



FLORISSANT CITY COUNCIL AGENDA

City Hall

955 rue St. Francois

Monday, October 8, 2018

7:30 PM

Karen Goodwin, MMC/MRCC



I. PLEDGE OF ALLEGIANCE

II. ROLL CALL OF MEMBERS

III. APPROVAL OF MINUTES

- Meeting and Executive meeting minutes of September 24, 2018
- Work Session minutes of September 20th, 2018

IV. SPECIAL PRESENTATION

- Tim Green, Legislative Report

V. HEARING FROM CITIZENS

(Speaker cards are available at the entrance to the Council Chambers)

VI. COMMUNICATIONS

VII. PUBLIC HEARINGS

18-08-027 (Ward 4) Application Staff Rept	Request to authorize an amendment to Special Use Permit No. 8223 to Grace & Mercy Adult Program II, LLC d/b/a Grace and Mercy Adult Program to allow for the addition of an adult day care to a Banquet/Event Center in a B-3 Zoning District for the property located at 11 Patterson Plaza Shopping Center. (Planning and Zoning recommended approval on 7/16/18)(Postponed to this date on September 24, 2018)	Juanita Gullet
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18-10-029 (Proposed Budget)	Public Hearing on the Proposed Budget for the City of Florissant for the Fiscal Year beginning December 1, 2018.	Kimberlee Johnson
18-10-030 (Annual Plan Draft)	Public Hearing for Fiscal Year 2019 Annual Plan for the Community Development Block Grant Program.	Christine Keil

VIII. OLD BUSINESS

A. BILLS FOR SECOND READING

9433 Memo	Ordinance authorizing an appropriation of \$5,000 from the General Revenue Fund to account no. 01-5-40-54010 "Service Awards" to cover expenses for the annual employee appreciation lunch.	2 nd Reading Caputa
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IX. NEW BUSINESS

A. BOARD APPOINTMENTS

B. REQUESTS

Ward 2 Application	Request for a Full Package Liquor license with Tasting for Schnuck Markets, Inc. d/b/a Schnucks located at 2183 Charbonier Road.	Jed E. Penney
Ward 6 Application	Request for a transfer of Special Use Permit No. 7978 from Hertz Car Sales to Top Gear Auto LLC, located at 1255 N. Hwy 67 for the operation of a used auto sales and service business.	Camal Mohamed

C. BILLS FOR FIRST READING

9435 Memo	Ordinance authorizing an amendment to Table VII-A "Speed Limits on Certain Streets" by reducing the speed limit on Lindsay Lane to 25 miles per hour.	Jones
9436 Memo	Ordinance authorizing a transfer of \$10,000 from the Parks Utilities Account (5-47-26000) to the Bangert Utilities Account (5-46-26000) for the purpose of supplementing the Bangert Utilities Account for the remainder of the fiscal year.	Caputa

9437 Memo	Ordinance authorizing a transfer of \$20,000 from the Parks Utilities Account (5-47-26000) to the Civic Center Utilities Account (5-44-26000) for the purpose of supplementing the Civic Center Utilities Account for the remainder of the fiscal year.	Caputa
9438 Application	Ordinance authorizing a transfer of Special Use Permit No. 7978 from Hertz Car Sales to Top Gear Auto LLC, located at 1285 N. Hwy 67 for the operation of a used auto sales and service business.	Henke

X. COUNCIL ANNOUNCEMENTS

XI. MESSAGE FROM THE MAYOR

XII. ADJOURNMENT

THIS AGENDA WAS POSTED AT THE FLORISSANT CITY HALL OCTOBER 5, 2018 AT 12:00 PM ON THE BULLETIN BOARD OUTSIDE THE COUNCIL CHAMBERS. ANY ONE WISHING TO ATTEND THE COUNCIL MEETING WHO HAS SPECIAL NEEDS SHOULD CONTACT THE CITY CLERK'S OFFICE AT 839-7630 OR TDD 839-5142 BY NOON ON MONDAY, OCTOBER 8TH, 2018.

CITY OF FLORISSANT



COUNCIL MINUTES

September 24, 2018

The Florissant City Council met in regular session at Florissant City Hall, 955 rue St. Francois on Monday, September 24, 2018 at 7:30 p.m. with Council President Caputa presiding. The Chair asked everyone in attendance to stand and join in reciting the Pledge of Allegiance.

On Roll Call the following Councilmembers were present: Caputa, Schildroth, Henke, Pagano, Parson, Siam, Harris, Jones and Eagan, Also present was City Attorney John Hessel and City Clerk Karen Goodwin. A quorum being present the Chair stated that the Council Meeting was in session for the transaction of business.

Councilman Schildroth moved to approve the Meeting Minutes of September 10, 2018, seconded by Harris. Motion carried.

The next item on the Agenda was Hearing from Citizens.

- 1) Paul Young, 525 Mullanphy Lane, complimented the Police Department on controlling speeding on Mullanphy Lane and discussed street work.
- 2) Connie Harge, 3625 Parc Chateau Lane invited the City Council and Mayor to an upcoming restructuring meeting for the Ferguson-Florissant School District.
- 3) Don Adams, 240 Francisca Dr., thanked the City Council for passing the nuisance ordinance and asked about the schedule for draining the lake.

The next item on the Agenda was Communications of which there were none.

The next item on the Agenda was Public Hearings.

The City Clerk reported that Public Hearing #18-08-027 to be held this night on a Request to authorize an amendment to Special Use Permit No. 8223 to Grace & Mercy Adult Program II, LLC d/b/a Grace and Mercy Adult Program to allow for the addition of an adult day care to a Banquet/Event Center in a B-3 Zoning District for the property located at 11 Patterson Plaza Shopping Center had been postponed to this date from August 27, 2018 and September 10th, 2018. The Chair declared the Public Hearing to be open and invited those who wished to be heard to come forward.

33 Juanita Gullet, applicant, provided a brief background of their commitment to the Florissant
34 Community. She stated that she and her husband are pastors in the community and consistently do
35 things to support the community. They used to have service at 11 Patterson Plaza and spoke to the
36 landlord and Sonja Dulick about using the space to help older adults have somewhere to go.

37 Mr. Hessel stated that the city council initially authorized the special use for the banquet event
38 center on the premise that the use of a banquet event center would not adversely affect the general
39 welfare and safety of the community. He continued to state that they are now asking that the initial
40 special use permit be amended to add an additional use for an adult day care program. Mr. Hessel
41 discussed some serious incidents at the 11 Patterson Plaza address as well as other calls to the police for
42 disturbances. He stated that he wanted Mrs. Gullet to know that the city is considering instituting an
43 action to revoke the business license for the banquet event center because of that activity. Mr. Hessel
44 stated that they may recommend that the City Council consider revoking the existing special use
45 permit. That may or may not affect the proposed use for the adult day care center, that is a separate
46 issue for the City Council to consider. He recommended that the City Council postpone this public
47 hearing so that the he and the administration can conduct further investigation and make some decisions
48 about whether or not they will proceed to revoke the business license and special use permit for the
49 banquet event center. Mr. Hessel stated that the issue that is before the city council this evening is the
50 consideration of adding an adult day care program to the existing special use permit. It is also an
51 opportunity to re-evaluate the existing special use permit for the banquet event center.

52 Mrs. Gullet stated that she went to the Chief of Police the day after the incident to see what they
53 could do better. She thanked him for listening. She stated that she made some suggestions for how to
54 conduct the banquet center. Mr. Hessel confirmed that Chief Lowery stated to him that he had met
55 with Mrs. Gullet to discuss the situation.

56 Councilman Caputa stated that he would be moving to postpone this public hearing to October
57 8, 2018 seconded by Henke, motion approved.

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59 Council President Caputa stated that the next item on the agenda was bills for second reading.

60 .
61 Councilman Caputa moved that Bill 9415 Ordinance authorizing a transfer a total of \$40,000 of
62 which \$8,000 is transferred from Account No. 09-5-09-3247 "Office Supplies-Parks" and \$25,000 from
63 Account No. 09-5-09-13010 "Park Improvement-Benefits" and \$7000 from Account No. 5-09-54440 "

64 Park Improvement Publicity” to account no. 5-09-10000 “Salaries” for the purpose of supplementing
65 salaries through the end of the fiscal year be read for a second time, seconded by Henke. Motion
66 carried.

67 Councilwoman Pagano stated that this issue has been wearing on her since all of these bills
68 came up. She apologized to Kimberlee Johnson, the new Finance Director for being put in a difficult
69 position. She thanked Councilman Eagan for his statement at the last meeting. She is disappointed in
70 the administration for not following the ordinance the council passed. She does not want the employees
71 to get hurt and feels the Mayor put them in this position.

72 On the motion for a second reading, motion carried and Bill No. 9415 was read for a second
73 time. Councilman Henke moved that Bill No. 9415 be read for a third time, seconded by Eagan.
74 Motion carried and Bill No. 9415 was read for a third and final time and placed upon its passage.

75 Before the final vote all interested persons were given an opportunity to be heard.

76 Being no citizens who wished to speak, on roll call the Council voted: Caputa no, Schildroth
77 yes, Henke yes, Pagano yes, Parson yes, Siam no, Harris yes, Jones no and Eagan yes. Whereupon the
78 Chair declared Bill No. 9415 to have passed and became Ordinance No. 8448.

79 Councilman Henke moved that Bill No. 9416 An Ordinance authorizing a transfer of \$1000
80 from Account No. 09-5-09-42450 “Dues, Travel and Training” to Acct. No. 09-5-09-14000 “Residency
81 Incentive Program” for the purpose of supplementing the residency incentive program through the
82 remainder of the fiscal year be read for a second time, seconded by Caputa. Motion Carried

83 On the motion for a second reading, motion carried and Bill No. 9416 was read for a second
84 time. Councilman Caputa moved that Bill No. 9416 be read for a third time, seconded by Schildroth.
85 Motion carried and Bill No. 9416 was read for a third and final time and placed upon its passage.

86 Before the final vote all interested persons were given an opportunity to be heard.

87 Being no citizens who wished to speak, on roll call the Council voted: Caputa yes, Schildroth
88 yes, Henke yes, Pagano yes, Parson yes, Siam yes, Harris yes, Jones yes and Eagan yes. Whereupon
89 the Chair declared Bill No. 9416 to have passed and became Ordinance No. 8449.

90 Councilman Eagan moved that Bill no. 9417 Ordinance authorizing a transfer of \$20,000 from
91 Account No. 01-5-46-10030 “Bangert Salaries” to Account No. 01-5-06-10000 “Salaries” to
92 supplement golf payroll through the end of the fiscal year, seconded by Henke.

Councilman Eagan stated that they are going into a very active time in the city. There are many events being put on by the employees. He will not jeopardize the lives of the employees, he will continue to vote to keep our employees employed.

Councilman Schildroth stated that he has been speaking with the Parks Director and they are aware of the council mindset on the budget issues.

On the motion for a second reading, motion carried and Bill No. 9417 was read for a second time. Councilman Schildroth moved that Bill No. 9417 be read for a third time, seconded by Henke. Motion carried and Bill No. 9417 was read for a third and final time and placed upon its passage.

Before the final vote all interested persons were given an opportunity to be heard.

Being no citizens who wished to speak, on roll call the Council voted: Caputa no, Schildroth yes, Henke yes, Pagano yes, Parson yes, Siam yes, Harris yes, Jones no and Eagan yes. Whereupon the Chair declared Bill No. 9417 to have passed and became Ordinance No. 8450.

Councilman Henke moved that Bill No. 9419 An Ordinance authorizing a transfer of \$40,000 from Acct. No. 03-5-03-52000 "Street Contracts" of which \$10,000 is transferred to Acct. No. 03-5-03-29000 "Building Maintenance and Supplies" and \$30,000 is transferred to Acct. No. 03-5-03-30010 "Equipment Repairs-Vehicles" for equipment and building maintenance through the end of the fiscal year be read for a second time, seconded by Caputa.

On the motion for a second reading, motion carried and Bill No. 9419 was read for a second time. Councilman Caputa moved that Bill No. 9419 be read for a third time, seconded by Henke. Motion carried and Bill No. 9419 was read for a third and final time and placed upon its passage.

Before the final vote all interested persons were given an opportunity to be heard.

Being no citizens who wished to speak, on roll call the Council voted: Caputa yes, Schildroth yes, Henke yes, Pagano yes, Parson yes, Siam yes, Harris yes, Jones yes and Eagan yes. Whereupon the Chair declared Bill No. 9417 to have passed and became Ordinance No. 8451.

Councilman Henke moved to accept substitute Bill No. 9425 An Ordinance issuing an amendment to B-5 Ordinance No. 8251 to HZ Props Re, LTD d/b/a Popeye's to allow for changes in the development plan in an existing B-5 Zoning District including site and material changes for the property located at 955 N Hwy 67 , seconded by Caputa, motion carried.

Councilman Henke moved that Substitute Bill No. 9425 be read for a second time, seconded by Caputa.

Councilman Henke confirmed with Mr. Hessel that all parties are satisfied with the changes in the ordinance. Mr. Hessel agreed.

On the motion for a second reading, motion carried and Substitute Bill No. 9425 was read for a second time. Councilman Henke moved that Substitute Bill No. 9425 be read for a third time, seconded by Schildroth. Motion carried and Bill No. 9425 was read for a third and final time and placed upon its passage.

Before the final vote all interested persons were given an opportunity to be heard.

Being no citizens who wished to speak, on roll call the Council voted: Caputa yes, Schildroth yes, Henke yes, Pagano yes, Parson yes, Siam yes, Harris yes, Jones yes and Eagan yes. Whereupon the Chair declared Substitute Bill No. 9425 to have passed and became Ordinance No. 8452.

Councilman Caputa moved that Bill No. 9426 An Ordinance authorizing an appropriation of \$27,000 from the Public Safety Fund of which \$20,000 is appropriated to Acct. No. 17-5-17-26000 "Utilities-Court" and \$7000 is appropriated to Acct. No. 17-5-17-29000 "Building Maintenance & Supplies-Court" to cover utilities and maintenance costs for the new court building and police annex be read for a second time, seconded by Henke.

On the motion for a second reading, motion carried and Bill No. 9426 was read for a second time. Councilwoman Pagano moved that Bill No. 9426 be read for a third time, seconded by Caputa. Motion carried and Bill No. 9426 was read for a third and final time and placed upon its passage.

Before the final vote all interested persons were given an opportunity to be heard.

Being no citizens who wished to speak, on roll call the Council voted: Caputa yes, Schildroth yes, Henke yes, Pagano yes, Parson yes, Siam yes, Harris yes, Jones yes and Eagan yes. Whereupon the Chair declared Bill No. 9426 to have passed and became Ordinance No. 8453.

Councilman Caputa moved that Bill No. 9428 An Ordinance authorizing a transfer of \$200,000 from Acct. No. 49-10000 "Police Salaries" to Acct. No. 40-10000 "Administration Salaries" and a transfer of \$200,000 from Acct. No. 49-13000 "Police Benefits" to cover various administrative salary expenses through the end of the fiscal year be read for a second time, seconded by Henke.

Councilman Jones asked about the various administration salaries and expenses. Councilwoman Pagano moved to suspend the rules to speak with the Finance Director, Kimberlee Johnson, seconded by Eagan.

Ms. Johnson stated that the funds being requested is to cover what was paid out for the retirement incentive. She stated that the police budget was over budgeted. Councilman Eagan verified that the account being used was not Proposition P funds. Ms. Johnson agreed.

On the motion for a second reading, motion carried and Bill No. 9428 was read for a second time. Councilman Henke moved that Bill No. 9428 be read for a third time, seconded by Caputa. Motion carried and Bill No. 9428 was read for a third and final time and placed upon its passage.

Before the final vote all interested persons were given an opportunity to be heard.

Don Adams, stated he was confused about the money coming from the police department going to pay for administration salaries. He does not want to see the police budget reduced. Councilman Eagan clarified that the salary budget was over estimated and that is why there is money in the account.

Being no other citizens who wished to speak, on roll call the Council voted: Caputa yes, Schildroth yes, Henke yes, Pagano yes, Parson yes, Siam no, Harris yes, Jones no and Eagan yes. Whereupon the Chair declared Bill No. 9426 to have passed and became Ordinance No. 8454.

Councilman Caputa moved that Bill No. 9429 An Ordinance authorizing a transfer of \$42,000 from Acct. No. 45-10000 "Playground Salaries" to Acct. No. 36-10000 "IT Salaries" and \$6,000 from Acct. No. 45-13000 "Playground Benefits" to Acct. No. 36-10000 "IT Salaries" and 36-13000 "IT Benefits" to cover IT salaries and benefits through the end of the Fiscal Year be read for a second time, seconded by Schildroth.

On the motion for a second reading, motion carried and Bill No. 9429 was read for a second time. Councilman Schildroth moved that Bill No. 9429 be read for a third time, seconded by Eagan. Motion carried and Bill No. 9429 was read for a third and final time and placed upon its passage.

Before the final vote all interested persons were given an opportunity to be heard.

Being no citizens who wished to speak, on roll call the Council voted: Caputa no, Schildroth yes, Henke yes, Pagano yes, Parson yes, Siam no, Harris yes, Jones no and Eagan yes. Whereupon the Chair declared Bill No. 9429 to have passed and became Ordinance No. 8455.

The next item on the Agenda was New Business; the first item under new business is Board Appointments.

Councilman Parson moved to appoint Kristina Curnutt, 1825 Arundel Dr. to the Parks & Recreation Advisory Board with a term expiring 9/24/2021, seconded by Pagano. Motion carried.

Councilman Schildroth moved to approve Mayor Schneider's re-appointment of Carole Webb, 25 Eldorado, to the Senior Commission as a member from Ward 2 for a term expiring on 10/26/2021, seconded by Eagan. Motion Carried.

The next item on the agenda was bills for first reading.

Councilman Caputa introduced Bill No. 9431 Ordinance authorizing a transfer of \$3,000 from Account No. 01-5-42-50010 "Health Department-Professional Services" to Account No. 01-5-42-26000 "Health Department-Utilities" for the purpose of covering utility expenses through the end of the fiscal year and said Bill was read for the first time. Councilman Caputa moved that Bill No. 9431 be read for a second time, seconded by Henke. Motion carried and Bill No. 9431 was read for a second time. Councilman Caputa moved that Bill No. 9431 be read for a third time, seconded by Henke. On roll call the Council voted: Caputa yes, Schildroth yes, Henke yes, Pagano yes, Parson absent, Siam yes, Harris yes, Jones yes and Eagan yes. Having received the unanimous vote of all members present Bill No. 9431 was read for a third and final time and placed upon its passage.

Before the final vote all interested persons were given an opportunity to be heard.

Being no persons who wished to speak, on roll call the Council voted: Caputa yes, Schildroth yes, Henke yes, Pagano yes, Parson absent, Siam yes, Harris yes, Jones yes and Eagan yes. Whereupon the Chair declared Bill No. 9431 to have passed and became Ordinance No. 8456.

Councilman Caputa introduced Bill No. 9432 Ordinance authorizing an amendment to revenue Account No. 01-43490 "Grant Revenue" in the amount of \$9,947.76 and an appropriation of the same amount to Account No. 01-5-49-21000 "Police Uniforms" for the purchase of ballistic vests from grant funds received and said Bill was read for the first time. Councilman Schildroth moved that Bill No. 9432 be read for a second time, seconded by Eagan. Motion carried and Bill No. 9432 was read for a second time. Councilwoman Pagano moved that Bill No. 9432 be read for a third time, seconded by Schildroth. On roll call the Council voted: Caputa yes, Schildroth yes, Henke yes, Pagano yes, Parson yes, Siam yes, Harris yes, Jones yes and Eagan yes. Having received the unanimous vote of all members present Bill No. 9432 was read for a third and final time and placed upon its passage.

Before the final vote all interested persons were given an opportunity to be heard.

Being no persons who wished to speak, on roll call the Council voted: Caputa yes, Schildroth yes, Henke yes, Pagano yes, Parson yes, Siam yes, Harris yes, Jones yes and Eagan yes. Whereupon the Chair declared Bill No. 9432 to have passed and became Ordinance No. 8457.

Councilman Caputa introduced Bill No. 9433 Ordinance authorizing an appropriation of \$5,000 from the General Revenue Fund to account no. 01-5-40-54010 "Service Awards" to cover expenses for the annual employee appreciation lunch and said Bill was read for the first time by title only.

Councilman Caputa introduced Bill No. 9434 Ordinance authorizing an appropriation of \$3,000 from the General Revenue Fund to Account No. 01-5-40-50062 "Advertising" to cover advertising costs through the end of the fiscal year and said Bill was read for the first time. Councilman Henke moved that Bill No. 9434 be read for a second time, seconded by Caputa. Motion carried and Bill No. 9434 was read for a second time. Councilman Caputa moved that Bill No. 9434 be read for a third time, seconded by Henke. On roll call the Council voted: Caputa yes, Schildroth yes, Henke yes, Pagano yes, Parson yes, Siam yes, Harris yes, Jones yes and Eagan yes. Having received the unanimous vote of all members present Bill No. 9434 was read for a third and final time and placed upon its passage.

Before the final vote all interested persons were given an opportunity to be heard.

Being no persons who wished to speak, on roll call the Council voted: Caputa yes, Schildroth yes, Henke yes, Pagano yes, Parson yes, Siam yes, Harris yes, Jones yes and Eagan yes. Whereupon the Chair declared Bill No. 9434 to have passed and became Ordinance No. 8458.

The next item on the Agenda was Council Announcements.

Councilman Parson announced that on Saturday September 29th from 10am until 12:00, Ward 8, the McCluer North FBLA, and some residents will meet at the James J. Eagan parking lot to do a clean-up in the area of Parker Road and Commons Lane Elementary. He invited anyone to participate. He discussed Kennady Holmes who attended Commons Lane Elementary who is on The Voice. He reminded everyone to get involved with your Florissant Five and support local businesses.

Councilman Henke thanked the City Clerk for getting qualified as well as another employee in city hall, as a Deputy Registrar to register people to vote. He encouraged everyone to get registered to vote. He also cautioned parents who own golf carts to watch out for the kids driving the carts. He announced the Wednesday Night Out at Hendels. He also asked everyone to keep baby Lucas Hesselbach in their prayers.

Councilman Schildroth congratulated Mr. Hessel for receiving the 2018 St. Louis Bar Foundation Spirit of Justice Award. He reminded everyone that the 2018 Fall Festival is coming on October 14th.

245 Councilman Eagan stated that he hopes that the St. Louis Cardinals get into the playoffs because
246 it is good for the economy.

247 Councilman Harris stated that on Saturday, October 20th, Ward 1 is doing another litter clean
248 up along Mullanphy. They will meet at 9am at Mullanphy Gardens Shopping Center. He also thanked
249 the Parks Department for sponsoring the suicide prevention run. He appreciates the awareness.

250 Councilman Jones stated that he was at the Election Board and the absentee ballots starts today.
251 He stated that TEAM always needs help and donations. He stated that the trash is a non-stop problem
252 in the city. Everyone needs to do their part.

253 Councilman Caputa reminded firearm owners to keep firearms secured in homes and do not
254 leave them in your vehicle. He complemented the suicide prevention event. The number of runners
255 had increased from last year.

256
257 Mayor Schneider added his congratulations to Mr. Hessel. Florissant is fortunate that he has
258 stayed loyal to his home town. He is confident that the events he is going to discuss will have
259 competition with the Cardinals. Florissant is one of the few cities that still holds a 9/11 remembrance.
260 He thanked the Ferguson-Florissant Board of Education for their recognition of his help to the district.
261 There was a successful Senior Town Hall meeting. Friday, September 28th is the Florissant Police
262 Welfare Golf Tournament. Tuesday, October 2nd they are holding the National Night Out, more block
263 parties are welcome. Wednesday, October 3rd from 9-10:30am they will have Coffee with a Cop at the
264 City Diner on St. Francois. Yappy Hour at Duschene Park from 5-8 pm. Narrow Gage railroad station
265 is celebrating the 140th anniversary on Sunday, October 7th from 1-4pm. Next Council meeting will be
266 the Public Hearing for the Community Development Block Grant Funds. Friday October 12th we will
267 host the Channel 4 Great Day St. Louis show on the City Hall Lawn starting at 9am featuring Florissant
268 and previewing the Fall Festival on October 14th. There will be a Halloween Dance and Costume Party
269 on October 19th for DARE age children. The Race to the Shrine will be on October 20th beginning at
270 Old St. Ferdinand Shrine. Family Boo Bash on Saturday October 27th at the James J. Eagan Center.
271 Halloween Swim and Skate on October 31st. He asked people to get familiar with Proposition D, go to
272 safermo.com to learn more.

273 The Council President announced that the next regular City Council Meeting was scheduled for
274 Monday, October 8th, 2018 at 7:30 pm.

275 Councilwoman Pagano moved to adjourn the meeting, seconded by Caputa. Motion carried.

276 The meeting was adjourned at 8:39 p.m.

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Karen Goodwin, City Clerk

281 The following Bills were signed by the Mayor:

282 Bill No. 9415 Ord. 8448

283 Bill No. 9416 Ord. 8449

284 Bill No. 9417 Ord. 8450

285 Bill No. 9419 Ord. 8451

286 SBill No. 9425 Ord. 8452

287 Bill No. 9426 Ord. 8453

288 Bill No. 9428 Ord. 8454

289 Bill No. 9429 Ord. 8455

290 Bill No. 9431 Ord. 8456

291 Bill No. 9432 Ord. 8457

292 Bill No. 9434 Ord. 8458

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CITY OF FLORISSANT
CITY COUNCIL
OPEN EXECUTIVE SESSION
September 24, 2018

The City Council of the City of Florissant met in open Executive Session on Monday, September 24th, 2018 at 6:45 pm. in the Council Chambers at 955 rue St. Francois, with President Caputa presiding. On Roll Call the following Council members were present: Jones, Eagan, Caputa, Schildroth, Henke, Pagano, Parson, Siam, Harris. Also Present was Mayor Thomas P. Schneider, City Clerk Karen Goodwin and City Attorney John Hessel.

Council President Caputa moved to amend the agenda to allow Mr. Hessel to inform them about an issue regarding the donation boxes, seconded by Pagano, motion carried.

Mr. Hessel explained a letter he received from an attorney regarding the ban on donation boxes. He stated that he is confident that the donation boxes can be regulated but needs to research whether they can be banned. He suggested postponing the enforcement of the ban until he could research the issue further.

Council President Caputa stated that he would like the Council to hold their questions on this matter until they have additional information. He stated that they may need a work session. Mr. Hessel added that this matter could be discussed in a closed session.

Mr. Hessel stated that no vote was necessary but that the administration would not enforce the ordinance and he also suggested sending a letter to the same group that received them the first time informing them of the postponement. Mr. Hessel requested a copy of the first letter that was sent.

Council President Caputa stated that the next item on the agenda was discussion about Meridian Waste Services.

Lance Meyer, Florissant Supervisor for Meridian, introduced Derrick Standley who is the new Government Relations Manager for Meridian.

Mr. Standly gave a brief background of his qualifications and credentials. He stated that the first thing Meridian is going to do to help with some of the issues is increase the hours for customer service from 7am to 7pm. They are working on moving the service center to a more local location. He also stated that after looking at the missed pickup issues, the problems are isolated to a few routes in the city and they are working to resolve those issues.

Councilman Jones stated that they have heard this story before.

Councilman Eagan verified the number for customer service.

Mr. Hessel reminded Mr. Standley that Meridian has been in breach of the existing agreement for at least the past 60 days. The city has not taken action but this does not forgive and does not prevent the city from taking action in the future. He added that it is terribly important for Meridian to solve the issues because the city has legal recourse and is prepared to take action if needed.

Councilman Caputa asked about the trash totes that were supposed to be delivered after the last time they met. Mr. Meyer stated that they have replaced 800 totes and they are replacing approximately 100 weekly.

Councilman Harris asked about the technology on the trucks. Mr. Standley said he would find out.

Councilman Parson asked for contact information for Mr. Standley.

Councilman Siam asked for a list of the hot spots or the trouble areas.

Councilman Jones thanked Lance for working to solve problems. He followed up with the discussion of the totes that still needed to be delivered. Mr. Standley stated that he would look into the totes and provide accurate numbers to the Council.

Mr. Standley discussed the recycling situation. He stated that China has stopped accepting recycle as it was in the past. He stated that the ultimate solution is for more manufacturing plants in the US using recyclable goods. He stated that they are going to need to re-educate the public. He said that the last 3-5 years have been tough markets for recycle. Some cities are suspending recycling and others are modifying to collect only what they can recycle. He said there are decisions to be made about what to do.

Councilman Parson asked how soon there would be an agreement with St. Louis County. Mr. Standley stated that they would be meeting with St. Louis County in the next couple of weeks.

There being no further business to discuss, Councilman Eagan motioned to adjourn, seconded by Schildroth. Motion carried and the meeting adjourned at 7:22 pm.

Karen Goodwin, MPPA/MMC/MRCC



CITY OF FLORISSANT
CITY COUNCIL
WORK SESSION MINUTES
September 20, 2018

The City Council of the City of Florissant met in an open Work Session on Thursday, September 20th, 2018 at 6:30 pm. in the Council Chambers at 955 rue St. Francois, with President Caputa presiding. On Roll Call the following Council members were present: Harris, Parson, Pagano, Caputa, Henke, Jones, Schildroth, Siam (via skype). Eagan was excused. Also present was Mayor Schneider, City Clerk Karen Goodwin.

Council President Caputa stated that the work session was scheduled to discuss the finance bills on the City Council Agenda that were postponed at the last meeting.

Bill no. 9415, "Ordinance authorizing a transfer a total of \$40,000 of which \$8,000 is transferred from account no. 09-5-09-3247 "Office Supplies-Parks" and \$25,000 from account no. 09-5-09-13010 "Park Improvement-Benefits" and \$7000 from account no. 5-09-54440 " Park Improvement Publicity" to account no. 5-09-10000 "Salaries" for the purpose of supplementing salaries through the end of the fiscal year."

Councilwoman Pagano stated that she is disappointed in the way that the retirement incentive was handled. She asked for names: Kevin Green came from the Street Department, Dave Kraus was promoted from within. Councilwoman Pagano asked if those positions stayed open for 4 months, would the budget have been ok? She stated that there is no objection to the promotions, just the timing of the promotions.

Councilman Caputa asked Mrs. Johnson to do the calculations to answer Councilwoman Pagano's question.

Councilman Parson asked if taking money from benefits will create a shortfall in benefits for the year. Ms. Johnson stated that she calculated the numbers and there would be no shortfall. She explained how she calculated the numbers based on projections.

Councilman Jones stated that they did the retirement incentive ordinance for a reason and he is disappointed that it wasn't handled properly.

Ms. Johnson stated that they have to stay within the budget according to state regulations. She also stated that there is an amount of money in the budget for payroll and the city is still within that number.

Councilwoman Pagano apologized to Ms. Johnson. She stated that they borrowed 2.6 million out of the reserve money to balance the budget. She asked the Mayor for his opinion. He answered that he has already made his statement on camera.

Councilman Henke stated that when they passed the ordinance, part of the ordinance allowed hiring essential positions. He stated that the work session has been called to fix what they need to fix to take care of the issue.

Councilman Jones stated that he feels that if there was better communication they would have been able to work together better.

Councilman Schildroth asked about the help for Fall Festival and would it be over time, Ms. Johnson answered yes.

Councilman Harris stated that there was a budget and whatever the process, in the end we are still within the budget.

Councilman Henke commented on the issue of transfers and the history of process. He stated that he trusts Ms. Johnson enough to trust what she is telling the council about what needs to be done.

9416 – “Ordinance authorizing a transfer of \$1000 from 09-5-09-42450 “Dues, Travel, and Training” to account no.09-5-09-14000 “Residency Incentive Program” for the purpose of supplementing the incentive program through the remainder of the fiscal year.”

Cheryl Thompson explained what employees left and who needed to be replaced and some were replaced with residents causing the shortfall in the residency incentive program budget. Councilman Parson clarified that there would still be enough funds in the dues travel and training account.

9417 – “Ordinance authorizing a transfer of \$20,000 from account no. 01-5-46-10030 “Bangert Salaries” to account no. 01-5-06-10000 “Salaries” to supplement golf payroll through the end of the fiscal year”.

Councilman Schildroth asked why there was a surplus in Bangert salaries. Cheryl Thompson explained that they were not able to hire as many life guards as they wanted to. Councilman Schildroth asked if the rounds are down at the golf course, how do we need more in salaries if they are getting sent home? Mrs. Thompson explained the history of the short fall in the payroll in the golf course. Councilman Schildroth explained that the tournaments are going up. He said he will continue to monitor the situation at the golf course.

9419- “Ordinance authorizing a transfer of \$40,000 from account no. 03-5-03-52000 “Street Contracts” of which \$10,000 is transferred to account no. 03-5-03-29000 “Building maintenance and Supplies” and \$30,000 is transferred to account no. 03-5-03-30010 “Equipment Repairs –Vehicles” for equipment and building maintenance through the end of the fiscal year. “

Councilwoman Pagano asked about a payment to Danmark Tires. Mr. Hughes stated that it is a contract tires and tire maintenance. Councilwoman Pagano asked about a vehicle that they could not fix. The discussion involved vehicles repairs and what account those repairs are paid from.

Councilman Caputa asked about the process for paying Danmark tires. Mr. Hughes explained the Purchase Order process.

Councilman Parson asked about the warrantee for the truck. Councilman Schildroth asked about bidding for the ongoing contracts.

Caputa moved to take a 5 minute break seconded by Harris. Motion carried and the council took a 5 minute break.

9426 – “Ordinance authorizing an appropriation of \$27,000 from the Public Safety Fund of which \$20,000 is appropriated to account no. 17-5-17-26000 “Utilities-Court” and \$7,000 is appropriated to account no. 17-5-17-29000 “Building Maintenance & Supplies-Court” to cover utilities and maintenance costs for the new court building and police annex.”

Councilman Caputa asked what the costs are for the utilities for the Court building. Mr. Hughes stated that they do not have solid numbers but the amount they’re asking for is an estimate.

Mrs. Johnson provided a handout for the council to explain the public safety fund balances and projections. She explained that if something comes up the public safety fund can borrow from the general fund if there is an issue.

Councilwoman Pagano explained the history of the appropriations from the public safety. Mrs. Johnson stated that it could have been a timing issue with the funds due to the city.

Councilman Parson asked about possible deposits and connection fees for the Court building. Mr. Hughes explained the history of the utility bills for the Court building.

9428 – “Ordinance authorizing a transfer of \$200,000 from account no. 49-10000 “Police-Salaries” to account no. 40-10000 “Administration-Salaries” and a transfer of \$200,000 from account no. 49-13000 “Police Benefits” to cover various administrative salary expenses through the end of the fiscal year.”

Chief Lowery stated that he is confident that this is a surplus and has no problem with these transfers.

Councilman Parson asked whose salaries were being paid. Ms. Johnson explained that salaries in the administration budget are being paid.

9429 – “Ordinance authorizing a transfer of \$42,000 from account no. 45-10000 “Playground-Salaries” to account no. 36-10000 “IT-Salaries” and \$6,000 from account no. 45-13000 “Playground-Benefits” to account no’s 36-10000 “IT-Salaries” and 36-13000 “IT-Benefits” to cover IT salaries and benefits through the end of the fiscal year.”

Cheryl Thompson explained the surplus in playground salaries. The rate was increased for the playground and the number of kids decreased which lowered the number of staff that was needed for summer playground. The revenues from the increased fees worked out well. The lower numbers are more manageable.

Councilman Caputa asked who is being paid for under the IT department. Council discussed the new employees in the IT department.

Councilman Parson stated that he is concerned with going into the reserves every year.

Council discussed the reserve policy.

There being no further business to discuss, Councilwoman Pagano motioned to adjourn, seconded by Parson. Motion carried and the meeting adjourned at 8:26 pm.

Karen Goodwin, MPPA/MMC/MRCC
City Clerk

CITY OF FLORISSANT



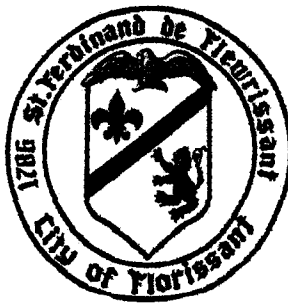
PUBLIC HEARING NOTICE

In accordance with 405.310 of the Florissant Zoning Code a Public Hearing will be held by the City Council of Florissant, Mo. in Council Chambers, 955 rue St. Francois on Monday, August 13, 2018 at 7:30 P.M. on the following proposition:

To authorize an amendment to Special Use Permit No. #8223 to Grace & Mercy Adult Program II, LLC d/b/a Grace & Mercy Adult Program to allow for the addition of an Adult Day Care to a Banquet/Event Center in an B-3 Zoning District for the property located at 11 Patterson Plaza Shopping Center (legal description to govern). Citizens will have an opportunity to be heard. Anyone with special needs should contact the City Clerk at least 5 days before said public hearing by calling 839-7630 or TDD 839-5142.

CITY OF FLORISSANT, Karen Goodwin, City Clerk

FLORISSANT PLANNING & ZONING COMMISSION APPLICATION



Amended
ORD 8223

City Of Florissant – Public Works 314-839-7648

"Preserve and improve the health, safety, and welfare of our residents, businesses and the general public in the City of Florissant; while at the same time maintaining property values and improving the quality of life in the City of Florissant."

Application is hereby made to the Building Commissioner, Department of Public Works at the City of Florissant, Missouri, to appear before the Planning & Zoning Commission.

Please Print neatly or Type the Following Information:

Property Address: 11 Patterson Plaza, Florissant MO 63031

Property Owners Name: Cozad Commercial Real Estate Ltd Phone/email: (314) 781-3000/info@cozadgroup.com

Property Owners Address: 16 Sutton Dr., Suite 164 St Louis MO 63143

Business Owners Name: Sonja Dulick Phone/email: 314 724-1451/underwsr81@yahoo.com

Business Owners Address: 105 Kendl Ct., Florissant MO 63031

DBA (Doing Business As) Grace & Mercy Adult Program

Authorized Agents Name: Juanita Gullet Co. Name: Same as above
(Authorized Agent to Appear Before The Commission)

Agents Address: 15420 Forte De France Lane, Florissant MO 63034 Phone/email: 314 443-5171/jlove5172@yahoo.com

Request (review and approval of the Planning and Zoning Commission for compliance with regulations.

Applicant had no intentions of remodeling and construction plans are not applicable.)

State complete request (print or type only). ADULT DAY CARE

IF A TRAFFIC STUDY IS REQUIRED FOR CERTAIN DEVELOPMENTS AND USES THE COST OF THE TRAFFIC STUDY SHALL BE PAID BY THE APPLICANT. PLEASE SUBMIT FOLDED PLANS

Sonja Dulick
Applicant's Signature

5/21/18
Date

Received by: [Signature] Receipt # 610598 OFFICE USE ONLY Amount Paid: 300.00 Date: 7-5-18

STAFF REMARKS: Cindy Pezzimentis is Owner, COZAD is Property management.

DATE APPLICATION REVIEWED: 7/14/18 see staff report. COMMISSION ACTION TAKEN:

[Signature]
SIGNATURE OF STAFF WHO REVIEWED APPLICATION

Planning & Zoning Application
Page 1 of 1 – Revised 7/15/15

RECOMMENDED APPROVAL
PLANNING & ZONING
CHAIRMAN

SIGN. [Signature] DATE: 7-16-18

5) The petitioner (s) further (represent (s) and warrants (s) that they (he) (she) has (have) not made any arrangement to pay any commission gratuity or consideration, directly or indirectly to any official, employee or appointee of the City of Florissant, with respect to this application.

6) The petitioner(s) further state (s) that the Special Use Permit is sought for the following purposes, and no other, as listed in detail, all activities sought to be covered by the permit (i.e.; operation of a business, approval of building and/or site plans (preliminary and / or final), plan approval for signage, etc.):

7) The petitioner (s) state (s) the following factors and reason to justify the permit:

(If more space is needed, separate sheets maybe attached)

Sonja Dulick Sonja Dulick / underwsr81@yahoo.com/314 724-1452
PRINT NAME SIGNATURE email and phone

FOR Partnership
(company, corporation, partnership)

Print and sign application. If applicant is a corporation or partnership signature must be a CORPORATE OFFICER or a PARTNER.

NOTE: Corporate officer is an individual named in corporate papers.

8) I (we) hereby certify that, as applicant (circle one of the following):

a. I (we) have a legal interest in the herein above described property.

☒ b. I am (we are) the duly appointed agent(s) of the petitioner (s), and that all information given here is true and a statement of fact.

Permission granted by the Petitioner assigning an agent (i.e. Architect) to present this petition in their behalf, to the Commission and/or Council. The petitioner must sign below, and provide contact information:

PRESENTOR SIGNATURE Juanita Gullet

ADDRESS 15420 Forte De France Lane, Florissant MO 63034
STREET CITY STATE ZIP CODE

TELEPHONE / EMAIL 314 443-5171 / jlove5172@yahoo.com
BUSINESS

I (we) the petitioner (s) do hereby appoint Juanita Gullet as
Print name of agent.
my (our) duly authorized agent to represent me (us) in regard to this petition.

Sonja Dulick
Signature of Petitioner authorizing an agent

NOTE: When the petitioner and/or his duly authorized agent appears before the Planning and Zoning Commission and to make a presentation, the same individuals must also appear before the City Council at the Public Hearing to make the presentation and no one else will be permitted to make the presentation to the City Council without authorized approval.

IF DESCRIPTIONS, PLATS OR SURVEYS ARE INACCURATE, OR IF THE PETITION APPLICATION IS NOT CORRECT OR COMPLETE, IT WILL BE RETURNED FOR ADDITIONS OR CORRECTIONS.

REQUIRED INFORMATION

Please mark an "X" in the appropriate type of operation, then fill in applicable section (a), (b) or (c).
Corporations are to submit copy of Missouri corporate papers with registration papers.

1) Type of Operation:

Individual _____ Partnership X Corporation _____

(a) If an individual:

(1) Name and Address _____

(2) Telephone Number _____

(3) Business Address _____

(4) Date started in business _____

(5) Name in which business is operated if different from (1) _____

(6) If operating under a fictitious name, provide the name and date registered with the State of Missouri,
and a copy of the registration.

(b) If a partnership:

(1) Names & addresses of all partners Sonja Dulick, 105 Kendl Ct., Florissant, MO 63031, Juanita Gullet, 15420
Forte De France Ln., Florissant MO 63034, Mark Gullet, 15420 Forte De France Ln., Florissant, MO 63034

(2) Telephone numbers Sonja/314 724-1452, Juanita/314 443-5171, Mark/314 398-9829

(3) Business address 11 Patterson Plaza, Florissant MO 63031

(4) Name under which business is operated Grace & Mercy Adult Program II, LLC

(5) If operating under fictitious name, provide date the name was registered with the State of Missouri,
and a copy of the registration. Grace & Mercy Adult Program II LLC, 9 May 2018 – LC001590794

(c) If a corporation:

(1) Names & addresses of all partners _____

(2) Telephone numbers _____

(3) Business address _____

(4) State of Incorporation & a photocopy of incorporation papers _____

(5) Date of Incorporation _____

(6) Missouri Corporate Number _____

(7) If operating under fictitious name, provide the name and date registered with the State of Missouri, and a copy of
registration. _____

(8) Name in which business is operated Metropolitan Events, LLC

(9) Copy of latest Missouri Anti-Trust. (annual registration of corporate officers) If the property location is in a strip center, give dimensions of your space under square footage and do not give landscaping Information.

