



CITY OF FLORISSANT
BUDGET MINUTES
OCTOBER 23, 2018



The City Council met on Saturday, October 13th, 2018 for a budget work session on the Fiscal Year 2018-19 proposed Budget at 6:00 pm in the Council Chambers at 955 rue St. Francois. Council members in attendance included: Schildroth, Henke, Pagano, Parson, Siam, Harris, Eagan, Caputa and Jones. Also in attendance were Mayor Thomas P. Schneider, Director of Finance Kimberlee Johnson and City Clerk Karen Goodwin. Council President Pagano stated that a quorum was present and the meeting was brought to order.

Insurance update

Sonya Brooks-White, Human Resources Director, stated that the city will be switching to 4 tiers for medical coverage. She explained that the numbers were weighted heavily on the family. Restructuring the plan will save the city money even if the city pays more of a percentage toward the employee coverage. Everyone benefits as well as the city.

If they current numbers are left the family coverage would increase by \$200 plus. With the city paying 50%, the family will increase by \$12. 58 employees have family coverage.

Administration

Mrs. Johnson provided sheets with adjustments that were proposed at the budget meeting on October 3rd. She called out the change in the cashier position to an accounts receivable clerk. This change enables cross training in the department. The position would be going from grade 3 step 14 to grade 5 step 6.

She is requesting a part time clerk for the finance department. Mrs. Johnson explained the need for a part time accounting clerk.

Councilwoman Pagano asked about the software that was approved. Mrs. Johnson stated that there are a lot of reconciliation that is not able to be done for lack of time. Councilwoman Pagano stated that the jobs study was done and positions were changed accordingly. Mrs. Johnson stated that the cashier position was not changed and possibly should have been looked at closer. Mrs. Pagano asked how much the part time would be paid. Mrs. Johnson answered \$14-15 per hour.

Councilman Jones stated that the goal was to eliminate a position in the finance department. He feels they are going the other direction. Mrs. Johnson stated that some reconciliation is not happening. Councilman Jones asked if Mrs. Johnson could make it work with one less person. Mrs. Johnson said that she could not get everything done with one less person.

Councilman Eagan discussed the expenditures of the golf course. He asked how much of a deficit the city will sustain this year. Mrs. Johnson stated that it is at approximately a \$200,000 deficit. She stated that she does not know why it is more than last year. She has been given the numbers by the golf course.

Councilman Eagan asked how much this budget would be dipping into reserves.

Councilman Parson asked about the percent of reserves. Discussion involved an acceptable number for the reserves.

**Councilman Jones asked for information on anything coming out of the proposition funds.

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52 Councilman Jones excused himself to attend a Ward 2 Neighborhood Watch meeting at 6:44 pm.
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54 Councilman Eagan stated that when the council goes to the public for taxes. They expect that
55 money to be used for that specific purpose and not to reduce the general fund or subsidize other
56 operations.

57 Councilman Harris stated that there should be a policy to keep a reserve for each fund. Mrs.
58 Johnson stated that the policy exists and that it is already done this way.

59 Council discussed the value of the Public relations representative for \$12,000.

60 Councilwoman Pagano asked by a resident survey for \$5,000 is budgeted.

61
62 4042 – Dues, Travel and Training
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64 Discussion was had regarding the Economic Development Director that is now part time, are the
65 travel and organization dues expenses necessary?
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67 **4053 - Pagano asked about the \$7000 for help wanted ads.
68

69 4032 – Office supplies and maintenance – Microfilm is increased due to a backlog and change of
70 process.
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72 Councilman Schildroth stated that we complain about vacancies and feels strongly about not
73 cutting travel and dues for the Economic Development Director.
74

75 *** Councilwoman Pagano moved to increase account no. 4042 by \$1000 for the City Clerk to allow her
76 to attend the Municipal League annual conference. On voice vote the motion carried unanimously.
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78 Council President Caputa moved to take 5 minute break at 7:20pm, seconded by Eagan, motion carried.
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80 The meeting resumed at 7:35 pm
81

82 Councilman Siam stated that he feels that with the extra revenues they should be able to reduce
83 spending to balance the budget and put money back in to the reserves.
84

85 **IT Budget**

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87 3600 – Schildroth questioned overtime and would like to see it reduced.
88

89 **Caputa asked for clarification on the increase for the IT Technician – grade 6 step 4
90

91 ** pending question on professional services.
92

93 **Councilman Harris stated that he is interested to know what contracts and professional services are
94 proposed for each department.
95

96 Councilman Caputa asked about the contract with Lou Jearls. Mayor stated that Mr. Jearls is
97 finishing up projects and only through this budget year.
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99

100 **Housing Center**

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102 ** Discussion of reinstating 2 full time employees requested by the director.

