

“Education is the best provision for old age.”  
Aristotle

“Be sure to put your feet in the right place, then stand firm.”  
Abraham Lincoln

“If a man has done his best, what else is there?”  
George S. Patton

# City of Florissant 2013 Adopted Budget

“The only good budget is a balanced budget”

*Adam Smith*

“All you need for happiness is a good gun, a good horse and a good wife.”

*Daniel Boone*

**“IF YOU'RE NOT MAKING MISTAKES, THEN YOU'RE NOT DOING ANYTHING”**

*John Wooden*

“It is not in the stars to hold our destiny, but in ourselves.”

*William Shakespeare*

“It's clearly a budget. It's got a lot of numbers in it.”

*George W. Bush*

“An investment in knowledge always pays the best interest.”

*Benjamin Franklin*

“Never let the fear of striking out get in your way.”

*Babe Ruth*

“A billion here, a billion there—sooner or later it adds up to real money”

*Everett Dirksen*

“It has been said that democracy is the worst form of government except all the others that have been tried”  
*Sir Winston Churchill*

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# CITY OF FLORISSANT

*Honorable Thomas P. Schneider, Mayor*

November 26, 2012

Honorable Mayor Schneider, Council President Schildroth and members of the City Council,

Submitted herewith is the fiscal year 2013 budget as presented by the Mayor and amended by the City Council. The budget is designed to present a framework outlining projected revenues and expenditures necessary to provide programs and services for the 2013 fiscal year. It is not designed to establish budgetary policy or to develop budgetary goals and objectives. Those issues are best discussed and refined in forums separate from the budget document.

The budget complies in all material respects with applicable city and state statutes governing the city's budget, including Article VI, Section 6.6 of the Florissant Charter, Article VI, Section 24 of the Missouri State Constitution and Title VI, Chapter 67 of the Revised Statutes of Missouri and complies with generally accepted accounting practices for municipal budgeting. The budget is a balanced budget wherein the proposed expenditures do not exceed estimated revenues plus the estimated beginning fund balance for each fund.

The city utilizes fund accounting to organize city finances and to present the budget. In fund accounting, city finances are divided into subsets or "funds," each with its own self-balancing set of accounts. Revenues and expenditures within the proposed budget are presented by fund. Each fund has a designated purpose and associated revenue sources. The budget presents information for the following funds:

- *General Fund:* This is the general operating fund of the city. It is used to account for all financial resources of the city except those which are restricted and required to be accounted for in another fund. The general fund includes the following departments; legislative, administration, senior services, media, municipal court, information technology, housing, culture and recreation, public safety, public works, and health.
- *Capital Improvement Fund:* This fund is used to account for the acquisition, improvement and maintenance of capital assets. The ½% capital improvement sales tax, a restricted revenue source, is specifically set aside for this fund.
- *Park Improvement Fund:* This fund is used to account for the acquisition, improvement and maintenance of property, building and assets throughout the city's parks and park facilities. The ½% park improvement sales tax, a restricted revenue source, is specifically set aside for this fund.

<b>CITY HALL</b> 955 Rue St. Francois Florissant, MO 63031 314 / 921-5700 Fax: 314 / 921-7111 TDD: 314 / 839-5142	<b>POLICE DEPARTMENT</b> 1700 North Highway 67 Florissant, MO 63033 314 / 831-7000 Fax: 314 / 830-6045	<b>PARKS DEPARTMENT</b> #1 James J. Eagan Drive Florissant, MO 63033 314 / 921-4466 Fax: 314 / 839-7672	<b>HEALTH DEPARTMENT</b> #1 St. Ferdinand Drive Florissant, MO 63031 314 / 839-7654 Fax: 314 / 839-7656	<b>MUNICIPAL COURT</b> 1055 Rue St. Francois Florissant, MO 63031 314 / 921-3322 Fax: 314 / 839-7663
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~ Gold for the Value of Elective Government ~ White for a Clean, Healthy City ~ Green for the Gift of Fertile Land ~

- *Sewer Lateral Fund*: This fund is used to account for special assessments utilized for the maintenance of residential sewer lateral lines within the city. A voter approved special assessment not to exceed \$50 per covered property per year is specifically set aside for this fund. The assessment rate reflected in the 2013 budget is \$28.

## Overview

The most critical issues facing the city during the preparation of the budget include how to continue to provide a high level of programs and services, how to maintain buildings, equipment and infrastructure, and how to adequately compensate the employees who provide city services with limited resources. A prolonged economic recession makes that task even more difficult. The past few years have seen the collapse of the housing market which has led to dramatic declines in the value of residential housing and increases in foreclosures and properties being converted into rental properties rather than sold outright. Unemployment remains high while interest rates remain at historic lows. Sales tax revenues, gasoline tax revenues, road and bridge tax revenues, and many other revenue sources have been in decline for a number of years. In response to shrinking revenues, the utility license tax, which had been at 3% since 1997, was increased to 5% in 2004 and to 7% in 2010. 7% is the maximum utility license tax rate the city is allowed to levy without additional voter approval.

**"It's good sportsman-  
ship to not pick up lost  
golf balls while they are  
still rolling."  
Mark Twain**

City employees have been affected by the economic difficulties facing the city over the past few years. In 2008 non-uniformed employees received a 3% wage increase while uniformed or police employees received a 4% wage increase. The following year, 2009, full-time employees received a lump sum one-time payment of 3% of their annual wages with no increase in their base wage. In 2010, employee wages were cut 3% across-the-board, including the police department and part-time employees. In 2011 a new pay plan was adopted and employees received a 2% wage increase phased in on their date of hire rather than the first day of the fiscal year, which had been past practice. In 2012 there were again no wage increases. The 2013 budget includes an across-the-board wage increase of 2% for all full-time and part-time employees effective December 1, 2012 plus an additional 1% for all full-time employees effective on their date-of-hire. Those employees below the starting wage for their pay grade will receive an increase of 5% effective December 1, 2012.

A review of wage increases and adjustments follows:

Year	Percent	Description
2004	3.0%	Across-the-board with numerous specials, mostly an additional 2%
2005	2.0%	Across-the-board
2006	0.0%	No wage increase
2007	4.0%	Across-the-board
2008	3.0%/4.0%	Across-the-board 3% for non-uniformed, 4% for uniformed
2009	0.0%	3% one time lump sum pay adjustment
2010	-3.0%	Across-the-board wage reduction for full-time and part-time
2011	2.0%	Wage increase on date-of-hire, new play plan

2012	0.0%	No wage increase
2013	3.0%	2% across-the-board for all full-time and part-time plus an additional 1% for all full time on their date-of-hire

For a number of years the city had been preparing for the 2010 census under the assumption that the city’s population would decline. The 2010 official U.S. Census results show that the city’s population grew from 50,497 in 2000 to 52,158 in 2010, an increase of 1,661 or 3.3%. On the surface this looks very good but a deeper look reveals a different story. During the last decade the city was successful in securing a number of annexations which increased the city’s population to 54,536, an increase of 4,039 over the 2000 census. When this population number is used, the population actually went from 54,536 to 52,158, a drop of 2,378 or 4.4%. Without the annexations, the city’s population would have been closer to 48,000.

Florissant remains the largest city in St. Louis County and the 12<sup>th</sup> largest city in the State of Missouri, just 417 people behind Blue Springs and St. Peters who tied for 10<sup>th</sup> at 52,575. Chesterfield, the next largest city in St. Louis County, has a population of 47,484 which is 4,674 less than Florissant.

The census numbers also show that the state population grew from 5,595,211 to 5,988,927, an increase of 393,716 or 7.0%. St. Louis County’s population dropped from 1,016,315 to 998,954, a decline of 17,361 or 1.7%. The formulas used to calculate the distribution of the cigarette tax, motor vehicle fuel tax, motor vehicle fee increases, countywide sales tax, motor vehicle sales tax, and the capital improvement sales tax are all based on population and were all adjusted in January 2012 to reflect the new population numbers.

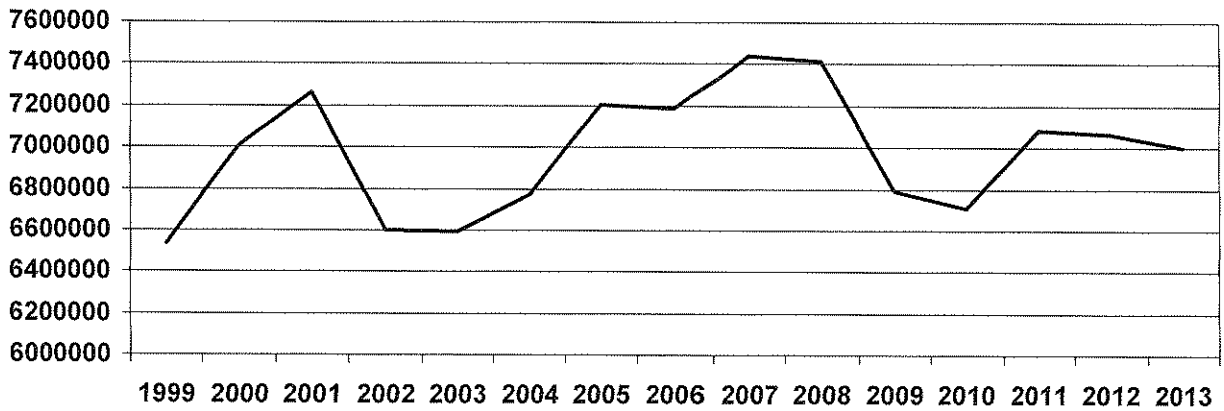
In 2007, the cigarette tax, gasoline tax and sales tax generated \$9,362,092 which was 44.7% of total general fund revenue of \$20,945,437. In 2011, four years later, the same three revenue sources generated \$8,962,238, a decline of \$399,854 or 4.3% and the percent of total general fund revenue had declined to 35.9%. For the same time period the Capital Improvement Sales Tax dropped \$163,183 or 4.9%.

<p>“We are poor, but we are free.” Sitting Bull</p>
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In 2000, cigarette tax receipts totaled \$243,888. Since then, receipts have been dropping steadily. The 2012 budget of \$145,000 is nearly \$100,000 less than actual receipts in 2000. In 2000, gasoline tax receipts totaled \$1,850,056. The 2013 budget of \$1,550,000 is nearly \$300,000 less than actual receipts in 2000.

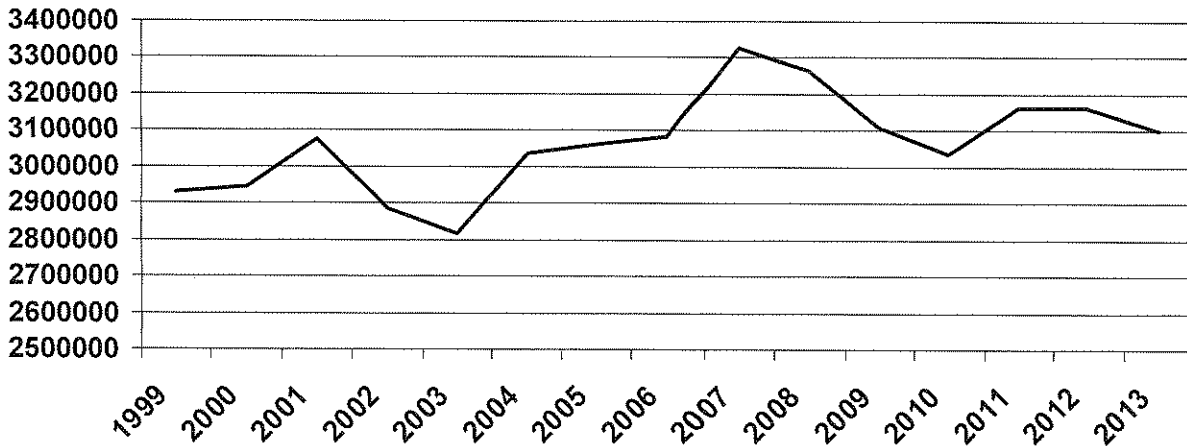
Sales tax is the city’s single largest revenue source and was counted on to provide consistent revenue growth over time which would then fund increased costs of operations. That revenue growth has not happened. The following chart shows general fund sales tax revenues since 1999. This chart shows that sales tax revenue has trended back and forth between \$6.6 million and \$7.4 million over this fourteen year period. Sales tax revenue has clearly not met expectations for consistent growth. Revenues for 2013 are again projected to be flat.

### Sales Tax



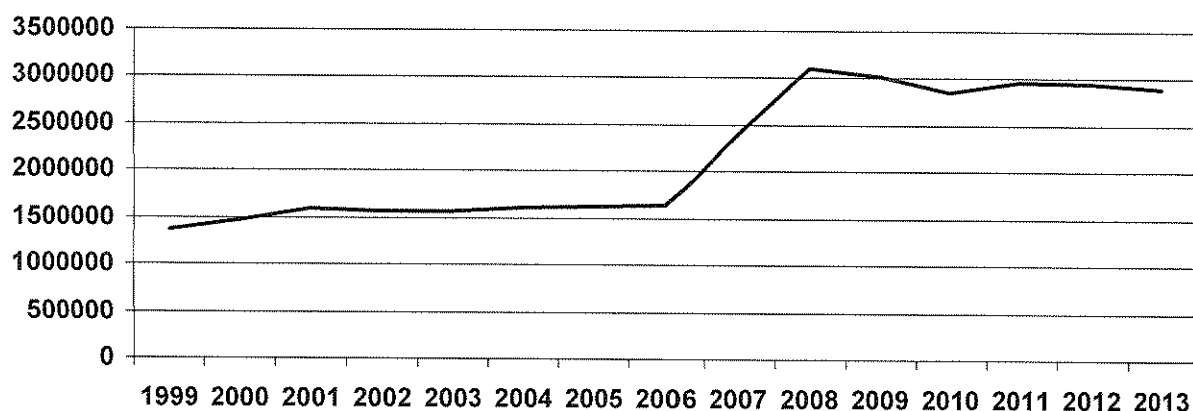
The capital improvement sales tax has seen some growth over this same fourteen year time period but again it has not been consistent growth. The following chart shows capital improvement sales tax receipts since 1999. Capital improvement sales tax peaked in 2007 at \$3,326,270 and finished just under that in 2008. Revenue for 2013 is budgeted at \$3,100,000.

### Capital Improvement Sales Tax



The park improvement sales tax has been very flat over time. Collections for this tax are based on sales tax collections within the Florissant city limits. There is no sharing of this sales tax. The following chart shows the park improvement sales tax since 1999. The increase from 2006 to 2008 is the result of an increase in the underlying tax rate from 0.5% to 1.0% and not the addition of any new business or an increase in retail activity. The city has been able to maintain a consistent retail tax base over time but there has been virtually no growth to speak.

### Park Improvement Sales Tax



A Missouri Supreme Court decision in 2012, *Street vs. Missouri Department of Revenue*, stopped collection of the local option sales tax on vehicles purchased out-of-state and then licensed in Missouri. The ruling did allow for the collection of the use tax on out-of-state sales. In other words, if you were to purchase a vehicle in Illinois and then license it in Missouri, you have to pay the state sales tax but you do not have to pay the local sales tax, only the local use tax. The City of Florissant and St. Louis County, like most cities and counties in Missouri, have a local sales tax but do not have a use tax. The Missouri Department of Revenue (DOR) has estimated that Florissant will lose about \$110,000 annually as a result of this decision.

HB 1329 was passed at the conclusion of the 2012 Missouri state legislative session to reinstate the local sales tax on out-of-state purchases of cars, boats, motors, etc. Governor Nixon subsequently vetoed this bill under his belief that reinstatement of the collection of this sales tax was considered a new tax and he is opposed to any new tax. In a special session the Missouri State Legislature failed to override the Governor's veto.

"You can only do your best;  
everything else is beyond  
your control."  
*William P. McDaniel*

An example of how this will affect Florissant and St. Louis county residents is as follows. Clearly an incentive is now in place to drive Missouri residents to neighboring states to purchase a vehicle in order to save a significant amount on their sales tax payment.

	In-State Purchase		Out-of-State Purchase	
	<u>County</u>	<u>Florissant</u>	<u>County</u>	<u>Florissant</u>
New car purchase	\$25,000	\$25,000	\$25,000	\$25,000
Less: Trade-in	<u>-\$5,000</u>	<u>-\$5,000</u>	<u>-\$5,000</u>	<u>-\$5,000</u>
Net taxable sale	\$20,000	\$20,000	\$20,000	\$20,000
Times sales tax rate	<u>0.06925</u>	<u>0.07925</u>	<u>0.04225</u>	<u>0.04225</u>
Tax on purchase	\$1,385	\$1,585	\$845	\$845

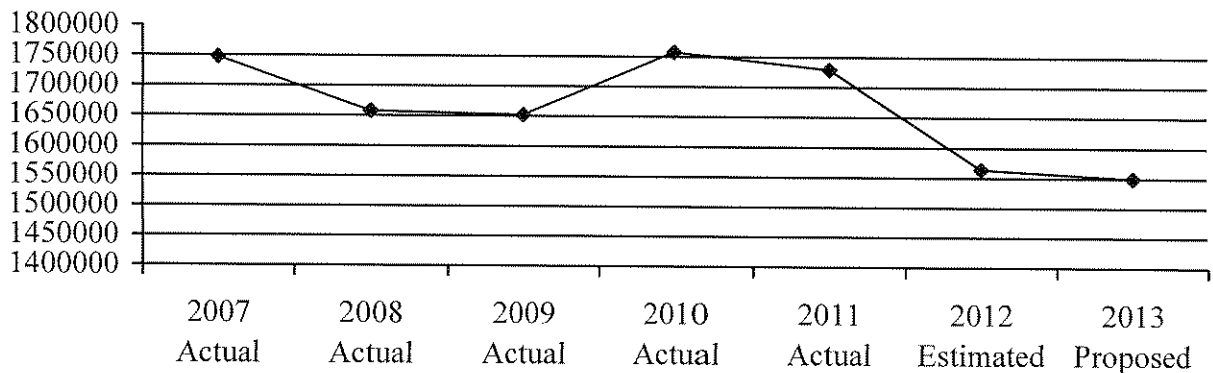
The 2012 budget includes \$338,787 in the general fund miscellaneous revenue account from a settlement with DOR to correct their error in not correctly adjusting the city's population resulting from a number of annexations. This represents the final ten of twenty-four monthly pay-

ments beginning in October 2010. No funds are included in the 2013 proposed budget from this settlement. The total distribution from this settlement is estimated at \$1,132,230, which includes \$813,099 from the settlement and \$319,131 from population adjustments made in June, 2009.

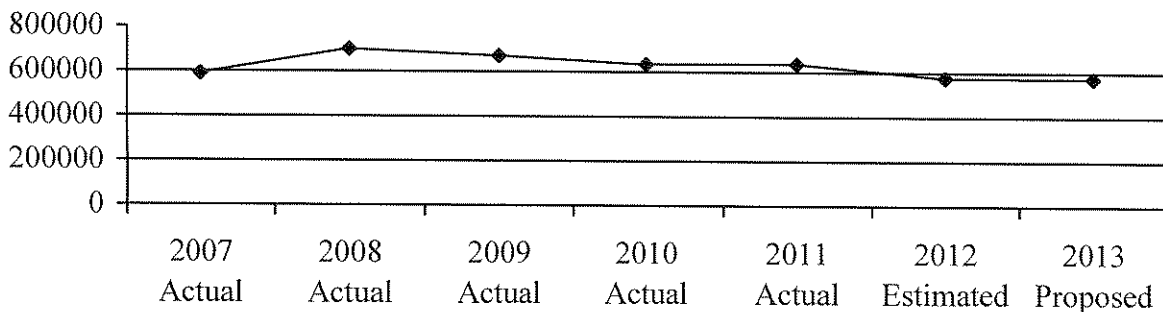
### Revenues Highlights

Revenue for fiscal year 2013 budgeted in the general fund is \$22,858,208 and \$29,482,708 for all funds combined. General fund budgeted revenue is down \$218,943 or 0.9% from 2012. The 2012 budget included \$338,787 from the DOR settlement which is not in the 2013 budget. Capital improvement fund budgeted revenue is up \$268,000 or 9.1% from 2012. Sales tax increased by \$150,000 and \$120,000 is from a grant for an Old Town Street and Stormwater drainage project. The park improvement fund budgeted revenue is up \$23,300 or 0.8%. Sewer lateral fund budgeted revenue is down \$352,500 or 41.2% due to the collection rate being lowered from \$50 to \$28. Highlights for the most significant revenue sources follow:

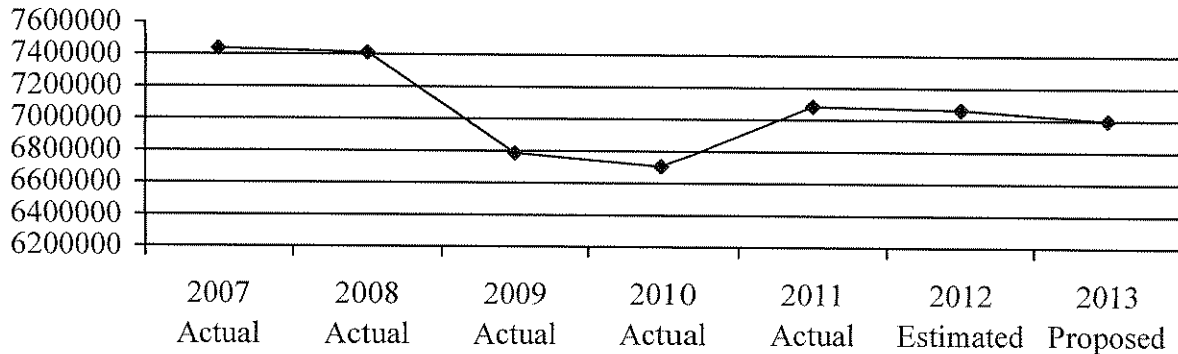
- Gasoline Tax (Motor Vehicle Fuel Tax and Motor Vehicle Fee Increases): The gasoline tax budget of \$1,550,000 represents 6.8% of general fund budgeted revenues. This is down \$75,000 from the 2012 budget. The following chart shows that gasoline tax revenues have been falling since reaching their peak in 2010.



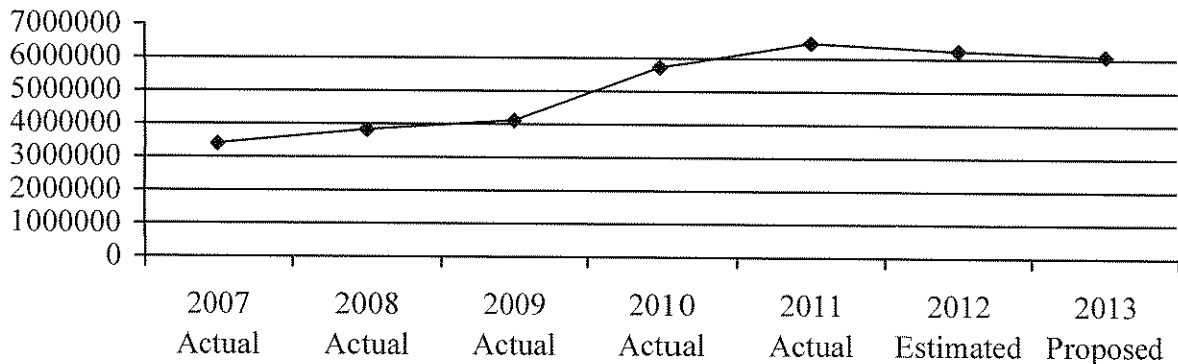
- Road and Bridge Tax: The road and bridge tax budget of \$575,000 represents 2.5% of general fund budgeted revenues. This is down \$25,000 from the 2012 budget. The following chart shows that road and bridge tax revenues have been falling since peaking in 2008.