Please fill in applicable information requested. If the property is located in a shopping center, provide the dimensions of the tenant space under square footage and landscaping information may not be required.

Name Sonja Dulick

Address 105 Kendl Ct., Florissant MO 63031

Property Owner Cozad Commercial Real Estate Ltd

Location of property 11 Patterson Plaza, Florissant MO 63031

Dimensions of property 0415 / 0550 – IRR / 0350

Property is presently zoned C Requests Rezoning To N/A

Proposed Use of Property Adult Daycare Provider

Type of Sign N/A Height N/A

Type of Construction Wood Frame, Jost and Beam Number Of Stories One

Square Footage of Building Approx 4800 sq ft Number of Curb Cuts

Number of Parking Spaces Total area 135,000 sq ft Sidewalk Length

Landscaping: No. of Trees N/A Diameter N/A

No. of Shrubs N/A Size N/A

Fence: Type N/A Length N/A Height N/A

PLEASE SUBMIT THE FOLLOWING INFORMATION ON PLANS OR DRAWINGS:

1. Zoning of adjoining properties.
2. Show location of property in relation to major streets and all adjoining properties.
3. Show measurement of tract and overall area of tract.
4. Proposed parking layout and count, parking lighting.
5. Landscaping and trash screening.
6. Location, sizes and elevations of signage.

**PROVIDE LEGAL DESCRIPTION OF PROPERTY PERTAINING TO THIS
PETITION**

(Close legal description with acreage to the nearest tenth of an acre).

Provide a legal description of the property. If part of a shopping center, list address and show part of what shopping center (i.e.: 351 N. Highway 67 part of Florissant Meadows Shopping Center). If property is a single lot, list full written legal description with metes and bounds bearings and dimensions.

PROVIDE LOCATION MAP SHOWING AREA INVOLVING THIS PETITION

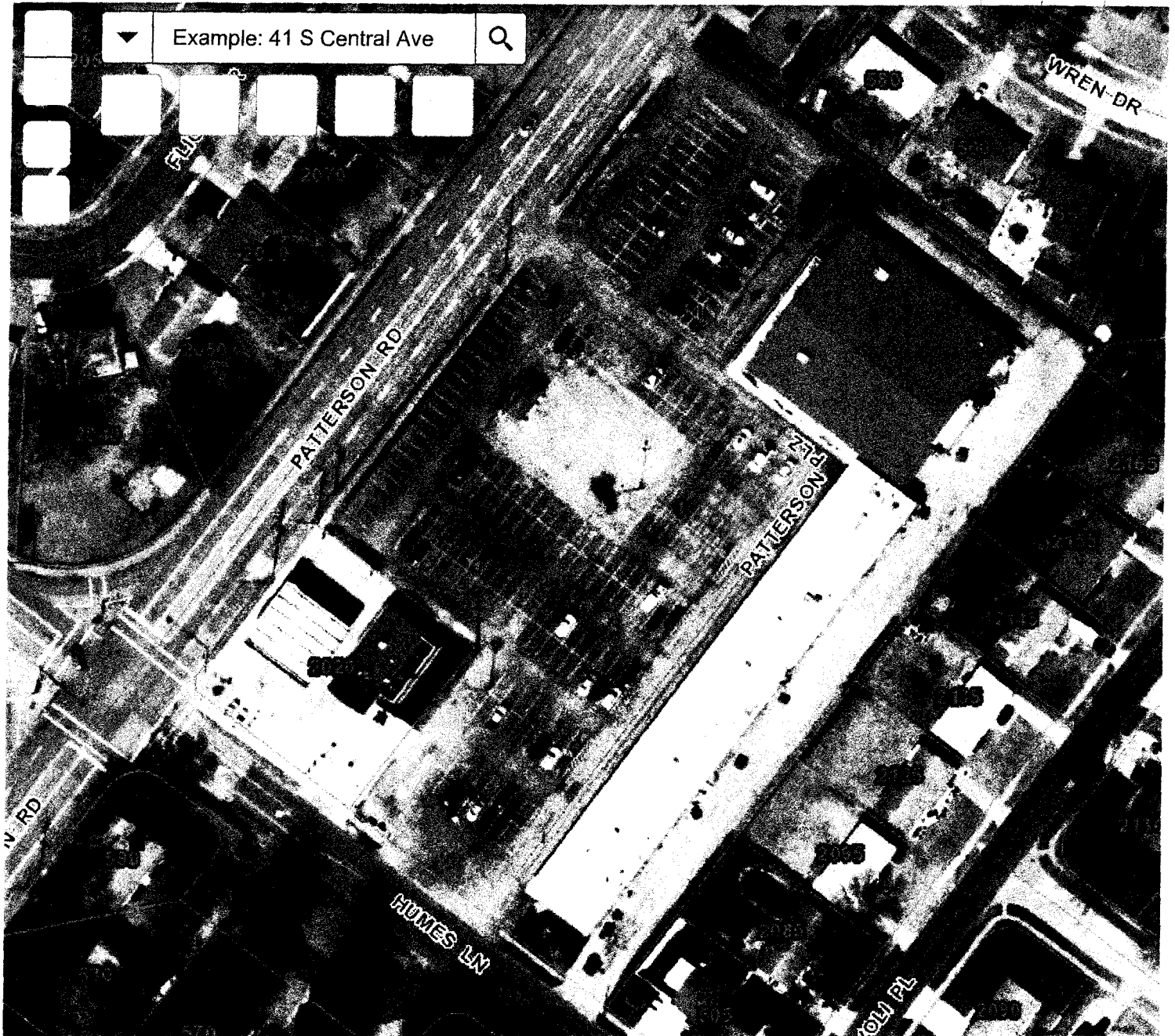
Provide a drawing of a location map showing the nearest major intersection.

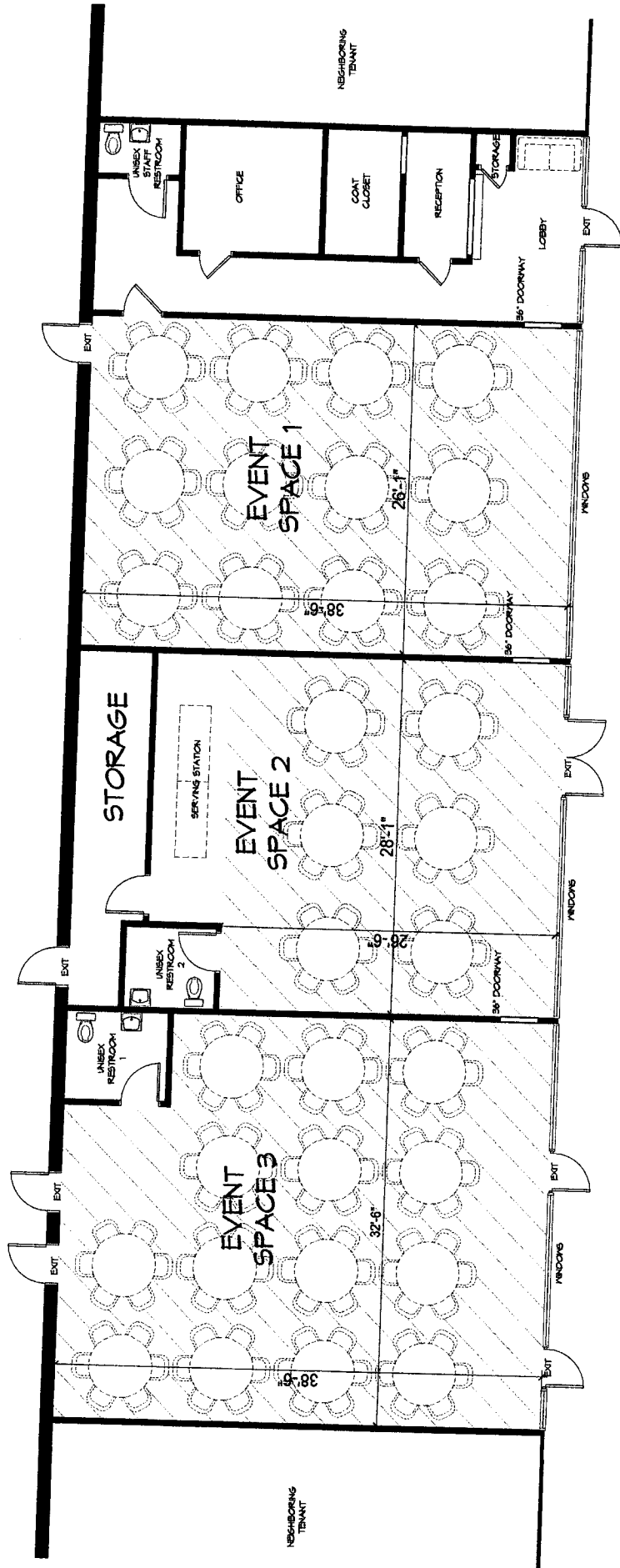
OFFICE USE ONLY

Date Application reviewed _____

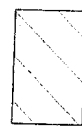
STAFF REMARKS: _____

Building Commissioner or Staff Signature





EVENT SPACE = 2928 SQFT
 2928 SQFT / 15 = 195 OCCUPANCY



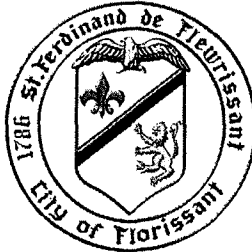
OCCUPANCY CALCULATIONS

DRAWN BY: JOE DIMARTINO 314-497-4634
 SCALE: 1/8" = 1'-0"
 MARCH 17, 2016

11 PATTERSON PLAZA
 FLORISSANT, MO 63031

1

MEMORANDUM



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CITY OF FLORISSANT- Building Department

"Preserve and improve the health, safety, and welfare of our residents, businesses and the general public in the City of Florissant; while at the same time maintaining property values and improving the quality of life in the City of Florissant."

7 To: Planning and Zoning Commissioners Date: July 11, 2018

8

9 From: Philip E. Lum, AIA-Building Commissioner c: Todd Hughes, P.E.,
10 Director Public Works
11 Deputy City Clerk
12 Applicant
13 File
14

15 Subject: Request Recommended Approval to amend a Special Use at **11 Patterson**
16 **Plaza** to allow for the addition of an Adult Day Care to a Banquet/Event Center in an
17 existing 'B-3' Zoning District.
18
19

20

STAFF REPORT

21

CASE NUMBER PZ-071618-2

22

23

I. PROJECT DESCRIPTION:

24

25 This is a Request for Recommended Approval for a Special Use at **11 Patterson Plaza**,
26 to amend a Special Use at **11 Patterson Plaza** to allow for the addition of an Adult Day
27 Care to a Banquet/Event Center in an existing 'B-3' Zoning District.
28

29

II. SITE CONDITIONS:

30 The existing property at **11 Patterson Plaza** is an existing Shopping Center built in 1965
31 according to County records.
32

33 The existing property is currently occupied by several tenants. The site meets the
34 definition of a Shopping Center having two or more establishments under separate
35 management.
36

37 The subject property has two buildings which are an approximate 50'x 360' strip center
38 and a retail facility (formerly Nagle's) approximately 120'x130' feet the total area of
39 both building is approximately 33,600 square feet and constructed of masonry. The walls
40 of the buildings have aluminum and glass storefront, with brick and flat roofs.

The number of existing parking is derived from aerial photos and appears to be (252). Per the parking ordinance for this use a retail center containing less than 100,000 s.f. requires 4 spaces/1000 s.f. Required parking is estimated:
11 Patterson Plaza Event Center Parking: 1 parking per 4 seats, estimated 50
18 Patterson Plaza BBQ: 10
20 Patterson Plaza Dance Studio: estimated 26
All other s.f. $4/1000 = 64$
Total estimated $64+86 = 150$ total

III. SURROUNDING PROPERTIES:

The properties to the North and East are in an 'R-4 Single' Family Dwelling District and include 2190 Patterson, 530, 550, 560, 580 Wren, 505 Humes, 2085, 2095, 2125, 2135, 2145, 2145, 2155, 2165 Rivoli and the adjacent Gas Station in the Southwest corner of the site, 2020 Patterson, is in a 'B-3' Zoning District.

IV. STAFF ANALYSIS:

Special Uses for this zoning district includes Adult Day Care and Assembly Hall.

The application is accompanied by a revised floor plan showing 3 gathering spaces with overall dimensions of 40' x 86' approx. = 3440 s.f. noted as Assembly Hall Use with no changes in plan expected.

The applicant indicates a hall for hire type business only with no cooking equipment.

No exterior changes to the site are anticipated. No outside equipment is anticipated.

Now new signage is proposed, therefore signs must meet 40 s.f. max. size requirement.

Occupant Load: The architectural plan shows one room with 11 tables and the other 2 rooms have 6 tables of 6 people. This would result in 138 plus staff. The building code would require a maximum of occupants pertaining to the area of the space, however, which could be a different number based on tables/chairs or without tables or chairs. Therefore the total number of occupants likely is up to 200 per the building code for the same table/chair arrangement.

VI. STAFF RECOMMENDATIONS:

If the Commission recommends approval, staff recommends the attached suggested motion.

Suggested Motion for 11 Patterson Plaza

I move to recommend approval to amend a Special Use to allow for the addition of an Adult Day Care to a Banquet/Event Center in an existing 'B-3' Zoning District, ~~with the following stipulations:~~

87

PROJECT COMPLETION

88

Construction shall start within 60 days of the issuance of building permits, and the structure shall be completed in accordance with the plans within 180 days of start of construction.

89

90

91

(end of Suggested Motion and Memo)

92

MEMORANDUM



CITY OF FLORISSANT- BUILDING DIVISION

"Preserve and improve the health, safety, and welfare of our residents, businesses and the general public in the City of Florissant; while at the same time maintaining property values and improving the quality of life in the City of Florissant."

Memo To: Council Members

Date: July 25, 2018

Copy: Mayor Thomas P. Schneider
Todd Hughes, P.E., Director of Public Works

Through: Karen Goodwin, City Clerk

From: Philip E. Lum- AIA, Building Commissioner

Subject: 11 Patterson Plaza, proposed Adult Day Care Public Hearing for Metropolitan Events, LLC.

For your information, after review of ordinance no. 8223, I report the following- The P&Z Application states that the presenter is Ms. Juanita Gulley, the Owner's Agent. The petitioner is listed as Sonja Dulick, who currently has ordinance 8223 for Metropolitan Events, LLC.

- Ms. Gulley testified at P&Z that the current use of the Event Center is only on weekends.
- Ordinance No. 8223, however, states hours of operation of the Event Center as 7 days a week 7 a.m. to 1 a.m.
- The petition states that an Adult Day Care is requested M-F, 7 a.m. to 4 p.m.
- P&Z recommended approval, largely based upon the testimony of the petitioner that there were no conflicts anticipated.
- FYI, a State License is required to operate an Adult Day Care from DHSS requirements:
 - Licensure type, with or without Disabilities, Alzheimers patients, etc.
 - Auditing of Medicare payments
 - Staffing, including background checks
 - Program Policies
 - Fire Safety and Physical Environment
 - <https://health.mo.gov/seniors/nursinghomes/pdf/ADCProgramManual.pdf>

Obviously, there is a conflict in hours of operation and these activities cannot operate simultaneously in the same space. If a motion to approve is made, Staff recommends that the hours of operation be adjusted in ordinance no. 8223, in order to coordinate both operations.

*CC to Council / Mayor
Jesse
PH - 8 PH - 11 Patterson*

1 INTRODUCED BY COUNCILMAN CAPUTA
2 APRIL 26TH, 2016
3
4

5 BILL NO. 9182

ORDINANCE NO. 8223

6
7 **ORDINANCE TO AUTHORIZE A SPECIAL USE PERMIT TO**
8 **METROPOLITAN EVENTS, LLC TO ALLOW FOR AN**
9 **EVENT/BANQUET CENTER FOR THE PROPERTY LOCATED AT**
10 **11 PATTERSON PLAZA SHOPPING CENTER.**
11

12 WHEREAS, the Florissant Zoning Ordinance authorizes the City Council of the City of
13 Florissant, by Special Use Permit, after public hearing thereon, to permit the location and
14 operation of an event/ banquet center; and

15 WHEREAS, an application has been filed by Sonja Dulick d/b/a Metropolitan Events,
16 LLC to allow for the location and operation of an event/banquet center on the property known
17 as 11 Patterson Plaza Shopping Center; and

18 WHEREAS, the Planning and Zoning Commission of the City of Florissant, at their
19 meeting of April 18th, 2016, has recommended that the said Special Use Permit be granted; and

20 WHEREAS, due notice of public hearing no. 16-04-013 on said application to be held on
21 the 26th of April, 2016 at 7:30 P.M. by the Council of the City of Florissant was duly published,
22 held and concluded; and

23 WHEREAS, the Council, following said public hearing, and after due and careful
24 consideration, has concluded that the granting of the Special Use Permit as hereinafter provided
25 would be in the best interest of the City of Florissant.

26 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
27 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:
28

29 Section 1: A Special Use Permit is hereby granted to Sonja Dulick d/b/a Metropolitan
30 Events, LLC for the location and operation of an event/banquet center on the property known as
31 11 Patterson Plaza Shopping Center with the following stipulations:

- 32 1. Hours of operation to be 7 days a week from 7:00 am until 1:00 am
33 2. No liquor will be served unless catered by a licensed catering with a
34 valid liquor license.
35 3. Any trash container over 90 cubic feet shall be screened and screen
36 shall be constructed compatible with the construction of the building

as approved by the Building Commissioner. The enclosure should have gates that are solid metal, reinforced solid vinyl or metal picket type fence with pickets spaced for screening.

PROJECT COMPLETION.

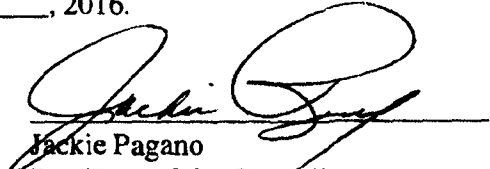
Construction shall start within 60 days of the issuance of building permits, and the structure shall be completed in accordance with the plans within 180 days of start of construction.

Section 2: The said Special Use Permit herein authorized shall remain in full force and effect and subject to all of the ordinances of the City of Florissant.

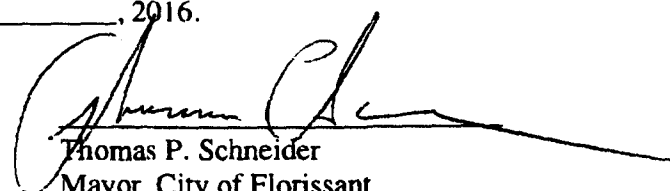
Section 3: When the named permittee discontinues the operation of said business, the Special Use Permit herein granted shall no longer be in force and effect.

Section 4: This ordinance shall become in force and effect immediately upon its passage and approval.

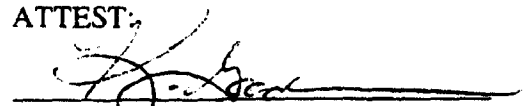
Adopted this 9 day of May, 2016.

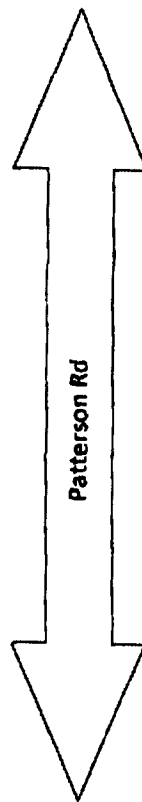
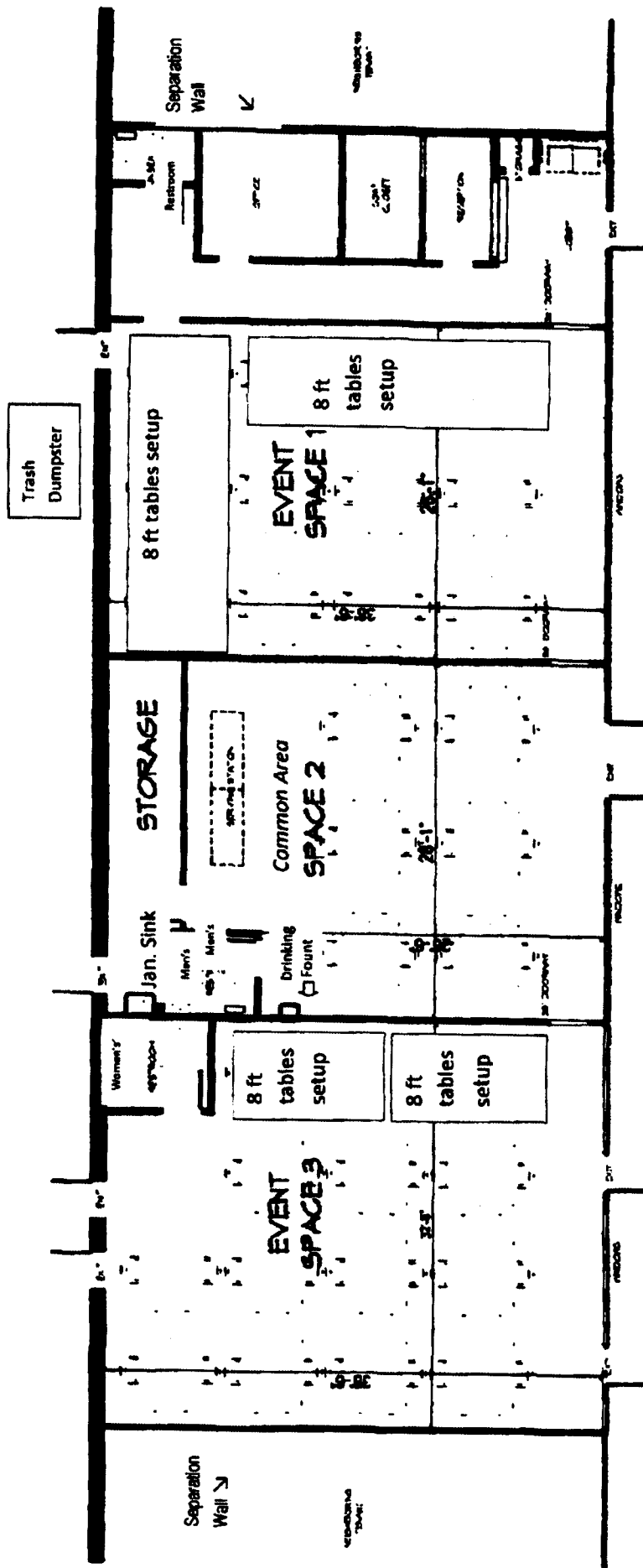

Jackie Pagano
President of the Council
City of Florissant

Approved this 10 day of May, 2016.


Thomas P. Schneider
Mayor, City of Florissant

ATTEST:


Karen Goodwin, MMC/MRCC
City Clerk



EVENT SPACE = 2250 SQFT
 2250 SQFT / 15 = 150 OCCUPANCY

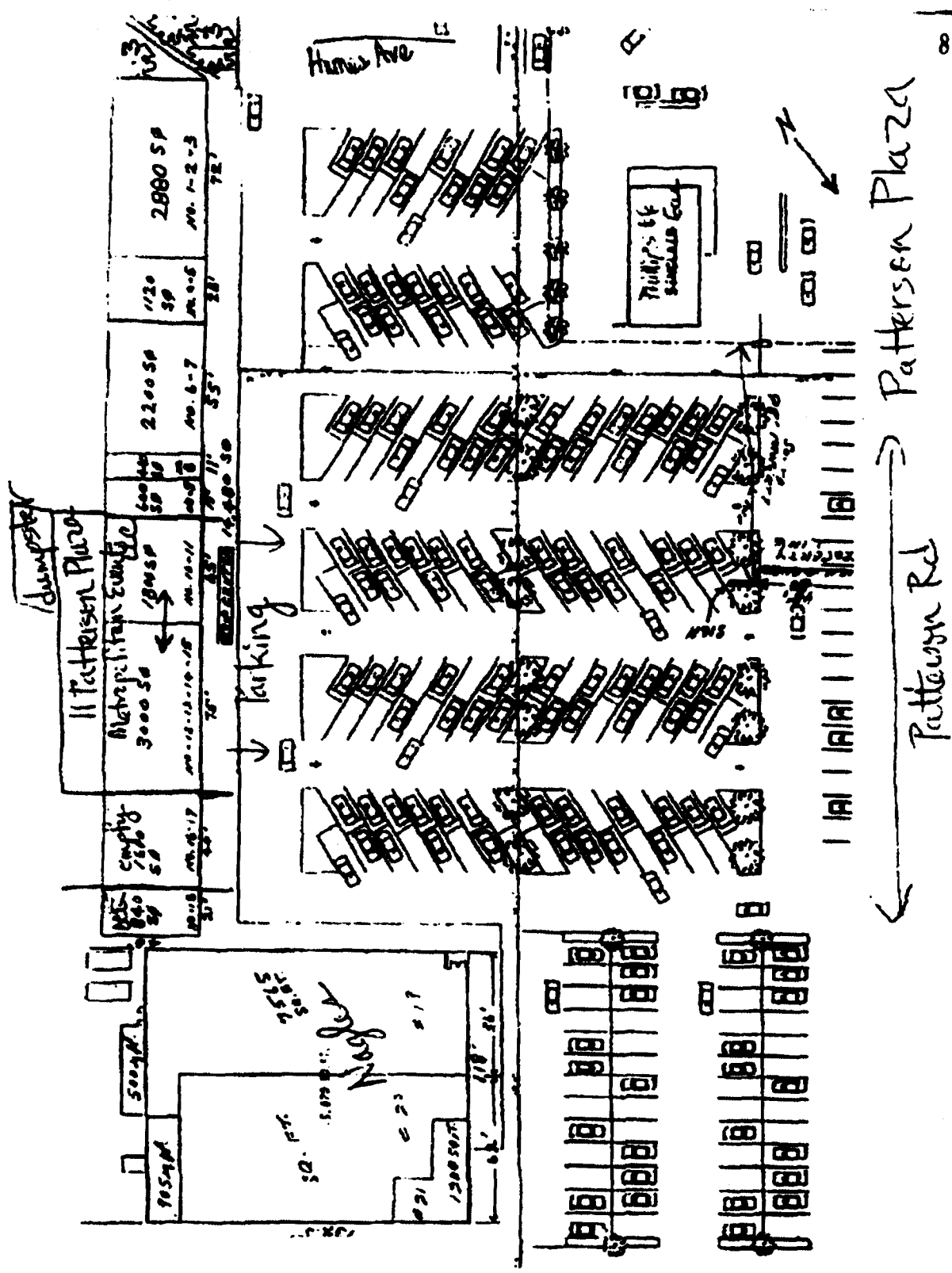


OCCUPANCY CALCULATIONS

11 PATTERSON PLAZA
 FLORISSANT, MO 63031

RUN BY: CE DMARTINO 314-647-4634 SCALE: 1/8" = 1'-0" MARCH 17, 2016

8223



8223

CITY OF FLORISSANT



NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF FLORISSANT WILL HOLD A PUBLIC HEARING ON THE PROPOSED BUDGET FOR THE CITY OF FLORISSANT INCLUDING THE GENERAL REVENUE FUND, CAPITAL IMPROVEMENT FUND, PARK IMPROVEMENT FUND, STREET IMPROVEMENT FUND, SEWER LATERAL FUND, PROPERTY REVITALIZATION FUND, PROPERTY MAINTENANCE FUND, PUBLIC SAFETY FUND AND COURT BUILDING FUND FOR THE FISCAL YEAR BEGINNING DECEMBER 1, 2018 IN THE COUNCIL CHAMBERS, 955 RUE ST. FRANCOIS, ON MONDAY, OCTOBER 8, 2018 AT 7:30 P.M.

ALL INTERESTED PERSONS ARE INVITED TO ATTEND THE PUBLIC HEARING AND MAY PRESENT THEIR VIEWS CONCERNING THE PROPOSED BUDGET. ANYONE WITH SPECIAL NEEDS SHOULD CONTACT THE CITY CLERK AT LEAST 5 DAYS BEFORE SAID PUBLIC HEARING BY CALLING 839-7630 OR TDD 839-5142.

**BY ORDER OF THE CITY COUNCIL OF THE CITY OF FLORISSANT.
KAREN GOODWIN, MMC, CITY CLERK**

City of Florissant, Missouri

2019 Budget Message

Honorable Members of the City Council and Citizens of the City of Florissant:

As Mayor of the City of Florissant, it is my responsibility to submit a proposed budget for the upcoming 2019 fiscal year. The proposed budget of just under \$40 million is submitted in compliance with Section 6.6 of the City Charter and Section 67.010 of the Missouri Revised Statutes. The 2019 proposed budget provides a complete financial plan for the general, capital improvement, park improvement, street fund, property maintenance, public safety, sewer lateral, and property revitalization funds.

This budget contains the framework to continue to operate the City in a professional manner while providing the high level of programs and services our residents expect. One of my goals with this proposed budget, as with my past budget proposals, is to anticipate expenditures for the next fiscal year so as to reduce the need for supplemental appropriations, recognizing that it is impossible to eliminate them completely. Our new Finance Director Kimberlee Johnson has been compelled to accelerate her indoctrination and is fast approaching full speed therefore I predict a mid-year review next year at the usual timeframe of late May or early June.

Crafting the proposed budget for 2019 has been a very difficult process which is to be expected with a new Finance Director who has been on the job for only three months. I am grateful to Finance Director Kimberlee Johnson for working over 80 hours per week during the month of September in an effort to prepare the 2019 budget in time to meet the October 2 deadline. I am also grateful to all of the employees who stepped up and either accepted promotions within or applied from other departments to rebuild the Finance Department team in time to keep the department functioning after five employees retired and to assist Ms. Johnson prepare the 2019 budget.

Projected revenue dictates the level of programs and services that can be funded. In this regard, some categories of revenue sources have produced disappointing results due to the changes in technology, buying habits and State legislation. As a result those revenues have not kept pace with former expectations making it more challenging to fund the cost of services.

The citizens of Florissant have been proactive along with this Administration and the City Council and new sales tax revenue has been approved by the voters in Florissant starting in 2016 from Florissant Prop S for street maintenance, starting in 2017 from Florissant Prop A&R for code enforcement and starting in 2018 from St. Louis County Wide Prop P for public safety. There is a possibility that additional revenues will be available for Florissant in the future if Missouri Prop D for State Highway Safety including Hwy. Patrol, infrastructure maintenance and improvements passes on November 6.

The net effect of the above dynamics are a net positive revenue forecast which I feel should allow the Florissant City Government to continue to provide the level of services and programs that our residents have come to appreciate and expect without compromising the required reserve.

Every Municipality is a service organization and at the heart of our ability to serve our residents is the effectiveness of our employees. I am a former employee myself having served under the Eagan Administration as City Engineer therefore I know firsthand the importance of appreciating the needs of our great employees.

For our uniformed Police Officers the City Council passed a new pay ordinance which provides a minimum 8% increase effective December 1, 2017 which is reflected in this budget.

In July 2014 a new pay plan was adopted by the City Council which gave all full-time employees a new pay schedule which provides for a 2% merit pay step increase. The 2018 proposed budget continues to provide a 2% merit increase to eligible personnel.

21 full time non uniformed employees have not received a merit pay increase for quite some time because they have been at the top of their pay scale. The proposed budget proposes to provide those employees with a 2 % increase in salary.

There have been no increases for part-time employees for many years. The budget proposal calls for adding additional pay scales to all part time positions.

It is recommended that the City will continue to pay 100% of employee health care premiums and 25% for dependent premiums. Through careful and professional negotiations with the assistance of our Employee Benefit Consultants, we are pleased to report that Medical premiums will not increase this year.

General fund revenue would be down nearly \$500,000. Two revenue sources account for this drop: Utility tax revenue is down \$225,000 and court revenue is down \$300,000. That being said, projected revenue budgeted for the general fund is up just over \$2.1 million compared to that budgeted in 2017. Proposed sales tax revenue in the general fund is \$2.6 million more than the 2017 budget with all of the increase coming from the Prop P funds. All Prop P funds will be used to improve and support our Police Department. The capital improvement sales tax reflects an increase of \$50,000 compared to the 2017 budget while the park improvement sales tax budget reflects no increase at all.

A healthy reserve is crucial to maintaining a consistent level of services and programs over time. Reserves provide the cushion necessary to bridge the ebbs and flows in the City's revenue streams from one year to the next. The general fund is projected to have a reserve balance of \$8.2 million going into the 2018 fiscal year. We are pleased to report that the proposed budget does not anticipate the need to borrow significant if any funds from general fund reserves this year. It is projected that the general fund will have a reserve balance of more than 30% of the proposed budget and above our policy of targeting a reserve balance of at least 10%. The proposed budget is a balanced budget and is sustainable.

Sales tax in the general fund, our single most important revenue source, is consumer driven and is budgeted to reflect no increase over 2018.

The proposed budget includes \$4,532,010 in funding for street, road, bridge and sidewalk work. In the Capital Improvement fund \$950,000 will be allocated for street maintenance contracts including asphalt overlays and preservation and Concrete pavement slab replacement. \$55,000 will be used for routine bridge repair and \$150,000 will be used for annual sidewalk repair.

Proposition S, the street sales tax, will be the conduit for \$3,582,010 in street projects. \$2,327,010 is budgeted to accomplish the North Lafayette Street reconstruction. \$200,000 is budgeted to accomplish the St. Ferdinand and North Highway 67 project. These major street projects are facilitated under the auspices of a Federal public improvement grant through the East-West Gateway Council of Governments. The city will receive 80% or \$1,861,600 of the cost of the North Lafayette project back in grant revenue. The city will receive 80% or \$160,000 of the cost of the St. Ferdinand and North Highway 67 project back in grant revenue. The long standing practice of utilizing grants to help fund projects for our bridges and roadways is a very cost effective approach enabling Florissant to leverage the maximum value from tax collections.

The Street Fund will also allow procurement of a Brine application system which will allow the City to more effectively pre- treat for winter storms, as well as help make the salt we spread on City streets more effective.

\$1,055,000 from the street sales tax will fund the second year of the continuous major street projects to restore curb and riding surfaces to like new condition. 2018 saw the second full year of projects completed resulting in new concrete curbs to: Marrissa Drive, Greeley Drive, Kathleen Court, Lemondale Lane, Limesdale Lane, Orangedale Lane, Creston Drive, Sorrell Drive, Greengrass Drive, Banstead Drive, Stonehaven Drive, St. Jean Street (from St. Francois to south end), St. Marie Lane(Florissant Road to Alpha), St. Patrice Lane (W. St. Anthony to St. Maurice), St. Maurice (St. Patrice to Lafayette), and St. Michael (Florissant to Aubuchon).

As Mayor, I continue to encourage industrial development, manufacturing, warehousing, retail, and commercial developments in Florissant and the greater North County area in an effort to provide jobs for our current and future residents and to stimulate economic activity to benefit our local businesses. We continue to have robust Economic Development success. Companies of all sizes, including National brands and Developers, are proving that they believe in the future of Florissant.

New business facilities open recently include Total Urgent Care, Popeye's, U-Haul Climate Control Storage, Regions Bank, Raising Canes, Crazy Bowls and Wraps, D'Vita Dialysis and Happy Nails. Business activity under construction are; First Collinsville Bank, Dunkin Donuts, Chick Fil A, Aspen Dental, MOD Pizza, and the 26 million dollar Siteman Cancer Center at Christian NW campus.

There are many exciting projects that are in the Due Diligence and Planning Phase and we are working with the Developers to bring them to fruition anticipating more public announcements this year and in 2019 and beyond.

I believe the proposed budget presents a reasonable and conservative framework for continuing a high level of services given the issues facing the City, both now and in the future. Highlights of the proposed budget include the following:

- A. Fully fund the new uniformed personnel salary plan that the City Council passed in May, 2017 which provides a minimum 8% increase with an effective date of December 1, 2017. In addition, the Administration is still researching pension alternatives, including Lagers, in an effort to provide a total compensation package to be as competitive as possible to continue to attract and retain outstanding Florissant police officers.
- B. The police budget in the general fund reflects just \$600,000 for a number of capital items.

- C. Continue to fully fund the salary plan for full-time non-uniformed personnel that the City Council passed in July 2014.
- D. The proposed budget include the changes made in 2018 to strengthens the city's Information Technology (IT) services and oversight with the two new positions, an IT Director and a second IT Manager position to continue the mission to take our automation to the next level led by IT Director Steve Weissmuller. The IT changes to the Public Works data system is making measurable progress and will be ready for a test drive early in the second quarter of 2019.
- E. The changes that were made in 2018 to the unclassified pay structure that were researched and recommended by the Human Resources Director were designed to maintain the city's competitiveness in order to attract and retain the most qualified Administration management personnel now and in the future. This investment helped to fill essential leadership vacancies last year and served to provide the necessary levels of compensation to keep and attract needed leadership in all departments.
- F. A new department was created last year with will reflect activities and expenses of the Prosecuting Attorneys with a dedicated Assistant Court Clerk. This is reflective of input from the Judge and in compliance with new Missouri Supreme court rules.
- G. Continue the change made for 2018 which made the Economic Development Director position a part-time position effective December 1, 2017.
- H. The hours for part-time positions continue to be limited so that no part-time position will be regularly scheduled to work more than 29 hours per week.
- I. The fee for the day camp program to align the subsidies for this program with comparable programs offered by other municipalities and alternate providers of seasonal day care was had the desired effect to serve our residents and at the same time reduce our expenditures and this will be continued. Our program will still remain an outstanding value and resource for our residents to use care for their children each summer.
- J. A reduction in the hours for both civic centers was implemented with success last year and will be continued. This will continue to reduce the costs for both personnel and operations while having very little impact on programs and services
- K. .The City will continue to take on the full production costs of the St. Louis Family Theater Series as a result of a change of priorities by the Junior League. It is important to continue this wholesome family entertainment series for the youth and parents of our community. This year we are asking to appropriate \$10,000 from the Park Improvement Fund to purchase a computerized light board to enhance the theater experience.
- L. Over the past two years the Florissant Golf Course staff has been successful in increasing patronage with more tournaments and daily fee play. Prestige and customer satisfaction are at an all-time high regarding both the condition of the golf course accomplished by the Course Superintendent and the level of high touch service provided by the Club House Manager, Don Ryan and his enthusiastic staff. As a result of the success of the new business model, under the supervision of the Parks Director with the assistance of the Council Golf Committee, the Golf Course continues to experience an increasingly improved financial outlook. There are proposed changes for two positions.

Two years ago the position of Club House Manager was created and was challenged to increase play and since then he has addressed multiple issues to improve the branding and enhance the experience of our patrons. He has increase tournaments this year by an additional 13. Because of his success and recognizing that this must be treated as much as a business decision as it is a municipal decision we are recommending an upgrade in salary for the Club House Manager from Grade 5, Step 1 to a Grade 6, Step 1 . Mr. Ryan is doing an unbelievable job of marketing and providing excellent service to our customers which warrants this raise for him to continue in this manner.

Last year the golf mechanic was removed from the budget and replaced with a Class "C" laborer. At the time he was put in as a Grade 2. However all laborers in the city that are a Class "C" are a Grade 4. Therefore, to correct this error it is being recommended that he be moved to a Grade 4, Step 1. This person is under the supervision of the Course Superintendent and is called upon to do a majority of the machinery maintenance as well as fill in as needed for all other on course maintenance tasks determined necessary by the superintendent.

The Assistant Club House Manager was placed at a Grade 2. However his position was placed below the other clerks in the city. He does as much if not more than clerk duties and has to deal with golf patrons every day. Thus, it is furthermore recommended to move him to a Grade 3, Step 1 for all of his hard work assisting the Golf Course Club House Manager provide an outstanding experience for our patrons.

- M. Approximately \$535,000 has been budgeted from the park improvement fund a Municipal Park Grant to install a new Splash Pad in Koch Park. A Grant for up to 95% of a maximum of \$525,000, or \$508,250 has been applied for this project and staff and I are confident that we will hear some good news in December that the city will be awarded the grant.

An additional \$10,000 has been added to the park improvement fund for the purchase of upgrading many of our aging playground equipment along with purchasing additional face to face swings to other parks next year. Two face to face swings were purchased out of the current funding and they have been enthusiastically welcomed therefore we are recommending at least 6 additional swings to be added with a goal of having at least one in each park.

\$100,000 has been budgeted in the park improvement fund to replace the 20 year old Zamboni to which much expense has been incurred to repair it over the past couple of years. We have experienced numerous breakdowns no matter how many repairs have been made.

\$207,000 has been requested to make upgrades to Field 1 at Koch Park, and Fields 2, 3, 5 and 6 at St. Ferdinand Park. The improvements will include new fencing and an asphalt overlay at Koch Park. Dugouts with concrete pads will be installed at the fields in St. Ferdinand to enhance the ball fields at this park.

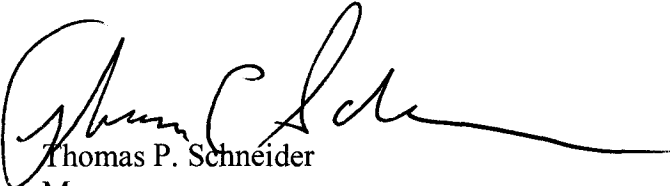
- N. \$515,000 has been budgeted to pay for street lights and related maintenance including \$30,000 for new and replacement lights.
- O. Due to the tremendous effort to meet the deadline of presenting this budget there will likely be additional highlights that I will share before the budget deliberations.

I wish to thank Chief Lowery and his Command Staff, Public Works Director Todd Hughes and his staff, Interim Parks Director Cheryl Thompson, and her staff and all of the Department Heads for their diligence and hard work in assisting the administration in the preparation of the proposed budget. I commend all of the employees of the City of Florissant for their hard work and dedication to the

residents of our City. I again thank new Finance Director Kimberly Johnson and Assistant Finance Director Jennifer Morris for working as many hours as it took to complete the 2019 budget on their first try.

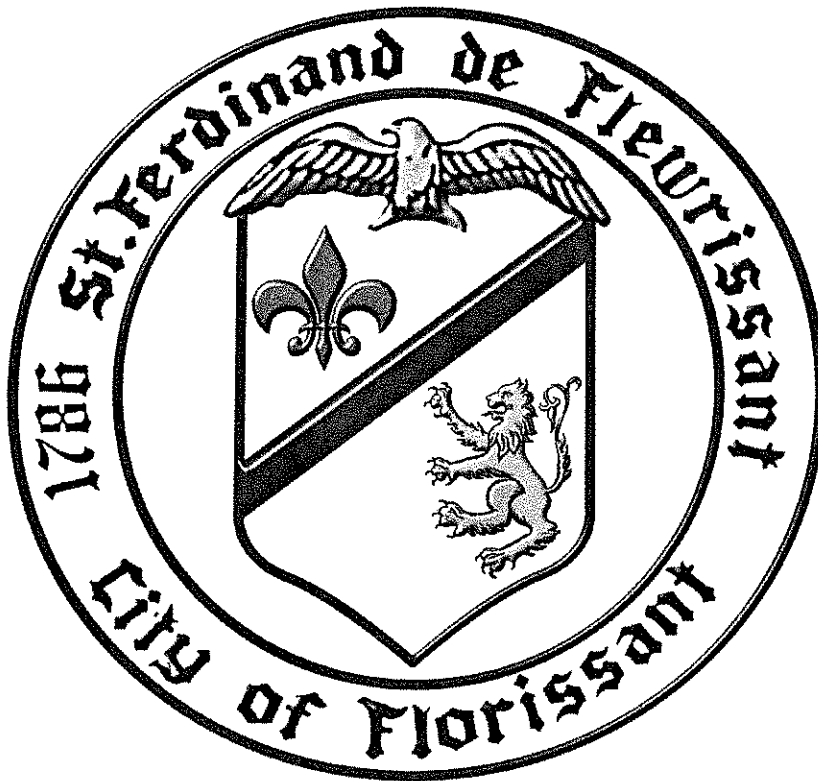
This Budget has been prepared to be balanced and sustainable and to continue to provide the level of services that the residents of Florissant have come to expect. I look forward to discussing the proposed budget with the Florissant City Council and to continue to work together for the progress of our beautiful city.

