

ORDINARY LAND DISTURBANCE CHECKLIST

SITE ADDRESS:

DATE:

1. COMPLETED LAND DISTURBANCE PERMIT APPLICATION

2. PROJECT PLANS

The project plans shall include the following:

1. Name, address and telephone number of the site owner and the name, address and telephone number of the individual who will be in overall responsible charge of construction/development activities at the site.
2. Site address or location description and parcel identification number(s).
3. A site map showing the outlines of the total project area, the areas to be disturbed and the estimated quantity, locations and names of surface water bodies, locations of flood plains, locations of temporary and permanent Best Management Practices (BMP).
4. Details of the site drainage pattern both before and after Major Land Disturbance Activities.
5. Description of Best Management Practices (BMP) to be utilized to control erosion and sedimentation during the period of land disturbance and following the completion of construction.

3. PERMIT FEE OF \$250.00

May be in the form of cash, check, money order or debit. Credit cards not accepted.