- **Sales Tax:** The general fund sales tax budget of \$7,000,000 represents 30.6% of budgeted revenue. This is up \$400,000 from the 2012 budget of \$6,600,000. Actual revenue in 2011 was \$7,084,234. Revenue for 2012 is projected to finish just short of 2011 at \$7,066,000. No increase in revenue is projected for 2013. The following chart shows the recent history of the sales tax which has been in decline since 2007.

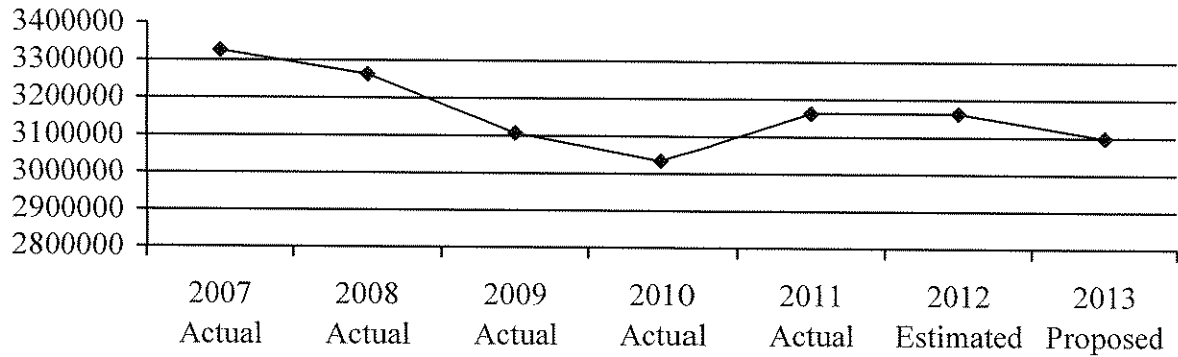


- **Utility Tax:** The utility tax budget of \$6,100,000 represents 26.7% of general fund budgeted revenues. This is a \$100,000 increase from the 2012 budget. The following chart shows the recent history of the utility tax. The increase in receipts beginning in 2010 is due to an increase in the underlying tax rate from 5% to 7%. Weather plays an important role in determining annual receipts from the utility tax. In addition, Ameren UE seems to be constantly asking for rate hikes.

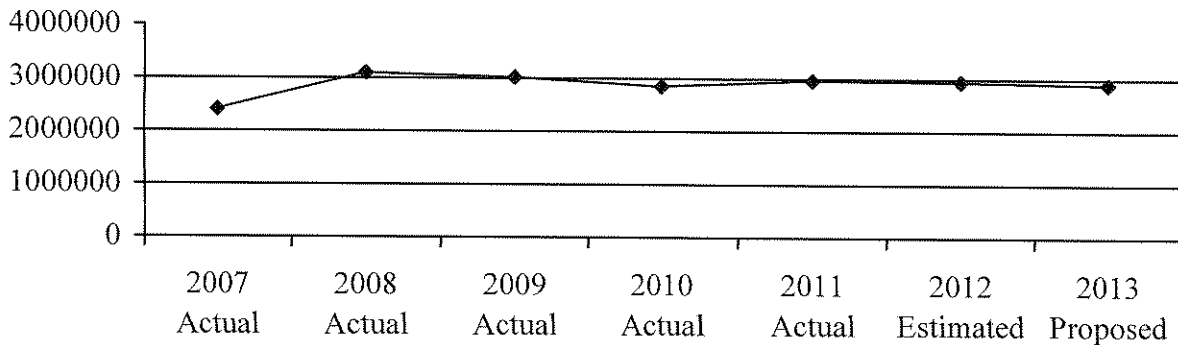


- **Capital Improvement Sales Tax:** The capital improvement sales tax budget of \$3,100,000 is up \$50,000 from the 2012 budget. Actual revenue for 2012 is projected at \$3,164,000 which is very nearly exactly equal to the actual receipts in 2010 of \$3,163,088. The capital improvement sales tax shows a similar pattern to that of the general sales tax. Tax collections peaked in 2007 and have been in a general decline since then. Revenue for 2013 is again projected to be flat.





- **Park Improvement Sales Tax:** The park improvement sales tax budget of \$2,900,000 is up \$50,000 from the 2012 budget. The following chart shows that tax revenues have been virtually unchanged since 2008, trending right at the \$3,000,000 mark. This is not expected to change for 2013.



### Expenditures Highlights

Expenditure highlights include the following:

- The budget includes a 2.0% wage increase for all full-time and part-time employees effective December 1, 2012 plus an additional 1.0% wage increase for all full-time employees effective on their date-of-hire. Those employees currently earning a wage below the starting wage for their pay grade will receive a 5% wage increase effective December 1, 2012. In the years from 2006 to 2012 city employees have had two years with no wage increases, one year with a one time lump sum pay adjustment in lieu of a wage increase, and one year with a 3% wage reduction. Fortunately the city was able to avoid large scale layoffs during this period.
- The city pays 100% of employee medical premiums and 25% of dependent medical premiums. The budget reflects an increase of 5% for medical premiums which will take premiums to \$625.54 per month for employees and \$613.00 per month for dependent coverage. The city will

"A people that values its privileges above its principles soon loses both."  
 Dwight D. Eisenhower

pay \$153.25 of dependent coverage leaving the employee to pay \$459.75 per month or \$5,517 annually. The total budget allocation for medical premiums is \$1,857,693.

- \$13,576,865 of the general fund budget is allocated for wages and \$4,921,110 is allocated for employee benefits for a total of \$18,497,975 or 76.2% of the general fund budget. Benefits include social security, pension, medical insurance, dental insurance, long-term disability, and life insurance. An additional \$1,254,538 has been allocated for wages and benefits in the park improvement fund which is 40.7% of the park improvement fund budget.
- \$730,000 has been allocated for various insurance coverage's other than medical insurance. These include general liability, automobile liability, employment practices liability, errors and omissions liability, law enforcement liability, property and inland marine, workers compensation, flood, accident and sickness, professional liability, and pollution liability. The premium for general liability insurance declined \$114,909 or 40.7% from 2006 to 2012. \$300,000 is allocated for worker's compensation insurance which provides coverage for all full-time and part-time employees, elected officials, boards and commission members, and volunteers. The premium for workers compensation insurance declined \$119,362 or 33.2% from 2003 to 2012. The city's claims history in general has been very good.
- In 2011 the city re-financed the 2003 Certificates of Participation (COPS) bonds to take advantage of historically low interest rates. The issue included \$1,556,700 in new money to provide funding for HVAC improvements to city buildings, construction of a second salt storage facility, improvements to the aquatic center, and improvements to the bandstand at St. Ferdinand Park. Total debt service remained virtually unchanged. Debt service payments of \$323,000 and \$574,000 are allocated in the Capital Improvement Fund and in the Park Improvement Fund respectively.
- At \$10,432,201, the police department has the largest single budget in the general fund. This represents 43.0% of total general fund expenditures. There are 111 full-time employees in the police department which represents half of the city's total full-time work force. An additional \$244,000 is allocated for capital addition items for the police department in the capital improvement fund. This includes the purchase of eight new vehicles.
- \$620,000 is allocated in public works for street lighting. \$550,000 of this is allocated for the monthly street light bills and \$70,000 is allocated for street light repairs and installation of new and replacement street lights.
- \$1,525,000 has been allocated for street repairs. This includes \$725,000 for slurry seal and maintenance work, \$500,000 for concrete pavement replacement work and \$300,000 for major street repairs and asphalt overlay.
- The sewer lateral fund assessment has been budgeted at \$28 per covered property which is down from \$50 in the 2012 budget. There is an estimated fund balance of \$2,294,991 in the sewer lateral fund.

"Your occupation should  
never define who you are."  
*Herman Edwards*

- \$781,700 has been allocated in the Capital Improvement Fund for capital additions. This includes \$85,500 for computers and related software and \$610,000 for vehicles.
- \$365,500 has been allocated in the Park Improvement Fund for capital additions. This includes \$135,000 for vehicles, \$38,000 for a mower and a tractor, \$62,000 for fitness center equipment and \$50,000 to replace a pavilion at Dunegant Park.

### Full-time Staffing Levels

The following schedule provides information on staffing levels for full-time employees.

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Information Technology	2	2	2	2	2	2
Housing Center	1	1	1	1	1	1
Senior Services	2	2	2	2	2	2
Administration	16	16	16	16	16	16
Court	5	5	5	6	6	6
Health	8	8	8	7	7	7
Theater	3	3	3	3	3	3
Centers	12	13	13	11	11	12
Parks	9	9	0	0	3	3
Public Works	39	39	38	40	40	40
Police	107	112	112	114	111	111
Media	2	2	2	2	2	2
Park Imp.	16	16	20	20	17	17
Sewer Lateral	<u>4</u>	<u>4</u>	<u>4</u>	<u>0</u>	<u>0</u>	<u>0</u>
	225	231	225	224	221	222

- 2009: Added 1 Custodian to the Centers; added 1 Captain, 3 Patrol Officers and 1 Clerk Typist to the Police Dept.
- 2010: Moved 4 park positions to the Park fund; outsourced 5 golf course employees to Billy Casper Golf; eliminated 1 Code Enforcement Officer from Public Works.
- 2011: Transferred 1 Clerk Typist from Police dept. to Court; eliminated the Health dept. Superintendent; eliminated the Center Ranger and 1 Recreation Specialist from the Centers; moved 1 "A" Person, 1 "B" Person, 1 Permit Inspection Clerk and .5 City Engineer from Sewer Lateral to Public Works; eliminated 1 Multi-Building Inspector from Public Works; added 2 Police Officers and 1 Service Officer under grant programs to Police dept.
- 2012: Moved 3 positions from the Park Improvement fund to the Park Department in the general fund, eliminated 2 Police Officer positions and 1 Service Officer from the Police dept. The Police Officer positions were budgeted with the hope that a federal

- grant would be approved which would fund these two positions. The grant was not approved and the positions were never filled. The Service Officer position was eliminated due to the expiration of a federal grant funding this position.
- 2013: Eliminated the Assistant Director of Parks and Recreation position and added a Superintendent of Recreation position and a second Recreation Specialist position.

## Summary

The controlling factor driving expenditures in any budget is the development of the revenue forecast and the anticipated fund balance. If forecasts are too high then it's possible to end up spending money that is not there. This will lead to painful adjustments down the road. If forecasts are too low then resources may be under utilized. This budget strives to be conservative yet realistic in forecasting revenues.

"THERE IS NOTHING  
IMPOSSIBLE TO HIM  
WHO WILL TRY."  
*Alexander the Great*

Many factors are taken into consideration during the development of revenue and fund balance forecasts. Many of those factors, such as the strength of consumer spending or the price of gasoline directly impact tax collections. Such factors are difficult to anticipate a year or more in advance and are, by their very nature, beyond the city's control.

The 2013 budget presents a reasonable and responsible spending plan for the 2013 fiscal year. It has been vetted before the public and reviewed by the City Council. As the city progresses through the fiscal year there will be changes and adjustments to the budget. Such changes are normal and customary. The budget is not a static document. It is a blueprint designed to guide spending for the fiscal year and as such is subject to change as better information is received and additional needs arise.

Respectfully submitted,



Randal J. McDaniel  
Director of Finance

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**FUND SUMMARIES**

	<u>Page</u>	<u>Actual 2011</u>	<u>Budget 2012</u>	<u>Proposed 2013</u>	<u>Adopted 2013</u>
General Fund - 01					
Revenues	2	24,974,851	23,077,151	22,858,208	22,858,208
Expenditures					
Information Technology	4	143,071	182,106	194,404	194,088
Housing Resource Center	6	56,921	63,024	61,654	61,793
Legislative	8	143,623	160,760	160,760	160,760
Senior Services	10	170,612	229,833	201,461	201,652
Administrative	13	2,481,533	2,727,229	2,639,578	2,693,883
Municipal Court	17	907,462	1,063,025	1,054,567	1,039,495
Health	19	617,121	748,232	738,298	739,071
Recreation-Theater	22	303,834	340,584	322,692	322,386
Recreation-Centers	25	1,693,870	1,894,458	1,991,683	1,991,831
Recreation-Playground	28	108,077	131,709	134,423	134,423
Recreation-Bangert	28	122,943	174,833	183,768	183,768
Recreation-Koch Aquatic	28	246,161	264,674	316,915	316,915
Recreation-Parks	32	1,030,849	1,366,103	1,399,676	1,403,836
Public Works	35	4,342,121	4,180,589	4,214,846	4,217,109
Police	40	10,073,719	10,805,473	10,380,829	10,432,201
Media	58	<u>183,300</u>	<u>171,480</u>	<u>181,573</u>	<u>182,047</u>
Total General Fund Expenditures		22,625,217	24,504,112	24,177,127	24,275,258
Capital Improvement Fund - 03					
	60	4,281,436	2,987,800	3,556,975	3,591,175
Park Improvement Fund - 09					
	67	2,617,108	3,585,533	3,057,939	3,084,513
Sewer Lateral Fund - 04					
	78	476,388	724,144	736,426	572,726
Home Equity Fund - 08					
	81	35,106	50,000	0	0
Total - All Funds		30,035,255	31,851,589	31,528,467	31,523,672
Expenditure Forecast	82	Estimate of future expenditures and personnel needs			

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**GENERAL FUND - REVENUES**

	<u>Actual</u> <u>2011</u>	<u>Budget</u> <u>2012</u>	<u>Proposed</u> <u>2013</u>	<u>Adopted</u> <u>2013</u>
<b><u>TAXES</u></b>				
Cigarette	148,481	150,000	145,000	145,000
Gasoline	1,729,523	1,625,000	1,550,000	1,550,000
Road & Bridge Taxes	637,905	600,000	575,000	575,000
Sales Tax	7,084,234	6,600,000	7,000,000	7,000,000
Utility Tax	<u>6,467,222</u>	<u>6,000,000</u>	<u>6,100,000</u>	<u>6,100,000</u>
Total Taxes	16,067,365	14,975,000	15,370,000	15,370,000

<b><u>LICENSES</u></b>				
Business	685,817	700,000	700,000	700,000
Liquor & Other Licenses	<u>55,647</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
Total Licenses	741,464	750,000	750,000	750,000

<b><u>PERMITS</u></b>				
Building	220,408	250,000	250,000	250,000
Minimum Housing	197,794	200,000	200,000	200,000
Signs & Other Permits	<u>38,909</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
Total Permits	457,111	490,000	490,000	490,000

<b><u>RECREATION</u></b>				
Green Fees	256,968	280,000	299,151	299,151
Cart Fees	183,865	230,000	230,051	230,051
Pro Shop Sales	26,313	21,138	21,013	21,013
Concession Sales and Fees	103,884	124,385	137,922	137,922
Other Miscellaneous	<u>2,834</u>	<u>23,457</u>	<u>18,120</u>	<u>18,120</u>
Total Golf	573,864	678,980	706,257	706,257

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**GENERAL FUND - REVENUES**

	<u>Actual 2011</u>	<u>Budget 2012</u>	<u>Proposed 2013</u>	<u>Adopted 2013</u>
<b><u>RECREATION (CONTINUED)</u></b>				
Nature Lodge	6,460	10,000	5,000	5,000
Classes	86,295	75,000	80,000	80,000
Gym Rental	16,695	20,000	15,000	15,000
Rink	56,141	50,000	50,000	50,000
Swimming Pool-J.J.E.	106,263	100,000	100,000	100,000
Swimming Pool-Bangert	62,512	60,000	60,000	60,000
Swimming Pool-Koch	131,156	135,000	130,000	130,000
Miscellaneous J.J.E.	292,787	280,000	290,000	290,000
Playground Program	49,600	45,000	50,000	50,000
Theater	142,818	130,000	130,000	130,000
Concession Sales	<u>90,458</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
Total Recreation	<u>1,041,185</u>	<u>1,005,000</u>	<u>1,010,000</u>	<u>1,010,000</u>
Total Golf & Recreation	1,615,049	1,683,980	1,716,257	1,716,257

**MISCELLANEOUS**

Interest Income	28,207	25,000	20,000	20,000
Municipal Court	3,298,846	3,100,000	3,000,000	3,000,000
Other Miscellaneous	1,863,418	1,228,171	681,951	681,951
Cable TV	547,379	500,000	550,000	550,000
Senior Citizen Luncheon	33,339	25,000	30,000	30,000
Grants & Reimbursement	<u>322,673</u>	<u>300,000</u>	<u>250,000</u>	<u>250,000</u>
Total Miscellaneous	6,093,862	5,178,171	4,531,951	4,531,951

Total Budgeted Revenue	24,974,851	23,077,151	22,858,208	22,858,208
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Less Total Budgeted Expenditure	<u>(24,177,127)</u>	<u>(24,275,258)</u>
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Equal Revenue Over/(Under) Expenditure	(1,318,919)	(1,417,050)
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Plus Estimated Beginning Fund Balance	<u>9,191,220</u>	<u>9,191,220</u>
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Equal Estimated Ending Fund Balance	7,872,301	7,774,170
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City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**INFORMATION TECHNOLOGY DEPARTMENT**

<u>Account</u>	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
3610-Salaries	73,758	78,754	79,062	78,812
3613-Employees' Benefits	33,170	39,402	38,592	38,526
3632-Office Supplies & Maint.	6,115	8,300	12,650	12,650
3633-Materials & Supplies	3,885	7,000	7,000	7,000
3642-Dues, Travel, Training	1,393	4,350	4,200	4,200
3650-Professional Services	4,752	44,300	52,900	52,900
3661-Capital Additions	<u>19,998</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total</b>	143,071	182,106	194,404	194,088

**INFORMATION TECHNOLOGY EMPLOYEES' SALARIES**

Information Technology Mgr.	1.0	41,386	41,850	41,850
Information Technology Asst.	1.0	<u>37,368</u>	<u>37,212</u>	<u>36,962</u>
Full-time Total	2.0	78,754	79,062	78,812
 Overtime		<u>0</u>	<u>0</u>	<u>0</u>
Total		78,754	79,062	78,812



Information Technology Department Budget: 2013

		2012	2013
<b>Account 3632 - Office Supplies</b>			
	Total	8,300	12,650
Miscellaneous Office Supplies and Software		2,500	2,500
Upgrade Adobe Website Software		0	950
Software Renewal:			
Freefind search function for website		300	300
AVG Virus Protection		4,000	5,000
Jatheon Email Mail Archiving		1,500	1,500
Baracuda Web Filter		0	1,100
Baracuda Spam Filter		0	1,100
Constant Contact/ Email list management		0	200
<b>Account 3633 - Materials &amp; Supplies</b>			
	Total	7,000	7,000
Equipment Repair		7,000	7,000
<b>Account 3642 - Dues, Travel &amp; Training</b>			
	Total	4,350	4,200
Mileage		600	600
Training		1,500	1,500
Conference - GMIS International conference in North Carolina. GMIS International was formerly known as the Government Management Information Sciences Users' Group.		2,000	2,000
Dues		250	100
<b>Account 3650 - Professional Services</b>			
	Total	44,300	52,900
Website Hosting		700	700
Internet Access		3,200	3,200
Local Area Network- Charter Communications fiber optic connectivity at \$3,854.98 per month + one time install fee of 198.00 (46,458)		38,400	47,000
Outside Consultant		2,000	2,000
<b>Account 0361 - Capital Additions</b>			
	Total	48,200	45,500
Replace laptops and monitors in various departments. Includes six tablet computers for use in court plus necessary software and printer.		0	5,500
Citizen Request Management Software / 311 Service (Civic Plus)		0	25,000
VM Ware licensing to begin move to virtualized environment		0	15,000
Prior year capital additions		48,200	0

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**HOUSING RESOURCE CENTER DEPARTMENT**

<u>Account</u>	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
3710-Salaries	38,047	40,170	39,458	39,568
3713-Employees' Benefits	17,348	20,854	20,196	20,225
3732-Office Supplies & Maint.	739	1,000	1,000	1,000
3742-Dues, Travel, Training	<u>787</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
Total	56,921	63,024	61,654	61,793

**HOUSING CENTER EMPLOYEES' SALARIES**

Administrative Assistant (50%)	0.5	20,230	19,875	19,927
Administrative Assistant (50%)	0.5	<u>19,940</u>	<u>19,583</u>	<u>19,641</u>
Full-time Total	1.0	40,170	39,458	39,568
 Overtime		<u>0</u>	<u>0</u>	<u>0</u>
<b>Total</b>		40,170	39,458	39,568

Housing Resource Center Department Budget: 2013

2012    2013

Account 3732 - Office Supplies	Total	1,000	1,000
Miscellaneous Office Supplies		1,000	1,000
Account 3742 - Dues, Travel & Training	Total	1,000	1,000
Mileage		1,000	1,000

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**LEGISLATIVE DEPARTMENT**

<u>Account</u>	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
3810-Salaries	102,720	105,612	105,612	105,612
3813-Legislative Benefits	27,557	28,148	28,148	28,148
3842-Dues, Travel, Training	<u>13,346</u>	<u>27,000</u>	<u>27,000</u>	<u>27,000</u>
Total	143,623	160,760	160,760	160,760

**LEGISLATIVE DEPARTMENT SALARIES**

Council members		104,112	104,112	104,112
Council President		<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Total		105,612	105,612	105,612

Legislative Department Budget: 2013

2012    2013

Account 3842 - Dues, Travel & Training	Total	27,000	27,000
Mailings, news letters, printing, business cards, seminars, conferences, meetings, mileage, city logo jackets and shirts, and other miscellaneous items.		27,000	27,000

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**SENIOR SERVICES DEPARTMENT**

<u>Account</u>	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
3910-Salaries	89,029	97,509	96,266	96,417
3913-Employees' Benefits	33,445	41,024	39,845	39,885
3921-Uniforms	58	200	200	200
3926-Utilities	4,201	7,000	6,400	6,400
3929-Bldg., Maint. & Supply	3,371	7,400	7,300	7,300
3932-Office Supplies & Maint.	2,331	4,600	2,300	2,300
3942-Dues, Travel & Training	121	500	500	500
3950-Professional Services	9,601	11,600	11,000	11,000
3951-Senior Citizen Lunches	<u>28,455</u>	<u>60,000</u>	<u>37,650</u>	<u>37,650</u>
<b>Total</b>	170,612	229,833	201,461	201,652

**SENIOR SERVICES EMPLOYEES' SALARIES**

Senior Citizen Coordinator	1.0	41,710	41,392	41,184
Clerk Typist	1.0	<u>37,995</u>	<u>37,336</u>	<u>37,695</u>
Full-time Total	2.0	79,705	78,728	78,879
Meal Helper		12,804	12,624	12,624
Custodian		<u>5,000</u>	<u>4,914</u>	<u>4,914</u>
Part-time Total		17,804	17,538	17,538
Overtime		<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL</b>		97,509	96,266	96,417

Senior Services Department Budget: 2013

2012 2013

<b>Account 3910 - Salaries - Part-time</b>			
Part-Time Meal Helper: 2 x 12.5 hrs/week x 52 weeks	hours	1,300	1,300
Part-Time Meal Helper: trips, 2 x 10 trips x 6 hours per trip	hours	120	120
Custodian: 1 x 10 hrs/week x 52 weeks	hours	520	520
27th pay period	hours	70	0
	Total part-time hours	2,010	1,940
<b>Account 3921 - Uniforms</b>			
	Total	200	200
Uniform shirts for Senior Office and Dining Center Employees		200	200
<b>Account 3926 - Utilities</b>			
	Total	7,000	6,400
Sewer		960	900
Ameren		2,365	2,400
Water		260	240
Laclede Gas		2,695	2,500
Trash		720	360
<b>Account 3929 - Building, Maintenance &amp; Supplies</b>			
	Total	7,400	7,300
Pest Control (\$600) & Termite Protection (\$100) for Dining Center		700	700
Maintenance - Dining Center (includes \$1,000 for window repair)		800	1,800
Janitorial Supplies for Dining Center - cleaning supplies, batteries, air freshener refills, trash bags, light bulbs, etc.		800	800
Catering Supplies - Serving utensils, plates, trays, napkins, etc.		2,600	2,600
Food Purchases for Dining Center - birthday cakes, diabetic desserts, tea, coffee, lemon juice, etc.		800	800
Serving Equipment for Dining Center - tea dispenser, coffee pot, sterno, serving cart, microwave.		400	400
Tables, chairs & tablecloths for Dining Center		1,100	0
Decorations and Entertainment for Dining Center		200	200
<b>Account 3932 - Office Supplies &amp; Maintenance</b>			
	Total	4,600	2,300
Florissant Cares Books - no longer publishing this book		1,500	0
Golden Age Booklets		300	500
Office Supplies (\$500), film development (\$100), & computer supplies (\$500)		1,100	1,100
Mail		1,000	0
Florissant Wii League & North County Gala Expenses		200	200
Paper supplies - New Years Eve Brochures, tickets, special paper for events, flyers for parties, dances, etc.		500	500
<b>Account 3942 - Dues, Travel, Training</b>			
	Total	500	500
Mileage - in town		500	500
<b>Account 3950 - Professional Services</b>			
	Total	11,600	11,000
Trips & Tours		11,600	11,000
<b>Account 3951 - Senior Citizen Lunches</b>			
	Total	60,000	37,650
251 days Monday - Friday, apx. 30 meals per day at contract price of \$5 per meal from December 2012 through November 2013.		60,000	37,650

## Senior Services Department Budget: 2013

### Account 3950 Professional Services - Trips and Tours for 2013

The price of all senior trips is determined based on paying for 50 people (2 buses) on each trip. However, the total cost is divided by 49 paying people to allow for one employee.

