing	Total	2,000
Pens, paper and various office supplies.		2,000

Account 0642 - Dues, Travel and Training	Total	2,820
PGA dues		230
GCSA dues & GCSAA Show - Golf Course Superintendent		1,540
MVGCSA dues		350
PGA Merchandise Show - General Manager scheduled for 2015		0
Certification expenses		200
Mileage for in-town travel		500

Golf Course Budget: 2014

	<u>2013</u>	<u>2014</u>
Account 0650 - Professional Services	Total	77,088
<u>01 Miscellaneous</u>	Sub	6,800
Handicap Fees		500
Electric repair as needed		1,800
Tree removal		2,500
Hepatitis "A" Vaccinations		500
Operating Permits		1,500
<u>02 Bank Fees</u>	Sub	6,800
Bank and charge card fees		6,800
<u>06 Cart Lease</u>	Sub	63,488
<u>Cart Lease:</u> Ord. #7680 for 80 carts (45 electric, 25 gas, 7 utility, 1 shuttle, 2 bar)		58,488
<u>Term:</u> 10 year agreement dated March 2010. Agreement includes a 6 year financing lease for the carts with an optional buyout at the end of the 5th year. Buyout includes the lease of a new cart fleet at the same or lower lease payment and the same term.		
<u>Warranty:</u> 4 year factory warranty extended to November 1, 2015 or the end of the lease. Exemptions from warranty include damage due to abuse or misuse, batteries, AC motor controller, gasoline engines, and clutches.		
<u>Annual Payment:</u> \$58,488 - Six monthly payments of \$9,748 made May through October. Interest accrues monthly. Final payment due November 2015.		
<u>Amount Financed:</u> \$370,715.27		
<u>Principal Balance:</u> \$188,005 as of November 15, 2013, \$138,008 as of November 15, 2014 and \$0 as of November 15, 2015.		
Cart Rentals		5,000
Account 0654 - Publicity	Total	3,000
Advertising in newspaper, magazine, radio, and other media.		3,000
Account 0961 - Capital Additions	Total	38,000
<u>Golf Course Equipment</u>	Sub	38,000
Sprayer		38,000
<u>Golf Course Improvements</u>	Sub	0
Nothing requested		0

City of Florissant Operating Budget
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PUBLIC WORKS DEPARTMENT

<u>Account</u>	<u>Actual 2012</u>	<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Adopted 2014</u>
4810-Salaries	2,061,433	2,144,141	2,198,558	2,193,393
4813-Employee's Benefits	832,663	892,758	924,779	923,462
4821-Uniforms & Allowance	7,929	8,400	8,800	8,800
4826-Utilities	76,269	95,000	95,000	95,000
4827-Gasoline	48,817	57,000	59,000	59,000
4832-Office Supplies & Maint.	16,249	19,200	19,200	19,200
4839-Ice/Snow Removal	68,475	251,250	251,250	251,250
4842-Dues, Travel, Training	42,523	54,360	56,300	56,300
4850-Professional Service	46,273	50,000	72,600	72,600
4851-Street Lighting	563,661	620,000	570,000	570,000
4861-Capital Additions	0	0	0	25,000
4875-Gasoline Control Account	<u>(2,257)</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Total	3,762,035	4,217,109	4,280,487	4,299,005

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

PUBLIC WORKS EMPLOYEES' SALARIES

<u>Salaries</u>		<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Proposed 2015</u>
Director of Public Works	1.0	96,386	97,323	97,323
City Engineer	1.0	67,956	68,099	68,099
Building Commissioner	1.0	63,707	63,814	63,814
Street Superintendent	1.0	65,638	65,998	65,998
Executive Assistant	1.0	39,335	39,582	39,582
Permit/Inspection Clerk	9.0	329,550	329,035	329,035
Chief Engineer	1.0	59,121	60,167	59,322
Deputy Building Commissioner	0.0	56,514	56,805	0
Plan Reveiwer	1.0	0	0	49,650
Multi-Building Inspector	5.0	254,555	255,195	258,030
Class "A" Foreman	1.0	53,316	53,789	53,789
Equipment Maintenance Supv.	1.0	53,699	53,789	53,789
Class "A" Person	3.0	147,486	148,158	148,158
Class "B" Person	3.0	138,717	139,734	139,734
Street Sweeper	1.0	46,828	46,987	46,987
Class "C" Person	5.0	197,049	198,723	198,723
Equipment Maint. Mechanic	2.0	100,911	101,171	101,171
Building Maintenance	2.0	46,648	46,987	88,025
HVAC Technican	0.0	0	41,038	0
Custodian I (2)	2.0	<u>70,517</u>	<u>70,782</u>	<u>70,782</u>
Full-time Total	41.0	1,887,933	1,937,176	1,932,011
Housing Inspector		59,804	78,038	78,038
Permit Inspection Clerk		15,825	14,341	14,341
Summer Laborers		26,520	26,520	26,520
Engineering Technician		20,684	18,744	18,744
HVAC Technician		20,684	0	0
Engineering Summer Intern		6,966	9,288	9,288
Custodian		<u>15,725</u>	<u>14,251</u>	<u>14,251</u>
Part-time Total		166,208	161,182	161,182
Stand-by pay		0	5,200	5,200
Overtime		<u>90,000</u>	<u>95,000</u>	<u>95,000</u>
Total		2,144,141	2,198,558	2,193,393

Acct. #01-5-48-10* – Salaries**

Full-Time	Deputy Building Commissioner position eliminated and replaced with a new Plan Reviewer position. Second Building Maintenance position added.		
Part-Time	Bldg./Housing Inspector: 3 ea @ 52 weeks @ 29 hrs/week	3,328 M.H.	4,524 M.H.
	Permit Inspection Clerk: 1 ea. @ 52 weeks @ 29 hrs/week	1,664 M.H.	1,508 M.H.
	Summer Laborers: 4 ea. @ 15 weeks @ 40 hrs/week	2,400 M.H.	2,400 M.H.
	Engineering Technician: 1 ea. @ 52 weeks @ 29 hrs/week	1,664 M.H.	1,508 M.H.
	HVAC Technician: position not filled	1,664 M.H.	0 M.H.
	Engineering Summer Intern: 1 ea. @ 20 weeks @ 40 hrs/wk	600 M.H.	800 M.H.
	Custodians: 1 person @ 52 weeks @ 29 hrs/week	1,664 M.H.	1,508 M.H.
	TOTAL	12,984 M.H.	12,248 M.H.

Overtime		\$90,000	\$95,000
	Street Department: snow removal, storm damage, tree removal, street flooding, some street work, Saturday mechanics, special projects, emergencies, festivals, etc.		
	Building Division: inspections, Boards and Commission meetings, public hearings, Police and Fire call outs, night & weekend inspections, office work in general, and emergencies.		
	Engineering Division: 1) Street work surveying, layout, contractor supervision, commission meetings, office work in general and emergencies and 2) Start up and shut down of pools, ice and roller rink, special events/festivals, HVAC emergency call outs, electric power outages and managing construction projects.		
Stand-by	Stipend to compensate selected positions for commitment to remain available for call out.		

Acct. #01-5-48-13* – Employees' Benefits**

FINANCE

Acct. #01-5-48-21000 – Uniforms & Safety Shoes

Uniforms	Allowance for 26 Full-Time @ \$300 each	\$7,800	\$7,800
	Tee Shirts for Part-Time and Summer Employees	400	600
	City logo shirts for City Engineer, Building Commissioner, & Deputy Building Commissioner ...	200	400
	TOTAL	\$8,400	\$8,800

Acct. #01-5-48-26000 – Utilities

Electric, natural gas, water, sewer, phone, trash collection, etc.		
Includes City Hall, Government Building, Sign Shop and City Garage		
TOTAL	\$95,000	\$95,000

Acct. #01-5-48-27000 – Gasoline

Major/Minor Construction Equipment, trucks and tools in Street Dept.		
Fuel costs are forecasted to remain high.	\$57,000	\$59,000

Public Works/Streets/Building Department Budget: 2014

2013

2014

Acct. #01-5-48-32000 – Printing & Office Supplies – City Hall & City Garage

Photos, film and developing		
Printing, copy paper, drafting supplies, supply closet		
Printing of new residential "Welcome" packages		
Printing of educational flyers for permits, residential and commercial guides		
Code books/code update subscription services/NFPA		
Equipment repairs and replacement (file cabinets, lamps, chairs, copier, computers, monitors, printers, cameras, typewriters, tables, etc.)		
Miscellaneous batteries, computer supplies, software, publications, etc.		
County real estate records		
Inspection sheets, permits, door tags		
Minimum housing letters/envelopes, etc.		
Computer software and software updates		
TOTAL	\$19,200	\$19,200

Acct. #01-5-48-39000 – Ice/Snow Removal

Salt: 4,000 Tons @ \$60.00/Ton	\$240,000	\$240,000
Calcium Chloride: 15,000 Gals. @ \$0.75/Gal.	11,250	11,250
TOTAL	\$251,250	\$251,250

Acct. #01-5-48-42000 – Dues/Travel/Training

Dues		
Director: Missouri Society of Prof. Engineers (\$181), Engineers Club (\$165), APWA (Local & International) (\$169)	\$540	\$515
City Engineer: Missouri Society of Prof. Engineers (\$181), Engineers Club (\$165)	405	346
Building Commissioner: ICC (\$225), MABOI (\$40), SLACE (\$35), AIA (\$546)	880	846
Building Inspectors: MABOI (7 @ \$40), ICC (7 @ \$35), SLACE (7 @ \$35)	805	770
Deputy Building Commissioner: MABOI (\$40), IAEI (\$120), SLACE (\$35), ICC (\$35)	225	230
Street Superintendent: APWA (Local & International) (\$169), ISSA (\$130)	260	299
Chief Engineer: Asbestos Certification Renewal; Stationary Engineer's License Fee	300	300
S/T	3,415	3,306

Travel		
Inspectors, Plan Reviewer, P/T Inspector, Bldg. Commissioner, Director, City Engineer, and others	40,000	40,000
S/T	40,000	40,000

Public Works/Streets/Building Department Budget: 2014

		<u>2013</u>	<u>2014</u>
Training	Director: Area Conferences and Seminars	400	400
	APWA Conference and Equipment Show	1,800	1,800
	City Engineer: GIS, APWA and Area Seminars	1,000	1,000
	Building Commissioner: Area Code Conferences/Seminars, MABOI Fall Conference	800	1,500
	Dep. Bldg. Comm./Plan Reviewer: MABOI Fall Conf. and Area Conferences; ICC Training/Testing	800	1,800
	Chief Engineer & Assistant: Area Seminars and Certifications; Asbestos Classes	800	800
	Street Superintendent: Area Seminars	400	400
	Street Personnel/Mechanics: Area Conferences	400	400
	Building Inspectors: MABOI Fall Conference (3 @ \$680)	2,040	2,040
	Area Code Seminars (3 @ \$400)	1,200	1,200
	P/T Inspectors: Area Seminars	400	400
	Exec. Asst. & Clerical Staff: Personal development classes	400	400
	Computer & iPad Classes/Training	505	854
	S/T	10,945	12,994
	TOTAL DUES/TRAVEL/TRAINING	\$54,360	\$56,300

Acct. #01-5-48-50010 – Professional Services

Materials Testing		
Traffic Consultation		
Miscellaneous Public Works projects - design services		
Testing of fire sprinkler systems and backflow preventers		
Transcribe OT/LM and P&Z meetings \$10,000		
Computer Consultant for PW File Maker Data-base and iPads ... \$50,000		
Weather Service for Winter Storms \$2,600		
Pedestrian Traffic Signal Maintenance and Repair by St. Louis County \$5,000		
TOTAL	\$50,000	\$72,600