Respectfully Submitted,



Thomas P. Schneider
Mayor

City of Florissant, Missouri



2019 Proposed Budget

(Submitted October 2, 2018)

955 rue St. Francois
Florissant, Missouri 63031
314-921-5700
www.florissantmo.com

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

FUND SUMMARIES

	Actual <u>2017</u>	Budget <u>2018</u>	Proposed <u>2019</u>
General Fund - 01			
Revenues	23,051,992	23,596,027	26,384,789
Expenditures			
Information Technology	356,861	506,550	533,683
Housing Resource Center	43,053	78,252	50,728
Legislative	154,979	158,647	158,647
Senior Services	169,641	211,651	196,180
Administrative	3,754,388	3,258,532	3,144,922
Municipal Court	647,180	533,989	618,830
Prosecuting Attorney	0	242,096	254,768
Health	747,241	894,369	998,900
Recreation-Theater	396,132	437,715	455,361
Recreation-Centers	1,817,721	1,786,059	1,863,689
Recreation-Playground	132,713	103,951	135,582
Recreation-Bangert	164,867	188,485	249,278
Recreation-Koch Aquatic	188,822	0	0
Recreation-Parks	438,301	569,886	521,485
Recreation-Golf Course	777,254	869,921	746,995
Public Works	3,642,237	4,020,839	4,147,589
Police	10,590,562	12,083,055	11,934,556
Media	<u>194,819</u>	<u>214,644</u>	<u>213,982</u>
General Fund Expenditures	<u>24,216,770</u>	<u>26,158,640</u>	<u>26,225,175</u>
	(1,164,778)	(2,562,613)	159,614
Capital Improvement Fund - 03			
Revenue	3,701,505	3,994,968	3,766,528
Expenditures	<u>4,410,179</u>	<u>4,334,744</u>	<u>3,619,900</u>
Revenue over Expenditures	(708,674)	(339,776)	146,628
Park Improvement Fund - 09			
Revenue	3,405,181	3,506,000	4,062,000
Expenditures	<u>3,515,425</u>	<u>4,520,508</u>	<u>4,078,020</u>
Revenue over Expenditures	(110,244)	(1,014,508)	(16,020)
Street Fund - 08			
Revenue	1,506,226	3,411,608	3,443,608
Expenditures	<u>1,503,868</u>	<u>4,027,010</u>	<u>3,627,010</u>
Revenue over Expenditures	2,358	(615,402)	(183,402)

City of Florissant Operating Budget
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Sewer Lateral Fund - 04			
Revenue	548,060	514,000	548,000
Expenditures	602,059	844,210	735,835
Revenue over Expenditures	(53,999)	(330,210)	(187,835)

Property Revitalization Fund - 10			
Revenue	4,850	0	0
Expenditures	3,450	30,000	0
Revenue over Expenditures	1,400	(30,000)	0

Court Building Fund - 14			
Revenue	94,490	132,000	132,000
Expenditures	36,400	132,000	132,000
Revenue over Expenditures	58,090	0	0

Public Safety Fund - 17			
Revenue	401,892	2,600,000	2,600,000
Expenditures	0	2,965,219	2,397,219
Revenue over Expenditures	401,892	(365,219)	202,781

Property Maintenance Fund - 16			
Revenue	0	365,000	390,800
Expenditures	0	365,000	365,000
Revenue over Expenditures	0	0	25,800

Total Expenditures - All Funds	34,288,151	43,377,331	41,180,159
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Expenditure Forecast	Estimate of future expenditures and personnel.
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City of Florissant Operating Budget
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36 - INFORMATION TECHNOLOGY DEPARTMENT

<u>Account</u>	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>
3610-Salaries	\$ 94,342	\$ 183,519	\$ 155,237
3613-Employees' Benefits	\$ 39,697	\$ 62,331	\$ 64,596
3621-Uniforms	\$ 296	\$ 300	\$ 750
3624-Telephone	\$ 126,135	\$ 147,000	\$ 162,000
3632-Office Supplies & Maint.	\$ 15,076	\$ 26,000	\$ 50,500
3633-Materials & Supplies	\$ 7,557	\$ 6,500	\$ 14,500
3642-Dues, Travel, Training	\$ 5,136	\$ 2,200	\$ 4,600
3650-Professional Services	<u>\$ 68,622</u>	<u>\$ 78,700</u>	<u>\$ 81,500</u>
Total	\$ 356,861	\$ 506,550	\$ 533,683

PERSONNEL SERVICES

Full-time	\$ 94,342	\$ 183,519	\$ 150,237
Part-time	\$ -	\$ -	\$ -
Overtime	\$ -	\$ -	<u>\$ 5,000</u>
Total Personnel Services	\$ 94,342	\$ 183,519	\$ 155,237

PERSONNEL SCHEDULE

IT Director	0.50
IT Manager	1.00
IT System Support Technician	<u>1.00</u>
Total	2.50

	Full-time
Total Personnel 2.50	Full-time Equivalent (Part-time)

Information Technology Department Budget: 2019

	<u>2018</u>	<u>2019</u>
Account 3600 - Salaries & Benefits	Total \$ 245,850	\$ 219,833
Salaries - Full Time	Sub Total \$ 183,519	\$ 150,237
Full-time Employees		
IT Director (wages split with Police Department budget)	0.5	0.5
Information Technology Manager	1.0	1.0
IT System Support Technician * for 2019 raise pay to Grade 6, step 5	1.0	1.0
Total full-time employees	2.5	2.5
Overtime - system maintenance, outages, emergencies, system deployments	Sub Total -	5,000
Employees' Benefits	Sub Total \$ 62,331	\$ 64,596
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability		
Account 3621 - Uniforms	Total \$ 300	\$ 750
Clothing Allowance - Replace old uniforms and new employees	300	750
Account 3624 - Telephone	Total \$ 147,000	\$ 162,000
Telephone service - for all City facilities including both local and long distance calling and mobile tablet devices (increase for new court location), Telephone System, Cellular Telephone Service, Purchase of IP Phones	70,000	162,000
Telephone Service (AT&T)- Adding the new Court Building has increased our telephone system bills. I.T. Department pays for city iPad data for various departments		
Telephone System - VOIP & Digital telephone system that runs all city office phone, voicemail, paging, etc	38,000	
Cellular telephone service - I.T. department pays for all city issued cell phones	34,000	
Purchase of IP phones - we are switching all city desk phones over to IP phones. We need to increase this fund to complete this project within 2 years	5,000	
Account 3632 - Office Supplies and Software	Total \$ 26,000	\$ 50,500
Miscellaneous Office Supplies, Software, Hardware, Appliances, Training Software, Email Compliance	1,500	25,500
PlanIT Scheduling Software For All Departments (except police)	10,000	25,000
Anti-Virus Protection - Amount of workstations has increased citywide, including the new court building	2,800	
Email Archiving - we need to upgrade our email archiving device with all the requests we've received for emails this past year during various litigations. A newer email archiver will help fulfill these requests in a more timely manner.	2,500	
Barracuda Web Filter - This server appliance maintains helps us keep unwanted and malicious websites blocked from all city computers and devices.	1,200	

Information Technology Department Budget: 2019

Barracuda Spam Filter - Spam is a constant battle. We need to upgrade our spam filter to keep up with the ever changing environment. 1,200

Anti-Malware & Anti-Ransomware Software - We have had great success with implementing anti-malware and anti-ransomware tools over the past few years. We need to increase this fund to cover the new workstations. 2,800

E-Gov Website/Citizen Resource Management Support - this provides the hosting solution for our city website and the citizen interaction with various departments. 4,000

KnowBe4 - This software was very valuable in helping educate all of our employees against the constant threat of cyber attacks, we should re-implement it next year to keep up with the ever-changing threat trends.

PlanIT Scheduling software will dramatically improve our entire city's ability to accurately keep schedules, paid time off, and payroll both centralized and accessible to everyone. It will decrease the amount of time that many employees spend on entering and calculating payroll every two weeks and will give our employees greater access and control to their schedules. The police department has been using it for 2 years and has modernized all of its payroll, scheduling, timekeeping and PTO processes. The cost for the entire city is \$12,500 per year. The police department is responsible for \$4,000 of that cost. It will cost between \$7,500 and \$10,000 as a one time software engineering fee to integrate this directly into our finance software and will assist in eliminating our manual entry of hours each week.

Account 3633 - Materials & Supplies	Total \$	6,500	\$	14,500
Equipment Repair		4,500		4,500
Security Camera Maintenance - Yearly maintenance and repair for security cameras and associated devices at City Hall, Government Building, Court building, Eagan & JFK, Nature Lodge, Bangert, Street and Health Department.		2,000		10,000

Equipment Repair - This fund is to repair any I.T. device around the city that is out of warranty and needs replacement. Examples include: wireless communication bridges, switches, servers, workstations, printers.

Security Camera Maintenance- The I.T. department has recently taken over responsibility for all city video surveillance. We are in the process of interconnecting all systems, fixing outdated or broken cameras, consolidating and ensuring that our retention periods meet the 30 day mark set by the Secretary of the State of Missouri. The I.T. department now must now pay for and maintain all of these cameras and their various systems (with the exception of the police department). Previously all of these costs were within other department's respective budgets.

Account 3642 - Dues, Travel & Training	Total \$	2,200	\$	4,600
Mileage		600		600
Training & Conferences		1,500		4,000

Training - a fund to send our I.T. department staff to various classes and conferences to maintain and further our knowledge of the I.T. world.

Dues - GMIS International 100

Information Technology Department Budget: 2019

Account 3650 - Professional Services	Total	\$ 78,700	\$ 81,500
Internet Access and Fiber Connectivity		72,500	79,000
Consultant for regulatory purpose		5,000	2,500
Backup to Cloud (\$100 per month)		1,200	0

Internet Access - We need a secondary internet source as a backup for the mission critical internet based applications at the police department and many other departments.

Fiber Connectivity - adding another city building has increased our fiber connectivity to \$6,000 per month.

Outside Consultant - Our need for an outside consultant has decreased with the restructuring of the I.T. dept.

Backup to Cloud - Eliminated as this service is going to be implemented as part of a new backup solution.

Total Budgeted Expenditures	\$ 506,550	\$ 533,683
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Account 0361 - Capital Additions (Capital Improvement Fund)	Total	\$ 134,700
Replace computers, laptops, tablets, monitors, switches, servers, volume license software and other I.T. devices in various departments.		79,700
1055 St. Francois Renovation, Conference Room, I.T. Offices, Server Room Equip and Supplies		55,000

City of Florissant Operating Budget
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37 - HOUSING RESOURCE CENTER DEPARTMENT

<u>Account</u>	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>
3710-Salaries	\$ 30,892	\$ 65,881	\$ 35,000
3713-Employees' Benefits	\$ 10,074	\$ 11,921	\$ 13,278
3721-Uniforms	\$ 442	\$ 450	\$ 450
3732-Office Supplies & Maint.	\$ 807	\$ -	\$ 1,000
3742-Dues, Travel, Training	<u>\$ 838</u>	<u>\$ -</u>	<u>\$ 1,000</u>
Total	\$ 43,053	\$ 78,252	\$ 50,728

PERSONNEL SERVICES

Full-time	\$ 21,590	\$ 42,900	\$ 35,000
Part-time	\$ 9,303	\$ 22,981	\$ -
Overtime	\$ -	<u>\$ -</u>	<u>\$ -</u>
Total Personnel Services	\$ 30,892	\$ 65,881	\$ 35,000

PERSONNEL SCHEDULE

Administrative Assistant	0.00
Community Development Specialist f/t*	2.00
Volunteer Coordinator p/t	<u>0.00</u>
Total	2.00

Full-time

Total Personnel 2.00

Full-time Equivalent (Part-time)

*50% of the wages and benefits for the full-time Community Development Specialist are paid out of Community Development Block Grant Funds.

Housing Resource Center Department Budget: 2019

		<u>2018</u>	<u>2019</u>
Account 3700 - Salaries & Benefits	Total	\$ 77,802	\$ 48,278
Salaries - Full-Time	Sub Total	42,900	<u>35,000</u>
(2) CD Specialists			70,000
50% funded by Community Development Fund			-35,000
Full-time Employees			
CD Specialist - 50% funded by Community Development Fund		<u>1.0</u>	<u>2.0</u>
Total full-time employees		1.0	2.0
Salaries- Part-Time (moved to full time 2019 Budget)	Sub Total	22,981	-
Part-time Employees			
Community Development Specialist: 1 each x 52 weeks x 29 hours per week			
= 1,508 hours (50% of wage paid plus \$4,000 by Community Development			
Fund)		1,508	
Volunteer Coordinator: 1 each x 1,000 hours		<u>1,000</u>	
Total part-time employees		2,508	-
Benefits	Sub Total	\$ 11,921	<u>\$ 13,278</u>
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability			26,555
50% funded by Community Development Fund			(13,278)
Account 3721 - Uniforms	Total	\$ 450	\$ 450
Clothing allowance for all Full-time and Part-time employees		450	450
Account 3732 - Office Supplies	Total	\$ -	\$ 1,000
Miscellaneous office supplies		0	1,000
Account 3742 - Dues, Travel & Training	Total	\$ -	\$ 1,000
Mileage reimbursement		0	1,000
Total Budgeted Expenditures		\$ 78,252	\$ 50,728

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

LEGISLATIVE DEPARTMENT

<u>Account</u>	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>
3810-Salaries	\$ 105,612	\$ 105,612	\$ 105,612
3813-Legislative Benefits	\$ 23,922	\$ 26,035	\$ 26,035
3842-Dues, Travel, Training	<u>\$ 25,445</u>	<u>\$ 27,000</u>	<u>\$ 27,000</u>
Total	\$ 154,979	\$ 158,647	\$ 158,647

PERSONNEL SERVICES

Full-time	\$ -	\$ -	\$ -
Part-time	\$ 105,612	\$ 105,612	\$ 105,612
Overtime	\$ -	<u>\$ -</u>	<u>\$ -</u>
Total Personnel Services	\$ 105,612	\$ 105,612	\$ 105,612

PERSONNEL SCHEDULE

Councilmember's	<u>9.00</u>	
Total	9.00	Full-time
		Full-time Equivalent (Part-time)
Total Personnel	9.00	Elected Officials

Legislative Department Budget: 2019

		<u>2018</u>	<u>2019</u>
Account 3800 - Salaries & Benefits		\$ 131,647	\$ 131,647
Salaries - Part-Time	Sub Total	\$ 105,612	\$ 105,612
Part-Time Elected Officials			
Council members		9	9
Benefits			
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability	Sub Total	\$ 26,035	\$ 26,035
Account 3842 - Dues, Travel & Training		Total \$ 27,000	\$ 27,000
Mailings, news letters, printing, business cards, seminars, conferences, meetings, mileage, city logo jackets and shirts, and other miscellaneous items.		27,000	27,000
Citywide ward picnics		0	0
Total Budgeted Expenditures		\$ 158,647	\$ 158,647

City of Florissant Operating Budget
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SENIOR SERVICES DEPARTMENT

<u>Account</u>	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>
3910-Salaries	\$ 92,299	\$ 95,881	\$ 99,000
3913-Employees' Benefits	\$ 38,337	\$ 41,910	\$ 42,000
3921-Uniforms	\$ -	\$ 100	\$ 100
3926-Utilities	\$ 4,240	\$ 6,600	\$ 6,600
3929-Bldg., Maint. & Supply	\$ 5,968	\$ 6,700	\$ 10,200
3932-Office Supplies & Maint.	\$ 889	\$ 1,600	\$ 1,600
3942-Dues, Travel & Training	\$ 227	\$ 500	\$ 1,000
3950-Professional Services	\$ 11,109	\$ 19,900	\$ 19,900
3951-Senior Citizen Lunches	\$ 15,571	\$ 36,960	\$ 14,280
3954-Publicity	<u>\$ 1,000</u>	<u>\$ 1,500</u>	<u>\$ 1,500</u>
Total	\$ 169,641	\$ 211,651	\$ 196,180

PERSONNEL SERVICES

Full-time	\$ 78,147	\$ 79,085	\$ 82,000
Part-time	\$ 14,152	\$ 16,796	\$ 17,000
Overtime	\$ -	<u>\$ -</u>	<u>\$ -</u>
Total Personnel Services	\$ 92,299	\$ 95,881	\$ 99,000

PERSONNEL SCHEDULE

Senior Citizen Coordinator	1.00	<u>Dining Center</u>	
Clerk Typist	<u>1.00</u>	Support Staff p/t	
Total	2.00	Custodian p/t	
			Total
			Full-time
Total Personnel	2.83	Full-time Equivalent (Part-time)	

Senior Services Department Proposed Budget: 2019

2018 **2019**

Account 3900 - Salaries & Benefits	Total	137,791	141,000
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Salaries - Full-Time	Sub Total	\$ 79,085	\$ 82,000
Full-time Employees			
Senior Citizen Coordinator		1	1
Clerk Typist		1	1
Total full-time employees		2	2

Salaries Part-Time	Sub Total	\$ 16,796	\$ 17,000
Part-time Employees			
Part-Time Senior Office Support 2 x 12.5 hrs/week x 52 weeks		1,300	1,300
Part-Time Senior Office Support: trips, 2 x 10 trips x 6 hours per trip		120	120
Custodian: 1 x 6 hrs/week x 52 weeks		312	312
Total part-time hours		1,732	1,732

Benefits	Sub Total	\$ 41,910	\$ 42,000
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability			

Account 3921 - Uniforms	Total	\$ 100	\$ 100
Uniform shirts for Dining Center Employees		100	100

Account 3926 - Utilities	Total	\$ 6,600	\$ 6,600
Sewer		900	900
Ameren		2,400	2,400
Water		260	260
Laclede Gas		2,500	2,500
Trash		540	540

Account 3929 - Building, Maintenance & Supplies	Total	\$ 6,700	\$ 10,200
Pest Control (\$600) & Termite Protections (\$100) at Dining Center		700	700
Regular Maintenance - Dining Center		1,000	1,000
Janitorial Supplies for Dining Center - cleaning supplies, batteries, air freshener refills, trash bags, light bulbs, etc.		500	500
Catering Supplies - Serving utensils, plates, trays, napkins, etc.		2,300	1,300
Food Purchases for Dining Center - birthday cakes, tea, coffee, lemon juice, sugar, creamer, etc.		750	750
Serving Equipment for Dining Center - tea dispenser, coffee pot, sterno, serving cart, microwave.		300	
New serving equipment for Dining Center			400
Mat cleaning for lobby and kitchen		550	550
2 rugs for dining center			500
Interior paint for dining center			1,000
Decorations and Entertainment for Dining Center		600	
New décor for dining center - valances, wall décor, etc.			3,000
Vacuum			500

Senior Services Department Proposed Budget: 2019

Account 3932 - Office Supplies & Maintenance	Total	\$ 1,600	\$ 1,600
Office Supplies, film development, and computer supplies		1,000	1,000
North County Gala Expenses		100	100
Paper supplies - New Years Eve brochures, tickets, special paper for events, flyers for parties, dances, etc.		500	500
Account 3942 - Dues, Travel, Training	Total	\$ 500	\$ 1,000
Mileage - in town		500	500
Computer Application Training			500
Account 3950 - Professional Services	Total	\$ 19,900	\$ 19,900
Speakers & Program Expenses		800	800
Trips & Tours		18,850	18,850
Appreciation lunch for volunteer Tax Preparers		250	250
Account 3951 - Senior Citizen Lunches	Total	\$ 36,960	\$ 14,280
Based on 3 days weekly in December catered by local restaurants @ \$7.00 each. 12 days with 30 guests = \$2,520		36,960	2,520
Dining Center Operation 1 day wk (35 guests @ \$7.00 for 48 wks = \$12,740) starting in Feb 2019 after remodel			11,760
Account 3954 - Publicity	Total	\$ 1,500	\$ 1,500
Senior citizen events and activities to be printed in the City of Florissant			
Parks and Recreation Guide			
Total Budgeted Expenditures		\$ 211,651	\$ 196,180

City of Florissant Operating Budget
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ADMINISTRATIVE DEPARTMENT

<u>Account</u>	Actual 2017	Budget 2018	Proposed 2019
4010-Salaries	\$ 1,022,539	\$ 1,286,321	\$ 999,417
4013-Employees' Benefits	\$ 390,114	\$ 425,693	\$ 386,527
4014-Residency Incentive Program	\$ 106,200	\$ 102,000	\$ 102,000
4015-Unempl. Claim Reserve	\$ 4,812	\$ 13,500	\$ 13,500
4021-Uniforms		\$ 100	\$ -
4023-Postage & Printing	\$ 47,350	\$ 59,000	\$ 63,500
4031-Supplies - City Functions	\$ (407)	\$ 1,500	\$ 2,000
4032-Office Supplies & Maint.	\$ 38,683	\$ 44,500	\$ 51,870
4033-Copy Equip. Rental & Supplies	\$ 53,056	\$ 42,660	\$ 44,000
4041-Mayor's Expense	\$ 9,494	\$ 7,500	\$ 10,000
4042-Travel & Training	\$ 7,512	\$ 9,720	\$ 13,500
4050-Professional Services	\$ 1,178,969	\$ 321,668	\$ 322,296
4053-Legal Notices & Advertising	\$ 2,813	\$ 9,000	\$ 9,000
4054-Service Awards	\$ 2,950	\$ 4,000	\$ 12,000
4055-Insurance, Fire & Liability	\$ 857,295	\$ 893,300	\$ 1,058,597
4056-Organization Dues	\$ 24,024	\$ 24,270	\$ 25,215
4058-Boards & Commissions	\$ 95	\$ 1,800	\$ 1,500
4059-Election Expense	\$ 8,887	\$ 12,000	\$ 30,000
Total	\$ 3,754,388	\$ 3,258,532	\$ 3,144,922

PERSONNEL SERVICES

Full-time	\$ 1,001,858	\$ 1,218,185	\$ 932,228
Part-time	\$ 18,587	\$ 66,469	\$ 65,189
Overtime	\$ 2,094	\$ 1,667	\$ 2,000
Total Personnel Services	\$ 1,022,539	\$ 1,286,321	\$ 999,417

PERSONNEL SCHEDULE

<u>Office of the Mayor</u>		<u>Office of the City Clerk</u>	
Mayor	1.00	City Clerk/Legislative Assistant	
Executive Assistant to the Mayor	1.00	Deputy City Clerk	
Total	2.00	Receptionist	
<u>Finance Department</u>		Mailroom/Printing Clerk	
Director of Finance	1.00	Duplicating Equipment Operator p/t	
Assistant Director of Finance	1.00	Document Scanning Intern p/t	
Accounting Clerk	5.00	Total	
Cashier	0.00	<u>Economic Development Department</u>	
Accounting Clerk p/t	0.73	Economic Dev. Coordinator	
Total	7.73	Economic Dev. Coordinator p/t	
<u>Human Resources</u>		<u>Community Development Office</u>	
Director of Human Resources	1.00	Comm. Dev. Coordinator	
Human Resource Specialist	1.00		
Total	2.00		
Total Personnel	10.01	Full-time	
		Full-time Equivalent (Part-time)	
		Full-time Elected Official	

Administration Budget: 2019

		<u>2018</u>	<u>2019</u>
Account 4000 - Salaries & Benefits	Total	\$ 1,712,014	\$ 1,385,943
Salaries - Full-Time	Sub Total	\$ 1,218,185	\$ 932,228
Full-time Employees			
Mayor		1	1
Executive Assistant to the Mayor		1	1
Director of Finance		1	1
Assistant Director of Finance		1	1
Accounting Clerk		4	5
Cashier (position is accounts receivable clerk)		1	0
Director of Human Resources		1	1
Human Resource Specialist - additional position		1	1
Community Development Coordinator		1	1
City Clerk/Legislative Assistant		1	1
Deputy City Clerk		1	1
Receptionist		1	1
Mailroom/Printing Clerk		1	1
Total full-time employees		16	16
Salaries - Part-Time	Sub Total	\$ 66,469	\$ 65,189
Part-time Employees			
Duplicating Equipment Operator: 1 ea x 52 wks x 20 hrs/wk		1,040	1,040
Economic Development Coordinator: 1 ea x 52 wks x 16 hrs/wk		1,508	832
Intern for Document Scanning: 1 ea x 30 wks x 20 hrs/wk plus 200 hours		800	800
Accounting Clerk: 1 ea x 52 wks x 29 hrs/wk		0	1,508
Total part-time hours		3,348	4,180
Overtime: Audit, Month and Year End Reports, Other	Sub Total	\$ 1,667	\$ 2,000
Employees' Benefits	Sub Total	\$ 425,693	\$ 386,527
FICA, Pension, Medical, Dental, Life Insurance, Long-term disability		413,693	368,055
RIP Insurance		12,000	18,472

Administration Budget: 2019

Account 4014 - Residency Incentive Program	Total \$	102,000	\$ 102,000
Program to reward city employees for choosing to live in the City of Florissant: 91 employees x \$100 per month x 12 months			
Account 4015 - Unemployment Claim Reserve	Total \$	13,500	\$ 13,500
1993 state law requires the city to pay all unemployment claims regardless of fault. 2014 \$5,046, 2015 \$11,278, 2016 \$21,814, 2017 \$1,170 for 2 quarters			
Account 4021 - Uniforms	Total \$	100	\$ -
City logo shirts for Human Resources department		100	0
Account 4023 - Postage & Printing	Total \$	59,000	\$ 63,500
Lease contract on postage machine and scale (\$250/mo x 12 months)		3,000	3,000
Supplies for Postage Machine		1,000	1,000
Fees for Bulk Rate Permit #65		24,500	24,500
Forms and supplies, postage supplies, ink cartridges		1,500	1,500
City Calendar postage		3,500	3,500
Postage		20,500	25,000
Resident Survey		5,000	5,000
Account 4031 - Supplies - City Functions	Total \$	1,500	\$ 2,000
Materials and supplies for various ceremonies and receptions (flag retiring, etc.)		500	500
Miscellaneous: frames, safe repair, food, safe deposit box, Sam's Club membership,		1,000	1,500
Account 4032 - Office Supplies & Maintenance	Total \$	44,500	\$ 51,870
Finance (01): misc. office supplies, envelopes, letterhead, envelopes, receipt forms,		7,500	10,000
Software support for accounting software (includes Business License package)		29,000	29,870
City Clerk (02): Office supplies (includes microfilm)		6,000	10,000
Software support for aXs document management software		1,000	1,000
Human Resources (03): Office Supplies		1,000	1,000
Economic Development (04): office supplies, demographics package		0	0
Account 4033 - Copy Equipment & Supplies	Total \$	42,660	\$ 44,000
Monthly Copier Rental/Maintenance: includes Public Works, Administration, Government		38,880	40,000
Paper Supplies		3,780	4,000
Account 4041 - Mayor's Expense	Total \$	7,500	\$ 10,000
Discretionary in town expenses, Rotary, auto, travel, and misc.			
Account 4042 - Travel & Training	Total \$	9,720	\$ 13,500
In town expenses and out of town travel for Department Heads and staff			
Director of Finance and Purchasing (11): \$3,150 in and out of town expenses, \$2,000 Certified Public Finance Officer Certification for Director, \$1,500 various professional development for department)		3,150	6,650
Director of Human Resources (12)		2,070	2,000
City Clerk (13)		3,150	3,500
Economic Development Director (14)		1,350	1,350

Administration Budget: 2019

Account 4050 - Professional Services	Total \$	321,668	\$ 322,296
Audit - \$18,600 annual audit, \$5,000 GASB 45 & 75 OPEB (01)	23,600		24,308
City Attorney (01)	214,000		220,420
Annual maintenance fee for the city codebook (01)	2,500		2,500
Miscellaneous professional services (01)	9,000		4,000
Flexible Spending Account - exposure for un-reimbursed medical (01)	3,000		3,000
Flexible spending account fees (01)	7,700		7,700
Historic book restoration - restoring old minute and ordinance books (01)	2,500		2,500
Liquor license record checks - \$11 x 20 (01)	220		220
Legislative consulting services - Missouri legislature (01)	20,004		20,004
Employee service, recognition and cost saving suggestion awards (01)	0		0
Public Relations consultant (01)	0		0
Liens: File and release liens and easements with St. Louis County (01)	144		144
Bank Fees (02)	5,000		6,500
Human Resources: \$2,000 drug & alcohol testing, \$5,000 new employment physicals,	10,000		10,000
Advertising (062)	24,000		21,000
Account 4053 - Legal Notices and Advertising	Total \$	9,000	\$ 9,000
City Clerk - public hearing ads (50 ads at \$30 each)	1,000		1,000
Purchasing - bid ads (75 ads at \$20 each)	1,000		1,000
Human Resources - help wanted ads for full and part-time positions. Includes purchase	7,000		7,000
Account 4054 - Service Awards	Total \$	4,000	\$ 12,000
Boards & Commissions Appreciation Dinner, employee service awards and employee			
Account 4055 - Insurance, Fire, & Liability	Total \$	893,300	\$ 1,058,597
General liability, property, inland marine, crime, liquor, employee benefits, law enforcement, employment practices, public entity management, public entity employment related practices, and automobile	400,000		
General liability, liquor, employee benefits, law enforcement, employment practices, public entity management, public entity employment related practices,			119,000
Automobile			197,197
Property, crime, inland marine			118,900
Excess liability	0		35,000
Excess earthquake liability	13,000		13,000
Deductible - general liability coverage	54,500		54,500
Workers Compensation Insurance	400,000		495,000
Flood Insurance	3,800		4,000
Accident & Sickness Policy	1,000		1,000
Pollution Liability - fuel storage tanks	12,000		12,000
Public Officials Liability Bond: Mayor, Director of Finance, City Clerk	1,000		1,000
Cyber Liability	8,000		8,000

Administration Budget: 2019

Account 4056 - Organization Dues		Total \$	24,270	\$	25,215
<u>General</u>	Sub Total		<u>21,800</u>		<u>22,570</u>
North County, Inc. (2% automatic increase every year)			8,500		8,670
Florissant Old Town Partners			50		50
Greater North County Chamber of Commerce			350		350
Missouri Municipal League			5,700		6,000
Municipal League of Metro St. Louis			7,200		7,500
National League of Cities (\$4,500)			0		0
<u>Mayor Thomas P. Schneider</u>	Sub Total		<u>350</u>		<u>350</u>
Metro Mayors of St. Louis			350		350
Engineers Club of St. Louis			0		0
United States Conference of Mayors (\$5,300)			0		0
<u>Kimberlee Johnson: Director of Finance, Purchasing & Risk Mgmt.</u>	Sub Total		<u>885</u>		<u>935</u>
Association of Public Treasurers of the US & Canada (\$230)			0		0
Government Finance Officers Association of the US & Canada (\$595)			0		0
Association for Financial Professionals			450		450
Missouri Association of Public Employee Retirement Systems (MAPERS)			100		100
Government Finance Officers Association of Missouri (GFOA of Missouri)			100		150
Florissant Valley Kiwanis			110		110
Missouri Notary Public Commission			125		125
<u>Sonya Brooks-White: Director of Personnel</u>	Sub Total		<u>445</u>		<u>445</u>
International Public Management Association for Human Resources (IPMA-HR)			0		0
IPMA-HR Greater St. Louis Chapter			145		145
Human Resource Management Association			300		300
<u>Karen Goodwin: City Clerk</u>	Sub Total		<u>490</u>		<u>615</u>
International Institute of Municipal Clerks			300		300
Missouri City Clerks & Finance Officers Association			65		65
Municipal Clerks & Finance Officers of Missouri Eastern Chapter			35		35
National Association of Parliamentarians			90		90
Missouri Notary Public Commission (Expires 2022)			0		125
<u>Bob Russell: Director of Economic Development</u>	Sub Total		<u>300</u>		<u>300</u>
International Council of Shopping Centers			100		100
Missouri Economic Development Council			200		200
Account 4058 - Boards & Commissions		Total \$	1,800	\$	1,500
Travel & expenses for boards and commissions, name plates			800		500
Subscriptions and publications			500		500
Planning & Zoning in-town training			500		500
Account 4059 - Election Expense		Total \$	12,000	\$	30,000
City Council odd ward elections scheduled for 2018			12,000		30,000
Total Budgeted Expenditures		\$	3,258,532	\$	3,144,921

City of Florissant Operating Budget
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MUNICIPAL COURT DEPARTMENT

<u>Account</u>	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>
4110-Salaries	\$ 481,501	\$ 342,458	\$ 404,579
4113-Employees' Benefits	\$ 129,582	\$ 125,481	\$ 148,351
4132-Office Supplies & Maint.	\$ 8,258	\$ 10,300	\$ 9,950
4142-Dues, Travel, Training	\$ 3,018	\$ 4,250	\$ 4,250
4150-Professional Service	<u>\$ 24,822</u>	<u>\$ 51,500</u>	<u>\$ 51,700</u>
Total	\$ 647,180	\$ 533,989	\$ 618,830

PERSONNEL SERVICES

Full-time	\$ 239,493	\$ 259,680	\$ 300,000
Part-time	\$ 242,008	\$ 82,778	\$ 104,579
Overtime	\$ -	\$ -	\$ -
Total Personnel Services	\$ 481,501	\$ 342,458	\$ 404,579

PERSONNEL SCHEDULE

Municipal Court

Court Clerk	1.00
Assistant Court Clerk - Court	4.00
Assistant Court Clerk p/t	<u>1.45</u>
Total	6.45

Elected Positions

Judge

Appointed Positions

Provisional Judge

Public Defender

Full-time

Full-time Equivalent (Part-time)

Total Personnel 6.45

Elected Officials

Municipal Court Budget Request: 2019

		<u>2018</u>	<u>2019</u>
Account 4100 - Salaries & Benefits		467,939	552,929
Salaries - Full-Time	Sub Total	259,680	300,000
Full-Time Employees			
Court Clerk		1	1
Assistant Court Clerks		4	5
Custodian		0	1
	Total full-time employees	5	7
Salaries - Part-Time	Sub Total	<u>11,278</u>	<u>\$ 37,579</u>
Part-Time Employees			
Assistant Court Clerks (2 @ 29 hr per wk)		3,016	3,016
Elected Judge Boyle	Sub Total	<u>55,000</u>	<u>\$ 55,000</u>
Provisional Judge Linhares (3 dockets per mo.) Jan 2 dockets per month	Sub Total	<u>16,500</u>	<u>\$ 12,000</u>
Employees' Benefits	Sub Total	<u>125,481</u>	<u>148,350</u>
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability		116,873	139,743
FICA & Pension Judge Boyle		8,608	8,608
Account 4132 - Office Supplies and Maintenance		Total 10,300	9,950
Printing			2,000
Office Supplies			6,000
Office Machine Maintenance			300
File Cabinets			1,100
Office Chairs			550
Account 4142 - Dues, Travel and Training		Total 4,250	4,250
Judges			2,000
Court Clerk			2,250
Account 4150 - Professional Services		Total 51,500	51,700
Maintenance Support/Communications, Network Access Fees			3,200
Shared Server Lic/Interface/Software Maintenance			40,000
Records Destruction (Govt Bldg & City Hall)			1,100
Bank Fees (On-Line Pymt Prog \$200 mo.			2,400
Court Ordered Test & Expenses			1,000
Interpreters (Hearing/Language)			1,000
Mental Health Court Contract			3,000
Total Budgeted Expenditures		533,989	618,829

City of Florissant Operating Budget
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PROSECUTING ATTORNEY DEPARTMENT

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>
3510-Salaries	\$ -	\$ 66,247	\$ 75,000
3513-Employees' Benefits	\$ -	\$ 25,893	\$ 24,418
35xx-Contract Services	\$ -	\$ 144,756	\$ 149,350
3532-Office Supplies & Maint.	\$ -	\$ 2,700	\$ 2,000
3542-Dues, Travel, Training	\$ -	\$ 2,500	\$ 3,500
3550-Professional Services	\$ -	\$ -	\$ 500
Total	\$ -	\$ 242,096	\$ 254,768

PERSONNEL SERVICES

Full-time	\$ -	\$ 41,247	\$ 45,000
Part-time	\$ -	\$ 119,756	\$ 30,000
Overtime	\$ -	\$ -	\$ -
Total Personnel Services	\$ -	\$ 161,003	\$ 75,000

PERSONNEL SCHEDULE

<u>Municipal Court</u>		<u>Appointed Positions</u>
Assistant Court Clerk - Prosecutor	1.00	Prosecuting Attorney - p/t
Total	1.00	Assistant Prosecuting Attorney

Total Personnel 1.00 Full-time Equivalent (Part-time)

Prosecuting Attorney Budget Request: 2019

		<u>2018</u>	<u>2019</u>
Account 3500 - Salaries & Benefits	Total	\$ 92,140	\$ 99,418
Salaries - Full-Time	Sub Total	\$ 46,247	\$ 45,000
Full-time Employees			
Prosecuting Attorney Clerk		1	1
Total full-time employees		1	1
Salaries - Part-Time	Sub Total	\$ 20,000	\$ 30,000
Assistant Prosecuting Attorney - Gueck			
Employees' Benefits	Sub Total	\$ 25,893	\$ 24,418
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability			
Contract Services	Total	\$ 144,756	\$ 149,350
Prosecuting Attorney - Marler			
Assistant Prosecuting Attorney - Dorsey			
Additional Dockets to be added November 2018			
Account 3532 - Office Supplies and Maintenance	Total	\$ 2,700	\$ 2,000
Printing \$500			
General Office Supplies \$1,500			
Account 3542 - Dues, Travel and Training	Total	\$ 2,500	\$ 3,500
Court Clerk \$1,000			
Prosecutors \$2,500			
Account 3550 - Professional Services	Total	\$ -	\$ 500
Interface Software Maintenance (VPN,REJIS,IMDS)			
Total Budgeted Expenditures		\$ 242,096	\$ 254,268

City of Florissant Operating Budget
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42 - HEALTH DEPARTMENT

<u>Account</u>	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>
4210-Salaries	\$ 478,585	\$ 544,854	\$ 594,000
4213-Employees' Benefits	\$ 156,166	\$ 191,215	\$ 211,500
4221-Uniforms & Allowance	\$ 3,542	\$ 1,800	\$ 3,900
4226-Utilities	\$ 9,400	\$ 12,000	\$ 12,000
4227-Gasoline & Oil	\$ 30,593	\$ 40,000	\$ 55,000
4229-Building & Equip.	\$ 18,507	\$ 22,000	\$ 32,000
4232-Office Supplies & Maint.	\$ 6,312	\$ 7,000	\$ 8,000
4233-Materials & Supplies	\$ 28,498	\$ 36,000	\$ 40,000
4242-Dues, Travel, Training	\$ 1,701	\$ 2,500	\$ 2,500
4250-Professional Service	<u>\$ 13,939</u>	<u>\$ 37,000</u>	<u>\$ 40,000</u>
Total	\$ 747,241	\$ 894,369	\$ 998,900

PERSONNEL SERVICES

Full-time	\$ 335,347	\$ 339,874	\$ -
Part-time	\$ 128,761	\$ 191,980	\$ -
Overtime	<u>\$ 14,478</u>	<u>\$ 13,000</u>	<u>\$ -</u>
Total Personnel Services	\$ 478,585	\$ 544,854	\$ -

PERSONNEL SCHEDULE

<u>Health Department</u>		<u>Transportation</u>	
Class "A" Foreman	1.00	FLERT Bus Driver	
Class "A" Person	1.00	FLERT Bus Drivers p/t	
Class "B" Person	1.00	Senior Citizen Bus Drivers p/t	
Class "C" Person	2.00	Total	
Clerk Typist	2.00		
Kennelman p/t	2.90		
Summer Laborers p/t	<u>2.46</u>		
Total	12.36		
Total Personnel	16.72		
		Full-time	
		Full-time Equivalent (Part-time)	

Health Department Budget: 2019

2018

2019

Account 4200 - Salaries & Benefits	Total	\$ 736,069	\$ 805,500
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Salaries - Full Time	Sub	\$ 339,874	\$ 408,000
Full-time employees			
Class "A" Foreman		1	1
Class "A" Person		1	1
Class "B" Person		1	1
Class "C" Person (2 additional)		2	4
Clerk Typist		2	2
FLERT Bus Driver		2	2
Total full-time employees		9	11

Salaries Overtime:	Sub	\$ 13,000	\$ 25,000
Court appearances, emergency Police call-outs, fire damaged			

Salaries - Part-Time	Sub	\$ 191,980	\$ 161,000
Part-Time Hours			
4 ea. Part-time Kennelmen: 52 weeks @ 29 hrs/week		6,032	6,032
1 ea. Part-time Summer Help: 32 weeks @ 40 hrs/week		5,120	5,120
Sub-total Kennelmen and Summer Help hours		11,152	11,152
Fleet Bus Drivers			
1 ea. Part-time Bus Driver: 52 weeks @ 20 hrs/week		1,040	1,040
Weekend (Sat. & Sun.) 1 ea. @ 2 days @ 7 hrs/day x 52 weeks		728	728
Sub-total Fleet Bus Driver Hours		1,768	1,768
Senior Citizen Bus Drivers			
Summer programs/ parades /misc trips: 1 man x 6 hrs. x8 weeks = 48		36	48
Fish Program: 1 man x 2 hrs. x 7 weeks = 14 MH's		14	14
Club Meetings (Mon & Wed): 2 days x 2 men x 4 hrs x 52 weeks		832	832
Sunday Church Services: 1 man x 4 hrs x 50 weeks		200	200
Trips: 2 men x 146 trips x 7 hrs.		2,044	2,044
Valley of Flowers: 2 men x 1 days x 7 hrs.		14	14
Sub-total Senior Citizen Bus Driver Hours		3,140	3,152
Total Part-time hours		16,060	16,072

Employees' Benefits	Sub	\$ 191,215	\$ 211,500
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability			

Account 4221 - Uniform & Safety Shoes	Total	\$ 1,800	\$ 3,900
Clothing allowance for all FT and PT employees ...		1,350	3,000
T-shirts for full-time, part-time and seasonal field employees		450	900

Account 4226 - Utilities	Total	12,000	12,000
Electric, gas, water, sewer, trash collection, phone, cable TV ...			

Health Department Budget: 2019

2018

2019

Account 4227 – Health/Buses Gasoline	Total	40,000	55,000
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Fuel for pickup trucks, vehicle ULV's, foggers, hand fogger, lawn mowers, walk-behinds, weed
Oil for pickups, ULV's, Grizzly foggers, mowers and weed eaters
Bus-1, Bus-2, Bus-3, Bus-4, and ADA Van-1
Gasoline, tires, fluids, lubricants, maintenance, parts, supplies, etc.

