



FLORISSANT CITY COUNCIL AGENDA

**City Hall
955 rue St. Francois
Monday, June 11, 2018
7:30 PM
Karen Goodwin, MMC/MRCC**



I. PLEDGE OF ALLEGIANCE

II. ROLL CALL OF MEMBERS

III. APPROVAL OF MINUTES

- Meeting minutes and Executive Meeting Minutes of May 29, 2018

IV. ELECTION OF COUNCIL OFFICERS

V. BEAUTIFUL HOME AWARDS

- Ward 1 – James & Josephine Kuehnlein – 2280 Lindsay Lane
- Ward 2 – Katie Peters – 1275 Ensenada
- Ward 3 – Pamela Stutz – 910 Keeven
- Ward 4 – James & Patricia Vance – 560 Wren Drive
- Ward 5 – Bill & Kris Brown – 325 S. Jefferson Street
- Ward 6 – Sarah Weber & Joe Gillam – 534 Abuchon Street
- Ward 7 – Ron & Linda Meyer – 960 Cheyenne Drive
- Ward 8 – David Morley – 3115 Steed
- Ward 9 – Ed Leonard – 1905 North Downs Drive
- Mayor's Choice Award – Tom & Lisa Sherer – 1002 St. Louis

VI. EDDIE'S HEROS

- Kaitlin Johnson

VII. HEARING FROM CITIZENS

(Speaker cards are available at the entrance to the Council Chambers)

VIII. COMMUNICATIONS

IX. PUBLIC HEARINGS

18-06-021	Request to authorize a Special Permit to MERS/Missouri Goodwill Industries d/b/a Goodwill to allow for the location of a post sign at a retail establishment for the property located at 455 N. Highway 67. (Planning and Zoning recommended Denial on 5/21/18)	Bill Behrens
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X. OLD BUSINESS

A. BILLS FOR SECOND READING

9388	Ordinance to authorize a Special Use Permit to S&A BBQ Fish & Deli, LLC d/b/a S&A BBQ, Fish & Deli to allow for the operation of a restaurant for the property located at 1149 N. Hwy 67.	2 nd Reading Henke
9389	Ordinance to authorize a Special Use Permit to Bountiful Blessings North, LLC d/b/a Bountiful Blessings North to allow for an adult day care located at 13210 New Halls Ferry Road.	2 nd Reading Siam
9390	Ordinance to authorize a Special Use Permit to One Dish Wonders, LLC d/b/a One Dish Wonders to allow for a catering business located at 115 Flower Valley Shopping Center.	2 nd Reading Siam
9391	Ordinance amending the 2018 Budget by removing a full-time position and adding a part-time Community Development Specialist for the Housing and Community Development Office.	2 nd Reading Pagano

XI. NEW BUSINESS

A. BOARD APPOINTMENTS

B. REQUESTS

(Ward 7)	Request for a Full Liquor by the Drink license for Smoke Session LLC located at 1833 Dunn Road.	Martez Session
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C. *BILLS FOR FIRST READING*

9392	Ordinance amending the 2018 budget by removing a full-time duplicating operator position and adding a part-time duplicating operator position for City Clerk’s department.	Pagano
9393	Ordinance authorizing an appropriation of \$1,300 from the General Revenue Fund to account no. 01-53532000 “Office Supplies” for the purchase of software for the Prosecuting Attorney’s office for file maintenance.	Parson
9394	Ordinance authorizing an appropriation of \$10,000 from the General Revenue Fund to account no. 4050 “Professional Services” for the purpose of funding legal counsel for the City Council.	Pagano

XII. COUNCIL ANNOUNCEMENTS

XIII. MESSAGE FROM THE MAYOR

XIV. ADJOURNMENT

THIS AGENDA WAS POSTED AT THE FLORISSANT CITY HALL MAY 25, 2018 AT 12:00 PM ON THE BULLETIN BOARD OUTSIDE THE COUNCIL CHAMBERS. ANY ONE WISHING TO ATTEND THE COUNCIL MEETING WHO HAS SPECIAL NEEDS SHOULD CONTACT THE CITY CLERK’S OFFICE AT 839-7630 OR TDD 839-5142 BY NOON ON TUESDAY, MAY 29, 2018.

CITY OF FLORISSANT



COUNCIL MINUTES

May 29, 2018

The Florissant City Council met in regular session at Florissant City Hall, 955 rue St. Francois on Tuesday, May 29, 2018 at 7:30 p.m. with Council President Pagano presiding. The Chair asked everyone in attendance to stand and join in reciting the Pledge of Allegiance.

On Roll Call the following Councilmembers were present: Siam, Harris, Jones, Eagan, Caputa, Schildroth, Henke, Pagano and Parson. Also present was City Attorney John Hessel and City Clerk Karen Goodwin. A quorum being present the Chair stated that the Council Meeting was in session for the transaction of business.

Councilman Schildroth moved to approve the Executive and Meeting Minutes of May 14, 2018, seconded by Pagano. Motion carried.

The next item on the Agenda was a legislative update from Tim Green. Mr. Green informed the Council that he had provided to the Mayor a power point presentation regarding the recent legislative events and highlights occurring in Jefferson City.

The next item on the Agenda was Hearing from Citizens of which there were none.

The next item on the Agenda was Communications of which there was none.

The next item on the Agenda was Public Hearings.

The City Clerk reported that Public Hearing #18-05-018 to be held this night on a request to authorize a Special Use Permit to S & A BBQ Fish & Deli, LLC d/b/a S & A BBQ, Fish & Deli to allow for the operation of a restaurant for the property located at 1149 N. Highway 67 had been advertised in substantially the same form as appears in the foregoing publication and by posting the property. The Chair declared the Public Hearing to be open and invited those who wished to be heard to come forward.

Mr. Jimmie Brown and family, petitioners, stated that they hoped to open a unique BBQ restaurant that will be different from the surrounding ones. The family friendly restaurant will serve no alcohol. They are providing later hours on the weekends for carry-out, but not for dining in. The

33 restaurant will be open seven days a week. Councilman Henke stated that they will be located in Rallo
34 Plaza and will be an asset to the community.

35 The Chair asked if there were any other citizens who would like to speak on said public hearing.
36 Being no citizens who wished to speak, Councilman Henke moved to close P.H. #18-05-018, seconded
37 by Parson. Motion carried.

38 The City Clerk reported that Public Hearing #18-05-019 to be held this night on a request to
39 authorize a Special Use Permit to Bountiful Blessings North, LLC d/b/a Bountiful Blessings North to
40 allow for the operation of an adult day care for the property located at 13210 New Halls Ferry Road had
41 been advertised in substantially the same form as appears in the foregoing publication and by posting
42 the property. The Chair declared the Public Hearing to be open and invited those who wished to be
43 heard to come forward.

44 Vernita Lewis, petitioner and owner, stated that she would like to open an adult day care,
45 specializing in adults ages 18-35 with developmental and intellectual disabilities. She currently
46 operates a Bountiful Blessings in Hazelwood which has been open for 3 years and she hopes to open
47 more in the future. Their program is a social program, not a medical one. There are no medications
48 distributed. The maximum number of clients they will accept will be 4-8 because of the size of the
49 building, although they would probably be approved for 12. Their hours will be M-F, 8-5 and the
50 center provides van transportation. No wheelchairs are allowed. A caterer brings in food and no food is
51 prepared on site. Their goal is to help the clients reach a higher level of functioning by going out
52 into the community, for example, the library or filling out job applications. No client is ever left alone
53 by their selves and is always under supervision.

54 The Chair asked if there were any other citizens would like to speak on said public hearing.
55 Being no citizens who wished to speak, Councilman Siam moved to close P.H. #18-05-019, seconded
56 by Jones. Motion carried.

57 The City Clerk reported that Public Hearing #18-05-020 to be held this night on a request to
58 authorize a Special Use Permit to One Dish Wonders to allow for a catering business for the property
59 located at 115 Flower Valley Shopping Center had been advertised in substantially the same form as
60 appears in the foregoing publication and by posting the property. The Chair declared the Public
61 Hearing to be open and invited those who wished to be heard to come forward.

62 Annie and Will Magny, petitioners and owners, stated that they would like to open a catering
63 business in Florissant. They will have a non-alcoholic business, with pick up or delivery. Their hours

64 of operation will be from 10 to 8, Tuesday through Sunday. Ms. Magny has been operating for three
65 years and working out of commercial kitchens. She would like to now get her own kitchen because her
66 business is growing. She provides food for corporate events, private parties, school district events and
67 weddings. She received a Proclamation from the City of St. Louis. Ms. Magny had retired from
68 AT&T after 30 years and now wanted to try a new career.

69 The Chair asked if there were any other citizens would like to speak on said public hearing.
70 Being no citizens who wished to speak, Councilman Siam moved to close P.H. #18-05-020, seconded
71 by Parson. Motion carried.

72 Councilman Siam moved that Bill No. 9385 An Ordinance authorizing a Special Use Permit to
73 Little Steps Preschool and Learning Center 4, LLC d/b/a Little Steps Preschool and Learning Center to
74 allow for the operation of a preschool and learning center for the property located at 2154 North
75 Waterford Drive be read for a second time, seconded by Henke. Motion carried and Bill No. 9385 was
76 read for a second time. Councilman Siam moved that Bill No. 9385 be read for a third time, seconded
77 by Eagan. Motion carried and Bill No. 9385 was read for a third and final time and placed upon its
78 passage. Before the final vote all interested persons were given an opportunity to be heard. Being no
79 citizens who wished to speak, on roll call the Council voted: Siam yes, Harris yes, Jones yes, Eagan
80 yes, Caputa yes, Schildroth yes, Henke yes, Pagano yes and Parson yes. Whereupon the Chair declared
81 Bill No. 9385 to have passed and became Ordinance No. 8413.

82 Councilwoman Pagano moved that Bill No. 9387 An Ordinance amending the 2018 budget by
83 adding a full-time and a part-time assistant court clerk for the municipal court office be read for a
84 second time, seconded by Schildroth. Motion carried and Bill No. 9387 was read for a second time.
85 Councilwoman Pagano moved that Bill No. 9387 be read for a third time, seconded by Henke. Motion
86 carried and Bill No. 9387 was read for a third and final time and placed upon its passage. Before the
87 final vote all interested persons were given an opportunity to be heard. Being no citizens who wished
88 to speak, on roll call the Council voted: Siam yes, Harris yes, Jones yes, Eagan yes, Caputa yes,
89 Schildroth yes, Henke yes, Pagano yes and Parson yes. Whereupon the Chair declared Bill No. 9387 to
90 have passed and became Ordinance No. 8414.

91 Councilman Siam moved to approve the Mayor's appointment of Jason Ebersol, 1400 Balmoral,
92 to the Emergency Management Commission as a member from Ward 9 for a term expiring on
93 5/29/2021, seconded by Pagano. Motion carried.

94 Councilman Henke introduced Bill No. 9388 An Ordinance authorizing a Special Use Permit to
95 S & A BBQ Fish & Deli, LLC d/b/a S & A BBQ, Fish & Deli to allow for the operation of a restaurant
96 for the property located at 1149 N. Highway 67 was read for a first time by title only.

97 Councilman Siam introduced Bill No. 9389 An Ordinance authorizing a Special Use Permit to
98 Bountiful Blessings North, LLC d/b/a Bountiful Blessings North to allow for an adult day care located
99 at 13210 New Halls Ferry Road and said Bill was read for the first time by title only.

100 Councilman Siam introduced Bill No. 9390 An Ordinance authorizing a Special Use Permit to
101 One Dish Wonders, LLC d/b/a One Dish Wonders to allow for a catering business located at 115
102 Flower Valley Shopping Center and said Bill was read for the first time by title only.

103 Councilwoman Pagano introduced Bill No. 9391 An Ordinance amending the 2018 Budget by
104 removing a full-time position and adding a part-time Community Development Specialist for the
105 Housing and Community Development Office and said Bill was read for the first time by title only.

106 The next item on the Agenda was Council Announcements.

107 Councilman Eagan expressed his appreciation to all members of the US military who have
108 served and protected the country.

109 Councilman Henke asked residents to keep an eye on their lawns and also call in those that are
110 excessively high.

111 Councilman Schildroth also thanked all the veterans for their service. He congratulated “Show-
112 Me BBQ” for being recognized by the River Front Times as a great place for BBQ. The 25th
113 Anniversary of the Friends of Betty Schildroth Golf Tournament will be held on July 14th.

114 Councilman Jones thanked all the veterans for their service to the country. He asked everyone to
115 donate to the T.E.A.M. Food Pantry on St. Catherine. He updated the residents on street construction
116 in the neighborhood.

117 Councilman Harris stated that he was looking forward to the “Wednesday Night Out” in Old
118 Town. He informed the residents of various programs that provide food for children during the
119 summer. He added that there are also some great soccer camps coming this summer for children.

120 Councilman Caputa stated that he was glad that today people appreciate veterans’ service to the
121 country because there had been a time during the Vietnam War when that was not the case.

122 He reminded residents to keep their firearms secure and not to leave them in their vehicles. He asked
123 residents to volunteer for their local Neighborhood Watch. Ameren Electric has an “app” that will
124 inform you of the location of power outages and is updated frequently.

125 The next item on the Agenda was Mayor Announcements.

126 Mayor Schneider stated that the City hosted the Major Case Squad golf tournament at the
127 Florissant Golf Club which had a record turnout.

128 Colonel Walter Kaiser, veteran, was recognized on Memorial Day at the Korean War Memorial
129 at St. Ferdinand Park. This Wednesday Night Out in Old Town will be hosted by the VFW. At 7:45
130 First Lt. Michael Blassie will be honored with a plaque dedication on the "Walk of History." Lt.
131 Blassie was the last of the unknown soldiers to be identified. There will be a flag retirement ceremony
132 on June 9th at 11 at City Hall. The Knights of Columbus will sponsor the upcoming Food Truck Night
133 on June 15th. The Florissant Police will hold seminars on safety and defense training on June 18-20.
134 There will be a special swim night for teens on June 8th at Bangert Pool.

135 The Council President announced that the next regular City Council Meeting was scheduled for
136 Monday, June 11, 2018 at 7:30 pm.

137 Councilman Schildroth moved to adjourn the meeting, seconded by Jones. Motion carried.
138 The meeting was adjourned at 8:30 p.m.

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Karen Goodwin, City Clerk

143 The following Bills were signed by the Mayor:

144 Bill No. 9385 Ord. 8413

145 Bill No. 9387 Ord. 8414

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CITY OF FLORISSANT
CITY COUNCIL
OPEN EXECUTIVE SESSION
May 29, 2018

The City Council of the City of Florissant met in open Executive Session on Monday, May 29, 2018 at 6:15 pm. in the Council Chambers at 955 rue St. Francois, with President Pagano presiding. On Roll Call the following Council members were present: Siam, Parson, Harris, Eagan, Jones, Caputa, Schildroth, Henke, Pagano. Also present was Mayor Thomas Schneider, City Clerk Karen Goodwin, City Attorney John Hessel, Parks Director Todd Schmidt and Park Superintendent Cheryl Thompson.

Cheryl Thompson introduced the president of Westport Pools, Inc. Ryan Casserly and stated that he would be presenting a proposed plan for the Koch Aquatic Center.

Mr. Casserly presented the City Council with a copy of a proposed phased-in plan for replacement of the Koch Aquatic Center. He provided a brief history of Westport Pools. He stated that the path to a good facility is not a straight one.

He discussed a master plan option for the facility. He stated that he wanted to discuss what could be done today. He discussed a splash pad that if it was done correctly, could be expanded to accomplish the master plan over time. Splash pads stay open longer than regular pools. The budget for a splash pad would be \$500,000 or \$550,000 depending on what is needed. The larger complex includes a lazy river and a competition pool among other amenities. He said that it is important to include a lot of shade.

Councilwoman Pagano asked if a splash pad would be phased out because it is not popular anymore? Mr. Casserly stated that he did not think the trend would go away.

Councilman Parson asked about the longevity of a splash pad. Mr. Casserly stated that 30 years is typical for replacement. Councilman Parson also asked about his statement of planning correctly for a splash pad. Mr. Casserly clarified that the features should be directed toward more than just small children and the placement of the pad is important for future expansion.

Councilman Schildroth asked about the capacity of people for the splash pad in Ballwin. Mr. Casserly stated that there is no code for a splash pad. Councilman Schildroth asked about the time frame. Mr. Casserly stated that it can be completed in 3-4 months depending on weather. Mr. Schildroth asked about routine maintenance. Mr. Casserly stated that there is

every day maintenance but not as complicated as a regular pool. He discussed the construction of a splash pads with Life Floor.

Councilman Siam asked about the size of the design. Mr. Casserly stated that the plan that is presented was drawn especially for Florissant. Councilman Siam asked about the current leak if that would it apply to the new facility. Mr. Casserly stated that the new pool would be a different facility and would not leak.

Councilman Caputa asked if the plan is set up for future expansions. Mr. Casserly stated that the splash pad is a separate system but yes the utilities would be located to accommodate expansion. Councilman Caputa asked if the 1200 square foot is an average size. Mr. Casserly stated that the average is 400-600 square foot. A stand-alone splash pad could be larger because there is no pool next to it. They discussed the life-floor product and how it is installed.

Councilman Eagan asked if Westport did the pool in Maryland Heights. Mr. Casserly answered yes.