Acct. #01-5-48-51010 – Street Lighting

Average Usage	\$550,000	\$520,000
New and Replacement Streetlights in Annexed Areas or As Needed	60,000	40,000
Decorative Streetlight Repair/Replacement - Lindbergh/N. Hwy. 67, Old Town and Annexed Areas	10,000	10,000
TOTAL	\$620,000	\$570,000

Acct. #01-5-48-61000 – Capital Additions Account

New sound system for Council Chambers	\$0	\$25,000
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Acct. #01-5-48-75000 – Gasoline Control Account

6,000 gallon diesel underground storage tank	\$25,000	\$25,000
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City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

POLICE DEPARTMENT

<u>Account</u>	<u>Actual 2012</u>	<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Adopted 2014</u>
4910-Salaries	6,691,130	6,678,637	6,711,486	6,711,486
4913-Employee's Benefits	2,621,768	2,704,469	2,711,816	2,711,816
4921-Uniforms & Allowance	72,377	72,500	77,000	77,000
4924-Telephone	121,455	117,000	129,000	139,000
4926-Utilities	51,125	62,500	62,500	62,500
4927-Gasoline	242,773	256,500	256,500	256,500
4929-Bldg., Maint., & Supplies	67,918	65,800	65,500	65,500
4930-Equip. Repair-Vehicle	19,393	23,000	25,500	25,500
4932-Office Supplies & Maint.	24,805	26,000	30,500	30,500
4933-Copy Equip. Rental&Supply	10,717	11,000	11,000	11,000
4934-Communication Service	261,709	278,045	278,000	278,000
4935-Armory Supplies & Guns	10,578	17,050	24,100	24,100
4942-Dues, Travel, Training	49,355	55,500	62,700	62,700
4961-Capital Additions	198,802	72,823	0	0
4975-Gasoline Control Account	<u>(149)</u>	<u>65,000</u>	<u>65,000</u>	<u>65,000</u>
Total	10,443,756	10,505,824	10,510,602	10,520,602

POLICE DEPARTMENT EMPLOYEES' SALARIES

Chief of Police	1.0	98,566	92,934	92,934
Captain	3.0	227,736	225,930	225,930
Lieutenant	4.0	286,838	281,840	281,840
Sergeant	10.0	651,610	648,981	648,981
Police Officer	70.0	3,935,363	3,930,077	3,930,077
IT System Administrator	1.0	50,179	54,600	54,600
Administrative Assistant	1.0	39,922	33,904	33,904
Clerk Typist	5.0	186,602	187,304	187,304
Custodian I	1.0	33,065	33,093	33,093
Jailer	6.0	200,094	198,078	198,078
Dispatcher	9.0	400,123	392,392	392,392
Holiday Pay		<u>241,228</u>	<u>240,193</u>	<u>240,193</u>
Full-tiem Total	111.0	6,351,326	6,319,326	6,319,326
Custodian		15,725	14,251	14,251
Dispatcher		28,970	52,509	52,509
Reserve Police Officers		<u>52,616</u>	<u>75,400</u>	<u>75,400</u>
Part-tiem Total		97,311	142,160	142,160
Overtime		<u>230,000</u>	<u>250,000</u>	<u>250,000</u>
Total		6,678,637	6,711,486	6,711,486

FLORISSANT POLICE DEPARTMENT FISCAL 2014 BUDGET

ACCOUNT 491001: SALARIES

FY 2013	FY 2014	LINE ITEM
\$ 6,351,326	-	Full -Time Salaries (including holidays)
\$ 97,311	-	Part-time Salaries
\$ 6,448,637	-	TOTAL

FULL-TIME EMPLOYEES

The number and classification of all full-time employees remain the same for FY 2014.

The department applied for a Department of Justice grant to hire two additional police officers in FY 2013 but the grant was not awarded. We have again applied for the grant for the 2014 fiscal year but based on the history of these grants I do not anticipate that the DOJ will fund the positions. Therefore, I am not asking for these two positions to be funded for FY 2014.

FY 2013	FY 2014	
1	1	Chief of Police
3	3	Captains
4	4	Lieutenants
10	10	Sergeants
70	70	Police Officers
0	0	Police Officer Grant Positions (Unfilled)
1	1	Information Technology Administrator
1	1	Administrative Assistant
5	5	Clerks
1	1	Custodian
6	6	Corrections Officers
2	2	Dispatchers
111	111	TOTAL FULL-TIME EMPLOYEES

PART-TIME EMPLOYEES

The City has hired part-time Police Officer/Rangers to patrol the city parks. These part time Officers are fully commissioned police officers working 29 hours a week. The Officers will patrol the city parks, recreation centers and nature lodge enforcing the ordinances and keeping the peace.

Part-time dispatchers allow for better scheduling and help save overtime paid to full time dispatchers. These hours would help to reduce the amount of paid overtime needed to cover vacations, illnesses, training and other uncovered shifts in the schedule.

FY 2013	FY 2014	
1	2	Dispatcher: 2 x 29 hrs/week x 52 weeks = 3,016 hrs.
1	1	Custodian: 1 x 29 hrs/week x 52 weeks = 1,508 hrs.
2	2	Reserve Officers (Police Park Rangers): 2 x 29 hrs/week x 52 weeks = 3,016 hrs.

FLORISSANT POLICE DEPARTMENT FISCAL 2014 BUDGET

PART-TIME EMPLOYEES (con't)

FY 2013	FY 2014	
1,664	3,016	Dispatcher hours
1,664	1,508	Custodian hours
<u>3,328</u>	<u>3,016</u>	Reserve Officer (Police Park Ranger) hours
6,656	7,540	TOTAL PART-TIME HOURS

ACCOUNT 491002: OVERTIME

FY 2013	FY 2014	LINE ITEM
\$ 200,000	\$ 230,000	General Overtime
\$ 20,000	\$ 20,000	DEA Reimbursed Overtime
\$ 10,000	-	FBI Reimbursed Overtime
\$ -	-	Grant Reimbursed Overtime
\$ -	-	Mid-Year Appropriation
\$ 230,000	\$ 250,000	TOTAL

The overtime portion of this account has been under funded nearly every year prior. These shortages have been at times been absorbed when full-time positions are temporarily unfilled. Overtime funding for FY 2014 needs to be increased as detailed below.

General Overtime: This overtime includes court appearances and court security; investigation of serious crimes; unusual occurrences; holiday foot patrols; surveillances; special details including the Valley of Flowers Festival, Fourth of July Program, Old Town Fall Festival, the Veteran's Parade; and staffing vacation and sick-time relief, especially in communications. This item was underfunded in FY 2013. I feel compelled to ask for an increase in general overtime funding but we will continue to utilize compensatory time in lieu of overtime where possible.

DEA Reimbursed Overtime: The department has one detective assigned to the U. S. Drug Enforcement Administration's St. Louis Drug Task Force. The task force agreement requires that the detective be paid a fixed overtime differential that is reimbursed to the City by the DEA. This item is adjusted based on the salary of the officers assigned

FBI Reimbursed Overtime: At this time the FBI funding for this program has run out and we currently have no detectives assigned to the joint task force

Grant Reimbursed Overtime: The Department has not received any grant awards for overtime projects for FY2014.

FLORISSANT POLICE DEPARTMENT FISCAL 2014 BUDGET

ACCOUNT 4921: UNIFORMS

FY 2013	FY 2014	LINE ITEM
\$ 12,000	\$ 13,000	Uniform Cleaning & Repair
\$ 42,500	\$ 45,000	Uniform Purchase & Replacement
\$ 16,000	\$ 16,000	Detective Clothing Allowance
\$ 2,000	\$ 3,000	Badge Replacement and Repair
\$ 72,500	\$ 77,000	TOTAL

Uniform Cleaning & Repair: The department provides dry cleaning of uniforms and detective clothing.

Uniform Purchase & Replacement: I am requesting a \$2,500 increase in this line item because the contract for the purchase of most uniform supplies was increased this year. At the same time, the cost of body armor increased to \$622 per unit in 2013 due to new government standards. A grant from the United States Department of Justice will expire for a portion of the body armor purchases in 2013. New grants have been applied for. However, it is unknown as to whether the department will receive those.

Detective Clothing Allowance: No increase is requested for FY 2014.

Badge Replacement and Repair: These funds provide for the repair and replacement of badges.

ACCOUNT 4924: TELEPHONE

FY 2013	FY 2014	LINE ITEM
\$ 54,000	\$ 65,000	AT&T Service
\$ 38,000	\$ 38,000	Telephone System Lease & Maintenance
\$ 25,000	\$ 28,000	Cellular Telephone Service
\$ -	\$ 8,000	IP Phones
\$ 117,000	\$ 139,000	TOTAL

AT&T Telephone Service: This line item reflects the basic telephone service for all City facilities and includes both local and long distance calling services and mobile tablet devices.

Telephone System Lease and Maintenance: This item reflects the lease and maintenance costs associated with the City's Inter-Tel telephone system. No changes are warranted.

Cellular Telephone Service: This item reflects the cost of the City's cellular telephone service. The number of mobile telephones in 2013 is 65 and the number of shared minutes for all of the phones is adjusted accordingly. An increase of \$3,000 is needed for FY 2014.

IP Phones: This item reflects the purchase of replacement desk phones with IP phones as needed. Current land lines are no longer available. Budgeted for ten phones at \$800 each.

**FLORISSANT POLICE DEPARTMENT
FISCAL 2014 BUDGET**

ACCOUNT 4926: UTILITIES

FY 2013	FY 2014	LINE ITEM
\$ 35,000	\$ 35,000	Electricity
\$ 20,000	\$ 20,000	Natural Gas
\$ 3,000	\$ 3,000	Water
\$ 2,500	\$ 2,500	Sewer
\$ 2,000	\$ 2,000	Trash
\$ 62,500	\$ 62,500	TOTAL

Utilities: This account reflects the various utilities used by the police department. No significant changes are anticipated during FY 2014. Due to the new HVAC equipment installed in 2013 cost savings may become evident but at this time such amounts are not known.

ACCOUNT 4927: GASOLINE

FY 2013	FY 2014	LINE ITEM
\$ 255,000	\$ 255,000	Gasoline
\$ 1,000	\$ 1,000	Pump Repair
\$ 500	\$ 500	Pump Inspections
\$ -	\$ -	Mid Year Appropriation
\$ 256,500	\$ 256,500	TOTAL

Gasoline: The cost of regular unleaded gasoline fluctuates wildly. The average cost is currently around \$3.30 for FY 2013. At this time it is anticipated that current funding is sufficient.

FLORISSANT POLICE DEPARTMENT FISCAL 2014 BUDGET

ACCOUNT 4929: BUILDING and JAIL MAINTENANCE

FY 2013	FY 2014	LINE ITEM
\$ 1,000	\$ 1,000	Rug Rental
\$ 500	\$ 500	Fire Extinguisher Service
\$ 13,500	\$ 15,500	Prisoner Supplies
\$ 8,000	\$ 8,000	Janitorial Supplies
\$ 500	\$ 500	Pest Control
\$ 40,000	\$ 40,000	Building Repairs (HVAC/ Electrical/Plumbing)
\$ 1,500	-	Chemical Water Treatment (Cooling Tower)
\$ 65,000	\$ 65,500	TOTAL

Rug Rental: This item reflects the rental cost of runners and rugs for slip and fall protection. Expected to remain unchanged for FY 2014.

Fire Extinguisher Service: This item reflects the annual inspection, service and if necessary, replacement of fire extinguishers in the police department headquarters. It will be unchanged in FY 2014.

Prisoner Supplies: This item covers the cost of prisoner meals and medications as well as the periodic replacement of jumpsuits, mattresses and blankets. A cost increase for meals and other supplies of \$2,000 for FY 2014 is recommended.

Janitorial Supplies: This item includes the supplies necessary to clean and maintain the police building including janitorial supplies, paint, hardware, and miscellaneous small repair parts. Based on the increasing level of maintenance required to maintain an aging building.