Account 4229 – Building Maintenance & Supplies	Total	22,000	32,000
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Radio repairs and maintenance for base, mobile and walkie/talkie units
ULV's repairs and maintenance for motors and blowers, as needed
Weed Eaters: parts for repairs
Dog, cat, raccoon and possum traps and cages as needed
Related small equipment repairs (hoses, tubing, tune-up kits, etc.)
Building maint., repairs, supplies and materials including paint, solvents, janitorial supplies
4 each Weed Eaters
2 Handheld Blowers
Backpack blower
Maintenance of Large lawn equipment

Account 4232 – Office Supplies / Printing	7,000	8,000
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Printing, office supplies, forms, typewriter and adding machine, cameras, computers, iPads,

Account 4233 – Materials & Supplies	Total	36,000	40,000
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Anvil for ULV's mosquito fogging, flushing solvent for cleaning ULV's, Altoside or Aqua/Bac
Round-Up #5 for weed control. Pine-O-Lene disinfectant for kennel area.
Liqui-zyme Odor Eliminator, Bacterial/Enzyme Action
Rompum, Ketaset & Meticorton chemical used in animal control
Dog & cat food ... and supplies ...Rodent cakes for baiting residential and commercial

Account 4242 – Dues/Travel/Training	Total	2,500	2,500
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Flyers, publications and office training manuals
Pesticide license renewals and animal control training certification
Mileage, trip lunches, seminars, etc.

Account 4250 – Professional Services	Total	37,000	40,000
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Rat/rodent control in creeks and resident rodent control by contractor
Veterinarian treatment of injured animals, possible court cases and rabies shots for adoptions
Trash/debris/junk removal, eviction cleanup, tree/brush/vegetation removal, grass/weed cutting
Educational handouts and promotions for Recycling
Animal Disposal through St. Louis County
Electronic Recycling (spring) and Shredding (spring) Events

Total Budgeted Expenditures	\$	894,369	\$	998,900
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City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

RECREATION DEPARTMENT - CIVIC AND COMMUNITY CENTERS

<u>Account</u>	Actual <u>2017</u>	Budget <u>2018</u>	Proposed <u>2019</u>
4410-Salaries	\$ 1,271,926	\$ 1,108,588	\$ 1,164,226
4413-Employees' Benefits	\$ 258,944	\$ 290,471	\$ 287,463
Contract Services		\$ 81,500	\$ 86,500
4426-Utilities	<u>\$ 286,851</u>	<u>\$ 305,500</u>	<u>\$ 325,500</u>
Total	\$ 1,817,721	\$ 1,786,059	\$ 1,863,689

PERSONNEL SERVICES

Full-time	\$ 513,986	\$ 445,350	\$ 495,000
Part-time	\$ 749,519	\$ 657,238	\$ 663,226
Overtime	<u>\$ 8,421</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>
Total Personnel Services	\$ 1,271,926	\$ 1,108,588	\$ 1,164,226

PERSONNEL SCHEDULE

Superintendent of Recreation	1.00	Recreation Leaders II & III p/t	
Center Director I	2.00	Receptionists p/t	
Recreation Specialist	2.00	Custodians p/t	
Clerk Typist	3.00	Park Rangers p/t	
Custodian I	<u>4.00</u>	Rink Mgrs, Guards, Cashiers p/t	
Total	12.00	JJE Pool Manager, Head Guard p/t	
		JJE Pool Lifeguards p/t	
		Concession Stand Manager p/t	
		Concession Stand Cashiers p/t	
		Instructors	
		ADA Compliance	
		Total	
		Full-time	
Total Personnel	45.82	Full-time Equivalent (Part-time)	

Civic and Community Centers Budget: 2019

2018

2019

JJE/JFK Building Hours for the General Public

Monday - Friday: 6 a.m. - 9 p.m. Saturday: 8 a.m. - 7 p.m. Sunday: 10 a.m. - 6 p.m.

Summer Hours: Memorial Day weekend to Labor Day

Monday - Friday: 6 a.m. - 8 p.m. Saturday: 8 a.m. - 5 p.m. Sunday: 10 a.m. - 5 p.m.

The Community Centers will be closed to the public in observance of the following holidays:

New Years Day	Easter	Memorial Day	Independence Day
Labor Day	Thanksgiving Day	Christmas Eve	Christmas Day

Account 4400 - Salaries & Benefits	Total	\$ 1,399,059	\$ 1,451,690
Salaries - Full Time	Sub	\$ 445,350	\$ 495,000
Full-time Employees			
Superintendent of Recreation		1	1
Center Director I		2	2
Recreation Specialist		2	2
Clerk Typist		3	3
Custodian		4	4
Total full-time employees		12	12

Salaries Overtime	Sub	\$ 6,000	\$ 6,000
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Salaries Part-Time	Sub	\$ 657,238	\$ 663,226
Salaries - Part-Time Hours:			
<u>Recreation Leader III</u>			
JJE/JFK Centers (2,426 hrs x 2 facilities)		4,852	4,852
Theater - (52 wks; 1 x 25 hrs, 1 x 12 hrs)		1,924	1,924
<u>Recreation Leader II</u>			
JJE/JFK Fitness (4,514 hr x 2 facilities)		9,028	9,028
<u>Receptionists - Customer Service Desk</u>			
JJE/JFK (6,291 hrs/4,136 hrs)		10,427	10,427
JJE/JFK Special Events (350 hrs/250 hrs)		600	600
<u>Custodians</u>			
JJE/JFK - 2,864 hours x 2 facilities		5,728	5,728
JJE/JFK Special Events/Training - 1,750 hours		1,750	1,750
Theater - 2,080 hours		2,080	2,080
<u>Rangers</u>			
JJE/JFK Ranger Supervisor II - (JJE 1,010 hrs/JFK 30 x 8 hrs)		1,250	1,250
JJE/JFK Ranger - (JJE 4,529 hrs/JFK 4 hrs x 7 days x 32 wks)		5,425	5,425
<u>Ice Rink</u>			
Rink Managers 1,700 hours		1,700	1,700
Rink Guards 2,600 hours		2,600	2,600
Rink Cashiers 1,800 hours		1,800	1,800

<u>JJE Pool</u>		
JJE Pool Managers 1,560 hours	1,560	1,560
Head Guards 2,340 hours	2,340	2,340
JJE Lifeguards - public sessions 3,588 hrs/class-rentals 5,000 hrs	8,588	8,588
Total hours or sessions	61,652	61,652

Employee Benefits	Sub	\$ 290,471	\$ 287,463
F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability			

Contract Services	\$ 81,500	\$ 86,500
Instructors - Flat amount	\$ 80,000	\$ 85,000
ADA Compliance - Flat amount	\$ 1,500	\$ 1,500

Account 4426 - Utilities	Total	\$ 305,500	\$ 325,500
Centers		300,000	320,000
Nature Lodge		5,500	5,500

Total Budgeted Expenditures \$ 1,786,059 \$ 1,863,690

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

RECREATION DEPARTMENT - SUMMER CAMP

<u>Account</u>	Actual <u>2017</u>	Budget <u>2018</u>	Proposed <u>2019</u>
4510-Salaries	\$ 123,282	\$ 99,153	\$ 125,947
4513-F.I.C.A.	<u>\$ 9,431</u>	<u>\$ 4,798</u>	<u>\$ 9,635</u>
Total	\$ 132,713	\$ 103,951	\$ 135,582

PERSONNEL SERVICES

Full-time	\$ -	\$ -	\$ -
Part-time	\$ 123,282	\$ 99,153	\$ 141,153
Overtime	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Personnel Services	\$ 123,282	\$ 99,153	\$ 141,153

PERSONNEL SCHEDULE

Directors p/t	0.47
Assistant Directors p/t	0.64
Playground Recreation Leaders p/t	<u>6.48</u>
Total	7.59

	Full-time
Total Personnel 7.59	Full-time Equivalent (Part-time)

Summer Camp Budget: 2019

2018

2019

Program dates: June 11 - July 19, 2019

Program dates subject to change based on local school district schedules

The summer playground program is a six week program. There is no camp on July 4th.

Account 4500 - Salaries & Benefits		\$ 103,951	\$ 135,582
Salaries Part-time Seasonal	Sub	\$ 99,153	\$ 125,947
Salaries Part Time Seasonal Hours:			
Directors			
320 hours + 9 orientation hours = 329 hours			
329 hours x 1 Directors = 987 hours x 3rd year rate		987	329
329 hours x2 Directors =658 hours x 2nd year rate		0	658
Assistant Directors			
264 hours + 9 orientation hours = 273 hours			
273 hours x 4 Assistant Directors = 1,092 hours x 3rd year rate		1,092	1,092
Playground Recreation Leaders			
187.5 hours + 15 orientation hours & training hours = 202.5 hours			
2x 202.5 hours x 23 Playground Recreation Leaders =			
4,657.5 hours x 3rd year rate		0	4,658
2x 202.5 hours x 20 Playground Recreation Leaders =			
4050 hours x 2nd year rate		9,720	4,050
202.5 hours x 8 Playground Recreation Leaders=			
1620 x 1st year rate		2,632	1,620
Special Needs Recreation Leaders			
187.5 hours + 15 orientation hours & training hours = 202.5 hours			
202.5 hours x 2 Special Needs Recreation Leaders =			
405 hours x 3rd year rate		405	405
"BEFORE AND AFTER CARE" PROGRAM			
Monday - Friday, 7:30am - 9:00am and 3:00pm - 5:30pm, 6 weeks			
Assistant Directors			
120 hours x 2 Assistant Directors = 240 hours x 3rd year rate		240	240
Playground Recreation Leaders			
120 hours x 6 Playground Recreation Leaders =			
720 hours x 2 nd year rate		720	720
Total part-time hours		15,796	13,772

Employee Benefits	Sub	\$ 4,798	\$ 9,635
F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability			

The Summer Playground Program is held 9am - 3pm each weekday for a six week period. There is a nine hour orientation session for the entire staff before the program begins.

Total Budgeted Expenditures \$ 103,951 \$ 135,582

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City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

RECREATION DEPARTMENT - BANGERT POOL

<u>Account</u>	Actual <u>2017</u>	Budget <u>2018</u>	Proposed <u>2019</u>
Salaries	\$ 123,250	\$ 130,446	\$ 175,827
F.I.C.A.	\$ 8,740	\$ 13,039	\$ 13,451
Contact Services	\$ -	\$ 10,000	\$ 10,000
4626-Utilities	<u>\$ 32,876</u>	<u>\$ 35,000</u>	<u>\$ 50,000</u>
Total	\$ 164,867	\$ 188,485	\$ 249,278

PERSONNEL SERVICES

Full-time	\$ -	\$ -	\$ -
Part-time	\$ 123,250	\$ 140,446	\$ 170,446
Overtime	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Personnel Services	\$ 123,250	\$ 140,446	\$ 170,446

PERSONNEL SCHEDULE

Pool Manager p/t	0.44		
Head Guard p/t	0.37		
Lifeguards p/t	5.86		
Cashiers p/t	<u>0.74</u>		
Total	7.41		
			Full-time
Total Personnel	7.41		Full-time Equivalent (Part-time)

RECREATION DEPARTMENT - KOCH AQUATIC CENTER

<u>Account</u>	Actual <u>2017</u>	Budget <u>2018</u>	Proposed <u>2019</u>
5610-Salaries	146,274	0	0
5613-F.I.C.A.	11,190	0	0
5626-Utilities	<u>31,359</u>	<u>0</u>	<u>0</u>
Total	188,822	0	0

PERSONNEL SERVICES

Full-time	\$0	0	0
Part-time	\$146,274	0	0
Overtime	<u>\$0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	146,274	0	0

PERSONNEL SCHEDULE

Pool Manager p/t	0.00		
Head Guard p/t	0.00		
Lifeguards p/t	0.00		
Cashiers p/t	<u>0.00</u>		
Total	0.00		
			Full-time
Total Personnel	0.00		Full-time Equivalent (Part-time)

Bangert Pool Budget: 2019

2018

2019

Pool Season: May 26 - August 5, 2018 (72 days of operation)
Weekends Only: August 5- September 2, 2019 (9 days of operation)
Hours of operation: Daily 12:30 - 7:30pm Holidays 12:30 - 5:00pm
Total Days of Operation in 2019: 79 (2018: 81 Days of Operation)

Account 4600 - Salaries & Benefits		\$ 143,485	\$ 189,278
Salaries - Part Time	Sub	\$ 130,446	\$ 175,827
Salaries: Part Time Seasonal		\$ 125,946	\$ 171,327
Part Time Seasonal Hours:			
<u>Pool Manager</u>			
9.5 hours x 79 days = 750.5 hours x 3rd year rate		770	751
<u>Head Guard</u>			
9.5 hours x 79 days = 750.5 hours x 3rd year rate		770	770
<u>Lifeguards</u>			
9.5 hours x 79 days = 750.5 hours x 10 Lifeguards = 7,505 hours			
7,505 x 3 year rate			
9.5 hours x 79 days = 750.5 x 4 lifeguards = 3,002 hours			
3,002 hours x Lifeguard 3rd year rate		10,780	10,507
<u>Cashiers (Admission)</u>			
9.5 hours x 79 days = 750.5 hours x 2 Cashiers = 1,501			
1,501 hours x 3rd year rate		1,540	1,501
<u>Concessions</u>			
Managers/Concession and Cashier			
1,000 hours x 3rd year rate		751	1,000
Cashiers 500 hours x 3rd year rate		0	500
Cashiers 251 hours x 2nd year rate		751	251
<u>Swim Team</u>			
4 hours x 35 days = 140 hours			
140 hours x Pool Manager 3rd year rate		140	140
4 hours x 35 days = 140 hours x 4 Lifeguards = 560 hours			
560 hours x Lifeguard 3rd year rate		560	560
<u>Swim Lessons (youth)</u>			
2 hours x 16 days = 32 hours x 16 Lifeguards = 512 hours			
512 hours x Lifeguard 3rd year rate		768	512
<u>Swim Lessons (adult)</u>			
1 hour x 16 days = 16 hours x 0 Lifeguards =			
0 hours x 2nd year rate (program discontinued)		32	0
<u>Playground Swim</u>			
2 hours x 12 days = 24 hours x 14 Lifeguards = 336 hours			
336 hours x Lifeguard 3rd year rate		336	336
Total part-time hours		15,696	16,828
Salaries - Part Time Other		\$ 4,500	\$ 4,500
Pre-season training, prep-work and post-season winterizing:		\$ 2,000	\$ 2,000
Special events, programs and rentals:		\$ 2,500	\$ 2,500

Employee Benefits	Sub	\$	13,039		13,451
F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability					

Account XXX Contract Services	\$	10,000	\$	10,000
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Swim Team Coaches Salaries:

Account 4626 - Utilities	Total	35,000	50,000
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Total Budgeted Expenditures	\$	188,485	\$	249,278
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City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

RECREATION DEPARTMENT - PARKS

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>
4710-Salaries	250,907	300,738	240,000
4713-Employees' Benefits	74,376	86,148	92,485
Contract Services	\$0	20,000	22,000
4726-Utilities	71,780	119,000	119,000
4750-Professional Services	<u>41,237</u>	<u>44,000</u>	<u>48,000</u>
Total	438,301	569,886	521,485

PERSONNEL SERVICES

Full-time	\$175,373	247,251	192,603
Part-time	\$74,977	72,487	72,487
Overtime	<u>\$557</u>	<u>1,000</u>	<u>2,000</u>
Total Personnel Services	250,907	320,738	267,090

PERSONNEL SCHEDULE

<u>Office of the Director</u>		<u>Park Rangers</u>	
Director of Parks & Recreation	1.00	Senior Park Ranger	
Administrative Assistant	<u>1.00</u>	Park Rangers p/t	
Total	2.00		Total
		<u>Part-time and Seasonal Staff</u>	
		Umpires and Referees - contract	
			Total
			Full-time
Total Personnel	5.42	Full-time Equivalent (Part-time)	

Parks Budget: 2019

2018

2019

Account 0600 - Salaries & Benefits	Total	\$ 386,886	\$ 332,485
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Salaries - Full Time	Sub	\$ 247,251	\$ 185,000
Full-time Employees			
Director of Parks and Recreation		1	1
Administrative Assistant		1	1
Senior Park Ranger		<u>1</u>	<u>1</u>
Total full-time employees		3	3

Salaries Overtime:	Sub	\$ 1,000	\$ -
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Salaries Part Time	Sub	\$ 52,487	\$ 55,000
Part-Time Hours:			
Park Rangers:			
All Parks: 35 hours x 52 weeks = 1,820 hours			
1,820 hours x 3rd year rate		1,820	1,820
All Parks: 45.5 hours x 20 weeks (peak season) = 910 hours			
910 hours x 3rd year rate		910	910
St. Ferdinand & Koch Parks: 45.5 hours x 22 weeks			
x 2 Ranger = 2,002 hours x 3rd year rate		2,002	2,002
Nature Lodge: Weekday hours discontinued		416	0
Special Activities and Rentals: 310 hours x 3rd year rate		310	310
Total part-time hours		<u>5,458</u>	<u>5,042</u>

Employee Benefits	Sub	\$ 86,148	\$ 92,485
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F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability

Account XXXX Contract Services	\$ 20,000	\$ 22,000
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Field Supervisors and Referees:

Account 4726 - Utilities	Total	\$ 119,000	\$ 119,000
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Parks

Account 4750 - Professional Services	Total	\$ 44,000	\$ 48,000
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01 Umpires contracted through the ASA or USA Softball		32,000	36,000
02 Charge card fees		12,000	12,000

Total Budgeted Expenditures	\$ 569,886	\$ 521,485
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City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

RECREATION DEPARTMENT-THEATRE

<u>Account</u>	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>
4310-Salaries	\$ 145,830	\$ 151,760	\$ 157,000
4313-Employees' Benefits	\$ 50,141	\$ 65,720	\$ 72,292
4321-Uniforms & Allowance	\$ 88	\$ 250	\$ 250
4329-Bldg. Maint. & Supplies	\$ 4,278	\$ 7,700	\$ 7,700
4332-Office Supplies & Maint.	\$ 11,983	\$ 12,640	\$ 14,140
4342-Dues, Travel, Training	\$ 3,029	\$ 3,800	\$ 3,800
4350-Professional Services	\$ 4,022	\$ 6,000	\$ 6,000
4352-Theater Workshop	\$ 165,305	\$ 176,995	\$ 181,329
4354-Publicity	<u>\$ 11,456</u>	<u>\$ 12,850</u>	<u>\$ 12,850</u>
Total	\$ 396,132	\$ 437,715	\$ 455,361

PERSONNEL SERVICES

Full-time	\$ 137,991	\$ 137,117	\$ 142,000
Part-time	\$ 10,839	\$ 14,643	\$ 15,000
Overtime	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Personnel Services	\$ 148,830	\$ 151,760	\$ 157,000

PERSONNEL SCHEDULE

Theater Manager	1.00
Assistant Theater Manager	1.00
Administrative Assistant	1.00
Clerk Typist p/t	<u>0.73</u>
Total	3.73

Total Personnel	3.73	Full-time
		Full-time Equivalent (Part-time)

FCC Theatre Budget: 2019

		<u>2018</u>	<u>2019</u>
Account 4300 - Salaries & Benefits	Total	217,480	229,292
Salaries - Full-Time	Sub Total	137,117	142,000
Full-time Employees			
Theater Manager		1	1
Assistant Theater Manager		1	1
Administrative Assistant		<u>1</u>	<u>1</u>
	Total full-time employees	3	3
Salaries - Part-Time	Sub Total	14,643	15,000
Part-time Employees			
Clerk-Typists: 29 hrs/wk x 52 weeks x 1st year rate		1,508	1,508
	Total part-time hours	<u>1,508</u>	<u>1,508</u>
Benefits			
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability	Sub Total	\$ 65,720	\$ 72,292
Account 4321 - Uniforms	Total	250	250
Sport coats, uniform shirts and cleaning as needed		250	250
Account 4329 - Theater Building Maintenance and Supplies	Total	7,700	7,700
General maintenance, repair and supplies for sound system		800	800
Bulbs, gel, light instrument repair and maintenance		3,100	3,100
Miscellaneous repair and hardware items		1,850	1,850
Light board service call contract		850	850
Floor care products		300	300
House and lobby carpet cleaning		800	800
Account 4332 - Office Supplies/Printing	Total	12,640	14,140
Books, subscriptions, and memberships		100	100
Paper and printing		2,800	2,800
Mailing supplies		3,000	3,000
Small office supplies		1,700	1,700
ThunderTix programming fees for twelve months		5,040	5,040
Ticket stock - purchase on a two year cycle		0	1,500

FCC Theatre Budget: 2019

Account 4342 - Travel & Training	Total	3,800	3,800
Showcase of Performing Arts for Young People - Philadelphia, PA		1,300	1,300
Arts Midwest Conference 2019 - Minneapolis, Minnesota		1,300	1,300
Outside expenses for Missouri Arts Council and MACAA		500	500
Mileage for local business calls and related functions		300	300
Dues/registration - Intl. Assoc. of Performing Arts for Young People		400	400
Account 4350 - Professional Services	Total	6,000	6,000
Bank fees, charge card fees, service fees - \$500 per month		6,000	6,000
Account 4352 - Theatre Workshop	Total	176,995	181,329
Contemporary outdoor concerts including technical needs (Music			
Under the Stars: Butch Wax & Hollywood's, Billy Peek, Bob Kuban,		15,000	17,500
Summer playground "Creative Dramatics Workshop" and Arts Assembly		13,800	9,000
St. Louis Family Theatre Series		81,610	84,810
Valley of Flowers Festival		49,000	51,000
Missouri Association of Community Arts Agencies (MACAA) membership		250	250
Family Theatre (Matching funds: grant from the Missouri Arts Council and			
Regional Arts Commission)		13,835	15,169
Entertainment for the Fall Festival		2,500	2,500
"Poetry Out Loud" regional competition (reimbursable)		1,000	1,100
Account 4354 - Publicity	Total	12,850	12,850
FCC Theatre schedules		3,150	3,150
Special PR, mailing list, box office PR		3,600	3,600
St. Louis Visitors & Convention Comm. and Arts & Education Council		450	450
Discover Florissant display ads around Metro St. Louis		1,600	1,600
Postage for four Theater mailings - Calendar of Events (3) and			
Valley of Flowers brochure (1) at \$1,350 per mailing		4,050	4,050
Total Budgeted Expenses		437,715	455,361
Account 096143 - Capital Additions (Park Improvement Fund)	Total	0	10,000
Computer Lightboard Console for Theatre's Theatrical Lighting			10,000

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

RECREATION DEPARTMENT - GOLF COURSE

<u>Account</u>	<u>Actual 2017</u>	<u>Budget 2018</u>	<u>Proposed 2019</u>
0610-Salaries	302,557	324,790	307,092
0613-Employees' Benefits	82,723	93,155	93,745
0621-Uniforms & Allowance	726	1,000	1,000
0623-Postage & Printing	1,683	1,696	1,700
0626-Utilities	77,504	72,200	65,000
0627-Gasoline	7,762	15,000	18,000
0628-Merchandise	73,684	100,750	111,000
0629-Bldg., Maint., & Supplies	97,273	110,000	120,000
0630-Equipment Repairs	26,984	35,000	35,000
0632-Office Supplies & Maint.	2,290	3,500	4,000
0642-Dues, Travel, Training	3,559	4,080	4,100
0650-Professional Services	93,535	100,750	104,000
0654-Publicity	<u>6,974</u>	<u>8,000</u>	<u>8,000</u>
Total	777,254	869,921	872,637

PERSONNEL SERVICES

Full-time	\$152,636	181,993	164,295
Part-time	\$149,922	142,797	142,797
Overtime	<u>\$0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	302,557	324,790	307,092

PERSONNEL SCHEDULE

<u>Course Operations</u>		<u>Course Maintenance</u>	
Golf Clubhouse Manager	1.00	Golf Course Superintendent	
Asst. Golf Clubhouse Manager	1.00	Golf Course Mechanic	
Pro Shop Staff p/t	1.14	Golf Course Laborer	
Cart Attendants p/t	1.17	Laborer p/t	
Food & Beverage Staff p/t	<u>1.42</u>	Groundskeeper I p/t	
Total	5.73	Total	

Full-time
Total Personnel 10.71 Full-time Equivalent (Part-time)

Golf Course Budget: 2019

2018

2019

Revenue	Total	\$	615,000	\$	615,000
Account 12010 - Green Fees			235,000		235,000
Account 12210 - Cart Fees			200,000		200,000
Account 12500 - Pro Shop Sales			50,000		50,000
Account 12600 - Concession Sales and Fees			120,000		120,000
Account 12910 - Other Miscellaneous			10,000		10,000

Expenditures

Account 0600 - Salaries & Benefits	Total	\$	417,945	\$	470,000
Salaries - Full Time	Sub	\$	161,993	\$	170,000
Full-time Employees					
Golf Clubhouse Manager (reclassified from Grade 4 to Grade 5)			1		1
Assistant Golf Clubhouse Manager			1		1
Golf Course Superintendent			1		1
Golf Course Mechanic			1		0
Golf Course Laborer			0		1
Total full-time employees			4		4

Salaries - Part Time	Sub	\$	162,797	\$	195,000
Part- Time Hours					
Pro Shop Manager: 1 emp. x 29 hours x 52 weeks			1,508		1,508
Pro Shop Staff: 2 emp. x 30 hours x 29 weeks			870		1,740
Cart Attendants: 6 emp. x hours x 27 weeks			2,430		4,050
Groundskeeper I: 6 emp. x 40 hours x 26 weeks			4,680		6,240
Laborer: 1 emp. x 29 hours x 52 weeks			1,508		1,508
Food & Beverage Manager: 1 emp. x 29 hours x 34 weeks			952		986
Food & Beverage Attendant: 4 emp. x 30 hours x 25 weeks			2,000		3,000
Total part-time hours			13,948		19,032

Employee Benefits	Sub	\$	93,155	\$	105,000
F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability					

Account 0621 - Uniforms and Allowances	Total	\$	1,000	\$	1,000
Full-time and part-time employees					

Account 0623 - Postage & Printing	Total	\$	1,696	\$	1,700
Postage, Printing scorecards, signage, miscellaneous items					

Golf Course Budget: 2019

Account 0626 - Utilities	Total	\$ 72,200	\$ 65,000
Electric, Gas, Water, Sewer, Cable, Alarm (waste at no charge since Mar 2018)			
Account 0627 - Gas and Oil	Total	\$ 15,000	\$ 18,000
Gasoline, oil, tires, fluids, lubricants, maintenance, parts, supplies, etc. for golf course vehicles and equipment.			
Account 0628 - Merchandise	Total	\$ 100,750	\$ 111,000
01 Merchandise Pro Shop	Sub	30,750	31,000
02 Merchandise Concession	Sub	70,000	80,000
Account 0629 - Building Maintenance and Supplies	Total	\$ 110,000	\$ 120,000
00 Building Maintenance/Building Supplies	Sub	25,000	30,000
Includes materials and supplies such as portable outhouse rental, pest control, minor maintenance supplies such as hardware, paint, caulk, plumbing, electrical materials and supplies, cleaning supplies, linens, backflow preventer inspection, and various other supplies. Includes replacement banquet tables as needed.			
01 Building Maintenance/Course Supplies	Sub	85,000	90,000
Includes materials and supplies such as sand, top soil, sod, seed, flags, ball washers, bag stand, cups, pesticides, fungicides, herbicides, fertilizers, and other supplies. Also includes materials and supplies such as pipe, fittings and other items necessary to maintain the course irrigation system. Includes soil testing and small equipment repairs and maintenance.			
Account 0630 - Equipment Repairs	Total	\$ 35,000	\$ 35,000
Maintenance of course vehicles and equipment, including miscellaneous parts and supplies, tools, tire repairs, small engine parts and service, batteries, lights, radio work, upholstery, glass, etc.			
		35,000	35,000
Account 0632 - Office Supplies and Printing	Total	\$ 3,500	\$ 4,000
Pens, paper and various office supplies.			
		3,500	4,000
Account 0642 - Dues, Travel and Training	Total	\$ 4,080	\$ 4,100
GCSA dues - Golf Course Superintendent		375	395
MVGCSA dues		365	365
Course Supt.: PGA Show in San Antonio, Texas		1,500	1,500
Greater North County Chamber of Commerce		250	250
Northwest Chamber of Commerce		240	240
Certification expenses		200	200
Mileage for in-town travel		500	500
VGM Club - purchasing cooperative membership		500	500
Metropolitan Amateur Golf Association		150	150

Golf Course Budget: 2019

Account 0650 - Professional Services	Total	\$	100,750	\$	104,000
<u>01 Miscellaneous</u>	Sub		<u>6,950</u>		<u>9,700</u>
Handicap Fees			1,000		1,000
Electric repair as needed			1,800		1,800
Tree removal			2,500		5,000
Hepatitis "A" Vaccinations			150		150
Operating Permits			1,500		1,750
 <u>02 Bank Fees</u>	 Sub		 <u>6,800</u>		 <u>7,300</u>
Bank and charge card fees			6,800		7,300
 <u>06 Cart Lease and Rentals</u>	 Sub		 <u>87,000</u>		 <u>87,000</u>
Cart Lease: 70,000 for the cart lease and 12,000 for property tax			82,000		82,000
Cart Rentals			5,000		5,000

Account 0654 - Publicity	Total	\$	8,000	\$	8,000
Advertising in newspaper, magazine, radio, and other media.					

Total Budgeted Expenditures	\$	869,921	\$	941,800
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Account 0961 - Capital Additions (Park Improvement Fund)	Total	\$	65,000	\$	-
<u>Golf Course Equipment</u>	Sub		<u>60,000</u>		<u>0</u>
New articulated tractor			29,000		0
PrecisionCut Trim and Surrounds Mower			31,000		0
 <u>Golf Course Improvements</u>	 Sub		 <u>5,000</u>		 <u>0</u>
Various tee, bunker, fairway renovations			5,000		0

Public Works: Building/Engineering/Street Budget 2019

	2018	2019
Account 4800 - Salaries & Benefits	\$ 3,421,939	3,659,194
Salaries - Full-Time	Sub Total \$ 2,230,528	\$ 2,337,000
Full-Time employees		
Director of Public Works	1	1
Executive Assistant	1	1
City Engineer	1	1
Building Commissioner	1	1
Plan Reviewer	1	1
Combination Commercial Inspector (new position)	0	1
Multi-Building Inspector	7	7
Code Enforcement Inspector (add two)	1	3
GIS / Permit inspection Clerk (New Position)	0	1
Lead Permit Inspection Clerk	1	1
Permit Inspection Clerk	10	9
Street Superintendent	1	1
Class "A" Foreman	1	1
Class "A" Person	3	3
Class "B" Person	3	3
Street Sweeper	1	1
Class "C" Person	4	4
Equipment Maintenance Supervisor	1	1
Equipment Maintenance Mechanic	2	2
Chief Engineer	1	1
Building Maintenance	2	2
Custodian I	2	2
Total full-time employees	45	48

Salaries - Part-Time	Sub Total	\$ 129,115	\$ 169,000
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Part-Time Hours:

Bldg./Housing Inspector: 1 ea @ 52 weeks @ 29 hrs/week	1,508	1,508
Code Enforcement: 2 ea @ 52 weeks @ 29 hrs/week	3,016	3,016
Permit Inspection Clerk: 1 ea. @ 52 weeks @ 29 hrs/week	1,508	1,508
Laborer: 1 ea. @ 52 weeks @ 29 hrs/week	1,508	1,508
Summer Laborer: 1 ea. @ 15 weeks @ 40 hrs/week	0	2,400
Custodian: 1 ea. @ 52 weeks @ 29 hrs/week	1,508	1,508
Total Part-time hours	9,048	11,448

Overtime	Sub Total	\$ 49,500	\$ 90,000
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Street Department: snow removal, storm damage, tree removal, street flooding, some street work, Saturday mechanics, special projects, emergencies, festivals, etc.

Building Division: inspections, Boards and Commission meetings, public hearings, additional scheduling and data entry duties by clerical staff, Police and Fire call outs, night & weekend inspections, office work in general, and emergencies.

Public Works: Building/Engineering/Street Budget 2019

Engineering Division: 1) Street work surveying, layout, contractor supervision, commission meetings, office work in general and emergencies and 2) Start up and shut down of pools, ice and roller rink, special events/festivals, HVAC emergency call outs, electric power outages and managing construction projects.

Transportation Division: special events.

Employees' Benefits	Sub Total	\$ 1,012,796	\$ 1,063,194
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability			

Account 4821 – Uniforms & Safety Shoes	Total	8,900	9,900
Clothing allowance for all Full-time and Part-time employees		8,400	9,300
T-Shirts for full-time, part-time and seasonal field employees and City logo shirts for City Engineer, Building Commissioner, Plan Reviewer and Director		500	600

Account 4826 – Utilities	Total	96,000	110,000
Electric, natural gas, water, sewer, phone, trash collection, cable TV, etc. Includes City Hall, Government Building, Sign Shop and City Garage			

Account 4827 – Gasoline	Total	70,000	55,000
Major/Minor Construction Equipment, trucks, buses, vehicles and tools in Public Works and Transportation Departments ... Fuel, oil, lubrication, and hydraulic fluids costs are forecasted to remain high ... includes inspector vehicles added to fleet ... Fuel pump and tank repairs and maintenance			

Account 4832 – Printing & Office Supplies	Total	24,000	24,000
Supplies for City Hall, garage and transportation operations Photos, film and developing Printing, copy paper, printer ink cartridges, drafting supplies, supply closet Printing of new residential "Welcome" packages Printing of educational flyers for permits, residential and commercial guides Code books/code update subscription services/NFPA Equipment repairs and replacement (file cabinets, lamps, chairs, copier, computers, monitors, printers, cameras, typewriters, tables, iPads, etc.) Miscellaneous batteries, computer supplies, software, publications, etc. St. Louis County property records, maps and reports ... Inspection sheets, permits, door tags Minimum housing letters/envelopes, etc. Computer software and software updates			

Account 4839 – Ice/Snow Removal	Total	\$ 112,000	\$ -
Salt: 1,454 Tons @ \$70.00/Ton = \$101,800		101,800	-
Calcium Chloride: 15,000 Gals. @ \$0.85/Gal.= \$10,200		10,200	-

Public Works: Building/Engineering/Street Budget 2019

Account 4842 – Dues/Travel/Training	Total \$	27,000 \$	37,495
<u>Dues</u>	Sub	<u>3,766</u>	<u>4,055</u>
Director: Missouri Society of Prof. Engineers (\$212), Engineers Club (\$180), APWA Local & International (\$206) , PE Registration (\$35), ASFPM (\$180)		561	813
City Engineer: Engineers Club (\$180), APWA Local & International (\$206)		349	386
Building Commissioner: ICC (\$240), MABOI (\$40), SLACE (\$35), AIA (\$551)		866	866
Building Inspectors: MABOI (10 @ \$40), ICC (10 @ \$35), SLACE (10 @ \$35)		1,100	1,100
Plan Reviewer: MABOI (\$40), IAEI (\$120), SLACE (\$35), ICC (\$35)		230	230
Street Superintendent: APWA Local & International (\$169), ISSA (\$130)		260	260
Chief Engineer: Asbestos Certification Renewal, Stationary Engineer's License Fee		400	400
<u>Travel</u>	Sub	<u>10,994</u>	<u>18,000</u>
Plan Reviewer, P/T Inspector, Bldg. Commissioner, Director, City Engineer, and others ... less Inspector vehicles ...			
<u>Training</u>	Sub	<u>12,240</u>	<u>15,440</u>
Director: Area Conferences and Seminars ...		400	400
APWA Conference and Equipment Show...		1,800	1,800
City Engineer: GIS, APWA and Area Seminars ...		800	800
Civil Engineer I: Local Seminars and Area Conferences ...		0	500
Building Commissioner: Area Code Conferences/Seminars, MABOI Fall Conference ...		1,300	1,300
Plan Reviewer: Area Code Conferences and Seminars, MABOI Fall Conference ...		1,300	1,300
Chief Engineer & Staff: Area Seminars, Conferences and Asbestos Classes/Certifications		800	900
Street Superintendent: Area Seminars		400	400
Street Personnel/Mechanics: Area Conferences		800	800
Building Inspectors: MABOI Fall Conference (3 @ \$680)		2,040	2,040
Area Code Seminars (3 @ \$400)		1,200	1,200
P/T Inspectors: Area Seminars		400	400
Exec. Asst. & Clerical Staff: Personal development classes		400	3,000
Computer & iPad Classes/Training		600	600

Public Works: Building/Engineering/Street Budget 2019

Account 4850 – Professional Services	Total	\$ 241,000	\$ 230,000
Public Works Database rebuild and reconfiguration - cost estimated at \$200,000			
Materials Testing			
Traffic Consultation			
Miscellaneous Public Works projects - design services			
Testing of fire sprinkler systems and backflow preventers			
Weather Service for Winter Storms \$3,200			
Pedestrian Traffic Signal Maintenance and Repair by St. Louis County			

Account 4875 – Gasoline Control Account	Total	\$ 20,000	\$ 22,000
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Total Budgeted Expenditures \$ 4,020,839 \$ 4,147,589

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

PUBLIC WORKS DEPARTMENT

<u>Account</u>	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>
4810-Salaries	2,427,119	2,409,143	2,596,000
4813-Employee's Benefits	950,667	1,012,796	1,063,194
4821-Uniforms & Allowance	6,850	8,900	9,900
4826-Utilities	100,991	96,000	110,000
4827-Gasoline	36,818	70,000	55,000
4832-Office Supplies & Maint.	21,421	24,000	24,000
4839-Ice/Snow Removal	1,678	112,000	0
4842-Dues, Travel, Training	19,599	27,000	37,495
4850-Professional Service	76,314	241,000	230,000
4851-Street Lighting	(1,088)	0	0
4875-Gasoline Control Account	<u>1,868</u>	<u>20,000</u>	<u>22,000</u>
Total	3,642,237	4,020,839	4,147,589

PERSONNEL SERVICES

Full-time	\$2,225,945	2,230,528	2,337,000
Part-time	\$115,875	129,115	169,000
Overtime	<u>\$85,299</u>	<u>49,500</u>	<u>90,000</u>
Total Personnel Services	2,427,119	2,409,143	2,596,000

PUBLIC WORKS DEPARTMENT

PERSONNEL SCHEDULE

Office of the Director

Director of Public Works	1.00
Executive Assistant	<u>1.00</u>
Total	2.00

Engineering Division

City Engineer
Civil Engineer I
Engineering Intern p/t

Street Division

Street Superintendent	1.00
Permit/Inspection Clerk	1.00
Class "A" Foreman	1.00
Class "A" Person	2.00
Class "B" Person	2.00
Class "C" Person	3.00
Street Sweeper	1.00
Equipment Maintenance Supv.	1.00
Equipment Maint. Mechanic	2.00
Laborer p/t	0.73
Summer Laborers p/t	<u>0.29</u>
Total	15.01

Custodian
Custodian p/t
Chief Engineer
Building Maintenance

Total

Building Division

Building Commissioner
Plan Reviewer
Combination Comm. Inspector (new)
Multi-Building Inspector
Inspector/Code Enforcement (+2)
GIS/Permit Inspection Clerk (new)
Code Enforcement p/t
Lead Permit/Inspection Clerk
Permit/Inspection Clerk
Permit/Inspection Clerk p/t
Building/Housing Inspector p/t

Total

Full-time

Total Personnel 28.46

Full-time Equivalent (Part-time)

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

POLICE DEPARTMENT

<u>Account</u>	<u>Actual</u> <u>2017</u>	<u>Budget</u> <u>2018</u>	<u>Proposed</u> <u>2019</u>
4910-Salaries	7,093,388	8,020,928	8,044,235
4913-Employee's Benefits	2,619,562	2,934,979	2,649,121
4914-Residency Incentive Program	0	0	31,200
4921-Uniforms & Allowance	89,775	99,948	93,500
4924-Telephone	0	0	0
4926-Utilities	50,055	62,500	62,500
4927-Gasoline	146,930	256,500	256,500
4929-Bldg., Maint., & Supplies	95,331	72,000	72,800
4930-Equip. Repair-Vehicle	77,359	61,800	65,200
4932-Office Supplies & Maint.	37,476	42,000	49,000
4933-Copy Equip. Rental & Supply	16,908	22,000	23,500
4934-Communication Service	278,578	326,000	380,200
4935-Armory Supplies & Guns	5,673	32,100	38,100
4942-Dues, Travel, Training	82,139	87,300	103,700
4950-Professional Service	0	0	0
4955-Insurance	0	0	0
4975-Gasoline Control Account	<u>(2,611)</u>	<u>65,000</u>	<u>65,000</u>
Total	10,590,562	12,083,055	11,934,556

PERSONNEL SERVICES

Full-time	\$ 6,494,659	\$ 7,334,821	\$ 7,025,000
Holiday Pay {in addition to 40 hr paid week}	\$ -	\$ -	\$ 261,000
Part-time	\$ 203,910	\$ 377,107	\$ 423,235
Overtime	<u>\$ 394,819</u>	<u>\$ 309,000</u>	<u>\$ 335,000</u>
Total Personnel Services	\$ 7,093,388	\$ 8,020,928	\$ 8,044,235

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

POLICE DEPARTMENT

PERSONNEL SCHEDULE

Office of the Chief

Chief of Police	1.00
Administrative Assistant	<u>1.00</u>
Total	2.00

Bureau of Support Services

Major	1.00
Sergeant	1.00
Police Officer	4.00
IT Director	0.50
IT Manager	1.00
Dispatcher	9.00
Dispatcher p/t	2.90
Administrative Assistant	1.00
Clerk Typist	3.00
Custodian	0.00
Class "C" Person	1.00
Custodian p/t	<u>0.73</u>
Total	25.13

Bureau of Field Operations

Captain
Lieutenant
Sergeant
Police Officer
Reserve Officer p/t
Clerk Typist

Total

Bureau of Investigations

Captain
Sergeant
Police Officer

Total

Total Personnel 119.03

Full-time
Full-time Equivalent (Part-time)

Florissant Police Department
Fiscal Year 2019 Budget

Police Department Budget: 2019

		<u>2018</u>	<u>2019</u>
ACCOUNT 4900: SALARIES & Benefits	Total	\$ 10,955,907	\$ 10,693,356
Full-time Salaries (including holidays)		\$ 7,334,821	7,025,000
Holiday Pay over 40 hr wk			\$ 261,000
Overtime		\$ 309,000	\$ 335,000
Part-time Salaries		\$ 377,107	\$ 423,235
Total Salaries		\$ 8,020,928	\$ 8,044,235
Employees' Benefits	Sub Total	\$ 2,934,979	\$ 2,649,121
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability			

FULL-TIME EMPLOYEES

<u>2018</u>	<u>2019</u>	
1.0	1.0	Chief of Police
1.0	1.0	Major
2.0	2.0	Captains
5.0	5.0	Lieutenants
9.0	9.0	Sergeants
71.0	72.0	Police Officers
0.0	0.0	Police Officer Grant Positions (Unfilled)/Academy Recruit
0.5	0.5	Information Technology Director (wage split with IT Dept.)
0.0	0.0	Information Technology Administrator
1.0	1.0	Information Technology Manager (new position)
2.0	2.0	Administrative Assistant (one additional position)
5.0	4.0	Clerks Typists (one less position)
0.0	0.0	Custodian (position eliminated)
1.0	1.0	Class "C" Position
6.0	5.0	Corrections
<u>9.0</u>	<u>9.0</u>	Dispatchers
113.5	112.5	TOTAL FULL-TIME EMPLOYEES

Information Technology Director: New position to oversee all information technology operations for the city. Wages will be split between the Police Department and the Information Technology Department.

Custodian: Proposed change to eliminate the Custodian position and add one Class "C" position to handle the job duties currently being handled by the Custodian .