Councilman Jones asked if Westport was the original builder of Koch Pool. Mr. Casserly answered no. Councilman Jones asked what the whole price tag is for the pool and the splash pad. Mr. Casserly stated that the bath houses are very expensive to build, it would be close to a million dollars. The competition pool is about 1.5 million, leisure pool 1.5 million etc. He said that there would be one pump house for the pools and possibly a separate pump house for the splash pad. Councilman Jones asked about salt water. Mr. Casserly stated that there is a myth behind salt water but they would prefer not to go that way.

Councilwoman Pagano stated that the price presented does not include demolition of the existing structures. Mr. Casserly stated that he got a quote from ALCO of around \$400,000.

Councilman Harris asked about a cost for a typical 600 square foot splash pad. Mr. Casserly answered approximately \$410,000. He said that the options are endless. Councilman Harris asked about fences around the splash pads. Councilman Harris asked about the features of the proposed pool. Mr. Casserly answered that it is a large facility but you can always scale down except for the bathroom facilities that is a St. Louis County requirement. Councilman Harris asked about the phasing in of the different parts of the facility. He asked about the design to facilitate easy exit from the lazy river.

Councilman Schildroth asked about the phasing in of the projects. He asked about the water problem with the original pool and how the city is not in the same predicament with a new pool. Todd Schmidt stated that the new construction should eliminate that problem and with the demolition may be able to identify what the problem was.

Councilman Henke clarified that phase 1 for the splash pad will require the demolition of the existing structures. He stated that with demolition and the splash pad it would be around a million dollars. He asked what the next logical progression would be? Mr. Casserly stated that he would build the bathhouse and then leisure pool.

Councilman Jones asked about the life expectancy of the pools these days. Mr. Casserly stated that 25 to 30 years because things have gotten better. The pool operator can determine the life of the pool if it is well taken care of.

Councilman Eagan asked about the grant money from St. Louis County. Todd Schmidt answered that the maximum per year for the grant is \$525,000. Councilman Eagan asked about access to the splash pad. Is it a pass to use it or is it open to the public. The grant does not stipulate resident or non-resident.

Councilman Parson asked if the grant would cover demolition of the pool. Mr. Schmidt stated that the grant could not be used for demolition only but if it was included in the plan it could possibly be used for that.

Councilwoman Pagano asked Linda Rose from the Parks Board if she had any questions about the project. Mrs. Rose asked about the recirculated water and the fencing of the pad. Mr. Casserly stated that the water is treated the same as a pool.

Councilman Henke moved to call for a closed meeting to discuss real estate issues pursuant to Section 610.021 (2) of the Revised Statutes of Missouri, seconded by Siam. On Roll Call the Council voted: Siam yes, Caputa yes, Parson yes, Harris yes, Eagan yes, Jones Yes, Schildroth yes, Henke yes, Pagano yes. Motion carried.

The Council discussed real estate issues.

Councilwoman Pagano moved to open the closed executive session, seconded by Henke. On roll call the Council voted: On Roll Call the Council voted: Siam yes, Caputa yes, Parson yes, Lee yes, Eagan yes, Jones Yes, Schildroth yes, Henke yes, Pagano yes. Motion carried.

There being no further business to discuss, Councilman Jones motioned to adjourn, seconded by Caputa. Motion carried and the meeting adjourned at 7:30 pm.

Karen Goodwin
City Clerk

CITY OF FLORISSANT

Public Hearing



In accordance with Section 405.310 of the Florissant Zoning Code a Public Hearing will be held by the City Council of Florissant, MO. in the Council Chambers, 955 rue St. Francois, on Monday, June 11, 2018 at 7:30 p.m. on the following proposition:

To authorize a Special Permit to MERS/Missouri Goodwill Industries d/b/a Goodwill to allow for the location of a post sign at a retail establishment for the property located at 455 N. Highway 67 in a B-3 Zoning District (legal description to govern). Citizens will have an opportunity to be heard. Anyone with special needs should contact the City Clerk at least 5 days before said public hearing by calling 839-7630 or TDD 839-5142.

CITY OF FLORISSANT, Karen Goodwin, City Clerk

pd
5-16-18 300⁰⁰
Receipt 609704

**SPECIAL USE PERMIT APPLICATION
TO THE CITY OF FLORISSANT
PLANNING AND ZONING COMMISSION**



City Of Florissant – Public Works
314-839-7648

"Preserve and improve the health, safety, and welfare of our residents, businesses and the general public in the City of Florissant; while at the same time maintaining property values and improving the quality of life in the City of Florissant."

PLANNING & ZONING ACTION Council Ward _____ Zoning _____

**RECOMMEND DENIAL
PLANNING & ZONING
CHAIRMAN**

Initial Date Petitioner Filed _____
Building Commissioner to complete
ward, zone & date filed

SPECIAL PERMIT FOR INSTALL ONE 25' TALL / 99.7 SF ILLUMINATED POLE SIGN
Statement of what permit is being sought. (i.e., special permit for operation of a restaurant).

AMEND SPECIAL PERMIT #- _____ TO ALLOW FOR _____
ordinance # Statement of what the amendment is for.

LOCATION 455 N. Highway 67, Florissant, MO 63031
Address of property.

1) Comes Now Mers Goodwill c/o Warren Sign Co.
Enter name of petitioner. If a corporation, state as such. If applicable include DBA (Doing Business As)

and states to the Planning and Zoning Commission that he (she) (they) has (have) the following legal interest in the tract of land located in the City of Florissant, State of Missouri, as described on page 3 of this petition.

Legal interest in the Property) Owner Sign Company
State legal interest in the property. (i.e., owner of property, lease).
Submit copy of deed or lease or letter of authorization from owner to seek a special use.

2) The petitioner(s) further state(s) that the property herein described is presently being used for Commercial Retail and that the deed restrictions for the property do not prohibit the use which would be authorized by said Permit.

3) The petitioner(s) further states (s) that they (he) (she) are submitting a detailed site plan of the proposed or existing development showing location and use of all structures, off-street parking, and all other information required by the Zoning Ordinance or determined necessary by the Building Commissioner.

4) The petitioner(s) further state(s) that (he) (she) (they) shall comply with all of the requirements of the City of Florissant, including setback lines and off- street parking.

5) The petitioner (s) further (represent (s) and warrants (s) that they (he) (she) has (have) not made any arrangement to pay any commission gratuity or consideration, directly or indirectly to any official, employee or appointee of the City of Florissant, with respect to this application.

6) The petitioner(s) further state (s) that the Special Use Permit is sought for the following purposes, and no other, as listed in detail, all activities sought to be covered by the permit (i.e.; operation of a business, approval of building and/or site plans (preliminary and / or final), plan approval for signage, etc.):

7) The petitioner (s) state (s) the following factors and reason to justify the permit: See Separate Sheet (If more space is needed, separate sheets maybe attached)

Bill Behrens / bbehrens@warrensign.com 636-282-1300
PRINT NAME SIGNATURE email and phone

FOR Mers Goodwill
(company, corporation, partnership)

Print and sign application. If applicant is a corporation or partnership signature must be a CORPORATE OFFICER or a PARTNER. NOTE: Corporate officer is an individual named in corporate papers.

8) I (we) hereby certify that, as applicant (circle one of the following):

1. I (we) have a legal interest in the herein above described property.

2. I am (we are) the duly appointed agent(s) of the petitioner (s), and that all information given here is true and a statement of fact.

Permission granted by the Petitioner assigning an agent (i.e. Architect) to present this petition in their behalf, to the Commission and/or Council. The petitioner must sign below, and provide contact information:

PRESENTOR SIGNATURE [Signature]

ADDRESS 1727 Locust Street, St. Louis, MO 63103
STREET CITY STATE ZIP CODE

TELEPHONE / EMAIL 314-486-5302 / jrybak@mersgoodwill.org
BUSINESS

I (we) the petitioner (s) do hereby appoint Bill Behrens, Warren Sign Co. as

Print name of agent.
my (our) duly authorized agent to represent me (us) in regard to this petition.

[Signature]
Signature of Petitioner authorizing an agent

NOTE: When the petitioner and/or his duly authorized agent appears before the Planning and Zoning Commission and to make a presentation, the same individuals must also appear before the City Council at the Public Hearing to make the presentation and no one else will be permitted to make the presentation to the City Council without authorized approval.

IF DESCRIPTIONS, PLATS OR SURVEYS ARE INACCURATE, OR IF THE PETITION APPLICATION IS NOT CORRECT OR COMPLETE, IT WILL BE RETURNED FOR ADDITIONS OR CORRECTIONS.

REQUIRED INFORMATION

Please mark an "X" in the appropriate type of operation, then fill in applicable section (a), (b) or (c).
Corporations are to submit copy of Missouri corporate papers with registration papers.

1) Type of Operation:

Individual _____ Partnership _____ Corporation X

(a) If an individual:

(1) Name and Address _____

(2) Telephone Number _____

(3) Business Address _____

(4) Date started in business _____

(5) Name in which business is operated if different from (1) _____

(6) If operating under a fictitious name, provide the name and date registered with the State of Missouri, and a copy of the registration.

(b) If a partnership:

(1) Names & addresses of all partners _____

(2) Telephone numbers _____

(3) Business address _____

(4) Name under which business is operated _____

(5) If operating under fictitious name, provide date the name was registered with the State of Missouri, and a copy of the registration.

(c) If a corporation:

(1) Names & addresses of all partners MERS/Missouri Goodwill Industries

(2) Telephone numbers (314) 241-3464

(3) Business address 1727 Locust Street, St. Louis, MO 63103

(4) State of Incorporation & a photocopy of incorporation papers Missouri

(5) Date of Incorporation 1939

(6) Missouri Corporate Number N00028561

(7) If operating under fictitious name, provide the name and date registered with the State of Missouri, and a copy of registration. N/A

(8) Name in which business is operated MERS/Missouri Goodwill Industries (Goodwill)

(9) Copy of latest Missouri Anti-Trust. (annual registration of corporate officers) If the property location is in a strip center, give dimensions of your space under square footage and do not give landscaping information. N/A

Please fill in applicable information requested. If the property is located in a shopping center, provide the dimensions of the tenant space under square footage and landscaping information may not be required.

Name Mers Goodwill

Address 455 N. Highway 67, Florissant, MO 63031

Property Owner Mers Goodwill c/o Jason Rybak

Location of property North corner at intersection of Charbonier Rd. & Lindbergh Blvd.

Dimensions of property _____

Property is presently zoned _____ Requests Rezoning To _____

Proposed Use of Property Retail / Commercial

Type of Sign Ground / Pole Height 25'

Type of Construction _____ Number Of Stories _____

Square Footage of Building _____ Number of Curb Cuts _____

Number of Parking Spaces _____ Sidewalk Length _____

Landscaping: No. of Trees _____ Diameter _____

No. of Shrubs _____ Size _____

Fence: Type _____ Length _____ Height _____

PLEASE SUBMIT THE FOLLOWING INFORMATION ON PLANS OR DRAWINGS:

1. Zoning of adjoining properties.
2. Show location of property in relation to major streets and all adjoining properties.
3. Show measurement of tract and overall area of tract.
4. Proposed parking layout and count, parking lighting.
5. Landscaping and trash screening.
5. Location, sizes and elevations of signage.

**PROVIDE LEGAL DESCRIPTION OF PROPERTY PERTAINING TO THIS
PETITION**

(Close legal description with acreage to the nearest tenth of an acre).

Provide a legal description of the property. If part of a shopping center, list address and show part of what shopping center (i.e.: 351 N. Highway 67 part of Florissant Meadows Shopping Center). If property is a single lot, list full written legal description with metes and bounds bearings and dimensions.

PROVIDE LOCATION MAP SHOWING AREA INVOLVING THIS PETITION

Provide a drawing of a location map showing the nearest major intersection.

OFFICE USE ONLY

Date Application reviewed _____

STAFF REMARKS: _____

Building Commissioner or Staff Signature

IF YOU CAN READ THIS ON A PRINT, THE DRAWING HAS NOT BEEN PRINTED IN SCALE. SELECT - ACTUAL SIZE - FROM YOUR PDF PRINT OPTIONS.

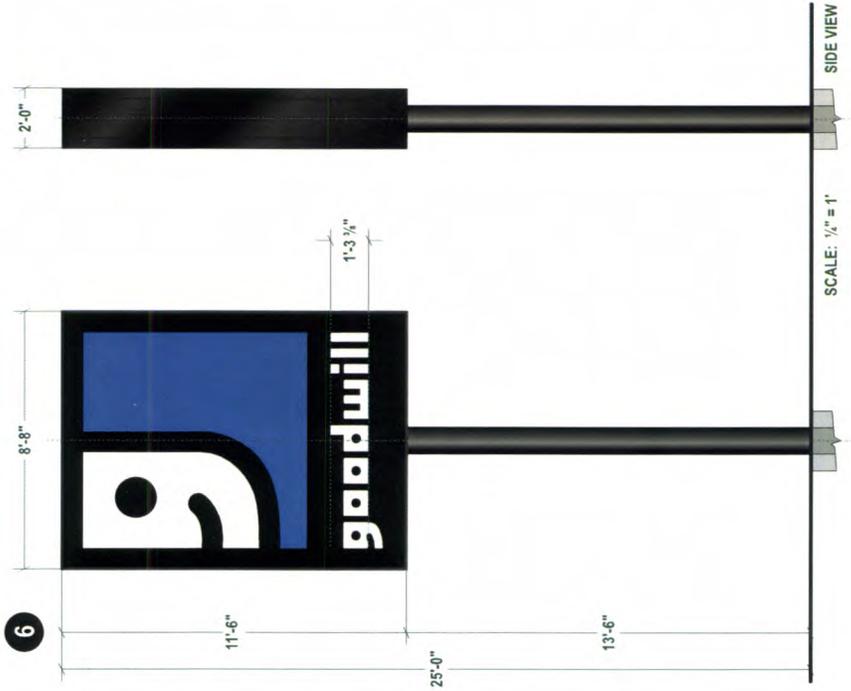
St. Louis' Largest Sign Contractor Delivering Quality Since 1929

99.7sf D/F Internally Illuminated Pole Sign

FABRICATE & INSTALL ONE DOUBLE FACE ID. CABINET SIGN ON NEW POLE.
CABINET: ALL ALUMINUM CONSTRUCTION - BLEED TO EDGE FLEX FACES. PAINT CABINET MAP BLACK. MOUNT WHITE LED MODULES INSIDE CABINET AS REQD. FOR EVEN FACE ILLUMINATION. DECORATE WHITE FLEX FACE MATERIAL W/ 3M TRANSLUCENT VINYL DIE-CUT FILM.
POWER: 120V CIRCUIT TO SIGN BY OTHERS BEFORE INSTALLATION. WARREN SIGN TO MAKE FINAL CONNECTION. SIGN IS UL LISTED.
POLE: 10" DIA. STEEL POLE. PRIME & PAINT BLACK TO MATCH CABINET.
INSTALLATION: CABINET SLIDES OVER SINGLE STEEL POLE SET INTO 2'-6" DIA. x 7'-8" DEEP CONCRETE FOOTINGS. STEEL SADDLES MECHANICALLY FASTENED TO SIGN FRAME WELD TO POLE.