Pest Control: This item covers the cost of our monthly pest control service and will be unchanged for FY 2014.

Building Repairs: These funds cover the costs associated with both routine and emergency maintenance of electrical, mechanical, plumbing, and the heating and cooling systems of the 32 year old police building. In 2013 a new HVAC system was placed in the building, allowing for a savings in this section of anticipated repair. There is, however, still an ongoing need to replace flooring, ceiling tiles and a number of light fixtures throughout the building. I recommend that the current funding level remain the same for FY 2014.

Chemical Water Treatment: The new HVAC system has eliminated this item.

FLORISSANT POLICE DEPARTMENT FISCAL 2014 BUDGET

ACCOUNT 4930: VEHICLE MAINTENANCE & REPAIRS

FY 2013	FY 2014	LINE ITEM
\$ 4,000	\$ 4,000	Vehicle Washes
\$ 10,000	\$ 12,000	Vehicle Repair
\$ 500	\$ 500	First Aid Supplies
\$ 500	\$ 500	Fire Extinguisher Service
\$ 1,500	\$ 2,000	Flares
\$ 600	\$ 600	Inspections & Licenses
\$ 5,900	\$ 5,900	Miscellaneous Vehicle Parts
\$ 23,000	\$ 25,500	TOTAL

Vehicle Washes: This line covers the cost of regular washes and periodic detailing of police vehicles. It also covers decontamination of blood or other biohazards that occur.

Vehicle Repair: This line covers the cost to repair vehicles resulting from crashes, repairs to windshields and other repairs not normally made by the City garage. I am requesting an increase of \$2,000 for FY 2014.

First Aid Supplies: This item covers the cost of first aid supplies including bandages, rubber gloves, breathing airways, and hand sanitizers.

Fire Extinguisher Service: This item covers the recharging or replacement of fire extinguishers carried in the police vehicles.

Flares: This covers the cost of flares used for controlling traffic at crashes and road closures.

Inspections & Licenses: This is the cost of titling all department vehicles as well as the inspection and licensing of unmarked vehicles.

Miscellaneous Vehicle Parts: The item covers the cost of graphics on new cars, replacing lost wheel covers, replacement weapons racks or radio mounts, and other miscellaneous repair parts for vehicles and bicycles. We found this year that none of the prior radio mounting equipment, computer mounts or gun racks fit in the new police vehicles, forcing the department to purchase these items for every new vehicle.

FLORISSANT POLICE DEPARTMENT FISCAL 2014 BUDGET

ACCOUNT 4932: OFFICE AND EVIDENCE SUPPLIES

FY 2013	FY 2014	LINE ITEM
\$ 3,000	\$ 3,000	Citations and Mobile Printer Paper
\$ 2,000	\$ 2,000	Computer/Printer Parts and Repairs
\$ 1,000	\$ 1,500	Crime Prevention Supplies
\$ 5,000	\$ 8,000	Evidence Supplies
\$ 1,000	\$ 1,000	Microfilm Reader Maintenance Agreement
\$ 500	\$ 500	Drug Test Kits
\$ 12,000	\$ 13,000	Office Supplies
\$ 500	\$ 500	Intoxilyzer Repair and Supplies
\$ 1,000	\$ 1,000	Printing Services
\$ 26,000	\$ 30,500	TOTAL

Citations and Mobile Printer Paper: This reflects the cost of having citations and warning books printed to state requirements. Most citations are now generated on the mobile computers and this item also covers the cost of thermal printer paper used to print the violator's copy of citations on the mobile computers.

Computer/Printer Parts and Repairs: This covers the cost of repairing or purchasing replacement parts for computers, printers and other small office machines.

Crime Prevention Supplies: This line funds the cost of public relations, educational materials and promotional items for the department. I am requesting an increase of \$500 for FY 2014.

Evidence Supplies: This covers the cost of crime scene processing supplies such as fingerprinting materials, photographic media and replacement of filters and parts on technical equipment in the processing room. I am requesting an increase of \$3,000 for FY 2014.

Microfilm Reader Maintenance Agreement: This is an annual maintenance and service agreement for the Record Room microfilm reader.

Office Supplies: There have been increases in supply costs. We carefully monitor consumption and I request an increase of \$1,000 for FY 2014.

Intoxilyzer Repair and Supplies: This includes the costs of maintenance and mouthpieces for the alcohol breath testing instrument. No change is necessary.

Printing Services: This includes the costs for printing flyers and brochures that cannot be printed in-house. I recommend no change for FY 2014.

**FLORISSANT POLICE DEPARTMENT
FISCAL 2014 BUDGET**

ACCOUNT 4933: COPIER EQUIPMENT AND SUPPLIES

FY 2013	FY 2014	LINE ITEM
\$ 9,000	\$ 9,000	Copier Lease
\$ 2,000	\$ 2,000	Paper and Toner
\$ 11,000	\$ 11,000	TOTAL

Copier Lease: This item covers the cost of leasing and maintaining the department's one copying machine and all of the computer printers located throughout the department.

Paper and Toner: This item covers the cost of toner for the copier and paper used for the department's one copying machine and all of the computer printers located throughout the department.

FLORISSANT POLICE DEPARTMENT FISCAL 2014 BUDGET

ACCOUNT 4934: COMMUNICATIONS SERVICES

FY 2013	FY 2014	LINE ITEM
\$ 4,200	\$ 4,200	CCTV Maintenance Agreement
\$ 10,000	\$ 12,000	Radio Repair & Maintenance
\$ 11,545	\$ 2,000	Existing Federal Requirements 2 factor authentication
\$ 135,000	\$ 135,000	REJIS Subscription & Network Charges
\$ 2,000	\$ 2,000	REJIS Record Checks for Human Resources
\$ 20,000	\$ 20,000	REJIS Wireless Service
\$ 4,000	\$ 4,000	REJIS Professional Services
\$ 58,000	\$ 58,000	Global and Computer Services
\$ 2,000	\$ 2,000	Audiolog Maintenance Agreement
\$ 13,000	\$ 13,000	Live Scan System Maintenance Agreement
\$ 3,000	\$ 3,000	Speed Warning Systems Data Package
\$ 800	\$ 900	Liberty Interview Systems
\$ 5,000	\$ 5,000	Dictation System Maintenance Agreement
\$ 3,000	\$ 4,000	Investigative Databases
\$ 3,300	\$ 7,500	Evidence-On-Q Software Maintenance Agreement
\$ 2,200	\$ 2,200	Oceans Systems Maintenance Agreement
\$ 1,000	\$ 1,000	Walkie-Talkie Battery Replacement
-	\$ 1,000	CellBrite Investigation Maintenance Agreement
-	\$ 1,200	Illegal Sign Project support software and auto dialer
\$ 278,045	\$ 278,000	TOTAL

Closed Circuit TV Maintenance Agreement: This item covers the 12 month service agreement that includes the server, software, monitors, and cameras for the police department's closed circuit TV system used to monitor the safety and security of the holdover and the perimeter of the building.

Radio Repair and Maintenance: This item covers the cost of repair and service for the base radio system, mobile radios, emergency lighting, radar equipment, and the like. We are not replacing mobile radios, but having them repaired until the new radio system is completed at which time the department will be given new radios by the radio commission. The department has a service agreement. I recommend a \$2,000 increase.

REJIS Subscription and Network Services: This is the cost for the Regional Justice Information Services (REJIS) used by the department to input and query arrest histories including the NCIC database, the Missouri Department of Revenue license and registration files and the regional mugs hot system. REJIS has not yet determined if it will raise subscription costs in 2014. The normal increase based on the Consumer Price Index would be 4%, but by recently adding the Kansas City region to the REJIS system, it may not be necessary to raise costs for FY 2014. There is, however, a new Federal Licensing requirement for REJIS, which was implemented in 2013. The fee to maintain this Federal authentication system requirement has been included in the budget request.

FLORISSANT POLICE DEPARTMENT FISCAL 2014 BUDGET

ACCOUNT 4934: COMMUNICATIONS SERVICES (con't)

Global and Computer Services: This covers the maintenance and support of the Global Software for our computer aided dispatch and records management and maintenance and support of our Dell window server on which the software operates.

Audiolog Communications Recorder Maintenance and Support: This covers the cost of the department's service agreement to provide maintenance and support for the digital recorder and software used to record, archive and playback all radio and telephone lines in the communications center.

Live Scan Maintenance and Support: This is the annual maintenance agreement for the digital fingerprinting system that links the department with state and national fingerprint files.

Speed Warning Systems: The department has received two speed warning units. These units are portable and can be moved to various locations throughout the city. The units provide the traffic unit with important data regarding speed and traffic volume. The data service for these units is \$1,500 each for a total cost of \$3,000 per year. This also extends the warranty for these units.

Dictation System Maintenance and Support: This is the cost of the maintenance agreement for the dictation system used for the dictation and transcription of police reports. Based on the current agreement, this will be unchanged in FY 2014.

Investigative Databases: The Bureau of Investigation utilizes several investigative databases. The Accurant and Leads-on-Line services are priced based on investigative transactions. The Smith & Wesson Iden-Ti-Kit subscription is a fixed annual charge of \$500. Based on past use, I recommend an increase of \$1,000 for FY 2014.

Evidence-On-Q Software Maintenance Agreement: This covers the cost of maintaining the software used to barcode and track evidence and property. This cost also covers the department inventory tracking system. The cost for this has increased \$4,200 over the past FY.

Oceans Systems Software and Maintenance and Support: This covers the cost of maintaining the software used to enhance and copy security videos to better identify suspects when video taped at crime scenes.

Walkie Talkie Battery Replacement: This covers the cost of periodically replacing batteries for officer's portable radios. I recommend no change.

Cellbrite Investigative Maintenance and Support: Investigative equipment used for cell phone down loading.

Illegal Sign Project Support: This is the computer software and support needed for the illegal sign removal project.

FLORISSANT POLICE DEPARTMENT FISCAL 2014 BUDGET

ACCOUNT 4935: ARMORY SUPPLIES & GUNS

FY 2013	FY 2014	LINE ITEM
\$ 10,000	\$ 12,000	Ammunition, Targets & Firearms Repairs
\$ 2,000	\$ 3,000	Less Lethal Munitions
\$ 1,000	\$ 1,000	Range Maintenance
\$ 4,050	\$ 7,600	Replacement of eight (8) Tasers
-	\$ 500	Replacement of shot gun
\$ 17,050	\$ 24,100	TOTAL

Ammunition, Targets, and Firearms Repairs: This item covers the cost of ammunition used for both duty and semi-annual firearms training. It includes .40 caliber duty ammunition, .40 caliber practice ammunition, .223 caliber rifle ammunition, and 12 gauge shotgun ammunition. It also covers the cost of targets and range supplies as well as the small arms parts necessary to maintain the weaponry. The cost of ammunition has risen due to supply and demand.

Less Lethal Munitions: This item includes the on-duty and training cartridges for the Taser Electronic Control Devices, Oleoresin Capsicum (pepper spray) and the .12 gauge "bean bag" munitions.

Range Maintenance: This covers the annual cost to replace the backstop in the range trailer at Koch Park as well as any small parts necessary to maintain the trailer.

Tasers: The department tasers are starting to run out of warranty and useful-life. I request that we start to replace eight of these tasers a year at a cost \$950 per taser.

Shotgun: The department also has three shotguns manufactured in 1974 which need to be replaced. I recommend replacing 1 per year at a cost of \$500.