#### February

Ameristar Casino Trip at \$21 1,050  
Bus fee 4.00, buffet lunch 16.00, staff 1.00

#### April

Sheldon & Tucker's Place Trip at \$30 1,500  
Bus fee 4.00, tickets 13.00, lunch 12.00, staff 1.00

#### June

Alton River Cruise & Pere Marquette State Park Trip at \$42 2,100  
Bus fee 4.00, cruise 21.00, lunch 16.00, staff 1.00

#### August

Cathedral Tour & Cunetto's Trip at \$27 1,350  
Bus fee 4.00, donation 2.00, lunch 20.00, staff 1.00

#### October

Touhill Performance & Lunch Trip at \$60 3,000  
Bus fee 4.00, tickets 35.00, lunch 20.00, staff 1.00

#### December

St. Charles Concert & Dinner Trip at \$40 2,000  
Bus fee 4.00, concert tickets 10.00, dinner 25.00, staff 1.00

Total 11,000



City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**ADMINISTRATIVE DEPARTMENT**

<u>Account</u>	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
4010-Salaries	875,201	934,213	899,187	901,451
4013-Employees' Benefits	339,472	400,291	380,106	380,707
4014-Residency Incentive Program	106,050	114,000	114,000	114,000
4015-Unempl. Claim Reserve	38,594	35,000	20,000	20,000
4021-City Hall & Lit. Exp.	4,765	7,000	8,500	8,500
4023-Postage & Printing	29,234	37,000	37,000	37,000
4032-Office Supp. & Maint.	38,261	50,000	43,200	43,200
4033-Copy Equip. Rental & Supplies	20,845	27,000	45,000	45,000
4041-Mayor's Expense	10,000	10,000	10,000	10,000
4042-Travel & Training	7,745	10,500	11,000	11,000
4050-Professional Services	242,490	242,700	288,000	315,000
4053-Legal Notices & Advertising	6,910	17,000	17,000	17,000
4054-Service Awards	2,881	8,000	12,000	12,000
4055-Ins. Fire, Liability	672,429	780,000	730,000	730,000
4056-Organization Dues	21,276	22,525	22,585	22,025
4058-Boards & Commissions	900	2,000	2,000	2,000
4059-Election Expense	<u>64,480</u>	<u>30,000</u>	<u>0</u>	<u>25,000</u>
Total	2,481,533	2,727,229	2,639,578	2,693,883

**ADMINISTRATIVE DEPARTMENT EMPLOYEES' SALARIES**

Mayor	1.0	140,967	135,746	135,746
Director of Finance	1.0	84,110	82,618	83,068
Director of Human Resources	1.0	59,270	59,946	59,946
Economic Dev. Coord.	1.0	62,057	61,277	61,667
Comm. Dev. Coord. (50%)	1.0	58,234	29,714	29,443
City Clerk/Legislative Assistant	1.0	61,214	61,328	61,277
Executive Assistant to the Mayor	1.0	39,463	38,903	38,837
Assistant Director of Finance	1.0	61,387	60,300	60,500
Accounting Clerk	4.0	171,158	168,064	169,121
Cashier	1.0	39,636	38,938	39,234
Administrative Assistant (HR)	0.0	0	0	0
Deputy City Clerk	1.0	40,457	40,914	41,330
Receptionist	1.0	37,368	37,305	37,008
Mailroom/Printing Clerk	1.0	<u>37,995</u>	<u>37,336</u>	<u>37,476</u>
Full-time Total	16.0	893,316	852,389	854,653
Human Resource Specialist		24,831	25,908	25,908
Duplicating Equipment Operator		10,066	9,890	9,890
Document Scanning Intern		<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
Part-time Total		40,897	41,798	41,798
Overtime		<u>0</u>	<u>5,000</u>	<u>5,000</u>
Total		934,213	899,187	901,451

Administration Budget: 2013

2012 2013

<b>Account 4010 - Salaries - Part-time</b>			
Human Resource Specialist: 1 ea x 52 wks x 32 hrs/wk	hours	1,664	1,664
Duplicating Equipment Operator: 1 ea x 52 wks x 20 hrs/wk	hours	1,040	1,040
Intern for Document Scanning: 1 ea x 15 wks x 40 hrs/wk	hours	600	600
27th pay period	hours	104	0
	Total part-time hours	3,408	3,304
Overtime: Audit, Month and Year End Reports, Other	dollars	0	5,000
<b>Account 4013 - Employees' Benefits</b>			
FICA, Pension, Medical, Dental, Life Insurance, Long-term disability			
<b>Account 4014 - Residency Incentive Program</b>			
	Total	114,000	114,000
Program to reward city employees for choosing to live in the City of Florissant: 95 employees x \$100 per month x 12 months			
<b>Account 4015 - Unemployment Claim Reserve</b>			
	Total	35,000	20,000
State law passed in 1993 requires the city to pay all unemployment claims regardless of fault. 2007 - \$8,192, 2008 - \$6,615, 2009 - \$18,271, 2010 - \$20,281, 2011 - \$38,594			
<b>Account 4021 - City Hall &amp; Litigation Expense</b>			
	Total	7,000	8,500
Liens: File and release liens and easements with St. Louis County		500	500
Miscellaneous advertising and publicity		2,000	2,000
Christmas Walk: miscellaneous supplies		500	500
Print and frame pictures of past Mayors		0	500
Materials & supplies for various ceremonies and receptions (flag retiring, etc.)		0	1,000
Miscellaneous: frames, safe repair, food, safe deposit box, photos, pins, etc.		4,000	4,000
<b>Account 4023 - Postage &amp; Printing</b>			
	Total	37,000	37,000
Lease contract on postage machine and scale (\$250/mo x 12 months)		3,000	3,000
Supplies for Postage Machine		1,000	1,000
Fees for Bulk Rate Permit #65		10,500	10,500
Forms and supplies, postage supplies, ink cartridges		1,500	1,500
Postage		21,000	21,000
<b>Account 4032 - Office Supplies &amp; Maintenance</b>			
	Total	50,000	43,200
Finance (01): \$5,000 misc. office supplies, \$500 envelopes, \$1,600 letterhead & envelopes, \$1,000 receipt forms, \$1,000 office chairs, \$1,000 toner		17,400	10,100
Software support for accounting software		23,100	23,100
City Clerk (02): Office supplies (includes microfilm)		6,500	6,500
Software support for aXs document management software		1,000	1,000
Human Resources (03): Office Supplies		1,500	1,500
Economic Development (04): \$500 office supplies, \$500 real estate package		500	1,000
<b>Account 4033 - Copy Equipment &amp; Supplies</b>			
	Total	27,000	45,000
Monthly Copier Rental/Maintenance. Includes Public Works, Administration, Government Building, Print Room plus the Park Department.		18,000	36,000
Paper Supplies		9,000	9,000

## Administration Budget: 2013

		<u>2012</u>	<u>2013</u>
<b>Account 4041 - Mayor's Expense</b>	<b>Total</b>	<b>10,000</b>	<b>10,000</b>
Discretionary in town expenses, Rotary, auto, travel, and misc.			
<b>Account 4042 - Travel &amp; Training</b>	<b>Total</b>	<b>10,500</b>	<b>11,000</b>
In town expenses and out of town travel for Department Heads and staff			
Director of Finance and Purchasing (11)		3,000	3,500
Director of Human Resources (12)		1,000	1,000
City Clerk (13)		5,000	5,000
Economic Development Director (14)		1,500	1,500
<b>Account 4050 Professional Services</b>	<b>Total</b>	<b>242,700</b>	<b>315,000</b>
Audit - \$17,700 annual audit, \$2,500 GASB 34, \$3,900 GASB 45 (01)		23,300	24,100
City Attorney - \$16,000 x 12 mo. (01)		175,000	192,000
Annual maintenance fee for the city codebook (01)		2,500	2,500
Miscellaneous professional services (01)		4,000	4,000
Cafeteria plan - exposure for un-reimbursed medical (01)		1,000	3,000
Flexible spending account fees - \$500 x 12 mo. (01)		0	6,000
Historic book restoration - restoring old minute and ordinance books (01)		2,500	2,500
Legislative consulting services - Missouri legislature (01)		0	22,000
Awards for employee cost saving suggestions - 10 at \$500 each (01)		0	5,000
Bank Fees - \$1,200 x 12 mo. (02)		14,400	14,400
Human Resources: \$1,500 drug & alcohol testing, \$5,000 new employment physicals, drug, psychological and written testing, \$2,500 hepatitis vaccinations, \$500 employee seminars and training (05)		8,000	9,500
Advertising (062)		12,000	30,000
<b>Account 4053 - Legal Notices and Advertising</b>	<b>Total</b>	<b>17,000</b>	<b>17,000</b>
City Clerk - public hearing ads (50 ads at \$50 each)		2,500	2,500
Purchasing - bid ads (125 ads at \$20 each)		2,500	2,500
Human Resources - help wanted ads for full and part-time positions		12,000	12,000
<b>Account 4054 - Service Awards</b>	<b>Total</b>	<b>8,000</b>	<b>12,000</b>
\$5,000 Boards & Commissions Appreciation Dinner, \$5,000 employee service awards - pins or certificates including catch up for past years, \$2,000 employee appreciation event			
<b>Account 4055 - Insurance, Fire, &amp; Liability</b>	<b>Total</b>	<b>780,000</b>	<b>730,000</b>
General Liability - general, liquor, employee benefits, law enforcement, public entity management, employment practices, auto liability & physical damage, and crime.		300,000	225,000
Deductible - general liability coverage		45,000	75,000
Excess Auto Liability		45,000	39,000
Property and Inland Marine - building and contents, vehicles, boiler and machinery		80,000	80,000
Workers Compensation Insurance		300,000	300,000
Flood Insurance		2,200	3,000
Accident & Sickness Policy		800	1,000
Pollution Liability - Fuel Storage Tanks		6,000	6,000
Professional Liability Bond: Mayor, Director of Finance, City Clerk		1,000	1,000

## Administration Budget: 2013

		<u>2012</u>	<u>2013</u>
Account 4056 - Organization Dues	Total	22,525	22,025
<i>General</i>		20,450	20,500
North County, Inc.		8,000	8,000
Florissant Old Town Partners		50	50
Greater North County Chamber of Commerce		350	350
Missouri Municipal League		5,400	5,400
St. Louis County Municipal League		6,600	6,650
Route 66 Association of Missouri		50	50
National League of Cities (\$4,500)		0	0
<i>Mayor Thomas P. Schneider</i>		560	0
Metro Mayors of St. Louis		250	0
Backstoppers		150	0
Engineers Club of St. Louis		160	0
United States Conference of Mayors (\$5,300)		0	0
<i>Randal J. McDaniel; Director of Finance, Purchasing &amp; Risk Management</i>		690	690
Association of Public Treasurers of the US & Canada (\$230)		0	0
Government Finance Officers Association of the US & Canada (\$595)		0	0
Association for Financial Professionals		400	400
Missouri Association of Public Employee Retirement Systems		100	100
Government Finance Officers Association of Missouri		100	100
Florissant Valley Kiwanis		90	90
Missouri Notary Public Commission (Expires January 13, 2014 - \$100)		0	0
<i>Christine Roth; Director of Personnel</i>		145	145
International Public Management Association for Human Resources		145	145
Human Resource Association of Missouri (\$295)		0	0
<i>Karen Goodwin; City Clerk</i>		430	440
International Institute of Municipal Clerks		250	250
Missouri City Clerks & Finance Officers Association		65	65
Municipal Clerks & Finance Officers of Missouri Eastern Chapter		35	35
National Association of Parliamentarians		80	90
<i>Bob Russell; Director of Economic Development</i>		250	250
International Council of Shopping Centers		100	100
Missouri Economic Development Council		150	150
Account 4058 - Boards & Commissions	Total	2,000	2,000
Travel & expenses for boards and commissions, name plates		1,500	1,500
Planning & Zoning in-town training		500	500
Account 4059 - Election Expense	Total	30,000	25,000
Special election to fill Ward 4 position: Councilman English elected to the state legislature in November.			
Account 036140 - Capital Additions	Total	10,000	0
No items requested		10,000	0

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**MUNICIPAL COURT DEPARTMENT**

<u>Account</u>	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
4110-Salaries	398,736	446,159	486,259	473,668
4113-Employees' Benefits	120,968	144,516	144,358	143,377
4132-Office Supp. & Maint.	5,406	5,800	10,800	9,300
4142-Dues, Travel, Training	2,828	4,250	4,250	4,250
4150-Professional Service	<u>379,524</u>	<u>462,300</u>	<u>408,900</u>	<u>408,900</u>
Total	907,462	1,063,025	1,054,567	1,039,495

**MUNICIPAL COURT EMPLOYEES' SALARIES**

Court Clerk	1.0	46,548	46,051	46,270
Assistant Court Clerk	5.0	<u>191,873</u>	<u>191,760</u>	<u>191,444</u>
Full-time Total	6.0	238,421	237,811	237,714
Judge		50,000	50,000	50,000
Bailiff		28,000	29,902	29,902
Assistant Court Clerk		0	18,204	18,204
Provisional Judge		48,630	48,630	48,630
Prosecuting Attorney		50,964	58,212	56,060
Assistant Prosecuting Attorney		<u>30,144</u>	<u>43,500</u>	<u>33,158</u>
Part-time Total		207,738	248,448	235,954
Overtime		<u>0</u>	<u>0</u>	<u>0</u>
Total		446,159	486,259	473,668

Municipal Court Budget: 2013

2012 2013

Salaries - part-time		2012	2013
Public Defender			
Provisional Judge			
26 regular court sessions	court	26	26
12 trial court sessions	court	12	12
4 red light camera sessions per month x 12 months	court	48	48
12 DWR/DWS court sessions	court	12	12
4 housing court sessions	court	4	4
Prosecuting Attorney			
12 regular court sessions	court	12	12
12 trial court sessions	court	12	12
Office hours: 22.81 hours per month x 12 months	hours	240	274
Asst. Prosecuting Attorney			
18 housing court sessions	court	12	18
12 regular court sessions	court	12	12
18 trial court sessions	court	12	18
Office hours: 5.12 hours per month x 12 months	hours	96	61
Bailiff: 1 x 32 hours x 52 weeks	hours	1,664	1,664
Bailiff: 27th pay period	hours	64	0
Assistant Court Clerk: 1 x 32 hours x 52 weeks	hours	0	1,664
<b>Account 4132 - Office Supplies</b>		<b>Total</b>	<b>5,800 9,300</b>
Laser printer ink cartridges		1,000	1,500
Office machine maintenance		300	300
General office supplies		4,500	4,500
Scanners (paperless program)		0	1,000
Window film (security audit item)		0	2,000
<b>Account 4142 - Dues, Travel and Training</b>		<b>Total</b>	<b>4,250 4,250</b>
Judges Association dues/conferences/seminar training (in-state)		3,000	3,000
Court Clerk Association dues/conferences/seminar training (in-state)		1,250	1,250
Prosecutors Association dues/conference/seminar training (in-state)		0	0
<b>Account 4150 - Professional Services</b>		<b>Total</b>	<b>462,300 408,900</b>
Maintenance support, communications and network access fees		3,200	3,200
Shared server license, interface, software maintenance (increase due to volume reaching a higher pricing tier)		43,700	50,000
Red light photo enforcement fees and charges: 900 x \$31.33 x 12 mo.		400,000	340,000
Bank fees - \$1,200 x 12 mo.		14,400	14,400
Court ordered tests and expenses		200	500
Records destruction		800	800
<b>Account 0361 - Capital Additions</b>		<b>Total</b>	<b>0 0</b>
Nothing requested		0	0

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**HEALTH DEPARTMENT**

<u>Account</u>	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
4210-Salaries	386,475	469,839	468,972	469,583
4213-Employees' Benefits	131,608	155,443	152,126	152,288
4221-Uniforms & Allowance	2,083	2,700	2,800	2,800
4226-Utilities	7,827	8,100	8,900	8,900
4227-Gasoline & Oil	40,993	36,000	36,200	36,200
4229-Building & Equip.	12,684	20,650	16,300	16,300
4232-Office Supplies & Maint.	2,147	5,000	5,000	5,000
4233-Materials & Supplies	18,413	25,000	24,000	24,000
4242-Dues, Travel, Training	220	500	1,000	1,000
4250-Professional Service	<u>14,671</u>	<u>25,000</u>	<u>23,000</u>	<u>23,000</u>
<b>Total</b>	617,121	748,232	738,298	739,071

**HEALTH EMPLOYEES' SALARIES**

Class "A" Foreman	2.0	107,698	105,810	105,967
Class "B" Person	1.0	47,347	46,509	46,708
Class "C" Person	1.0	43,913	43,139	43,248
Clerk Typist	1.0	37,995	37,336	37,554
FLERT Bus Driver	2.0	<u>57,499</u>	<u>56,638</u>	<u>56,566</u>
Full-time Total	7.0	294,452	289,432	290,043
Kennelman		60,860	59,804	59,804
Summer Laborers		28,678	29,260	29,260
Scheduling Clerk		16,105	15,825	15,825
FLERT Bus Drivers		21,738	21,357	21,357
Senior Citizen Bus Drivers		<u>38,006</u>	<u>38,294</u>	<u>38,294</u>
Part-time Total		165,387	164,540	164,540
Overtime		<u>10,000</u>	<u>15,000</u>	<u>15,000</u>
Total		469,839	468,972	469,583

Health Department Budget: 2013

2012

2013

**Acct. #01-5-42-10\*\*\* - Salaries**

Overtime	Court appearances, Emergency Police call-outs, fire damaged structures, mosquito control and fogging, dog bite cases, foreclosures (clean-up junk at curb), Valley of Flowers, Fall Festival, etc.	\$10,000	\$15,000
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Part-Time	3ea. Part-time Kennelmen: 52 weeks @ 32 hrs/week	4,992 M.H.	4,992 M.H.
	1ea. Part-time Summer Help: 15 weeks @ 40 hrs/week	600 M.H.	600 M.H.
	2ea. Part-time Summer Help: 32 weeks @ 32 hrs/week	2,048 M.H.	2,048 M.H.
	1ea. Part-time Scheduling Clerk: 52 weeks @ 32 hrs/week	1,664 M.H.	1,664 M.H.
	27 <sup>th</sup> pay period	256 M.H.	0 M.H.
	<b>TOTAL</b>	<b>9,560 M.H.</b>	<b>9,304 M.H.</b>

Flert	1ea. P/T Bus Driver: 52 weeks @ 20 hrs/week	1,040 M.H.	1,040 M.H.
	Weekend (Sat. & Sun.) 2 days @ 7 hrs/day x 52 weeks	728 M.H.	728 M.H.
	27 <sup>th</sup> pay period	68 M.H.	0 M.H.
	<b>TOTAL</b>	<b>1,836 M.H.</b>	<b>1,768 M.H.</b>

Senior	Summer Program: 1 man x 6 hrs x 11 weeks	66 M.H.	66 M.H.
Citizen	Club Meetings (Mon & Wed): 2 days x 2 men x 4 hrs x 52 weeks	832 M.H.	832 M.H.
Buses	Sunday Church Services: 1 man x 4 hrs x 50 weeks	200 M.H.	200 M.H.
	Trips: 2 men x 146 trips x 7 hrs.	2,044 M.H.	2,044 M.H.
	Valley of Flowers: 2 men x 2 days x 7 hrs.	28 M.H.	28 M.H.
	27 <sup>th</sup> pay period	40 M.H.	0 M.H.
	<b>TOTAL</b>	<b>3,210 M.H.</b>	<b>3,170 M.H.</b>

**Acct. #01-5-42-13\*\*\* – Employees’ Benefits**

FINANCE

**Acct. #01-5-42-21000 – Uniform & Safety Shoes**

Uniforms	Allowance for 7 Full-Time Employees at \$300 each	\$2,100	\$2,100
	Purchase T-shirts for Part-Time and Summer Help	600	700
	<b>TOTAL</b>	<b>\$2,700</b>	<b>\$2,800</b>

**Acct. #01-5-42-26000 – Utilities**

Electric, natural gas, water, sewer, trash collection, phone, includes Recycling Center		\$8,100	\$8,900
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**Acct. #01-5-42-27\*\*\* – Health/Buses Gasoline**

Fuel for pickup trucks, vehicle ULV’s, foggers, hand fogger, lawn mowers, walk-behinds, weed eaters, and other related equipment			
Oil for pickups, ULV’s, Grizzly foggers, mowers and weed eaters			
Bus-1 is a 2001 Ford E450 25-Passenger, Bus-2 is a 2008 Ford Startranz 450 25-Passenger, Bus-3 is a 2007 Ford E350 8-Passenger w/wheelchair lift, and Bus-4 is a 2012 Ford E450 w/wheelchair lift ...			
Gasoline, tires, fluids, lubricants, maintenance, parts, supplies, etc.			
<b>TOTAL</b>		<b>\$36,000</b>	<b>\$36,200</b>



Health Department Budget: 2013

2012

2013

**Acct. #01-5-42-29000 – Building Maintenance & Supplies**

Radio repairs and maintenance for base, mobile and walkie/talkie units		
ULV's repairs and maintenance, for motors and blowers, as needed		
Weed Eaters: parts for repairs, raccoon cages as needed		
Related small equipment repairs (hoses, tubing, tune-up kits, etc.)		
Building maintenance, repairs, supplies and materials (paint, solvents, etc.)		
Janitorial supplies and materials		
1ea. Backpack style leaf/debris blower (\$500), 4ea. office chairs (replacements) (\$200/ea. totaling \$800)		
<b>TOTAL</b>	<b>\$20,650</b>	<b>\$16,300</b>

**Acct. #01-5-42-32000 – Office Supplies & Maintenance**

Printing, office supplies, forms, typewriter and adding machine, cameras, computers, printers and copy machine maintenance, operating supplies and maintenance		
<b>TOTAL</b>	<b>\$5,000</b>	<b>\$5,000</b>