SIGN AREA: 11'-6" (138") x 8'-8" (104") = 14,352/144 = 99.7sf

■ 3M 3630-167 ■ 3M 3630-22 / BLACK



SITE MAP W/ PROPOSED LOCATION OF POLE SIGN. SETBACK TBD. SCALE: NTS



WARREN SIGN
 2956 Arnold Ironbrook Rd.
 P. 834-282-1300 F. 834-282-3388

CLIENT: Goodwill
 PROJECT: Springs - New Facility
 LOCATION: 455 N. Hwy 67, Florissant, MO 63031
 DATE: 11.27.2017
 SAVED AS: Goodwill\455 N 67\New Facility
 DRAWING NO.: 88116174
 REVISED: 12/11/17 ENLARGED Pylon
 REVISED: 12/18/17 SINGLE POLE
 REVISED: 01/09/18 LOCATION
 REVISED: 01/09/18 LOCATION
 DESIGNED BY: SAW



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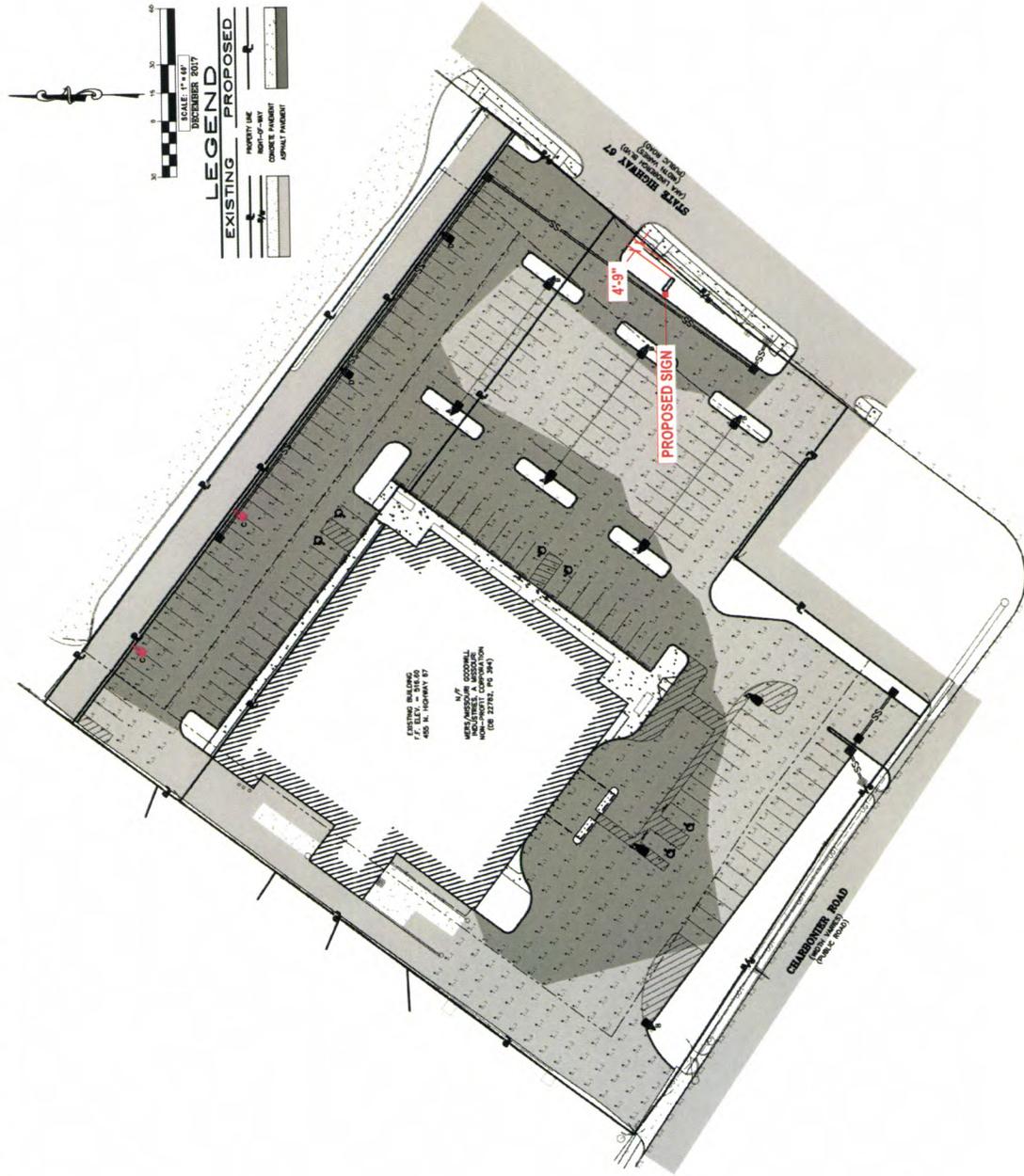
warrensign.com

THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.

IF YOU CAN READ THIS ON A PRINT, THE DRAWING HAS NOT BEEN PRINTED IN SCALE. SELECT - ACTUAL SIZE - FROM YOUR PDF PRINT OPTIONS.



IF YOU CAN READ THIS ON A PRINT, THE DRAWING HAS NOT BEEN PRINTED IN SCALE. SELECT - ACTUAL SIZE - FROM YOUR PDF PRINT OPTIONS.



WARREN SIGN
 2855 Arnold Timberland Rd.
 St. Louis, MO 63114
 P: 636-292-1300 F: 636-292-3388

CLIENT: Goodwill
 PROJECT: Signage - New Facility
 LOCATION: 455 N. Hwy 67, Florissant, MO 63031
 DATE: 01.09.2018
 SAVED AS: Goodwill\455 N 67.SP
 DRAWING NO.: 8811147.SP
 REVISED: []
 REVISED: []
 REVISED: []
 DESIGNED BY: SAW



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IF YOU CAN READ THIS ON A PRINT, THE DRAWING HAS NOT BEEN PRINTED IN SCALE. SELECT - ACTUAL SIZE - FROM YOUR PDF PRINT OPTIONS.



1

MEMORANDUM



2

CITY OF FLORISSANT

3

"Preserve and improve the health, safety, and welfare of our residents, businesses and the general public in the City of Florissant; while at the same time maintaining property values and improving the quality of life in the City of Florissant."

4

5

6

7

To: Planning and Zoning Commissioners Date: May 16, 2018

8

9

From: Philip E. Lum, AIA-Building Commissioner cc: Louis B. Jearls, Jr.-P.E.
PWLF, Director Public Works
Applicant,
File

10

11

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Subject: Request recommended approval of a Special Use Permit to allow for the location of a post sign at a retail establishment (**MERS Goodwill**) at **455 North Highway 67** in an existing 'B-3' Zoning District.

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STAFF REPORT

18

CASE NUMBER PZ-052118-1

19

20

21

I. PROJECT DESCRIPTION:

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This request for Request recommended approval of a Special Use Permit to allow for the location of a post sign at a retail establishment (**MERS Goodwill**) at **455 North Highway 67** in an existing 'B-3' Zoning District.

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II. EXISTING SITE CONDITIONS:

The existing address at **455 N. Highway 67** has been vacant since the closing of the Sears store. Building permits have been issued for other signage consistent with the City sign code.

The property per public record is 2.2 acres at 455 and an additional 0.81 acres at 465 N. Hwy 67. The building was built in 1977 and contains 25,432 s.f. There are 154 parking spaces, 102 required.

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III. SURROUNDING PROPERTIES:

The property is bounded by residentially zoned properties to the West and the property at the corner is in a 'B-3' District adjacent to the site. The property to the North is the Briteworx Carwash which is in a 'B-5' Zoning District.

38

39

40

41 **IV. STAFF ANALYSIS:**

42 1. The application is accompanied by a Sign plans BB11116.4, dated 11/27/18, Site Plan
43 by Warren Sign and Site Plan dated 1/9/18 by by Warren Sign showing the proposed
44 location and landscape plan for reference, attached.

45
46 2. Signs. The wall signs in compliance with the sign code were issued permits along
47 with the following signs approved by the Commission on 1/16/18:

48 a. East Goodwill roof sign mounted to the canopy was reduced to 100 s.f.
49 to comply with roof sign requirements.

50 b. Another East Goodwill individual letter sign at 71 s.f.x0.67 = 47.5 s.f.

51

52 3. Post sign would need a Special Use Permit for this location per the sign code:

53 *"Section 520.090 Post Signs.*

54 *[Code 1980 §23-9; CC 1990 §5-199]*

55 *A. No post sign shall extend downward nearer than ten (10) feet to the ground or pavement unless*
56 *such sign is so located on the premises where there is no walk or drive-in traffic. Such excepted sign shall*
57 *not extend downward nearer than six (6) feet six (6) inches to the ground level. All post signs shall be*
58 *constructed of sheet metal or other non-combustible materials. Post signsshall be constructed and braced*
59 *to withstand a horizontal wind pressure of not less than thirty (30) pounds for every square foot of surface*
60 *exposed and shall be securely attached to the pole or post in an approved manner. No post sign erected on*
61 *private property shall extend more than four (4) feet six (6) inches from the building line, including*
62 *attachment irons and the like, unless the sign is less than four (4) feet six (6) inches in height, in which case*
63 *the maximum projection shall be six (6) feet six (6) inches from the building line. No post sign shall exceed*
64 *twenty-five (25) feet in height.*

65 *B. Post signs are prohibited on shopping centers; but a special permit authorizing the location of a*
66 *post sign may be issued by the Council if the Council finds that the issuance of such permit shall*
67 *alleviate a hardship and is not simply for the convenience of the applicant, that such*
68 *proposed sign would be consistent with good planning practices, can be maintained in a manner which*
69 *is visually compatible with the use of the property in the surrounding area and other sign structures*
70 *within the surrounding area and is not located in the historic district.*

71

72 **VI. STAFF RECOMMENDATIONS:**

73 **Suggested Motion 455 N. Highway 67**

74

75 I move to recommend approval of a Special Use Permit to allow for the location
76 of a post sign at a retail establishment (**MERS Goodwill**) at **455 North Highway**
77 **67** in an existing 'B-3' Zoning District, as depicted on the attached plans
78 BB11116.4, dated 11/27/18 and Site Plan by Warren Sign and Site Plan dated
79 1/9/18 by Warren Sign showing the proposed location subject to the conditions set
80 forth below with these conditions being part of the record:

81

82 1. PROJECT COMPLETION.

83

84 Construction shall start within 60 days issuance of building permits and
85 the project and shall be developed in accordance of the approved
86 amendments to the final development plan within 180 days of start of
87 construction.

88

(end report and suggested motion)



2018 Beautiful Home Awards

**Presented by the Citizens Participation
Committee**

Ward 1



**2280 Lindsay
James and Josephine Kuehnlein**

Ward 2



**1275 Ensenda
Katie Peters**

Ward



910 Keeven
Pamela Stutz

Ward



560 Wren
Jim and Patrice Vance

Ward 5



**325 S. Jefferson
Bill and Kris Brown**

Ward 6



**534 Aubuchon
Joe Gillam and Sarah Weber**

Ward 7



960 Cheyenne
Ron and Linda Meyer

Ward 8



**3115 Steed
David Morley**

Ward 9



**1905 North Downs
Ed Leonard**

Mayor's Choice



1002 St. Louis
Tom and Lisa Scherer



**Congratulations
to All of the
Beautiful Home Award
Winners!**

**Thank You for your
dedication and hard work!**

CITY OF FLORISSANT

955 rue St. Francois
Phone: 314-921-5700

APPLICATION FOR LIQUOR LICENSE

TYPE OF LICENSE REQUESTED:

- Full Liquor by the Drink
- Malt Liquor & Wine by the Drink
- Full Liquor by Drink (Non-Profit)
- Full Package Liquor
- Malt Liquor & Wine Package
- Consumption of Liquor
- Tasting

To the City Clerk, City of Florissant, St. Louis County Missouri:

The undersigned hereby makes application for a liquor license issued under Chapter 600 of the Florissant City Code

TYPE OF OPERATION:

- Individual
- Partnership (Attach list of Partners)
- Corporation - Attach list of officers, addresses, phone no.
- Limited Liability Corp

Name of Business Smoke Session

Business Address 1833 Dunn Road Florissant MO 63033 Phone 314.546.1136

Names of Applicant, Corporation, or LLC Smoke Session LLC

Address of Owner 3975 Fairway Dr Florissant MO 63033 Phone 314.546.1136
Street City State Zip

Name of Managing Officer Markz Session

Home Address 3975 Fairway Dr Florissant MO 63033 Years at address 1
Street City/State Zip Home Phone

Managing Officer Date & Place of Birth 7/1/81 Cape Girardeau MO Cell Phone 314.546.1136

Managing Officer Driver's License No. P001071022 Social Security Number*
(Provide a copy of driver's license) * Social Security Number will be used for purposes of identification in running record check.

Managing Officer Personal Property Taxes 2017 Paid? Yes No (Attach most recent copy)

Managing Officer Register Voter of Missouri? Yes No (Attach a Voter Registration Certificate)

Have you ever been arrested?: No What Charge? N/A
Where? N/A Disposition? N/A

Citizen of U.S.A.? Yes No Naturalized? Yes Date No
If Naturalized, Give Number: Dist.
(Provide naturalization documentation)

Do you have an interest in any liquor license which is now in force? No
If so, give details

Have you previously held a liquor license of any type? No
If so, when and where

*6/4/18 cc to Council
Hend + Mayor*

Have you ever had a liquor license suspended or revoked? No
If so, give details _____

Have you ever been convicted of any violation of any federal or state law? No
If so, give details _____

Have you ever been convicted of any municipal or county ordinance violation? No
If so, give details _____

Have you ever been convicted of any violation of a federal law, state statute or local ordinance relating to intoxicating liquor? No
If so, give details _____

Has the location previously been occupied as a liquor establishment, liquor store or tavern? Yes
If so, state name Petes Pub

Is the location within 200 feet of property used for church, school or public playground? Yes

If Individual Applicant, sign below:

If Partnership, corporation or LLC complete the following:

Smoke Session
Trade Name
[Signature]
Signature of Managing Officer

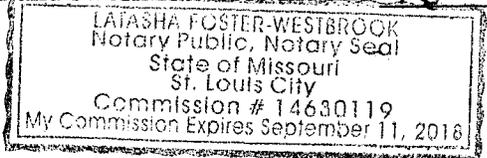
STATE OF MISSOURI) SS
COUNTY OF ST. LOUIS)

Marcel Session, of lawful age, being first duly sworn upon _____ oath
(Individual or **Managing Officer**)

deposes and states that he/she is the (applicant) (the managing officer of the corporation or partnership seeking the license hereunder), that he/she has read this application and fully understands same, that said license will be subject to all of the ordinances of the City pertaining to the operation of said business and agrees that he will abide by all lawful ordinances, regulations and rules adopted by the City relating to the conduct of said business, that he is in all respect qualified in law to receive such license, and that the answers and statements set out in the above application are true.

[Signature]
Signature of Individual or **Managing Officer**

Subscribed and sworn to before me this 16th day of May, 2018.



[Signature]
Notary Public

My Commission Expires: 9/11/18

NOTE: APPLICATION MUST BE SWORN TO BEFORE A NOTARY PUBLIC

PLEASE FILL OUT THIS FORM AND RETURN WITH YOUR LICENSE APPLICATION

In order for the Police Department to provide you with the best possible service, it is necessary for them to have certain information concerning your business:

EMERGENCY INFORMATION

OWNER OF PROPERTY Geoff Daniels PHONE 314 616 7700
ADDRESS 8706 Manchester Road CITY St. Louis STATE MO ZIP 63144
NAME OF BUSINESS Smoke Session PHONE 314 546 1136
ADDRESS 1833 Dunn Road CITY Florissant STATE MO ZIP 63033
BUSINESS HOURS Tuesday - Saturday 5pm - 1:30am Sunday 5pm - midnight
OWNER/MANAGER Martez Session PHONE 314 546 1136
HOME ADDRESS 3975 Fairway Drive CITY Florissant STATE MO ZIP 63033

PLEASE LIST PERSONS TO BE CONTACTED AFTER BUSINESS HOURS IN CASE OF AN EMERGENCY OR IF THERE IS A DOOR OR WINDOW FOUND INSECURE.

CONTACT #1

NAME Martez Session ADDRESS 3975 Fairway Drive
CITY & STATE Florissant MO ZIP 63033 PHONE 314 546 1136
HAS KEY: YES () NO ()

CONTACT #2

NAME LaShonda Griffin ADDRESS 3975 Fairway Drive
CITY & STATE Florissant MO ZIP 63033 PHONE 314 494 0861
HAS KEY: YES () NO ()

ARE THERE LIGHTS LEFT ON AFTER BUSINESS HOURS: YES () NO ()
IS ANYONE AUTHORIZED TO BE ON THE PREMISES AFTER BUSINESS HOURS: YES () NO ()
IF YES, WHO: Martez Session and/or LaShonda Griffin
ARE ANY VEHICLES PARKED AT YOUR BUSINESS AFTER HOURS: YES () NO ()
DESCRIBE: _____

(YEAR) (MAKE/MODEL) (COLOR) (LICENSE NO.)

DO YOU HAVE A SAFE OF ANY KIND? YES () NO ()
IF YES, WHERE IS IT LOCATED: Office

CAN IT BE SEEN FROM THE OUTSIDE? YES () NO ()
IS YOUR BUSINESS PROTECTED WITH AN ALARM SYSTEM? YES () NO ()

IF AT ANY TIME THERE IS A CHANGE IN THE ABOVE INFORMATION, PLEASE NOTIFY THE POLICE DEPARTMENT IMMEDIATELY, ESPECIALLY IN THE CASE OF THOSE PERSONS TO NOTIFY IN CASE OF AN EMERGENCY. THANK YOU.

SUPPLEMENT TO APPLICATION FOR LIQUOR LICENSE

CORPORATION & LIMITED LIABILITY COMPANY:

Copy of Certificate of Incorporation/ Registration &
Articles of Organization papers must be attached

To the Florissant City Council,
Florissant, St. Louis County, Missouri _____

DATE May 15th, 2018

**TO BE COMPLETED BY ALL PARTNERS, OR IF CORPORATION OR LIMITED
LIABILITY CORPORATION BY ALL OFFICERS OR MEMBERS:**

1. FULL NAME Maritez Jeyuan ScSSION
SOC. SEC. NO. _____ PLACE OF BIRTH Cape Girardeau MO
DATE OF BIRTH _____ SEX Male
PHONE NUMBER _____
ADDRESS 3915 Fairway Drive Florissant MO 63033
LAST PREVIOUS ADDRESS 1458 Urbandale Florissant MO 63031
NO. OF YRS. 2

2. FULL NAME _____
SOC. SEC. NO. _____ PLACE OF BIRTH _____
DATE OF BIRTH _____ SEX _____
PHONE NUMBER _____
ADDRESS _____
LAST PREVIOUS ADDRESS _____
NO. OF YRS. _____

3. FULL NAME _____
SOC. SEC. NO. _____ PLACE OF BIRTH _____
DATE OF BIRTH _____ SEX _____
PHONE NUMBER _____
ADDRESS _____
LAST PREVIOUS ADDRESS _____
NO. OF YRS. _____

4. FULL NAME _____
SOC. SEC. NO. _____ PLACE OF BIRTH _____
DATE OF BIRTH _____ SEX _____
PHONE NUMBER _____
ADDRESS _____
LAST PREVIOUS ADDRESS _____
NO. OF YRS. _____

TO THE CITY CLERK, CITY OF FLORISSANT, ST. LOUIS COUNTY, MISSOURI

APPLICATION FOR SUNDAY LIQUOR LICENSE

Authorizing the sale of retail liquor by the drink or package in Florissant on **Sunday** from 9:00 a.m. to Midnight

TYPE OF OPERATION: Individual _____ Partnership _____ Corporation _____ LLC X

NAME OF BUSINESS: Smoke Session LLC

LOCATION: 1833 Dunn Road Florissant MO 63033 Telephone: 314 516 1136

NAME OF APPLICANT (partnership or corporation, give exact trade, LLC or corporate name):

Smoke Session LLC

TRADE NAME IF DIFFERENT: N/A

The undersigned (Individual) (Partnership) (Corporation) (LLC), hereby makes application to the City Clerk, City of Florissant, St. Louis County, Missouri for a By the drink/Package Liquor License authorizing the sale of retail liquor on Sundays from **9:00 a.m. to Midnight** for the period beginning July 1, 2018, and expiring June 30, 2023, on the above described premises and agrees that if the license herein applied for is granted, and the licensee shall violate any provisions of the State Liquor Control Act or of the Florissant City Code and particularly any provision of Chapter 600 of the Florissant City Code pertaining to alcoholic beverages or permit any other person to do so upon the licensed premises, the City Council, by a majority vote, may suspend or revoke such license.