FLORISSANT POLICE DEPARTMENT FISCAL 2014 BUDGET

ACCOUNT 4942: DUES, TRAVEL, & TRAINING

FY 2013	FY 2014	LINE ITEM
\$ 14,000	\$ 14,000	St. Louis County & Municipal Academy
\$ 1,500	\$ 1,500	Police Canine Training
\$ 6,500	\$ 10,000	Training Seminars/Travel Expenses
\$ -	\$ 3,500	FBI National Academy Expenditures
\$ 2,800	\$ 5,000	Organizational Memberships
\$ 1,000	\$ 1,000	Special/Liquor Investigations
\$ 6,000	\$ 6,500	Training Materials and Computer Based Training
\$ 1,000	\$ 1,000	Chief's Expense Account
\$ 1,000	\$ 1,000	Miscellaneous Petty Cash
\$ 2,500	\$ 2,500	Canine Expenses
\$ 1,200	\$ 1,400	Major Case Squad Training
\$ 1,000	\$ 1,500	Random Drug Testing
\$ 1,500	\$ 1,600	Lab Testing for DWI and Forensic investigative cases
\$ 500	\$ 500	Valley of Flowers Festival Expense
\$ 1,000	\$ 1,000	Explorer Post
\$ 1,500	\$ 1,800	Polygraph Certification Conference
-	\$ 1,800	IACP Conference
\$ 4,000	\$ 4,100	Accreditation Fees
\$ 500	\$ 500	Citizens Emergency Response Team, CERT
-	\$ 2,000	Certification for Police Fitness Trainer
\$ 8,000	-	Southern Police Institute
\$ -	\$ 500	SRO program supplies
\$ 55,500	\$ 62,700	TOTAL

St. Louis County & Municipal Police Academy: The department is a member of the County & Municipal Police Academy (CMPA) which provides recruitment and in-service training programs.

Police Canine Training: This covers the cost of in-service training for our three canine teams.

Training Seminars/Travel Expenses: This funds the training of officers and staff at locations other than the academy as well as the cost of transportation and lodging for out of town travel.

FBI National Academy/ Southern Police Institute: Currently myself, one captain and one lieutenant are graduates of the FBI National Academy (NA). The department was last allocated a seat in the NA in FY 2012. The FBI National Academy and the Southern Police Institute are the premier police leadership programs in the country. I anticipate that we may be granted another seat for the FBI National Academy in FY 2014. I request that we send a Captain to the FBI academy if a seat is issued to this department.

Organizational Memberships: This line item includes the cost of memberships for our officers and staff in organizations that benefit the agency and the community.

FLORISSANT POLICE DEPARTMENT FISCAL 2014 BUDGET

ACCOUNT 4942: DUES, TRAVEL, & TRAINING (con't)

Special Investigations Fund: These funds cover the cost of narcotics and liquor investigations as well as informant funds.

Training Materials and Computer Based Training: This item provides funding for computer based legal training. The city's liability insurance carrier recognizes the value of this each year with premium rebates that offset much of the cost of the training.

Chief's Expense Account: This line is used to fund meetings and various incidental expenses relative to my position.

Canine Expenses: The department has three canine teams and this item covers food, equipment and supplies necessary to insure the care and training of the three animals.

Major Case Squad Training: The funding covers the membership and training of our officers in the Major Case Squad of Greater St. Louis.

Random Drug Testing: The city contracts for random drug screening of all sworn officers and civilian employees as well as reserve officers. In addition to the actual testing, the contractor arranges the random draw.

Laboratory Testing for DWI and Forensic Investigative Cases: The department has an agreement with a local provider for the forensic analysis of samples in investigations.

Valley of Flowers Festival Expenses: This expenditure is the cost of meals for officers working the fair grounds during the Valley of Flowers festival.

Explorer Post: This amount, combined with their fund raisers, covers the cost of our Explorer Scouts to attend the national conference.

Polygraph Certification Conference: The department has two certified polygraph examiners who must attend bi-annual certification by the American Polygraph Association. One examiner attends each year.

IACP Conference: This conference provides valuable information on new technology, legal issues and training on many issues concerning law enforcement and the community.

Accreditation Fees: The department received it's fifth consecutive three year accreditation by CALEA in 2012. Accreditation has resulted in a discount in our liability insurance premium, more than offsetting the accreditation fees.

CERT Training: This expenditure is the cost of training materials and equipment necessary for the Citizen Emergency Response Team (CERT).

Certification for Police Fitness Trainer: This training is to certify a member of the department as a certified trainer to assist officers with better physical fitness.

SRO Program Supplies: This expenditure covers miscellaneous materials and supplies for the School Resource Officers.

**FLORISSANT POLICE DEPARTMENT
FISCAL 2014 BUDGET**

ACCOUNT 4975: GASOLINE CONTROL ACCOUNT

FY 2013	FY 2014	LINE ITEM
\$ 65,000	\$ 65,000	Unleaded Gasoline Control Account
\$ 65,000	\$ 65,000	TOTAL

This is the account used only by the Finance Department to conduct internal transactions or cross charges between each department using the unleaded gasoline supply at the police department. All gasoline ultimately used by the police department is purchased under account 4927.

ACCOUNT 0361: CAPITAL IMPROVEMENTS

Vehicles:

FY 2013	FY 2014	
\$ -	\$ 200,000	Purchase of eight new vehicles at \$25,000 each
\$ -	\$ 6,000	Radio/Emergency Equipment Installation at \$750 each
		All eight vehicles will be retained by the city should their condition merit it. Three vehicles will be retained for use by the police department in activities other than active patrol and five vehicles will be utilized by other city departments
\$ -	\$ 25,000	Purchase new conveyance van and related equipment
		Conveyance van to be retained for use by other city departments
\$ 178,000	\$ 231,000	Net Cost of New Police Vehicles

Vehicle Replacement: The department has a fleet of 39 automobiles and vans ranging in age from a 2004 Ford Van used for prisoner conveyance to 2013 models.

In 2014 we need to replace eight Police vehicles. Unfortunately we do not have the funds in asset forfeiture at this time so all eight will have to be purchased out of the capital improvement funds. The department also needs to replace the 2004 conveyance van which is used on a daily basis.

I am also requesting \$6,000 to cover the cost of installation of the radios and emergency equipment.

FLORISSANT POLICE DEPARTMENT FISCAL 2014 BUDGET

ACCOUNT 0361: CAPITAL IMPROVEMENTS (con't)

Miscellaneous Capital Items:

FY 2013	FY 2014	
\$ -	\$ 6,900	Remove and replace tile floor in break room
\$ -	\$ 7,000	Mobil Computer Docking Stations
\$ -	\$ 30,000	Replacement of six mobile computers/ printers/devices
\$ -	\$ 6,500	Replacement of desktop computers and related items
\$ -	\$ 10,000	Purchase new K-9 dog & related training expenses and equipment
\$ -	\$ 3,000	Purchase remote surveillance cameras and related equipment for investigations
\$ -	\$ 12,000	Replace aging computer servers that are used for police department building video surveillance system and in house intranet.
\$ -	\$ 11,000	Purchase two mobile speed monitoring units
\$ 66,000	\$ 86,400	Total Miscellaneous Items

Remove and Replace Tile floor: The tile floor located in the break room needs to be replaced. The second layer of tiles, which was placed over the original building tiles, are all cracking and the entire two layers of tile need to be removed. Further, it has been confirmed that this floor tile contains asbestos so this project requires asbestos abatement.

Mobile Computer Docking Stations: I am asking for \$7,000 for vehicle computer docking stations. The docking stations we currently have were purchased in January of 2009. They are currently out of warranty and starting to fail. This money will be used to replace the mobile docking stations.

Replacement of Desk Top Computers: The department utilizes 65 desk top PC computers and small servers through the station. These are used for everything from operating maps and radios, tracking evidence and storing photographs, to transcribing and retrieving reports. It is necessary to periodically update the computers and operating systems. To avoid a mass purchase of hardware and software in any one year, I propose a regular replacement cycle of one fifth of these computers each year. This year all computers operating on a windows XP format need to be replaced.

Purchase New K-9 Dog: One of the department K-9 dogs retired in June 2013 and needs to be replaced. The police dog is a valuable asset to the department and the community.

Purchase Remote Surveillance Cameras: The department needs to purchase remote surveillance cameras for investigations. These hard mount cameras can provide valuable evidence to help solve crimes and provide for successful prosecution.

Replace Computer Servers: The surveillance server hard drives for the entire police building are in need of replacement. The Intranet server is also in need of replacement. Both servers have exceeded their life expectancy.

Purchase Mobile Speed Monitoring Units: Purchase two mobile speed monitoring units to be used throughout the city to monitor vehicle traffic.

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

MEDIA DEPARTMENT

<u>Account</u>	<u>Actual 2012</u>	<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Adopted 2014</u>
7010-Salaries	92,781	104,732	108,892	113,406
7013-Employees' Benefits	37,797	41,515	43,272	44,423
7030-Equipment Repair	2,863	3,000	3,000	3,000
7032-Office Supp. & Maint.	1,762	2,000	2,000	2,000
7033-Materials & Supplies	1,298	2,500	2,500	2,500
7042-Dues, Travel, Training	235	3,000	3,000	3,000
7050-Professional Service	19,862	25,000	25,000	25,000
7056-Organization Dues	<u>0</u>	<u>300</u>	<u>300</u>	<u>300</u>
Total	156,598	182,047	187,964	193,629

MEDIA DEPARTMENT EMPLOYEE'S SALARIES

Media/TV Station Manager	1.0	40,976	45,136	49,650
Video Specialist	1.0	<u>37,336</u>	<u>37,336</u>	<u>37,336</u>
Full-time Total	2.0	78,312	82,472	86,986
Contractors Council Meeting		5,040	5,040	5,040
Contractors Council Action		3,720	3,720	3,720
Contractors Valley of Flowers		660	660	660
Contractors as needed		<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
Part-time Total		21,420	21,420	21,420
Overtime		<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Total		104,732	108,892	113,406

Media Department Budget: 2014

		<u>2013</u>	<u>2014</u>
Salaries - Part-time (contract employees)		21,420	21,420
Council Meeting: Contract Employees	Total	5,040	5,040
Director - \$50 @24 productions		1,200	1,200
Assistant Director - \$40 @ 24 productions		960	960
2 Camera Persons - \$35 @ 24 productions		1,680	1,680
Host - \$50 @ 24 productions		1,200	1,200
Council Action: Contract Employees	Total	3,720	3,720
Director - \$30 @24 productions		720	720
Assistant Director - \$25 @ 24 productions		600	600
2 Camera Persons - \$25 @ 24 productions		1,200	1,200
Host - \$50 @ 24 productions		1,200	1,200
Valley of Flowers: Contract Employees	Total	660	660
3 Cameras - @ \$80 each		240	240
Director - @\$100		100	100
Asst. Director @ \$90		90	90
Audio Engineer @ \$90		90	90
2 Prod. Assistants @ \$70		140	140
Additional Contract Help As Needed	Total	12,000	12,000
Location Camera		4,000	4,000
Contract Editor		4,000	4,000
Contract Producer - special programs		4,000	4,000
Account 7010 - Salaries - overtime		5,000	5,000
Account 7030 - Equipment Repair	Total	3,000	3,000
Account 7032 - Office Supplies and Maintenance	Total	2,000	2,000
Account 7033 - Materials and Supplies	Total	2,500	2,500
Account 7042 - Dues, Travel and Training	Total	3,000	3,000
Account 7050 - Professional Services	Total	25,000	25,000
Mailing costs for "Florissant Focus" - \$1,000 x 5 issues		5,000	5,000
Postage for 5 issues of the "Florissant Focus" x \$4,000 per issue		20,000	20,000
Account 7056 - Organization Dues	Total	300	300
Account 0361 - Capital Additions	Total	10,000	10,000
PEG Video Delivery System replacement		0	10,000
Prior year capital additions		10,000	0