**Acct. #01-5-42-33000 – Materials & Supplies**

Anvil for ULV's mosquito fogging, flushing solvent for cleaning ULV's, Altoside or Aqua/Bac briquettes to treat stagnate water for mosquito control		
Round-Up #5 for weed control. Pine-O-Lene disinfectant for kennel area.		
Liqui-zyme Odor Eliminator, Bacterial/Enzyme Action		
Rompum, Ketaset & Meticorton chemical used in animal control		
Dog & cat food, traps, rodent cakes for baiting residential and commercial properties, creeks and sewers. Insecticide chemicals for roach, wasp spider, etc.		
<b>TOTAL</b>	<b>\$25,000</b>	<b>\$24,000</b>

**Acct. #01-5-42-42000 – Dues/Travel/Training**

Flyers, publications and office training manuals		
Pesticide license renewals and animal control training certification		
Mileage, trip lunches, seminars, etc.		
<b>TOTAL</b>	<b>\$500</b>	<b>\$1,000</b>

**Acct. #01-5-42-50010 – Professional Services**

Rat/rodent control in creeks and resident rodent control by contractor		
Veterinarian treatment of injured animals and possible court cases, as needed		
Weed cutting, by contractor		
Trash removal from residential property and possible court cases, as needed		
Recycling Center pickups \$8,500 (90% Grant Reimbursement from St. Louis/Jefferson Waste District)		
Educational handouts & promotions for Recycling (required by grants from St. Louis County & St. Louis/Jefferson Waste District) \$3,000		
Animal Disposal through St. Louis County		
<b>TOTAL</b>	<b>\$25,000</b>	<b>\$23,000</b>

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**RECREATION DEPARTMENT-THEATER**

<u>Account</u>	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
4310-Salaries	144,204	155,317	148,243	148,001
4313-Employees' Benefits	50,049	67,018	63,689	63,625
4321-Uniforms & Allowance	247	250	250	250
4329-Bldg. Maint. & Supplies	7,617	7,700	13,290	13,290
4332-Office Supplies & Maint.	9,812	11,220	12,720	12,720
4342-Dues, Travel, Training	3,282	3,350	3,500	3,500
4350-Professional Services	4,186	6,000	6,000	6,000
4352-Theater Workshop	78,856	82,999	68,250	68,250
4354-Publicity	<u>5,581</u>	<u>6,730</u>	<u>6,750</u>	<u>6,750</u>
Total	303,834	340,584	322,692	322,386

**THEATER EMPLOYEES' SALARIES**

Theater Manager	1.0	62,208	61,110	61,266
Assistant Theater Manager	1.0	36,547	36,629	36,275
Administrative Assistant	1.0	<u>40,457</u>	<u>34,679</u>	<u>34,635</u>
Full-time Total	3.0	139,212	132,418	132,176
Clerk Typist		<u>16,105</u>	<u>15,825</u>	<u>15,825</u>
Part-time Total		16,105	15,825	15,825
Overtime		<u>0</u>	<u>0</u>	<u>0</u>
Total		155,317	148,243	148,001

FCC Theater Budget: 2013

2012 2013

<b>Account 4310 - Salaries - Part-time</b>			
Clerk-Typists: 32 hrs/wk x 52 weeks x 2nd year rate	hours	1,664	1,664
Clerk-Typists: 27th pay period	hours	64	0
	Total part-time hours	1,728	1,664
<b>Account 4321 - Uniforms</b>			
	Total	250	250
Dry Cleaning of sport coats		50	50
Replacement of sport coats and uniform shirts		200	200
<b>Account 4329 - Theater Building Maintenance and Supplies</b>			
	Total	7,700	13,290
General maintenance, repair and supplies for sound system		800	800
Purchase of two used JBL E-140 15" bass speakers mounted in 5 cu. ft. cabinets currently in use being rented to replace ceiling mounted subwoofers that have failed		0	1,000
Bulbs, gel, light instrument repair and maintenance		3,100	3,100
Miscellaneous repair and hardware items		1,850	1,850
Light board service call contract		850	850
Floor care products		300	300
House and lobby carpet cleaning		800	800
CROWN Xti 4002 Back-up amplifier for existing equipment (1)		0	950
MKE 2-EW-GOLD subminiature omni microphones for EW Wireless system in place (4)		0	1,720
Clear Com standard single ear handsets for existing intercom system (2)		0	550
Clear Com single channel belt packs for existing intercom system (2)		0	620
Drapery storage hampers (2)		0	750
<b>Account 4332 - Office Supplies/Printing</b>			
	Total	11,220	12,720
Books, subscriptions, and memberships		400	400
Paper and printing		1,980	1,980
Mailing supplies		3,000	3,000
Small office supplies		800	800
ThunderTix programming fees for twelve months		5,040	5,040
Ticket stock		0	1,500
<b>Account 4342 - Travel &amp; Training</b>			
	Total	3,350	3,500
Showcase of Performing Arts for Young People - Philadelphia, PA		1,200	1,250
Arts Midwest Conference (T/B/A)		1,000	1,100
Outside expenses for Missouri Arts Council and MACAA		450	450
Mileage for local business calls and related functions		300	300
Dues/registration - Intl. Assoc. of Performing Arts for Young People		400	400
<b>Account 4350 - Professional Services</b>			
	Total	6,000	6,000
Bank fees, charge card fees, service fees - \$500 per month		6,000	6,000

FCC Theater Budget: 2013

		<u>2012</u>	<u>2013</u>
Account 4352 - Theatre Workshop	Total	82,999	68,250
Contemporary outdoor concerts including technical needs (Butch Wax & Hollywoods, SmashBand, Bob Kuban, etc.)		11,500	11,500
Summer playground "Creative Dramatics Workshop" and Arts Assembly Program		16,500	16,500
Thanksgiving children's special		5,000	5,000
Valley of Flowers Festival		35,000	35,000
Missouri Association of Community Arts Agencies (MACAA) membership		250	250
Matching funds: grant from the Missouri Arts Council for the Valley of Flowers Children's Arts Program		14,749	0
Account 4354 - Publicity	Total	6,730	6,750
FCC Theatre schedules		4,200	4,200
Special PR, mailing list, box office PR		600	600
St. Louis Visitors & Convention Comm. and Arts & Education Council		430	450
Discover Florissant display ads around Metro St. Louis		1,500	1,500
Account 096143 - Capital Additions	Total	2,750	0
Replacement draperies for theater lobby		2,750	0

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**RECREATION DEPARTMENT - CIVIC AND COMMUNITY CENTERS**

<u>Account</u>	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
4410-Salaries	1,168,802	1,279,435	1,341,589	1,341,706
4413-Employees' Benefits	236,361	279,023	297,294	297,325
4426-Utilities	<u>288,707</u>	<u>336,000</u>	<u>352,800</u>	<u>352,800</u>
Total	1,693,870	1,894,458	1,991,683	1,991,831

**CIVIC AND COMMUNITY CENTERS EMPLOYEES' SALARIES**

Asst. Director of Parks and Rec.	0.0	63,288	9,846	9,846
Superintendent of Recreation	1.0	0	60,070	60,070
Center Director I	2.0	105,278	111,405	112,200
Recreation Specialist	2.0	48,989	83,051	82,982
Clerk Typist	3.0	109,210	110,260	110,074
Custodian I	4.0	<u>139,536</u>	<u>138,660</u>	<u>138,237</u>
Full-time Total	12.0	466,301	513,292	513,409
Recreation Leaders II & III		183,124	185,056	185,056
Receptionists		100,552	102,606	102,606
Custodians		95,248	97,203	97,203
Park Rangers		70,763	72,185	72,185
Instructors		80,000	80,000	80,000
Rink Managers, Guards, Cashiers		89,116	90,933	90,933
JJE Pool Manager, Head Guard, Lifeguards		128,800	133,477	133,477
Concession Stand Manager, Cashiers		64,031	65,337	65,337
ADA Compliance		<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Part-time Total		813,134	828,297	828,297
Overtime		<u>0</u>	<u>0</u>	<u>0</u>
Total		1,279,435	1,341,589	1,341,706

Civic and Community Centers Budget: 2013

2012

2013

JJE/JFK Building Hours for the General Public

Daily (Sunday - Saturday): 8:00am - 9:00pm

Summer Hours: Memorial Day weekend to Labor Day

Monday through Friday: 8:00am - 9:00pm      Saturday/Sunday: 8:00am - 5:00pm

The Community Centers will be closed to the public in observance of the following holidays:

Christmas Eve	Easter	Labor Day	Independence Day
Christmas Day	Memorial Day	Thanksgiving Day	New Years Day

Account 4410 - Full-time Salaries
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- |  |                       |
|--|-----------------------|
| * 0 - Assistant Director of Parks and Recreation | 2 - Center Director I |
| * 1 - Superintendent of Recreation               | 3 - Clerk Typist      |
| ** 2 - Recreation Specialist                     | 4 - Custodian         |
- \* Eliminates the position of Assistant Director of Parks and Recreation and reinstates the position of Superintendent of Recreation.
- \*\* Reinstates the second Recreation Specialist position that was eliminated two years ago.

Account 4410 – Part-time Salaries (includes positions shown below)

Recreation Leader III	JJE Pool Manager	Park Rangers
Recreation Leader II - Fitness Center	JJE Pool Head Guard	Instructors
Concession Managers and Cashiers	JJE Pool Lifeguards	Rink Managers
Receptionists	Custodians	Rink Guards
ADA Compliance		Rink Cashiers

Recreation Leader III (Supervisors)

JJE/JFK: 2,790 hours x 2 facilities = 5,580 hours x 2 <sup>nd</sup> year rate	hours	5,580	5,580
Theater: 1 x 25 hours/week x 52 weeks plus 1 x 12 hours/week x 52 weeks = 1,924 hours x 2 <sup>nd</sup> year rate	hours	1,924	1,924

Recreation Leader II

JJE / JFK Fitness Center: 4,878 hours x 2 facilities = 9,756 hours x 2 <sup>nd</sup> year rate	hours	9,756	9,756
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Receptionists

Customer Service Desk:

JFK: 3,015 hours x 2 <sup>nd</sup> year rate	hours	3,015	3,015
500 hours (special events/training) x 1 <sup>st</sup> year rate	hours	500	500
JJE: 6,655 x 2 <sup>nd</sup> year rate (2,000 hours to fill Center Ranger hours)	hours	6,655	6,655
700 hours (special events/training) x 1 <sup>st</sup> year rate	hours	700	700

Custodians

JJE / JFK: 3,228 hours x 2 facilities = 6,456 hours x 2 <sup>nd</sup> year rate	hours	6,456	6,456
1,750 hours (special events / training) x 2 <sup>nd</sup> year rate	hours	1,750	1,750
Theater: 2,080 hours x 2 <sup>nd</sup> year rate	hours	2,080	2,080

Civic and Community Centers Budget: 2013

2012      2013

Park Rangers

JFK (Rentals): 240 hours x Park Ranger Supervisor II 2 <sup>nd</sup> year rate	hours	240	240
896 hours x Park Ranger x 2 <sup>nd</sup> year rate	hours	896	896
JJE: Weekdays – 2,259 hours	Weekends – 2,080 hours		
Special Events/Rink – 700 hours	City Hall – 500 hours		
Total – 5,539 hours			
4,529 hours x Park Ranger x 2 <sup>nd</sup> year rate	hours	4,529	4,529
1,010 hours x Park Ranger Supervisor II 2 <sup>nd</sup> year rate	hours	1,010	1,010

Instructors: \$80,000      80,000      80,000

Ice Rink

Rink Managers: 2,291 hours x 2 <sup>nd</sup> year rate	hours	2,291	2,291
Rink Guards: 5,307 hours x 2 <sup>nd</sup> year rate	hours	5,307	5,307
Rink Cashiers: 1,880 hours x 2 <sup>nd</sup> year rate	hours	1,880	1,880

JJE Pool

JJE Pool Managers: 1,560 hours x 2 <sup>nd</sup> year rate	hours	1,560	1,560
Head Guards: 1,560 hours x 2 <sup>nd</sup> year rate	hours	1,560	1,560
JJE Lifeguards: Public Sessions: 4,368 hours x LG/SI 2 <sup>nd</sup> year rate	hours	4,368	4,368
Classes / Rentals: 5,000 hours x LG 2 <sup>nd</sup> year rate	hours	5,000	5,000

Concessions (St. Ferdinand Park, Bangert Pool, Koch Aquatic Center)

Managers: St. Ferdinand: 865 hours x 2 <sup>nd</sup> year rate	hours	865	865
Koch: 860 hours x 2 <sup>nd</sup> year rate	hours	860	860
Bangert: 1,010 hours x 2 <sup>nd</sup> year rate	hours	1,010	1,010
Cashiers: St. Ferdinand (includes Koch Cart Attendant):			
1,256 hours x 2 <sup>nd</sup> year rate	hours	1,256	1,256
KPFAC: 1,720 hours x 2 <sup>nd</sup> year rate	hours	1,720	1,720
Bangert: 1,010 hours x 2 <sup>nd</sup> year rate	hours	1,010	1,010

ADA Compliance: \$1,500      1,500      1,500

Total part-time hours    73,778    73,778

Account 4426 - Utilities	Total	336,000	352,800
Centers		330,750	347,300
Nature Lodge		5,250	5,500

Recommended budget reflects an increase of 5% due to the rising costs of utilities.

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**RECREATION DEPARTMENT - PLAYGROUND**

<u>Account</u>	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
4510-Salaries	100,397	122,349	124,870	124,870
4513-F.I.C.A.	<u>7,680</u>	<u>9,360</u>	<u>9,553</u>	<u>9,553</u>
<b>Total</b>	108,077	131,709	134,423	134,423

**RECREATION DEPARTMENT - BANGERT POOL**

<u>Account</u>	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
4610-Salaries	101,268	147,546	152,130	152,130
4613-F.I.C.A.	7,085	11,287	11,638	11,638
4626-Utilities	<u>14,590</u>	<u>16,000</u>	<u>20,000</u>	<u>20,000</u>
<b>Total</b>	122,943	174,833	183,768	183,768

**RECREATION DEPARTMENT - KOCH AQUATIC CENTER**

<u>Account</u>	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
5610-Salaries	190,996	208,708	247,947	247,947
5613-F.I.C.A.	14,611	15,966	18,968	18,968
5626-Utilities	<u>40,554</u>	<u>40,000</u>	<u>50,000</u>	<u>50,000</u>
<b>Total</b>	246,161	264,674	316,915	316,915



Summer Playground Budget: 2013

2012

2013

Program Dates: June 10 - July 19, 2013

The summer playground program is a six week program.

There is no camp on July 4<sup>th</sup> and July 5<sup>th</sup>.

Account 4510 - Part-time Seasonal
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Directors

320 hours + 9 orientation hours = 329 hours

329 hours x 3 Directors = 987 hours x 2<sup>nd</sup> year rate

hours 987 987

Assistant Directors

264 hours + 9 orientation hours = 273 hours

273 hours x 4 Assistant Directors = 1,092 hours x 2<sup>nd</sup> year rate

hours 1,092 1,092

Playground Recreation Leaders

180 hours + 9 orientation hours = 189 hours

189 hours x 48 Playground Recreation Leaders =

9,072 hours x 2<sup>nd</sup> year rate

hours 9,072 9,072

189 hours x 10 Playground Recreation Leaders =

1,890 hours x 1<sup>st</sup> year rate

hours 1,890 1,890

Special Needs Recreation Leaders

180 hours + 9 orientation hours = 189 hours

189 hours x 2 Special Needs Recreation Leaders =

378 hours x 2<sup>nd</sup> year rate

hours 378 378

“BEFORE AND AFTER CARE” PROGRAM

Monday - Friday, 7:30am - 9:00am and 3:00pm - 5:30pm, 6 weeks

Assistant Directors

120 hours x 2 Assistant Directors = 240 hours x 2<sup>nd</sup> year rate

hours 240 240

Playground Recreation Leaders

120 hours x 4 Playground Recreation Leaders =

480 hours x 2<sup>nd</sup> year rate

hours 480 480

Total part-time hours 14,139 14,139

There is a separate charge over and above the basic camp fee for each “Before and After Care” participant. Participants may choose either one or both times and will pay a fee commiserate with their utilization. The revenue generated from the fees will cover the cost of staff needed to run the program. The program will not run unless a minimum number of participants are registered as necessary to cover the costs.

Bangert Pool Budget: 2013

2012      2013

Pool Season: June 1 - August 11, 2013 (79 days of operation scheduled\*)

Hours of operation: Daily 12:30 - 7:30pm    Holidays 12:30 - 5:00pm

Weekends Only: August 12 - September 2, 2013

\*82 days of operation scheduled for 2012

Account 4610 Salaries – Part-time Seasonal			
<u>Pool Manager</u>			
9.5 hours x 79 days = 751 hours x 2 <sup>nd</sup> year rate	hours	779	751
<u>Head Guard</u>			
9.5 hours x 79 days = 751 hours x 2 <sup>nd</sup> year rate	hours	779	751
<u>Lifeguards</u>			
9.5 hours x 79 days = 751 hours x 11 Lifeguards = 8,261 hours			
4,131 hours x LG/SI 2 <sup>nd</sup> year rate	hours	4,285	4,131
4,130 hours x Lifeguard 2 <sup>nd</sup> year rate	hours	4,284	4,130
<u>Cashiers (Admission)</u>			
9.5 hours x 79 days = 751 hours x 2 Cashiers = 1,502 hours x 2 <sup>nd</sup> year rate	hours	1,558	1,502
<u>Swim Team</u>			
4 hours x 50 days = 200 hours			
200 hours x Pool Manager 2 <sup>nd</sup> year rate	hours	200	200
4 hours x 50 days = 200 hours x 4 Lifeguards = 800 hours			
800 hours x Lifeguard 2 <sup>nd</sup> year rate	hours	700	800
Swim Team Coaches Salaries: \$9,000		9,000	9,000
<u>Swim Lessons (youth)</u>			
2 hours x 24 days = 48 hours x 24 Lifeguards = 1,152 hours			
576 hours x Lifeguard 2 <sup>nd</sup> year rate	hours	576	576
576 hours x LG/SI 2 <sup>nd</sup> year rate	hours	576	576
<u>Swim Lessons (adult)</u>			
1 hour x 16 days = 16 hours x 2 LG/SI = 32 hours x LG/SI 2 <sup>nd</sup> year rate	hours	32	32
<u>Playground Swim</u>			
2 hours x 12 days = 24 hours x 11 Lifeguards = 264 hours			
264 hours x Lifeguard 2 <sup>nd</sup> year rate	hours	264	264
Total part-time hours		14,033	13,713
Pre-season training, prep-work and post-season winterizing: \$5,000		5,000	5,000
Special events, programs and rentals: \$2,500*		0	2,500
* This item has never been budgeted in this account, but it is an annual expense.			
Account 4626 Utilities		Total	\$16,000    \$20,000
Increase due to the rising cost of utilities.			

Koch Park Family Aquatic Center Budget: 2013

2012

2013

Pool Season: May 25 - August 11, 2013 (79 days of operation\*)

Hours of Operation: Daily 11:30am - 7:30pm Holidays 11:30am - 5:00pm

\*79 days of operation scheduled for 2012

Account 5610 – Salaries - Part-time Seasonal
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Pool Manager

10.5 hours x 79 days = 830 hours x 2<sup>nd</sup> year rate hours 751 830

Head Guard

10.5 hours x 79 days = 830 hours x 2 Head Guards =  
1,660 hours x 2<sup>nd</sup> year rate hours 1,502 1,660

Lifeguards

10.5 hours x 79 days = 830 hours x 22 Lifeguards = 18,260 hours  
9,130 hours x LG/SI 2<sup>nd</sup> year rate hours 8,261 9,130  
9,130 hours x Lifeguard 2<sup>nd</sup> year rate hours 8,261 9,130

First Aid Technician

6 hours x 79 days = 474 hours x 2<sup>nd</sup> year rate hours 395 474

Cashiers (Admissions)

10.5 hours x 79 days = 830 hours x 3 Cashiers =  
2,490 hours x 2<sup>nd</sup> year rate hours 2,253 2,490

Playground Swim\*

2 hours x 12 days = 24 hours x 22 Lifeguards = 528 hours  
528 hours x Lifeguard 2<sup>nd</sup> year rate hours 0 528

\* This item has never been budgeted in this account, but it is an annual expense.

Special events, programs and rentals: \$2,500\* 0 2,500

\* This item has never been budgeted in this account, but it is an annual expense.

Total part-time hours 21,423 24,242

Pre-season training, prep-work and post-season winterizing: \$7,500 7,500 7,500

Note: Daily hours have been increased to more accurately reflect hours of operation. The Koch Park Family Aquatic Center pool is open to the public an hour more each day than the Bangert Park pool. Previous budgets had not reflected this difference in hours.

Account 5626 Utilities	Total	\$40,000	\$50,000
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Increase due to the rising cost of utilities.

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**RECREATION DEPARTMENT - PARKS**

<u>Account</u>	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
4710-Salaries	150,495	350,899	352,303	355,590
4713-Employees' Benefits	7,592	82,570	77,230	78,103
4720-Debt Service	572	0	0	0
4726-Utilities	80,151	103,950	114,200	114,200
4729-Bldg., Maint., & Supplies	23	5,000	5,000	5,000
4750-Professional Services	792,016	804,684	850,943	850,943
4761-Capital Additions	<u>0</u>	<u>19,000</u>	<u>0</u>	<u>0</u>
Total	1,030,849	1,366,103	1,399,676	1,403,836

**PARKS EMPLOYEES' SALARIES**

Director of Parks & Recreation	1.0	70,049	70,852	73,908
Administrative Assistant	1.0	39,161	38,576	38,529
Senior Park Ranger	1.0	<u>46,872</u>	<u>46,052</u>	<u>46,330</u>
Full-time Total	3.0	156,082	155,480	158,767
Park Maintenance - Summer Laborers		75,377	76,908	76,908
Park Rangers		59,440	59,915	59,915
Umpires and Referees		<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
Part-time Total		194,817	196,823	196,823
Overtime		<u>0</u>	<u>0</u>	<u>0</u>
Total		350,899	352,303	355,590

Parks and Recreation Budget: 2013

2012 2013

Account 4710 Full-time Salaries		
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1 - Director of Parks and Recreation	1 - Senior Park Ranger
1 - Administrative Assistant	

Part-time Salaries

Park Maintenance:

40 hours x 15 weeks = 600 hours x 10 Laborers = 6,000 hours x 2 <sup>nd</sup> year rate	hours	6,000	6,000
32 hours x 30 weeks = 960 hours x 1 Laborer = 960 hours x 2 <sup>nd</sup> year rate	hours	960	960

Park Rangers

All Parks: 45.5 hours x 20 weeks = 910 hours x Park Ranger 2 <sup>nd</sup> year rate (peak season)	hours	910	910
35 hours x 52 weeks = 1,820 hours x Park Ranger 2 <sup>nd</sup> year rate (year round). 2012 includes 20 hours for 27 <sup>th</sup> pay period	hours	1,840	1,820
St. Ferdinand & Koch Parks: 45.5 hours x 22 weeks x 2 Rangers = 2,002 hours x Park Ranger 2 <sup>nd</sup> year rate	hours	2,002	2,002
Behlmann-Zykan Nature Lodge: 832 hours x Park Ranger 2 <sup>nd</sup> year rate	hours	832	832
Hours of operation: Monday/Wednesday/Friday/Saturday, 10:00am – 2:00pm, 4 days x 4 hours = 16 hours x 52 weeks = 832 hours			

Special Activities and Rentals: 310 hours x Park Ranger 2 <sup>nd</sup> year rate	hours	310	310
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Total part-time hours	12,854	12,834
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Umpires and Referees: \$60,000	60,000	60,000
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Account 4726 - Utilities	Total	103,950	114,200
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Parks*	96,075	105,900
MSD bills	7,875	8,300

\* \$5,000 is being added to cover the anticipated cost of additional water usage for the Florissant Valley Soccer Field in-ground irrigation system. There is also an overall increase of 5% due to the rising cost of utilities.