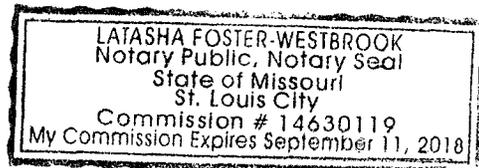
1) I/WE presently hold License No. _____ authorizing the sale of retail liquor by the drink/package in Florissant for premises described in this application.

STATE OF MISSOURI)SS
COUNTY OF _____)

I/WE Marter Session of lawful age, being first duly sworn upon (my) (our) oath(s), name of managing officer (or owner or partner)

depose and say that (I) (we) have read this application and that (I) (we) fully understand the same; that (I) (we) know the contents thereof and the statements contained therein and that the same are true of (my) (our) own knowledge.

[Signature]
Signature of managing officer (or owner or partner)



SUBSCRIBED AND SWORN TO BEFORE ME THIS 16th DAY OF May 2018

MY COMMISSION EXPIRES 09/11/2018

[Signature]
Notary Public

JOHN R. ASHCROFT

MISSOURI
SECRETARY
OF STATE

Business
Services



Elections
& Voting



Investor Protection
& Securities



State
Library



Records
& Archives



Administrative
Rules



Publications
& Forms



ELECTIONS & VOTING

CHECK YOUR VOTER REGISTRATI

Yes, MARTEZ SESSION is registered at 3975 FAIRWAY, FLORISSANT, 63033.

Your precinct is SPL.SPL.020. To view your polling place and a listing of candidates and is ballot, please visit our Voter Outreach Portal.

Register to Vote

How to Vote

Where Do I Vote?

View Candidates & Issues

What Do I Bring To The Polls

Absentee Voting

Military and Overseas

Accessible Voting

Find My Local Election Authority

Missouri Election Laws

Election Results

Election Integrity Unit

Frequently Asked Questions

Do Another Search



ELECTIONS & VOTING
GO VOTE MISSOURI

PHONE: (573) 751-2301
TOLL FREE: (800) 669-8683
E-MAIL: ELECTIONS@SOS.MO.GOV

sos.mo.gov
Internet Privacy Policy
Bid Opportunities
Proposed Rules
Missouri State Government



No Match Notification

A statewide search of the identifiers below has revealed no criminal conviction or sex offender information on file. Fingerprints were not provided and thus the result of the search cannot be guaranteed.

Date of Search: 05/21/2018

Name (1): MARTEZ SESSION

Name (2):

Name (3):

Date Of Birth: 02/14/1989

SSN: xxx-xx-1797

Control Number: 4229995

If you have any questions, please do not hesitate to contact our office at 573-526-6312.

Missouri State Highway Patrol
Criminal Justice Information Services Division
PO BOX 9500
Jefferson City, MO 65102

CITY OF FLORISSANT

\$ 14.25
pd.



FLORISSANT, MISSOURI

WAIVER

Authorization to complete record check

I, Martez Session
RESIDING AT 3975 Fairway Dr.
IN THE CITY OF Florissant
STATE Missouri

I do hereby authorize the City Clerk of the City of Florissant, Missouri to make a full and complete check of my record in the Metropolitan St. Louis area, state of Missouri, all prior areas of residence, and through the National Criminal Information Center in Washington, D.C.

A Moore [Signature]
Witness Signature
5-14-18 [Date]
Date Date of Birth
4 P001071022
** Social Security Number **Driver's License Number & State

** Social Security & Driver's License Numbers will be used for purposes of identification in completing record check.

STATE OF MISSOURI



John R. Ashcroft
Secretary of State

CERTIFICATE OF ORGANIZATION

WHEREAS,

Smoke Session LLC
LC001577569

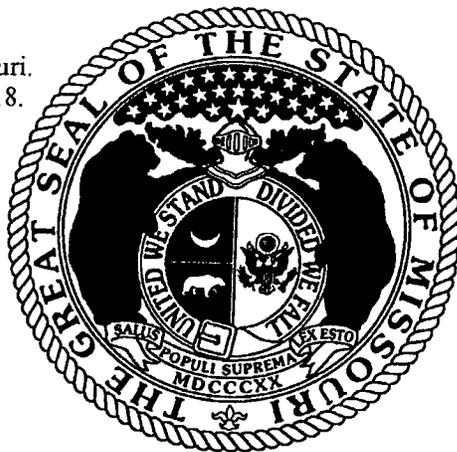
filed its Articles of Organization with this office on the 19th day of February, 2018, and that filing was found to conform to the Missouri Limited Liability Company Act.

NOW, THEREFORE, I, John R. Ashcroft, Secretary of State of the State of Missouri, do by virtue of the authority vested in me by law, do certify and declare that on the 19th day of February, 2018, the above entity is a Limited Liability Company, organized in this state and entitled to any rights granted to Limited Liability Companies.

IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed the GREAT SEAL of the State of Missouri.
Done at the City of Jefferson, this 19th day of February, 2018.

Effective Date: February 20, 2018


Secretary of State



PETITION

WHEREAS, Sec. 600.060 of the Florissant City Code provides that "No license for the sale of intoxicating liquors of all kinds by the drink for consumption on the premises where sold shall be issued unless a petition approving the issuance of such license shall be filed with the application for license and which petition shall be signed by two-thirds of the assessed property owners of the premises and also two-thirds of the persons occupying, owning or conducting any business on the main or ground floor buildings within a distance of two hundred (200) feet of the applicant's place of business in all directions."

NOW, THEREFORE, we the undersigned, do hereby approve the issuance of a license to

Smoke Session

NAME OF BUSINESS

to sell intoxicating liquors of all kinds by the drink and for the consumption on the premises located at:

1833 Dunn Rd Florissant MO 63033

BUSINESS ADDRESS

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>
<u>T. R. Fawcett Whitehorn</u>	<u>1827 Dunn Rd Florissant Mo 63033</u>	<u>314) 486</u>
<u>Charles W. Lawshé, Jr.</u>	<u>1847 Dunn Rd. Florissant, MO 63033</u>	<u>(314) 549-70</u>
<u>Jacquese Hellman</u>	<u>1501 S Waterford dr. Florissant, MO 63033</u>	
<u>Judy Stuel</u>	<u>1501 S Waterford dr Florissant Mo 63033</u>	
<u>Richard Bratten</u>	<u>482 - 83rd 1495 S Waterford 63033</u>	<u>314) 486-110</u>
<u>Ronald Whitehorn</u>	<u>1827 Dunn Rd. Florissant Mo. 63033</u>	

I hereby certify that the foregoing petition contains the signatures of two-thirds of the assessed taxpaying citizens of the city of Florissant, Missouri, who own property and also two-thirds of the persons occupying, owning or conducting any business on the main or ground floor buildings within a distance of two hundred (200) feet of the applicant's place of business in all directions.

[Signature]

Signature of Applicant
(Individual or Managing Officer)

Subscribed and sworn to before me this 30 day of May, 2018.

[Signature]
Notary Public

Commission Expires: 02-20-2021

PETITION

WHEREAS, Sec. 600.060 of the Florissant City Code provides that "No license for the sale of intoxicating liquors of any kind at retail by the drink for consumption on the premises where sold shall be issued unless a petition approving such issuance shall be filed with the application for license and which petition shall be signed by two-thirds of the assessed taxpaying citizen owning property and also two-thirds of the persons occupying, owning or conducting any business on the main or ground floor buildings within a distance of two hundred (200) feet of the applicant's place of business in all directions."

NOW, THEREFORE, we the undersigned, do hereby approve the issuance of a license to

Smoke Session

NAME OF BUSINESS

to sell intoxicating liquors of all kinds by the drink and for the consumption on the premises located at:

1833 Dunn Rd Florissant MO 63033

BUSINESS ADDRESS

NAME	ADDRESS	PHONE
<u>Dayla DUMAS</u>	<u>1819 Dunn Rd</u>	<u>314-839-6570</u>
<u>[Signature]</u>	<u>1505 Dunn Rd</u>	<u>314-332-5979</u>

I hereby certify that the foregoing petition contains the signatures of two-thirds of the assessed taxpaying citizens owni property and also two-thirds of the persons occupying, owning or conducting any business on the main or ground floor buildings within a distance of two hundred (200) feet of the applicant's place of business in all directions.

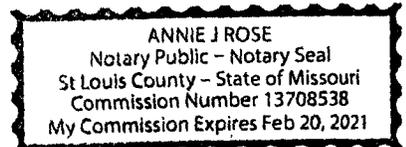
[Signature]

Signature of Applicant
(Individual or Managing Officer)

Subscribed and sworn to before me this 30 day of May, 2018.

[Signature]
Notary Public

My Commission Expires: 02-20-2021



ACCOUNT NUMBER	SCHOOL/SUB	CITY CODE	SITE CODE
I00391718	111XT	024	2463

ST LOUIS COUNTY, MISSOURI
PERSONAL PROPERTY TAX BILL

TAX WAIVER
05/14/2018

TAX YEAR
2018

REG					PIN	
VALUATION	TYPE x	RATE PER \$100 =	CURRENT TAX +	INTEREST +	PENALTIES +	TOTAL FEES =
						PAY THIS AMOUNT

Make checks payable to: **COLLECTOR OF REVENUE**

		DESCRIPTION OF PROPERTY	VEHICLE FEE	VALUATION
013486	A06	DODG STRATUS VIN 1B3EL46X46N224829		
122786	A12	AUDI A7 VIN WAU2GAF6CN174980		

PRINT _____
MAILING _____
ADDRESS _____
CHANGE _____

SESSION MARTEZ J
3975 FAIRWAY DR
FLORISSANT MO 63033

WAIVER OF PERSONAL PROPERTY TAX ASSESSMENT FOR THE
YEAR 20 16 AND 20 17 AUTHORIZED BY [Signature]

WATERFORD PLAZA SHOPPING CENTER LEASE

THIS LEASE (Lease), made as of this day of May, 2018 is entered into by and between Waterford Plaza, L.L.C., a Missouri limited liability company (hereinafter called "Landlord"), and Smoke Session LLC, a Missouri limited liability company (hereinafter called "Tenant"). Landlord and Tenant may sometimes hereinafter be referred to as the "party" or "parties", respectively, as the case may be.

WITNESSETH:

ARTICLE I
PREMISES

(1) Landlord hereby demises and leases to Tenant and Tenant hereby leases from Landlord the space containing approximately 2,299 rentable square feet known and numbered as 1833 Dunn Road, St. Louis County (Florissant), MO in WATERFORD PLAZA SHOPPING CENTER (hereinafter sometimes called the "Shopping Center" or sometimes called the "Center") currently located at 1811-1853 Dunn Road, Florissant, MO 63033, in the County of St. Louis, Missouri, which space is outlined on the attached Exhibit A (hereinafter referred to as the "Premises", including any area outside the Premises which is exclusively appropriated for use by Tenant, subject, however, to the limitations set forth hereinafter). It is expressly understood and agreed between Landlord and Tenant that nothing contained herein shall be construed as a grant, license, rental or conveyance of (1) the air space (occupied or not) above a horizontal elevation plane coterminous with the bottom edge of the structural framework supporting the roof of the Premises, (2) any rights in the roof, plenum or exterior of the Shopping Center, (3) the air space (occupied or not) below a horizontal elevation plane coterminous with the finished floor level of the Premises, (4), the Common Areas (except as hereinafter specifically provided to the contrary or (5) the land upon which the Premises are located. For purposes of this Lease, "Shopping Center" or "Center" shall be defined as all Buildings and structures (presently existing or to be constructed in the future) on one tract of land or on multiple contiguous tracts of land having one common identity. Landlord, in Landlord's sole and absolute discretion, reserves the right (from time to time) upon written notice to Tenant to change the name of the Shopping Center.

ARTICLE II
TERM

(2) (a) The term of this Lease (the "Lease Term") shall commence on that date which is the earlier of (in either case, the "Lease Commencement Date"):

(i) The date which is ninety (90) days after the Landlord Delivery Date (as defined in Section 11 below), and (ii) The date that Tenant opens for business.

The Lease Term shall end on the later of (i) the last day of the calendar month which is sixty three (63) full months following Lease Commencement Date, or (ii) the last day of the calendar month of an Extended Term. Except for the rentals due upon execution hereof as prepayment or rentals for the first rental month of the term, no Monthly Base Rental shall be payable by Tenant to Landlord prior to the Lease Commencement Date. Landlord and Tenant agree to execute a "Lease Commencement Date Agreement" at such time that the actual Lease Commencement Date has been established to confirm such date.

(b) License Contingency: This Lease and Tenant's performance hereunder shall be contingent on Tenant obtaining all licenses and permits required by law and all local ordinances to permit the sale of alcohol for consumption within the Premises (such licenses and permits referred to collectively herein as the "Liquor License"). Tenant shall have a period of seven (7) days after the date of Tenant's receipt of an original copy of this Lease executed by both of the parties hereto to apply for the Liquor License and shall, in good faith, pursue all

Tenant's Initials

1

Landlord's Initials

EXHIBIT E

BROKERAGE DISCLOSURE

BROKERAGE ADDENDUM TO LEASE

Landlord's Licensee: Geoffrey M. Daniels Broker: Daniels Realty Group, Inc.
Tenant's Licensee: Greg Yawitz Broker: Keat Properties, LLC

1. Brokerage Relationship Disclosure and Confirmation. The parties to this transaction and the Licensees signed below acknowledge that the Licensees have made the following disclosures: (Check any of the following that are applicable.)

Landlord's Licensee is a (X) Landlord's Agent; and
Tenant's Licensee is a (X) Tenant's Agent

Landlord's Agents: Tenant acknowledges that the Landlord's Agent and his/her Broker work on behalf of the Landlord as a limited agent for the Landlord, the source of any commission or payment made to the Agent is from the Landlord, and information given to the Agent by Tenant may be disclosed to the Landlord.

Tenant's Agents: Landlord acknowledges that a Tenant's Agent and his/her Broker (and additional designated agents or other affiliated Licensees where no designated agency has been appointed) work on behalf of the Tenant as a limited agent and the commission or payment being made to the Tenant's Agent is being paid either directly or indirectly as provided in paragraph 32 of the foregoing Lease.

Dual Agents: The parties and the Licensees understand and acknowledge that the Licensees denoted as Dual Agent above represent the interests of both the Landlord and the Tenant and the commission or payment being made to the Dual Agent is being paid either directly or indirectly as provided in paragraph 32 of the foregoing Lease. The parties acknowledge that disclosure of this dual agency status was made by such Licensees to the parties upon its occurrence.

2. Broker Disclosure Form. Tenant acknowledges, in instances where it was not being represented under a written agency agreement, that it was provided, at the earliest practicable opportunity during or following the first substantial contact with a Licensee, a Broker Disclosure Form. Alternatively, if Tenant is being represented, a Broker Disclosure Form was provided prior to the Tenant entering into any agreement for brokerage services with the Licensee, but in no event later than the Licensee obtaining personal financial information from the party.

By signing below, the Licensees acknowledge having made the required Brokerage Relationship Disclosure and having provided the Broker Disclosure Form as required by Chapter 339, RSMo.

LANDLORD'S LICENSEE:

TENANT'S LICENSEE:

Signature: [Handwritten Signature]
Print Name: Geoffrey M. Daniels

Signature: [Handwritten Signature]
Print Name: Greg Yawitz

LANDLORD'S BROKER: Daniels Realty Group, Inc.

TENANT'S BROKER: Keat Properties, LLC
GREG YAWITZ

MM

1 INTRODUCED BY COUNCILMAN HENKE
2 MAY 29, 2018

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4
5 BILL NO. 9388

ORDINANCE NO.

6
7 **ORDINANCE TO AUTHORIZE A SPECIAL USE PERMIT TO S&A BBQ**
8 **FISH & DELI, LLC D/B/A S&A BBQ, FISH, DELI TO ALLOW FOR THE**
9 **OPERATION OF A RESTAURANT FOR THE PROPERTY LOCATED AT**
10 **1149 N. HWY 67.**

11
12 WHEREAS, the Florissant Zoning Ordinance authorizes the City Council of the City of
13 Florissant, by Special Use Permit, after public hearing thereon, to permit the location of a restaurant; and

14 WHEREAS, an application has been filed by S & A BBQ Fish, Deli, LLC for the location and
15 operation of a restaurant; and

16 WHEREAS, the Planning and Zoning Commission of the City of Florissant, at their meeting of
17 May 7, 2018 has recommended that the said Special Use Permit be granted; and

18 WHEREAS, due notice of public hearing no. 18-05-018 on said application to be held on May 29,
19 2018, 2018 at 7:30 P.M. by the Council of the City of Florissant was duly published, held and
20 concluded; and

21 WHEREAS, the Council, following said public hearing, and after due and careful consideration,
22 has concluded that the granting of the Special Use Permit as hereinafter provided would be in the best
23 interest of the City of Florissant.