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

CAPITAL IMPROVEMENT FUND

	<u>Actual</u> <u>2012</u>	<u>Budget</u> <u>2013</u>	<u>Proposed</u> <u>2014</u>	<u>Adopted</u> <u>2014</u>
<u>REVENUE</u>				
Capital Improvement Sales Tax	3,168,808	3,100,000	3,100,000	3,100,000
Interest	0	1,000	0	0
Grants & Reimbursements	<u>144,860</u>	<u>120,000</u>	<u>120,000</u>	<u>120,000</u>
Total Budgeted Revenue	3,313,668	3,221,000	3,220,000	3,220,000
Less Total Budgeted Expenditure			<u>(4,050,575)</u>	<u>(3,692,075)</u>
Equal Revenue Over/(Under) Expenditure			(830,575)	(472,075)
Plus Estimated Beginning Fund Balance			<u>847,010</u>	<u>860,010</u>
Equal Estimated Ending Fund Balance			16,435	387,935
<u>EXPENDITURES</u>				
0329-Building Maint.&Supplies	42,563	59,000	72,400	72,400
0330-Equip. Repairs - Vehicles	114,538	117,000	115,000	134,500
0333-Materials & Supplies	110,385	111,000	114,500	114,500
0334-Street Markings	12,955	14,000	14,000	14,000
0350 Professional Service	226,378	445,475	513,975	513,975
0352 Street Contracts	1,265,174	1,525,000	1,785,000	1,785,000
0353 Bridge Repair & Maint.	35,148	65,000	65,000	65,000
0354 Sidewalk Repairs	148,219	150,000	150,000	150,000
0355 Debt Payment	356,602	323,000	319,000	319,000
0361 Capital Additions	<u>561,623</u>	<u>792,000</u>	<u>901,700</u>	<u>523,700</u>
Total	2,873,585	3,601,475	4,050,575	3,692,075

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

CAPITAL IMPROVEMENT FUND CAPITAL ADDITIONS

	Proposed <u>2014</u>	Adopted <u>2014</u>
Information Technology		
Replace computers, laptops, monitors, tablets, printers and related software	15,000	15,000
Complete Microsoft Office upgrade	11,000	11,000
Network switch at JFK	2,300	2,300
VM Ware licensing to complete move to virtualized environment	<u>10,000</u>	<u>10,000</u>
Information Technology Total	38,300	38,300
Administrative		
No items requested	<u>0</u>	<u>0</u>
Administrative Total	0	0
Court		
No items requested	<u>0</u>	<u>0</u>
Court Total	0	0
Media		
PEG Video Delivery System	<u>10,000</u>	<u>10,000</u>
Media Total	10,000	10,000
Health		
One 25 passenger Handicap Bus to replace Bus 1	80,000	0
New kennel cages	20,000	20,000
One 16' utility trailer	<u>3,000</u>	<u>3,000</u>
Health Total	103,000	23,000

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

CAPITAL IMPROVEMENT FUND CAPITAL ADDITIONS

	<u>Proposed 2014</u>	<u>Adopted 2014</u>
Public Works		
Streets		
One salt truck with plow, salt spreader, calcium chloride tank, and hazard lights to replace S-22	138,000	0
One 1/2 ton pick-up truck with bedliner and hazard lights to replace S-5	25,000	0
One Front-End loader to replace S-41	125,000	0
One Skid Loader (BobCat) to replace S-47	<u>38,500</u>	<u>0</u>
Engineering Sub-Total	326,500	0
Building		
One large format color scanner	<u>20,000</u>	<u>20,000</u>
Building Sub-Total	20,000	20,000
Engineering		
City Garage Vehicular Wash Facility, construction only	<u>115,000</u>	<u>115,000</u>
Streets Sub-Total	<u>115,000</u>	<u>115,000</u>
Public Works Total	461,500	135,000
Police		
Vehicles		
Eight Police vehicles with radio/emergency equipment installed	206,000	206,000
No trade-in - vehicles to be utilized by other departments	(15,000)	0
One conveyance van and related equipment	25,000	25,000
No trade-in - van to be utilized by another department	<u>(2,500)</u>	<u>0</u>
Police Vehicle Sub-Total	213,500	231,000
Miscellaneous Items		
Replace tile floor in break room	6,900	6,900
Mobile computer docking stations	7,000	7,000
Replacement of six mobile computers and printers	30,000	30,000
Replacement of desk top computers	6,500	6,500
Purchase of K-9 dog and related training expense	10,000	10,000
Purchase remote surveillance cameras and related equipment	3,000	3,000
Replace computer servers	12,000	12,000
Purchase two mobile speed monitoring units	<u>0</u>	<u>11,000</u>
Police Miscellaneous Sub-Total	<u>75,400</u>	<u>86,400</u>
Police Total	288,900	317,400
Grand Total	901,700	523,700

Capital Improvement Fund Budget: 2014

2013

2014

Acct.#03-5-03-29000 - Building Maintenance & Supplies

Janitorial Supplies for City Hall, Government Building and City Garage		
HVAC maintenance and repairs at City Hall, Government Building and City Garage buildings: includes furnace filters, belts, dryers, Freon, compressors, motors, bearings, replace emergency light batteries, roof repairs, etc.		
Overhead door maintenance and repair at City Garage, as needed		
Garage hoist maintenance and repairs, fuel pump maintenance and repairs, waste disposal		
Carpet cleaning and new entryway mats; elevator maintenance contract		
Miscellaneous building maintenance materials: lumber, nails, paint, glass, sealants, electrical and plumbing supplies, etc.		
2 ea. Rolling Ladders for file storage areas @ \$600/ea. = \$1,200		
4 ea. Overhead Garage Doors to replace existing at City Garage & Sewer Lateral buildings @ \$3,000/ea. = \$12,000		
2 ea. Entry Man-Doors at City Garage @ \$1,350/ea. = \$2,700		
TOTAL	\$59,000	\$72,400

Acct. #03-5-03-30000 – Equipment Repairs – Vehicles

Includes maintenance of major equipment and trucks for the Street Department, minor pieces of equipment for the Street Department, Police Department cars and equipment, Health Department, Park Department, and Golf Course vehicles and equipment ...		
Miscellaneous automotive parts and supplies, brakes, tune-up kits, tools, etc.		
Tire repairs, purchase, service; Dealer parts & service; Small engine parts & service; Heavy equipment parts, service & supplies; Street sweeper parts & supplies; Transmission parts, service & supplies; Radiator and A/C service ...		
Miscellaneous: mufflers, exhaust work, batteries, lights, radio work, upholstery, glass, parts, service and supplies, lubricants and fluids, towing, etc.		
Major equipment and vehicle repairs, accident repairs		
Emission testing per Department of Natural Resources Clean air Regulations		
Diagnostic equipment and software system updates		
TOTAL	\$117,000	\$134,500

Acct. #03-5-03-33000 - Materials & Supplies

Concrete Pavement Replacement: Ready mix, rock, expansion joint material, reinforcing steel, wire mesh, curing compound, plastic, dowels, etc.	\$70,000	\$70,000
Mudjacking: Portland Cement and Aggregate Lime	3,000	3,000
Asphalt Pavement Replacement: 200 tons surface mix, 200 tons curb mix, 150 tons black-crete, 1,500 gallons SS1H asphalt emulsion, other asphalt products	18,000	18,000
Crack sealing: 10,000 gallons Asphalt emulsion, 100 tons rock	5,000	5,000
Replacement chain saws, vibrators, minor tools and equipment ...	1,000	1,000
1ea. Mig Welder to replace S-409 (1998)	0	3,500
Miscellaneous: grass seed, fertilizer and sod; sand for sandblasting, lumber, nails, plastic, concrete saw blades and drill bits, traffic safety flagging, lights, batteries, etc., barricades, barrels, lights, hand tools (brooms, shovels, rakes, etc.), ice (summer water coolers), fence materials, City ROW's, concrete form materials, pins, tie-rods, etc., equipment and tool rental	14,000	14,000
TOTAL	\$111,000	\$114,500

Capital Improvement Fund Budget: 2014

2013

2014

Acct. #03-5-03-34000 – Street Markings

Channel posts, street name posts, die cutters for numbers		
Sign faces - reflective material, sign blanks – aluminum, sign brackets		
Street marking paint, reflective marking beads		
Construction/traffic control signs		
Miscellaneous materials (delineators, batteries, tape, keel, traffic count tape, spray traffic paint for marking)		
Seasonal (Christmas/Spring/Summer/Fall) decorations & banners on North Lindbergh, rue St. Francois and other locations ... \$1,800		
Adopt-A-Street Program \$1,000		
TOTAL	\$14,000	\$14,000

Acct.#03-5-03-50010 – Professional Services

Audit	\$1,875	\$1,875
Bank Fees	600	600
REJIS Commission GANet Subscription & Service	4,000	4,000
GIS Web-Based Mapping Project – Phase VII; Update CAD System	60,000	60,000
General Engineering and Design Services	40,000	40,000
RFP's for Redevelopment Projects	10,000	10,000
Annexation Projects (Research, Maps, Copying Costs, Application Fees)	5,000	5,000
Old Town Street & Stormwater Drainage Project DESIGN ONLY (Lafayette Street from N. Hwy. 67 to Washington - 80% Grant Reimbursement \$120,000)	150,000	150,000
Golf Course Water reclamation Project DESIGN ONLY, Phase II	35,000	75,000
Old Town and N. Hwy 67 Enhancement Maintenance – Phase I and II	70,000	50,000
I-270 Mowing	23,000	20,000
East-West Gateway Grant Applications	10,000	10,000
Troubleshooting & repairs to Electrical & HVAC Energy Controls at various city buildings (service, upgrades, repairs, inspections)	17,500	17,500
Asbestos removal at various City buildings (esp. @ HVAC equipment)	10,000	10,000
Plaques for "Walk Through History"	2,500	3,000
Consulting services: 2001 hail damage, PW-projects, etc. ...	6,000	2,000
Cleanup, repair and/or demolition of derelict residential and commercial properties, including graffiti removal	0	35,000
City Garage Vehicle Wash Facility, for Clean Water Act Compliance, w/MSD approvals, design only	0	20,000
TOTAL	\$445,475	\$513,975

Acct. #03-5-03-52000 – Street Contracts

Slurry Seal Maintenance Work	\$725,000	\$985,000
Concrete Pavement Replacement Work	500,000	500,000
Major Street Repairs and Asphalt Overlay	300,000	300,000
TOTAL	\$1,525,000	\$1,785,000

Acct. #03-5-03-53010 – Bridge Repair & Maintenance

Miscellaneous Bridge Repairs by Contractor	\$50,000	\$50,000
Bridge Repairs/Maintenance by City	15,000	15,000
TOTAL	\$65,000	\$65,000

Capital Improvement Fund Budget: 2014

2013

2014

Acct. #03-5-03-54020 – Sidewalk Replacement

Sidewalk Program by Contractor	\$145,000	\$145,000
Tree Removals	5,000	5,000
TOTAL	\$150,000	\$150,000

Acct. 03-5-03-55010 – Debt Payment

Principal and Interest on the 2011 COPS Bond Issue	\$323,000	\$319,000
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CAPITAL ADDITIONS/IMPROVEMENTS

03-5-03-61360 – Capital Additions/Information Technology

Replace laptops, monitors, tablets, printers and related software in various departments	\$0	\$15,000
Complete Microsoft Office upgrade – 44 users @ \$250	0	11,000
VM Ware licensing to begin move to virtualized environment	0	10,000
Network switch at JFK	0	2,300
Prior year capital additions	45,500	0
Total	\$45,500	\$38,300

03-5-03-61400 – Capital Additions/Administration

Prior year capital additions	\$0	\$0
Total	\$0	\$0

03-5-03-61410 – Capital Additions/Court

Prior year capital additions	4,000	0
Total	\$4,000	\$0

03-5-03-61700 – Capital Additions/Media

PEG Video Delivery System	\$0	\$10,000
Prior year capital additions	10,000	0
Total	\$10,000	\$10,000