Account 4729 - Building Maintenance. & Supplies	Total	5,000	5,000
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Small parts, equipment and materials needed for maintenance and repairs at the golf course using city labor and materials.

Account 4750 - Professional Services	Total	804,684	850,943
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Billy Casper Golf professional course management fees and expenses.	819,684	850,943
Transferred \$15,000 to Account 4761 to purchase a greens roller	(15,000)	

Account 4761 - Capital Additions	Total	19,000	0
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Prior year capital additions	19,000	0
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Golf Club of Florissant Budget: 2013  
Managed by Billy Casper Golf, LLC

<u>Revenue</u>	<u>2012</u>	<u>2013</u>
Greens Fee	280,000	299,151
Cart Fee	230,000	230,051
Golf Cards/Passes	19,083	18,120
Pro Shop Sales	21,138	21,013
Food and Beverage Sales	77,528	76,503
Alcohol Sales	46,857	61,419
Other Food and Beverage Sales	2,598	0
Miscellaneous Income and Discounts	<u>1,776</u>	<u>0</u>
Total Revenue	678,980	706,257
<u>Cost of Goods Sold</u>		
Alcohol	15,621	19,040
Food and Beverage	29,998	29,071
Golf Shop	<u>18,063</u>	<u>14,709</u>
Total Cost of Goods Sold	<u>63,682</u>	<u>62,820</u>
Gross Income	615,298	643,437
<u>Expenditures</u>		
Labor		
Golf Operations Salary and Wages	118,729	140,623
Maintenance Salary and Wages	173,874	171,912
Food and Beverage Salary and Wages	<u>22,959</u>	<u>24,060</u>
Total Labor	315,562	336,595
<u>Benefits</u>		
Payroll Taxes	32,529	37,025
Benefits	22,704	26,400
Insurance	<u>6,631</u>	<u>10,098</u>
Total Benefits	<u>61,864</u>	<u>73,523</u>
Total Labor and Benefits	377,426	410,118
<u>Operational Expenses</u>		
Golf Operations	14,778	14,407
General & Administrative	149,887	159,651
Course Maintenance	118,000	124,310
Food and Beverage	4,586	5,093
Sales/Marketing	9,971	8,056
Cart Lease	58,488	58,488
Insurance P&C	7,866	8,000
Capital Improvements (lease arrangement) - 2012 transferred 15,000 to 4761 capital additions to purchase greens roller	<u>0</u>	<u>0</u>
Total Operational Expenses	363,576	378,005
Total Labor, Benefits and Operational Expenses	<u>741,002</u>	<u>788,123</u>
Net Operating Income/(Loss)	(125,704)	(144,686)
Total Labor, Operations & Costs Of Goods Sold	804,684	850,943

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**PUBLIC WORKS DEPARTMENT**

<u>Account</u>	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
4810-Salaries	1,987,316	2,120,164	2,142,353	2,144,141
4813-Employee's Benefits	781,175	914,275	892,283	892,758
4821-Uniforms & Allowance	7,595	8,100	8,400	8,400
4826-Utilities	87,958	96,900	95,000	95,000
4827-Gasoline	54,890	63,000	57,000	57,000
4832-Office Supplies & Maint.	13,132	17,900	19,200	19,200
4839-Ice/Snow Removal	271,913	251,250	251,250	251,250
4842-Dues, Travel, Training	34,430	54,000	54,360	54,360
4850-Professional Service	89,384	50,000	50,000	50,000
4851-Street Lighting	576,608	580,000	620,000	620,000
4861-Capital Additions	428,324	0	0	0
4875-Gasoline Control Account	<u>9,396</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Total	4,342,121	4,180,589	4,214,846	4,217,109

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**PUBLIC WORKS EMPLOYEES' SALARIES**

<u>Salaries</u>		<u>Budget 2012</u>	<u>Proposed 2013</u>	<u>Adopted 2013</u>
Director of Public Works	1.0	98,086	96,346	96,386
City Engineer	1.0	68,623	68,483	67,956
Building Commissioner	1.0	64,303	64,227	63,707
Street Superintendent	1.0	66,506	65,333	65,638
Executive Assistant	1.0	40,457	39,187	39,335
Lead Permit/Inspection Clerk	0.0	40,435	0	0
Permit/Inspection Clerk	9.0	302,508	328,760	329,550
Chief Engineer	1.0	59,767	58,718	59,121
Deputy Building Commissioner	1.0	57,240	56,222	56,514
Multi-Building Inspector	5.0	271,015	256,190	254,555
Class "A" Foreman	1.0	54,195	53,248	53,316
Equipment Maintenance Supv.	1.0	54,195	53,248	53,699
Class "A" Person	3.0	152,863	146,640	147,486
Class "B" Person	3.0	139,774	138,320	138,717
Street Sweeper	1.0	47,347	46,509	46,828
Class "C" Person	5.0	208,008	197,321	197,049
Equipment Maint. Mechanic	2.0	101,909	100,131	100,911
Building Maintenance	1.0	47,347	46,509	46,648
Custodian I (2)	2.0	<u>71,323</u>	<u>70,753</u>	<u>70,517</u>
Full-time Total	40.0	1,945,901	1,886,145	1,887,933
Housing Inspector		36,382	59,804	59,804
Permit Inspection Clerk		3,348	15,825	15,825
Summer Laborers		25,992	26,520	26,520
Engineering Technician		21,047	20,684	20,684
HVAC Technician		19,665	20,684	20,684
Engineering Summer Intern		6,828	6,966	6,966
Custodian		<u>16,001</u>	<u>15,725</u>	<u>15,725</u>
Part-time Total		129,263	166,208	166,208
Overtime		45,000	<u>90,000</u>	<u>90,000</u>
Total		2,120,164	2,142,353	2,144,141



**Acct. #01-5-48-10\*\*\* – Salaries**

**Full Time Positions:** Fiscal year 2013 reflects the elimination of the ‘Lead Permit/Inspection Clerk’ position and the addition of one ‘Permit/Inspection Clerk’ position. Salary savings will be minor.

Part-Time	Bldg./Housing Inspector: 2 ea @ 52 weeks @ 32 hrs/week	1,664 M.H.	3,328 M.H.
	Permit Inspection Clerk: 1 ea. @ 52 weeks @ 32 hrs/week	0 M.H.	1,664 M.H.
	Summer Laborers: 4 ea. @ 15 weeks @ 40 hrs/week	2,400 M.H.	2,400 M.H.
	Engineering Technician: 1 person @ 52 weeks @ 32 hrs/week	1,664 M.H.	1,664 M.H.
	HVAC Technician: 1 person @ 52 weeks @ 32 hrs/week	1,664 M.H.	1,664 M.H.
	Engineering Summer Intern: 1 person @ 15 weeks @ 40 hrs/week	600 M.H.	600 M.H.
	Custodians: 1 person @ 52 weeks @ 32 hrs/week	1,664 M.H.	1,664 M.H.
	27 <sup>th</sup> pay period	256 M.H.	0 M.H.
	<b>TOTAL</b>	<b>9,912 M.H.</b>	<b>12,984 M.H.</b>

Overtime		\$45,000	\$90,000
	Street Department: snow removal, storm damage, tree removal, street flooding, some street work, Saturday mechanics, special projects, emergencies, festivals, etc.		
	Building Division: inspections, Boards and Commission meetings, public hearings, Police and Fire call outs, office work in general, and emergencies.		
	Engineering Division: 1) Street work surveying, layout, contractor supervision, commission meetings, office work in general and emergencies and 2) Start up and shut down of pools, ice and roller rink, other Civic Center activities, HVAC emergency call outs, and special projects.		

**Acct. #01-5-48-13\*\*\* – Employees’ Benefits** ..... FINANCE**Acct. #01-5-48-21000 – Uniforms & Safety Shoes**

Uniforms	Allowance for 26 Full-Time @ \$300	\$7,800	\$7,800
	Tee Shirts for Part-Time and Summer Employees	200	400
	City logo shirts for City Engineer, Building Commissioner, & Deputy Building Commissioner ...	100	200
	<b>TOTAL</b>	<b>\$8,100</b>	<b>\$8,400</b>

**Acct. #01-5-48-26000 – Utilities**

Electric, natural gas, water, sewer, phone, trash collection, etc.		
Includes City Hall, Government Building, Sign Shop and City Garage		
<b>TOTAL</b>	<b>\$96,900</b>	<b>\$95,000</b>

**Acct. #01-5-48-27000 – Gasoline**

Major/Minor Construction Equipment, trucks and tools in Street Dept. Fuel costs are forecasted to remain high.	\$63,000	\$57,000
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Public Works/Streets/Building Department Budget: 2013

2012

2013

**Acct. #01-5-48-32000 – Printing & Office Supplies – City Hall & City Garage**

Photos, film and developing		
Printing, copy paper, drafting supplies, supply closet		
Printing of new residential “Welcome” packages		
Printing of educational flyers for permits, residential and commercial guides		
Code books/code update subscription services/NFPA		
IBC and IRC 2012 code books (soft copy) \$250 (new)		
Equipment repairs and replacement (file cabinets, lamps, chairs, copier, computers, monitors, printers, cameras, typewriters, tables, etc.)		
1ea. 5-drawer flat file cabinet, \$1,400 (new)		
Miscellaneous batteries, computer supplies, software, publications, etc.		
County real estate records		
Inspection sheets, permits, door tags		
Minimum housing letters/envelopes, etc.		
Computer software and software updates		
<b>TOTAL</b>	<b>\$17,900</b>	<b>\$19,200</b>

**Acct. #01-5-48-39000 – Ice/Snow Removal**

Salt: 4,000 Tons @ \$60.00/Ton	\$240,000	\$240,000
Calcium Chloride: 15,000 Gals. @ \$0.75/Gal.	11,250	11,250
<b>TOTAL</b>	<b>\$251,250</b>	<b>\$251,250</b>

**Acct. #01-5-48-42000 – Dues/Travel/Training**

Dues		
<b>Director:</b> Missouri Society of Prof. Engineers (\$255), Engineers Club (\$150), APWA (Local & International) (\$135)	\$540	\$540
<b>City Engineer:</b> Missouri Society of Prof. Engineers (\$255), Engineers Club (\$150)	405	405
<b>Building Commissioner:</b> ICC (\$180), MABOI (\$35), National Trust for Historic Preservation (\$30), SLACE (\$35), AIA (\$600)	880	880
<b>Building Inspectors:</b> MABOI (8 @ \$35), ICC (7 @ \$35), SLACE (8 @ \$35)	805	805
<b>Deputy Building Commissioner:</b> MABOI (\$35), IA EI (\$120), SLACE (\$35), ICC (\$35)	225	225
<b>Street Superintendent:</b> APWA (Local & International) (\$130), ISSA (\$130)	260	260
<b>Chief Engineer:</b> Asbestos Certification Renewal; Stationary Engineer’s License Fee	300	300
	<b>S/T</b>	<b>3,415</b>
	<b>3,415</b>	<b>3,415</b>

Travel		
Inspectors, Plan Reviewer, P/T Inspector, Bldg. Commissioner, Director, City Engineer, and others	40,000	40,000
	<b>S/T</b>	<b>40,000</b>
	<b>40,000</b>	<b>40,000</b>

## Public Works/Streets/Building Department Budget: 2013

2012

2013

Training		2012	2013
<b>Director:</b> Area Conferences and Seminars		400	400
APWA Conference and Equipment Show		1,800	1,800
<b>City Engineer:</b> GIS, APWA and Area Seminars		1,000	1,000
<b>Building Commissioner:</b> Area Code Conferences/Seminars, MABOI Fall Conference		800	800
<b>Dep. Bldg. Comm./Plan Reviewer:</b> MABOI Fall Conf. and Area Conferences		800	800
<b>Chief Engineer &amp; Assistant:</b> Area Seminars and Certifications; Asbestos Classes		800	800
<b>Street Superintendent:</b> Area Seminars		400	400
<b>Street Personnel/Mechanics:</b> Area Conferences		600	400
<b>Building Inspectors:</b> MABOI Fall Conference (3 @ \$680)		1,280	2,040
Area Code Seminars (3 @ \$400)		1,200	1,200
<b>P/T Inspectors:</b> Area Seminars		400	400
<b>Exec. Asst. &amp; Clerical Staff:</b> Personal development classes		600	400
Computer Classes		505	505
	S/T	<b>10,585</b>	<b>10,945</b>
<b>TOTAL DUES/TRAVEL/TRAINING</b>		<b>\$54,000</b>	<b>\$54,360</b>

**Acct. #01-5-48-50010 – Professional Services**

Materials Testing			
Traffic Consultation			
Miscellaneous Public Works projects - design services			
Testing of fire sprinkler systems and backflow preventers			
Cleanup and/or demolition derelict properties, graffiti removal ... \$20,000			
Transcribe OT/LM and P&Z meetings \$10,000			
Computer Consultant			
Weather Service for Winter Storms \$2,600			
Pedestrian Traffic Signal Maintenance and Repair by St. Louis County \$5,000			
<b>TOTAL</b>		<b>\$50,000</b>	<b>\$50,000</b>

**Acct. #01-5-48-51010 – Street Lighting**

Average Usage		\$500,000	\$550,000
New and Replacement Streetlights in Annexed Areas or As Needed		70,000	60,000
Decorative Streetlight Repair/Replacement - Lindbergh/N. Hwy. 67, Old Town and Annexed Areas		10,000	10,000
<b>TOTAL</b>		<b>\$580,000</b>	<b>\$620,000</b>

**Acct. #01-5-48-75000 – Gasoline Control Account**

6,000 gallon diesel underground storage tank		\$25,000	\$25,000
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City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**POLICE DEPARTMENT**

<u>Account</u>	<u>Actual 2011</u>	<u>Budget 2012</u>	<u>Proposed 2013</u>	<u>Adopted 2013</u>
4910-Salaries	6,458,122	6,779,787	6,645,878	6,678,637
4913-Employee's Benefits	2,498,029	2,785,586	2,695,856	2,704,469
4921-Uniforms & Allowance	65,249	70,000	72,500	72,500
4924-Telephone	112,489	118,400	117,000	117,000
4926-Utilities	55,934	62,500	62,500	62,500
4927-Gasoline	243,475	256,500	256,500	256,500
4929-Bldg., Maint., & Supplies	49,682	65,000	55,000	65,000
4930-Equip. Repair-Vehicle	18,557	22,000	23,000	23,000
4932-Office Supplies & Maint.	23,530	26,000	26,000	26,000
4933-Copy Equip. Rental&Supply	9,392	11,000	11,000	11,000
4934-Communication Service	259,618	263,000	278,045	278,045
4935-Ammunition-Armory Supplies	9,764	13,000	17,050	17,050
4942-Dues, Travel, Training	45,843	49,500	55,500	55,500
4961-Capital Additions	225,057	218,200	0	0
4975-Gasoline Control Account	<u>(1,022)</u>	<u>65,000</u>	<u>65,000</u>	<u>65,000</u>
Total	10,073,719	10,805,473	10,380,829	10,432,201

**POLICE DEPARTMENT EMPLOYEES' SALARIES**

Chief of Police	1.0	100,915	88,431	98,566
Captain	3.0	247,147	223,003	227,736
Lieutenant	4.0	295,056	281,541	286,838
Sergeant	10.0	664,870	648,951	651,610
Police Officer	70.0	4,007,578	3,936,702	3,935,363
IT System Administrator	1.0	50,725	49,941	50,179
Administrative Assistant	1.0	40,457	39,749	39,922
Clerk Typist	5.0	188,719	186,274	186,602
Custodian I	1.0	33,350	33,370	33,065
Jailer	6.0	204,876	199,121	200,094
Dispatcher	9.0	412,992	399,709	400,123
Holiday Pay		<u>237,621</u>	<u>231,775</u>	<u>241,228</u>
Full-tiem Total	111.0	6,484,306	6,318,567	6,351,326
Custodian		16,001	15,725	15,725
Dispatcher		29,480	28,970	28,970
Park Police		<u>0</u>	<u>52,616</u>	<u>52,616</u>
Part-tiem Total		45,481	97,311	97,311
Overtime		<u>250,000</u>	<u>230,000</u>	<u>230,000</u>
Total		6,779,787	6,645,878	6,678,637

**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 4910: SALARIES**

FY 2012	FY 2013	LINE ITEM
\$ 6,246,685	\$ 6,086,792	Full -Time Salaries (including holidays)
<u>\$ 237,621</u>	<u>\$ 231,775</u>	Holiday Pay
\$ 6,484,306	\$ 6,318,567	Sub-total full-time
\$ 45,481	\$ 97,311	Part-time Salaries
<u>\$ 250,000</u>	<u>\$ 230,000</u>	Overtime
\$ 6,779,787	\$ 6,645,878	<b>TOTAL</b>

**ACCOUNT 491001: FULL-TIME EMPLOYEES**

I recommend that the number and classification of all full-time employees remain the same for FY 2013.

The department also applied for a Department of Justice grant to hire two additional police officers in FY 2012 but the grant was not awarded. We have again applied for the grant for the upcoming fiscal year but based on the history of these grants I do not anticipate that the DOJ will fund the positions. Therefore, I am not asking for these two positions to be funded in FY 2013.

FY 2012	FY 2013	
1	1	Chief of Police
3	3	Captains
4	4	Lieutenants
10	10	Sergeants
70	70	Police Officers
0	0	Police Officer Grant Positions (Unfilled)
0	0	Community Service Officer (Grant Exhausted)
1	1	Information Technology Administrator
1	1	Administrative Assistant
5	5	Clerks
1	1	Custodian
6	6	Corrections Officers
<u>9</u>	<u>9</u>	Dispatchers
111	111	<b>TOTAL FULL-TIME EMPLOYEES</b>

**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 491003: PART-TIME EMPLOYEES**

I recommend the City hire two part time Police Officer/Rangers to be known as "Park Police" to patrol the city parks. These part time officers will be fully commissioned police officers, working 32 hours a week. The officers will patrol the city parks, recreation centers, nature lodge, and trails enforcing city ordinances and keeping the peace.

Like all city employees, the part-time staff suffered salary reductions in FY 2010. However, unlike the full-time employees, part-time employees received no salary increase in FY 2011 when the new pay plan was established. I request that the City consider rectifying this inequity.

<b>FY 2012</b>	<b>FY 2013</b>	
1	1	Dispatcher: 52 wks x 32 hrs/wk
1	1	Custodian: 52 weeks x 32 hrs/wk
<u>0</u>	<u>2</u>	Park Police: 52 weeks x 32 hrs/wk
2	4	<b>TOTAL PART-TIME EMPLOYEES</b>

1,664	1,664	Dispatcher hours
1,664	1,664	Custodian hours
0	3,328	Park Police hours
<u>128</u>	<u>0</u>	27th pay period
3,456	6,656	<b>TOTAL PART-TIME HOURS</b>

**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 491002: OVERTIME**

FY 2012	FY 2013	LINE ITEM
\$ 100,000	\$ 200,000	General Overtime
\$ 20,000	\$ 20,000	DEA Reimbursed Overtime
\$ 30,000	\$ 10,000	FBI Reimbursed Overtime
\$ -	\$ -	Grant Reimbursed Overtime
\$ 100,000	\$ -	Mid-Year Appropriation
<b>\$ 250,000</b>	<b>\$ 230,000</b>	<b>TOTAL</b>

The overtime portion of this account has been grossly under funded nearly every year prior. These shortages have at times been absorbed when full-time positions are temporarily unfilled. Overtime funding for FY 2013 needs to be increased substantially as detailed below.

**General Overtime:** This overtime includes court appearances and court security; investigation of serious crimes; unusual occurrences; holiday foot patrols; surveillances; special details including the Valley of Flowers Festival, Fourth of July Program, Old Town Fall Festival, the Veteran's Parade; and staffing vacation and sick-time relief, especially in communications. This item was extremely underfunded in FY 2012. I feel compelled to ask for a substantial increase in general overtime funding but we will continue to utilize compensatory time in lieu of overtime where possible.

**DEA Reimbursed Overtime:** The department has one detective assigned to the U. S. Drug Enforcement Administration's St. Louis Drug Task Force. The task force agreement requires that the detective be paid a fixed overtime differential that is reimbursed to the City by the DEA.

**FBI Reimbursed Overtime:** The department has decreased the number of detectives who are deputized members of the FBI Safe Streets Task Force from three to one. Although none of the detectives are detached away from the department, the task force agreement requires that the detective be paid a fixed overtime differential to cover overtime worked with the task force. The FBI reimburses the City for this overtime.

**Grant Reimbursed Overtime:** The Department has not received any grant awards for overtime projects for FY2013 so this item does not require funding.

**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 4921: UNIFORMS**

FY 2012	FY 2013	LINE ITEM
\$ 12,000	\$ 12,000	Uniform Cleaning & Repair
\$ 40,000	\$ 42,500	Uniform Purchase & Replacement
\$ 16,000	\$ 16,000	Detective Clothing Allowance
\$ 2,000	\$ 2,000	Badge Replacement and Repair
<b>\$ 70,000</b>	<b>\$ 72,500</b>	<b>TOTAL</b>

**Uniform Cleaning & Repair:** The department provides dry cleaning of uniforms and detective clothing.

**Uniform Purchase & Replacement:** I am requesting a \$2,500 increase in this line item because the contract for the purchase of most uniform supplies was increased this year. At the same time, the cost of body armor increased \$200 per unit in 2012 due to new government standards on the armor. A grant from the United States Department of Justice will continue to reimburse the department up to 50% for a portion of the body armor purchases into early 2013.

**Detective Clothing Allowance:** No increase is requested for FY 2013.

**Badge Replacement and Repair:** These funds provide for the repair and replacement of badges. No increase is requested for FY 2013.

**ACCOUNT 4924: TELEPHONE**

FY 2012	FY 2013	LINE ITEM
\$ 53,000	\$ 54,000	AT&T Service
\$ 38,000	\$ 38,000	Telephone System Lease & Maintenance
\$ 25,000	\$ 25,000	Cellular Telephone Service
\$ 2,400	\$ -	Mid Year Appropriation
<b>\$ 118,400</b>	<b>\$ 117,000</b>	<b>TOTAL</b>

**AT&T Telephone Service:** This line item reflects the basic telephone service for all City facilities and includes both local and long distance calling services. I am requesting an additional \$1,000 for three additional I-Phones for the Police Lieutenants for FY 2013.

**Telephone System Lease and Maintenance:** This item reflects the lease and maintenance costs associated with the City's Inter-Tel telephone system. No changes are warranted.

**Cellular Telephone Service:** This item reflects the cost of the City's cellular telephone service. The number of mobile telephones in 2012 is 57 and the number of shared minutes for all of the phones is adjusted accordingly. This funding is adequate for FY 2013.



**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 4926: UTILITIES**

FY 2012	FY 2013	LINE ITEM
\$ 35,000	\$ 35,000	Electricity
\$ 20,000	\$ 20,000	Natural Gas
\$ 3,000	\$ 3,000	Water
\$ 2,500	\$ 2,500	Sewer
\$ 2,000	\$ 2,000	Trash
<b>\$ 62,500</b>	<b>\$ 62,500</b>	<b>TOTAL</b>

**Utilities:** This account reflects the various utilities used by the police department. No significant changes are anticipated during FY 2013.

**ACCOUNT 4927: GASOLINE**

FY 2012	FY 2013	LINE ITEM
\$ 255,000	\$ 255,000	Gasoline
\$ 1,000	\$ 1,000	Pump Repair
\$ 500	\$ 500	Pump Inspections
\$ -	\$ -	Mid Year Appropriation
<b>\$ 256,500</b>	<b>\$ 256,500</b>	<b>TOTAL</b>

**Gasoline:** The cost of regular unleaded gasoline fluctuates wildly and has ranged from \$3.93 in April of 2011 to \$3.98 in April of 2012. In July of 2012 it was \$3.29 for an average of \$3.29 thus far in FY 2012.