24 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
25 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

26
27 Section 1: A Special Use Permit is hereby granted to S & A BBQ Fish, Deli, LLC d/b/a S & A
28 BBQ, Fish & Deli for the operation of a restaurant located at 1149 N. Hwy 67 subject to the regulations
29 of the B-3 Extensive Business District and the following additional requirements:

- 30
31 1. Construction shall start within 30 days of the issuance of building permits and the
32 structure shall be completed in accordance with the plans within 120 days of start of
33 construction.

34
35 Section 2: This ordinance shall become in force and effect immediately upon its passage and
36 approval.

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Adopted this _____ day of _____, 2018.

Jackie Pagano
President of the Council
City of Florissant

Approved this _____ day of _____, 2018.

Thomas P. Schneider
Mayor, City of Florissant

ATTEST:

Karen Goodwin, MMC/MRCC
City Clerk

CITY OF FLORISSANT

Public Hearing



In accordance with 405.310 of the Florissant Zoning Code a Public Hearing will be held by the City Council of Florissant, MO. in the Council Chambers, 955 Rue St. Francois, on Tuesday, May 29, 2018 at 7:30 P.M. on the following proposition:

To authorize a Special Use Permit to S&A BBQ Fish & Deli, LLC d/b/a S&A BBQ, Fish, Deli to allow for the operation of a restaurant for the property located at 1149 N Hwy 67 in a B-3 Zoning District (legal description to govern). Citizens will have an opportunity to be heard. Anyone with special needs should contact the City Clerk at least 5 days before said public hearing by calling 839-7630 or TDD 839-5142.

CITY OF FLORISSANT, Karen Goodwin, MMC City Clerk

FLORISSANT PLANNING & ZONING COMMISSION APPLICATION



City Of Florissant – Public Works
314-839-7648

Application is hereby made to the Building Commissioner of the Department of Public works Office at the City of Florissant, Missouri, to appear before the Planning & Zoning Commission

Please Print or Type The Following Information

Property Address: 1149 N Hwy 67 Florissant, MO 63031
Property Owners Name: Blum Associates LLC Phone #: _____
Property Owners Address: 9109 Watson Rd. 4th Floor St. Louis Mo.
Business Owners Name: Jimmie L. Brown Phone #: 314-255-7148
Business Owners Address: 40624 Behlman Estates Lane.
DBA (Doing Business As) StA BBQ Fish & Deli LLC

Authorized Agents Name: _____ CO. Name: _____
(Authorized Agent to Appear Before The Commission)

Agents Address: _____ Phone #: _____

Request _____

State complete request (print or type only).

IF A TRAFFIC STUDY IS REQUIRED FOR CERTAIN DEVELOPMENTS AND USES THE COST OF THE TRAFFIC STUDY SHALL BE PAID BY THE APPLICANT. PLEASE SUBMIT FOLDED PLANS

Jimmie Brown
Applicant's Signature

4/11/18
Date

Received by: du Receipt # 609433 OFFICE USE ONLY Amount Paid: 300.00 Date: 4/11/18

STAFF REMARKS: _____

DATE APPLICATION REVIEWED: _____

SIGNATURE OF STAFF WHO REVIEWED APPLICATION

COMMISSION ACTION TAKEN:

RECOMMENDED APPROVAL
PLANNING & ZONING
CHAIRMAN

SIGN: [Signature] DATE: 5-7-18

**SPECIAL USE PERMIT APPLICATION
TO THE CITY OF FLORISSANT
PLANNING AND ZONING COMMISSION**



City Of Florissant – Public Works
314-839-7648

PLANNING & ZONING ACTION
RECOMMENDED APPROVAL
PLANNING & ZONING
CHAIRMAN

Council Ward _____ Zoning _____

Initial Date Petitioner Filed _____
**Building Commissioner to complete
ward, zone & date filed**

SIGN. [Signature] DATE: 5-7-18

SPECIAL PERMIT FOR restaurant.
Statement of what permit is being sought. (i.e., special permit for operation of a restaurant.)

AMEND SPECIAL PERMIT #- _____ TO ALLOW FOR _____
ordinance # _____ Statement of what the amendment is for.

LOCATION 1149 N. Highway 67.
Address of property.

1) Comes Now Jimmie L. Brown.
Enter name of petitioner. If a corporation, state as such. If applicable include DBA (Doing Business As)

and states to the Planning and Zoning Commission that he (she) (they) has (have) the following legal interest in the tract of land located in the City of Florissant, State of Missouri, as described on page 3 of this petition.

Legal interest in the Property) Blum Associates LLC.
State legal interest in the property. (i.e., owner of property, lease.
Submit copy of deed or lease or letter of authorization from owner to seek a special use.

2) The petitioner(s) further state(s) that the property herein described is presently being used for _____ and that the deed restrictions for the property do not prohibit the use which would be authorized by said Permit.

3) The petitioner(s) further states (s) that they (he) (she) are submitting a detailed site plan of the proposed or existing development showing location and use of all structures, off-street parking, and all other information required by the Zoning Ordinance or determined necessary by the Building Commissioner.

4) The petitioner(s) further state(s) that (he) (she) (they) can comply with all of the requirements of the City of Florissant, including setback lines and off-street parking.

- 5) The petitioner (s) further (represent (s) and warrants (s) that they (he) (she) has (have) not made any arrangement to pay any commission gratuity or consideration, directly or indirectly to any official, employee or appointee of the City of Florissant, with respect to this application.
- 6) The petitioner(s) further state (s) that the Special Use Permit is sought for the following purposes, and no other, List in detail, all activities sought to be covered by the permit (i.e.; operation of a business, approval of building and / or site plans (preliminary and / or final), plan approval for sign, etc.):
- 7) The petitioner (s) state (s) the following factors and reason to justify the permit:
(If more space is needed, separate sheets maybe attached)

Jimmie L. Brown /
 PRINT NAME SIGNATURE

FOR Sd A BBQ Fish & Deli LLC.
 (company, corporation, partnership)

Print and sign application. If applicant is a corporation or partnership signature must be a CORPORATE OFFICER or a PARTNER. NOTE: Corporate officer is an individual named in corporate papers.

- 8) I (we) hereby certify that (indicate one of the following):
 - () I (we) have a legal interest in the herein above described property.
 - () I am (we are) the duly appointed agent(s) of the petitioner (s), and that all information given here is true and a statement of fact.

Petitioner may assign an agent to present petition to the Commission and Council. The agent must sign the petition in below, and provide address and telephone number

SIGNATURE _____

ADDRESS _____
 STREET CITY STATE ZIP CODE

TELEPHONE NUMBER _____
 BUSINESS

I (we) the petitioner (s) do hereby appoint _____ as
 Print name of agent.
 my (our) duly authorized agent to represent me (us) in regard to this petition.

X Jimmie Brown
 Petitioner or authorized agent's signature

NOTE: When the petitioner and/or his duly authorized agent appears before the Planning and Zoning Commission and to make a presentation, the same individuals must also appear before the City Council at the Public Hearing to make the presentation and no one else will be permitted to make the presentation to the City Council.

IF DESCRIPTIONS OF PLATS OR SURVEYS ARE INCORRECT, OR IF THE PETITION FORM IS NOT CORRECTLY AND COMPLETELY FILLED OUT, IT WILL BE RETURNED FOR ADDITIONS OR CORRECTIONS AND WILL HAVE TO BE RE-SUBMITTED.

REQUIRED INFORMATION

Please mark an "X" in the appropriate type of operation then fill in applicable section (a), (b) or (c). Corporations are to submit copy of Missouri corporate papers with registration papers.

1) Type of Operation:

Individual _____ Partnership _____ Corporation X

(a) If an individual:

(1) Name and Address _____

(2) Telephone Number _____

(3) Business Address _____

(4) Date started in business _____

(5) Name in which business is operated if different from (1) _____

(6) If operating under a fictitious name, provide the name and date registered with the State of Missouri, and a copy of the registration.

(b) If a partnership:

(1) Names & addresses of all partners _____

(2) Telephone numbers _____

(3) Business address _____

(4) Name under which business is operated _____

(5) If operating under fictitious name, provide date the name was registered with the State of Missouri, and a copy of the registration.

(c) If a corporation:

(1) Names & addresses of all partners Jimmie L Brown

(2) Telephone numbers 314-255-7148 or 314-222-1008

(3) Business address 1149 N. Hwy 67

(4) State of Incorporation & a photocopy of incorporation papers yes

(5) Date of Incorporation 4/6/2018

(6) Missouri Corporate Number LC 001585727

(7) If operating under fictitious name, provide the name and date registered with the State of Missouri, and a copy of registration.

(8) Name in which business is operated SA BBQ Fish + Del LLC

(9) Copy of latest Missouri Anti-Trust. (annual registration of corporate officers) If the property location is in a strip center, give dimensions of your space under square footage and do not give landscaping information.

PROVIDE LEGAL DESCRIPTION OF PROPERTY PERTAINING TO THIS PETITION

(Close legal description with acreage to the nearest tenth of an acre).

Provide a legal description of the property. If part of a shopping center list address and state part of what shopping center (i.e.: 351 N. Highway 67 part of Florissant Meadows Shopping Center). If property is a single lot, list full written legal description with bearings and distances.

PROVIDE LOCATION MAP SHOWING AREA INVOLVING THIS PETITION

Provide a drawing of a location map showing the nearest major intersection.

OFFICE USE ONLY

Date Application reviewed _____

STAFF REMARKS: _____

Building Commissioner or Staff Signature

Please fill in applicable information requested. If the property is located in a strip center, give the dimensions of your space under square footage and do not give landscaping information.

Name Jimnie Brown LLC.
Address 40624 Behlman Estates Lane 63034
Property Owner Blum Associates LLC.
Location of property 1149 N. Hwy 67.
Dimensions of property _____
Property is presently zoned _____ Requests Rezoning To _____
Proposed Use of Property restaurant.
Type of Sign _____ Height _____
Type of Construction _____ Number Of Stories _____
Square Footage of Building _____ Number of Curb Cuts _____
Number of Parking Spaces _____ Sidewalk Length _____
Landscaping: No. of Trees _____ Diameter _____
No. of Shrubs _____ Size _____
Fence: Type _____ Length _____ Height _____

PLEASE SUBMIT THE FOLLOWING:

1. Plan or drawing showing zoning of adjoining properties.
2. Plan or drawing showing location of property in relation to major streets and all adjoining properties.
3. Drawing showing measurement of tract and overall area of tract.
4. Plan or drawing showing proposed parking layout, landscaping, parking lighting and trash enclosure.
5. If Special Permit is for a sign show location of sign on plot plan.

1

MEMORANDUM



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CITY OF FLORISSANT- BUILDING DEPARTMENT

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"The mission of the Building Department is to enforce building, zoning, and property maintenance codes and to provide life safety services that result in enhancing the quality of life for the residents of the City of Florissant."

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To: Planning and Zoning Commissioners Date: May 1, 2018

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From: Philip E. Lum, AIA-Building Commissioner cc: Louis B. Jearls, Jr., P.E. PWLF
Director of Public Works
Applicant
File

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Subject: Request for Recommended Approval of a Special Use Permit for a
Restaurant, at **1149 N Highway 67 (S&A BBQ Fish and Deli)** in a 'B-3'
Zoning District.

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STAFF REPORT

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CASE NUMBER PZ-050718-1

21

22

I. PROJECT DESCRIPTION:

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This is a request for Recommended Approval for a Special Use Permit for a Restaurant
at **1149 N Highway 67** in a B-3 Zoning District.

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II. EXISTING SITE CONDITIONS:

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The existing property at **1149 N Highway 67** was formerly occupied by a Bar-
Restaurant, whose Special Use Permit is no longer in use. The site is a tenant space
within Rallo Plaza- Shopping Center and has multiple tenants. The site is predominantly
paved.

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The subject property contains a strip center of 25,000 square feet and has separation walls
between tenants. The front facing (South) wall of the strip center building is aluminum
and glass storefront with metal canopy, painted and stucco parapet. The tenants are
allowed signage areas above the canopy.

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There is no square footage on the proposed signage design, therefore, any new sign
permit must be within the wall sign area limit of 40 s.f. which it appears to be if 2'x25'.

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41 There are approximately 162 off street parking spaces in Rallo Plaza by aerial count, the
42 drawing of the site does not show spaces. Seven (7) accessible spaces are required for
43 this number of parking spaces. The parking lot is likely conforming with regard to
44 number of spaces. The municipal code would require 100 spaces if entirely occupied by
45 retail.

46
47

48 **III. SURROUNDING PROPERTIES:**

49 The property to the East is vacant, the former original Club Fitness at 1143 N Hwy 67 in
50 a 'B-3' District, it is also bounded by the property to the North and West by residences in
51 the 'R-4' District.

52
53

54 **IV. STAFF ANALYSIS:**

55 The application is accompanied by a sketch plan, copy of a lease and corporation
56 documents. No site drawing submitted. The petitioner stated they plan to use the
57 existing hood and equipment as is. There is no outside cooking equipment shown. The
58 sketch plan shows centrally located interior smoker.

59

60 There are 10 tables shown on the sketch each with 4 chairs. Parking required therefore is
61 10 spaces plus 2 spaces for every 3 employees max. shift.

62

63 The current zoning allows for a restaurant if a Special Use is granted by City Council.

64

65 **VI. STAFF RECOMMENDATIONS:**

66 If the Special Use Permit is approved, staff recommends that the applicant obtain the
67 necessary permits for remodeling and signage.

68

69

70 **VI. SUGGESTED MOTION:**

71 Staff recommends the following motion:

72

73 **Suggested Motion:**

74 I move to recommend approval of a Special Use for a restaurant, subject to
75 the regulations of the 'B-3' Extensive Business District and the following
76 additional requirements:

77

78

79 **PROJECT COMPLETION.**

80 Construction shall start within 30 days of the issuance of building permits, and
81 the structure shall be completed in accordance with the plans within 120 days
82 of start of construction.

83

84

(end report and suggested motion)

1 INTRODUCED BY COUNCILMAN SIAM
2 MAY 29, 2018

3
4
5 BILL NO. 9389

ORDINANCE NO.

6
7 **ORDINANCE TO AUTHORIZE A SPECIAL USE PERMIT TO BOUNTIFUL**
8 **BLESSINGS NORTH, LLC D/B/A BOUNTIFUL BLESSINGS NORTH TO**
9 **ALLOW FOR AN ADULT DAY CARE LOCATED AT 13210 NEW HALLS**
10 **FERRY ROAD.**

11
12 WHEREAS, the Florissant Zoning Ordinance authorizes the City Council of the City of
13 Florissant, by Special Use Permit, after public hearing thereon, to permit the location of an Adult Day
14 Care; and

15 WHEREAS, an application has been filed by Bountiful Blessings North, LLC d/b/a Bountiful
16 Blessings North for an adult day care located at 13210 New Halls Ferry Road; and

17 WHEREAS, the Planning and Zoning Commission of the City of Florissant, at their meeting of
18 May 7, 2018 has recommended that the said Special Use Permit be granted; and

19 WHEREAS, due notice of public hearing no. 18-05-019 on said application to be held on May 29,
20 2018, 2018 at 7:30 P.M. by the Council of the City of Florissant was duly published, held and
21 concluded; and

22 WHEREAS, the Council, following said public hearing, and after due and careful consideration,
23 has concluded that the granting of the Special Use Permit as hereinafter provided would be in the best
24 interest of the City of Florissant.

25 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
26 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

27
28 Section 1: A Special Use Permit is hereby granted to Bountiful Blessings North, LLC d/b/a
29 Bountiful Blessings North to allow for an adult day care located at 13210 New Halls Ferry Road subject
30 to the regulations of the B-1 Local Business District and the following additional requirements:

- 31
32 1. Construction shall start within 30 days of the issuance of building permits and the
33 structure shall be completed in accordance with the plans within 120 days of start of
34 construction.
35

36 Section 2: This ordinance shall become in force and effect immediately upon its passage and
37 approval.

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39

40 Adopted this _____ day of _____, 2018.

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Jackie Pagano
President of the Council
City of Florissant

48 Approved this _____ day of _____, 2018.

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Thomas P. Schneider
Mayor, City of Florissant

56 ATTEST:

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60

Karen Goodwin, MMC/MRCC
City Clerk

CITY OF FLORISSANT

Public Hearing



In accordance with 405.310 of the Florissant Zoning Code a Public Hearing will be held by the City Council of Florissant, MO. in the Council Chambers, 955 Rue St. Francois, on Tuesday, May 29, 2018 at 7:30 P.M. on the following proposition:

To authorize a Special Use Permit to Bountiful Blessings North, LLC d/b/a Bountiful Blessings North to allow for an adult day care in a B-1 Zoning District for the property located at 13210 New Halls Ferry Rd. (legal description to govern). Citizens will have an opportunity to be heard. Anyone with special needs should contact the City Clerk at least 5 days before said public hearing by calling 839-7630 or TDD 839-5142.

