

**August 22, 2016**

**LANDMARK AND HISTORIC DISTRICT COMMISSION  
MINUTES**

---

The Landmark and Historic District Commission (LHDC) of the City of Florissant met at the Florissant City Hall on Monday August 22, 2016 in the 2<sup>nd</sup> floor conference room at 6:30 p.m., with Patty Sosa presiding.

**INTRODUCTION AND WELCOME**

None

**ROLL CALL**

On roll call the following members were present: Patty Sosa and Steve Frank; Gary Meyer, Dan Call and Gretchen Crank. Also in attendance were Dianne Lehmann, Recording Clerk and Philip Lum, Building Commissioner. Chair, Kent Miller was not present so the Commission appointed Patty Sosa to act as Chair. A quorum being present, the Chair declared the Landmark and Historic District Commission (LHDC) was in session for the transaction of business.

**APPROVAL OF MINUTES**

A motion was made by Gary Meyer to accept the minutes as submitted. Motion was seconded by Dan Call all approved.

**OLD BUSINESS**

- **Discuss the applications submitted for the 2016 Grant**
  - **Historic Walk -Spanish Land Grant Park**

Phil Lum informed the Commission that his initial correspondence with the State about doing anything at Spanish Land Grant Park was that you could not disturb the land because of the burial grounds located there. He then contacted Joe Haro about the park and asked about the burial sites and Joe confirmed that the burial sites were many and they were fairly shallow. Gretchen said one grave was only 9” deep. Phil said after speaking with Joe he modified the grant application. All sculptures would be above ground and movable. The grant application reflected that we spoke to Joe and he concurred with above ground

placement of sculptures. This would change the base of the sculptures to be placed on a 12" pad above ground not the 6" pad in ground. This pad would be movable. Every piece of the sculpture would be above ground. Phil explained to all commission members that the grant would help pay for the design and master site plan to create a walking memorial of historic Florissant with the aid of sculptures in Spanish Land Grant Park.

Gretchen said she had a full report of the dig if LHDC needed additional material on Spanish Land Grant. Phil told her that the City had the same report. Gretchen said she was concerned about the history of the park. She said at one time she thought Mayor Lowery said no one would be allowed to even plant a tree because they might disturb the burial sites. Phil said he thought we have done our research and reminded everyone that the grant application for about \$15,000.00 was for the site study, not for the actual sculpture park.

### ○ **Historic Inventory**

Phil said the other grant application was for about \$50,000.00. This application is asking for help to fund the continuing survey of historic properties in Florissant. We have reached out to Alan Miller to get an estimate on the cost to complete the historic inventory of about 50 of our historic properties. His first historic inventory ended at Sacred Heart Church, which never got re-designated. Phil said the Church had recently contacted him about what would be necessary for window replacement. Phil reminded them they have not been re-designated as a landmark but gave them information on window replacement guidelines. This was just one example of the need for a complete historic inventory. Christine asked when we would know about receiving a grant. This is just a preliminary application and the final application is due in October. Phil said he hopes we would know soon. Dianne said the SHPO asked why we would want to do something so normal as historic inventory. They were looking for something more out of the box from us after our last few grants. They did say our Spanish Land Grant application was out of the box and they were having difficulty seeing our vision. Steve Frank said if SHPO has objection to Spanish Land Grant we should look at the park adjacent to St. Ferdinand Church, where the Community Garden is located.

## **NEW BUSINESS**

- **Request for approval of a COA to replace the side door at the Senior Dining Center, 621 Rue St. Francois**

Phil reminded everyone that the Commission recently granted a COA for the 2 front entry doors and the City is now requesting a COA to replace the side door. The all wood doors have a special steeple tip hinges and a push pull door handles. The additional side door will be similar in that it is a special order all wood door with the steeple tip hinges and push/pull door handles. A small half window is located at the top of the door. Dan Call asked if the door would be identical to the front doors and Phil responded that other than size it would be identical. Patty asked if a panic bar was required and Phil said no because the amount of people using the center did not exceed the necessity for a panic bar. Gary Meyer said that we have made a number of renovations with COA's at the dining center all have been done to the satisfaction of the commission and sees no problem with this COA. Christine Keil made a motion to approve the request for a COA to replace the side door, Gary Meyer seconded the motion. All approved and a COA has been granted to 621 Rue ST. Francois for the replacement of a side door.

- **Request for approval of a COA to repair front gutter and dormer windows at the Bockrath-Weise House, 5 St. Ferdinand (St. Ferdinand Park).**

- 

Phil explained that the bottom sashes of the dormer windows are falling apart. This is a routine maintenance issue that must be addressed. Phil explained that the interior of the plaster walls have suffered some water damage as a result of the leaking. The City has appropriated \$48,000.00 for interior repairs. Phil said there is also damage to the downspouts and gutter. The gutter has a crack in the seam right in front of the house. Gary asked if the windows will be replaced or repaired. Phil said the windows would be replaced with wood windows and historic wavy glass. He was able to salvage some old 1930's glass from his home and donated it to the City to use for restoration projects such as this. Gary Meyer made a motion to grant the COA, seconded by Steve Frank, all approved. A COA was granted to the City of Florissant for the repair of front gutters and dormer windows at the Bockrath-Weise House.

### **MICELLANEOUS BUSINESS**

Dan Call asked about the pictures that were taken at the McReynolds Award. Phil said that the picture was supposed to go in the Focus but they chose a picture of the Award itself to put in the Focus. Kerry Luster has the pictures from Jefferson City. Phil said he would make sure the Commission members got a copy of they would like one. Dan Call said he wanted one.

At this time Patty Sosa read a letter of resignation from Gretchen Crank. Gretchen has served many years on the Commission and feels like she is not contributing to the group. She feels like she does not have the time to devote to both Historic Florissant and LHDC. She is currently serving as the President for Historic Florissant and said she will be more than happy to help when requested. She has suggested Steve Siebe as her replacement. Gretchen said she has already spoken to Steve Siebe, who served on the Old Town Commission, and he is open to an appointment to LHDC.

Final business is the poster supplied by SHPO about September being Archeological month. Phil asked where would be a good place to hang the poster this year. It is usually hung in the Public Works department. Dianne suggested maybe hang it next to our archeological display over at JJE. Everyone agreed that would be a good idea.

Patty said that Gina Siebe would be interested in working on the cabin at Tower Park. She said she would be willing to give tours and be the caretaker.

Patty asked about the sale of the Historic Treasures DVD and why the commission was asked to pull them from the shelves. Phil explained that we got an email from SHPO the DVD's make reference to being funded in part by the National Park Service and the National Park Service has very specific ways in which something can be sold. We were told to cease selling and give them a count of how many we have sold and how many we have left. After they have those totals they will get back to us. Dianne said she still needs to get the DVD's from Christine at the Shrine. Dianne said we sold about a thousand dollars' worth of DVD's and the money went into the General Fund at the City because the City paid for the reproduction of the DVD's and her salary. Gretchen asked why it didn't go into a fund for the LHDC. Dianne said they did use money the City had appropriated for Boards and Commissions for other expenses associated with the Historic Treasures project.

### **ANNOUNCEMENTS / COMMENTS**

Patty Sosa asked if there was any further business. Being no further business Patty Sosa stated she would entertain a motion to adjourn. Steve Frank made a motion to adjourn. Seconded by Gary Meyer, All members concurred. Meeting was adjourned at 7:30 p.m.

Respectfully submitted:

Dianne Lehmann Recording Clerk