Florissant Police Department
Fiscal Year 2019 Budget

PART-TIME EMPLOYEES

Reserve Officers: The City has hired part-time Police Officer/Rangers to patrol the city parks. These part-time Officers are fully commissioned police officers working 29 hours a week. The Officers will patrol the city parks, recreation centers and nature lodge enforcing the ordinances and keeping the peace. The budget reflects the total number of hours requested without limiting the number of actual part-time Park Police Officers needed in order to maximize the utility of the part-time Park Police Officers. Request to increase hours for one more part time park police officer. Additional 1,508 hours

Part-time Dispatchers: Allows for better scheduling and helps save overtime paid to full-time dispatchers. These hours help to reduce the amount of paid overtime needed to cover vacations, illnesses, training, and other uncovered shifts in the schedule. The budget reflects the total number of hours requested without limiting the number of actual part-time dispatchers needed in order to maximize the utility of the part-time dispatchers.

<u>2018</u>	<u>2019</u>	
-	-	Dispatchers: 116 hours/week x 52 weeks = 6,032 hours
1	1	Custodian: 1 x 29 hours/week x 52 weeks = 1,508 hours
6	based on hours	Reserve Officers (Police Park Rangers and Bailiffs): 203 hours/week x 52 weeks = 10,556 hours
6,032	6,032	Dispatcher hours
1,508	1,508	Custodian hours
<u>9,048</u>	<u>10,556</u>	Reserve Officer hours
16,588	18,096	TOTAL PART-TIME HOURS

Florissant Police Department
Fiscal Year 2019 Budget

ACCOUNT 491002: OVERTIME

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 230,000	\$ 256,000	General Overtime
\$ 20,000	\$ 20,000	DEA Reimbursed Overtime
\$ 20,000	\$ 20,000	FBI Reimbursed Overtime
\$ 39,000	\$ 39,000	Grant Reimbursed Overtime
<u>\$ -</u>	<u>-</u>	Mid-Year Appropriation
\$ 309,000	\$ 335,000	TOTAL

Overtime funding for 2019 reflects the following items.

General Overtime: This overtime includes court appearances and court security; investigation of serious crimes; unusual occurrences; holiday foot patrols; surveillances; special details including the Valley of Flowers Festival, Fourth of July Program, Old Town Fall Festival, the Veteran's Parade; and staffing vacation and sick-time relief, especially in communications. We will continue to utilize compensatory time in lieu of

DEA Reimbursed Overtime: The Department has one detective assigned to the U. S. Drug Enforcement Administration's St. Louis Drug Task Force. The task force agreement requires that the detective be paid a fixed overtime differential that is reimbursed to the City by the DEA. This item is adjusted based on the salary of the officers assigned

FBI Reimbursed Overtime: The Department was able to place one Detective in this violent crime task force. The task force agreement requires that the detective be paid a fixed overtime differential that is reimbursed to the City by the FBI. This item is adjusted based on the salary of the officers assigned

Grant Reimbursed Overtime: The Department has received traffic grant awards for overtime projects for 2018

ACCOUNT 4914: RESIDENCY INCENTIVE PROGRAM

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ -	\$ 31,200	27 Full Time Employees

Florissant Police Department
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ACCOUNT 4921: UNIFORMS

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 18,500	\$ 18,500	Uniform Cleaning & Repair
\$ 51,000	\$ 54,000	Uniform Purchase & Replacement
\$ 16,000	\$ 16,000	Detective Clothing Allowance
\$ 4,500	\$ 5,000	Badge Replacement and Repair
		Ballistic vests awarded through a Local Law Enforcement Block
\$ 9,948	\$ -	Grant
\$ 99,948	\$ 93,500	TOTAL

Uniform Cleaning & Repair: The department provides dry cleaning of uniforms and detective clothing. No increase for 2019.

Uniform Purchase & Replacement: This covers the cost of replacing uniforms and body armor. A United States Department of Justice BVP 50/50 match grant was awarded in 2018 but no funds have been awarded to the Department for 2019. New grants have been applied for. However, it is unknown as to whether the department will receive those. A \$ 3,000 increase for 2019 is requested.

Detective Clothing Allowance: No increase is requested for 2019.

Badge Replacement and Repair: These funds provide for the repair and replacement of badges. Requested increase of \$500 for 2019.

ACCOUNT 4926: UTILITIES

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 42,000	\$ 42,000	Electricity
\$ 11,000	\$ 11,000	Natural Gas
\$ 5,000	\$ 5,000	Water
\$ 2,500	\$ 2,500	Sewer
\$ 2,000	\$ 2,000	Trash
\$ 62,500	\$ 62,500	TOTAL

Utilities: This account reflects the various utilities used by the police department. No Increase for 2019

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ACCOUNT 4927: GASOLINE

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 255,000	\$ 255,000	Gasoline
\$ 1,000	\$ 1,000	Pump Repair
\$ 500	\$ 500	Pump Inspections
\$ 256,500	\$ 256,500	Total

Gasoline: The cost of regular unleaded gasoline fluctuates wildly. The average cost is currently around \$2.30 for 2019. At this time it is anticipated that current funding is sufficient.

ACCOUNT 4929: BUILDING and JAIL MAINTENANCE

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 1,500	\$ 1,500	Rug Rental
\$ 500	\$ 500	Fire Extinguisher Service
\$ 21,500	\$ 21,500	Prisoner Supplies
\$ 8,000	\$ 8,000	Janitorial Supplies
\$ 500	\$ 800	Pest Control
\$ 37,500	\$ 37,500	Building Repairs (HVAC/ Electrical/Plumbing)
\$ 2,500	\$ 3,000	Furniture and Fixtures
\$ 72,000	\$ 72,800	Total

Rug Rental: This item reflects the rental cost of runners and rugs for slip and fall protection. No increase for 2019.

Fire Extinguisher Service: This item reflects the annual inspection, service and if necessary, replacement of fire extinguishers in the police department headquarters. No increase for 2019.

Prisoner Supplies: This item covers the cost of prisoner meals and medications as well as the periodic replacement of jumpsuits, mattresses and blankets. No increase for 2019.

Janitorial Supplies: This item includes the supplies necessary to clean and maintain the police building including janitorial supplies, paint, hardware, and miscellaneous small repair parts. Based on the increasing level of maintenance required to maintain an aging building. No increase for 2019.

Pest Control: This item covers the cost of our monthly pest control service. Increase of \$300.00 2019.

Building Repairs: These funds cover the costs associated with both routine and emergency maintenance of electrical, mechanical, plumbing, and the heating and cooling systems of the 36 year old police building. There is constant maintenance, painting, replacing of flooring, ceiling tiles and a number of light fixtures throughout the building. No increase for 2019.

Furniture and Fixtures: This item covers the cost of miscellaneous furniture and fixtures of a minor nature that require replacing as needed. Increase of \$500.00 for 2019.

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ACCOUNT 4930: VEHICLE MAINTENANCE & REPAIRS

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 4,800	\$ 4,800	Vehicle Washes
\$ 45,000	\$ 45,000	Vehicle Repair
\$ 800	\$ 800	First Aid Supplies
\$ 600	\$ 600	Fire Extinguisher Service
\$ 2,000	\$ 2,000	Flares
\$ 600	\$ 600	Inspections & Licenses
\$ -	\$ 1,400	Radar Certification
\$ 8,000	\$ 10,000	Miscellaneous Vehicle Parts
\$ 61,800	\$ 65,200	TOTAL

Vehicle Washes: This line covers the cost of regular washes and periodic detailing of police vehicles. It also covers decontamination of blood or other biohazards that occur. No increase for 2019.

Vehicle Repair: This line covers the cost to repair vehicles resulting from crashes, including repairs to windshields and other repairs not normally made by the City garage. Due to changes to accounting procedures, more funds have been appropriated into this line item in FY 2017 to cover vehicle accidents. No increase is requested for 2019.

First Aid Supplies: This item covers the cost of first aid supplies including bandages, rubber gloves, breathing airways, and hand sanitizers. No increase for 2019.

Fire Extinguisher Service: This item covers the recharging or replacement of fire extinguishers carried in the police vehicles. No increase for 2019.

Flares: This covers the cost of flares used for controlling traffic at crashes and road closures. No increase for 2019.

Inspections & Licenses: This is the cost of titling all department vehicles as well as the inspection and licensing of unmarked vehicles. No increase for 2019.

Radar Certification: The cost associated with annual Radar Certification for all devices

Miscellaneous Vehicle Parts: The item covers the cost of replacing graphics on cars, replacing lost wheel covers, replacement weapons racks or radio mounts, and other miscellaneous repair parts for vehicles and bicycles. We found this year that none of the prior radio mounting equipment, computer mounts or gun racks fit in the new police vehicles, forcing the department to purchase these items for every new vehicle. Increase of \$2,000 for 2019.

Florissant Police Department
Fiscal Year 2019 Budget

ACCOUNT 4932: OFFICE AND EVIDENCE SUPPLIES
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<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 3,000	\$ 3,000	Citations and Mobile Printer Paper
\$ 9,000	\$ 10,000	Computer/Server/Soft ware/Printer Parts and Repairs
\$ 1,500	\$ 1,500	Crime Prevention Supplies
\$ 10,000	\$ 15,000	Evidence Supplies
\$ 1,000	\$ 1,000	Microfilm Reader Maintenance Agreement
\$ 500	\$ 500	Drug Test Kits
\$ 15,000	\$ 16,000	Office Supplies
\$ 1,000	\$ 1,000	Intoxilyzer Repair and Supplies
\$ 1,000	\$ 1,000	Printing Services
\$ 42,000	\$ 49,000	TOTAL

Citations and Mobile Printer Paper: This reflects the cost of having citation and warning books printed to state requirements. Most citations are now generated on the mobile computers and this item also covers the cost of thermal printer paper used to print the violator's copy of citations on the mobile computers. No increase for 2019.

Computer/Printer Parts and Repairs: This covers the cost of repairing or purchasing replacement parts for computers, printers and other small office machines. Increase \$1,000 for 2019.

Crime Prevention Supplies: This line funds the cost of public relations, educational materials and promotional items for the department. No increase for 2019.

Evidence Supplies: This covers the cost of crime scene processing supplies such as fingerprinting materials, photographic media and replacement of filters and parts on technical equipment in the processing room. To replace aging equipment used to process crime scenes. An increase of \$5,000 for 2019.

Microfilm Reader Maintenance Agreement: This is an annual maintenance and service agreement for the Record Room microfilm reader. No increase for 2019.

Office Supplies: There have been increases in supply costs. We carefully monitor consumption. Increase of \$1,000 for 2019.

Intoxilyzer Repair and Supplies: This includes the costs of maintenance and equipment for the alcohol breath testing instrument. No increase for 2019.

Printing Services: This includes the costs for printing flyers and brochures that cannot be printed in-house. No increase for 2019.

Florissant Police Department
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ACCOUNT 4933: COPIER EQUIPMENT AND SUPPLIES

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 8,000	\$ 8,000	Copier Lease/Supplies
\$ 11,500	\$ 13,000	Printer Management Lease Toner and Supplies
\$ 2,500	\$ 2,500	Paper and Toner
\$ 22,000	\$ 23,500	TOTAL

Copier Lease: This item covers the cost of leasing and maintaining the department's one copying machine and all of the computer printers located throughout the department. No Increase for 2019.

Printer Management Lease: This item covers the continued Maintenance/Repair/Toner of all printers located with in the department. Increase of \$1,500 2019.

Paper and Toner: This item covers the cost of toner for the copier and paper used for the department's one copying machine and all of the computer printers located throughout the department. No increase for 2019.

ACCOUNT 4934: COMMUNICATIONS SERVICES

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 7,500	\$ 8,000	CCTV Maintenance Agreement and Repair
\$ -	\$ 40,000	In Car Video Annual Maintenance
\$ 14,000	\$ 14,000	Radio Repair & Maintenance
\$ 2,000	\$ 2,000	Existing
\$ 125,000	\$ 125,000	REJIS Subscription & Network Charges
\$ 2,000	\$ 2,000	REJIS Record Checks for Human Resources
\$ 20,000	\$ 25,000	Wireless Data Service for Patrol Vehicles.
\$ 30,000	\$ 30,000	REJIS Professional Services
\$ 40,000	\$ 41,000	Omnigo CAD Computer Aided Dispatch/Mobil/GPS System
\$ 20,000	\$ 20,000	Global RMS and Computer Services
\$ 2,000	\$ 2,000	AudioLog Maintenance Agreement
\$ 13,000	\$ 13,000	Live Scan System Maintenance Agreement
\$ 9,000	\$ 12,000	Speed Warning Systems Data Package/ Repair Parts
\$ 1,000	\$ 1,000	Liberty Interview Systems
\$ 5,000	\$ 5,000	Dictation System Maintenance Agreement
\$ 4,000	\$ 4,000	Investigative Databases
\$ 7,500	\$ 7,500	Evidence-On-Q Software Maintenance Agreement
\$ 2,200	\$ 2,200	Oceans Systems Maintenance Agreement
\$ 2,000	\$ 2,000	Walkie-Talkie Battery Replacement
\$ 1,000	\$ 1,000	CellBrite Investigation Maintenance Agreement
\$ 2,200	\$ -	Illegal Sign Project support software and auto dialer
\$ 4,000	\$ 4,000	PlanIT Scheduling Software Maintenance Agreement
\$ -	\$ 5,500	LPR Maintenance Agreement
\$ 5,100	\$ 6,500	Power DMS Systems Maintenance Agreement
\$ 7,500	\$ 7,500	RCCEG Forensic Computer Analysis
\$ 326,000	\$ 380,200	TOTAL

Florissant Police Department
Fiscal Year 2019 Budget

ACCOUNT 4934: COMMUNICATIONS SERVICES (con't)

Closed Circuit TV Maintenance Agreement: This item covers the 12 month service agreement that includes the server, software, monitors, and cameras for the police department's closed circuit TV system used to monitor the safety and security of the holdover and the perimeter of the building. Increase of \$500 for 2019.

In Car Video Annual Maintenance: The Annual Maintenance costs associated with the In Car Video System, equipment repair and associated parts.

Radio Repair and Maintenance: This item covers the cost of repair and service for the base radio system, mobile radios, emergency lighting, radar equipment, and the like. The department has a service agreement. No increase for 2019.

REJIS Subscription and Network Services: This is the cost for the Regional Justice Information Services (REJIS) used by the department to input and query arrest histories including the NCIC database, the Missouri Department of Revenue license and registration files and the regional mug shot system. Continue REJIS Professional Services. No increase for 2019.

Omnigo Computer Aided Dispatch System: The Department switched from Global CAD to Omnigo CAD in 2018. Increase of \$1000 for 2019.

Global RMS and Computer Services: This covers the maintenance and support of the Global Software for our records management, maintenance and system support on our Dell server. No increase for 2019

Audiolog Communications Recorder Maintenance and Support: This covers the cost of the department's service agreement to provide maintenance and support for the digital recorder and software used to record, archive and playback all radio and telephone lines in the communications center. No increase for 2019.

Live Scan Maintenance and Support: This is the annual maintenance agreement for the digital fingerprinting system that links the department with state and national fingerprint files. No increase for 2019.

Speed Warning Systems: The department has Nine speed warning units. These units are portable and can be moved to various locations throughout the city. The units provide the traffic unit with important data regarding speed and traffic volume. An increase of \$3,000 is requested for 2019.

Dictation System Maintenance and Support: This is the cost of the maintenance agreement for the dictation system used for the dictation and transcription of police reports. Based on the current agreement, this will be unchanged in 2019.

Investigative Databases: The Bureau of Investigation utilizes several investigative databases. The Accurant and Leads-on-Line services are priced based on investigative transactions. No increase for 2019.

Evidence-On-Q Software Maintenance Agreement: This covers the cost of maintaining the software used to barcode and track evidence and property. This cost also covers the department inventory tracking system. No increase for 2019

Oceans Systems Software and Maintenance and Support: This covers the cost of maintaining the software used to enhance and copy security videos to better identify suspects when utilizing video taped at crime scenes. No increase for 2019.

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ACCOUNT 4934: COMMUNICATIONS SERVICES (con't)

Walkie Talkie Battery Replacement: This covers the cost of periodically replacing batteries for officer's portable radios. No increase for 2019.

CellBrite Investigative Maintenance and Support: Investigative equipment used for cell phone down loading. No increase for 2019.

Illegal Sign Project Support: This is the computer software and dialing support needed for the illegal sign removal project. This system to be eliminated for 2019 as it is no longer useful.

PlanIT Scheduling Program: Software and maintenance agreement, No Increase for 2019.

LPR (License Plate Reader System) yearly maintenance agreement

Power DMS: CALEA Document and Training Management Program maintenance and support agreement, Increase of \$1,400 for 2019.

RCCEEG: Regional Computer Crimes Education and Enforcement Group: Used for the forensic analysis of computers for criminal investigations. No increase for 2019.

ACCOUNT 4935: ARMORY SUPPLIES & GUNS

2018	2019	LINE ITEM
\$ 12,000	\$ 14,000	Ammunition, Targets & Firearms Repairs
\$ 5,000	\$ 5,000	Less Lethal Munitions
\$ 1,000	\$ 5,000	Range Maintenance
\$ 13,500	\$ 13,500	Taser Replacement Program
\$ 600	\$ 600	Replacement of shot gun
\$ 32,100	\$ 38,100	TOTAL

Ammunition, Targets, and Firearms Repairs: This item covers the cost of ammunition used for both duty and semi-annual firearms training. It includes .40 caliber duty ammunition, .40 caliber practice ammunition, .223 caliber rifle ammunition, and 12 gauge shotgun ammunition. It also covers the cost of targets and range supplies as well as the small arms parts necessary to maintain the weaponry. An increase of \$2,000 for 2019.

Less Lethal Munitions: This item includes the on-duty and training cartridges for the Taser Electronic Control Devices, Oleoresin Capsicum (pepper spray) and the .12 gauge "bean bag" munitions. No increase for 2019.

Range Maintenance: This covers the annual cost for maintenance to the trailer and new indoor range at the Justice Center. Increase of \$4,000 for 2019.

Tasers: Numerous departments tasers were running out of warranty and useful-life. The Department switched to a more cost effective taser program which allowed the buy back of our old tasers, replacement of current tasers and extends the repair warranty. No increase for 2019.

Shotgun: The department has three shotguns manufactured in 1974 which need to be replaced. I recommend replacing 1 per year at a cost of \$600. The shot gun taken out of service will be retained and used for training.

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ACCOUNT 4942: DUES, TRAVEL, & TRAINING

<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 16,000	\$ 16,000	St. Louis County & Municipal Academy
\$ 2,000	\$ 2,000	Police Canine Training
\$ 15,000	\$ 15,000	Training Seminars/Travel Expenses
\$ 7,500	\$ 7,500	Command Level Management Training
\$ 6,000	\$ 6,000	Organizational Memberships
\$ 1,000	\$ 2,000	Special/Liquor Investigations
\$ -	\$ 5,000	Surveillance Rental Car Account Fund
\$ 8,000	\$ 8,000	Training Materials and Computer Based Training
\$ 2,000	\$ 2,000	Chief's Expense Account
\$ 1,000	\$ 1,000	Miscellaneous Petty Cash
\$ 3,000	\$ 3,000	Canine Expenses
\$ 1,400	\$ 1,400	Major Case Squad Training
\$ 1,500	\$ 1,500	Random Drug Testing
\$ 1,600	\$ 1,600	Lab Testing for DWI and Forensic investigative cases
\$ 500	\$ 500	Valley of Flowers Festival Expense
\$ 1,000	\$ 1,000	Explorer Post
\$ 2,000	\$ 2,000	Polygraph Certification Conference
	\$ 1,400	CALEA Accreditation Manager Certification
\$ 2,000	\$ 2,000	CALEA Conference
\$ 2,000	\$ 2,000	IACP Conference
\$ 4,800	\$ 4,800	Accreditation Fees
\$ 500	\$ 500	Citizens Emergency Response Team, CERT
\$ 2,000	\$ 2,000	Police Fitness Trainer Recertification/Training
\$ -	\$ 2,500	Internal Affairs Investigation Training
\$ -	\$ 1,800	National Information Officers Association Conference
\$ -	\$ 1,700	Media/Public Relations Training
\$ -	\$ 3,000	Honor Guard Training
\$ 500	\$ 500	SRO program supplies
\$ 6,000	\$ 6,000	Community Outreach
\$ 87,300	\$ 103,700	TOTAL

St. Louis County & Municipal Police Academy: The department is a member of the County & Municipal Police Academy (CMPA) which provides recruitment and in-service training programs. No increase for 2019.

Police Canine Training: This covers the cost of in-service training for our four canine teams. No increase for 2019.

Florissant Police Department
Fiscal Year 2019 Budget

ACCOUNT 4942: DUES, TRAVEL, & TRAINING (con't)

Training Seminars/Travel Expenses: This funds the training of officers and staff at locations other than the academy as well as the cost of transportation and lodging for out of town travel. No Increase for 2019.

Command Level Management Training Academy: For a Commander to attend one of the following management training institutions: FBI National Academy, Southern Police Institute or Missouri Police Chiefs Association Command College (MOPCA). No increase for 2019

Organizational Memberships: This line item includes the cost of memberships for our officers and staff in organizations that benefit the agency and the community. No increase for 2019.

Special Investigations Fund: These funds cover the cost of narcotics and liquor investigations as well as informant funds. We have an increase of overdose investigations. An increase for \$1,000 2019.

Surveillance Rental Car Account Fund: To establish a account fund so that during an investigation when a vehicle is needed for a surveillance, this vehicle can be obtained through a local car rental company

Training Materials and Computer Based Training: This item provides funding for computer based legal training. The city's liability insurance carrier recognizes the value of this each year with premium rebates that offset much of the cost of the training. No increase for 2019.

Chief's Expense Account: This line is used to fund meetings and various incidental expenses relative to my position. No Increase for 2019.

Canine Expenses: The department has four canine teams and this item covers food, equipment and supplies necessary to insure the care and training of the four animals. No increase for 2019.

Major Case Squad Training: The funding covers the membership and training of our officers in the Major Case Squad of Greater St. Louis. No increase for 2019.

Random Drug Testing: The city contracts for random drug screening of all sworn officers and civilian employees as well as reserve officers. In addition to the actual testing, the contractor arranges the random draw. No increase for 2019.

Laboratory Testing for DWI and Forensic Investigative Cases: The department has an agreement with a local provider for the forensic analysis of samples in investigations. No increase for 2019.

Valley of Flowers Festival Expenses: This expenditure is the cost of meals for officers working the fair grounds during the Valley of Flowers festival. No increase for 2019.

Explorer Post: This amount, combined with their fund raisers, covers the cost of our Explorer Scouts to attend the national conference. No increase for 2019.

Polygraph Certification Conference: The department has two certified polygraph examiners who must attend bi-annual certification by the American Polygraph Association. One examiner attends each year. No increase for 2019.

CALEA Accreditation Manager Certification: CALEA requires that each agency have a Accreditation Manger that is certified. The department would like to send two officers through this online training.

CALEA & IACP Conference: These conferences provide valuable information on new technology, legal issues and training on many issues concerning law enforcement and the community. No Increase for 2019.

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Accreditation Fees: The department received it's Sixth consecutive three year accreditation by CALEA in 2016. Accreditation has resulted in a discount in our liability insurance premium, more than offsetting the accreditation fees. No Increase for 2019.

CERT Training: This expenditure is the cost of training materials and equipment necessary for the Citizen Emergency Response Team (CERT). No increase for 2019.

Training for Polygraph Examiner: This training is to certify a member of the department as a certified Polygraph Examiner. No funds need for 2019

Internal Affairs Investigations Training: To send investigators to FBI LEEDA training on conducting internal affairs investigations.

National Information Officers Association Conference: Training conference for public information officers on topics and events from throughout the United States

Media/Public Relations Training: FBI-LEEDA PIO Training class for Department PIO Officer

Honor Guard Training: To send to officers to the National Honor Guard Training Academy to receive professional training for the Department Honor Guard Unit.

SRO Program Supplies: This expenditure covers miscellaneous materials and supplies for the School Resource Officers. No increase for 2019.

Community Outreach: This item will be used for community outreach programs that will foster positive law enforcement relationships with the youth and general public. No increase for 2019.

Florissant Police Department
Fiscal Year 2019 Budget

ACCOUNT 1761: CAPITAL ADDITIONS (Public Safety Fund)
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<u>2019</u>	LINE ITEM
\$ 40,000	Drone (UAV)
\$ 35,000	Off Duty Weapons Purchase
\$ 20,000	Mobile Video Surveillance System
\$ 10,000	Portable Drug Incinerator
\$ 23,000	Upgrade to Microsoft Office 2019 all computers
\$ 35,000	Interviewrooms Recording Systems Replacement
\$ 50,000	Replacement Records Management System
\$ 80,000	Replacement of mobile car computers/printers/devices and related equipment.
\$ 25,000	Replacement of desktop computers and related items
\$ 60,000	Replace,upgrade and expand security cameras and equipment
\$ 12,000	Networking Infrastructure Upgrade
\$ 20,000	Replace Servers and related equipment.
\$ 18,500	Seven mobile Radar units for vehicles
\$ 75,000	3D Total Station with associated hardware,software
\$ 3,000	Door Breach Equipment Kits
\$ 5,500	Industrial Shelving for Evidence Room
\$ 25,000	Paint/Resurface Interior Doors and Frames Project
\$ 45,000	Replace/Overlay All Flooring in Building
\$ 38,000	Police Headquarters Fence
\$ 1,500	Binoculars for surveillance
\$ 6,000	Microfilm Reader Machine
\$ 20,000	Computer Systems Backup/Related security software
\$ 50,000	Upgrade/Reconfigure both locker rooms in building
\$ 15,000	Continue Office reconfigure and work station update
\$ 712,500	TOTAL

Drone (UAV) : Purchase a Drone, related equipemnt and train department personnel. This is to be used for missing persons, major events and other events as needed.

Off Duty Weapons Purchase: The Department would purchase an off duty weapon for each officer. This purchase would provide each officer with a more concealable weapon that can be carried when they are off duty as required.

Mobile Video Surveillance System: Cameras and related equipement. These cameras could be put up at locations for criminal activity or used at evnts to monitor conditions during the events. They can be monitored remotely

Portable Drug Incinerator: to safely destroy illicit drugs and narcotics. The department is no longer allowed to use ofther incinerators as in the past to distroy drugs this will allow the destruction here at the station.

Upgrade to Microsoft Office 2019 on all computers

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Interviewrooms Recording System Replacement: To install interviewroom recording system in the Replacement Records Management System: The Department needs to replace its Records Management System as the current vendor is stopping the support for the system and it is starting to fail.

Replacement Mobile Car Computers: The annual replacement of mobile car computers, printers, electronic devices, and related equipment. Many of the printers, docking stations and modeums along with all windows 7 computers need to be replaced to windows 10 to stay within state compliance.

Replacement of Desk Top Computers: The department utilizes 80 desk top personal computers and small servers through the station. These are used for everything from operating maps and radios, tracking evidence and storing photographs, to transcribing and retrieving reports. It is necessary to periodically update the computers and operating systems. To avoid a mass purchase of hardware and software in any one year, I propose a regular replacement cycle of one fifth of these computers each year. The computers will have to be updated to new windows 10 system to stay within state compliance

Replace, upgrade and expand security cameras and equipment: This project would upgrade security cameras and systems in the police headquarters building. This will also be expanded to other city buildings that currently need cameras ,which would allow them to be monitored by the police department after hours.

Networking Infrastructure Upgrade: Continuing the network cabling and switching project which was started in 2017. Continue to upgraded and replace in order for computers, phones and other related equipment to function properly. This project is will be completed in 2019

Replace Servers/laptops and related equipment: The department utilizes several servers that need to periodically upgraded or replaced.

Seven mobil Radar units for vehicles: Used to monitor and control traffic on city streets. Units mounted in police vehicles are old and repair parts are no longer available

3D Total Station associated hardware and software: To be used for the 3D diagramming of crime scenes and fatal crash scenes.

Door Breach Equipment: Door Breach Equipment Kit to be carried in supervisor vehicles to be used when needed to gain entry into building.

Industrial Shelving for Evidence Room: Shelving needed to better organize and store evidence

Paint/Resurface Interior Doors and Frames Project: To strip and repaint/resurface interior doors and frames in the building. Also purchahse new door hardware which is worn and is in need of replacing

Replace/Overlay all Flooring in Building: Replace/Overlay all flooring carpet and tile throughout building which is coming lose and finish is worn.

Police Headquarters Fence: To fence in the sides and rear area of the Police Headquarters property for the safety and security of the building

Binoculars for Surveillance: high quality Binoculars for surveillance and general duties

Microfilm Reader Machine Replacement: The Departments current microfilm machine is over 20 years old. It is need of repair and parts are no longer available.

Computer Systems Backup/Related Security Software: Hardware and Software maintenance for various backup systems. Need to go to a three level solution for better protection.

Locker Rooms Upgrade: The Department needs to Upgrade/Reconfiguer both locker rooms located in the building. new lockers, plumbing and fixtures

Police Building Offices: Several offices need to be reconfigured and the work stations updated.

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ACCOUNT 1761: CAPITAL ADDITIONS (Public Safety Fund - Vehicles)

VEHICLES:

2019

\$ 234,500	Purchase of seven new vehicles and related equipment at \$33,500 each
\$ 36,000	Purchase of one new Chevrolet Tahoe Police Vehicles and related equipment at 36,000.
\$ 36,000	Purchase of one new full size pick up truck at 36,000.
\$ -	Trade in value of eight patrol vehicles - those vehicles in reasonably good shape will be retained and utilized in other departments
\$ 19,800	Radio/Emergency equipment installation at \$2,200 each for nine new vehicles.
\$ 326,300	Net Cost of New Vehicles

Vehicle Replacement: The department has a fleet of 45 automobiles ranging in age from 2010 to 2018. In 2019 we need to replace nine Police vehicles.

Radio/Emergency Equipment: I am requesting \$19,800 to cover the cost of installation of the radios and emergency equipment.

Trade-in Value: The eight vehicles taken out of service will not be disposed of unless they are deemed to be in extremely poor condition. The vehicles will be transferred to other city departments in an effort to maximize the city's investment in these vehicles.

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ACCOUNT 4975: GASOLINE CONTROL ACCOUNT
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<u>2018</u>	<u>2019</u>	LINE ITEM
\$ 65,000	\$ 65,000	Unleaded Gasoline Control Account
\$ 65,000	\$ 65,000	TOTAL

This is the account used only by the Finance Department to conduct internal transactions or cross charges between each department using the unleaded gasoline supply at the police department. All gasoline ultimately used by the police department is purchased under account 4927. No increase for 2019.

	<u>2018</u>	<u>2019</u>
Total Budgeted Expenditures	\$ 12,083,055	\$ 11,934,556

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

MEDIA DEPARTMENT

<u>Account</u>	Actual <u>2017</u>	Budget <u>2018</u>	Proposed <u>2019</u>
7010-Salaries	\$ 120,491	\$ 131,042	\$ 103,000
7013-Employees' Benefits	\$ 41,748	\$ 45,202	\$ 51,547
70xx-Contract Services	\$ -	\$ -	\$ 24,035
7030-Equipment Repair	\$ 732	\$ 3,000	\$ 3,000
7032-Office Supplies & Maint.	\$ 1,367	\$ 2,000	\$ 2,000
7033-Materials & Supplies	\$ 1,958	\$ 2,500	\$ 2,500
7042-Dues, Travel, Training	\$ 434	\$ 2,000	\$ 2,000
7050-Professional Service	<u>\$ 28,089</u>	<u>\$ 28,900</u>	<u>\$ 25,900</u>
Total	\$ 194,819	\$ 214,644	\$ 213,982

PERSONNEL SERVICES

Full-time	\$ 93,423	\$ 105,340	\$ 98,000
Part-time	\$ 23,680	\$ 24,035	\$ -
Overtime	\$ 3,388	\$ 1,667	\$ 5,000
Contract Services	\$ -	\$ -	<u>\$ 24,035</u>
Total Personnel Services	\$ 120,491	\$ 131,042	\$ 103,000

PERSONNEL SCHEDULE

Media/TV Station Manager	1.00
Video Specialist	1.00
Contract Employees	
Total	2.00

Total Personnel	2.00	Full-time
		Full-time Equivalent (Part-time)

Media Department Budget Request: 2019

2018 **2019**

Account 7000 - Salaries & Benefits	Total	152,209	154,547
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Salaries - Full-Time	Sub Total	105,340	98,000
Full-time Employees			
Media/TV Station Manager		1	1
Video Specialist		1	1
Total full-time employees		2	2

Salaries - Overtime	Sub Total	1,667	5,000
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Benefits			
FICA, Pension, Medical, Dental, Life Insurance, Long-term Disability	Sub Total	\$ 45,202	\$ 51,547

Contract Services		24,035	24,035
Council Meetings	Total	6,960	6,960
Director - \$75 @ 24 productions		1,800	1,800
Assistant Director - \$50 @ 24 productions		1,200	1,200
2 Camera Persons - \$45 @ 24 productions		2,160	2,160
Host - \$75 @ 24 productions		1,800	1,800
Valley of Flowers	Total	1,075	1,075
3 Videographers - @ \$125 each		200	200
Director - @ \$200		150	150
Asst. Director @ \$150		375	375
Audio Engineer @ \$150		150	150
2 Production/Office Assistants @ \$100		200	200
Additional Contract Help As Needed	Total	16,000	16,000
Location Videographer		5,000	5,000
Contract Editor		5,000	5,000
Contract Producer - special programs		6,000	6,000

Account 7030 - Equipment Repair	Total	3,000	3,000
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Account 7032 - Office Supplies and Maintenance	Total	2,000	2,000
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Account 7033 - Materials and Supplies	Total	2,500	2,500
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Account 7042 - Dues, Travel and Training	Total	2,000	2,000
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Account 7050 - Professional Services	Total	28,900	25,900
Mailing costs for "Florissant Focus" - \$2,250 x 4 issues		7,500	9,000
Postage for 4 issues of the "Florissant Focus" x \$4,000 per issue		21,250	16,000
Electronic Bulletin Board Music		150	150

Total Budgeted Expenditures \$ 214,644 \$ 213,982

Account 0361 - Capital Additions (Capital Improvement Fund)	Total	0	80,000
Council Chambers Video Broadcasting Upgrade		0	80,000

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

03 - CAPITAL IMPROVEMENT FUND

Proposed
2019

REVENUE

Capital Improvement Sales Tax	3,454,415	3,500,000	3,642,700
Interest	12,821	0	0
Grants & Reimbursements	<u>234,268</u>	<u>494,968</u>	<u>123,828</u>
Total Budgeted Revenue	3,701,504	3,994,968	3,766,528
Less Total Budgeted Expenditure			<u>(3,619,900)</u>
Equal Revenue Over/(Under) Expenditure			146,628
Plus Estimated Beginning Fund Balance			<u>363,688</u>
Equal Estimated Ending Fund Balance			510,316

EXPENDITURES

0320-Debt Payment	576,664	399,000	399,000
0329-Building Maint. & Supplies	59,754	68,500	70,000
0330-Equip. Repairs - Vehicles	179,441	155,000	150,000
0333-Materials & Supplies	71,943	100,000	110,000
0334-Street Markings	17,414	12,500	22,500
0339-Ice/Snow Removal	56,375	0	0
0350-Professional Service	352,088	854,410	365,700
0351-Street Lighting	557,533	500,000	515,000
0352-Street Contracts	1,567,577	1,460,000	950,000
0353-Bridge Repair & Maint.	140	50,000	55,000
0354-Sidewalk Repairs	121,419	150,000	150,000
0361-Capital Additions	<u>849,831</u>	<u>585,334</u>	<u>832,700</u>
Total	4,410,179	4,334,744	3,619,900

03 - CAPITAL IMPROVEMENT FUND CAPITAL ADDITIONS

Proposed
2019

Information Technology

Replace computers, laptops, monitors, tablets, switches, volume license software
and other I.T. devices in various departments 79,700

1055 St. Francois, Conference Room, I.T. Offices, Server Equipment and Supplies 55,000

Information Technology Total 134,700

Senior Services

Remodel of facilities including vinyl flooring, six computer stations, cubicles,
projector, tables chairs and office furniture 63,500

Senior Services Total 63,500

Administrative

Desk for Assistant Director of Finance 2,000

Output Processor module to facilitate document distribution and
access 12,000

Administrative Total 14,000

Court

No items requested 0

Court Total 0

Health

Garage door replace/rebuild with man door 6,000

Garage door replace/rebuild 5,000

Two Each 3/4 ton Pickups 50,000

One 24 Passenger Senior Citizen Van 100,000

Health Total 161,000

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

Public Works

Streets

Sign cutter/plotter for sign shop	6,500
Hand Squeeze roller for sign shop	<u>3,000</u>
Streets Sub-Total	9,500

Building

Furnishings, carpeting, etc... for PW office remodeling	\$20,000
HVAC replacement for City Hall	300,000
Install Fire Alarm in City Hall, Govt Building, JFK, JJE & Justice Center	<u>50,000</u>
Building Sub-Total	370,000

Engineering

No items requested	<u>0</u>
Engineering Sub-Total	0

Public Works Total 379,500

Police

No items requested	
Police Total	0

Media

Council Chambers Video Broadcasting Upgrade	<u>80,000</u>
Media Total	80,000

832,700

Capital Improvement Fund Budget: 2019

2018

2019

Account 0320 - Debt Payment	Total	399,000	399,000
2011 Certificates of Participation: Principle, interest and misc. fees		44,000	44,000
2016 Special Obligation Bonds: Principle, interest and misc. fees		355,000	355,000

Account 0329 – Building Maintenance & Supplies	Total	68,500	70,000
Janitorial Supplies for City Hall, Government Building and City Garage ...			
HVAC maintenance and repairs at City Hall, Government Building and City Garage buildings: includes air-handler filters, belts, dryers, Freon, compressors, motors, bearings, replace emergency light batteries, roof Overhead door maintenance and repairs at City Garage, as needed			
Garage hoist maintenance and repairs, fuel pump maintenance and repairs, waste disposal, as needed yearly ...			
Carpet cleaning and new entryway mats; elevator maintenance contract ...			
Miscellaneous building maintenance materials: lumber, nails, paint, glass, sealants, electrical and plumbing supplies, Christmas / Seasonal			
1 each Vacuum Cleaner at \$1,100			

Account 0330 – Equipment Repairs – Vehicles	Total	155,000	150,000
Includes maintenance of major equipment and trucks for the Street Department, minor pieces of equipment for the Street Department, Police Department cars, motorcycles, and equipment, Health Department, Park Department, and Golf Course vehicles and equipment ... also old police			
Miscellaneous automotive parts and supplies, brakes, tune-up kits, tools, etc.			
Tire repairs, purchase, service; dealer parts & service; small engine parts & service; heavy equipment parts, service & supplies; street sweeper parts & supplies; transmission parts, service & supplies; radio, radiator and A/C			
Miscellaneous: mufflers, exhaust work, batteries, lights, radio work, upholstery, glass, parts, service and supplies, lubricants and fluids, towing, Major equipment and vehicle repairs, accident repairs ...			
Emission testing per Department of Natural Resources Clean air			
Diagnostic equipment and software system updates ...			