**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 4929: BUILDING AND JAIL MAINTENANCE**

FY 2012	FY 2013	LINE ITEM
\$ 1,000	\$ 1,000	Rug Rental
\$ 500	\$ 500	Fire Extinguisher Service
\$ 13,500	\$ 13,500	Prisoner Supplies
\$ 8,000	\$ 8,000	Janitorial Supplies
\$ 500	\$ 500	Pest Control
\$ 40,000	\$ 40,000	Building Repairs (HVAC/ Electrical/Plumbing)
\$ 1,500	\$ 1,500	Chemical Water Treatment (Cooling Tower)
<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>TOTAL</b>

**Rug Rental:** This item reflects the rental cost of runners and rugs for slip and fall protection. It will be unchanged from FY 2013.

**Fire Extinguisher Service:** This item reflects the annual inspection, service, and if necessary, replacement of fire extinguishers in the police department headquarters. It will be unchanged in FY 2013.

**Prisoner Supplies:** This item covers the cost of prisoner meals and medications as well as the periodic replacement of jumpsuits, mattresses and blankets.

**Janitorial Supplies:** This item includes the supplies necessary to clean and maintain the police building including janitorial supplies, paint, hardware, and miscellaneous small repair parts.

**Pest Control:** This item covers the cost of our monthly pest control service and will be unchanged for FY 2013.

**Building Repairs:** These funds cover the costs associated with both routine and emergency maintenance of electrical, mechanical, plumbing, and the heating and cooling systems of the police building. There is an ongoing need to replace flooring, ceiling tiles and a number of light fixtures throughout the building.

**Chemical Water Treatment:** This item is for the cooling tower of the HVAC system.

**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 4930: VEHICLE MAINTENANCE & REPAIRS**

FY 2012	FY 2013	LINE ITEM
\$ 4,000	\$ 4,000	Vehicle Washes
\$ 10,000	\$ 10,000	Vehicle Repair
\$ 500	\$ 500	First Aid Supplies
\$ 500	\$ 500	Fire Extinguisher Service
\$ 1,500	\$ 1,500	Flares
\$ 600	\$ 600	Inspections & Licenses
\$ 4,900	\$ 5,900	Miscellaneous Vehicle Parts
<b>\$ 22,000</b>	<b>\$ 23,000</b>	<b>TOTAL</b>

**Vehicle Washes:** This line covers the cost of regular washes and periodic detailing of police vehicles. It also covers decontamination of blood or other biohazards that may occur.

**Vehicle Repair:** This line covers the cost to repair vehicles resulting from crashes, repairs to windshields and other vehicle repairs not normally made by the City garage.

**First Aid Supplies:** This item covers the cost of first aid supplies including bandages, rubber gloves, breathing airways, and hand sanitizers.

**Fire Extinguisher Service:** This item covers the recharging or replacement of fire extinguishers carried in the police vehicles.

**Flares:** This covers the cost of flares used for controlling traffic at crashes and road closures.

**Inspections & Licenses:** This is the cost of titling all department vehicles as well as the inspection and licensing of unmarked vehicles.

**Miscellaneous Vehicle Parts:** The item covers the cost of graphics on new cars, replacing lost wheel covers, replacement weapons racks or radio mounts, and other miscellaneous repair parts for vehicles and bicycles. We found this year that none of the prior radio mounting equipment, computer mounts or gun racks fit in the new police vehicles, forcing the department to have to purchase these items for every new vehicle. Due to increased parts costs I am requesting a increase of \$1,000.

**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 4932: OFFICE AND EVIDENCE SUPPLIES**

FY 2012	FY 2013	LINE ITEM
\$ 3,000	\$ 3,000	Citations and Mobile Printer Paper
\$ 2,000	\$ 2,000	Computer/Printer Parts and Repairs
\$ 1,000	\$ 1,000	Crime Prevention Supplies
\$ 5,000	\$ 5,000	Evidence Supplies
\$ 1,000	\$ 1,000	Microfilm Reader Maintenance Agreement
\$ 500	\$ 500	Drug Test Kits
\$ 12,000	\$ 12,000	Office Supplies
\$ 500	\$ 500	Intoxilyzer Repair and Supplies
\$ 1,000	\$ 1,000	Printing Services
<b>\$ 26,000</b>	<b>\$ 26,000</b>	<b>TOTAL</b>

**Citations and Mobile Printer Paper:** This reflects the cost of having citations and warning books printed to state requirements. Most citations are now generated on the mobile computers. This item also covers the cost of thermal printer paper used to print the violator's copy of citations on the mobile computers.

**Computer/Printer Parts and Repairs:** This covers the cost of repairing or purchasing replacement parts for computers, printers and other small office machines.

**Crime Prevention Supplies:** This line funds the cost of public relations materials, educational materials and promotional items for the department. This is unchanged for FY 2013.

**Evidence Supplies:** This covers the cost of crime scene processing supplies such as fingerprinting materials, photographic media and replacement of filters and parts on technical equipment in the processing room.

**Microfilm Reader Maintenance Agreement:** This is an annual maintenance and service agreement for the Record Room microfilm reader.

**Office Supplies:** Although there have been increases in supply costs, we carefully monitor consumption and no increase is requested for FY 2013.

**Intoxilyzer Repair and Supplies:** This includes the costs of maintenance and mouthpieces for the alcohol breath testing instrument and no change is necessary.

**Printing Services:** This includes the costs for printing flyers and brochures that cannot be printed in-house. I recommend no change for FY 2013.

**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 4933: COPIER EQUIPMENT AND SUPPLIES**

FY 2012	FY 2013	LINE ITEM
\$ 9,000	\$ 9,000	Copier Lease
\$ 2,000	\$ 2,000	Paper and Toner
<b>\$ 11,000</b>	<b>\$ 11,000</b>	<b>TOTAL</b>

**Copier Lease:** This item covers the cost of leasing and maintaining the department's one copying machine and all of the computer printers located throughout the department.

**Paper and Toner:** This item covers the cost of toner for the copier and paper used for the department's copying machine and all of the computer printers located throughout the department.

**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 4934: COMMUNICATION SERVICES**

FY 2012	FY 2013	LINE ITEM
\$ 4,200	\$ 4,200	CCTV Maintenance Agreement
\$ 10,000	\$ 10,000	Radio Repair & Maintenance
\$ -	\$ 11,545	New Federal Requirements for REJIS
\$ 135,000	\$ 135,000	REJIS Subscription & Network Charges
\$ 2,000	\$ 2,000	REJIS Record Checks for Human Resources
\$ 20,000	\$ 20,000	REJIS Wireless Service
\$ 4,000	\$ 4,000	REJIS Professional Services
\$ 58,000	\$ 58,000	Global and Computer Services
\$ 2,000	\$ 2,000	Audiolog Maintenance Agreement
\$ 13,000	\$ 13,000	Live Scan System Maintenance Agreement
\$ -	\$ 3,000	Speed Warning Systems Data Package
\$ -	\$ 800	Liberty Interview Systems
\$ 5,000	\$ 5,000	Dictation System Maintenance Agreement
\$ 3,000	\$ 3,000	Investigative Databases
\$ 3,300	\$ 3,300	Evidence-On-Q Software Maintenance Agreement
\$ 2,200	\$ 2,200	Oceans Systems Maintenance Agreement
\$ 1,000	\$ 1,000	Walkie-Talkie Battery Replacement
\$ 300	\$ -	Pager Services
<b>\$ 263,000</b>	<b>\$ 278,045</b>	<b>TOTAL</b>

**Closed Circuit TV Maintenance Agreement:** This item provides for the 12 month service agreement that covers the server, software, monitors and cameras for the police department's closed circuit TV system used to monitor the safety and security of the holdover and the perimeter of the building.

**Radio Repair and Maintenance:** This item covers the cost of repair and service for the base radio system, mobile radios, emergency lighting, radar equipment and the like. The department has a service agreement. I recommend no changes in this account.

**REJIS Subscription and Network Services:** This is the cost for the Regional Justice Information Services (REJIS) used by the department to input and query arrest histories including the NCIC database, the Missouri Department of Revenue license and registration files, and the regional mugs hot system. REJIS has not yet determined if it will raise subscription costs in 2013. The normal increase based on the Consumer Price Index would be 4%, but by recently adding the Kansas City region to the REJIS system, it may not be necessary to raise costs for FY 2013. There is, however, a new Federal Licensing requirement for REJIS, to be implemented in 2013 that will cost an additional \$11,545 for the first year. This is a **REQUIRED** addition by REJIS.

**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 4934: COMMUNICATION SERVICES (CONTINUED)**

**Global and Computer Services:** This covers the maintenance and support of the Global Software for our computer aided dispatch and records management and maintenance and support of our IBM I Series mainframe on which the software operates.

**Audiolog Communications Recorder Maintenance and Support:** This covers the cost of the department's service agreement to provide maintenance and support for the digital recorder and software used to record, archive and playback all radio and telephone lines in the communications center.

**Live Scan Maintenance and Support:** This is the annual maintenance agreement for the digital fingerprinting system that links the department with state and national fingerprint files.

**Speed Warning Systems:** The department has purchased two speed warning units. These units are portable and can be moved to various locations throughout the city. The units provide the traffic unit with important data regarding speed and traffic volume. The data service for these units is \$1,500 each six months for a total cost of \$3,000 per year. This also extends the warranty for these units.

**Dictation System Maintenance and Support:** This is the cost of the maintenance agreement for the dictation system used for the dictation and transcription of police reports. Based on the current agreement, this will be unchanged in FY 2013.

**Investigative Databases:** The Bureau of Investigation utilizes several investigative databases. The Accurint and Leads-on-Line services are priced based on investigative transactions. The Smith & Wesson Iden-Ti-Kit subscription is a fixed annual charge of \$500. Based on past use, I recommend no changes for FY 2013.

**Evidence-On-Q Software Maintenance Agreement:** This covers the cost of maintaining the software used to barcode and track evidence and property.

**Oceans Systems Software and Maintenance and Support:** This covers the cost of maintaining the software used to enhance and copy security videos to better identify suspects when video taped at crime scenes.

**Walkie Talkie Battery Replacement:** This covers the cost of periodically replacing batteries for officer's portable radios. I recommend no change.

**Pager Services:** The department no longer uses pagers and request that this line item be removed from the budget.

**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 4935: AMMUNITION & ARMORY SUPPLIES**

FY 2012	FY 2013	LINE ITEM
\$ 10,000	\$ 10,000	Ammunition, Targets & Firearms Repairs
\$ 2,000	\$ 2,000	Less Lethal Munitions
\$ 1,000	\$ 1,000	Range Maintenance
\$ -	\$ 4,050	Replacement of five (5) tasers
<b>\$ 13,000</b>	<b>\$ 17,050</b>	<b>TOTAL</b>

**Ammunition, Targets, and Firearms Repairs:** This item covers the cost of ammunition used for both duty and semi-annual firearms training. It includes .40 caliber duty ammunition, .40 caliber practice ammunition, .223 caliber rifle ammunition, and 12 gauge shotgun ammunition. It also covers the cost of targets and range supplies as well as the small arms parts necessary to maintain the weaponry. The cost of ammunition has risen due to supply and demand. The department tasers are starting to run out of warranty and useful-life. I request that we start to replace five of these tasers a year at a cost of \$4,050 or \$810 per taser.

**Less Lethal Munitions:** This item includes the on-duty and training cartridges for the Taser Electronic Control Devices, Oleoresin Capsicum (pepper spray) and the .12 gauge "bean bag" munitions.

**Range Maintenance:** This covers the annual cost to replace the backstop in the range trailer at Koch Park as well as any small parts necessary to maintain the trailer.



**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 4942: DUES, TRAVEL, & TRAINING**

FY 2012	FY 2013	LINE ITEM
\$ 14,000	\$ 14,000	St. Louis County & Municipal Academy
\$ 1,000	\$ 1,500	Police Canine Training
\$ 6,500	\$ 6,500	Training Seminars/Travel Expenses
\$ 2,500	\$ -	FBI National Academy Expenditures
\$ -	\$ 8,000	Southern Police Institute
\$ 2,800	\$ 2,800	Organizational Memberships
\$ 1,000	\$ 1,000	Special/Liquor Investigations
\$ 6,000	\$ 6,000	Training Materials and Computer Based Training
\$ 1,000	\$ 1,000	Chief's Expense Account
\$ 1,000	\$ 1,000	Miscellaneous Petty Cash
\$ 2,500	\$ 2,500	Canine Expenses
\$ 1,200	\$ 1,200	Major Case Squad Training
\$ 1,000	\$ 1,000	Random Drug Testing
\$ 1,500	\$ 1,500	Lab Testing for DWI cases
\$ 500	\$ 500	Valley of Flowers Festival Expense
\$ 1,000	\$ 1,000	Explorer Post
\$ 1,500	\$ 1,500	Polygraph Certification Conference
\$ 4,000	\$ 4,000	Accreditation Fees
\$ 500	\$ 500	Citizens Emergency Response Team, CERT
<b>\$ 49,500</b>	<b>\$ 55,500</b>	<b>TOTAL</b>

**St. Louis County & Municipal Police Academy:** The department is a member of the County & Municipal Police Academy (CMPA) which provides recruit and in-service training programs.

**Police Canine Training:** This covers the cost of in-service training for our three canine teams. Dues to increased costs of training, I am requesting an increase of \$500.

**Training Seminars/Travel Expenses:** This funds the training of officers and staff at locations other than the academy as well as the cost of transportation and lodging for out of town travel.

**FBI National Academy/ Southern Police Institute:** Currently, myself, one captain and one lieutenant are graduates of the FBI National Academy (NA). The department was last allocated a seat in the NA in FY 2012. The NA and the Southern Police Institute are the premier police leadership programs in the country. I anticipate that we will not be granted another seat for the NA until FY 2015. As we will not have another seat until 2015, I request that we send a Captain to the other premier police leadership program, the Southern Police Institute. The department must cover the entire cost of tuition and room and board as well as books and travel for this program. The NA is subsidized to a large extent by the FBI.

**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 4942: DUES, TRAVEL, & TRAINING (CONTINUED)**

**Organizational Memberships:** This line item includes the cost of memberships for our officers and staff in organizations that benefit the agency and the community.

**Training Materials and Computer Based Training:** This item provides funding for computer based legal training. The city's liability insurance carrier recognizes this each year with premium rebates that offset much of the cost of the training.

**Chief's Expense Account:** This line is used to fund meetings and various incidental expenses relative to my position.

**Canine Expenses:** The department has three canine teams and this item covers food, equipment and supplies necessary to insure the proper care of the three animals.

**Major Case Squad Training:** The funding covers the membership and training of our officers in the Major Case Squad of Greater St. Louis.

**Random Drug Testing:** The city contracts for random drug screening of all sworn officers and civilian employees as well as reserve officers. In addition to the actual testing, the contractor arranges the random draw.

**Laboratory Testing for DWI Cases:** The department has entered an agreement with a local provider for drawing blood from suspects in serious crashes involving alcohol or drugs. Hospitals and other medical professionals, including the fire districts, no longer provide this infrequent but important service due to legal ramifications.

**Valley of Flowers Festival Expenses:** This expenditure is the cost of meals for officers working the fair grounds during the Valley Of Flowers festival.

**Explorer Post:** This amount, combined with their fund raisers, covers the cost of our Explorer Scouts to attend the national conference.

**Polygraph Certification Conference:** The department has two certified polygraph examiners who must attend bi-annual certification by the American Polygraph Association. One examiner attends each year.

**Accreditation Fees:** The department received it's fourth consecutive three year accreditation by CALEA in 2010 and will undergo reassessment in November or December of 2012. Accreditation has resulted in a discount in our liability insurance premium, more than offsetting the accreditation fees.

**CERT Training:** This expenditure is the cost of training materials and equipment necessary for the Citizen Emergency Response Team (CERT).

**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 4961: CAPITAL ADDITIONS**

FY 2012	FY 2013	LINE ITEM
\$ <u>218,200</u>	\$ <u>-</u>	Police forfeiture funds
\$ 218,200	\$ -	<b>TOTAL</b>

This account reflects police forfeiture funds used for the purchase of vehicles, materials and equipment that are not included in budgeted expenditures.

**ACCOUNT 4975: GASOLINE CONTROL ACCOUNT**

FY 2012	FY 2013	LINE ITEM
\$ <u>65,000</u>	\$ <u>65,000</u>	Unleaded Gasoline Control Account
\$ 65,000	\$ 65,000	<b>TOTAL</b>

This is the account used only by the Finance Department to conduct internal transactions or cross charges between each department using the unleaded gasoline supply at the police department. All gasoline ultimately used by the police department is purchased under account 4927.

**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 0361: CAPITAL IMPROVEMENTS**

**Vehicles:**

FY 2012	FY 2013	
\$ 144,000	\$ 192,000	Purchase of eight (8) new vehicles at \$24,000 each.
\$ (18,000)	\$ (20,000)	Trade in value of eight used vehicles at \$2,500 each.
\$ -	\$ 6,000	Radio/Emergency Equipment Installation eight (8) at \$750 each.
<b>\$ 126,000</b>	<b>\$ 178,000</b>	<b>Net Cost of Eight New Police Vehicles</b>

**Vehicle Replacement:** The department has a fleet of 38 automobiles and vans ranging in age from a 2004 Ford Van used for prisoner conveyance, to the six new cars and four SUV's purchased during 2012. Of those vehicles purchased in 2012, six were purchased with capital improvement funds and four with asset forfeiture funds at no cost to the city.

In 2013 we need to replace eight of the Police vehicles. There are no funds in the asset forfeiture account at this time so all eight will have to be purchased out of the capital improvement funds.

I am also requesting an additional \$6,000 to cover the cost of professional installation of the radios and emergency equipment. This is currently done by the City Garage. However, with the new technology, it is recommended that the equipment be professionally installed by a company technician.

**FLORISSANT POLICE DEPARTMENT  
FISCAL 2013 BUDGET**

**ACCOUNT 0361: CAPITAL IMPROVEMENTS (CONTINUED)**

**Miscellaneous Capital Items:**

<b>FY 2012</b>	<b>FY 2013</b>	
\$ 45,000	\$ 16,000	Access Locks & proximity cards for Police Station
\$ -	\$ 5,000	Mobile Computer Docking Stations
\$ 30,000	\$ 30,000	Replacement of six mobile computers & printers
\$ 5,000	\$ 5,000	Replacement of ten desktop computers
\$ -	\$ 10,000	K-9 Training area
<b>\$ 80,000</b>	<b>\$ 66,000</b>	<b>Total Miscellaneous Items</b>

**Access Control Locks with Proximity Cards,** The police department is in need of new locks for the outer doors and several interior doors within the department, gun locker, armory, evidence rooms, etc. I recommend that the current locks be replaced with electronic access control locks. Every employee would be issued a proximity card granting them permission to enter designated areas of the building. This would be a tremendous improvement in both security and accountability.

**Replacement of Ten (10) Desk Top Computers:** The department utilizes 62 desk top computers and small servers through the station. These are used for everything from operating maps and radios, tracking evidence and storing photographs, to transcribing and retrieving reports. In order to maintain the computers, it is necessary to periodically update the computers and operating systems. To avoid a mass purchase of hardware and software in any one year, the department attempts to maintain a regular replacement cycle of one sixth, or ten, of these computers each year.

**Replacement of Six (6) Mobile Computer Docking Stations:** I am asking for \$5,000 to purchase vehicle computer docking stations. The docking stations we currently have were purchased in January of 2009. They are currently out of warranty and starting to fail. This money will be used to replace existing mobile docking stations.

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**MEDIA DEPARTMENT**

<u>Account</u>	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
7010-Salaries	88,240	95,569	104,358	104,732
7013-Employees' Benefits	35,299	41,111	41,415	41,515
7030-Equipment Repair	1,324	3,000	3,000	3,000
7032-Office Supp. & Maint.	1,339	2,000	2,000	2,000
7033-Materials & Supplies	350	2,500	2,500	2,500
7042-Dues, Travel, Training	258	3,000	3,000	3,000
7050-Professional Service	18,565	24,000	25,000	25,000
7056-Organization Dues	0	300	300	300
7061-Capital Additions	<u>37,925</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	183,300	171,480	181,573	182,047

**MEDIA DEPARTMENT EMPLOYEE'S SALARIES**

Cable Coordinator	1.0	40,522	40,976	40,976
Video Specialist	1.0	<u>37,627</u>	<u>36,962</u>	<u>37,336</u>
Full-time Total	2.0	78,149	77,938	78,312
Contractors Council Meeting		5,040	5,040	5,040
Contractors Council Action		3,720	3,720	3,720
Contractors Valley of Flowers		660	660	660
Contractors as needed		<u>8,000</u>	<u>12,000</u>	<u>12,000</u>
Part-time Total		17,420	21,420	21,420
Overtime		<u>0</u>	<u>5,000</u>	<u>5,000</u>
<b>Total</b>		95,569	104,358	104,732

Media Department Budget: 2013

		2012	2013
Salaries - Part-time (contract employees)		17,420	21,420
Council Meeting: Contract Employees	Total	5,040	5,040
Director - \$50 @24 productions		1,200	1,200
Assistant Director - \$40 @ 24 productions		960	960
2 Camera Persons - \$35 @ 24 productions		1,680	1,680
Host - \$50 @ 24 productions		1,200	1,200
Council Action: Contract Employees	Total	3,720	3,720
Director - \$30 @24 productions		720	720
Assistant Director - \$25 @ 24 productions		600	600
2 Camera Persons - \$25 @ 24 productions		1,200	1,200
Host - \$50 @ 24 productions		1,200	1,200
Valley of Flowers: Contract Employees	Total	660	660
3 Cameras - @ \$80 each		240	240
Director - @\$100		100	100
Asst. Director @ \$90		90	90
Audio Engineer @ \$90		90	90
2 Prod. Assistants @ \$70		140	140
Additional Contract Help As Needed	Total	8,000	12,000
Location Camera		4,000	4,000
Contract Editor		4,000	4,000
Contract Producer - special programs		0	4,000
Account 7010 - Salaries - overtime		0	5,000
The Media Departments overtime budget was eliminated three years ago and we are requesting that those funds be reinstated.			
Account 7030 - Equipment Repair	Total	3,000	3,000
Account 7032 - Office Supplies and Maintenance	Total	2,000	2,000
Account 7033 - Materials and Supplies	Total	2,500	2,500
Account 7042 - Dues, Travel and Training	Total	3,000	3,000
Account 7050 - Professional Services	Total	24,000	25,000
Mailing costs for "Florissant Focus" - \$1,000 x 5 issues		5,000	5,000
Postage for 5 issues of the "Florissant Focus" x \$4,000 per issue		19,000	20,000
Account 7056 - Organization Dues	Total	300	300
Account 0361 - Capital Additions-U-VERSE Video Delivery System	Total	0	10,000

U-Verse Video Delivery System - should the current PEG video delivery system continue to have problems, it will need to be replaced with an AT&T approved plug and play system.