03-5-03-61420 – Capital Additions/Health Department

One 25 Passenger ADA Accessible Bus to replace Bus 1 (2001 and not ADA Accessible)	\$0	\$0
New Kennel Cages - new chain-link fencing, posts and gates ...	0	20,000
One 16' Utility Trailer ...	0	3,000
Prior year capital additions	120,000	0
Total	\$120,000	\$23,000

Capital Improvement Fund Budget: 2014

2013

2014

03-5-03-61480 – Capital Additions/Public Works

Streets	One Salt Truck with plow, salt spreader, calcium chloride tank, and hazard lights to replace S-21 (1998)	\$0	\$0
	One ½ ton Pick-up Truck w/bedliner and hazard lights to replace S-5 (1998 w/79,203 miles) ...	0	0
	One Front-End Loader to replace S-41 (1994) ...	0	0
	One Skid Loader (BobCat) to replace S-47 (2001) ...	0	0
	Prior year capital additions	368,500	0
	S/T	368,500	0
Engineering	City Garage Vehicular Wash Facility, construction only ...	0	115,000
	Prior year capital additions	0	0
	S/T	0	115,000
Building	One Large Format Color Scanner		20,000
	Prior year capital additions	0	0
	S/T	\$0	20,000

TOTAL CAPITAL ADDITIONS/PUBLIC WORKS	\$368,500	\$135,000
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03-5-03-61490 – Capital Additions/Police

Vehicles	Eight Police vehicles at \$25,000 each	\$0	\$200,000
	Radio/emergency equipment installation for eight vehicles	0	6,000
	No trade-in: vehicles to be utilized by other departments	0	0
	One conveyance van	0	25,000
	No trade-in: van to be utilized by other departments	0	0
	Prior year capital additions	178,000	0
	S/T	178,000	231,000
Miscellaneous	Remove and replace tile floor	0	6,900
	Mobile computer docking stations	0	7,000
	Replacement of six mobile computers and printers	0	30,000
	Replacement of desktop computers and related items	0	6,500
	New K-9 with related training and equipment	0	10,000
	Remote surveillance cameras and related equipment	0	3,000
	Replace computer servers used for video surveillance system	0	12,000
	Purchase two mobile speed monitoring units	0	11,000
	Prior year capital additions	66,000	0
	S/T	\$66,000	\$86,400

TOTAL CAPITAL ADDITIONS/POLICE	\$244,000	\$317,400
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TOTAL CAPITAL ADDITIONS	\$792,000	\$523,700
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City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

PARK IMPROVEMENT FUND

	Actual <u>2012</u>	Budget <u>2013</u>	Proposed <u>2014</u>	Adopted <u>2014</u>
<u>REVENUE</u>				
Park Improvement Sales Tax	3,002,073	2,900,000	2,950,000	2,950,000
Interest	0	1,000	0	0
Miscellaneous Revenue	<u>16,335</u>	<u>0</u>	<u>304,000</u>	<u>304,000</u>
Total Budgeted Revenue	3,018,408	2,901,000	3,254,000	3,254,000
Less Total Budgeted Expenditure			<u>(3,530,364)</u>	<u>(3,510,364)</u>
Equal Revenue Over/(Under) Expenditure			(276,364)	(256,364)
Plus Estimated Beginning Fund Balance			<u>454,344</u>	<u>454,344</u>
Equal Estimated Ending Fund Balance			177,980	197,980
<u>EXPENDITURES</u>				
0910-Salaries	839,554	854,091	858,247	858,247
0913-Employee Benefits	359,386	383,647	388,192	388,192
0914-Residency Incentive Program	15,450	16,800	15,600	15,600
0921-Uniforms & Allowances	11,917	16,125	16,125	16,125
0927-Gas & Oil	63,866	64,000	64,000	64,000
0928-Merchandise	48,690	79,250	79,250	79,250
0929-Bldg., Maint.,&Supplies	102,718	102,550	111,300	111,300
0930-Maintenance/Supplies	59,270	93,850	95,350	95,350
0931-Recreation Supplies	27,055	34,250	42,750	42,750
0932-Office Supplies & Maint.	29,002	35,800	35,800	35,800
0933-Materials & Supplies	94,171	110,950	122,350	122,350
0942-Dues, Travel, Training	6,132	10,660	13,660	13,660
0950-Professional Services	182,366	215,440	221,940	221,940
0951-Pavement Repairs	0	120,000	199,000	199,000
0954-Publicity	8,375	12,300	12,300	12,300
0955-Debt Payment	540,830	574,000	576,000	576,000
0961-Capital Additions	<u>1,211,233</u>	<u>365,500</u>	<u>678,500</u>	<u>658,500</u>
Total	3,600,015	3,089,213	3,530,364	3,510,364

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

PARK IMPROVEMENT FUND EMPLOYEES' SALARIES

<u>Salaries</u>		<u>Budget 2013</u>	<u>Proposed 2014</u>	<u>Adopted 2014</u>
Park Superintendent	1.0	65,499	65,998	65,998
Class "A" Foreman	1.0	53,383	53,789	53,789
Forester I	1.0	50,087	50,586	50,586
Class "A" Person (5)	5.0	250,279	251,722	251,722
Class "B" Person (3)	3.0	138,596	139,069	139,069
Class "C" Person (6)	6.0	<u>246,247</u>	<u>247,083</u>	<u>247,083</u>
Full-time Total	17.0	804,091	808,247	808,247
Overtime		<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
Total		854,091	858,247	858,247

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

PARK IMPROVEMENT FUND CAPITAL ADDITIONS

	Proposed <u>2014</u>	Adopted <u>2014</u>
Theater		
Speakers and sound board to improve sound system	<u>10,000</u>	<u>10,000</u>
Theater Total	10,000	10,000
Golf Course		
Sprayer	<u>38,000</u>	<u>38,000</u>
Information Technology Total	38,000	38,000
James J. Eagan Center		
Two interior surveillance cameras	5,000	5,000
Replace three ellipticals	15,000	15,000
Replace three treadmills	<u>19,000</u>	<u>19,000</u>
James J. Eagan Center Total	39,000	39,000
John F. Kennedy Center		
One interior and one exterior surveillance camera	5,000	5,000
Replace circuit training equipment	<u>40,000</u>	<u>40,000</u>
John F. Kennedy Center Total	45,000	45,000
Bangert Pool		
No items requested	<u>0</u>	<u>0</u>
Bangert Pool Total	0	0
Koch Park Aquatic Center		
Replace outdoor metal lockers with plastic lockers	<u>13,000</u>	<u>13,000</u>
Koch Park Aquatic Center Total	13,000	13,000

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

PARK IMPROVEMENT FUND CAPITAL ADDITIONS

	Proposed <u>2014</u>	Adopted <u>2014</u>
Parks Equipment		
Replace one Park Maint. 1/2-ton pick-up trucks with accessories (two proposed)	40,000	20,000
Replace two Exmark mowers	20,000	20,000
Replace tractor with mower attachment	33,000	33,000
New tractor with boom attachment	70,000	70,000
New utility trailer with rear ramp gate	<u>3,000</u>	<u>3,000</u>
Parks Equipment Total	166,000	146,000
Parks Improvements		
One exterior PTZ surveillance camera in Florissant Valley Park	6,000	6,000
Fence enclosure for sand volleyball courts at St. Ferdinand Park	6,500	6,500
Replace pavilion #2 at Dunegant Park	55,000	55,000
New restroom and storage facility at Bangert Park (grant project)	<u>300,000</u>	<u>300,000</u>
Parks Improvements Total	<u>367,500</u>	<u>367,500</u>
Parks Equipment and Improvements Total	533,500	513,500
Grand Total	678,500	658,500

Park Improvement Fund Budget: 2014

2013 2014

Account 0910 - Salaries			
1 - Park Superintendent	5 - Class "A" Person		
1 - Class "A" Foreman	3 - Class "B" Person		
1 - Forester I	6 - Class "C" Person		
Overtime		50,000	50,000

Account 0913 - Employee Benefits			
F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability			

Account 0914 - Residency Incentive Program			
	Total	16,800	15,600
Thirteen employees at \$100 per month			

Account 0921 - Uniforms and allowances			
	Total	16,125	16,125
<u>44 Centers</u>	Sub	2,700	2,700
Full-time Custodial Uniforms (4 employees @ \$300)		1,200	1,200
Staff T-Shirts/Polo Shirts		1,000	1,000
JJE Lifeguard T-Shirts and Swimsuits		500	500
 <u>45 Summer Playground</u>	Sub	975	975
Staff T-Shirts		975	975
 <u>46 Bangert Pool</u>	Sub	1,450	1,450
Staff T-Shirts		450	450
Swimsuits		1,000	1,000
 <u>56 Koch Pool</u>	Sub	2,600	2,600
Staff T-Shirts		600	600
Swimsuits		2,000	2,000
 <u>47 Parks</u>	Sub	8,400	8,400
Full-time Park Uniforms (17 employees @ \$300)		5,100	5,100
Staff T-Shirts (seasonal staff)		1,650	1,650
Ranger Uniforms		1,650	1,650

Account 0927 - Gas and Oil			
	Total	64,000	64,000
<u>44 Centers</u>		7,000	3,000
<u>47 Parks</u>		57,000	61,000

Account - 0928 Merchandise			
	Total	79,250	79,250
<u>40 Skate Shop</u> - Resale of skate and pro shop items	Sub	500	500

Park Improvement Fund Budget: 2014

		<u>2013</u>	<u>2014</u>
<u>44 Centers</u>	Sub	35,750	35,750
Resale items for Customer Service Desk		1,000	1,000
Refreshments for theatre performances		1,500	1,500
Beer for facility functions and concessions		2,000	2,000
Beverages for Rink concessions and vending machines		26,500	26,500
Special city sponsored or theatrical events		4,000	4,000
Miscellaneous supplies		750	750
<u>47 Parks</u>	Sub	43,000	43,000
St. Ferdinand Park and Koch Park Cart operations		5,000	5,000
Bangert Park and Pool		9,000	9,000
Koch Park and Pool		29,000	29,000
Account 0929 - Building Maintenance and Supplies	Total	102,550	111,300
Water treatment and cooling-tower treatment		10,000	10,000
Backflow preventer inspection and repair for JJE and JFK		1,200	1,200
Elevator inspection, service and maintenance		2,500	2,500
Electrical and plumbing maintenance and supplies		4,500	4,500
Miscellaneous building maintenance and hardware		5,000	5,000
Pool and spa chemicals and supplies		5,000	5,000
HVAC maintenance		5,000	5,000
Fire extinguisher equipment, replacement & maintenance		2,000	2,000
Dowtherm, paint, custodial supplies, pest control		8,300	8,300
Spectator shielding and dasher board equipment for Rink		2,000	2,000
Wind tarps for Rink		2,000	2,000
Repair, replacement and service on windows and window accessories		1,000	5,000
Zamboni supplies and blade sharpening/replacement		2,000	2,000
Water softener materials		1,000	1,000
Replacement tables and chairs for JJE and JFK		8,500	8,500
Hydro flushing of sanitary lines at JJE and JFK		2,500	2,500
Replacement of broken and damaged pool filter elements and covers		6,000	6,000
Fitness Center equipment, maintenance and supplies		10,000	10,000
Gymnasium equipment, repairs and supplies		1,600	1,600
Electrical repairs at JJE		4,700	4,700
Repair, troubleshoot and service fire alarm system		4,000	4,000
Nature Lodge maintenance, repairs and supplies		4,000	4,000
Floor burnisher, sign repair, resurface diving board, vacuum pump, & wall pads		9,750	0
Replace freezer in catering kitchen		0	1,800
Replace original flooring in JJE catering kitchen		0	3,500
Replace two (2) podiums that include sound systems at JJE and JFK		0	4,000
Coin operated lockers		0	3,000
Replace uneven bars used in the Gymnastics program		0	2,200