Capital Improvement Fund Budget: 2019

2018

2019

Account 0333 – Materials & Supplies	Total	100,000	110,000
Concrete pavement replacement: ready mix, rock, expansion joint material, reinforcing steel, wire mesh, curing compound, plastic, dowels, etc. ...		70,000	70,000
Mudjacking: Portland Cement and Aggregate Lime ...		3,000	3,000
Asphalt pavement replacement: 200 tons surface mix, 200 tons curb mix, 150 tons black-crete, 1,500 gallons SS1H asphalt emulsion, other asphalt products and supplies ...		15,000	16,000
Crack sealing: 10,000 gallons Asphalt emulsion, 100 tons rock ...		2,500	5,000
Replacement chain saws, vibrators, minor tools and equipment ...		2,000	3,000
Miscellaneous: grass seed, fertilizer and sod; sand for sandblasting, lumber, nails, plastic, concrete saw blades and drill bits, traffic safety flagging, lights, rain gear, batteries, etc., barricades, barrels, lights, hand tools (brooms, shovels, rakes, etc.), ice (summer water coolers), fence materials, concrete form materials, pins, tie-rods, etc.; equipment and tool rental ...		7,500	13,000
Account 0334 – Street Markings	Total	12,500	22,500
Channel posts, street name posts, die cutters for numbers			
Sign faces - reflective material, sign blanks – aluminum, sign brackets			
Street marking paint, reflective marking beads			
Construction/traffic control signs			
Miscellaneous materials (delineators, batteries, tape, keel, traffic count tape, spray traffic paint for marking)			12,000
Seasonal (Christmas/Spring/Summer/Fall) decorations & banners on North Lindbergh, rue St. Francois, Civic Centers and other locations ...			10,000
Adopt-A-Street Program: signs, vests, misc. supplies ...			500
Account 0339 – Ice/Snow Removal	Total	0	0
Salt		0	
Calcium Chloride		0	
Account 0350 – Professional Services	Total	854,410	365,700
Audit		2,100	2,100
Bank Fees		600	600
REJIS Commission GANet Subscription & Service		4,500	4,500
GIS (Geographic Information System) Web-Based Mapping Project ...		40,000	0
General Engineering and Design Services		10,000	10,000
RFP's for Redevelopment Projects		0	0
Annexation Projects (Research, Maps, Copying Costs, Application Fees)		0	0
Old Town and N. Hwy 67 Enhancement Maintenance / Mowing / I 270		90,000	200,000
East-West Gateway Grant Applications		10,000	10,000
Troubleshooting & repairs to Electrical & HVAC Energy Controls at various city buildings (service, upgrades, repairs, inspections)		25,000	25,000
Emergency Asbestos Removal by Contractor (all City buildings)		10,000	10,000
Plaques for "Walk Through History"		2,500	2,500

Capital Improvement Fund Budget: 2019

	<u>2018</u>	<u>2019</u>
Consulting services: PW special projects, security system inspections, etc.	4,500	4,500
Cleanup, repair and/or demolition of derelict/dangerous residential/commercial properties, including graffiti removal, trash/debris/junk removal, grass/weed cutting, tree/brush/vegetation removal, various landscaping/building repairs/work as needed ... by the City and/by Contractor (i.e. Annual Handyman Services contractor, Annual Tree Services contractor, etc.) ...	35,000	40,000
St. Anthony Lane bridge replacement	0	0
Records Scanning	0	15,000
Records & Document Destruction	1,500	1,500
North Lafayette Street Reconstruction - Phase I ROW acquisition	0	0
North Lafayette Street Reconstruction - Phase II ROW acquisition	0	0
Pedestrian Signal Replacement on Derhake at Robinwood Elementary School ... this is an 80% grant reimbursement project ... Construction in 2018 budget year... (\$91,828 grant/\$22,957 city)	114,785	0
Bike & Pedestrian Master Plan ... a joint project with Trailnet	0	40,000
St. Ferdinand & N. Hwy 67 Improvements to St. Ferdinand Park: Engineering, Planning, & Environmental Study (an E-W Gateway 80% reimbursement grant project) ...(\$32,000 grant/\$8,000 city)	40,000	0
St. Anthony Lane bridge replacement - ORD 8391	463,925	

Account 0351 – Street Lighting	Total	500,000	515,000
Average annual street light charge ...		470,000	480,000
New and Replacement Streetlights in areas as needed		15,000	15,000
Clean and Paint 75ea. Decorative Street Lights on N. Hwy 67		0	0
Clean and Paint 70ea. Decorative Street Lights on rue St. Francois		0	0
Decorative Streetlight Repair/Replacement in all areas as needed		15,000	20,000

Account 0352 – Street Contracts	Total	1,460,000	950,000
Slurry Seal Maintenance Work		950,000	400,000
Concrete Pavement Replacement Work		450,000	500,000
Major Street Repairs and Asphalt Overlay		100,000	50,000
ORD 8451 - TRANS TO 03-2900 & 03-3001		(40,000)	

Account 0353 – Bridge Repair & Maintenance	Total	50,000	55,000
Miscellaneous Bridge Repairs by Contractor		45,000	45,000
Bridge Repairs/Maintenance by City		5,000	10,000

Account 0354 – Sidewalk Replacement	Total	150,000	150,000
Sidewalk Program by Contractor		145,000	150,000
Tree Removals		5,000	

Capital Improvement Fund Budget: 2019

		<u>2018</u>	<u>2019</u>
Account 0361 – Capital Additions	Total	585,334	832,700
Account 036136 – Capital Additions/Information Technology	Total	<u>41,500</u>	<u>134,700</u>
Replace computers, laptops, monitors, tablets, printers and related software in various departments		25,000	79,700
1055 St. Francois, Conference Room, I.T. Offices, Server Equipment and Supplies			55,000
Replace two network switches		4,500	
Replace two servers		12,000	
Account 036139 – Capital Additions/Senior Center	Total	0	<u>63,500</u>
Remodel of facilities including vinyl flooring, 6 computer stations, cubicles, projector, tables, chairs, and office furniture.			
Account 036140 – Capital Additions/Administration	Total	0	<u>14,000</u>
Desk for Assistant Director of Finance			2,000
Output Processor module to facilitate document distribution and access			12,000
Account 036141 – Capital Additions/Court	Total	0	
Account 036170 – Capital Additions/Media	Total	0	<u>80,000</u>
Council Chambers Video Broadcasting Upgrade			
Account 036142 – Capital Additions/Health Department	Total	<u>15,200</u>	<u>161,000</u>
1 each 48" Walk Behind Mower w/velkie		6,200	0
1 each Zero Turn 54" Mower, John Deere or equal		9,000	0
Garage door replace/rebuild with man door			6,000
Garage door replace/rebuild			5,000
2 Each 3/4 ton Pickups			50,000
1 24 Passenger Senior Citizen Van			100,000
Account 036148 – Capital Additions/Public Works	Total	<u>73,000</u>	<u>379,500</u>
<u>Streets</u>		<u>0</u>	<u>9,500</u>
Sign cutter/plotter for sign shop			6,500
Hand Squeeze roller for sign shop			3,000
<u>Engineering</u>		<u>0</u>	0
<u>Building</u>		<u>73,000</u>	<u>370,000</u>
Furnishings, carpeting, etc... for PW office remodeling		60,000	20,000
20 each iPads to replace existing iPads for inspectors at		13,000	0
Install Fire Alarm in City Hall, Govt Building, JFK, JJE & Justice Center			50,000
HVAC replacement for City Hall			300,000
Account 036149 – Capital Additions/Police	Total	455,634	0
Upgrade 2 Existing Bathrooms in building		16,000	
Office reconfigure and work station update		15,000	
Justice Center Improvements - ORD 8409		424,634	
Total Budgeted Expenditures		4,334,744	3,619,900

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

09 - PARK IMPROVEMENT FUND

Proposed
2019

REVENUE

Park Improvement Sales Tax			3,534,000
Interest			2,000
Miscellaneous Revenue			<u>526,000</u>
Total Budgeted Revenue	0	0	4,062,000
		Less Total Budgeted Expenditure	<u>(4,078,020)</u>
		Equal Revenue Over/(Under) Expenditure	(16,020)
		Plus Estimated Beginning Fund Balance	<u>782,331</u>
		Equal Estimated Ending Fund Balance	766,311

EXPENDITURES

0910-Salaries	961,779	1,024,328	842,861
0913-Employee Benefits	368,414	374,708	394,184
0914-Residency Incentive Program	12,950	16,600	14,400
0920-Debt Payment	1,008,853	882,000	876,000
0921-Uniforms & Allowances	13,917	15,975	17,000
0927-Gas & Oil	42,161	64,000	66,500
0928-Merchandise	47,767	31,750	36,600
0929-Bldg., Maint., & Supplies	137,675	149,600	121,800
0930-Maintenance/Supplies	85,109	78,125	75,825
0931-Recreation Supplies	35,329	43,000	45,500
0932-Office Supplies & Maint.	20,731	32,800	38,300
0933-Materials & Supplies	119,787	123,300	133,300
0942-Dues, Travel, Training	7,995	18,160	19,360
0950-Professional Services	158,959	255,240	258,740
0951-Pavement Repairs	7,293	5,000	20,000
0954-Publicity	8,632	9,300	16,300
0956-Insurance	46,385	50,000	50,000
0961-Capital Additions	<u>431,690</u>	<u>1,346,622</u>	<u>1,051,350</u>
Total	3,515,425	4,520,508	4,078,020

PERSONNEL SERVICES

Full-time	\$821,187	867,535	842,861
Part-time	\$107,975	130,126	135,000
Overtime	<u>\$32,616</u>	<u>26,667</u>	<u>33,333</u>
Total Personnel Services	961,779	1,024,328	1,011,194

PERSONNEL SCHEDULE

<u>Park Maintenance - full-time</u>		<u>Part-time and Seasonal Staff</u>	
Park Superintendent	1.00	Park Maint. p/t	
Class "A" Foreman	1.00	Park Maint. - Summer Laborers p/t	
Forester I	1.00	Total	
Class "A" Person	5.00		
Class "B" Person	4.00		
Class "C" Person	<u>5.00</u>		
Total	17.00		
Total Personnel	22.55	Full-time	
		Full-time Equivalent (Part-time)	

09 - PARK IMPROVEMENT FUND CAPITAL ADDITIONS

Proposed
2019

Theater

Computer Lightboard Console for Theatte's Theatrical lighting	<u>10,000</u>
Theater Total	10,000

Golf Course

Golf Course Equipment

No Capital Additions Requested	0
Total Golf Course Equipment	0

Golf Course Improvements

No cCapital Improvements Requested	<u>0</u>
Total Golf Course Improvements	0
Total Golf Course Equipment and Improvements	0

James J. Eagan Center

Replace 25 year old Zamboni Machine	100,000
Replace 10 year old Crossover Machine at JJE	5,150
Preform Leak Test on JJE Pool	2,000
James J. Eagan Center Total	107,150

John F. Kennedy Center

Floor Macine	<u>5,000</u>
John F. Kennedy Center Total	5,000

09 - PARK IMPROVEMENT FUND CAPITAL ADDITIONS

Proposed
2019

Bangert Pool

Replace Sand in Filters	20,500
Repair Underwater Lights	10,000
Aquazip Purchase and installation (can be used in new facility)	<u>12,000</u>
Bangert Pool Total	42,500

Koch Park Aquatic Center

No items requested	<u>0</u>
Koch Park Aquatic Center Total	0

Parks Equipment

Replace 2002 GMC Landscaping Truck	52,000
Replace twp zero turn mowers	25,000
Replace R2 and P23 pickup trucks	60,000
Utility vehicle for disc golf course	7,700
Parks Equipment Total	144,700

Parks Improvements

Replace fencing around Koch field 1	117,000
Asphalt overlay around backstop at Koch 1	42,000
Install dugouts with concret pads at St. Ferdinand fields 2,3,5,6	48,000
St. Louis County Municipal Park Grant to construct Splash Pad in Koch Park. Project funds are reimbursed by the Park Grant Commission up to \$525,000. Net expense \$28,000.	535,000
Parks Improvements Total	742,000
Parks Equipment and Improvements Total	886,700

Grand Total 1,051,350

Park Improvement Fund Budget: 2019

		<u>2018</u>	<u>2019</u>
Account 0900 - Salaries & Benefits	Total	1,415,636	1,421,444
Salaries - Full Time	Sub	\$ 867,535	\$ 842,861
Full-time employees			
Park Superintendent		1	1
Class "A" Foreman		1	1
Forester I		1	1
Class "A" Person		5	5
Class "B" Person		4	4
Class "C" Person		5	5
Total full-time employees		17	17
Salaries - Overtime	Sub	\$ 26,667	\$ 35,000
Salaries - Part Time	Sub	\$ 130,126	\$ 135,000
Part-time Employees			
Park Maintenance (Part-time):			
29 hours x 52 weeks = 1,508 hours x 2 Laborers = 3,016 hours			
3,016 hours x 2nd year rate		3016	3,016
Park Maintenance (Seasonal):			
40 hours x 15 weeks = 600 hours x 11 Laborers = 6,600 hours			
6,600 hours x 3rd year rate		6,600	6,600
32 hours x 30 weeks = 960 hours x 2 Laborers = 1,920 hours			
1,920 hours x 3rd year rate		1,920	1,920
Total part-time hours		11,536	11,536
Employee Benefits	Sub	\$ 374,708	\$ 394,184
F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability			
Residency Incentive Program	Sub	\$ 16,600	\$ 14,400
(12) employees at \$100 per month			
Account 0920 - Debt Payment	Total	\$ 882,000	\$ 876,000
2011 Certificates of Participation: Principle, interest and misc. fees		543,000	537,000
2016 Special Obligation Bonds: Principle, interest and misc. fees		339,000	339,000

Park Improvement Fund Budget: 2019

Account 0921 - Uniforms and Allowances	Total	15,975	17,000
<u>44 Centers</u>	Sub	<u>3,950</u>	<u>4,600</u>
Full-time Custodial Uniforms (4 employees @ \$300)		1,200	1,200
Staff T-Shirts/Polo Shirts		2,000	2,500
JJE Lifeguard T-Shirts and Swimsuits		750	900
<u>45 Summer Playground</u>	Sub	<u>975</u>	<u>1,000</u>
Staff T-Shirts		975	1,000
<u>46 Bangert Pool</u>	Sub	<u>2,350</u>	<u>2,700</u>
Staff T-Shirts		850	1,000
Swimsuits		1,500	1,700
<u>56 Koch Pool</u>	Sub	<u>0</u>	<u>0</u>
<u>47 Parks</u>	Sub	<u>8,700</u>	<u>8,700</u>
Full-time Park Uniforms (17 employees @ \$300)		5,100	5,100
Staff T-Shirts (seasonal staff)		1,650	1,650
Ranger Uniforms		1,950	1,950
Account 0927 - Gas and Oil	Total	64,000	66,500
<u>44 Centers</u> - Propane for Zamboni and gasoline/diesel for various equipment		3,000	5,500
<u>47 Parks</u>		61,000	61,000
Account 0928 - Merchandise	Total	31,750	36,600
<u>40 Skate Shop</u> - Resale of skate and pro shop items	Sub	<u>500</u>	<u>500</u>
<u>44 Centers</u>	Sub	<u>19,250</u>	<u>20,100</u>
Resale items for Customer Service Desk		500	500
Beer for facility functions and concessions		500	350
Beverages for Rink concessions and vending machines		17,000	18,000
Special city sponsored or theatrical events		500	500
Miscellaneous supplies		750	750
<u>47 Parks</u>	Sub	<u>12,000</u>	<u>16,000</u>
St. Ferdinand Park and Koch Park Cart operations		0	0
Bangert Park and Pool		12,000	16,000
Koch Park and Pool		0	0

Park Improvement Fund Budget: 2019

Account 0929 - Building Maintenance and Supplies	Total	149,600	121,800
Water treatment and cooling-tower treatment		10,000	10,000
Backflow preventer inspection and repair for JJE and JFK		1,200	1,200
Elevator inspection, service and maintenance		2,500	2,500
Electrical and plumbing maintenance and supplies		4,500	5,000
Miscellaneous building maintenance and hardware		5,000	5,500
Pool and spa chemicals and supplies		5,000	5,000
HVAC maintenance		5,000	7,000
Fire extinguisher equipment, replacement & maintenance		2,000	2,000
Dowtherm, paint, custodial supplies, pest control		8,300	10,000
Ice rink supplies		2,000	3,000
Wind tarps for Rink		2,000	2,000
Repair, replacement and service on windows and window accessories		5,000	5,000
Zamboni supplies and blade sharpening/replacement		2,000	2,000
Water softener materials		1,000	1,000
Replacement tables and chairs for JJE and JFK		10,000	10,000
Hydro-flushing of sanitary lines at JJE and JFK		2,500	2,500
Replacement of broken and damaged pool filter elements and covers		2,000	2,500
Fitness Center equipment, furniture, maintenance and supplies		10,000	10,000
Gymnasium equipment, repairs and supplies		1,600	2,600
Roof repair and maintenance		7,500	8,000
Repair, troubleshoot and service fire alarm system		4,000	4,000
Replace game room door at JFK		0	2,000
Nature Lodge maintenance, repairs and supplies		4,000	4,000
Water Slide , slide tower, and bridge maintenance and repairs - JJE		20,000	0
Asbestos abatement		15,000	15,000
Security video system maintenance, material and supplies		2,500	0
Boiler Repairs to JFK		10,000	
General Repairs JJE		5,000	

Account 0930 - Maintenance and Supplies	Total	78,125	75,825
<u>46 Bangert Pool</u>	Sub	<u>28,725</u>	<u>22,425</u>
Miscellaneous hardware, paint, caulk		1,600	1,600
Plumbing maintenance materials & supplies		1,200	1,200
Hydro flushing of sanitary lines		750	750
Electrical maintenance and supplies		1,250	1,250
Janitorial supplies, locker maintenance, pest control		1,325	1,325
First-aid supplies		400	400
Pool equipment and supplies, test kits, deep water bracelets		1,900	1,900
Rescue and staff training supplies		600	600
Office supplies		100	100
Pool deck lounges		2,400	2,400
Pump and chemical feeding system maintenance		1,400	1,400
Swim Team supplies		0	0
U.V. system maintenance and supplies		2,500	2,500
Supplies and maintenance for filtration and chlorination systems		4,000	4,000
Convert chlorinating system from calcium to sodium hypochlorite		3,000	0

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Park Improvement Fund Budget: 2019

Replace broken section of water slide	1,300	0
Refurbish grate around entire gutter system	5,000	0
Replacement of pool grates according to the VGB Act	0	3,000

<u>56 Koch Pool</u>	Sub	<u>0</u>	<u>0</u>
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<u>47 Parks</u>	Sub	<u>49,400</u>	<u>53,400</u>
Equipment repair and various maintenance services, parts and supplies		35,000	35,000
Backflow preventer inspection and repair in parks and on Greenway Trail		1,400	1,400
Maintenance and repairs on 2001 Showmobile		10,000	10,000
Maintenance on water features at St. Ferdinand Lake		2,000	2,000
Fire extinguisher equipment, replacement & maintenance		1,000	1,000
Radio repairs and maintenance		0	4,000

Account 0931 - Recreation Supplies	Total	43,000	45,500
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<u>44 Centers</u>	Sub	<u>32,500</u>	<u>35,000</u>
Splish-Splash Summer Bash		1,000	1,000
Project Lift-Off		1,000	1,000
Halloween Event		1,000	1,000
Party on the Ice Event		1,000	1,000
Supplies for city sponsored leagues		15,000	15,000
Miscellaneous supplies for classes, programs, activities and special events		6,000	6,000
Miscellaneous athletic and recreation equipment		2,000	2,000
Various Aquatic program equipment that has not been replaced in 6 yrs.		500	3,000
Replace damaged and unusable rental ice skates		5,000	5,000

<u>45 Summer Camp</u>	Sub	<u>10,500</u>	<u>10,500</u>
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Account 0932 - Office Supplies and Printing	Total	32,800	38,300
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<u>44 Centers</u>	Sub	<u>10,800</u>	<u>10,800</u>
Printing and office supplies		2,200	2,200
RecPro software subscription service		7,000	7,000
Parks & Recreation receipts		1,600	1,600
 <u>47 Parks</u>	 Sub	 <u>22,000</u>	 <u>27,500</u>
Printing and office supplies		7,000	7,000
Video server surveillance software service		5,000	0
Photo ID supplies		10,000	18,000
I.D. Card Printer		0	2,500

Park Improvement Fund Budget: 2019

Account 0933 - Materials and Supplies	Total	123,300	133,300
<u>46 Bangert Pool</u>	Sub	<u>17,300</u>	<u>17,300</u>
Sodium Hypochlorite		10,000	10,000
Co2		4,000	4,000
Muriatic Acid		250	250
Cyanuric Acid		600	600
Calcium Hypochlorite		800	800
Algaecide		500	500
Filter Aids		500	500
Sodium Bicarbonate		500	500
Chlorine (for Splash Pad)		150	150
 <u>47 Parks</u>	 Sub	 <u>106,000</u>	 <u>116,000</u>
Dirt for athletic fields		10,000	10,000
Sports equipment		1,000	1,000
Playground and pavilion parts and equipment		30,000	40,000
Playground and landscaping mulch		10,000	10,000
Field marking supplies		3,000	3,000
Field and pavilion lighting supplies		4,000	4,000
Top caps for outfield fencing		1,500	1,500
Building and construction materials		12,000	12,000
Maintenance supplies and materials for park facilities		5,000	5,000
Sand for athletic fields and volleyball pits		4,000	4,000
Landscaping supplies		4,000	4,000
Chemical and cleaning supplies		4,500	4,500
Metal products		3,000	3,000
Calcium Chloride		3,000	3,000
Fish for stocking St. Ferdinand lake		4,000	4,000
Trash cans and lids		500	500
Picnic table and park bench parts and materials		500	500
Park restroom supplies		1,000	1,000
Memorial trees		2,000	2,000
Miscellaneous materials, supplies and small tools		3,000	3,000
Purchase beer coolers at St. Ferdinand and Koch		0	0
 <u>56 Koch Pool</u>	 Sub	 <u>0</u>	 <u>0</u>

Park Improvement Fund Budget: 2019

Account 0942 - Dues, Travel and Training	Total	18,160	19,360
<u>44 Centers</u>	Sub	<u>7,500</u>	<u>7,500</u>
Auto allowance		3,500	3,500
Aquatic Facility Operator and Certified Pool/Spa Operator certification fees and additional aquatic professional courses		1,200	1,200
Municipal Swim League membership dues		800	800
Miscellaneous dues, training, and re-certifications		2,000	2,000
 <u>45 Summer Playground</u>	Sub	 <u>6,460</u>	 <u>5,960</u>
Auto allowance		960	960
Bus service to transport Koch Summer Playground children to swimming pool		5,500	5,000
 <u>47 Parks</u>	Sub	 <u>4,200</u>	 <u>5,900</u>
Missouri Park and Recreation Assn. membership dues and convention fee		2,500	5,000
Certified Park and Recreation Professional (CPRP) certification fees		900	300
Pesticide applicator's license		100	100
Metro Park and Recreation Directors and Board meetings/seminars		700	500
 Account 0950 - Professional Services	Total	255,240	258,740
<u>01 Miscellaneous</u>	Sub	<u>24,050</u>	<u>14,050</u>
Tree Planting		7,500	7,500
Audit		2,050	2,050
Inclusion Coordinator		4,500	4,500
Consulting and design services for future aquatic facility		10,000	0
 <u>02 Bank Fees</u>	Sub	 <u>10,000</u>	 <u>10,000</u>
 <u>44 Centers</u>	Sub	 <u>18,690</u>	 <u>18,690</u>
Liquor licenses - all facilities		3,500	3,500
Operating Permits - Bangert, Koch, JJE		600	600
Ice Machine Rental - Bangert		750	750
Hepatitis "A" Vaccinations (for employees)		1,700	1,000
JJE Pool Operational Safety Audit		1,200	1,900
Charter converter boxes for fitness centers		1,440	1,440
Professional fees for pool operation		1,500	1,500
Ellis & Associates annual retainer fee (aquatic safety provider)		1,000	1,000
Contracts for DJ services		2,000	2,000
RecPro IP Charge Card processing annual fee		800	800
Contracts for program instructors and services		4,200	4,200
 <u>46 Bangert Pool</u>	Sub	 <u>4,275</u>	 <u>7,400</u>
Winterization/preseason opening of pool		975	4,000
Operational Safety Audit		1,800	1,900
Professional fees for pool operation		1,500	1,500

Park Improvement Fund Budget: 2019

<u>56 Koch Pool</u>	Sub	6,125	0
Operational Safety Audit		0	0
Professional fees for pool operation		0	0
		6125	
<u>47 Parks</u>	Sub	192,100	208,600
Grinding service and mulch/chip removal from Koch Park		20,000	20,000
Tree trimming and tree removal		75,000	100,000
Ash tree service due to Emerald Ash Borer blight		25,000	25,000
Tree trimming at the golf course		2,500	0
Electric repair and lighting for pavilions and ball fields		15,000	15,000
Fireworks and related items		28,000	30,000
Rental and service of portable toilets		5,000	5,000
Music copyright fees (ASCAP, SESAC, etc.)		2,200	2,200
Monitoring service for remote alarm devices in the parks		1,000	1,000
Service and Product Maintenance Agreement on surveillance cameras		8,000	0
Band concerts		900	900
St. Ferdinand Park lake pump cleaning		500	500
Boom-truck inspection		1,000	1,000
St. Louis County Municipal Park Planning Grant: Reimbursed at 80% for the first \$8,000 (\$6,400 grant).		8,000	8,000
Account 0951 - Parking Lot, Driveway and Walkway Repairs	Total	5,000	20,000
Miscellaneous repair work on dangerous/hazardous concrete and asphalt areas. Removal of trip hazards and uneven/cracking sections of walkways, pool decking, etc.		5,000	20,000
Account 0954 - Publicity	Total	9,300	16,300
Parks and Recreation Department guides/brochures		13,000	13,000
Miscellaneous advertising media, tri-folds, posters, fliers, etc.		3,300	3,300
		-7000	
Account 0955 - Insurance	Total	50,000	50,000
Workers Compensation Insurance		50,000	50,000

Park Improvement Fund Budget: 2019

Account 0961 - Capital Additions (Park Improvement Funds)	Total	1,346,622	1,051,350
<u>Florissant Civic Center Theater</u>	Sub	<u>0</u>	<u>10,000</u>
Computer Lightboard Console for Theatre's Theatrical Lighting			
 <u>44 James J. Eagan Center</u>	 Sub	 <u>49,500</u>	 <u>107,150</u>
Replace 25 year old Zamboni Machine		0	100,000
Replace 10 year old Crossover machine at JJE		0	5,150
Preform leak testing at JJE pool			2,000
 <u>44 John F. Kennedy Center</u>	 Sub	 <u>76,122</u>	 <u>5,000</u>
Floor machine			5,000
 <u>46 Bangert Pool</u>	 Sub	 <u>47,000</u>	 <u>42,500</u>
Replace sand in filters			20,500
Repair underwater lights			10,000
Aquazip purchase and installation (can be reused in new facility)			12,000
 <u>56 Koch Park Aquatic Center</u>	 Sub	 <u>0</u>	 <u>0</u>
 <u>06 Golf Course Equipment</u>	 Sub	 <u>60,000</u>	 <u>0</u>
 <u>06 Golf Course Improvements</u>	 Sub	 <u>5,000</u>	 <u>0</u>
 <u>47 Parks Equipment</u>	 Sub	 <u>156,000</u>	 <u>144,700</u>
Replace 2002 GMC Landscape Truck			52,000
Replace two zero turn mowers			25,000
Replace R2 and P23 pickup trucks			60,000
Utility vehicle for disc golf course			7,700
 <u>47 Park Improvements</u>	 Sub	 <u>953,000</u>	 <u>742,000</u>
Replace fencing around Koch field 1			117,000
Asphalt overlay arounr backstop at Koch 1			42,000
Install dugouts with concrete pads at St. Ferdinand fields 2,3,5,6			48,000
 St. Louis County Municipal Park Grant - \$: To construct Splash Pad in Koch Park. Project funds are reimbursed by the Park Grant Commission up to \$525,000. Net expense \$28,000.			535,000
Total Budgeted Expenditures		\$ 4,520,508	\$ 4,248,019

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

08 - STREET FUND

Proposed
2019

REVENUE

Revenue	\$ 1,505,282	\$ 1,550,000	\$ 1,582,000
Interest	\$ 944	\$ -	\$ -
Miscellaneous Revenue	<u>\$ -</u>	<u>\$ 1,861,608</u>	<u>\$ 1,861,608</u>
Total Budgeted Revenue	\$ 1,506,226	\$ 3,411,608	\$ 3,443,608
		Less Total Budgeted Expenditure	<u>(3,627,010)</u>
		Equal Revenue Over/(Under) Expenditure	(183,402)
		Plus Estimated Beginning Fund Balance	<u>339,504</u>
		Equal Estimated Ending Fund Balance	156,102

EXPENDITURES

0839-Ice/Snow Removal Supplies	\$ -	\$ -	\$ 115,000
0852-Street Contracts	\$ -	\$ 4,027,010	\$ 3,382,010
0861-Capital Additions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 130,000</u>
Total		<u>\$ 4,027,010</u>	<u>\$ 3,627,010</u>

08 - STREET FUND - CAPITAL ADDITIONS

Brine Plant, tank and applicators	<u>\$ 130,000</u>
Total	\$ 130,000

Street Fund Budget: 2019

	<u>2018</u>	<u>2019</u>
Account 0839 - Ice/Snow Removal Supplies	\$ 112,000	\$ 115,000
Salt: 1,454 Tons @ \$70.00/Ton = \$101,800	101,800	102,000
Calcium Chloride: 15,000 Gals. @ \$0.85/Gal.= \$10,200	10,200	13,000
Account 0852 - Street Contracts	\$ 4,027,010	\$ 3,382,010
Street replacement, repairs and maintenance ... to include major repairs, new curb and gutters, asphalt overlays, new PCC pavement replacement, etc. ...	1,700,000	1,055,000
Approved FY2018 - North Lafayette Street Reconstruction - Phase I ROW acquisition ... this is an 80% grant reimbursement project ... construction in 2018 budget year... (\$892,792 grant/\$223,198 city)	1,115,990	1,115,990
Approved FY2018 - North Lafayette Street Reconstruction - Phase II ROW acquisition ... this is an 80% grant reimbursement project ... construction in 2018 budget year... (\$968,816 grant/\$242,204 city)	1,211,020	1,211,020
St. Ferdinand & N. Hwy 67 Improvements to St. Ferdinand Park: Engineering, Planning, & Environmental Study (an E-W Gateway 80% reimbursement grant project) ...(\$160,000 grant/\$40,000 city)	0	200,000
Account 0861 - Capital Additions	\$ -	\$ 130,000
Brine Plant, tank and applicators	0	130,000
Total Budgeted Expenditures	\$ 4,139,010	\$ 3,627,010

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

04 - SEWER LATERAL FUND
REVENUE

Proposed
2019

Revenue	539,137	510,000	539,000
Interest	8,922	4,000	9,000
Miscellaneous Revenue	<u>0</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue	548,059	514,000	548,000
Less Total Budgeted Expenditure			<u>(735,835)</u>
Equal Revenue Over/(Under) Expenditure			(187,835)
Plus Estimated Beginning Fund Balance			<u>1,279,265</u>
Equal Estimated Ending Fund Balance			1,091,430

EXPENDITURES

8021-Uniforms	838	900	900
8027-Gasoline	5,388	14,000	14,000
8030-Equipment Repair	18,223	23,000	25,000
8032-Office Supplies & Maint.	1,130	2,500	3,000
8033-Materials and Supplies	18,403	37,000	38,000
8042-Dues, Travel & Training	1,242	1,800	1,835
8050-Professional Service	541,666	691,010	603,100
8055-Insurance, Fire & Liability	15,169	25,000	25,000
8061-Capital Additions	<u>0</u>	<u>49,000</u>	<u>25,000</u>
Total	602,059	844,210	735,835

04 - SEWER LATERAL FUND CAPITAL ADDITIONS

Proposed
2019

One 3/4 ton Pick Up replacing SL-1	<u>25,000</u>
Total	25,000

Sewer Lateral Fund Budget: 2019**2018****2019**

Account 8021 - Uniforms	Total \$	900	\$ 900
Clothing allowance for all Full-time and Part-time employees		900	900

Account 8027 - Gasoline	Total \$	14,000	\$ 14,000
Gasoline cross charges for SLIP equipment		14,000	14,000

Account 8030 - Equipment Repair	Total \$	23,000	\$ 25,000
Includes maintenance equipment, miscellaneous automotive parts and supplies; brakes, tune-up kits, etc., tire repairs, purchase and service; dealer parts and service; small engine parts and service; heavy equipment parts, service and supplies; transmission parts, service and supplies; radiator and a/c service mufflers, exhaust work, batteries, lights, radio work, upholstery, glass, parts, service and supplies, lubricants and			

Account 8032 - Printing & Office Supplies	Total \$	2,500	\$ 3,000
Miscellaneous office supplies (paper, printer cartridges, printing, etc.)		2,000	2,500
Misc. replacement of office equipment/furniture/cameras/video tapes ...		500	500

Account 8033 - Materials & Supplies	Total \$	37,000	\$ 38,000
Concrete pavement and sidewalk replacement		10,000	10,000
Asphalt pavement replacement		10,000	10,000
Various small tools & supplies ...		1,000	1,000
Miscellaneous – top soil, grass seed, sod, lumber, sand, rock, small tools, forms, etc.		16,000	17,000

Account 8042 - Dues, Travel, Training	Total \$	1,800	\$ 1,835
City Engineer: Dues: Association of State Flood Plain Managers (ASFPM) - \$110, American Society of Civil		335	335
Travel – Mileage for use of personal vehicle		1,465	1,500

Account 8050 - Professional Services	Total \$	691,010	\$ 603,100
Audit		2,100	2,100
Bank Fees		1,000	1,000
Sewer Lateral Repairs by Contractor		110,000	125,000
Video inspection fee reimbursement		30,000	36,000
Tree Removal		10,000	10,000
Computer Consultant/Maintenance/Upgrades/Supplies (CAD Programs)		5,000	5,000
Administrative Cross Charge		322,000	424,000
MSD Fair Project - ORD 8443		210,910	

Sewer Lateral Fund Budget: 2019**2018****2019**

Account 8055 - Insurance	Total	\$ 25,000	\$ 25,000
General Liability, Workers Compensation, Property, etc.		25,000	25,000

Account 8061 - Capital Additions/Improvements	Total	\$ 49,000	\$ 25,000
1 each Mini-Excavator for rear yard repairs (addition)		49,000	
1 each 3/4 ton Pick Up Replacing SL-1			25,000

Total Budgeted Expenditures	\$	844,210	\$ 735,835
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City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

10 - PROPERTY REVITALIZATION
REVENUE

Proposed
2019

Revenue			0
Interest			<u>0</u>
Total Budgeted Revenue	0	0	0
Less Total Budgeted Expenditure			<u>0</u>
Equal Revenue Over/(Under) Expenditure			0
Plus Estimated Beginning Fund Balance			<u>41,007</u>
Equal Estimated Ending Fund Balance			41,007

EXPENDITURES

1050-Professional Service	<u>3,450</u>	<u>30,000</u>	<u>0</u>
Total	3,450	30,000	0

City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

14 - COURT BUILDING FUND
REVENUE

Proposed
2019

Revenue		\$ 132,000	\$ 132,000
Interest		\$ -	\$ -
Total Budgeted Revenue	\$ -	\$ 132,000	\$ 132,000
	Less Total Budgeted Expenditure		<u>(132,000)</u>
	Equal Revenue Over/(Under) Expenditure		0
	Plus Estimated Beginning Fund Balance		<u>0</u>
	Equal Estimated Ending Fund Balance		0

EXPENDITURES

1420-Debt Service	\$ 36,400	\$ 132,000	<u>\$ 132,000</u>
1450-Professional Service	\$ -	\$ -	
Total	\$ 36,400	\$ 132,000	\$ 132,000

Court Building Fund: 2019

2018 2019

Account 1420 - Debt Service	Total	\$	132,000	\$132,000
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Debt service payments utilizing the available balance from the imposition of a court cost authorized by HB 1231 and approved by Governor Nixon on July 9, 2014. HB 1231 amended RSMo 488.2245 and authorized the imposition of a court cost for each municipal ordinance violation case filed before the Municipal Division Judge or Associate Circuit Judge of the City of Florissant Municipal Court. Proceeds can be used for land assemblage and purchase, construction, maintenance, and upkeep of a municipal courthouse.

\$1,170,000 was advanced from the General Fund to purchase the property at 4575 Washington Street for use as a municipal court building as authorized by Ord. #8119 adopted on February 23, 2015.

Total Budgeted Expenditures	\$	132,000	\$ 132,000
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City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

17 - PUBLIC SAFETY FUND
REVENUE

Proposed
2019

Revenue (Proposition P sales tax)				\$ 2,600,000
Interest				\$ -
Miscellaneous Revenue				\$ -
Total Budgeted Revenue	\$	-	\$	-
				\$ 2,600,000
				Less Total Budgeted Expenditure
				\$ (2,397,219)
				Equal Revenue Over/(Under) Expenditure
				\$ 202,781
				Plus Estimated Beginning Fund Balance
				\$ -
				Equal Estimated Ending Fund Balance
				\$ 202,781

EXPENDITURES

1726-Utilities	\$	-	\$	20,000	\$	80,000
1729-Bldg. Maint. & Supplies	\$	-	\$	7,000	\$	28,000
1750-Professional Service	\$	-	\$	1,250,419	\$	1,250,419
1761-Capital Additions	\$	-	\$	1,687,800	\$	1,038,800
Total	\$	-	\$	2,965,219	\$	2,397,219

Public Safety Fund Budget: 2019

2018 2,019

Account 1726 - Utilities	Total	20,000	80,000
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Account 1729 - Building, Maintenance & Supplies	Total	7,000	28,000
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Account 1750 – Professional Services	Total	1,250,419	1,250,419
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Administrative Cross Charge for the following:

Wages:

Incremental wage and benefit increase for all full-time uniformed employees.

Accounts for the difference between pay rates under Ord. #8059 adopted July 14,

2014 and Ord. #8318 adopted May 9, 2017 and as amended in November, 2017.

1,118,436

Half of the wage and benefit cost for the new Information Technology Director

56,140

One additional Reserve Police Officer (part-time)

44,707

Additional Dispatcher hours (part-time)

31,136

Account 1761 – Capital Additions - Police	Total	1,687,800	1,038,800
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Drone (UAV) 40,000

Off Duty Weapons Purchase 35,000

Mobile Video Surveillance System 20,000

Portable Drug Incinerator 10,000

Upgrade to Microsoft Office 2019 all computers 23,000

Interviewrooms Recording Systems Replacement 35,000

Replacement Records Management System 50,000

Replacement of mobile car computers/printers/devices and related equipment 80,000

Replacement of desktop computers and related items 25,000

Replace and upgrade security cameras and equipment 60,000

Networking Infrastructure Upgrade 12,000

Replace Servers and related equipment 20,000

Seven mobile radar units for vehicles 18,500

3D Total Station with associated hardware software 75,000

Door Breach Equipment Kits 3,000

Industrial Shelving for Evidence Room 5,500

Paint/ Resurface Interior Doors and Frames Project 25,000

Replace/ Overlay All Flooring in Building 45,000

Police Headquarters Fence 38,000

Binoculars for Surveillance 1,500

Microfilm Reader Machine 6,000

Computer Systems Backup/Related security software 20,000

Upgrade /reconfigure both locker rooms in building 50,000

Continue office reconfiguration and work station update 15,000

Sub-Total 712,500

Vehicles:

Public Safety Fund Budget: 2019		<u>2018</u>	<u>2,019</u>
Purchase of seven new vehicles and related equipment at \$33,500 each			234,500
Purchase of one new Chevrolet Tahoe Police Vehicle and related equipment			36,000
Purchase of one full size pick-up and related equipment			36,000
Radio/Emergency equipment installation at \$2,200 each for nine new vehicles			19,800
	Sub-Total		326,300
Total Budgeted Expenditures		2,965,219	2,397,219

Property Maintenance Fund Budget Request: 2019

2018

2019

Account 1632 - Office Supplies and Maintenance	Total	\$ 15,000	\$ 15,000
Office supplies, postage, printing and brochures	\$	10,000	\$ 10,000
Crime Free training expense	\$	5,000	\$ 5,000

Account 1650 - Professional Services	Total	\$ 350,000	\$ 350,000
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Administrative Cross Charge for following:

Wage and benefits expense for the following positions:

Police Officers - 2

Multi-Building Inspector - 1

Permit Inspection Clerk - 1

Permit Inspection Clerk p/t - 1 @ 29 hrs/wk for 52 weeks

Total Budgeted Expenditures	\$	365,000	\$	365,000
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City of Florissant Operating Budget
December 1, 2018 through November 30, 2019

16 - PROPERTY MAINT. FUND
REVENUE

Budget	Proposed
<u>2018</u>	<u>2019</u>

Revenue	\$ 365,000	\$ 390,800
Interest	\$ -	\$ -
Miscellaneous Revenue	\$ -	\$ -
Total Budgeted Revenue	0 \$ 365,000	\$ 390,800

Less Total Budgeted Expenditure (365,000)

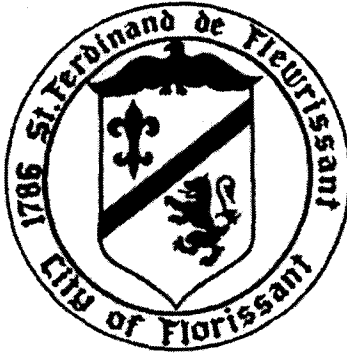
Equal Revenue Over/(Under) Expenditure 25,800

Plus Estimated Beginning Fund Balance 0

Equal Estimated Ending Fund Balance 25,800

EXPENDITURES

1632-Office Supplies & Maint.	0	15,000	15,000
1650-Professional Services	<u>0</u>	<u>350,000</u>	<u>350,000</u>
Total	0	365,000	365,000



PUBLIC NOTICE CITY OF FLORISSANT

**Public Hearing for the Community Development Block Grant (CDBG)
Fiscal Year (FY) 2019 Annual Action Plan**

**Florissant City Hall, Council Chambers
955 rue St. Francois
Florissant, Missouri 63031
October 8, 2018 at 7:30 p.m.**

**PUBLIC NOTICE IS HEREBY GIVEN that a public hearing
will be held on Monday, October 8, 2018, at 7:30 p.m. at
Florissant City Hall Council Chambers concerning the Fiscal
Year 2019 Annual Plan for the Florissant Community
Development Block Grant Program.**

**Anyone who needs assistance or auxiliary aids for the meeting should contact
Carol O'Mara at (314) 839-7680 At least 24 hours before the meeting.**

Posted this 24th day of September, 2018

A handwritten signature in cursive script, appearing to read "Carol O'Mara", written over a horizontal line.

**M. Carol O'Mara, Director
Housing and Community Development
3147.839.7680**

FLORISSANT CITY COUNCIL

AGENDA REQUEST FORM

9/24/2018

Mayor's Approval:

Agenda Date Requested:

8-Oct-18

Description of request: Public Hearing for Fiscal
Year 2019 Annual Plan
for the Florissant
Community
Development Block
Grant Program (CDBG)

Department: Community Development

Recommending Board or Commission: Citizens Participation Committee

Type of request:

Ordinances	X	Other	X
Appropriation		Liquor License	
Transfer		Hotel License	
Zoning Amendment		Special Presentations	
Amendment		Resolution	
Special Use Transfer		Proclamation	
Special Use		Subdivision	
Budget Amendment			

Public Hearing needed: Yes / No

Y/N

YES

3 readings? : Yes / No

Y/N

NO

Back up materials
attached:

Back up materials
needed:

Minutes		Minutes	
Maps		Maps	
Memo	X	Memo	
Draft FY2019 Annual Plan	X	Draft Ord.	

Note: Please include all attachments necessary for documents to be generated for inclusion on the Agenda. All agenda requests are to be turned in to the City Clerk by 5pm on Tuesday prior to the Council meeting.

For City Clerk Use Only:

Introduced by: _____

PH Speaker: _____

KGR 9/24/2018

*Ce. Council
Willis
AS*

MEMORANDUM

To: MAYOR SCHNEIDER & FLORISSANT CITY COUNCIL
From: M. Carol O'Mara, Director Community Development
Re: Community Development Block Grant (CDBG) 2019 Annual Action Plan
Date: September 13, 2018

This is a request for the approval of the Community Development Block Grant (CDBG) 2019 Annual Action Plan.

PROPOSED USE OF CDBG FUNDS 2019 *Estimated* Financial Summary

FY2019 CDBG Program

Community Development Block Grant Resources

Entitlement Amount Estimate	\$241,140.00
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Total FY Anticipated Funding	\$241,140.00
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Proposed Uses of CDBG Funds

Housing Programs

Home Improvement Program	\$171,140.00
Home Improvement Program – Mechanical	\$ 60,000.00
Project IMPACT	\$ 0.00

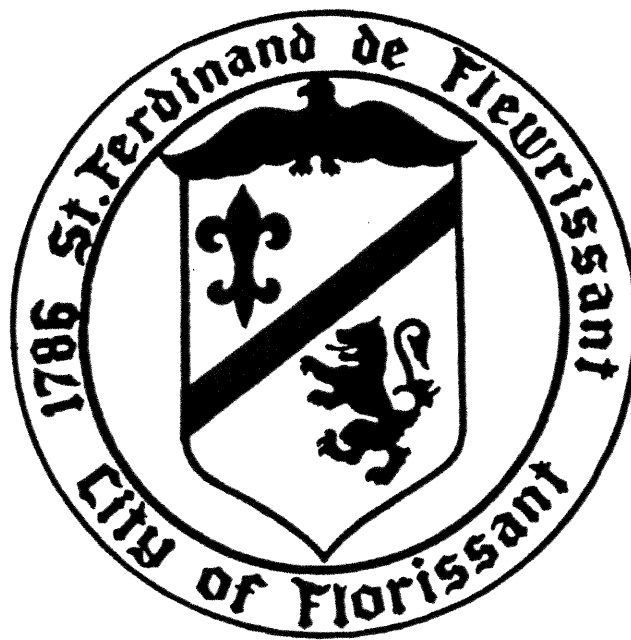
Public Services

Mortgage, Rental & Utility Assistance	\$ 10,000.00
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Total	\$241,140.00
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CDBG

ANNUAL ACTION PLAN FY2019



DRAFT

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Consolidated Plan is a strategic planning instrument required by the Department of Housing and Urban Development (HUD) as part of the Community Development Block Grant (CDBG) Program. The Consolidated Plan helps the City of Florissant identify key community issues and the resources to deal with those issues.

This Annual Plan outlines the use of Community Development Block Grant (CDBG) funds for FY2019.

The Annual Action Plan process requires that the grantee outline an action plan, which addresses the priority needs and local objectives of the community over a one year period.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

As an entitlement community, the City of Florissant has determined, through a needs assessment, market analysis, and public participation process that it is in the best interest of the community to continue to concentrate limited CDBG funds in a few areas of primary concern over the next five years. Housing, Public Services, and the Removal of Architectural Barriers have been the focus in the past and will remain the focus over the next five years. There continues to be a need and concern regarding the preservation and maintenance of existing structures, homeownership, lead, and emergency repair throughout the City. The programs addressing these issues that the City currently funds have been very popular and have met a great need in the community. In addition, Public Services programs such as programs for persons with disabilities and emergency mortgage, rental, and utility assistance have been identified through the needs assessment and public participation process as important strategies for serving City residents.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Florissant has an excellent performance record and, as of the end of 2016, is on track to far exceed performance goals for the six CDBG funded activities from the last Consolidated Plan (covering FY2016-FY2020).

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Florissant has had an active Citizens Participation Committee (CPC) for many years. It is made up of Florissant residents who are appointed from their respective wards by the City Council. It serves as the official citizen advisory body for all phases of the Community Development Block Grant (CDBG) application development, program implementation, monitoring and evaluation processes. The CPC meets to review CDBG activities and to propose an annual CDBG budget to the City Council.