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104 Councilman Henke was excused at 8:02.

105

106 Mrs. Johnson discussed the benefits of the Community Development services. Council discussed
107 the merits of the housing programs to the residents.

108

109 Council decided no changes.

110

111 **Legislative Department**

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113 No changes

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115 **Councilman Harris asked about Public official's liability insurance?

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117 **Senior Department**

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119 No Changes

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121 **Administration**

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123 ***Councilman Schildroth moved that moving forward the residency incentive is not offered to new
124 employees, seconded by Siam. Councilman Jones feels that the person that lives in their city cares about
125 the city and he is not in favor. Councilman Eagan agrees. Councilwoman Pagano would like to keep the
126 program. Councilman Schildroth stated that moving forward he feels it is not keeping employees in the
127 city. On roll call, the council voted: Siam yes, Eagan no, Parson no, Schildroth yes, Pagano no, Harris
128 no, Jones no, Caputa no, Henke absent. The Motion failed.

129

130 Councilman Schildroth stated that he does not see a need to increase the pay for the Senator Tim
131 green so the Council decided to leave 4050 (professional services) at 20,004.

132 Council discussed eliminating professional services accounts all together.

133 Council discussed the increase in 4055 (insurance, fire, liability). The brokers said that there have
134 been excessive workman's compensation claims. Mayor Schneider explained that new safety programs
135 are being developed to help with this issue. Councilman Eagan stated that this may be an industry wide
136 problem.

137

138 **Harris asked to see the insurance estimate.

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140 ***4032 – Councilman Parson moved to reduce account no. 4032 “office Supplies” for the Finance
141 Department from \$10,000 to \$9,000, seconded by Harris. Pagano stated that she would rather cut the
142 resident survey. On roll call the council voted: Siam yes, Eagan no, Parson yes, Schildroth yet, Pagano
143 no, Harris yes, Jones yes, Caputa no, Henke absent. The motion passes 5-3.

144

145 ***Councilman Siam moved to eliminate the resident survey from account no. 4023, seconded by
146 Pagano, discussion: Councilman Eagan is against, feels it is valuable. On roll call the Council voted:
147 Caputa no, Jones yes, Harris yes, Pagano yes, Schildroth no, Parson yes, Eagan no, Siam yes. Motion
148 carried 5-3.

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150 Break 9:02

151

152 ***Councilman Siam moved to reduce account no. 4041 “Mayor’s expenses” from \$10,000 to \$7,500, 2nd
153 by Parson, discussion: Councilman Eagan stated that new mayor may need new vehicle. Councilwoman
154 Pagano agrees but feels they may need to come back. On roll call the council voted: Siam yes, Eagan no,
155 Parson yes, Schildroth no, Pagano no, Harris yes, Jones yes, Caputa no, Henke absent. The vote was tied
156 and the council decided to revisit this issue at the next meeting.

157

158 **Theater**

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160 ***Councilman Parson moved to reduce the light board from \$10,000 to \$7000, 2nd Jones, (096143
161 capital additions). Motion carried unanimously.

162

163 ** Question about increase in full time salaries in the Theater Department

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165 Council scheduled the next budget meeting for 6:00 pm Monday October29th, 2018

166

167 Councilman Caputa moved to adjourn the meeting, seconded by Eagan. The meeting adjourned at 9:50
168 pm.

169

170 There being no further items to discuss Councilman Caputa moved to adjourn the meeting,
171 seconded by Eagan. On voice vote, the motion carried and the meeting was adjourned at 9:50
172 pm.

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Karen Goodwin, MPPA/MMC/MRCC

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City Clerk

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179 **Requests for more information

180 *** Motions made

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