CITY OF FLORISSANT, Karen Goodwin, MMC City Clerk

1

MEMORANDUM



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CITY OF FLORISSANT- BUILDING DEPARTMENT

4

"The mission of the Building Department is to enforce building, zoning, and property maintenance codes and to provide life safety services that result in enhancing the quality of life for the residents of the City of Florissant."

5

6

7

To: Planning and Zoning Commissioners Date: May 1, 2018

8

9

From: Philip E. Lum, AIA-Building Commissioner cc: Louis B. Jearls, Jr., P.E. PWLF
Director of Public Works
Applicant
File

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Subject: Request for Recommended Approval of a Special Use Permit for an Adult Day Care, at 13210 New Halls Ferry (Bountiful Blessings North, LLC) in a 'B-1' Zoning District.

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STAFF REPORT

18

CASE NUMBER PZ-050718-1

19

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21

I. PROJECT DESCRIPTION:

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This is a request for Recommended Approval of a Special Use Permit for an Adult Day Care in a 'B-1' Zoning District.

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II. EXISTING SITE CONDITIONS:

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The existing property at 13210 New Halls Ferry is vacant. The site has a stand-alone structure with parking lot.

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The subject property contains a strip center of 13,958 square feet. The front facing (West) wall of the strip center building is brick with aluminum and glass windows and shingle mansard. The tenants have signage areas on the mansard.

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There is no square footage on the sketch design, dimensions listed indicate the tenant space to be about 40x30' or 1200 s.f. total.

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No sign submission made, any new sign permit must be within the wall sign area limit of 40 s.f.

35

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There are 57 off street parking spaces shown on the site. Three (3) accessible spaces are required for this number of parking spaces. The parking lot is likely conforming with

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40

41 regard to number of spaces. The municipal code would require 56 spaces if entirely
42 occupied by retail.

43

44 **III. SURROUNDING PROPERTIES:**

45 The property to the South is John Knox Presbyterian Church at 13200 New Halls Ferry in
46 an 'R-4' District, it is also bounded by the property to the North by residences in the 'R-
47 4' District and 13300 New Halls Ferry in a 'B-3' District.

48

49 **IV. STAFF ANALYSIS:**

50 The application is accompanied by a sketch plan, copy of a lease and corporation
51 documents. A site drawing submitted. The petitioner stated they plan to use the existing
52 space as is.

53

54 Parking required 2.66 spaces per GFA (gross floor area) OR 1 space for every 10 adults
55 served, plus 1 space for every employee and drop-off/pick-up considered.

56

57 The zoning code change in February allows for an Adult Day Care if a Special Use is
58 granted by City Council. Special license is required by the Finance Department and the
59 City Code in Chapter 6 uses these terms interchangeably.

60

61 **Adult Day Health Care: Zoning definitions:**

62

63 *"ADULT An individual over the age of eighteen (18).
64 ADULT DAY CARE HEALTH PROGRAM A program of organized therapeutic, rehabilitative and social
65 activities provided outside the home for a period of less than twenty-four (24) hours to persons with
66 functional impairments of at least an intermediate care facility (ICF) level of care.*

66

67 *ADULT DAY CARE PROGRAM A group program designed to provide care and supervision to meet the
68 needs of functionally impaired adults for periods of less than twenty-four (24) hours but more than two (2)
69 hours per day in a place other than the adult's own home.*

69

70 *ADULT DAY CARE PROVIDER A person, corporation, partnership, association or organization legally
71 responsible for the overall operation of the adult daycare program."*

71

72 **VI. STAFF RECOMMENDATIONS:**

73

74 If the Special Use Permit is approved, staff recommends that the applicant obtain the
75 necessary permits for remodeling and signage.

75

76 **VI. SUGGESTED MOTION:**

77

78 Staff recommends the following motion:

79

80 **Suggested Motion:**
81 I move to recommend approval of a Special Use for an Adult Day Health Care,
82 subject to the regulations of the 'B-1' Extensive Business District and the
83 following additional requirements:

82

83 **PROJECT COMPLETION.**

84

85 Construction shall start within 30 days of the issuance of building permits, and
86 the structure shall be completed in accordance with the plans within 120 days
87 of start of construction.

87

88

(end report and suggested motion)

FLORISSANT PLANNING & ZONING COMMISSION APPLICATION



City Of Florissant – Public Works 314-839-7648

"Preserve and improve the health, safety, and welfare of our residents, businesses and the general public in the City of Florissant; while at the same time maintaining property values and improving the quality of life in the City of Florissant."

Application is hereby made to the Building Commissioner, Department of Public Works at the City of Florissant, Missouri, to appear before the Planning & Zoning Commission.

Please Print neatly or Type the Following Information:

Property Address: 13210 NEW HALLSFERRY ROAD vlewis@bountifulblessingscare.org

Property Owners Name: MALUK DHAMI Phone/email: malukdhami@sbcglobal.net

Property Owners Address: 2702 S Franklin St, Kirksville, MO 63501

Business Owners Name: VERNITA LEWIS Phone/email: 314-479-6674

Business Owners Address: 736 ENGLISH IVY OFALLON, MO 63368

DBA (Doing Business As) BOUNTIFUL BLESSINGS NORTH LLC

Authorized Agents Name: _____ Co. Name: _____
(Authorized Agent to Appear Before The Commission)

Agents Address: _____ Phone/email: _____

Request TO OPERATE AN ADULT DAYCARE AT 13210 NEW HALSFERRY ROAD

State complete request (print or type only).

IF A TRAFFIC STUDY IS REQUIRED FOR CERTAIN DEVELOPMENTS AND USES THE COST OF THE TRAFFIC STUDY SHALL BE PAID BY THE APPLICANT. PLEASE SUBMIT FOLDED PLANS

[Signature]
Applicant's Signature

5/1/18
Date

Received by: [Signature] Receipt # 1009587 OFFICE USE ONLY Amount Paid: 300⁰⁰ Date: 5-1-18

STAFF REMARKS: _____ COMMISSION ACTION TAKEN: _____

DATE APPLICATION REVIEWED: _____

SIGNATURE OF STAFF WHO REVIEWED APPLICATION
Planning & Zoning Application
Page 1 of 1 – Revised 7/15/15

RECOMMENDED APPROVAL
PLANNING & ZONING
CHAIRMAN

SIGN [Signature] DATE: 5-7-18

REQUIRED INFORMATION

**Please mark an "X" in the appropriate type of operation, then fill in applicable section (a), (b) or (c).
Corporations are to submit copy of Missouri corporate papers with registration papers.**

1) Type of Operation:
Individual Partnership _____ Corporation _____

(a) If an individual:

(1) Name and Address VERNITA LEWIS 736 ENGLISH IVY OFALLON MO 63368

(2) Telephone Number 314-479-6674

(3) Business Address 13210 NEW HALLSFERRY ROAD

(4) Date started in business 4/22/2018

(5) Name in which business is operated if different from (1) BOUNTIFUL BLESSINGS NORTH, LLC

(6) If operating under a fictitious name, provide the name and date registered with the State of Missouri, and a copy of the registration.

(b) If a partnership:

(1) Names & addresses of all partners _____

(2) Telephone numbers _____

(3) Business address _____

(4) Name under which business is operated _____

(5) If operating under fictitious name, provide date the name was registered with the State of Missouri, and a copy of the registration.

(c) If a corporation:

(1) Names & addresses of all partners _____

(2) Telephone numbers _____

(3) Business address _____

(4) State of Incorporation & a photocopy of incorporation papers _____

(5) Date of Incorporation _____

(6) Missouri Corporate Number _____

(7) If operating under fictitious name, provide the name and date registered with the State of Missouri, and a copy of registration. _____

(8) Name in which business is operated _____

(9) Copy of latest Missouri Anti-Trust. (annual registration of corporate officers) If the property location is in a strip center, give dimensions of your space under square footage and do not give landscaping Information.

PROVIDE LEGAL DESCRIPTION OF PROPERTY PERTAINING TO THIS PETITION

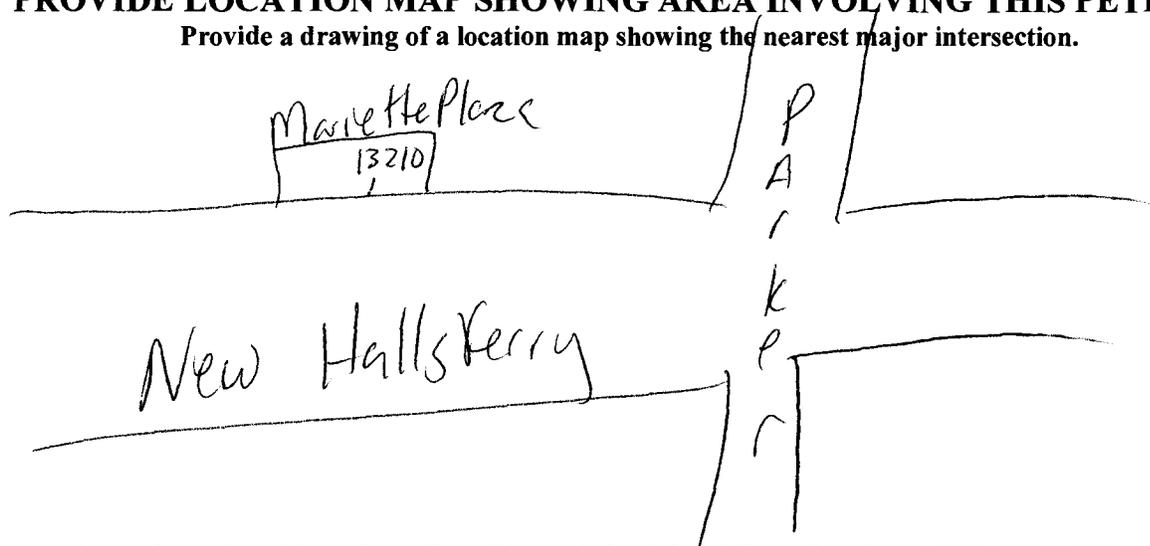
(Close legal description with acreage to the nearest tenth of an acre).

Provide a legal description of the property. If part of a shopping center, list address and show part of what shopping center (i.e.: 351 N. Highway 67 part of Florissant Meadows Shopping Center). If property is a single lot, list full written legal description with metes and bounds bearings and dimensions.

13210 NewHallsferry Rd
Marietta Plaza

PROVIDE LOCATION MAP SHOWING AREA INVOLVING THIS PETITION

Provide a drawing of a location map showing the nearest major intersection.



OFFICE USE ONLY

Date Application reviewed _____

STAFF REMARKS: _____

Building Commissioner or Staff Signature

EXIT

WINDOW

WINDOW

TABLE & 8 CHAIRS

TABLE & 4 CHAIRS

TABLE & 4 CHAIRS

SOFA

14 x 10

14 x 12

BATHROOM

WATER

BATHROOM

SHELVING

Bed
Quiet Room

10 x 12 ft



SOFA

TABLE & 4 CHAIRS

TABLE & 4 CHAIRS

WINDOW

REFRIDGERATOR

MICRO

BACK

EXIT

1 INTRODUCED BY COUNCILMAN SIAM
2 MAY 29, 2018

3
4
5 BILL NO. 9390

ORDINANCE NO.

6
7 **ORDINANCE TO AUTHORIZE A SPECIAL USE PERMIT TO ONE DISH**
8 **WONDERS, LLC D/B/A ONE DISH WONDERS TO ALLOW FOR A**
9 **CATERING BUSINESS LOCATED AT 115 FLOWER VALLEY SHOPPING**
10 **CENTER.**

11
12 WHEREAS, the Florissant Zoning Ordinance authorizes the City Council of the City of
13 Florissant, by Special Use Permit, after public hearing thereon, to permit the location of catering
14 business; and

15 WHEREAS, an application has been filed by One Dish Wonders, LLC d/b/a One Dish Wonders
16 to allow for a catering business located at 115 Flower Valley Shopping Center; and

17 WHEREAS, the Planning and Zoning Commission of the City of Florissant, at their meeting of
18 May 7, 2018 has recommended that the said Special Use Permit be granted; and

19 WHEREAS, due notice of public hearing no. 18-05-020 on said application to be held on May 29,
20 2018, 2018 at 7:30 P.M. by the Council of the City of Florissant was duly published, held and
21 concluded; and

22 WHEREAS, the Council, following said public hearing, and after due and careful consideration,
23 has concluded that the granting of the Special Use Permit as hereinafter provided would be in the best
24 interest of the City of Florissant.

25 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
26 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

27
28 Section 1: A Special Use Permit is hereby granted to One Dish Wonders, LLC d/b/a One Dish
29 Wonders to allow for a catering business located at 115 Flower Valley Shopping Center subject to the
30 regulations of the B-3 Extensive Commercial District and the following additional requirements:

- 31
32 1. a. Unless, and except to the extent otherwise specifically provided,
33 development shall be effected only in accordance with all ordinances of
34 the City of Florissant.

b. The project shall be as shown on drawing A-1 dated, April 18, 2018 by Killian Smith Architect & Associates, LLC, attached subject to building code review.

2. Construction shall start within 30 days of the issuance of building permits for the project and the structure shall be completed in accordance with the plans within 120 days of start of construction.

Section 2: This ordinance shall become in force and effect immediately upon its passage and approval.

Adopted this _____ day of _____, 2018.

Jackie Pagano
President of the Council
City of Florissant

Approved this _____ day of _____, 2018.

Thomas P. Schneider
Mayor, City of Florissant

ATTEST:

Karen Goodwin, MMC/MRCC
City Clerk

CITY OF FLORISSANT

Public Hearing



In accordance with 405.310 of the Florissant Zoning Code a Public Hearing will be held by the City Council of Florissant, MO. in the Council Chambers, 955 Rue St. Francois, on Tuesday, May 29, 2018 at 7:30 P.M. on the following proposition:

To authorize a Special Use Permit to One Dish Wonders, LLC d/b/a One Dish Wonders to allow for a catering business in a B-3 Zoning District for the property located at 115 Flower Valley Shopping Center (legal description to govern). Citizens will have an opportunity to be heard. Anyone with special needs should contact the City Clerk at least 5 days before said public hearing by calling 839-7630 or TDD 839-5142.

CITY OF FLORISSANT, Karen Goodwin, MMC City Clerk

FLORISSANT PLANNING & ZONING COMMISSION APPLICATION



City Of Florissant – Public Works
314-839-7648

Application is hereby made to the Building Commissioner of the Department of Public works Office at the City of Florissant, Missouri, to appear before the Planning & Zoning Commission

Please Print or Type The Following Information

Property Address: 115 Flower Valley Shopping Ctr Flor. 63033
Property Owners Name: Flower Valley Group LLC Phone #: 314 343 9555
Property Owners Address: 919 Belleview Manor Dr. St Louis, MO 63141
Business Owners Name: Annie Magny Phone #: 314 540 4202
Business Owners Address: 1827 Chateau Dumont Dr. Flor. 63031
DBA (Doing Business As) One Dish Wonders, LLC
Authorized Agents Name: Annie + Wilnor Magny CO. Name: _____
(Authorized Agent to Appear Before The Commission)
Agents Address: 1827 Chateau Dumont 63031 Phone #: 314 540 4202
Request Food catering business special use permit

State complete request (print or type only).

IF A TRAFFIC STUDY IS REQUIRED FOR CERTAIN DEVELOPMENTS AND USES THE COST OF THE TRAFFIC STUDY SHALL BE PAID BY THE APPLICANT. PLEASE SUBMIT FOLDED PLANS

Annie Magny
Applicant's Signature

4/27/18
Date

Received by: AA Receipt # 609562 Amount Paid: 7300 Date: 4-27-18

OFFICE USE ONLY

STAFF REMARKS: _____

DATE APPLICATION REVIEWED: 5/1/18

SIGNATURE OF STAFF WHO REVIEWED APPLICATION pet

COMMISSION ACTION TAKEN:

RECOMMENDED APPROVAL
PLANNING & ZONING
CHAIRMAN

SIGN. [Signature] DATE: 5-7-18

SPECIAL USE PERMIT APPLICATION
TO THE CITY OF FLORISSANT
PLANNING AND ZONING COMMISSION



City Of Florissant – Public Works
314-839-7648

PLANNING & ZONING ACTION
RECOMMENDED APPROVAL
PLANNING & ZONING
CHAIRMAN

Council Ward 9 Zoning B-3

Initial Date Petitioner Filed _____
Building Commissioner to complete
ward, zone & date filed

SIGN. [Signature] DATE: 5-7-18

SPECIAL PERMIT FOR Food catering business - New Business
Statement of what permit is being sought. (i.e., special permit for operation of a restaurant.)

AMEND SPECIAL PERMIT #- _____ TO ALLOW FOR _____
ordinance # Statement of what the amendment is for.

LOCATION 115 Flower Valley Shopping Center, Flor 63033
Address of property.

1) Comes Now Annie Magny
Enter name of petitioner. If a corporation, state as such. If applicable include DBA (Doing Business As)

and states to the Planning and Zoning Commission that he (she) (they) has (have) the following legal interest in the tract of land located in the City of Florissant, State of Missouri, as described on page 3 of this petition.

Legal interest in the Property) lease for food catering business
State legal interest in the property. (i.e., owner of property, lease.
Submit copy of deed or lease or letter of authorization from owner to seek a special use.