In accordance with our Citizen Participation Plan, our 2019 Annual Action Plan process included a public hearing. The CPC committee met on September 12, 2018 and a public hearing was held on September 24, 2018 at 7:30 p.m. in the Florissant City Council Chamber. Public hearing notices were posted on the City's cable television channel and the City's website, soliciting comments and participation in the process. Other announcements were posted across the city at library branches, community centers, City Hall, and the Independent Newspaper.

A summary of the draft plan was posted on our cable TV channel. The summary described the contents of the plan and the entire Annual Action Plan could be reviewed at the City's Government Center, on the City Website or by written request. The plan was available for public comment for 30 days starting on September 25, 2018. The city also provides free copies of the plan to citizens and groups that request a copy in writing. The draft-annual action plan is made available to persons with disabilities in a format that is readily accessible upon request.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

At this point in time, there have been no public comments beyond the discussion at the September 24, 2018 Public Hearing and Citizen Participation Committee meeting. Discussion of the FY2019 Annual Action Plan revealed that the City's priority need is still single family housing but with the increase in rental dwelling there is a need in this area therefore the City of Florissant will again fund the Mortgage, Rental and Utility Assistance Program for FY2019. Due to the excess funds in Administration and Project Impact these activities will remain but will not be funded for FY2019.

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A

7. Summary

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	FLORISSANT	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Florissant has always been proactive in its communications with residents and we have many mechanisms for public input in place. We publish and mail a monthly newsletter directly to residents. We also produce our own cable television channel. We have had an active Citizens Participation Committee (CPC) for many years. It was developed as part of the City of Florissant's effort to include as many citizens as possible in the community development planning process. The CPC is made up of Florissant residents who are appointed from their respective wards by the City Council. It serves as the official citizen advisory body for all phases of the Community Development Block Grant (CDBG) application development, program implementation, monitoring and evaluation processes. The CPC is the major mechanism whereby the citizens of Florissant have an opportunity to express their needs as well as to be kept aware of the performance of the city's community development programs.

The CPC meets to review CDBG activities and to propose an annual CDBG budget to the City Council. It:

- Conducts regular meetings on the second Thursday of each month, except June, July and August
- Evaluates and recommends priorities regarding community development needs
- Evaluates existing CDBG programs
- Evaluates and recommends programs for possible inclusion in future Annual Plans
- Evaluates any amendments to approved CDBG projects, except those for urgent need activities
- Evaluates suggested uses of any CDBG funds earmarked for contingency activities
- The CPC may recommend against such expenditures.
- Reviews the draft Consolidated Plan prior to its being made available for public comment
- Recommends changes in the draft Consolidated Plan.

Annual Action Plan
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- Reviews the Citizen Participation Plan annually
- Provides assistance and information to interested individuals and/or groups within Florissant

As a Metropolitan City entitlement community, our goal is to educate the community on the Community Development Block Grant (CDBG) program and to encourage citizen participation in the local consolidated planning process. Our long-term goal is to keep the public involved in our community and to provide opportunities to participate in the consolidated planning process on an annual basis.

In accordance with our Citizen Participation Plan, our process included a public hearing. The CPC committee met on September 12, 2018 and a public hearing for the FY2019 Annual Action Plan was held on September 24, 2018 at 7:30 p.m. in the Florissant City Council Chamber. Public hearing notices were posted on the City's cable television channel and the City's website, soliciting comments and participation in the process. Other announcements were posted across the city at library branches, community centers, City Hall, and in the Independent Newspaper. The public hearing was held in a handicap accessible building. The building has a handicapped accessible entrance, handicapped accessible restrooms for both men and women, and wide hallways and doorways to accommodate the handicapped residents of our community.

A summary of the draft plan was posted on our cable TV channel and city's website. The summary described the contents of the plan and the entire Annual Plan could be reviewed at the City's Government Center, on the City's website or by written request. The plan was available for public comment for 30 days starting on September 25, 2018. The city also provides free copies of the plan to citizens and groups that request a copy in writing. The draft-consolidated plan is made available to persons with disabilities in a format that is readily accessible upon request.

Consolidated Plan Public Contact Information

Mrs. M. Carol O'Mara
 Director of Housing and Community Development
 Florissant Government Building
 1055 rue St. Francois
 Florissant, Missouri 63031
 (314) 839-7680

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Florissant administers the CDBG programs covered by the Consolidated Plan. The Housing and Community Development Office administers the CDBG funds and is the lead for the City in coordinating these activities. The Housing and Community Development Office consists of a Community Development (CD) Director and one full time, one part time CD Specialist and one part time Volunteer Coordinator. Duties consist of developing relationships with the various service organizations serving the community, enhancing communication with the public, and educating residents on services available both from the City and from other entities. The CD staff attends meetings involving a wide spectrum of agencies and groups involved in issues such as housing, homelessness, foreclosures, community services, AIDS, persons with disabilities, and environmental concerns. The CD staff also attends regular meetings to coordinate with the St. Louis County Continuum of Care.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

N/A

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

N/A

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

N/A

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Florissant has had an active Citizens Participation Committee (CPC) for many years. It is made up of Florissant residents who are appointed from their respective wards by the City Council. It serves as the official citizen advisory body for all phases of the Community Development Block Grant (CDBG) application development, program implementation, monitoring and evaluation processes. The CPC meets to review CDBG activities and to propose an annual CDBG budget to the City Council.

In accordance with our Citizen Participation Plan, our 2019 Annual Action Plan process included a public hearing. The CPC committee met on September 12, 2018 and a public hearing was held on September 24, 2018 at 7:30 p.m. in the Florissant City Council Chamber. Public hearing notices were posted on the City's cable television channel and the City's website, soliciting comments and participation in the process. Other announcements were posted across the city at library branches, community centers, City Hall, and the Independent Newspaper.

A summary of the draft plan was posted on our cable TV channel and city's website. The summary described the contents of the plan and the entire Annual Action Plan could be reviewed at the City's Government Center, on the City's website or by written request. The plan was available for public comment for 30 days starting on September 25, 2018. The city also provides free copies of the plan to citizens and groups that request a copy in writing. The draft-consolidated plan is made available to persons with disabilities in a format that is readily accessible upon request.

At this point in time, there have been no public comments beyond the discussion at the September 24, 2018 Public Hearing and Citizen Participation Committee meeting. Discussion of the FY2019 annual plan revealed that the City's priority need is still single family housing but with the increase in rental dwelling we would continue to fund the Mortgage, Rental and Utility Assistance Program for FY2019 as well as adding a tree program to Project IMPACT funding it with potential program income. The funding of these programs could assist in possibly opening up more opportunities for Florissant residents. Due to the excess funds in Administration and Project IMPACT these activities will remain but will not be funded for FY2019.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: various</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Citizen Participation Committee</p>				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Hearing	Minorities Non-English Speaking - Specify other language: various Persons with disabilities				
		Non-targeted/broad community Residents of Public and Assisted Housing				
3	News Release	Non-targeted/broad community				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Internet Outreach	Non-targeted/broad community	Notice of CPC meeting and Public Hearing was put on the City's website and cable channel reaching thousands of people which included the solicitation of comments, public hearing and draft plan availability			
5	Mailing to Tribes re: Public Hearing	Minorities Indian Tribes				
6	Public Municipal Posting-Public Hearing	Non-targeted/broad community				

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City of Florissant expects an allocation of \$241,140 in CDBG funding for FY2019. During the FY2010-FY2014 Consolidated Plan period, CDBG allocations varied between \$200,837 (lowest allocation) and 241,879 (highest allocation) with an average allocation of \$219,724. The chart below assumes that same average allocation of \$219,724 for each of the four years FY2016, FY2017, FY2018, and FY2019.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4			Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	241,140	0	0	241,140	Funds various programs throughout the City of Florissant

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

While the City of Florissant has a small CDBG allocation, it is very highly leveraged through Project IMPACT (formally known as the C.O.P.S. program) in order to provide home repairs, and accessibility improvements to the maximum number of low- to moderate-income and/or disabled Florissant residents. Project IMPACT uses CDBG funding to purchase wheelchair ramps, materials and supplies for homes that are then rehabbed by qualified volunteers. The volunteer labor allows more households to be served with limited funding. In the event a situation arises that volunteer efforts cannot be utilized due to a lack of qualified and available volunteers, the program will allow for reimbursement of labor on exterior repairs.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Home Improvement Program	2016	2020	Affordable Housing	City of Florissant	Housing Repair and Improvement	CDBG: \$171,140	Homeowner Housing Rehabilitated: 34 Household Housing Unit
2	Home Improvement Program - Mechanical	2016	2020	Affordable Housing	City of Florissant	Housing Repair and Improvement	CDBG: \$60,000	Homeowner Housing Rehabilitated: 12 Household Housing Unit
3	Project IMPACT (formally known as C.O.P.S.	2016	2020	Affordable Housing	City of Florissant	Housing Repair and Improvement	CDBG: \$0.00	Homeowner Housing Rehabilitated: 10 Household Housing Unit
4	Mortgage, Rental & Utility Assistance	2016	2020	Public Services	City of Florissant	Emergency Mortgage, Rental, and Utility Assistance	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted
5	Administration	2016	2020	Administration	City of Florissant		CDBG: \$0.00	

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Home Improvement Program
	Goal Description	Designed to help low- to moderate-income homeowners with much needed home repairs that they otherwise would not be able to afford. The repairs will improve recipients' living environment and, in some cases, help the recipients stay in their homes. The program will provide a no-interest, \$5,000 five-year forgivable loan to qualifying households for the rehabilitation of owner-occupied single-family dwellings. The purpose of the loan will be to bring existing housing up to the City's minimum housing standards/codes and to address accessibility and safety issues. The household must qualify as low- to moderate-income. The program is available community-wide.
2	Goal Name	Home Improvement Program - Mechanical
	Goal Description	In recent years, the need for the replacement of heating and cooling units has been quite significant, especially in emergency situations. The Home Improvement Program - Mechanical will be offered as a grant to low- to moderate-income homeowners for the replacement of heating and/or cooling units and will be available on a first come first serve basis throughout the year until funding has been expended. The repairs will improve recipients' living environments and, in some cases, help the recipients to stay in their homes. The household must qualify as low- to moderate-income. The program is available community-wide.

3	Goal Name	Project IMPACT: Initiative to Maintain Properties and Assist our Community Together (formally known as C.O.P.S.)
	Goal Description	Remaining funds from previous years will be expended to provide materials for the construction of wheelchair ramps, purchase materials and supplies for homes being repaired by volunteer groups, and to help with dumpsters in situations where our residents could be or have been temporarily displaced from their homes due to health and safety issues. The City of Florissant has been experiencing a shortage of experienced volunteer groups that are qualified to do specialized exterior repairs and the construction of ADA compliant wheelchair ramps. When the situation arises that no volunteer group is qualified and available to do this work, the program will allow up to \$3,000 of Project IMPACT funds to be used towards the materials and construction of these ramps. These activities will improve recipients' living environments and, in some cases, help the recipients stay in their homes. The household must qualify as low- to moderate-income, disabled or indigent residents. The program is available community-wide. Additionally, a substantial need has been identified in the community for assistance regarding the aging tree population in the area. In order to address this growing safety concern, this program will allow for up to \$3,000 to be utilized towards the mitigation of tree hazards. The funding for this program will come primarily from project income.
4	Goal Name	Mortgage, Rental & Utility Assistance
	Goal Description	This program provides mortgage, rental, and utility assistance program to serve low- to moderate-income households facing emergency or severe temporary economic hardship and was awarded to CAASTLC in September 2016. This program is designed to help residents stay in their homes, whether they are home owners or renters.
5	Goal Name	Administration
	Goal Description	

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

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AP-35 Projects – 91.220(d)

Introduction

The table below lists the four (4) projects – three (3) housing programs and one (1) public service programs – that the City of Florissant will undertake in FY2019 in order to address the needs identified through this Consolidated Plan Process.

#	Project Name
1	Home Improvement Program
2	Home Improvement Program - Mechanical
3	Project IMPACT (formally known as C.O.P.S.)
4	Mortgage, Rental & Utility Assistance
5	Administration

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Home Improvement Program

Designed to help low- to moderate-income homeowners with much needed home repairs that they otherwise would not be able to afford. The repairs will improve recipients' living environment and, in some cases, help the recipients stay in their homes. The program will provide a no-interest, \$5,000 five-year forgivable loan to qualifying households for the rehabilitation of owner-occupied single-family dwellings. The purpose of the loan will be to bring existing housing up to the City's minimum housing standards/codes and to address accessibility and safety issues. The household must qualify as low- to moderate-income. The program is available community-wide.

Home Improvement Program – Mechanical

In recent years, the need for the replacement of heating and cooling units has been quite significant, especially in emergency situations. The Home Improvement Program - Mechanical will be offered as a grant to low- to moderate-income homeowners for the replacement of heating and/or cooling units and will be available on a first come first serve basis throughout the year until funding has been expended. The repairs will improve recipients' living environments and, in some cases, help the recipients to stay in their homes. The household must qualify as low- to moderate-income. The program is available community-wide.

Project IMPACT: Initiative to Maintain Properties and Assist our Community Together (formally known as C.O.P.S.)

Funds will be expended to provide materials for the construction of wheelchair ramps, purchase materials and supplies for homes being repaired by volunteer groups, and to help with dumpsters in situations where our residents could be displaced from their homes due to

health and safety issues. The City of Florissant has been experiencing a shortage of experienced volunteer groups that are qualified to do specialized exterior repairs and the construction of ADA compliant wheelchair ramps. When the situation arises that no volunteer group is qualified and available to do this work, the program will allow up to \$3,000 of Project IMPACT funds to be used towards the materials and construction of these ramps or repairs. These activities will improve recipients' living environments and, in some cases, help the recipients stay in their homes. The household must qualify as low- to moderate-income, disabled or indigent residents. The program is available community-wide.

Additionally, a substantial need has been identified in the community for assistance regarding the aging tree population in the area. In order to address this growing safety concern, this program will allow for up to \$3,000 to be utilized towards the mitigation of tree hazards. The funding for this program will come primarily from project income.

Mortgage, Rental & Utility Assistance

This program provides mortgage, rental, and utility assistance program to serve low- to moderate-income households facing emergency or severe temporary economic hardship and was awarded to CAASTLC in September 2016. This program is designed to help residents stay in their homes, whether they are home owners or renters.

Projects

AP-38 Projects Summary Project Summary Information

Table 9 – Project Summary

1	Project Name	Home Improvement Program
	Target Area	
	Goals Supported	Home Improvement Program
	Needs Addressed	Housing Repair and Improvement
	Funding	CDBG: \$171,140
	Description	Designed to help low- to moderate-income homeowners with much needed home repairs that they otherwise would not be able to afford. The repairs will improve recipients' living environment and, in some cases, help the recipients stay in their homes. The program will provide a no-interest, \$5,000 five-year forgivable loan to qualifying households for the rehabilitation of owner-occupied single-family dwellings. The purpose of the loan will be to bring existing housing up to the City's minimum housing standards/codes and to address accessibility and safety issues. The household must qualify as low- to moderate-income. The program is available community-wide.
	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	The City estimates assisting 34 households with the Home Improvement Loan Program
	Location Description	The City will accept households within the city limits
	Planned Activities	The Home Improvement Program provides up to \$5000 as a 0% interest forgivable loan to eligible City of Florissant residents to assist with home improvement projects.

2	Project Name	Home Improvement Program - Mechanical
	Target Area	
	Goals Supported	Home Improvement Program - Mechanical
	Needs Addressed	Housing Repair and Improvement
	Funding	CDBG: \$60,000
	Description	In recent years, the need for the replacement of heating and cooling units has been quite significant, especially in emergency situations. The Home Improvement Program - Mechanical will be offered as a grant to low- to moderate-income homeowners for the replacement of heating and/or cooling units and will be available on a first come first serve basis throughout the year until funding has been expended. The repairs will improve recipients living environments and, in some cases, help the recipients to stay in their homes. The household must qualify as low- to moderate-income. The program is available community-wide.
3	Target Date	12/31/2020
	Estimate the number and type of families that will benefit from the proposed activities	The City estimates assisting 12 households with the HIP-M Program
	Location Description	The City will accept households within the city limits
	Planned Activities	The Home Improvement Program - Mechanical program provides up to \$5000 grant to low- to moderate-income homeowners for the replacement of water heaters, heating and/or cooling units.
	Project Name	Project IMPACT: Initiative to Maintain Properties and Assist our Community Together (FKA C.O.P.S.)
	Target Area	
3	Goals Supported	Project IMPACT: Initiative to Maintain Properties and Assist our Community Together (FKA C.O.P.S.)
	Needs Addressed	Housing Repair and Improvement / Housing Accessibility
	Funding	CDBG: \$0.00

	<p>Description</p>	<p>Remaining funds from previous years will be expended to provide materials for the construction of wheelchair ramps, purchase materials and supplies for homes being repaired by volunteer groups, and to help with dumpsters in situations where our residents could be or have been temporarily displaced from their homes due to health and safety issues. The City of Florissant has been experiencing a shortage of experienced volunteer groups that are qualified to do specialized exterior repairs and the construction of ADA compliant wheelchair ramps. When the situation arises that no volunteer group is qualified and available to do this work, the program will allow up to \$3,000 of Project IMPACT funds to be used towards the materials and construction of these ramps. These activities will improve recipients living environments and, in some cases, help the recipients stay in their homes. The household must qualify as low- to moderate-income, disabled or indigent residents. The program is available community-wide. These activities will improve recipients' living environments and, in some cases, help the recipients stay in their homes. The household must qualify as low- to moderate-income, disabled or indigent residents. The program is available community-wide.</p> <p>Additionally, a substantial need has been identified in the community for assistance regarding the aging tree population in the area. In order to address this growing safety concern, this program will allow for up to \$3,000 to be utilized towards the mitigation of tree hazards. The funding for this program will come primarily from project income.</p>
	<p>Target Date</p>	<p>12/31/2020</p>
	<p>Estimate the number and type of families that will benefit from the proposed activities</p>	<p>The City estimates that 10 households will be assisted with Project IMPACT</p>
	<p>Location Description</p>	<p>Participants of this program will be City Wide</p>
	<p>Planned Activities</p>	<p>Funds will be expended to provide materials for the construction of wheelchair ramps, purchase materials and supplies for homes being repaired by volunteer groups, and to help with dumpsters in situations where our residents could be or have been temporarily displaced from their homes due to health and safety issues.</p>

4	Project Name	Mortgage, Rental & Utility Assistance
	Target Area	
	Goals Supported	Mortgage, Rental & Utility Assistance
	Needs Addressed	Emergency Mortgage, Rental, and Utility Assistance
	Funding	CDBG: \$10,000
	Description	The City will continue to fund the mortgage, rental, and utility assistance program to serve low- to moderate-income households facing emergency or severe temporary economic hardship. This program is designed to help residents stay in their homes, whether they are home owners or renters.
	Target Date	12/31/2020
5	Estimate the number and type of families that will benefit from the proposed activities	The City estimates that 20 individuals will be assisted with the MRU Assist Program
	Location Description	Participants will be accepted from within the City of Florissant limits
	Planned Activities	Mortgage, rental, and utility assistance will be provided to those who are in jeopardy of becoming homeless due to past due or late rent/mortgage and utility payments.
	Project Name	Administration
	Target Area	
	Goals Supported	Administration
	Funding	CDBG: \$0.00
	Description	Funds will be used to pay costs associated with the administration of the CDBG program. Funds will pay for supplies, staff salaries, public notices, indirect costs and other costs associated with the grant.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	This activity is administration and will not benefit low income families directly.
	Location Description	
	Planned Activities	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Florissant will not be allocating CDBG funded programs based on geographic target areas. CDBG investments are made city-wide since low- to moderate-income persons are not concentrated in a single geographic area of the City. Instead, programs funds will be distributed based on need and eligibility. Please reference section SP-10 of this document for additional detail, including maps of where low- to moderate-income persons live within the City of Florissant.

Future Annual Action Plans will allow the City of Florissant to reevaluate community conditions and determine whether geographic targeting for one or more CDBG funded programs is appropriate.

Geographic Distribution

Target Area	Percentage of Funds
City of Florissant	100

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

N/A

Discussion

N/A

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	76
Special-Needs	
Total	76

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	0
Rehab of Existing Units	56
Acquisition of Existing Units	0
Total	76

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The City of Florissant does not have an independent public housing authority, but rather lies within the jurisdiction of the St. Louis County Housing Authority. The St. Louis County Authority is responsible for public housing related action planning.

Actions planned during the next year to address the needs to public housing

Not applicable.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

Not applicable.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Florissant does not receive an Emergency Solutions Grant allocation for homeless facilities and services and there are not facilities or housing targeted to homeless households within Florissant. Instead, the City of Florissant falls within the boundaries of the St. Louis County Continuum of Care (CoC), which promotes a regional approach to addressing homelessness. Saint Louis County residents, including Florissant residents, who are homeless or experiencing a housing crisis can seek assistance by calling the Emergency Shelter Hotline. The Hotline is a centralized intake and referral system that can be accessed by calling a single number (314-802-5444). The caller is interviewed by an intake specialist, and if in crisis, is referred to either emergency shelter or rent/mortgage/utility assistance.

With the limited CDBG funds that the City of Florissant receives, there are no planned allocations to address the small homeless population (estimated to be four persons) in the community. There are numerous social service agencies who work with homeless individuals in the community. The City of Florissant will continue to build good working relationships and participate in the St. Louis County Continuum of Care meetings and support their efforts to end homelessness in St. Louis County.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

N/A

Addressing the emergency shelter and transitional housing needs of homeless persons

N/A

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

N/A

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

N/A

Discussion

N/A

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Florissant will strive to undertake the following strategies recommended in the Analysis of Impediments to Fair Housing to remove or ameliorate the barriers to fair/affordable housing. For any of these strategies to move forward, the City of Florissant will need to collaborate with St. Louis County and/or other local jurisdictions, agencies, and private entities. Therefore, specific action items are dependent on further community engagement, planning, and coordination. However, these proposed strategies give a rough idea of where the City of Florissant might focus its efforts. More detailed explanations of all the barriers and proposed strategies can be found in the Analysis of Impediments to Fair Housing.

Barrier: Affordable housing options are concentrated in areas of low opportunity.

Strategies:

- Support mixed-income housing developments by private developers
- Support comprehensive community development efforts aimed at improving access to opportunities

Barrier: Some residents of the Analysis of Impediments study area hold strong “not In My Back Yard” (NIMBY” sentiments as well as attitudes prejudiced against people of low income, those residing in subsidized housing, and racial/ethnic minorities.

Strategies:

- Collaborate with other agencies and local governments to develop an appropriate diversity and sensitivity awareness curriculum
- Collaborate with other agencies and local governments to develop a campaign to educate local leaders and elected officials regarding the economic benefits of diversity

Barrier: Zoning codes with restrictive definitions of “family” and occupancy permitting requirements allow communities to control, by approval or denial of a permit, who may live in their jurisdiction.

Strategies:

- Explore the opportunity to partner with a local university for a review of occupancy

permit requirements, family definitions, and zoning ordinances (including regulations regarding group homes and residential treatment centers) in partnership with St. Louis County and O'Fallon

•

Barrier: There are limited housing options for people with disabilities.

Strategies:

- Meet with disability advocates to better understand types and locations of units missing from the current accessible housing stock
- Provide public support to residential developments that offer universal design or otherwise exceed FHA minimum accessibility requirements
- Research model ordinances from HUD or the DOJ that address reasonable accommodation standards

•

Barrier: There is evidence of private sector lending discrimination in St. Louis County.

Strategies:

- Publicly praise or otherwise recognize financial institutions with a record of supporting fair housing initiatives.

•

Barrier: Small-scale landlords may not be fully compliant with the Fair Housing Act.

Strategies:

- Make residents and rental property owners aware of Fair Housing Act educational opportunities through organizations such as the St. Louis Apartment Association (SLAA)

Discussion

AP-85 Other Actions – 91.220(k)

Introduction

Actions planned to address obstacles to meeting underserved needs

The City of Florissant has a record of strong performance in meeting underserved needs through the CDBG program. The largest obstacle to meeting underserved needs is funding. City staff will investigate creative leveraging strategies, such as the leveraging of volunteers in the existing Project IMPACT (formally known as the C.O.P.S. program), to continue to make a larger community impact with limited resources.

Actions planned to foster and maintain affordable housing

The City of Florissant will fund several rehabilitation programs to assist low income families with maintaining their homes. The City will continue to administer the Home Improvement Program which provides up to \$5000 to be used toward code violations or home repair and is forgiven if the homeowner lives in the home for 5 years. We will also continue to administer the Home Improvement Mechanical Program which provides assistance with the repair/replacement of water heaters, heating and/or cooling units (HVAC). Additionally, the City will fund Project IMPACT: Initiative to Maintain Properties and Assist our Community Together (FKA CO.P.S.) which provides material for the construction of wheelchair ramps, purchase materials and supplies for homes being repaired by volunteer groups, and to help with dumpsters in situations where our residents could be or have been temporarily displaced from their homes due to health and safety issues. A substantial need has been identified in the community for assistance regarding the aging tree population in the area. In order to address this growing safety concern, this program will allow for up to \$3,000 to be utilized towards the mitigation of tree hazards. The funding for this program will come primarily from project income. Lastly, the City will continue to fund the mortgage, rental, and utility assistance program to serve low to moderate income households facing emergency or severe temporary economic hardship. This program is designed to help residents stay in their homes, whether they are home owners or renters.

Actions planned to reduce lead-based paint hazards

The City of Florissant continues to pursue an active role in eliminating the hazards of the lead-based paint in its housing stock. Staff successfully completed HUD's Office of Lead Hazard Control's Visual Assessment course pursuant to 24 CFR Part 35. All homeowners in the Home Improvement Program Loan Program with houses built before 1978 are given the "Protect Your Family from Lead In Your Home" Pamphlet and must sign a "Confirmation of Receipt" for documentation purposes. In addition the homes must undergo Lead Based Paint Testing on the areas of the home where a visual inspection is made for flaking and peeling paint does not pass. Bid packages containing work specifications will be bid out to pre-approved licensed lead abatement contractors. Dust and soil clearance tests will be performed after the work has

been completed. The City will continue to work with the St. Louis County Lead Surveillance Program to screen and evaluate children for lead absorption, and initiate treatment when needed. The Community Development Office will continue to be responsible for networking with appropriate City and County departments and other service providers in this area. In addition, the Community Development Office will maintain its close contact with the St. Louis Office of Community Development's Home Improvement staff and the designated lead coordinator, in order to comply with the lead-based paint regulations that went into effect in September 2000.

Actions planned to reduce the number of poverty-level families

While poverty is a complex issue and not solvable with CDBG funding alone, the City of Florissant has designed existing CDBG programs and policies with the goal of contributing to the reduction of the number of poverty-level families in the jurisdiction. The City of Florissant housing rehabilitation programs (the Home Improvement Program, Home Improvement Program – Mechanical and Project IMPACT (formally known as the C.O.P.S. Program) provides a way for low income persons to maintain their existing homes without investing their own resources into repairs and rehabilitation. The emergency mortgage, rental, and utility assistance program provides a similar safety net for both owner and renter households.

A great deal of national research has been done on the importance of "housing as a platform" to improve quality of life. Access to safe, stable, and affordable housing has been linked to higher educational achievement for children, better economic prospects for parents, and improved health and well-being. Given that the City of Florissant's Analysis of Impediments to Fair Housing identifies Florissant as an area of high opportunity (low poverty, high school proficiency, and high labor market engagement) relative to many areas in north St. Louis County, safe, stable, and affordable housing options within the City of Florissant are especially likely to contribute to positive outcomes for individuals and families and ultimately reduce poverty. Therefore, City of Florissant CDBG programs around housing repair and assistance are important tools for long term poverty reduction.

Actions planned to develop institutional structure

The institutional structure to carry out the programs referenced in this Annual Action Plan is already strong. The City of Florissant Department of Housing and Community Development administer the programs funded by the Community Development Block Grant. Private contractors do the actual work of rehabilitation services. The City staff is able to adequately monitor these contractors to assure that services are provided as promised.

Actions planned to enhance coordination between public and private housing and social service agencies

City staff will continue to attend meetings involving a wide spectrum of agencies and groups involved in issues such as housing, homelessness, foreclosures, community services, AIDS,

persons with disabilities, and environmental concerns. City staff will also continue to attend regular meetings to coordinate with the St. Louis County Continuum of Care.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- | | |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | 0 |

Other CDBG Requirements

- | | |
|---|-------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 0.00% |

Discussion

PROPOSED USE OF CDBG FUNDS
2019 *ESTIMATED* Financial Summary

FY2019 CDBG Program

Community Development Block Grant Resources

Entitlement Amount Estimate	\$241,140.00
Total FY2019 Anticipated Funding	\$241,140.00

Proposed Uses of CDBG Funds

Housing Programs

Home Improvement Program	\$171,140.00
Home Improvement Program – Mechanical	\$ 60,000.00
Project IMPACT	\$ 0.00

Public Services

Mortgage, Rental & Utility Assistance	\$ 10,000.00
---------------------------------------	--------------

Total	\$241,140.00
--------------	---------------------

1 INTRODUCED BY COUNCILMAN CAPUTA
2 SEPTEMBER 24, 2018

3
4 BILL NO. 9433

ORDINANCE NO.

5
6 **ORDINANCE AUTHORIZING AN APPROPRIATION OF \$5,000 FROM**
7 **THE GENERAL REVENUE FUND TO ACCOUNT NO. 01-5-40-54010**
8 **“SERVICE AWARDS” TO COVER EXPENSES FOR THE ANNUAL**
9 **EMPLOYEE APPRECIATION LUNCH.**

10
11 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS
12 COUNTY, MISSOURI, AS FOLLOWS:

13
14 Section 1: There is hereby authorized an appropriation of \$5,000 from the General
15 Revenue Fund to account no. 01-5-40-54010 “Service Awards” to cover expenses for the annual
16 employee appreciation lunch

17 Section 2: This ordinance shall become in force and effect immediately upon its passage
18 and approval.

19
20 Adopted this _____ day of _____, 2018.

21
22
23 _____
24 Jeff Caputa
25 President of the Council
26 City of Florissant

27
28 Approved this _____ day of _____, 2018.

29
30 _____
31 Thomas P. Schneider
32 Mayor, City of Florissant

33 ATTEST:

34
35 _____
36 Karen Goodwin, MPPA/MMC/MRCC
37 City Clerk
38

FLORISSANT CITY COUNCIL

AGENDA REQUEST FORM

Date: 9/21/18

Mayor's Approval:

Agenda Date Requested:

9/24/2018

Description of request:

Request for an appropriation of \$5000 to account no. 4054 "Service Awards" for an employee appreciation lunch.

Department: City Clerk

Recommending Board or Commission:

Type of request:

Ordinances	X	Other	X
Appropriation	x	Liquor License	
Transfer		Hotel License	
Zoning Amendment		Special Presentations	
Amendment		Resolution	
Special Use Transfer		Proclamation	
Special Use		Subdivision	
Budget Amendment			
	Y/N		Y/N
Public Hearing needed: Yes / No		3 readings? : Yes / No	N

Back up materials attached:

Minutes	
Maps	
Memo	x
Draft Ord.	

Back up materials needed:

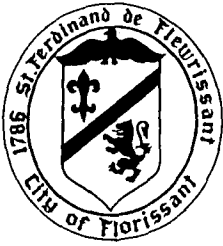
Minutes	
Maps	
Memo	
Draft Ord.	

Note: Please include all attachments necessary for documents to be generated for inclusion on the Agenda. All agenda requests are to be turned in to the City Clerk by 5pm on Tuesday prior to the Council meeting.

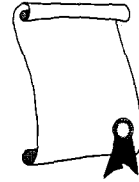
For City Clerk Use Only:

Introduced by: _____

PH Speaker: _____



Memorandum
City Of Florissant, Missouri
Office Of The City Clerk



TO: Mayor Schneider
FROM: Karen Goodwin, City Clerk
SUBJECT: Appropriation Request
Date: 9/21/18

I would like to respectfully request an appropriation from the General Revenue Fund of \$5,000 to account no. 5054 "Service Awards" to provide for our annual employee appreciation event.

For many years we have held an appreciation event for the City Employees once a year for the Mayor to hand out service awards and allow the City Council to show their appreciation for the staff. This year our budget has fallen short of the funds necessary to pay for the event.

CITY OF FLORISSANT

955 rue St. Francois
314-921-5700

APPLICATION FOR LIQUOR LICENSE

TYPE OF LICENSE REQUESTED:

() Full Liquor by the Drink (x) Full Package Liquor () Consumption of Liquor
() Malt Liquor & Wine by the Drink () Malt Liquor & Wine Package (x) Tasting
() Full Liquor by Drink (Non-Profit)

To the City Clerk, City of Florissant, Saint Louis County Missouri:

The undersigned hereby makes application for a liquor license issued under Chapter 600 of the Florissant City Code

TYPE OF LICENSE REQUESTED:

() Individual () Partnership (x) Corporation () Limited Liability Corp
(Attach list of Partners) (Attach list of officers, addresses)

Name of Business Schnucks

Business Address 2183 Charbonier Phone 314-994-4411

Names of Applicant, Corporation, or LLC Schnuck Markets, Inc.

Address of Owner 11420 Lackland Rd. St. Louis, MO 63146 Phone _____
Street City State Zip

Name of Managing Officer Jed E. Penney

Home Address 2690 Lenexa Lane, Wentzville, MO 63385 Years at address 3
Street City/State Zip Home Phone

Managing Officer Date & Place of Birth 8/25/1969, Texarkana, TX Cell Phone _____

Managing Officer Driver's License No. _____ Social Security Number* _____
(Provide a copy of driver's license) * Social Security Number used for purposes of identification in running record check.

Managing Officer Personal Property Taxes 20 17 Paid? (x) Yes () No (Attach most recent copy)

Managing Officer Register Voter of Missouri? (x) Yes () No (Attach a Voter Registration Certificate)

Have you ever been arrested? No What Charge? _____
Where? _____ Disposition? _____

Citizen of U.S.A.? (x) Yes () No Naturalized? () Yes Date _____ () No
If Naturalized, Give Number: _____ Dist. _____
(Provide naturalization documentation)

Do you have an interest in any liquor license which is now in force? _____
If so, give details _____

Have you previously held a liquor license of any type? See attached list of all Schnucks locations
If so, when and where _____

10-1-18 Council
Clerk
Nessel
Mayor

Have you ever had a liquor license suspended or revoked? Yes
If so, give details See attached list of liquor violations

Have you ever been convicted of any violation of any federal or state law? No
If so, give details _____

Have you ever been convicted of any municipal or county ordinance violation? No
If so, give details _____

Have you ever been convicted of any violation of a federal law, state statute or local ordinance relating to intoxicating liquor? See attached list of liquor violations
If so, give details _____

Has the location previously been occupied as a liquor establishment, liquor store or tavern? Yes
If so, state name Shop N Save

Is the location within 200 feet of property used for church, school or public playground? NO - nearest school 1.07002 Russell Elementary

If Individual Applicant, sign below:

If Partnership, corporation or LLC complete the following:

Schnuck Markets, Inc.
Trade Name _____
Jed E. Penney
Signature of Managing Officer _____
Jed E. Penney

STATE OF MISSOURI) SS
COUNTY OF ST. LOUIS)

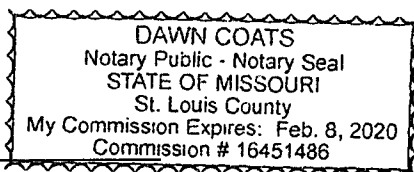
Jed E. Penney, of lawful age, being first duly sworn upon his oath
(Individual or Managing Officer)

deposes and states that he/she is the (applicant) (the managing officer of the corporation or partnership seeking the license hereunder), that he/she has read this application and fully understands same, that said license will be subject to all of the ordinances of the City pertaining to the operation of said business and agrees that he will abide by all lawful ordinances, regulations and rules adopted by the City relating to the conduct of said business, that he is in all respect qualified in law to receive such license, and that the answers and statements set out in the above application are true.

Jed E. Penney
Signature of Individual or Managing Officer

Subscribed and sworn to before me this 10 day of September, 2018.

My Commission Expires:



Dawn Coats
Notary Public

NOTE: APPLICATION MUST BE SWORN TO BEFORE A NOTARY PUBLIC

APPLICATION FOR SUNDAY LIQUOR LICENSE

To the City Clerk, City of Florissant, Saint Louis County Missouri

Authorizing the sale of retail liquor by the drink or package in the city of Florissant on Sunday from 9:00 a.m. to midnight

TYPE OF OPERATION:

() Individual () Partnership (x) Corporation () Limited Liability Corp

Name of Business Schnucks

Location 2183 Charbonier, Florissant, MO 63031 **Phone** 314-994-4411

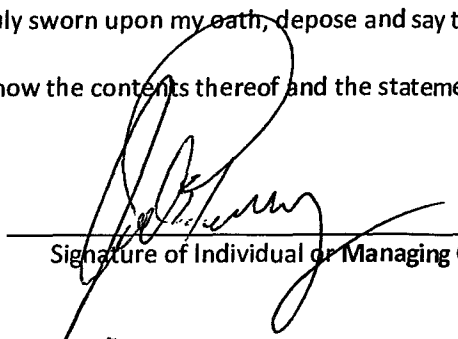
Exact Trade Name, LLC or Corporation Schnuck Markets, Inc.

The undersigned (Individual, Partnership, Corporation, LLC), hereby makes application to the City Clerk, City of Florissant, St. Louis County, Missouri for a "By the Drink/Package Liquor License" authorizing the sale of retail liquor on Sundays from 9:00 a.m. to midnight for the period beginning on _____ and expiring on June 30, 2017, on the above described premises and agrees that if the license herein applied for is granted, and the licensee shall violate any provisions of the State Liquor Control Act or of the City of Florissant Code and particularly any provision of Chapter 600 of the Florissant City Code pertaining to alcoholic beverages or permit any other person to do so upon the licensed premises, the City Council, by a majority vote, may suspend or revoke such license.

1) I/WE presently hold Florissant License Number _____ authorizing the sale of retail liquor by the drink or package in Florissant for premises described in this application.

STATE OF MISSOURI) SS
COUNTY OF ST. LOUIS)

I Jed E. Penney of lawful age, being first duly sworn upon my oath, depose and say that I
(Print Name of Managing Officer)
have read this application and that I fully understand the same; that I know the contents thereof and the statements contained therein and that the same are true of my own knowledge.



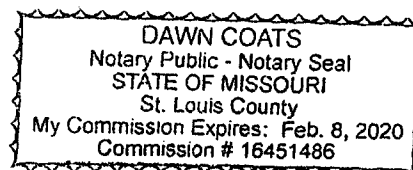
Signature of Individual or Managing Officer

Subscribed and sworn to before me this 11 day of September, 2018.



Notary Public

My Commission Expires: _____



CERTIFICATE OF REGISTRATION

STATE

OF

MISSOURI



COUNTY

OF

ST. CHARLES

This is to certify that **Jed Eric Penney**, is an active registered voter in
Precinct 226 of 14 Township of St. Charles County, having
registered on **July 17, 2015**. We further certify that the following
information was given, under oath, by the applicant:

Current Address:

2690 Lence Ln

Wentzville, MO 63385

Age or Birth Date: **August 25, 1969**

Birth Place: **Texarkana, TX**

U. S. Citizen: **Yes**

Prepared by the office of the

St. Charles County Election Authority

in St. Peters, Missouri, on this day **July 28, 2015**.

Attest:

A handwritten signature in cursive script, appearing to read "David L. Hunter", is written over a horizontal line.

Director of Elections

No. 00089350

STATE OF MISSOURI



Matt Blunt
Secretary of State

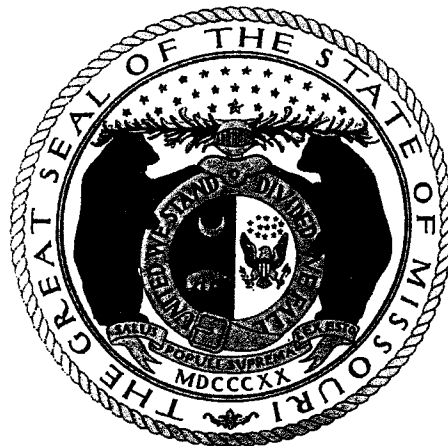
CORPORATION DIVISION
RESTATED ARTICLES OF INCORPORATION

WHEREAS,

SCHNUCK MARKETS, INC.

a corporation organized under The General and Business Corporation Law has filed in the office of the Secretary of State duplicate originals of Restated Articles of Incorporation and has, in all respects, complied with the requirements of The General and Business Corporation Law governing Restated Articles of Incorporation, and that said Restated Articles supercede the original Articles of Incorporation and all amendments thereto.

IN TESTIMONY WHEREOF, I have set my hand and imprinted the GREAT SEAL of the State of Missouri, on this, the 27th day of JUNE, 2002.



Matt Blunt

\$25.00

Secretary of State

RESTATED ARTICLES OF INCORPORATION

OF

SCHNUCK MARKETS, INC.

SCHNUCK MARKET, INC., a Missouri corporation, originally organized under the name of SCHNUCK GIANT VALUE MARKETS, INC. hereby certifies to the Secretary of State of Missouri that said SCHNUCK MARKETS, INC. (the "Corporation") desires to restate its Articles of Incorporation as currently in effect and the following Restated Articles of Incorporation are all of the provisions of the Articles of Incorporation of the Corporation as theretofore amended and that these Restated Articles of Incorporation correctly set forth without change the corresponding provisions of such Articles of Incorporation as theretofore amended. These Restated Articles of Incorporation supersede the original Articles of Incorporation and all amendments thereto.

These Restated Articles of Incorporation were submitted by the Board of Directors to the Shareholders of the Corporation. The Shareholders unanimously approved the Restated Articles of Incorporation of the Corporation. As of June 17, 2002, there were 1,000 common shares outstanding; 1,000 of such common shares were entitled to vote on such Restatement of Article of Incorporation. All 1,000 common shares were voted in favor of the Restatement of Articles of Incorporation.

ARTICLE ONE

The name of the corporation is:

SCHNUCK MARKETS, INC.

ARTICLE TWO

The address of the registered office in the State of Missouri is: 11420 Lackland Road, St. Louis, MO 63146, and the name of its initial registered agent at such address is: Terry E. Schnuck.

ARTICLE THREE

The aggregate number of shares which the corporation shall have authority to issue shall be 2500 shares of common stock with a par value of \$100.00, the preferences, qualifications, limitations and restrictions in respect to the said shares of stock are as follows:

(a) Original shareholders shall have pre-emptory rights to all authorized un-issued shares.

ARTICLE FOUR

The number of shares to be issued before the corporation shall commence business is sixty (60) shares of common stock, with a par value of \$100.00 and the consideration to be paid therefor and the capital with which the corporation shall commence business is \$6000.00, said cash being in possession of Board of Directors.

ARTICLE FIVE

The names and places of residence of the shareholders, and the number of shares subscribed by each are:

<u>NAME</u>	<u>ADDRESS</u>	<u>NUMBER OF SHARES</u>
Edwin H. Schnuck	4457 San Francisco St. Louis, MO	20
Donald O. Schnuck	18 Wilshire Terrace Webster Groves, MO	20
Edward J. Schnuck	8001 Gardner Lane Ferguson, MO	20

ARTICLE SIX

The number of Directors to constitute the Board of Directors shall be five (5).

HEREAFTER, the number of directors to constitute the Board of Directors shall be fixed by, or in the manner provided in, the By-Laws of the corporation, and any changes shall be reported to the secretary of state within thirty calendar days of such change.

ARTICLE SEVEN

The duration of the corporation is perpetual.