Park Improvement Fund Budget: 2014

		<u>2013</u>	<u>2014</u>
Account 0930 - Maintenance and Supplies	Total	93,850	95,350
<u>46 Bangert Pool</u>	Sub	23,925	24,425
Miscellaneous hardware, paint, caulk		1,600	1,600
Plumbing maintenance materials & supplies		1,200	1,200
Hydro flushing of sanitary lines		750	750
Electrical maintenance and supplies		1,250	1,250
Janitorial supplies, locker maintenance, pest control		1,325	1,325
First-aid supplies		400	400
Pool equipment and supplies, test kits, deep water bracelets		1,900	1,900
Rescue and staff training supplies		600	600
Office supplies		100	100
Pool deck lounges		2,400	2,400
Pump and chemical feeding system maintenance		1,400	1,400
Swim Team supplies		500	500
Trash pump, storage cabinet, repair drains, resurface diving boards		10,500	0
U.V. system maintenance and supplies		0	2,500
Supplies and maintenance for filtration and chlorination systems		0	4,000
Replace broken lap lane line storage reel and cover		0	2,700
Replace freezer (for concession supplies)		0	1,800
 <u>56 Koch Pool</u>	 Sub	 21,525	 32,525
Miscellaneous hardware, paint, caulk		2,000	2,000
Plumbing maintenance and supplies		1,200	1,200
Hydro flushing of sanitary lines		750	750
Backflow preventer inspection and repair		1,000	1,000
Electrical maintenance and supplies		500	500
Miscellaneous janitorial supplies		1,950	1,950
First-aid supplies		400	400
Locker maintenance		200	200
Pool test kits		500	500
Pest control		125	125
Pool equipment and supplies		1,200	1,200
Rescue and staff training supplies		900	900
Office supplies		100	100
Deep water bracelets		1,000	1,000
Pool deck lounges		2,400	2,400
Pump and chemical feeding system maintenance		1,400	1,400
Otter Slide maintenance		500	500
Water feature maintenance		1,000	1,000
Lily Pad Area maintenance and supplies		3,400	3,400
Lazy River tube replacement		1,000	1,000
Supplies and maintenance for filtration and chlorination systems		0	5,000
Repair Lazy River pump		0	4,000
Replace broken pool vacuum		0	2,000

Park Improvement Fund Budget: 2014

		<u>2013</u>	<u>2014</u>
<u>47 Parks</u>	Sub	48,400	38,400
Equipment repair and various supplies		35,000	35,000
Backflow preventer inspection and repair for Parks and Trail		1,400	1,400
Refurbish salt truck, repair waterfall		12,000	0
Maintenance and repairs for 2001 Showmobile		0	2,000
Account 0931 - Recreation Supplies	Total	34,250	42,750
<u>44 Centers</u>	Sub	28,750	37,250
Splish-Splash Summer Bash		1,000	1,000
Project Lift-Off		1,000	1,000
Monthly Youth Dances		1,500	1,500
Lifeguard Competition		500	500
Halloween Event		1,000	1,000
Booklets and supplies for Swim Lessons		750	750
Supplies for city sponsored leagues		15,000	15,000
Miscellaneous program supplies		6,000	6,000
Miscellaneous athletic and recreation equipment		2,000	2,000
Aquatic fitness and exercise equipment		0	3,500
Replace damaged and unusable rental ice skates		0	5,000
<u>45 Summer Playground</u>	Sub	5,500	5,500
Account 0932 - Office Supplies and Printing	Total	35,800	35,800
<u>44 Centers</u>	Sub	10,800	10,800
Printing and office supplies		2,200	2,200
Software subscription service		7,000	7,000
Parks & Recreation receipts		1,600	1,600
<u>47 Parks</u>	Sub	25,000	25,000
Printing and office supplies		7,000	7,000
Photo ID supplies		18,000	18,000
Account 0933 - Materials and Supplies	Total	110,950	122,350
<u>46 Bangert Pool</u>	Sub	20,300	20,300
Sodium Hypochloride		13,000	13,000
Co2		4,000	4,000
Muriatic Acid		250	250
Cyanuric Acid		600	600
Calcium Hypochloride		800	800
Algaecide		500	500
Filter Aids		500	500
Sodium Bicarbonate		500	500
Chlorine (for Splash Pad)		150	150

Park Improvement Fund Budget: 2014

		<u>2013</u>	<u>2014</u>
<u>47 Parks</u>	Sub	69,500	80,900
Dirt for ballfields		6,500	6,500
Sports equipment		1,000	1,000
Playground and pavilion parts and equipment		7,000	7,000
Field marking supplies		3,000	3,000
Field and pavilion lighting supplies		2,000	2,000
Top caps for outfield fencing		1,500	1,500
Building materials		17,000	17,000
Sand for ballfields and volleyball pits		4,000	4,000
Landscaping supplies		4,000	4,000
Chemical and cleaning supplies		4,500	4,500
Metal products		3,000	3,000
Calcium Chloride		3,000	3,000
Fish for stocking St. Ferdinand lake		4,000	4,000
Trash cans and lids		500	500
Picnic table and park bench parts and materials		500	500
Park restroom supplies		1,000	1,000
Memorial trees		2,000	2,000
Miscellaneous materials, supplies and small tools		3,000	3,000
Equipment storage box for Field #1 at Koch Park		0	2,200
Batters box set		0	1,200
Equipment storage box for Field #6 at St. Ferdinand Park		2,000	0
Soccer goal set for Florissant Valley Park soccer field		0	4,000
Add sand volleyball court barrier system		0	2,000
Replace fencing on two (2) ball field backstops on field #4 and #7 at Koch Park		0	4,000
<u>56 Koch Pool</u>	Sub	21,150	21,150
Sodium Hypochloride		12,000	12,000
Co2		5,000	5,000
Muriatic Acid		250	250
Cyanuric Acid		600	600
Calcium Hypochloride		800	800
Algaecide		500	500
Filter Aids		500	500
Sodium Bicarbonate		500	500
Other chemicals and supplies as needed		1,000	1,000
Account 0942 - Dues, Travel and Training	Total	10,660	13,660
<u>44 Centers</u>	Sub	7,500	7,500
Auto allowance		3,500	3,500
Aquatic Facility Operator and Certified Pool/Spa Operator certification fees and additional aquatic professional courses		1,200	1,200
Municipal Swim League membership dues		800	800
Miscellaneous dues, training, and re-certifications		2,000	2,000

Park Improvement Fund Budget: 2014

		<u>2013</u>	<u>2014</u>
<u>45 Summer Playground</u>	Sub	960	960
<u>47 Parks</u>	Sub	2,200	5,200
Missouri Park and Recreation Association membership dues and annual convention fee		1,400	3,500
Certified Park and Recreation Professional (CPRP) certification fees**		0	900
Pesticide applicator's license		100	100
Metro Park and Recreation Directors and Board meetings/seminars		700	700
** Additional dues and fees for new professional staff members. CPRP certification reimbursed at 50%.			
Account 0950 - Professional Services	Total	215,440	221,940
<u>01 Miscellaneous</u>	Sub	13,750	13,750
Tree Planting		7,500	7,500
Audit		1,750	1,750
Inclusion Coordinator		4,500	4,500
<u>02 Bank Fees</u>	Sub	10,000	10,000
<u>44 Centers</u>	Sub	21,290	22,790
Liquor licenses - all facilities		3,500	3,500
Operating Permits - St. Ferdinand, Bangert, Koch, JJE		800	800
Beer Cooler Lease (JJE, Koch, St. Ferdinand)		2,000	2,000
Ice Machine Rental - St. Ferdinand, Bangert, Koch		2,150	2,150
Hepatitis "A" Vaccinations (for employees)		1,700	1,700
JJE Pool Operational Safety Audit		1,200	1,200
Charter converter boxes for fitness centers		1,440	1,440
Professional fees for pool operation**		1,500	3,000
Contracts for DJ services		2,000	2,000
RecPro IP Charge Card processing annual fee		800	800
Contracts for program instructors and services		4,200	4,200
** One-time fee increase due to change from American Red Cross to Ellis & Associates			
<u>46 Bangert Pool</u>	Sub	2,400	2,400
Operational Safety Audit		900	900
Professional fees for pool operation		1,500	1,500
<u>56 Koch Pool</u>	Sub	2,400	2,400
Operational Safety Audit		900	900
Professional fees for pool operation		1,500	1,500

Park Improvement Fund Budget: 2014

		<u>2013</u>	<u>2014</u>
<u>47 Parks</u>	Sub	165,600	170,600
Grinding service and mulch/chip removal from Koch Park		20,000	20,000
Tree trimming and tree removal		60,000	60,000
Ash tree removal due to Emerald Ash Borer blight		25,000	25,000
Electric repair and lighting for pavilions and ball fields		15,000	15,000
Fireworks and related items		28,000	28,000
Rental and service of portable toilets		5,000	5,000
Music copyright fees (ASCAP, SESAC, etc.)		2,200	2,200
Monitoring service for remote alarm devices in the parks		1,000	1,000
Service and Product Maintenance Agreement on surveillance cameras		7,000	7,000
Band concerts		900	900
St. Ferdinand Park lake pump cleaning		500	500
Boom-truck inspection		1,000	1,000
St. Louis County Municipal Grant Commission grant: Park Planning grant at 80%. Provides a plan that is useful when applying for construction or project grants - \$4,000 to be reimbursed.		0	5,000
Account 0951 - Parking Lot, Driveway, and Walkway Repairs	Total	120,000	199,000
Park Maintenance Facility		0	170,000
Bangert Pool - Replace dangerous concrete sections of pool deck		0	12,000
Koch Pool - Replace dangerous concrete sections of pool deck		0	17,000
Account 0954 - Publicity	Total	12,300	12,300
Seasonal Brochures		9,000	9,000
Rink and Aquatic Brochures		3,300	3,300
Account 0955 - Debt Service	Total	574,000	576,000
Principal and interest on the 2011 COPS Bond Issue			
Account 0961 - Capital Additions	Total	365,500	658,500
Florissant Civic Center Theater	Sub	0	10,000
Powered speakers and soundboard to improve outdoor sound system		0	10,000
<u>44 James J. Eagan Center</u>	Sub	65,500	39,000
Add two (2) interior surveillance cameras		0	5,000
Replace three (3) Ellipticals		0	15,000
Replace three (3) Treadmills		0	19,000
<u>44 John F. Kennedy Center</u>	Sub	37,000	45,000
Add one (1) interior and one (1) exterior surveillance camera		0	5,000
Replace original (2004) Circuit Training Equipment		0	40,000

Park Improvement Fund Budget: 2014

		<u>2013</u>	<u>2014</u>
<u>46 Bangert Pool</u>	Sub	0	0
Nothing requested		0	0
 <u>56 Koch Park Aquatic Center</u>	Sub	25,000	13,000
Replace original (1995) outdoor metal lockers with plastic lockers		0	13,000
 <u>06 Golf Course</u>	Sub	25,000	38,000
Sprayer		0	38,000
 <u>47 Parks Equipment</u>	Sub	188,000	146,000
Replace 1999 truck (P-13) with new 1/2 ton pickup truck with accessories		0	20,000
Replace 2002 truck (P-8) with new 1/2 ton pickup truck with accessories		0	0
Replace 2003 Exmark mower (PT-25) with new 72" Zero-turn mower		0	10,000
Replace 2006 Exmark mower (PT-34) with new 60" Zero-turn mower		0	10,000
Replace 1997 tractor/1995 mower with new tractor and mower		0	33,000
New tractor with boom mower		0	70,000
New 83" x 16' utility trailer with rear ramp gate		0	3,000
 <u>47 Park Improvements</u>	Sub	50,000	367,500
Add one (1) exterior PTZ surveillance camera in Florissant Valley Park		0	6,000
Fence enclosure for sand volleyball courts ad St. Ferdinand Park		0	6,500
Replace Pavilion #2 at Dunegant Park		0	55,000
St. Louis County Municipal Grant Commission grant: Bangert Park restroom grant at 100%. To provide a new restroom and storage facility at Bangert Park - \$300,000 to be reimbursed.		0	300,000