2) The petitioner(s) further state(s) that the property herein described is presently being used for vacant and that the deed restrictions for the property do not prohibit the use which would be authorized by said Permit.

3) The petitioner(s) further states (s) that they (he) (she) are submitting a detailed site plan of the proposed or existing development showing location and use of all structures, off-street parking, and all other information required by the Zoning Ordinance or determined necessary by the Building Commissioner.

4) The petitioner(s) further state(s) that (he) (she) (they) can comply with all of the requirements of the City of Florissant, including setback lines and off- street parking.

- 5) The petitioner (s) further (represent (s) and warrants (s) that they (he) (she) has (have) not made any arrangement to pay any commission gratuity or consideration, directly or indirectly to any official, employee or appointee of the City of Florissant, with respect to this application.
- 6) The petitioner(s) further state (s) that the Special Use Permit is sought for the following purposes, and no other, List in detail, all activities sought to be covered by the permit (i.e.; operation of a business, approval of building and / or site plans (preliminary and / or final), plan approval for sign, etc.):
- 7) The petitioner (s) state (s) the following factors and reason to justify the permit:
(If more space is needed, separate sheets maybe attached)

Annie Magny Annie Magny
 PRINT NAME SIGNATURE

FOR One Dish Wonders LLC
 (company, corporation, partnership)

Print and sign application. If applicant is a corporation or partnership signature must be a CORPORATE OFFICER or a PARTNER. NOTE: Corporate officer is an individual named in corporate papers.

- 8) I (we) hereby certify that (indicate one of the following):
- () I (we) have a legal interest in the herein above described property.
 - () I am (we are) the duly appointed agent(s) of the petitioner (s), and that all information given here is true and a statement of fact.

Petitioner may assign an agent to present petition to the Commission and Council. The agent must sign the petition in below, and provide address and telephone number

SIGNATURE Annie Magny

ADDRESS 1827 Chateau Dumont Dr. FOR 63031
 STREET CITY STATE ZIP CODE

TELEPHONE NUMBER 314 974 5859
 BUSINESS

I (we) the petitioner (s) do hereby appoint Wilnor Magny as
 Print name of agent.
 my (our) duly authorized agent to represent me (us) in regard to this petition.

Wilnor Magny
 Petitioner or authorized agent's signature

NOTE: When the petitioner and/or his duly authorized agent appears before the Planning and Zoning Commission and to make a presentation, the same individuals must also appear before the City Council at the Public Hearing to make the presentation and no one else will be permitted to make the presentation to the City Council.

IF DESCRIPTIONS OF PLATS OR SURVEYS ARE INCORRECT, OR IF THE PETITION FORM IS NOT CORRECTLY AND COMPLETELY FILLED OUT, IT WILL BE RETURNED FOR ADDITIONS OR CORRECTIONS AND WILL HAVE TO BE RE-SUBMITTED.

REQUIRED INFORMATION

Please mark an "X" in the appropriate type of operation then fill in applicable section (a), (b) or (c). Corporations are to submit copy of Missouri corporate papers with registration papers.

1) Type of Operation: LLC Individual Partnership Corporation

(a) If an individual:

(1) Name and Address Annie Magny

(2) Telephone Number 314 540 4202

(3) Business Address 115 Flower Valley Shopping Ctr. 63033

(4) Date started in business July 2015

(5) Name in which business is operated if different from (1)

(6) If operating under a fictitious name, provide the name and date registered with the State of Missouri, and a copy of the registration. One Dish Wonders, LLC

(b) If a partnership:

(1) Names & addresses of all partners

(2) Telephone numbers

(3) Business address

(4) Name under which business is operated

(5) If operating under fictitious name, provide date the name was registered with the State of Missouri, and a copy of the registration.

(c) If a corporation:

(1) Names & addresses of all partners

(2) Telephone numbers

(3) Business address

(4) State of Incorporation & a photocopy of incorporation papers

(5) Date of Incorporation

(6) Missouri Corporate Number

(7) If operating under fictitious name, provide the name and date registered with the State of Missouri, and a copy of registration.

(8) Name in which business is operated

(9) Copy of latest Missouri Anti-Trust. (annual registration of corporate officers) If the property location is in a strip center, give dimensions of your space under square footage and do not give landscaping Information.

Please fill in applicable information requested. If the property is located in a strip center, give the dimensions of your space under square footage and do not give landscaping information.

Name Annie Magary

Address 1827 Chateau Dumont Dr. Flor. 63031

Property Owner Flower Valley Group LLC

Location of property Flower Valley Shopping Center

Dimensions of property _____

Property is presently zoned _____ Requests Rezoning To _____

Proposed Use of Property _____

Type of Sign _____ Height _____

Type of Construction _____ Number Of Stories 1

Square Footage of Building 969 Number of Curb Cuts _____

Number of Parking Spaces _____ Sidewalk Length _____

Landscaping: No. of Trees _____ Diameter _____

No. of Shrubs _____ Size _____

Fence: Type _____ Length _____ Height _____

PLEASE SUBMIT THE FOLLOWING:

1. Plan or drawing showing zoning of adjoining properties.
2. Plan or drawing showing location of property in relation to major streets and all adjoining properties.
3. Drawing showing measurement of tract and overall area of tract.
4. Plan or drawing showing proposed parking layout, landscaping, parking lighting and trash enclosure.
5. If Special Permit is for a sign show location of sign on plot plan.

**PROVIDE LEGAL DESCRIPTION OF PROPERTY PERTAINING TO THIS
PETITION**

(Close legal description with acreage to the nearest tenth of an acre).

Provide a legal description of the property. If part of a shopping center list address and state part of what shopping center (i.e.: 351 N. Highway 67 part of Florissant Meadows Shopping Center). If property is a single lot, list full written legal description with bearings and distances.

PROVIDE LOCATION MAP SHOWING AREA INVOLVING THIS PETITION

Provide a drawing of a location map showing the nearest major intersection.

OFFICE USE ONLY

Date Application reviewed _____

STAFF REMARKS: _____

Building Commissioner or Staff Signature

1

MEMORANDUM



2

3

4

5

6

7

CITY OF FLORISSANT

"Preserve and improve the health, safety, and welfare of our residents, businesses and the general public in the City of Florissant; while at the same time maintaining property values and improving the quality of life in the City of Florissant."

8 To: Planning and Zoning Commissioners Date: May 2, 2018

9

10 From: Philip E. Lum, AIA-Building Commissioner copy: Louis B. Jearls, Jr.- PE, PWLF

11 Director of Public Works

12 Applicant

13 File

14

15 Subject: Request **recommended approval for a Special Use** to allow a Catering

16 Establishment at **115 Flower Valley Shopping Center (One Dish**

17 **Wonders)** in an existing 'B-3' Zoning District.

18

19

20

21 **STAFF REPORT**

22 **CASE NUMBER PZ-050718-4**

23 **I. PROJECT DESCRIPTION:**

24 This is a request for recommended approval to amend a Special Use to allow a Catering

25 Establishment at **115 Flower Valley Shopping Center (One Dish Wonders)** in an

26 existing 'B-3' Zoning District.

27

28 Refer to Plan submitted: drawing A-1 dated April 18, 2018 by Killian Smith Architect &

29 Associates LLC, attached.

30

31 **II. SITE CONDITIONS:**

32 The existing property at 3-155 Flower Valley is a Shopping Center of 10.38 acres and

33 16,470 s.f. built in 1971 according to County records. The proposed tenant space has

34 969 gross s.f. The site contains 454 parking spaces for both Shop & Save and the

35 Shopping Center, accounting for cart corral spaces used by the grocer.

36

37 **III. SURROUNDING PROPERTIES:**

38 The property to the West side is 1 Flower Valley in a 'B-3' Zoning District and an Outlot

39 near the highway is the McDonald's restaurant at 3165 N Highway 67, in the 'B-3'

40 Extensive Business District. The property is adjacent to a small section to the north of

41 14300 New Halls Ferry, a bank in the 'B-3' Extensive Business District and surrounds
42 the Shop & Save building at 175 Flower Valley Shopping Center in a 'B-5' Planned
43 Commercial District. The property to the North is an Apartment complex in the County.
44

45 **IV. STAFF ANALYSIS:**

46 Drawing comments:

47 The location is between a vacancy at 111 Flower Valley Shopping Center and
48 Design IT at 117 Flower Valley Shopping Center. . Occupancy is calculated as
49 10.
50

51 Per today's parking code, the following would be the calculation:

52 Food markets over 5000 s.f. at 4.5/1000 s.f. x 60,903= 274

53 Commercial Retail centers under 100,000 s.f at 4/1000 s.f. x 969 s.f. = 4 required

54 Total spaces at required ratios = 339

55 Spaces currently striped = 454
56
57

58 A-1.0 Comments:

59 Only 3 major spaces are shown: Display, Service and Kitchen. One restroom is
60 appropriate for the occupant load.
61
62

63 **VI. STAFF RECOMMENDATIONS:**

64 **Suggested Motion for Recommended Approval** to allow a Catering Establishment at
65 **115 Flower Valley Shopping Center (One Dish Wonders)** in an existing 'B-3' Zoning
66 District.
67

68 I move to **Recommended Approval** for a Special Use Permit to allow a Catering
69 Establishment at **115 Flower Valley Shopping Center (One Dish Wonders)** in an
70 existing 'B-3' Zoning District, subject to the following restrictions:
71

72 **1. GENERAL DEVELOPMENT CONDITIONS.**

- 73 a. Unless, and except to the extent, otherwise specifically provided,
74 development shall be effected only in accordance with all ordinances of
75 the City of Florissant.
76 b. The project shall be as shown on drawing A-1 dated April 18, 2018 by
77 Killian Smith Architect & Associates LLC, attached, subject to building
78 code review.
79

80 **PROJECT COMPLETION.**

81
82 Construction shall start within 30 days of the issuance of building permits, and
83 the structure shall be completed in accordance with the plans within 120 days
84 of start of construction.

85 (end of Suggested Motion and report)

1 INTRODUCED BY COUNCILWOMAN PAGANO
2 MAY 29, 2018

3
4 BILL NO. 9391

ORDINANCE NO.

5
6 **AN ORDINANCE AMENDING THE 2018 BUDGET BY REMOVING A**
7 **FULL-TIME POSITION AND ADDING A PART-TIME COMMUNITY**
8 **DEVELOPMENT SPECIALIST FOR THE HOUSING AND**
9 **COMMUNITY DEVELOPMENT DEPARTMENT.**

10
11 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST.
12 LOUIS COUNTY, MISSOURI, AS FOLLOWS:
13

14 Section 1: the 2018 Annual Budget of the City of Florissant is hereby amended by
15 deleting the full-time position in the Housing and Community Development Department and
16 adding a part-time Community Development Specialist.

17 Section 2: This ordinance shall become in force and effect immediately upon its
18 passage and approval.

19
20 Adopted this ____ day of _____, 2018.

21
22
23 _____
24 Jackie Pagano
25 President of the Council
26 City of Florissant

27
28 Approved this ____ day of _____, 2018.

29
30
31 _____
32 Thomas P. Schneider
33 Mayor, City of Florissant

34
35 ATTEST:

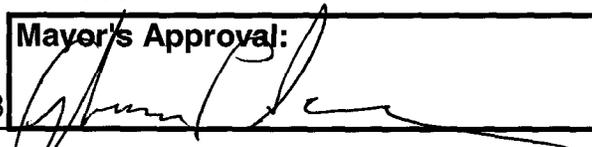
36
37 _____
38 Karen Goodwin, MMC/MRCC
39 City Clerk
40

FLORISSANT CITY COUNCIL

AGENDA REQUEST FORM

5/16/2018

Mayer's Approval:



Agenda Date Requested:

5/29/2018

Description of request: Ordinance amending the 2018 budget by adding a part-time Community Development Specialist position the Community Development office.

Department: Housing & Community Development

Recommending Board or Commission:

Type of request:

Ordinances	X	Other	X
Appropriation		Liquor License	
Transfer		Hotel License	
Zoning Amendment		Special Presentations	
Amendment		Resolution	
Special Use Transfer		Proclamation	
Special Use		Subdivision	
Budget Amendment	X		
	Y/N		Y/N

Public Hearing needed: **Yes / No**

N

3 readings? : **Yes / No**

Back up materials attached:		Back up materials needed:	
Minutes		Minutes	
Maps		Maps	
Memo	X	Memo	
Draft Ord.		Draft Ord.	

Note: Please include all attachments necessary for documents to be generated for inclusion on the Agenda. All agenda requests are to be turned in to the City Clerk by 5pm on Tuesday prior to the Council meeting.

For City Clerk Use Only:
 Introduced by: _____
 PH Speaker: _____

MEMORANDUM

To: Mayor Schneider
From: M. Carol O'Mara
Re: Housing & Community Development Staffing
Date: 5/15/18

Mayor,

With the retirement of Toni Kammermeyer on May 31, 2018, the Housing & Community Development Department is facing the elimination of our only full-time employee leaving us with 1 (one) part-time CD Specialist and 1 (one) seasonal volunteer coordinator position. The city's allocation for 2018 is \$356,334.00. Based on the amount of funding the department is receiving it will be impossible to run our programs with one (1) part-time (29 hours a week) employee and meet all Federal Statutory Regulations the city certifies we will meet.

The average funding amount for FY2010-2015 was \$310,213.29 and was staffed with 2 full time employees – funding for 2016 was \$322,023 and 2017 was \$308,736. Late 2015, the department was cut to 1 full time and 1 part time with the part time position going unfilled for 6 months. This same part time position was only held for 10 months and went unfilled again for 7 more months. Additionally, the full time employee was out on medical leave for 4 months in 2017 resulting in the department being severely understaffed to the point of only being able to accept 10 Home Improvement Participants causing us to barely meet timeliness for 2017.

With the elimination of the department's only full-time employee it is likely the city will not meet the federal guidelines of timeliness for 2018. Failure to meet the Federal Statutory Regulations would mean possible forfeiture of existing and future funds as well as sanctions on the city general funds.

I have reviewed all the possible options that would allow the department to do just the bare minimum and what is necessary to meet our Federal obligations to our CDBG and HOME allocations. I propose that we keep the existing part-time CD Specialist position, of which the city only pays 50% of salary + benefits, reduce the Volunteer Coordinator Position, of which the city pays 100% of salary + benefits and replace it with another part-time CD Specialist which the city would pay only 50% of salary + benefits, for a total cost to the city of \$25,843.14.

I believe this change would allow the department to run the Home Improvement Program at a level to at least meet minimum Federal requirements and would ask that this go into effect on June 1, 2018.

Thank you for your consideration.

1 INTRODUCED BY COUNCILWOMAN PAGANO
2 JUNE 11, 2018

3
4 BILL NO. 9392

ORDINANCE NO.

5
6 **AN ORDINANCE AMENDING THE 2018 BUDGET BY REMOVING A**
7 **FULL-TIME DUPLICATING OPERATOR POSITION AND ADDING A**
8 **PART-TIME DUPLICATING OPERATOR POSITION FOR CITY**
9 **CLERK’S DEPARTMENT.**

10
11 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST.
12 LOUIS COUNTY, MISSOURI, AS FOLLOWS:
13

14 Section 1: the 2018 Annual Budget of the City of Florissant is hereby amended by
15 deleting the full-time position of Duplicating Operator in the City Clerk’s Department and
16 adding a part-time Duplicating Operator.

17 Section 2: This ordinance shall become in force and effect immediately upon its
18 passage and approval.

19
20 Adopted this ____ day of _____, 2018.

21
22
23 _____
24 Jackie Pagano
25 President of the Council
26 City of Florissant

27
28 Approved this ____ day of _____, 2018.

29
30
31 _____
32 Thomas P. Schneider
33 Mayor, City of Florissant

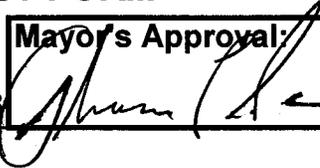
34
35 ATTEST:

36
37 _____
38 Karen Goodwin, MMC/MRCC
39 City Clerk
40

FLORISSANT CITY COUNCIL

AGENDA REQUEST FORM

Date: 6-5-18

Mayor's Approval:

6/6/18

Agenda Date Requested: 06/11/2018

Description of request:

Request to replace full time Duplicating Operator with a Part-time Duplicating Operator position

Department: City Clerk 

Recommending Board or Commission:

Type of request:

Ordinances	X	Other	X
Appropriation		Liquor License	
Transfer		Hotel License	
Zoning Amendment		Special Presentations	
Amendment	x	Resolution	
Special Use Transfer		Proclamation	
Special Use		Subdivision	
Budget Amendment			
	Y/N		Y/N

Public Hearing needed: **Yes / No**

3 readings? : **Yes / No**

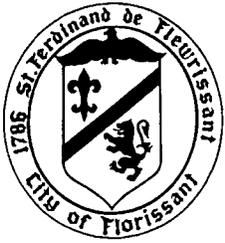
Back up materials attached:		Back up materials needed:	
Minutes		Minutes	
Maps		Maps	
Memo		Memo	
Draft Ord.		Draft Ord.	

Note: Please include all attachments necessary for documents to be generated for inclusion on the Agenda. All agenda requests are to be turned in to the City Clerk by 5pm on Tuesday prior to the Council meeting.