ARTICLE EIGHT

The corporation is formed for the following purposes, to-wit:

(1) To establish and engage in the business of buying, selling, either wholesale or retail, all kinds of meat, poultry, eggs, butter, cream, milk, cheese, farm products, cattle, hogs, calves, sheep, oil, facts, packaged goods, bread, canned goods, bakery goods, produce, fresh vegetables, beer, soft drinks, tobacco, candy, drugs, medicines, chemicals, patent medicines, paper goods, hardware and notions, and to buy and sell and carry on the business of dealers of any and all types of grocery, meat, dairy, drugs and paper products necessary for complete sale to the general public of such products as the same may be necessary and expedient for the conduct of the business of a super market.

(2) To purchase, acquire, hold and purchase, sell, convey, assign, release, mortgage, encumber, lease, hire and deal in real and personal property of every name and nature, including stocks and securities of other corporations and to loan money and to take security for the payment of all sums due the corporation and to sell, assign and release such securities.

(3) To purchase or otherwise acquire, lease, assign, mortgage, pledge or otherwise dispose of any trade-names, concessions, inventions, formulae improvements, processes of any

nature whatsoever, copyrights and letters patent of the United States and to accept and grant licenses thereunder.

(4) To buy, lease, or otherwise acquire, so far as may be permitted by law, the whole or any part of the business, good will, and assets of any person, firm, association or corporation engaged in a business of the same general character as that for which this corporation is organized.

(5) To engage in any other investment or mercantile business of any kind or character whatsoever, and to that end to acquire, hold, own and dispose of any and all property, assets, stocks, bonds and rights of any and every kind.

(6) To purchase, hold, sell, and transfer shares of its own stock subject to the limitations of Section Five (5) of "The General and Business Corporation Act of Missouri," Laws of Missouri, 1943, at Page 410, et seq., and amendments thereto governing manufacturing and business companies.

(7) To carry on any business whatsoever which the corporation may deem proper or convenient in connection with any of the foregoing purposes or otherwise, or which may be calculated, directly or indirectly, to promote the interests of the corporation or to enhance the value of its property, to conduct its business in this state, in other states and in the District of Columbia, and to hold, purchase, mortgage and convey real and personal property, either in or out of the State of Missouri, and to have and to exercise all the powers conferred by the laws of Missouri upon corporations formed under the act pursuant to and under which this corporation is formed.

ARTICLE NINE

The corporation reserves the right to amend, alter, change, or repeal any provision contained in the Certificate of Incorporation in the manner, now or hereafter prescribed by statutes, and all rights conferred on stockholders herein are granted subject to this reservation.

IN WITNESS WHEREOF, the undersigned, Scott C. Schnuck, President of the Corporation, has executed this instrument and Terry E. Schnuck, Secretary of the Corporation, has affixed its corporate seal hereto and attested said seal on the 17th day of June, 2002.

Schnuck Markets, Inc.

Name of Corporation

CORPORATE SEAL
If no seal state none

By: Scott C. Schnuck

Scott C. Schnuck, President

ATTEST:

Terry E. Schnuck
Terry E. Schnuck, Secretary

FILED

JUN 27 2002

Matt Blunt
SECRETARY OF STATE

State of Missouri)
) ss
County of St. Louis)

I, JUDITH KREMER, a Notary Public, do hereby certify that on June 17, 2002 personally appeared before me Scott C. Schnuck who, being by me first duly sworn, declared that he is the President of Schnuck Markets, Inc. and that he signed the foregoing document as President of the Corporation, and that the statements therein contained are true.

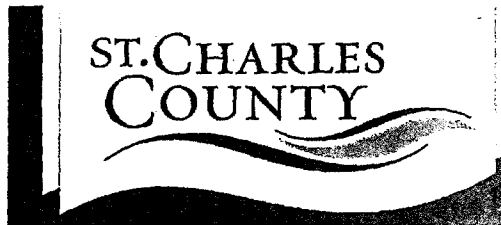


Judith Kremer
Notary Public

My commission expires July 1, 2005

My County of Commission St. Louis

JUDITH KREMER
NOTARY PUBLIC - NOTARY SEAL
STATE OF MISSOURI
ST. LOUIS COUNTY
MY COMMISSION EXPIRES: JULY 1, 2005



Michelle D. McBride
Collector of Revenue

Friday, August 31, 2018

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Tax Account Information		
Account #/PIN	Property Type	Status
P1509877	Personal Property	Active
Mailing Address: PENNY JED E PENNY TERI T 2690 LENEEN LN WENTZVILLE, MO 63385		SITUS: 2690 LENEEN LN WENTZVILLE MO 63385
Geo CD: 1000		Deed Number: INTERFACE
Legal Description		

Assessments				
Operation	Gross Tax	Credit	Net Tax	Savings
Ambulance	\$44.66	\$0.00	\$44.66	\$0.00
College-St Charles	\$39.48	\$0.00	\$39.48	\$0.00
County	\$68.11	\$0.00	\$68.11	\$0.00
Fire-13: Wentzville	\$161.69	\$0.00	\$161.69	\$0.00
Library	\$39.29	\$0.00	\$39.29	\$0.00
Sch-R4: Wentzville	\$929.09	\$0.00	\$929.09	\$0.00
State	\$5.60	\$0.00	\$5.60	\$0.00
Sub Total	\$1,287.92	\$0.00	\$1,287.92	\$0.00
Total Tax	\$1,287.92	\$0.00	\$1,287.92	\$0.00

Remaining Installment Balance								
Period	Bill Number	Due Date	Tax Year	Tax	Discount	Penalty/Fee	Interest	Total Due
INST 1	557173	12/31/2017	2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Due:				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Payment History					
Tax Year	Bill Number	Receipt Number	Amount Paid	Last Paid	Paid By
2017	557173	B17.130616	\$1,287.92	12/31/2017	PENNY JED E PENNY TERI T

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Tax Account Information		
Account #/PIN	Property Type	Status
A984000168	Real Property	Active
Mailing Address: PENNEY JED E*PENNEY TERI T 2690 LENEEN LN WENTZVILLE, MO 63385		SITUS: 2690 LENEEN LN WENTZVILLE MO 63385
Geo CD: 4-0039-7752-00-0011.0000000		Deed Number: INTERFACE
Legal Description		
BRENTWOOD TRLS #2 RESUB LOTS 9-11 LOT 11		

Assessments				
Operation	Gross Tax	Credit	Net Tax	Savings
Ambulance	\$212.24	\$0.00	\$212.24	\$0.00
College-St Charles	\$187.59	\$0.00	\$187.59	\$0.00
County	\$323.67	\$0.00	\$323.67	\$0.00
Fire-13: Wentzville	\$768.36	\$0.00	\$768.36	\$0.00
Library	\$186.71	\$0.00	\$186.71	\$0.00
Sch-R4: Wentzville	\$4,415.06	\$0.00	\$4,415.06	\$0.00
State	\$26.60	\$0.00	\$26.60	\$0.00
Sub Total	\$6,120.23	\$0.00	\$6,120.23	\$0.00
Total Tax	\$6,120.23	\$0.00	\$6,120.23	\$0.00

Remaining Installment Balance								
Period	Bill Number	Due Date	Tax Year	Tax	Discount	Penalty/Fee	Interest	Total Due
INST 1	193358	12/31/2017	2017	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Due:				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Payment History					
Tax Year	Bill Number	Receipt Number	Amount Paid	Last Paid	Paid By
2017	193358	B17.130615	\$6,120.23	12/31/2017	PENNEY JED E*PENNEY TERI T

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ASSIGNMENT AND ASSUMPTION AGREEMENT

THIS ASSIGNMENT AND ASSUMPTION AGREEMENT (this "Assignment") is entered into this _____ day of October, 2018, by and between SUPERVALU INC., a Delaware corporation ("Assignor"), and Schnuck Markets, Inc., a Missouri corporation ("Assignee").

WHEREAS, the Assignor and Assignee are party to that certain Asset Purchase Agreement dated as of September 17, 2018, (as such agreement may be amended, modified or supplemented in accordance with its terms, the "Purchase Agreement"), pursuant to which, among other things, Sellers have agreed to assign all of their rights, title and interests in, and Purchaser has agreed to assume all of Sellers' duties and obligations under, the Real Property Leases;

WHEREAS, Assignor is the tenant under that certain lease (the "Lease") described on Annex A attached hereto and made a part hereof and the Lease affects certain premises more particularly described therein (the "Premises");

NOW, THEREFORE, in consideration of the mutual covenants, terms and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Definitions. All capitalized terms used in this Assignment but not otherwise defined herein are given the meanings set forth in the Purchase Agreement.
2. Assignment. Assignor hereby assigns, transfers sets over and coveys to Assignee, and its successors and assigns, all of Assignor's, right, title and interest in and to the Lease and the Premises, together with all of the appurtenant rights and easements thereby demised.
3. Assumption. Assignee hereby fully and completely accepts the assignment pursuant to Section 2 above, and assumes each and every obligation of Assignor which is to be performed by the tenant under the Lease from and after the Applicable Closing Time, as more particularly provided in the Purchase Agreement.
4. Liabilities. Assignor shall be responsible for any Retained Liabilities under the Lease and for all matters arising in connection with the Lease and Premises prior to the date hereof, and Assignee shall be responsible for any Assumed Liabilities under the Lease and for all matters arising in connection with the Premises from and after the Applicable Closing Time, in each case as more particularly provided in the Purchase Agreement.

5. Assignor Waiver. Assignor hereby waives any and all rights under the Lease to (a) approve or consent to any amendment or termination of the Lease; (b) receive any notices, rights to cure, offsets, and defenses to which Assignee is entitled; and (c) approve or consent to the exercise of any option to extend the Lease, all as may be set forth or applicable under the Lease.

6. Purchase Agreement. This Assignment is subject to all of the terms, conditions and limitations set forth in the Purchase Agreement (including, without limitation, the covenants and indemnities set forth therein), all of which are incorporated herein by reference. In the event of any conflict or inconsistency between the terms of this Assignment and the terms of the Purchase Agreement, the terms of the Purchase Agreement shall control. Nothing contained herein will be deemed to alter, modify, expand or diminish the terms of the Purchase Agreement.

7. Third Party Beneficiaries; Successors and Assigns. This Assignment is for the sole benefit of the parties hereto and their respective successors and assigns, and there shall be no third party beneficiary hereof. This Assignment shall inure to the benefit of and be binding upon the Parties hereto and their successors and assigns.

8. Governing Law. This Assignment shall be governed by and construed in accordance with the laws of the state in which the Premises is located without regard to such state's conflicts of laws rules.

9. Counterparts. This Assignment may be executed in one or more counterparts, each of which shall be deemed an original but all of which together will constitute the same instrument. Exchange and delivery of this Assignment by exchange of electronic copies (with originals to follow) bearing the signature of a party shall constitute a valid and binding execution and delivery of this Assignment by such party. Such facsimile copies shall constitute legally enforceable original documents.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have caused this Assignment to be duly executed by their respective authorized officers as of the day and year first above written.

ASSIGNOR:

SUPERVALU INC.

By: _____
Name: Kimberly J. Myrdahl
Title: Vice President

ASSIGNEE:

SCHNUCK MARKETS, INC.

By: _____
Name:
Title:

SIGNATURE PAGE TO ASSIGNMENT AND ASSUMPTION AGREEMENT

ANNEX A
DESCRIPTION OF LEASE

Store No. 4548 – 2183 Charbonier Rd., Florissant-Charbonier, MO

- Shopping Center Lease by and between Shoppes at Koch Park, L.L.C. and Supervalu Inc. dated February 28, 2005
- First Amendment to Lease dated July 18, 2005
- Letter Agreement dated February 28, 2005 regarding floodlights
- Redevelopment Agreement dated May 20, 2005 between Landlord and City of Florissant, Missouri
- Subordination, Non-Disturbance and Attornment Agreement dated September 27, 2005
- Landlord notification of address assigned to premises dated March 22, 2006
- Architect's certification of premises square footage dated November 2, 2006
- Letter Agreement dated November 15, 2006 confirming various lease matters
- Subordination, Non-Disturbance and Attornment Agreement dated January 22, 2007
- Memorandum of Lease dated June 20, 2007
- Subordination, Non-Disturbance and Attornment Agreement dated August 23, 2017
- Landlord notice of address change dated May 11, 2018

CITY OF FLORISSANT



FLORISSANT, MISSOURI

WAIVER

Authorization to complete record check

I, Jed E. Penney
RESIDING AT 2690 Lenexa Lane
IN THE CITY OF Wentzville
STATE Missouri

I do hereby authorize the City Clerk of the City of Florissant, Missouri to make a full and complete check of my record in the Metropolitan St. Louis area, state of Missouri, all prior areas of residence, and through the National Criminal Information Center in Washington, D.C.

[Signature]
Witness

[Signature]
Signature

Date

8/25/1969
Date of Birth

** Social Security Number

**Driver's License Number & State

*** Social Security & Driver's License Numbers will be used for purposes of identification in completing record check.*



No Match Notification

A statewide search of the identifiers below has revealed no criminal conviction or sex offender information on file. Fingerprints were not provided and thus the result of the search cannot be guaranteed.

Name (1): JED PENNEY

Name (2):

Name (3):

Date Of Birth: 08/25/1969

SSN: xxx-xx-5584

Control Number: 2909084

If you have any questions, please do not hesitate to contact our office at 573-526-6312.

Missouri State Highway Patrol
Criminal Justice Information Services Division
PO BOX 9500
Jefferson City, MO 65102

4. I (we) hereby certify that (indicate **one only**):

☐ I (we) have a legal interest in the above described property.

☒ I am (we are) the duly appointed agent (s) of the petitioner, and that all information given is true and a statement of fact.

SIGNATURE

ADDRESS

Telephone No.

Email address

I (we) the petitioner(s) do hereby appoint _____ as my (our) duly authorized agent to represent me (us) in regard to this petition.

PETITIONER SIGNATURE

Note: Petitioner or his/her authorized agent will be the only person(s) permitted to make the presentation to the City Council.

5. Acknowledgement and consent of owner to Transfer Special Permit Petition.

SIGNATURE OF OWNER

Information sheet to be attached to all requests for Transfer of Special Permit

Type of Operation: (Select One)

Individual ☐

Partnership ☒

Corporation ☐

LLC ☐

INDIVIDUAL:

Name & address _____

Telephone number & email address _____

Business name/address/phone _____

Copy of fictitious name registration, if applicable _____

PARTNERSHIP:

LLC

Name & address of partner (s) TOP BEAR Auto

1285 Hwy 67, Florissant, MO 63031

Telephone number(s) and email address (s) _____

Business name/ address /phone CAMAL Mohamed 2309 River Oak Dr.
WAXHAM, NC 28173

Copy of fictitious name registration, if applicable Top bear Auto

CORPORATION OR LLC:

Name & address of all corporate officers _____

Telephone numbers & email addresses _____

Business name/address/phone _____

Photocopy of Corporation/LLC Articles and Certificate _____

Date of incorporation/LLC _____

Copy of fictitious name registration, if applicable

Copy of latest Missouri Anti-Trust affidavit (annual registration of corporate officers)



CITY OF FLORISSANT

Honorable Thomas P. Schneider, Mayor

TRANSFER OF SPECIAL USE PERMIT

The undersigned hereby acknowledges receipt of a copy of Ordinance
Number 7978 which authorized a Special Permit:

TO: Hertz Car Sales, LLC

FOR: Location & operation of used car sales &
car rental business

and agree to the terms and conditions listed in said ordinance and to any
additional term and conditions that the City Council shall deem appropriate.

CAMAL A. MOHAMMAD

PRINT - NAME OF APPLICANT

[Signature]

SIGNATURE OF APPLICANT

CITY HALL
955 Rue St. Francois
Florissant, MO 63031
314 / 921-5700
Fax: 314 / 921-7111
TDD: 314 / 839-5142

POLICE DEPARTMENT
1700 North Highway 67
Florissant, MO 63033
314 / 831-7000
Fax: 314 / 830-6045

PARKS DEPARTMENT
#1 James J. Eagan Drive
Florissant, MO 63033
314 / 921-4466
Fax: 314 / 839-7672

HEALTH DEPARTMENT
#1 St. Ferdinand Drive
Florissant, MO 63031
314 / 839-7654
Fax: 314 / 839-7656

MUNICIPAL COURT
1055 Rue St. Francois
Florissant, MO 63031
314 / 921-3322
Fax: 314 / 839-7663

www.florissantmo.com

1 INTRODUCED BY COUNCILMAN STINNETT
2 JULY 8, 2013

3
4 BILL NO. 8927

ORDINANCE NO. 7978

5
6 **AN ORDINANCE TRANSFERRING THE SPECIAL USE PERMIT**
7 **FROM ELITE CAR SALES INC. TO HERTZ CAR SALES LLC FOR**
8 **THE LOCATION AND OPERATION OF A USED CAR SALES AND**
9 **CAR RENTAL BUSINESS ON THE PROPERTY KNOWN AS 1275 AND**
10 **1285 N. HWY 67.**

11
12 WHEREAS, the Florissant Zoning Ordinance authorizes the Council of the City of
13 Florissant, by Special Use Permit, after public hearing thereon, to permit the location and
14 operation of a new and used auto sales and service business; and

15 WHEREAS, pursuant to Ordinance No. 5291, Enterprise Leasing Company of St. Louis
16 was granted a Special Use Permit for the location and operation of a used car sales and car rental
17 business on the property known as 1275 and 1285 N. Hwy 67,

18 WHEREAS, Special Use Permit No. 5291 was amended by Ordinance Nos. 5358 and
19 5476,

20 WHEREAS, Special Use No. 5291 as amended was then transferred to Elite Car Sales
21 by Ordinance no. 6365; and

22 WHEREAS, an application has been filed by Hertz Car Sales LLC to transfer the Special
23 Use Permit authorized by Ordinance No. 5291 as amended and transferred by Ordinance No.
24 6365 to its name; and

25 WHEREAS, the City Council of the City of Florissant determined at its meeting on July
26 8th, 2013 that the business operated under Ordinance No. 5291 as amended and transferred by
27 Ordinance No. 6365 would be operated in a substantially identical fashion as set out herein; and

28 WHEREAS, Elite Car Sales Inc. has accepted the terms and conditions set out in
29 Ordinance No. 5291 as amended.

30
31 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
32 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

33
34
35 Section 1: The Special Use Permit authorized by Ordinance No. 5291 as amended and
36 subsequently transferred by Ordinance No. 6365 is hereby transferred from Elite Car Sales, Inc.

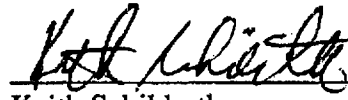
37 to Hertz Car Sales LLC for the location and operation of a used car sales and car rental business
38 known and numbered at 1275 and 1285 N. Hwy 67.

39 Section 2: The terms and conditions of said Special Permit authorized by Ordinance No.
40 5291 as amended shall remain in full force and effect.

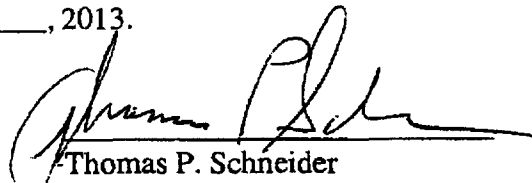
41 Section 3: The Special Use Permit herein authorized shall terminate if the said business
42 ceases operation for a period of more than ninety (90) days or when the named permittee ceases
43 to be the owner and operator of said business.

44 Section 4: This ordinance shall become in force and effect immediately upon its passage
45 and approval.

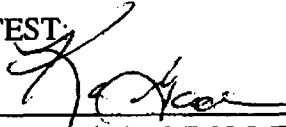
46
47
48 Adopted this 22 day of July, 2013.

49
50 
51
52 Keith Schildroth
53 President of the Council
54 City of Florissant

55
56 Approved this 24 day of July, 2013.

57
58 
59
60 Thomas P. Schneider
61 Mayor, City of Florissant

62
63 ATTEST:

64 
65
66 Karen Goodwin, MMC/MRCC
67 City Clerk

1 INTRODUCED BY COUNCILMAN JONES
2 OCTOBER 8, 2018

3
4 BILL NO. 9435

ORDINANCE NO.

5
6 **ORDINANCE AUTHORIZING AN AMENDMENT TO TABLE VII-A**
7 **“SPEED LIMITS ON CERTAIN STREETS” BY REDUCING THE SPEED**
8 **LIMIT ON LINDSAY LANE TO 25 MILES PER HOUR.**
9

10 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS
11 COUNTY, MISSOURI, AS FOLLOWS:
12

13 Section 1: Table VII-A “Speed Limits on Certain Streets” is hereby amended by
14 reducing the speed limit on Lindsay Lane to 25 miles per hour.

15 Section 2: This ordinance shall become in force and effect immediately upon its passage
16 and approval.

17
18 Adopted this ____ day of _____, 2018.
19
20

21 _____
22 Jeff Caputa
23 President of the Council
24 City of Florissant
25

26 Approved this ____ day of _____, 2018.
27
28
29

30 _____
31 Thomas P. Schneider
32 Mayor, City of Florissant
33
34

35 ATTEST:

36
37 _____
38 Karen Goodwin, MPPA/MMCA/MRCC
39 City Clerk
40

FLORISSANT CITY COUNCIL

AGENDA REQUEST FORM

09/17/2018

Mayor's Approval:

Agenda Date Requested: ~~9/24/18~~ 10/8/18

[Signature]

Description of request: Request speed limit be reduced from 30 m.p.h to 25 m.p.h on Lindsay Lane between N. Highway 67 and Shackelford Road (the entire length)

Table VII-A Speed Limits on Certain Streets

Department: Street

Recommending Board or Commission: Traffic Commission

Type of request:

Ordinances	X	Other	
Appropriation		Liquor License	
Transfer		Hotel License	
Zoning Amendment		Special Presentations	
Amendment		Resolution	
Special Use Transfer		Proclamation	
Special Use		Subdivision	
Budget Amendment			

Y/N

Y/N

Public Hearing needed: Yes / No

No

3 readings? : Yes / No

Yes

Back up materials attached:

Minutes	X
Maps	
Memo	
Draft Ord.	

Back up materials needed:

Minutes	
Maps	
Memo	
Draft Ord.	

Note: Please include all attachments necessary for documents to be generated for inclusion on the Agenda. All agenda requests are to be turned in to the City Clerk by 5pm on Tuesday prior to the Council meeting.

For City Clerk Use Only:

Introduced by: _____

PH Speaker: _____

*Ce to Council Mayor
10/11/18
[Signature]*

CITY OF FLORISSANT


MEMO

TO: Councilman Tim Jones

DATE: September 17, 2018

THRU: Mayor Thomas P. Schneider

THRU: Todd Hughes
Dir. of Public Works

FROM: Gary Meyer
Street Supt. 

SUBJECT: Request to Lower the Speed Limit on Lindsay Lane

The Traffic Commission has reviewed the request to drop the speed limit to 25 m.p.h. on Lindsay Lane at the September 11, 2018 meeting. The Traffic Commission made a recommendation to reduce the speed limit to 25 m.p.h. on Lindsay Lane from N. Highway 67 to Shackelford Road (see attached Minutes, Item 08/18).

stop so many times so they just speed up or run them. Everyone agreed. Officer Kiefer said, as we discussed before, stop signs are not made to reduce speed, they are strictly for traffic control, and when you have multiple stop signs to try to control the speed or limit the speed that someone is able to reach in a short distance, what you get is people flooring it from one to the other. And then you change a speeding problem for a running a stop sign problem.

Kim Redden said and that's where there is children that are going to be involved in this equation at some point. Officer Kiefer said there is a crosswalk there. Kenny Green said you will also give the kids a false sense of security because a lot of people aren't even going to stop at that stop sign. They are just going to run it. Mike Mott said he has studied this pretty close and he even went over there twice today and said he just doesn't see the need for it. He said he thinks it is pointless. Don Adams said if this resident is complaining that she can't see for whatever reason, if there are cars parked too close to the corner or whatever, then maybe there should be a no parking sign so you can't park right on top of the corner. Mike Mott said there is no parking on the other side of the street because that's the school. Officer Kiefer said, technically, you are not allowed to park within 15 feet of an intersection anyway for that reason. He said it's hard when you come up to an intersection and there is a car parked right at the intersection, it's hard to get around it. So you are not supposed to park that close to the intersection. He said there is a no parking enforcement right in that area for the school during drop off and dismissals. He said every year the police go to the school at the beginning of the school year when they have their teacher/parent meetings before school even starts, and the school sends out a letter to all the parents. He said they also go and reiterate to the parents that this isn't a free-for-all. You

don't just pull up wherever you want and unload your kids, or park your car here, or park your car there. He said the school has a system and you have to abide by the system. He said if you get caught violating that system by parking wherever you want, based on the no parking signs all around the school, at some point you will be ticketed. He said the police try to warn them right off the bat, but this intersection is right in the middle of all of it, so he can guarantee there is probably already no parking signs on both sides of St. Jacques. Mike Mott said he took two of his kids there and he always parked down St. Denis and just walked the kids to the door. He said he was by there this morning and tonight and there were no cars parked there, on either corner. He said, in fact, the lady he talked to had a 15 car driveway. He said it is huge. It is like four cars wide. He said he would make a motion we just say no.

Motion was made by Mike Mott to make a recommendation not to place stop signs on St. Denis Street at St. Jacques since no one could see a reason for it, and it doesn't meet the criteria of the stop sign warrant. Motion was seconded by Kim Redden. On the roll call the commission voted: Donna Smith-Pupillo – yes, Don Adams – yes, Mike Mott – yes, Pete Fischer – yes, Kenny Green – yes, and Kim Redden – yes. Motion carried. Item 07/18 was dropped from the Agenda.

08/18 REQUEST SPEED LIMIT BE DROPPED TO 25 M.P.H. ON LINDSAY LANE
Approved
Ward 2

Request was made to reduce the speed limit to 25 m.p.h. on Lindsay Lane. Mike Mott read an e-mail from Councilman Eagan in favor of lowering the speed limit on Lindsay Lane. Don Adams said Councilman Jones also sent a memo in favor of lowering the speed limit.

Mike Mott said he is going back to what we talked about earlier. If you are going to ask for something like this, get a bunch of signatures. He said they have sidewalks there. Don Adams said he disagrees. There are a lot of houses on Lindsay that are rental houses, and you can't even hardly get them to cut the grass. He said he travels Lindsay every day, at least once or twice a day. He said he has traveled it for 44 years. He said he knows exactly what they are talking about. The person that lives at the corner of Francesca and Lindsay has eyeballs on the sign the police put up and he sits on his porch and watches the light flashing on the sign. He is constantly calling the police and dealing them fits. He said he thinks lowering the speed limit would be a great idea. Officer Kiefer said the Police Department's stance is they support it based on the amount of traffic and the fact that this is a residential street. You have all these houses and their driveways are on Lindsay Lane. He said this is no different than a Paul or a Keeven, or anything like that. He said Humes is 30, but there aren't any houses that actually have driveways on Humes, and you have Mullanphy which is 25. He said it is not as wide as Lindsay, but it is still the same situation. He said you have house after house that is just driveway after driveway. You also have it to where it is a major thoroughfare from Shackelford to North Highway 67. He said the Police Department supports lowering the speed limit. That's where they stand. Donna Smith-Pupillo said she also drives it every day. That's one street she comes through all the time. She said she is amazed at how fast people are driving. She said they are driving at a really good clip down there. Don Adams said you can drive down the street and see how many houses haven't cut the grass and they are rental houses. He said rental people are not going to be interested in signing a petition that is going to lower the speed limit for giving you a ticket or anything else. He said everybody has to back out onto Lindsay or you

have to stop at the back of your driveway so you can pull out. He said he thinks this is something that should have been done years ago. Mike Mott said he would say with Don Adams and the Police Department backing it up, and it seems like a precedent that Mullanphy and all the other ones are 25, then this one should be too. Donna Smith-Pupillo said she lives up on Swan and she is either going down Mullanphy or going down Lindsay every day. She said Mullanphy is 25 and it is just like Lindsay. Kenny Green said Derhake is just as wide as Lindsay and it is 25 through there too. Officer Kiefer we just dropped that one on Derhake from 35 to 25 because it is a residential street. He said that just happened within the last six months or so. Kim Redden said we just lowered the speed limit on Parker Road too, even though it is a County road. Officer Kiefer agreed and said it went from 35 to 30, but it is wider, and there are no houses on this side of the street. He said the police get a lot of complaints on Lindsay. He said the police go up there and they do enforcement. He said at 30 m.p.h. speed limit they can stop people all day long for doing five, six, seven or eight over the speed limit. Nobody is doing 30, they just aren't. He said they don't generally stop people and write tickets for a couple of miles over the speed limit. So in order to get to a speed where they are writing tickets and doing enforcement they are doing in the 40's on a residential street. He said they have to get into the 40's in order for the police to do a traffic stop and write a citation for the traffic violation because the speed limit is 30. He said you don't think it's much between 25 and 30, but when you are really trying to reduce the speed limit on a street, that five mile an hour is huge. He said they wind up going up there in the school zone where it is 25, and he said they get a ton of those. He said they reinforce those all day long. He said but it is really hard at the 30 mile an hour speed limit because they are going anywhere from 30 to 40 or

41 m.p.h. He said you have a ton of traffic that is doing that. To the people that live there, when a car goes by at 40 m.p.h., that's fast, especially when kids are playing out there. That's very fast. He said as far as the Police Department and doing enforcement, they stop cars, they warn people, they try to be visible, they try to have their lights going, they try to do all that, but you can only do so much. He said they remind people that this is a residential street, please slow down, and have a good day. Office Kiefer said the numbers on those signs that they have on Lindsay all the time, a very high percentage of the cars are between that 30 m.p.h. and 40 to 42 m.p.h. He said that is what most of the speeds show on that sign. He said if you drop the speed limit to 25 on a residential street, you are going to make the people happy, it is going to give the police the ability to do what they need to do to really get people to slow down so that they don't have to reach 40 m.p.h. before they can do a traffic stop on them. He said the other thing to keep in mind is if it drops to 25, the school zone now is 25 m.p.h. between 8:00 and 4:00. There is no need to drop that speed limit even lower if we choose to drop to 25. He said the sign would need to be changed to say School Zone from 8:00 to 4:00. He said the speed limit is what the speed limit is, you just need to notify the people that this is a school zone between 8:00 and 4:00 like it is now. Officer Kiefer said the speed limit would be 25 for the entire stretch, but the 1000 feet on each side where the signs are now, we just need a sign that says school zone between 8:00 and 4:00. Kim Redden asked what the purpose of that would be. Is it no parking or what is the purpose. Officer Kiefer said they can do the enforcement on 25 m.p.h., but it hurts a little bit more in a school zone. When people see a school zone they usually slow down a little anyway. Officer Kiefer said for the school zone sign you need to take the 25 m.p.h. sign out of it and just make it School Zone just to say hey, this is a school zone.

Officer Kiefer said we would change all the 30 m.p.h. speed limit signs to 25 so the whole street is going to be listed at 25. On the sign for the school zone, if we take away the 25 and just put School Zone between 8:00 and 4:00, it notifies people that they are entering a school zone Monday through Friday from 8:00 to 4:00. The speed limit doesn't change, but we are notifying drivers that they are in a school zone. Mike Mott said that with two board members here who have extensive knowledge of this street, and listening to the police officer, he would recommend reducing the speed limit to 25. Everyone agreed. Officer Kiefer said if we have to make new signs to put up there, he would like to have something attention getting so drivers can't say they didn't see it. He said he would like something like that big fluorescent green or something bright that would stand out.

Motion was made by Mike Mott to make a recommendation to reduce the speed limit to 25 m.p.h. on Lindsay Lane. Motion was seconded by Don Adams. On the roll call the commission voted: Donna Smith-Pupillo – yes, Don Adams – yes, Mike Mott – yes, Pete Fischer – yes, Kenny Green – yes, and Kim Redden – yes. Motion carried. Item 08/18 was dropped from the Agenda.

MISCELLANEOUS:

Peter Fischer was introduced and welcomed to the Traffic Commission as the representative for Ward 6.

The Traffic Commission is waiting for someone to be appointed to fill the vacancy representing Ward 5.

Next Traffic Commission meeting is scheduled for October 9, 2018.

MaryAnn Fitzpatrick

Item 08/18

From: Todd Hughes
Sent: Monday, August 20, 2018 1:22 PM
To: MaryAnn Fitzpatrick; Gary Meyer
Subject: FW: Traffic commission.

WARD TWO

Please add to meeting.
Todd Hughes

From: Cheryl Entwistle
Sent: Monday, August 20, 2018 1:21 PM
To: Todd Hughes
Subject: FW: Traffic commission. WARD TWO

Hi Todd,
See email below.
Thanks

From: Karen Goodwin
Sent: Monday, August 20, 2018 1:19 PM
To: Cheryl Entwistle
Subject: FW: Traffic commission. WARD TWO

Karen Goodwin, MMC/MRCC
City Clerk
City of Florissant
314-839-7630

From: Ward 2 Tim Jones
Sent: Monday, August 20, 2018 1:18 PM
To: Karen Goodwin; Anita Moore
Subject: Traffic commission. WARD TWO

I would like to petition the traffic commission on dropping the speed limit to 25 on Lindsay, For safety reasons..

Thanks Tim Jones
WARD TWO

1 INTRODUCED BY COUNCILMAN CAPUTA
2 OCTOBER 8, 2018

3
4 BILL NO. 9436

ORDINANCE NO.

5
6 **ORDINANCE AUTHORIZING A TRANSFER OF \$10,000 FROM THE**
7 **PARKS UTILITIES ACCOUNT (5-47-26000) TO THE BANGERT**
8 **UTILITIES ACCOUNT (5-46-26000) FOR THE PURPOSE OF**
9 **SUPPLEMENTING THE BANGERT UTILITIES ACCOUNT FOR THE**
10 **REMAINDER OF THE FISCAL YEAR.**

11
12 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS
13 COUNTY, MISSOURI, AS FOLLOWS:

14
15 Section 1: There is hereby authorized a transfer of \$10,000 from the Parks Utilities
16 Account (5-47-26000) to the Bangert Utilities Account (5-46-26000) for the purpose of
17 supplementing the Bangert Utilities Account for the remainder of the fiscal year.

18 Section 2: This ordinance shall become in force and effect immediately upon its passage
19 and approval.

20
21 Adopted this _____ day of _____, 2018.

22
23
24 _____
25 Jeff Caputa
26 President of the Council
27 City of Florissant

28
29 Approved this _____ day of _____, 2018.

30
31
32 _____
33 Thomas P. Schneider
34 Mayor, City of Florissant

35
36 ATTEST:

37
38 _____
39 Karen Goodwin, MPPA/MMC/MRCC
40 City Clerk
41

FLORISSANT CITY COUNCIL

AGENDA REQUEST FORM

Date: October 2, 2018

Mayor's Approval:

Agenda Date Requested: 1

8-Oct-18



Description of request: Transfer of \$10,000 funds from the Parks Utilities Account (5-47-26000) to Bangert Utilities Account (5-46-26000) for the purpose of supplementing the Bangert Utilities Account for the remainder of the fiscal year.

Department: Parks and Recreation

Recommending Board or Commission:

Type of request:

Ordinances	X	Other	X
Appropriation		Liquor License	
Transfer		Hotel License	
Zoning Amendment		Special Presentations	
Amendment		Resolution	
Special Use Transfer		Proclamation	
Special Use		Subdivision	
Budget Amendment	X		

Public Hearing needed: Yes / No

NO

3 readings? : Yes / No

No

Back up materials attached:	Back up materials needed:
Minutes	Minutes
Maps	Maps
Memo	Memo
Draft Ord.	Draft Ord.

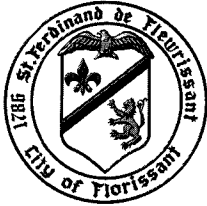
Note: Please include all attachments necessary for documents to be generated for inclusion on the Agenda. All agenda requests are to be turned in to the City Clerk by 5pm on Tuesday prior to the Council meeting.

For City Clerk Use Only:

Introduced by: _____

PH Speaker: _____

cc to Council / 10/3/18 / 10/3/18 / 10/3/18



CITY OF FLORISSANT
PARKS & RECREATION DEPARTMENT
Interoffice Memorandum

Date: October 2, 2018
To: The Florissant City Council
Thru: Mayor Thomas P. Schneider
From: Cheryl A. Thompson, Director of Parks and Recreation
Subject: Request of Transfer Funds for Utilities – Civic Center

Copy: Kimberlee Johnson
Director of Finance
Karen Goodwin
City Clerk

I am respectfully requesting the transfer of \$10,000 from the Parks Utilities Account (5-47-26000) to the Bangert Utilities Account (5-46-26000) for the purpose of supplementing the utilities account for the Bangert Pool expenses.

A pressure test is being performed at Bangert this fall and this should help to determine if there is a leak in the pool, which would cause the rise in the water bill. Additional freezers and refrigeration units were moved to the Bangert Concession Stand along with two Air Conditioning units formerly at Koch were moved to the Bangert upstairs room and to the concession stand. Thus, the rise in electric bill maybe due to these additions. In reviewing utility bills with the finance director the electric and water bill have increased usage as of this summer.

PLEASE NOTE: This is not a request for an appropriation of additional funds, but simply a transfer within to general fund accounts.

Please advise if additional information is required. Thank you for your consideration.

1 INTRODUCED BY COUNCILMAN CAPUTA
2 OCTOBER 8, 2018
3

4 BILL NO. 9437

ORDINANCE NO.

5
6 **ORDINANCE AUTHORIZING A TRANSFER OF \$20,000 FROM THE**
7 **PARKS UTILITIES ACCOUNT (5-47-26000) TO THE CIVIC CENTER**
8 **UTILITIES ACCOUNT (5-44-26000) FOR THE PURPOSE OF**
9 **SUPPLEMENTING THE CIVIC CENTER UTILITIES ACCOUNT FOR**
10 **THE REMAINDER OF THE FISCAL YEAR.**

11
12 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS
13 COUNTY, MISSOURI, AS FOLLOWS:
14

15 Section 1: There is hereby authorized a transfer of \$20,000 from the Parks Utilities
16 Account (5-47-26000) to the Civic Center Utilities Account (5-44-26000) for the purpose of
17 supplementing the Civic Center Utilities Account for the remainder of the fiscal year.

18 Section 2: This ordinance shall become in force and effect immediately upon its passage
19 and approval.

20
21 Adopted this _____ day of _____, 2018.
22
23

24 _____
25 Jeff Caputa
26 President of the Council
27 City of Florissant
28

29 Approved this _____ day of _____, 2018.
30
31

32 _____
33 Thomas P. Schneider
34 Mayor, City of Florissant
35

36 ATTEST:
37
38

39 _____
40 Karen Goodwin, MPPA/MMC/MRCC
41 City Clerk

FLORISSANT CITY COUNCIL

AGENDA REQUEST FORM

Date: October 2, 2018

Mayor's Approval:

Agenda Date Requested: 1

8-Oct-18

Description of request: Transfer of \$20,000 funds from the Parks Utilities Account (5-47-26000) to Civic Center Utilities Account (5-44-26000) for the purpose of supplementing the Civic Center Utilities Account for the remainder of the fiscal year.

Department: Parks and Recreation

Recommending Board or Commission:

Type of request:

Ordinances	X	Other	X
Appropriation		Liquor License	
Transfer		Hotel License	
Zoning Amendment		Special Presentations	
Amendment		Resolution	
Special Use Transfer		Proclamation	
Special Use		Subdivision	
Budget Amendment	X		

Public Hearing needed: Yes / No

NO

3 readings? : Yes / No

No

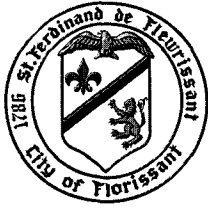
Back up materials attached:	Back up materials needed:
Minutes	Minutes
Maps	Maps
Memo	Memo
Draft Ord.	Draft Ord.

Note: Please include all attachments necessary for documents to be generated for inclusion on the Agenda. All agenda requests are to be turned in to the City Clerk by 5pm on Tuesday prior to the Council meeting.

For City Clerk Use Only:

Introduced by: _____

PH Speaker: _____



CITY OF FLORISSANT
PARKS & RECREATION DEPARTMENT
Interoffice Memorandum

Date: October 2, 2018
To: The Florissant City Council
Thru: Mayor Thomas P. Schneider
From: Cheryl A. Thompson, Director of Parks and Recreation
Subject: Request of Transfer Funds for Utilities – Civic Center

Copy: Kimberlee Johnson
Director of Finance
Karen Goodwin
City Clerk

I am respectfully requesting the transfer of \$20,000 from the Parks Utilities Account (5-47-26000) to the Civic Center Utilities Account (5-44-26000) for the purpose of supplementing the utilities account for the Civic Center expenses.

After performing a leak test on the indoor pool at the Eagan Center it was determined that a hydrostatic valve had not been closed for the last two years, thus, the pool was leaking daily. The valve has been closed and the pool tested over night with no significant loss of water. Thus we are hopeful that the water usage should go down considerable from this time forward.

PLEASE NOTE: This is not a request for an appropriation of additional funds, but simply a transfer within to general fund accounts.

Please advise if additional information is required. Thank you for your consideration.

1 INTRODUCED BY COUNCILMAN HENKE
2 OCTOBER 8, 2018

3
4 BILL NO. 9438

ORDINANCE NO.

5
6 **ORDINANCE AUTHORIZING A TRANSFER OF SPECIAL USE**
7 **PERMIT NO. 7978 FROM HERTZ CAR SALES TO TOP GEAR AUTO**
8 **LLC, LOCATED AT 1285 N. HWY 67 FOR THE OPERATION OF A**
9 **USED AUTO SALES AND SERVICE BUSINESS.**
10

11 WHEREAS, the Florissant Zoning Ordinance authorizes the Council of the City of
12 Florissant, by Special Use Permit, after public hearing thereon, to permit the location and
13 operation of a used auto sales and service business; and

14 WHEREAS, pursuant to Ordinance No. 7978, Hertz Car Sales was granted a Special Use
15 Permit for the location and operation of used car sales and car rental business on the property
16 known as 1285 N. Hwy 67; and

17 WHEREAS, an application has been filed by Top Gear Auto LLC to transfer the Special
18 Use Permit authorized by Ordinance No. 7978 to its name; and

19 WHEREAS, the City Council of the City of Florissant determined at its meeting on
20 October 8, 2018, 2018 that the business operated under Ordinance Nos. 7978 would be operated
21 in a substantially identical fashion as set out herein and would maintain the health, safety,
22 morals and general welfare of the City; and

23 WHEREAS, Top Gear Auto LLC has accepted the terms and conditions set out in
24 Ordinance No. 7978.

25 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
26 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:
27

28 Section 1: The Special Use Permit authorized by Ordinance No. 7978 originally issued
29 Hertz Car Sales is hereby transferred to Top Gear Auto LLC for the location and operation of a
30 used car sales and service business on the property known as 1285 N. Hwy 67.

31 Section 2: The terms and conditions of said Special Permit authorized by Ordinance No.
32 7978 shall remain in full force and effect.

33 Section 3: The Special Use Permit herein authorized shall terminate if the said business
34 ceases operation for a period of more than ninety (90) days.

35 Section 4: This ordinance shall become in force and effect immediately upon its passage
36 and approval.

37

38

39 Adopted this ____ day of _____, 2018.

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Jeff Caputa
Council President

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47 Approved this ____ day of _____, 2018.

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Thomas P. Schneider
Mayor, City of Florissant

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54 ATTEST:

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56

57 Karen Goodwin, MPPA/MMC/MRCC
58 City Clerk