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

SEWER LATERAL FUND

	Actual <u>2012</u>	Budget <u>2013</u>	Proposed <u>2014</u>	Adopted <u>2014</u>
<u>REVENUE</u>				
Revenue	907,428	500,000	500,000	500,000
Interest	9,847	2,500	5,000	5,000
Miscellaneous Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue	917,275	502,500	505,000	505,000
Less Total Budgeted Expenditure			<u>(724,479)</u>	<u>(650,479)</u>
Equal Revenue Over/(Under) Expenditure			(219,479)	(145,479)
Plus Estimated Beginning Fund Balance			<u>2,279,038</u>	<u>2,279,038</u>
Equal Estimated Ending Fund Balance			2,059,559	2,133,559

EXPENDITURES

8021-Uniforms	876	900	900	900
8027-Gasoline	10,448	10,800	11,000	11,000
8030-Equipment Repair	7,935	8,500	10,000	15,000
8032-Printing & Office Supplies	3,050	2,800	2,500	2,500
8033-Materials and Supplies	45,378	38,000	42,400	42,400
8042-Dues, Travel & Training	1,571	1,900	1,800	1,800
8050-Professional Service	477,826	489,826	528,879	547,879
8055-Insurance, Fire & Liability	14,094	20,000	20,000	20,000
8061-Capital Additions	<u>133,354</u>	<u>0</u>	<u>107,000</u>	<u>9,000</u>
Total	694,532	572,726	724,479	650,479

SEWER LATERAL FUND CAPITAL ADDITIONS

	Proposed <u>2014</u>	Adopted <u>2014</u>
Sewer Lateral Equipment		
Construction of "Clearspan" material cover at City Garage	9,000	9,000
One backhoe loader to replace S-44	<u>98,000</u>	<u>0</u>
Sewer Lateral Total	107,000	9,000

Sewer Lateral Fund Budget: 2014

2013

2014

Acct. #04-5-80-21000 - Uniforms

3 Sewer Lateral Employees @ \$300/yr.	\$900	\$900
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Acct. #04-5-80-27000 - Gasoline

Gasoline cross charges for SLIP equipment	\$10,800	\$11,000
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Acct. #04-5-80-3000 - Equipment Repair

Includes maintenance equipment, miscellaneous automotive parts and supplies; brakes, tune-up kits, etc., tire repairs, purchase and service; dealer parts and service; small engine parts and service; heavy equipment parts, service and supplies; transmission parts, service and supplies; radiator and a/c service mufflers, exhaust work, batteries, lights, radio work, upholstery, glass, parts, service and supplies, lubricants and fluids, towing, etc.	\$8,500	\$14,000
1 ea. 14" Cut-Off Saw to replace SL-66 (1985) ...	0	1,000
Total	\$8,500	\$15,000

Acct. #04-5-80-32000 - Printing & Office Supplies

Miscellaneous office supplies (paper, printer cartridges, printing, etc.)	\$2,800	\$2,000
Misc. replacement of office equipment/furniture/cameras/video tapes ...	0	500
Total	\$2,800	\$2,500

Acct. 04-5-80-33000 - Materials & Supplies

Concrete pavement and sidewalk replacement	\$10,000	\$10,000
Asphalt pavement replacement	10,000	10,000
Various small tools & supplies ...	0	500
Miscellaneous - grass seed, sod, lumber, sand, rock, small tools, forms, etc.	18,000	18,000
20 ea. 4' x 8' Rubber Ground Mats, for safety and lawn protection ... (\$195/ea.)	0	3,900
Total	\$38,000	\$42,400

Acct. #04-5-80-42000 - Dues, Travel, Training

Dues - American Public Works Association Local & International - \$169, Association of State Flood Plain Managers - \$110, American Society of Civil Engineers - \$225	\$400	\$504
Travel - Mileage for use of personal vehicle	1,500	1,296
Total	\$1,900	\$1,800

Acct. 04-5-80-50010 - Professional Services

Audit	\$1,875	\$1,875
Bank Fees	1,000	1,000
Sewer Lateral Repairs by Contractor, 25% increase in 2013 ...	90,000	90,000
Video inspection fee reimbursement	0	42,000
Tree Removal	10,000	10,000
Computer Consultant/Maintenance/Upgrades/Supplies (CAD Programs)	5,000	5,000
Administrative Cross Charge	381,951	398,004
Total	\$489,826	\$547,879

Acct. 04-5-80-55000 - Insurance

General Liability, Workers Compensation, Property, etc.	\$20,000	\$20,000
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Sewer Lateral Fund Budget: 2014

2013

2014

Acct. #04-5-80-61020 - Capital Additions/Improvements

Construction of 'Clearspan' material cover at City Garage ...	0	\$9,000
1ea. Backhoe to replace S-44 (1993) ...	0	0
Prior year capital additions	0	0
Total	0	\$9,000

Acct. 04-5-80-50010 - Professional Services: Breakdown of Administrative Cross Charges

Sewer Lateral Fund Administrative Cross Charge

December 1, 2013 to November 30, 2014

<u>Position</u>	<u>Wage</u>	<u>Benefits</u>	<u>Total</u>	<u>Percent</u>	<u>Amount to Cross Charge</u>	<u>Notes</u>
Director of Public Works	97,323	43,795	141,118	3.13%	4,410	est. 1/4 hour per day
Administrative Assistant	39,582	17,812	57,394	6.25%	3,587	est. 1/2 hour per day
City Engineer	68,099	30,645	98,744	50.00%	49,372	est. 20 hours per week
Permit Inspection Clerk	37,710	16,970	54,680	100.00%	54,680	assigned to program
Permit Inspection Clerk	37,710	16,970	54,680	6.25%	3,417	est. 1/2 hour per day
Permit Inspection Clerk	37,710	16,970	54,680	6.25%	3,417	est. 1/2 hour per day
Multi-Inspector	53,539	24,093	77,632	6.25%	4,852	est. 1/2 hour per day
Street Superintendent	65,998	29,699	95,697	12.50%	11,962	est. 1 hour per day
Class "A" Foreman	53,789	24,205	77,994	12.50%	9,749	est. 1 hour per day
Equip. Maint. Supr.	53,789	24,205	77,994	6.25%	4,875	est. 1/2 hour per day
Equip. Maint. Mechanic	50,586	22,764	73,350	6.25%	4,584	est. 1/2 hour per day
Equip. Maint. Mechanic	50,586	22,764	73,350	6.25%	4,584	est. 1/2 hour per day
Class "A" Person	50,586	22,764	73,350	100.00%	73,350	assigned to program
Class "A" Person	50,586	22,764	73,350	2.50%	1,834	est. 1 hour per week
Class "A" Person	46,987	21,144	68,131	2.50%	1,703	est. 1 hour per week
Class "B" Person	46,987	21,144	68,131	100.00%	68,131	assigned to program
Class "B" Person	46,987	21,144	68,131	2.50%	1,703	est. 1 hour per week
Street Sweeper	46,987	21,144	68,131	2.50%	1,703	est. 1 hour per week
Class "C" Person	43,576	19,609	63,185	100.00%	63,185	assigned to program
Class "C" Person	43,576	19,609	63,185	2.50%	1,580	est. 1 hour per week
Class "C" Person	40,768	18,346	59,114	2.50%	1,478	est. 1 hour per week
Director of Finance	83,450	37,553	121,003	1.25%	1,513	est. 1/2 hour per week
Assistant Dir. of Finance	60,902	27,406	88,308	2.50%	2,208	est. 1 hour per week
Accounting Clerk	41,392	18,626	60,018	1.25%	750	est. 1/2 hour per week
Accounting Clerk	41,392	18,626	60,018	2.50%	1,500	est. 1 hour per week
Accounting Clerk	41,392	18,626	60,018	2.50%	1,500	est. 1 hour per week
Overtime	10,000	2,500	12,500	100.00%	12,500	
Residency Incentive	3,600	275	3,875	100.00%	<u>3,875</u>	3 assigned to program
Total					398,004	

City of Florissant Operating Budget
December 1, 2013 through November 30, 2014

HOME EQUITY FUND

	<u>Actual</u> <u>2012</u>	<u>Budget</u> <u>2013</u>	<u>Proposed</u> <u>2014</u>	<u>Adopted</u> <u>2014</u>
<u>REVENUE</u>				
Revenue	20	0	0	0
Interest	<u>1,070</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue	1,090	0	0	0
Less Total Budgeted Expenditure			<u>0</u>	<u>0</u>
Equal Revenue Over/(Under) Expenditure			0	0
Plus Estimated Beginning Fund Balance			<u>0</u>	<u>0</u>
Equal Estimated Ending Fund Balance			0	0
<u>EXPENDITURES</u>				
0850-Professional Service	<u>43,935</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	43,935	0	0	0

Article I. Section 105.070 - Estimates of future expenditures and personnel needs.

GENERAL FUND REVENUE

	2015	2016	2017	2018
Income	24,222,975	24,586,320	24,955,114	25,329,441
Reserve	1,171,193	1,312,516	1,458,483	1,609,213
Total	25,394,168	25,898,836	26,413,597	26,938,654

GENERAL FUND EXPENDITURES

	2015			2016			2017			2018		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Legislative	0	0	160,760	0	0	160,760	0	0	160,760	0	0	160,760
Administration	17	0	2,856,978	17	0	2,914,118	17	0	2,972,400	17	0	3,031,848
Municipal Court	6	0	1,014,832	6	0	1,035,128	6	0	1,055,831	6	0	1,076,947
Health	7	0	784,614	7	0	800,306	7	0	816,312	7	0	832,638
Senior Services	2	0	205,193	2	0	209,297	2	0	213,483	2	0	217,753
Recreation	18	0	4,762,786	18	0	4,858,042	18	0	4,955,203	18	0	5,054,307
Public Works	40	0	4,405,799	40	0	4,493,915	40	0	4,583,794	40	0	4,675,469
Police	111	0	10,739,342	111	0	10,954,129	111	0	11,173,212	111	0	11,396,676
Media	2	0	193,094	2	0	196,956	2	0	200,895	2	0	204,913
Information Tech.	2	0	210,209	2	0	214,413	2	0	218,701	2	0	223,075
Housing Center	<u>2</u>	<u>0</u>	<u>60,560</u>	<u>2</u>	<u>0</u>	<u>61,772</u>	<u>2</u>	<u>0</u>	<u>63,007</u>	<u>2</u>	<u>0</u>	<u>64,267</u>
Total	207	0	25,394,168	207	0	25,898,836	207	0	26,413,597	207	0	26,938,654

CAPITAL IMPROVEMENT FUND

	2015			2016			2017			2018		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Income			3,100,000			3,100,000			3,100,000			3,100,000
Cap Imp. Exp.	0	450,000	3,100,000	0	450,000	3,100,000	0	450,000	3,100,000	0	450,000	3,100,000

PARK IMPROVEMENT FUND

	2015			2016			2017			2018		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Income			2,950,000			2,950,000			2,950,000			2,950,000
Park Imp. Exp.	17	450,000	2,950,000	17	450,000	2,950,000	17	450,000	2,950,000	17	450,000	2,950,000

SEWER LATERAL FUND

	2015			2016			2017			2018		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Income			500,000			500,000			500,000			500,000
Sewer Lateral Exp.	0	100,000	679,453	0	100,000	686,248	0	100,000	693,110	0	100,000	700,041

Assumptions: 2% annual wage growth, 1% annual growth in benefits, 0% growth for all other expense