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**CAPITAL IMPROVEMENT FUND**

	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
<b><u>REVENUE</u></b>				
Capital Improvement Sales Tax	3,163,088	2,950,000	3,100,000	3,100,000
Interest	3,501	3,000	1,000	1,000
Grants & Reimbursements	<u>821,824</u>	<u>0</u>	<u>120,000</u>	<u>120,000</u>
Total Budgeted Revenue	3,988,413	2,953,000	3,221,000	3,221,000
			<u>(3,556,975)</u>	<u>(3,591,175)</u>
			(335,975)	(370,175)
			<u>604,343</u>	<u>604,343</u>
			268,368	234,168
<b><u>EXPENDITURES</u></b>				
0329-Building Maint.&Supplies	50,638	53,300	59,000	59,000
0330-Equip. Repairs - Vehicles	108,775	115,000	117,000	117,000
0333-Materials & Supplies	87,801	111,000	111,000	111,000
0334-Street Markings	2,703	13,000	14,000	14,000
0350 Professional Service	272,590	233,250	445,475	445,475
0352 Street Contracts	2,945,350	1,267,450	1,525,000	1,525,000
0353 Bridge Repair & Maint.	49,563	65,000	65,000	65,000
0354 Sidewalk Repairs	225,000	150,000	150,000	150,000
0355 Debt Payment	305,896	360,000	323,000	323,000
0361 Capital Additions	<u>233,120</u>	<u>619,800</u>	<u>747,500</u>	<u>781,700</u>
Total	4,281,436	2,987,800	3,556,975	3,591,175



**CAPITAL IMPROVEMENT FUND CAPITAL ADDITIONS**

	<u>Proposed</u> <u>2013</u>	<u>Adopted</u> <u>2013</u>
<b>Information Technology</b>		
Replace computers, laptops, monitors, tablets, printers and related software	5,500	5,500
Citizen Request Management Software/311 Service	25,000	25,000
VM Ware licensing to begin move to virtualized environment	<u>15,000</u>	<u>15,000</u>
<b>Information Technology Total</b>	45,500	45,500
 <b>Administrative</b>		
No items requested	<u>0</u>	<u>0</u>
<b>Administrative Total</b>	0	0
 <b>Court</b>		
Access locks and proximity cards for government building	<u>0</u>	<u>4,000</u>
<b>Court Total</b>	0	4,000
 <b>Media</b>		
PEG	<u>10,000</u>	<u>10,000</u>
<b>Media Total</b>	10,000	10,000
 <b>Health</b>		
One Handicap Bus to replace Bus 3	60,000	60,000
Two Pick-up trucks to replace H-5 & H-8, with bedliners	50,000	50,000
One ULV mosquito truck fogger, replacement	<u>10,000</u>	<u>10,000</u>
<b>Health Total</b>	120,000	120,000

**CAPITAL IMPROVEMENT FUND CAPITAL ADDITIONS**

	Proposed <u>2013</u>	Adopted <u>2013</u>
<b>Public Works</b>		
<b>Streets</b>		
Two salt trucks with plow, salt spreader, calcium chloride tank and hazard lights to replace S-25 and S-26	292,000	292,000
One 3/4 ton pick-up truck with bedliner, hazard lights, latter rack and side mounted tool boxes to replace S-3	30,000	30,000
Two portable/changeable message signs	0	30,200
One "Clear Span" cover for materials in yard	<u>6,000</u>	<u>6,000</u>
<b>Engineering Sub-Total</b>	328,000	358,200
 <b>Building</b>		
No items requested	<u>0</u>	<u>0</u>
<b>Building Sub-Total</b>	0	0
 <b>Engineering</b>		
No items requested	<u>0</u>	<u>0</u>
<b>Streets Sub-Total</b>	<u>0</u>	<u>0</u>
<b>Public Works Total</b>	328,000	358,200
 <b>Police</b>		
<b>Vehicles</b>		
Eight Police vehicles with radio/emergency equipment installed	198,000	198,000
Less trade-in	<u>(20,000)</u>	<u>(20,000)</u>
<b>Police Vehicle Sub-Total</b>	178,000	178,000
 <b>Miscellaneous Items</b>		
Access locks & proximity cards for Police Station	16,000	16,000
Mobile computer docking stations	5,000	5,000
Replacement of six mobile computers and printers	30,000	30,000
Replacement of ten desk top computers	5,000	5,000
K-9 training area	<u>10,000</u>	<u>10,000</u>
<b>Police Miscellaneous Sub-Total</b>	<u>66,000</u>	<u>66,000</u>
<b>Police Total</b>	244,000	244,000
<b>Grand Total</b>	<b>747,500</b>	<b>781,700</b>

## Capital Improvement Fund Budget: 2013

2012

2013

**Acct.#03-5-03-29000 - Building Maintenance & Supplies**

Janitorial Supplies for City Hall, Government Building and City Garage		
HVAC maintenance and repairs at City Hall, Government Building and City Garage buildings: includes furnace filters, belts, dryers, Freon, compressors, motors, bearings, replace emergency light batteries, roof repairs, etc.		
Overhead door maintenance and repair at City Garage, as needed		
Garage hoist maintenance and repairs, fuel pump maintenance and repairs		
Carpet cleaning and new entryway mats; elevator maintenance contract		
Miscellaneous building maintenance materials: lumber, nails, paint, glass, sealants, electrical and plumbing supplies, etc.		
1ea. Carpet Cleaner (replacement) for City Hall & Gov't. Bldg. (2,500)		
Glass dividers for the cashiers office to improve employee safety and security (3,000)		
<b>TOTAL</b>	<b>\$53,300</b>	<b>\$59,000</b>

**Acct. #03-5-03-30000 – Equipment Repairs – Vehicles**

Includes maintenance of major equipment and trucks for the Street Department, minor pieces of equipment for the Street Department, Police Department cars and equipment, Health Department, Park Department, and Golf Course vehicles and equipment ...		
Miscellaneous automotive parts and supplies, brakes, tune-up kits, tools, etc.		
Tire repairs, purchase, service; Dealer parts & service; Small engine parts & service; Heavy equipment parts, service & supplies; Street sweeper parts & supplies; Transmission parts, service & supplies; Radiator and A/C service ...		
Miscellaneous: mufflers, exhaust work, batteries, lights, radio work, upholstery, glass, parts, service and supplies, lubricants and fluids, towing, etc.		
Major equipment and vehicle repairs, accident repairs		
Emission testing per Department of Natural Resources Clean air Regulations		
Diagnostic equipment and software system updates		
Emergency hazard lights for 6 ea. salt trucks (\$1,500), 1 ea. tool box (new) for mechanics (\$2,500) and internet service for vehicle service manuals (new) for mechanics (\$1,500), Freon recovery system with gauges (\$1,000)		
<b>TOTAL</b>	<b>\$115,000</b>	<b>\$117,000</b>

**Acct. #03-5-03-33000 - Materials & Supplies**

Concrete Pavement Replacement: Ready mix, rock, expansion joint material, reinforcing steel, wire mesh, curing compound, plastic, dowels, etc.	\$70,000	\$70,000
Mudjacking: Portland Cement and Aggregate Lime	3,000	3,000
Asphalt Pavement Replacement: 200 tons surface mix, 200 tons curb mix, 150 tons black-crete, 1,500 gallons SS1H asphalt emulsion, other asphalt products	18,000	18,000
Crack sealing: 10,000 gallons Asphalt emulsion, 100 tons rock	5,000	5,000
Replacement chain saws, vibrators, minor tools and equipment ...	1,000	1,000
Miscellaneous: grass seed, fertilizer and sod; sand for sandblasting, lumber, nails, plastic, concrete saw blades and drill bits, traffic safety flagging, lights, batteries, etc., barricades, barrels, lights, hand tools (brooms, shovels, rakes, etc.), ice (summer water coolers), fence materials, City ROW's, concrete form materials, pins, tie-rods, etc., equipment and tool rental	14,000	14,000
<b>TOTAL</b>	<b>\$111,000</b>	<b>\$111,000</b>

Capital Improvement Fund Budget: 2013

2012

2013

**Acct. #03-5-03-34000 – Street Markings**

Channel posts, street name posts, die cutters for numbers		
Sign faces - reflective material, sign blanks – aluminum, sign brackets		
Street marking paint, reflective marking beads		
Construction/traffic control signs		
Miscellaneous materials (delineators, batteries, tape, keel, traffic count tape, spray traffic paint for marking)		
Seasonal decorations on North Lindbergh and St. Francois \$800		
Adopt-A-Street Program \$1,000 (new)		
<b>TOTAL</b>	<b>\$13,000</b>	<b>\$14,000</b>

**Acct.#03-5-03-50010 – Professional Services**

Audit	\$1,800	\$1,875
Bank Fees	600	600
REJIS Commission GANet Subscription & Service	0	4,000
GIS Web-Based Mapping Project – Phase VII; Update CAD System	60,000	60,000
General Engineering and Design Services	40,000	40,000
RFP's for Redevelopment Projects	10,000	10,000
Annexation Projects (Research, Maps, Copying Costs, Application Fees)	5,000	5,000
Old Town Street & Stormwater Drainage Project DESIGN ONLY (Lafayette Street from N. Hwy. 67 to Washington)(80% Grant Reimbursement \$120,000)	0	150,000
Golf Course Water reclamation Project DESIGN ON LY	0	35,000
Old Town and N. Hwy 67 Enhancement Maintenance – Phase I and II	50,000	70,000
I-270 Mowing	0	23,000
East-West Gateway Grant Applications	10,000	10,000
Troubleshooting HVAC Energy Controls-various buildings (service, upgrades, repairs, inspections)	17,500	17,500
Asbestos removal at various City buildings (esp. @ HVAC equipment)	10,000	10,000
Plaques for “Walk Through History”	2,500	2,500
Consulting services: 2001 hail damage, PW-projects, etc. ...	0	6,000
Testing electrical equipment in city buildings	25,850	0
<b>TOTAL</b>	<b>\$233,250</b>	<b>\$445,475</b>

**Acct. #03-5-03-52000 – Street Contracts**

Slurry Seal Maintenance Work	\$650,000	\$725,000
Concrete Pavement Replacement Work	450,000	500,000
Major Street Repairs and Asphalt Overlay	167,450	300,000
<b>TOTAL</b>	<b>\$1,267,450</b>	<b>\$1,525,000</b>

**Acct. #03-5-03-53010 – Bridge Repair & Maintenance**

Miscellaneous Bridge Repairs by Contractor	\$50,000	\$50,000
Bridge Repairs/Maintenance by City	15,000	15,000
<b>TOTAL</b>	<b>\$65,000</b>	<b>\$65,000</b>

**Acct. #03-5-03-54020 – Sidewalk Replacement**

Sidewalk Program by Contractor	\$145,000	\$145,000
Tree Removals	5,000	5,000
<b>TOTAL</b>	<b>\$150,000</b>	<b>\$150,000</b>

Capital Improvement Fund Budget: 2013

2012

2013

**Acct. 03-5-03-55010 – Debt Payment**

Principal and Interest on the 2011 COPS Bond Issue	\$360,000	\$323,000
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**CAPITAL ADDITIONS/IMPROVEMENTS**

**03-5-03-61360 – Capital Additions/Information Technology**

Replace laptops, monitors, tablets, printers and related software in various departments	\$0	\$5,500
Citizen Request Management Software / 311 Service	0	25,000
VM Ware licensing to begin move to virtualized environment	0	15,000
Prior year capital additions	48,200	0
<b>Total</b>	<b>\$48,200</b>	<b>\$45,500</b>

**03-5-03-61400 – Capital Additions/Administration**

Prior year capital additions	\$10,000	\$0
<b>Total</b>	<b>\$10,000</b>	<b>\$0</b>

**03-5-03-61410 – Capital Additions/Court**

Access Locks & proximity cards for Government Building	\$0	\$4,000
Prior year capital additions	10,000	0
<b>Total</b>	<b>\$10,000</b>	<b>\$4,000</b>

**03-5-03-61700 – Capital Additions/Media**

PEG	\$0	\$10,000
<b>Total</b>	<b>\$10,000</b>	<b>\$0</b>

**03-5-03-61420 – Capital Additions/Health Department**

1 ea. Handicap Bus to replace Bus 3	\$0	\$60,000
2 ea. Pick-up Trucks to replace H-8 & H-5, w/spray-in bed liners, \$25,000 ea.	0	50,000
1 ea. ULV Mosquito Truck Fogger, replacement	0	10,000
Prior year capital additions	110,600	0
<b>Total</b>	<b>\$110,600</b>	<b>\$120,000</b>

Capital Improvement Fund Budget: 2013

2012

2013

**03-5-03-61480 – Capital Additions/Public Works**

Streets	2 ea. Salt Trucks w/plow, salt spreader, calcium chloride tank and hazard lights to replace S-25 (1998, w/98,000 miles) and S-26 (1998, w/100,000 miles) ... \$146,000/ea.	\$0	\$292,000
	(1) ea. ¾-Ton Pick-up Truck w/bedliner, hazard lights, ladder rack, and side-mount tool boxes to replace S-3 (2001, w/104,000 miles)	0	30,000
	1 ea. 'Clear Span' cover for materials in yard	0	6,000
	2ea. Portable/Changeable Message Signs (\$15,100)	0	30,200
	Prior year capital additions	188,000	0
	<b>S/T</b>	<b>188,000</b>	<b>358,200</b>
Engineering	Prior year capital additions	48,000	0
	<b>S/T</b>	<b>48,000</b>	<b>0</b>
Building	Prior year capital additions	\$9,000	\$0
	<b>S/T</b>	<b>\$9,000</b>	<b>\$0</b>
<b>Total</b>		<b>\$245,000</b>	<b>\$358,200</b>

**03-5-03-61490 – Capital Additions/Police**

Vehicles	Eight Police vehicles at \$24,000 each	\$0	\$192,000
	Radio/emergency equipment installation for eight vehicles	0	6,000
	Less trade-in for eight Police vehicles at \$2,500 each	0	(20,000)
	Prior year capital additions	126,000	0
	<b>S/T</b>	<b>126,000</b>	<b>178,000</b>
Miscellaneous	Access locks and proximity cards for police station	0	16,000
	Mobile computer docking stations	0	5,000
	Replacement of six mobile computers and printers	0	30,000
	Replacement of ten desktop computers	0	5,000
	K-9 training area	0	10,000
	Prior year capital additions	80,000	0
	<b>S/T</b>	<b>\$80,000</b>	<b>\$66,000</b>
<b>TOTAL CAPITAL ADDITIONS/POLICE</b>		<b>\$206,000</b>	<b>\$244,000</b>

<b>TOTAL CAPITAL ADDITIONS</b>	<b>\$619,800</b>	<b>\$781,700</b>
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City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**PARK IMPROVEMENT FUND**

	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
<b><u>REVENUE</u></b>				
Park Improvement Sales Tax	2,965,574	2,850,000	2,900,000	2,900,000
Interest	859	2,500	1,000	1,000
Miscellaneous Revenue	<u>410,101</u>	<u>25,200</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue	3,376,534	2,877,700	2,901,000	2,901,000
			<u>(3,057,939)</u>	<u>(3,084,513)</u>
			(156,939)	(183,513)
			<u>336,011</u>	<u>336,011</u>
			179,072	152,498
<b><u>EXPENDITURES</u></b>				
0910-Salaries	939,548	844,719	852,847	854,091
0913-Employee Benefits	396,373	389,979	383,317	383,647
0914-Residency Incentive Program	16,750	16,800	16,800	16,800
0921-Uniforms & Allowances	12,630	16,125	16,125	16,125
0927-Gas & Oil	58,649	64,000	64,000	64,000
0928-Merchandise	46,330	79,250	79,250	79,250
0929-Bldg., Maint.,&Supplies	92,921	108,250	97,850	97,850
0930-Maintenance/Supplies	53,232	77,050	93,850	93,850
0931-Recreation Supplies	26,988	33,750	34,250	34,250
0932-Office Supplies & Maint.	32,187	39,800	35,800	35,800
0933-Materials & Supplies	91,592	104,750	110,950	110,950
0942-Dues, Travel, Training	5,615	10,660	10,660	10,660
0950-Professional Services	139,268	242,440	190,440	215,440
0951-Pavement Repairs	0	0	120,000	120,000
0954-Publicity	7,639	12,300	12,300	12,300
0955-Debt Payment	562,991	541,000	574,000	574,000
0961-Capital Additions	<u>134,395</u>	<u>1,004,660</u>	<u>365,500</u>	<u>365,500</u>
<b>Total</b>	2,617,108	3,585,533	3,057,939	3,084,513

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**PARK IMPROVEMENT FUND EMPLOYEES' SALARIES**

<u>Salaries</u>		Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
Park Superintendent	1.0	66,506	65,333	65,499
Class "A" Foreman	1.0	54,195	53,248	53,383
Forester I	1.0	50,954	50,066	50,087
Class "A" Person (5)	5.0	251,165	249,142	250,279
Class "B" Person (3)	3.0	137,916	138,341	138,596
Class "C" Person (6)	6.0	<u>248,983</u>	<u>246,717</u>	<u>246,247</u>
Full-time Total	17.0	809,719	802,847	804,091
 Overtime		 <u>35,000</u>	 <u>50,000</u>	 <u>50,000</u>
Total		844,719	852,847	854,091



**PARK IMPROVEMENT FUND CAPITAL ADDITIONS**

	Proposed <u>2013</u>	Adopted <u>2013</u>
<b>Theater</b>		
No items requested	<u>0</u>	<u>0</u>
<b>Theater Total</b>	0	0
 <b>Information Technology</b>		
No items requested	<u>0</u>	<u>0</u>
<b>Information Technology Total</b>	0	0
 <b>James J. Eagan Center</b>		
Replace metal lockers in swimming pool with plastic lockers	18,000	18,000
Exterior PTZ surveillance camera	5,000	5,000
Replace two variable frequency drives (VFD)	10,000	10,000
Replace half (1/2) of the circuit training equipment	25,000	25,000
Replace broken basketball backstop motor and pulley system in gym	<u>7,500</u>	<u>7,500</u>
<b>James J. Eagan Center Total</b>	65,500	65,500
 <b>John F. Kennedy Center</b>		
Replace two ellipticals and four treadmills in the fitness center	<u>37,000</u>	<u>37,000</u>
<b>John F. Kennedy Center Total</b>	37,000	37,000
 <b>Bangert Pool</b>		
No items requested	<u>0</u>	<u>0</u>
<b>Bangert Pool Total</b>	0	0
 <b>Koch Park Aquatic Center</b>		
Replace metal lockers with plastic, coin operated lockers	10,000	10,000
Repair slide tower landings and step surfaces	<u>15,000</u>	<u>15,000</u>
<b>Koch Park Aquatic Center Total</b>	25,000	25,000

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**PARK IMPROVEMENT FUND CAPITAL ADDITIONS**

	<u>Proposed</u> <u>2013</u>	<u>Adopted</u> <u>2013</u>
<b>Parks Equipment</b>		
Replace one Park Maintenance 1/2-ton pick-up truck	20,000	20,000
Replace boom truck	90,000	90,000
Replace damaged fencing and ballfield backstops	10,000	10,000
New 72" zero-turn grass mower	8,000	8,000
Replacement tractor with mower attachment	30,000	30,000
Replace damaged salt spreader	5,000	5,000
Replace Ford Explorer for Director	<u>25,000</u>	<u>25,000</u>
<b>Parks Equipment Total</b>	188,000	188,000
<b>Parks Improvements</b>		
Replace Pavilion #1 at Dunegant Park and add electric to pavilion	<u>50,000</u>	<u>50,000</u>
<b>Parks Improvements Total</b>	<u>50,000</u>	<u>50,000</u>
<b>Parks Equipment and Improvements Total</b>	238,000	238,000
<b>Grand Total</b>	<b>365,500</b>	<b>365,500</b>

**Park Improvement Fund Budget: 2013**

**2012      2013**

<b>Account 0910 - Salaries</b>			
1 - Park Superintendent	5 - Class "A" Person		
1 - Class "A" Foreman	3 - Class "B" Person		
1 - Forester I	6 - Class "C" Person		
Overtime		35,000	50,000
<b>Account 0913 - Employee Benefits</b>			
F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability			
<b>Account 0914 - Residency Incentive Program</b>		<b>Total</b>	<b>16,800      16,800</b>
Fourteen employees at \$100 per month			
<b>Account 0921 - Uniforms and allowances</b>		<b>Total</b>	<b>16,125      16,125</b>
<b><u>44 Centers</u></b>		Sub	2,700      2,700
Full-time Custodial Uniforms (4 employees @ \$300)			1,200      1,200
Staff T-Shirts/Polo Shirts			1,000      1,000
JJE Lifeguard T-Shirts and Swimsuits			500      500
<b><u>45 Summer Playground</u></b>		Sub	975      975
Staff T-Shirts			975      975
<b><u>46 Bangert Pool</u></b>		Sub	1,450      1,450
Staff T-Shirts			450      450
Swimsuits			1,000      1,000
<b><u>56 Koch Pool</u></b>		Sub	2,600      2,600
Staff T-Shirts			600      600
Swimsuits			2,000      2,000
<b><u>47 Parks</u></b>		Sub	8,400      8,400
Full-time Park Uniforms (17 employees @ \$300)			5,400      5,100
Staff T-Shirts (seasonal staff)			1,500      1,650
Ranger Uniforms			1,500      1,650
<b>Account 0927 - Gas and Oil</b>		<b>Total</b>	<b>64,000      64,000</b>
<b><u>44 Centers</u></b>			7,000      7,000
<b><u>47 Parks</u></b>			57,000      57,000
<b>Account - 0928 Merchandise</b>		<b>Total</b>	<b>79,250      79,250</b>
<b><u>40 Skate Shop</u></b> - Resale of skate and pro shop items		Sub	500      500
<b><u>44 Centers</u></b>		Sub	35,750      35,750
Resale items for Customer Service Desk			1,000      1,000
Refreshments for theatre performances			1,500      1,500
Beer for facility functions and concessions			2,000      2,000

**Park Improvement Fund Budget: 2013**

		<u>2012</u>	<u>2013</u>
Beverages for Rink concessions and vending machines		26,500	26,500
Special city sponsored or theatrical events		4,000	4,000
Miscellaneous supplies		750	750
<b><u>47 Parks</u></b>	Sub	43,000	43,000
St. Ferdinand Park and Koch Park Cart operations		5,000	5,000
Bangert Park and Pool		9,000	9,000
Koch Park and Pool		29,000	29,000
<b>Account 0929 - Building Maintenance and Supplies</b>		Total	108,250
			97,850
Water treatment and cooling-tower treatment		10,000	10,000
Backflow preventer inspection and repair for JJE and JFK		1,200	1,200
Elevator inspection, service and maintenance		2,500	2,500
Electrical and plumbing maintenance and supplies		4,500	4,500
Miscellaneous building maintenance and hardware		5,000	5,000
Pool and spa chemicals and supplies		5,000	5,000
HVAC maintenance		5,000	5,000
Fire extinguisher equipment, replacement & maintenance		2,000	2,000
Dowtherm, paint, custodial supplies, pest control		8,300	8,300
Spectator shielding and dasher board equipment for Rink		2,000	2,000
Wind tarps for Rink		2,000	2,000
Glass repair and replacement		1,000	1,000
Zamboni supplies and blade sharpening/replacement		2,000	2,000
Water softener materials		1,000	1,000
Replacement tables and chairs for JJE and JFK		8,500	8,500
Hydro flushing of sanitary lines at JJE and JFK		2,500	2,500
Replacement of broken and damaged pool filter elements and covers		6,000	6,000
Fitness Center equipment, maintenance and supplies		10,000	10,000
Gymnasium equipment, repairs and supplies		1,600	1,600
Floor burnisher		0	2,000
Repair outdoor sign at JFK		0	1,250
Replace slip-resistant surface on diving board		0	2,000
Replace broken vacuum pump for swimming pool		0	2,000
Replace original safety wall pads in the Gymnasium		0	2,500
Repair, troubleshoot and service fire alarm system		0	4,000
Nature Lodge maintenance, repairs and supplies		4,000	4,000
<b>Account 0930 - Maintenance and Supplies</b>		Total	77,050
			93,850
<b><u>46 Bangert Pool</u></b>	Sub	13,425	23,925
Miscellaneous hardware, paint, caulk		1,600	1,600
Plumbing maintenance materials & supplies		1,200	1,200
Hydro flushing of sanitary lines		750	750
Electrical maintenance and supplies		1,250	1,250
Janitorial supplies, locker maintenance, pest control		1,325	1,325
First-aid supplies		400	400