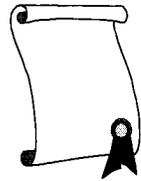
For City Clerk Use Only:

Introduced by: _____

PH Speaker: _____



Memorandum
City Of Florissant, Missouri
Office Of The City Clerk



TO: Mayor Schneider *KS 6/6/18*

FROM: Karen Goodwin, City Clerk

SUBJECT: Part time Duplicating Operator

Date: 6/5/18

As you know, as a result of the retirement incentive passed by the City Council, Audrey Burkett, our full-time duplicating operator retired as of May 31st.

I understand the need to reduce staff and city expenses where we can, so I would like to request a part-time replacement for the full-time position of Duplicating Operator.

We now have one part-time duplicating operator, however, one part time position is not sufficient to cover the hours needed to provide the necessary services to the city departments. The City Clerk's department is also responsible for full coverage of the switchboard. Without an additional employee it will be difficult to keep the switchboard covered and accomplish the necessary daily duties of the staff in the City Clerk department.

Because the Duplicating Operator is in the budget as a full-time position, an ordinance is needed to change the position to part-time in the budget. The savings generated from the reduction of the position should make up for the retirement incentive and produce ongoing savings.

I have attached an agenda request for placement on the June 11th City Council agenda to make this adjustment.

Respectfully,

Karen Goodwin

1 INTRODUCED BY COUNCILWOMAN PAGANO
2 JUNE 11, 2018

3
4 BILL NO. 9393

ORDINANCE NO.

5
6 **ORDINANCE AUTHORIZING AN APPROPRIATION FROM THE**
7 **GENERAL REVENUE FUND OF \$1,300 TO ACCOUNT NO. 01-53532000**
8 **“OFFICE SUPPLIES” FOR THE PURCHASE OF SOFTWARE FOR THE**
9 **PROSECUTING ATTORNEY’S OFFICE FOR FILE MAINTENANCE.**

10
11 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS
12 COUNTY, MISSOURI, AS FOLLOWS:

13
14 Section 1: There is hereby appropriated from the General Revenue Fund the amount of
15 \$1,300 to account no. 01-53532000 “Office Supplies” for the purchase of software for the
16 Prosecuting Attorney’s office for file maintenance.

17 Section 2: This ordinance shall become in force and effect immediately upon its
18 passage and approval.

19
20
21 Adopted this _____ day of _____, 2018.

22
23
24 _____
25 Jackie Pagano
26 President of the Council
27 City of Florissant
28

29
30 Approved this _____ day of _____, 2018.

31
32
33 _____
34 Thomas P. Schneider
35 Mayor, City of Florissant
36

37
38 ATTEST:
39
40 _____
41 Karen Goodwin, MMC/MRCC
42 City Clerk
43

Karen Goodwin

From: Todd Marler
Sent: Tuesday, June 05, 2018 5:30 PM
To: Mayor Schneider; City Council
Cc: Debra Mills; Gina Rosado
Subject: Fwd: doc00298820180423144142.pdf
Attachments: doc00298820180423144142.pdf; ATT00001.htm

Dear Mayor Schneider and City Counsel Members:

The Prosecuting Attorneys Office needs to request additional funding immediately.

This funding is imperative as the Circuit Court is now requiring Prosecuting Attorneys to maintain separate files from the Court. To date, this has not been done in our court. This program will allow us to maintain our files online separate from the Court's files and will also save the city money in the process by avoiding the need to create and store paper files and by also allowing Prosecuting Attorneys to access files online and by-pass one of the stages in the process of recommending dispositions in cases.

The costs and details are outlined in the attached document. Please let me know there are any questions or concerns or if you wish to discuss this matter further.



Proposal #: 3478
 Customer #: 00030203
 Date: 4/12/2018

Proposal

4255 West Pine Blvd.
 St. Louis, MO 63108
 314-535-1950 (phone)
 314-535-1729 (fax)
 www.rejis.org

Proposal Name: FLORCIMCIMP5
 Client Service Rep: Bob Perkins
 Prepared For:
 Florissant Municipal Court
 1055 Rue St. Francois Street
 Florissant, MO 63031

Qty.	Description	FRQ	Price	Extended
3	IMDSPlus Workstation	OTO	\$320.00	\$960.00
3	IMDSPlus Workstation Maintenance	MTH	\$10.50	\$31.50
3	Client Based VPN Connection License (per user)	OTO	\$8.00	\$24.00
3	Client Based VPN Connection Maintenance (per user)	ANN	\$27.00	\$81.00
Total				\$1,096.50

*Prices subject to change

Frequency information is provided to assist the customer in determining ongoing costs.

Frequency Codes

OTO - One Time Only MTH - Monthly QTR - Quarterly SA - Semi Annually
 ANN - Annually

Proposal Notes

General Notes

- Prices for REJIS software and services are valid for 90 days from the proposal date.
- If quotes from vendors for hardware/software requests are part of this proposal, the final price may fluctuate and will be adjusted accordingly during the billing process.
- Hours for labor are ESTIMATES ONLY. Agencies will be billed for the actual number of hours worked on this project or service.
- All agencies that access REJIS services must meet anti-virus and NCIC/CJIS security requirements.
- For custom code developed by REJIS, the following statement applies. "As implied under the REJIS operating charter to support regional government entities, REJIS will retain ownership of the developed software and will make it available to any/all regional government entity(ies) that can utilize this capability. REJIS retains title to all copyrights, trade secrets, and intellectual property rights to the software. The Agency agrees that the software shall not be disclosed, given, sold to, or used by another party without written approval of REJIS".
- Please contact your Client Services Representative with any questions.



REJIS

Connecting People and Information

Proposal #: 3478

Customer #: 00030203

Date: 4/12/2018

Customer Approval

Proposal reviewed and approved by:

Signature: _____

Print Name: _____

Title: _____

Date: _____

REJIS Approval

Signature: Regina Fowler for Daniel Isom Ph.D.

Print Name: Regina Fowler for Daniel Isom Ph.D.

Title: Director of Administration for Executive Director

Date: April 12, 2018

Thank you for selecting REJIS as your service provider. If you have any questions concerning this proposal or need any additional service, please contact your Client Service Representative.

Form Function	
<input checked="" type="checkbox"/>	Initial
<input type="checkbox"/>	Modify
<input type="checkbox"/>	Delete

REJIS Network Operator Identification Form
IMDSPlus / CourtWeb for Court Personnel

Access Level	
<input type="checkbox"/>	Inquiry Only
<input type="checkbox"/>	Case
<input type="checkbox"/>	Court Activity
<input type="checkbox"/>	Docket Maint
<input type="checkbox"/>	Confined Docket
<input type="checkbox"/>	Bonds
<input type="checkbox"/>	Court Dates
<input type="checkbox"/>	City Counselor
<input type="checkbox"/>	Payment Maint
<input type="checkbox"/>	Reports
<input type="checkbox"/>	Cashier

*Only shaded fields need to be completed for modifications

Agency Florissant ORI MO095111A

Division/Department PA Office Job Title Prosecutor

If Attorney or Judge: Bar # _____ Start Date _____

Operator Name Dorsey Mary Elizabeth
(Last) (First) (Middle)

Operator Date of Birth 07/04/62 Soc Sec # xxx-xx-4838 (last 4 of SSN) UserID # _____

Operator Work Number 314-21-3322 Operator Work E-mail Address: medorsey@ahlheim
dorsey.com

Access Authorized Court Administrator _____ Date _____

By: Printed Name _____

Personal Security Verification:
To verify your identity, after you receive your User ID and password, login to the REJIS Extranet (<http://rejis-extranet>) and under the category of Assistance Center, select Password Security Questions. When prompted, select two security questions and enter the appropriate answers. These questions will be asked in future contacts with REJIS and you must respond with the answers you provided.

Acknowledgement of Access and Privacy Regulations
I acknowledge that I have access to confidential criminal justice and other government agency data. I understand that in all cases I may not retrieve for personal use or disseminate ANY information obtained through the REJIS system unless authorized by policy/statute and my employment. I also understand that any unauthorized entry, modification, deletion, retrieval or dissemination of such information may result in civil or criminal action, termination of employment or cause a loss of access privileges for me and/or my employer.

I certify that I will abide by the rules and regulations of REJIS and the systems to which I have access.

[Signature] 18 APRIL 2018
Signature Date

Certification of Security Review (to be signed by requestor's supervisor or other authorized person) Check the box that applies.

- I certify this operator underwent a name, date of birth, and social security number CHRI background check and no disqualifying record was revealed.
- I certify that this operator's background has been screened utilizing fingerprint cards.

Signature Date

Print Name Position or Title

Name of Contact to be notified after form has been processed, if other than the operator. Must include a phone number or email address: _____

This form must be signed by the Court Administrator before forwarding to the REJIS Help Desk. Fax#: 314-531-6634

***** FOR REJIS USE ONLY: *****

Userid: _____ Top Secret/RSS Updated On: _____ By: _____ APD Updated on: _____ By: _____

REJIS Note: This form must be forwarded to IMDSPlus Appl Support.

State of Missouri

EXEMPTION FROM MISSOURI SALES AND USE TAX ON PURCHASES

Issued to:

CITY OF FLORISSANT
955 ST FRANCOIS
FLORISSANT MO 63031

Missouri Tax ID
Number: 12488879

Effective Date:
07/11/2002

Your application for sales/use tax exempt status has been approved pursuant to section 144.030.1, RSMo. This letter is issued as documentation of your exempt status.

Purchases by your Agency are not subject to sales or use tax if within the conduct of your Agency's exempt functions and activities. When purchasing with this exemption, furnish all sellers or vendors a copy of this letter. This exemption may not be used by individuals making personal purchases.

A contractor may purchase and pay for construction materials exempt from sales tax when fulfilling a contract with your Agency only if your Agency issues a project exemption certificate and the contractor makes purchases in compliance with the provisions of section 144.062, RSMo.

Sales by your Agency are subject to all applicable state and local sales taxes. If you engage in the business of selling tangible personal property or taxable services at retail, you must obtain a Missouri Retail Sales Tax License and collect and remit sales tax.

This is a continuing exemption subject to legislative changes and review by the Director of Revenue. If your Agency ceases to qualify as an exempt entity, this exemption will cease to be valid. This exemption is not assignable or transferable. It is an exemption from sales and use taxes only and is not an exemption from real or personal property tax.

Any alteration to this exemption letter renders it invalid.

If you have any questions regarding the use of this letter, please contact the Division of Taxation and Collection, P.O. Box 3300, Jefferson City, MO 65105-3300, phone 573-751-2836.

Form Function	
<input checked="" type="checkbox"/>	Initial
<input type="checkbox"/>	Modify
<input type="checkbox"/>	Delete

REJIS Network Operator Identification Form
IMDSPlus / CourtWeb for Court Personnel

*Only shaded fields need to be completed for modifications

Access Level	
<input type="checkbox"/>	Inquiry Only
<input type="checkbox"/>	Case
<input type="checkbox"/>	Court Activity
<input type="checkbox"/>	Docket Maint
<input type="checkbox"/>	Confined Docket
<input type="checkbox"/>	Bonds
<input type="checkbox"/>	Court Dates
<input type="checkbox"/>	City Counselor
<input type="checkbox"/>	Payment Maint
<input type="checkbox"/>	Reports
<input type="checkbox"/>	Cashier

Agency Florissant ORI MO095111A

Division/Department PA office Job Title Prosecutor

If Attorney or Judge: Bar # 38764 Start Date 1994

Operator Name Outlaw Deann
 (Last) (First) (Middle)

Operator Date of Birth 5/17/66 Soc Sec # xxx-xx-4968 (last 4 of SSN) UserID # _____

Operator Work Number 314-21-3322 Operator Work E-mail Address: dquack@florissant.com

Access Authorized Court Administrator _____ Date _____

By: _____ Printed Name _____

Personal Security Verification:

To verify your identity, after you receive your User ID and password, login to the REJIS Extranet (<http://rejis-extranet/>) and under the category of Assistance Center, select Password Security Questions. When prompted, select two security questions and enter the appropriate answers. These questions will be asked in future contacts with REJIS and you must respond with the answers you provided.

Acknowledgement of Access and Privacy Regulations

I acknowledge that I have access to confidential criminal justice and other government agency data. I understand that in all cases I may not retrieve for personal use or disseminate ANY information obtained through the REJIS system unless authorized by policy/statute and my employment. I also understand that any unauthorized entry, modification, deletion, retrieval or dissemination of such information may result in civil or criminal action, termination of employment or cause a loss of access privileges for me and/or my employer.

I certify that I will abide by the rules and regulations of REJIS and the systems to which I have access.

 Signature Date

Certification of Security Review (to be signed by requestor's supervisor or other authorized person) Check the box that applies.

- I certify this operator underwent a name, date of birth, and social security number CHRI background check and no disqualifying record was revealed.
- I certify that this operator's background has been screened utilizing fingerprint cards.

 Signature Date

 Print Name Position or Title

Name of Contact to be notified after form has been processed, if other than the operator. Must include a phone number or email address: _____

This form must be signed by the Court Administrator before forwarding to the REJIS Help Desk. Fax#: 314-531-6634

***** FOR REJIS USE ONLY: *****

Userid: _____ Top Secret/RSS Updated On: _____ By: _____ APD Updated on: _____ By: _____

REJIS Note: This form must be forwarded to IMDSPlus Appl Support.

Prosecutor Module

Form Function	
<input checked="" type="checkbox"/>	Initial
<input type="checkbox"/>	Modify
<input type="checkbox"/>	Delete

REJIS Network Operator Identification Form
IMDSPlus / CourtWeb for Court Personnel

Access Level	
<input type="checkbox"/>	Inquiry Only
<input type="checkbox"/>	Case
<input type="checkbox"/>	Court Activity
<input type="checkbox"/>	Docket Maint
<input type="checkbox"/>	Confined Docket
<input type="checkbox"/>	Bonds
<input type="checkbox"/>	Court Dates
<input type="checkbox"/>	City Counselor
<input type="checkbox"/>	Payment Maint
<input type="checkbox"/>	Reports
<input type="checkbox"/>	Cashier

*Only shaded fields need to be completed for modifications

Agency Florissant ORI MO075111A

Division/Department PA Office Job Title Prosecutor

If Attorney or Judge: Bar # 51583 Start Date 11/1/2015

Operator Name Markler Todd Ryan
(Last) (First) (Middle)

Operator Date of Birth 09/25/1973 Soc Sec # xxx-xx-0463 (last 4 of SSN) UserID # _____

Operator Work Number 314-81-3322 Operator Work E-mail Address: TMARKLER@FlorissantMO.com

Access Authorized Court Administrator _____ Date _____

By: Printed Name _____

Personal Security Verification:

To verify your identity, after you receive your User ID and password, login to the REJIS Extranet (<http://rejis-extranet>) and under the category of Assistance Center, select Password Security Questions. When prompted, select two security questions and enter the appropriate answers. These questions will be asked in future contacts with REJIS and you must respond with the answers you provided.

Acknowledgement of Access and Privacy Regulations

I acknowledge that I have access to confidential criminal justice and other government agency data. I understand that in all cases I may not retrieve for personal use or disseminate ANY information obtained through the REJIS system unless authorized by policy/statute and my employment. I also understand that any unauthorized entry, modification, deletion, retrieval or dissemination of such information may result in civil or criminal action, termination of employment or cause a loss of access privileges for me and/or my employer.

I certify that I will abide by the rules and regulations of REJIS and the systems to which I have access.

Signature _____ Date 7/18/16

Certification of Security Review (to be signed by requestor's supervisor or other authorized person) Check the box that applies.

- I certify this operator underwent a name, date of birth, and social security number CHRI background check and no disqualifying record was revealed.
- I certify that this operator's background has been screened utilizing fingerprint cards.

Signature _____ Date _____

Print Name _____ Position or Title _____

Name of Contact to be notified after form has been processed, if other than the operator. Must include a phone number or email address: _____

This form must be signed by the Court Administrator before forwarding to the REJIS Help Desk. Fax#: 314-531-6634

***** FOR REJIS USE ONLY: *****

Userid: _____ Top Secret/RSS Updated On: _____ By: _____ APD Updated on: _____ By: _____

REJIS Note: This form must be forwarded to IMDSPlus Appl Support.

1 INTRODUCED BY COUNCILWOMAN PAGANO
2 JUNE 11, 2018

3
4 BILL NO. 9394 ORDINANCE NO.

5
6 **ORDINANCE AUTHORIZING AN APPROPRIATION OF \$10,000 FROM**
7 **THE GENERAL REVENUE FUND TO ACCOUNT NO. 4050**
8 **“PROFESSIONAL SERVICES” FOR THE PURPOSE OF FUNDING**
9 **LEGAL COUNSEL FOR THE CITY COUNCIL.**

10
11 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS
12 COUNTY, MISSOURI, AS FOLLOWS:

13
14 Section 1: There is hereby appropriated from the General Revenue Fund the amount of
15 \$10,000 to account no. 4050 “Professional Services” for the purpose of funding legal counsel for
16 the City Council.

17
18 Section 2: This ordinance shall become in force and effect immediately upon its
19 passage and approval.

20
21
22 Adopted this ____ day of _____, 2018.

23
24
25
26 _____
27 Jackie Pagano
28 President of the Council
29 City of Florissant

30
31 Approved this ____ day of _____, 2018.

32
33
34
35 _____
36 Thomas P. Schneider
37 Mayor, City of Florissant

38
39 ATTEST:

40
41 _____
42 Karen Goodwin, MMC/MRCC
43 City Clerk
44