**Park Improvement Fund Budget: 2013**

	<u>2012</u>	<u>2013</u>	
Pool equipment and supplies, test kits, deep water bracelets	1,900	1,900	
Rescue and staff training supplies	600	600	
Office supplies	100	100	
Pool deck lounges	2,400	2,400	
Trash pump	0	2,000	
Equipment storage cabinet (Deck Stor-A-Way)	0	2,500	
Repair and replace broken deck drains as needed	0	2,000	
Replace slip-resistant surface on diving boards	0	4,000	
Pump and chemical feeder maintenance	1,400	1,400	
Swim Team supplies	500	500	
<b><u>56 Koch Pool</u></b>	Sub	19,525	21,525
Miscellaneous hardware, paint, caulk	2,000	2,000	
Plumbing maintenance and supplies	1,200	1,200	
Hydro flushing of sanitary lines	750	750	
Backflow preventer inspection and repair	1,000	1,000	
Electrical maintenance and supplies	500	500	
Miscellaneous supplies	950	950	
Janitorial supplies	1,000	1,000	
First-aid supplies	400	400	
Locker maintenance	200	200	
Pool test kits	500	500	
Pest control	125	125	
Pool equipment and supplies	1,200	1,200	
Rescue and staff training supplies	900	900	
Office supplies	100	100	
Deep water bracelets	1,000	1,000	
Pool deck lounges	2,400	2,400	
Pump and chemical feeder maintenance	1,400	1,400	
Otter Slide maintenance	500	500	
Water feature maintenance	1,000	1,000	
Replace broken and unusable cargo netting in the Lily Pad area	0	2,000	
Lazy River tube replacement	1,000	1,000	
Lily Pad cover replacement	1,400	1,400	
<b><u>47 Parks</u></b>	Sub	44,100	48,400
Equipment repair and various supplies	35,000	35,000	
Service and Product Maintenance Agreement on surveillance cameras(see 5047)	2,700	0	
Refurbish the dump body of salt spreading truck	0	5,000	
Repair and replace the waterfall at St. Ferdinand Park as needed	0	7,000	
Backflow preventer inspection and repair for Parks and Trail	1,400	1,400	

**Park Improvement Fund Budget: 2013**

		<u>2012</u>	<u>2013</u>
<b>Account 0931 - Recreation Supplies</b>			
	Total	33,750	34,250
<b><u>44 Centers</u></b>	Sub	28,750	28,750
Splish-Splash Summer Bash		1,000	1,000
Project Lift-Off		1,000	1,000
Monthly Youth Dances		1,500	1,500
Lifeguard Competition		500	500
Halloween Event		1,000	1,000
Booklets and supplies for Swim Lessons		750	750
Supplies for city sponsored leagues		15,000	15,000
Miscellaneous program supplies		6,000	6,000
Miscellaneous athletic and recreation equipment		2,000	2,000
<b><u>45 Summer Playground</u></b>	Sub	5,000	5,500
Normal program supplies budgeted at \$5,000 plus \$500 for additional supplies needed for "Before and After Care" program			
<b>Account 0932 - Office Supplies and Printing</b>			
	Total	39,800	35,800
<b><u>44 Centers</u></b>	Sub	14,800	10,800
Lease agreement - JJE and JFK copiers included in administration budget		4,000	0
Printing and office supplies		2,200	2,200
Software subscription service		7,000	7,000
Parks & Recreation receipts		1,600	1,600
<b><u>47 Parks</u></b>	Sub	25,000	25,000
Printing and office supplies		7,000	7,000
Photo ID supplies		18,000	18,000
<b>Account 0933 - Materials and Supplies</b>			
	Total	104,750	110,950
<b><u>46 Bangert Pool</u></b>	Sub	20,300	20,300
Chlorine - used for sanitization		13,000	13,000
Co2 - used to help regulate pH levels		4,000	4,000
Muriatic Acid - used to lower the pH levels		250	250
Cyanuric Acid - used to extend the useful life of chlorine		600	600
Calcium Chloride - used to maintain proper water hardness		800	800
Algaecide - removes algae from pool water		500	500
Filter Aids		500	500
Sodium Bicarbonate (baking soda) - helps correct slightly acidic pool water		500	500
Chlorine (Splash Pad)		150	150
<b><u>47 Parks</u></b>	Sub	66,300	69,500
Dirt for ballfields		6,500	6,500
Sports equipment		1,000	1,000
Playground and pavilion parts and equipment *		2,000	7,000
Field marking supplies		3,000	3,000
Field and pavilion lighting supplies		2,000	2,000

**Park Improvement Fund Budget: 2013**

	<u>2012</u>	<u>2013</u>
Top caps for outfield fencing	1,500	1,500
Building materials	17,000	17,000
Equipment storage box for Field #6 at St. Ferdinand Park	0	2,000
Sand for ballfields and volleyball pits	4,000	4,000
Landscaping supplies	4,000	4,000
Chemical supplies	2,000	2,000
Cleaning supplies	2,500	2,500
Metal products	3,000	3,000
Calcium Chloride	3,000	3,000
Tools	1,000	1,000
Fish for stocking St. Ferdinand lake	4,000	4,000
Trash cans and lids	500	500
Picnic table and park bench parts and materials	500	500
Park restroom supplies	1,000	1,000
Memorial trees	2,000	2,000
Miscellaneous materials and supplies	2,000	2,000

\* Additional funds needed due to vandalism and aging parts/equipment.

**56 Koch Pool**

Sub	18,150	21,150
Chlorine *	10,000	12,000
Co2 *	4,000	5,000
Muriatic Acid	250	250
Cyanuric Acid	600	600
Calcium Chloride	800	800
Algaecide	500	500
Filter Aids	500	500
Sodium Bicarbonate	500	500
Oxone - a chlorine-free oxidizer used to eliminate organic contaminants from swimming pool water.	1,000	1,000

\* Cost increase. Required to transfer additional funds in 2012 to cover expenses.

<b>Account 0942 - Dues, Travel and Training</b>	Total	10,660	10,660
<b><u>44 Centers</u></b>	Sub	7,500	7,500
Auto allowance		3,500	3,500
Aquatic certifications and courses		1,200	1,200
Municipal Swim League membership dues		800	800
Miscellaneous dues, training, and re-certifications		2,000	2,000
<b><u>45 Summer Playground</u></b>	Sub	960	960
<b><u>47 Parks</u></b>	Sub	2,200	2,200
Missouri Parks and Receptions Association convention and agency dues		1,400	1,400
Pesticide applicator's license		100	100
Metro Park Board meetings & seminars		700	700

**Park Improvement Fund Budget: 2013**

		<u>2012</u>	<u>2013</u>
<b>Account 0950 - Professional Services</b>	<b>Total</b>	<b>242,440</b>	<b>215,440</b>
<b><u>01 Miscellaneous</u></b>	Sub	13,750	13,750
Tree Planting		7,500	7,500
Audit		1,750	1,750
Inclusion Coordinator		4,500	4,500
<b><u>02 Bank Fees</u></b>	Sub	10,000	10,000
<b><u>44 Centers</u></b>	Sub	21,290	21,290
Liquor licenses - all facilities		3,500	3,500
Operating Permits - St. Ferdinand, Bangert, Koch, JJE		800	800
Beer Cooler Lease (JJE, Koch, St. Ferdinand)		2,000	2,000
Ice Machine Rental - St. Ferdinand, Bangert, Koch		2,150	2,150
Hepatitis "A" Vaccinations (for employees)		1,700	1,700
JJE Pool Aquatic Examiner program		1,200	1,200
Charter converter boxes for fitness centers		1,440	1,440
Professional fees for pool operation		1,500	1,500
Contracts for DJ services		2,000	2,000
RecPro IP Charge Card processing annual fee		800	800
Contracts for program instructors and services		4,200	4,200
<b><u>46 Bangert Pool</u></b>	Sub	2,400	2,400
Aquatic Examiner program		900	900
Professional fees for pool operation		1,500	1,500
<b><u>56 Koch Pool</u></b>	Sub	2,400	2,400
Aquatic Examiner program		900	900
Professional fees for pool operation		1,500	1,500
<b><u>47 Parks</u></b>	Sub	192,600	165,600
Tree and chip removal from Koch Park		20,000	20,000
Tree trimming & removal (2012 include \$50,000 mid-year appropriation)		110,000	60,000
Ash tree removal due to Emerald Ash Borer blight		0	25,000
Electric repair and lighting for pavilions and ballfields		15,000	15,000
Fireworks and related items		28,000	28,000
Rental and service of portable toilets		5,000	5,000
Music copyright fees (ASCAP, SESAC, etc.)		2,200	2,200
Monitoring service for remote alarm devices in the parks *		0	1,000
Service and Product Maintenance Agreement on surveillance cameras**		0	7,000
Band concerts		900	900
St. Ferdinand Park lake pump cleaning		500	500
Boom-truck inspection		1,000	1,000
Survey for the possible donation of park acreage		10,000	0

\*This item is an annual service but has never been budgeted.

\*\* The maintenance and support warranty has expired on the original video surveillance equipment/software. Cost includes additional equipment that has been added.



**Park Improvement Fund Budget: 2013**

		<u>2012</u>	<u>2013</u>
<b>Account 0951 - Parking Lot, Driveway, and Walkway Repairs *</b>	<b>Total</b>	0	120,000
Bangert Park - 1.5" asphalt overlay		0	45,000
Dunegant Park - 1.5" asphalt overlay		0	75,000
* New account established to provide an annual funding source for maintenance and repairs of parking lots, driveways and walkways as needed. Funding for this account may not be necessary every fiscal year.			
<b>Account 0954 - Publicity</b>	<b>Total</b>	12,300	12,300
Seasonal Brochures		9,000	9,000
Rink and Aquatic Brochures		3,300	3,300
<b>Account 0955 - Debt Service</b>	<b>Total</b>	541,000	574,000
Principal and interest on the 2011 COPS Bond Issue			
<b>Account 0961 - Capital Additions</b>	<b>Total</b>	1,004,660	365,500
<b><u>Florissant Civic Center Theater</u></b>	<b>Sub</b>	2,750	0
<b><u>44 James J. Eagan Center</u></b>	<b>Sub</b>	126,300	65,500
Replace original (1972) metal lockers in swimming pool with plastic lockers		0	18,000
Exterior PTZ surveillance camera		0	5,000
Replace two broken variable frequency drives (VFD) - per Engineer		0	10,000
Replace remaining Circuit Training Equipment		0	25,000
Replace broken basketball backstop motor and pulley system in gymnasium		0	7,500
<b><u>44 John F. Kennedy Center</u></b>	<b>Sub</b>	18,900	37,000
Replace two ellipticals and four treadmills in JFK Fitness Center		0	37,000
<b><u>46 Bangert Pool</u></b>	<b>Sub</b>	4,500	0
<b><u>56 Koch Park Aquatic Center</u></b>	<b>Sub</b>	2,000	25,000
Replace original (1995) outdoor metal lockers with plastic, coin-operated lockers		0	10,000
Repair slide tower landings and step surfaces		0	15,000
<b><u>47 Parks Equipment</u></b>	<b>Sub</b>	118,500	188,000
Replace one ½-ton Park Maintenance truck (state bid)		0	20,000
Replace 18 year old boom truck		0	90,000
Replace damaged fencing and ballfield backstops		0	10,000
New 72" zero-turn grass mower		0	8,000
New tractor with mower attachment (replacement, state bid)		0	30,000
Replace damaged salt spreader		0	5,000
Replace Director's 1999 Ford Explorer with new Ford Explorer (state bid)		0	25,000
<b><u>47 Park Improvements</u></b>	<b>Sub</b>	731,710	50,000
Replace Pavilion #1 at Dunegant Park and add electric to pavilion		0	50,000

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**SEWER LATERAL FUND**

	Actual <u>2011</u>	Budget <u>2012</u>	Proposed <u>2013</u>	Adopted <u>2013</u>
<b><u>REVENUE</u></b>				
Revenue	899,932	850,000	500,000	500,000
Interest	11,565	5,000	2,500	2,500
Miscellaneous Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue	911,497	855,000	502,500	502,500
			<u>(736,426)</u>	<u>(572,726)</u>
			(233,926)	(70,226)
			<u>2,365,217</u>	<u>2,365,217</u>
			2,131,291	2,294,991
<b><u>EXPENDITURES</u></b>				
8021-Uniforms	105	900	900	900
8027-Gasoline	8,058	8,000	10,800	10,800
8030-Equipment Repair	4,434	8,000	8,500	8,500
8032-Printing & Office Supplies	1,790	3,400	2,800	2,800
8033-Materials and Supplies	23,993	45,960	38,000	38,000
8042-Dues, Travel & Training	1,308	1,900	1,900	1,900
8050-Professional Service	390,172	477,984	489,826	489,826
8055-Insurance, Fire&Liability	10,419	20,000	20,000	20,000
8061-Capital Additions	<u>36,109</u>	<u>158,000</u>	<u>163,700</u>	<u>0</u>
Total	476,388	724,144	736,426	572,726

**SEWER LATERAL FUND CAPITAL ADDITIONS**

	Proposed <u>2013</u>	Adopted <u>2013</u>
<b>Sewer Lateral Equipment</b>		
Two portable/changeable message signs	30,200	0
One backhoe loader to replace S-44	108,500	0
One Pick-up truck with bedliner & hazard lights to replace S-2	<u>25,000</u>	<u>0</u>
<b>Sewer Lateral Total</b>	163,700	0

Sewer Lateral Fund Budget: 2013

2012

2013

**Acct. #04-5-80-21000 - Uniforms**

3 Sewer Lateral Employees @ \$300/yr.	\$900	\$900
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**Acct. #04-5-80-27000 - Gasoline**

Gasoline cross charges for SLIP equipment	\$8,000	\$10,800
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**Acct. #04-5-80-3000 - Equipment Repair**

Includes maintenance equipment, miscellaneous automotive parts and supplies; brakes, tune-up kits, etc., tire repairs, purchase and service; dealer parts and service; small engine parts and service; heavy equipment parts, service and supplies; transmission parts, service and supplies; radiator and a/c service mufflers, exhaust work, batteries, lights, radio work, upholstery, glass, parts, service and supplies, lubricants and fluids, towing, etc.	\$8,000	\$8,000
2 ea. Emergency hazard warning lights for two trucks (\$250/ea.)	0	500
<b>Total</b>	<b>\$8,000</b>	<b>\$8,500</b>

**Acct. #04-5-80-32000 - Printing & Office Supplies**

Miscellaneous office supplies (paper, printer cartridges, printing, etc.)	\$2,200	\$2,800
Clerical chairs and computer replacements	1,200	0
<b>Total</b>	<b>\$3,400</b>	<b>\$2,800</b>

**Acct. 04-5-80-33000 - Materials & Supplies**

Concrete pavement and sidewalk replacement	\$10,000	\$10,000
Asphalt pavement replacement	10,000	10,000
Various small equipment	5,960	0
Miscellaneous - grass seed, sod, lumber, sand, rock, small tools, forms, etc.	20,000	18,000
<b>Total</b>	<b>\$45,960</b>	<b>\$38,000</b>

**Acct. #04-5-80-42000 - Dues, Travel, Training**

Dues - APWA (Local & International) \$150, Flood Plain Managers (\$25), ASCE (\$225)	\$400	\$400
Travel – Mileage for use of personal vehicle	1,500	1,500
<b>Total</b>	<b>\$1,900</b>	<b>\$1,900</b>

**Acct. 04-5-80-50010 - Professional Services**

Audit	\$1,800	\$1,875
Bank Fees	1,000	1,000
Sewer Lateral Repairs by Contractor	89,000	90,000
Tree Removal	10,000	10,000
Computer Consultant/Maintenance/Upgrades/Supplies (CAD Programs)	5,000	5,000
Administrative Cross Charge	371,184	381,951
<b>Total</b>	<b>\$477,984</b>	<b>\$489,826</b>

**Acct. 04-5-80-55000 - Insurance**

Liability, Workers Comp., etc.	\$20,000	\$20,000
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## Sewer Lateral Fund Budget: 2013

2012

2013

**Acct. #04-5-80-61020 - Capital Additions/Improvements**

Prior year capital additions	\$158,000	\$0
<b>Total</b>	<b>\$158,000</b>	<b>\$0</b>

**Acct. 04-5-80-50010 - Professional Services: Breakdown of Administrative Cross Charges**

## Sewer Lateral Fund Administrative Cross Charge

December 1, 2012 to November 30, 2013

Position	Wage	Benefits	Total	Percent	Amount to Cross Charge	Notes
Director of Public Works	96,346	38,538	134,884	3.13%	4,215	est. 1/4 hour per day
Administrative Assistant	39,187	15,675	54,862	6.25%	3,429	est. 1/2 hour per day
City Engineer	68,483	27,393	95,876	50.00%	47,938	est. 20 hours per week
Permit Inspection Clerk	37,336	14,934	52,270	100.00%	52,270	assigned to program
Permit Inspection Clerk	37,336	14,934	52,270	6.25%	3,267	est. 1/2 hour per day
Permit Inspection Clerk	37,336	14,934	52,270	6.25%	3,267	est. 1/2 hour per day
Multi-Inspector	53,622	21,449	75,071	6.25%	4,692	est. 1/2 hour per day
Street Superintendent	65,333	26,133	91,466	12.50%	11,433	est. 1 hour per day
Class "A" Foreman	53,248	21,299	74,547	12.50%	9,318	est. 1 hour per day
Equip. Maint. Supr.	53,248	21,299	74,547	6.25%	4,659	est. 1/2 hour per day
Equip. Maint. Mechanic	50,066	20,026	70,092	6.25%	4,381	est. 1/2 hour per day
Equip. Maint. Mechanic	50,066	20,026	70,092	6.25%	4,381	est. 1/2 hour per day
Class "A" Person	50,066	20,026	70,092	100.00%	70,092	assigned to program
Class "A" Person	50,066	20,026	70,092	2.50%	1,752	est. 1 hour per week
Class "A" Person	46,509	18,604	65,113	2.50%	1,628	est. 1 hour per week
Class "B" Person	46,509	18,604	65,113	100.00%	65,113	assigned to program
Class "B" Person	46,509	18,604	65,113	2.50%	1,628	est. 1 hour per week
Street Sweeper	46,509	18,604	65,113	2.50%	1,628	est. 1 hour per week
Class "C" Person	43,139	17,256	60,395	100.00%	60,395	assigned to program
Class "C" Person	43,139	17,256	60,395	2.50%	1,510	est. 1 hour per week
Class "C" Person	41,096	16,438	57,534	2.50%	1,438	est. 1 hour per week
Director of Finance	82,618	33,047	115,665	1.25%	1,446	est. 1/2 hour per week
Assistant Dir. of Finance	60,300	24,120	84,420	2.50%	2,111	est. 1 hour per week
Accounting Clerk	40,976	16,390	57,366	1.25%	717	est. 1/2 hour per week
Accounting Clerk	40,976	16,390	57,366	2.50%	1,434	est. 1 hour per week
Accounting Clerk	40,976	16,390	57,366	2.50%	1,434	est. 1 hour per week
Overtime	10,000	2,500	12,500	100.00%	12,500	
Residency Incentive	3,600	275	3,875	100.00%	<u>3,875</u>	3 assigned to program
				Total	381,951	

City of Florissant Operating Budget  
December 1, 2012 through November 30, 2013

**HOME EQUITY FUND**

	<u>Actual</u> <u>2011</u>	<u>Budget</u> <u>2012</u>	<u>Proposed</u> <u>2013</u>	<u>Adopted</u> <u>2013</u>
<b><u>REVENUE</u></b>				
Revenue	20	0	0	0
Interest	<u>1,070</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue	1,090	0	0	0
Less Total Budgeted Expenditure			<u>0</u>	<u>0</u>
Equal Revenue Over/(Under) Expenditure			0	0
Plus Estimated Beginning Fund Balance			<u>34,000</u>	<u>34,000</u>
Equal Estimated Ending Fund Balance			34,000	34,000
<b><u>EXPENDITURES</u></b>				
0850-Professional Service	<u>35,106</u>	<u>50,000</u>	<u>0</u>	<u>0</u>
<b>Total</b>	35,106	50,000	0	0

**City of Florissant 2013 Proposed Budget**

Article I. Section 105.070 - estimates of future expenditures and personnel needs.

**GENERAL FUND REVENUE**

	2014			2015			2016			2017		
Income			23,201,081			23,549,097			23,902,334			24,260,869
Reserve			1,456,373			1,598,291			1,744,787			1,895,979
<b>Total</b>			<b>24,657,454</b>			<b>25,147,388</b>			<b>25,647,121</b>			<b>26,156,848</b>

**GENERAL FUND EXPENDITURES**

	2014			2015			2016			2017		
	f/t	Capital Additions	Amount	f/t	Capital Additions	Amount	f/t	Capital Additions	Amount	f/t	Capital Additions	Amount
Legislative	0	0	160,760	0	0	160,760	0	0	160,760	0	0	160,760
Administration	17	0	2,692,370	17	0	2,746,217	17	0	2,801,141	17	0	2,857,164
Municipal Court	6	0	1,075,658	6	0	1,097,172	6	0	1,119,115	6	0	1,141,497
Health	7	0	753,064	7	0	768,125	7	0	783,488	7	0	799,157
Senior Services	2	0	205,490	2	0	209,600	2	0	213,792	2	0	218,068
Recreation	18	0	4,436,140	18	0	4,524,863	18	0	4,615,360	18	0	4,707,667
Public Works	40	0	4,299,143	40	0	4,385,126	40	0	4,472,828	40	0	4,562,285
Police	111	0	10,588,446	111	0	10,800,214	111	0	11,016,219	111	0	11,236,543
Media	2	0	185,204	2	0	188,909	2	0	192,687	2	0	196,540
Information Tech.	2	0	198,292	2	0	202,258	2	0	206,303	2	0	210,429
Housing Center	<u>2</u>	<u>0</u>	<u>62,887</u>	<u>2</u>	<u>0</u>	<u>64,145</u>	<u>2</u>	<u>0</u>	<u>65,428</u>	<u>2</u>	<u>0</u>	<u>66,736</u>
<b>Total</b>	<b>207</b>	<b>0</b>	<b>24,657,454</b>	<b>207</b>	<b>0</b>	<b>25,147,388</b>	<b>207</b>	<b>0</b>	<b>25,647,121</b>	<b>207</b>	<b>0</b>	<b>26,156,848</b>

**CAPITAL IMPROVEMENT FUND**

	2014			2015			2016			2017		
	f/t	Capital Additions	Amount	f/t	Capital Additions	Amount	f/t	Capital Additions	Amount	f/t	Capital Additions	Amount
Income			3,000,000			3,000,000			3,000,000			3,000,000
Cap Imp. Exp.	0	450,000	3,000,000	0	450,000	3,000,000	0	450,000	3,000,000	0	450,000	3,000,000

**PARK IMPROVEMENT FUND**

	2014			2015			2016			2017		
	f/t	Capital Additions	Amount	f/t	Capital Additions	Amount	f/t	Capital Additions	Amount	f/t	Capital Additions	Amount
Income			2,900,000			2,900,000			2,900,000			2,900,000
Park Imp. Exp.	17	450,000	2,900,000	17	450,000	2,900,000	17	450,000	2,900,000	17	450,000	2,900,000

**SEWER LATERAL FUND**

	2014			2015			2016			2017		
	f/t	Capital Additions	Amount	f/t	Capital Additions	Amount	f/t	Capital Additions	Amount	f/t	Capital Additions	Amount
Income			500,000			500,000			500,000			500,000
Sewer Lateral Exp	0	100,000	679,453	0	100,000	686,248	0	100,000	693,110	0	100,000	700,041