

City of Florissant, Missouri

Adopted Budget

2015



955 rue St. Francois
Florissant, Missouri 63031
314-921-5700
www.florissantmo.com



CITY OF FLORISSANT

Honorable Thomas P. Schneider, Mayor

November 10, 2014

Honorable Mayor Schneider, Council President Eagan and members of the City Council,

The 2015 adopted budget presents a framework outlining projected revenues and expenditures necessary to provide the programs and services the Mayor and City Council deem are necessary to the residents of the City of Florissant. The budget is not designed to establish budgetary policy or to institute departmental goals and objectives. Those objectives are best discussed and refined in forums apart from the budget process and document.

The budget complies in all material respects with applicable City and state statutes governing the City's budget, including Article VI, Section 6.6 of the Florissant Charter, Article VI, Section 24 of the Missouri State Constitution and Title VI, Chapter 67 of the Revised Statutes of Missouri and complies with generally accepted accounting practices for municipal budgeting. The budget is a balanced budget when estimated revenues plus the estimated beginning fund balance are greater than or equal to estimated expenditures. This is the case for all funds.

The City utilizes governmental fund accounting to organize City finances and the budget is presented in that format. In fund accounting, City finances are divided into subsets or "funds," each with its own self-balancing set of accounts which reflect estimated revenues, expenditures and fund balances. Each fund has a designated purpose and associated revenue sources. The budget provides a one year budgetary plan for the following funds:

- *General Fund:* This is the general operating fund of the City. It is used to account for all financial resources of the City except those which are restricted and required to be accounted for in another fund. The general fund includes the following departments; legislative, administration, senior services, media, municipal court, information technology, housing, culture and recreation, public safety, public works, and health.
- *Capital Improvement Fund:* This fund is used to account for the acquisition, improvement and maintenance of capital assets. The ½% capital improvement sales tax, a restricted revenue source, is specifically set aside as the revenue source for this fund.
- *Park Improvement Fund:* This fund is used to account for the acquisition, improvement and maintenance of property, building and assets throughout the City's parks and park facilities. The ½% park improvement sales tax, a restricted revenue source, is specifically set aside as the revenue source for this fund.

CITY HALL	POLICE DEPARTMENT	PARKS DEPARTMENT	HEALTH DEPARTMENT	MUNICIPAL COURT
955 Rue St. Francois Florissant, MO 63031	1700 North Highway 67 Florissant, MO 63033	#1 James J. Eagan Drive Florissant, MO 63033	#1 St. Ferdinand Drive Florissant, MO 63031	1055 Rue St. Francois Florissant, MO 63031
314 / 921-5700	314 / 831-7000	314 / 921-4466	314 / 839-7654	314 / 921-3322
Fax: 314 / 921-7111	Fax: 314 / 830-6045	Fax: 314 / 839-7672	Fax: 314 / 839-7656	Fax: 314 / 839-7663
TDD: 314 / 839-5142				

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~ Gold for the Value of Elective Government ~ White for a Clean, Healthy City ~ Green for the Gift of Fertile Land ~

- *Sewer Lateral Fund*: This fund is used to account for special assessments utilized for the maintenance of residential sewer lateral lines within the City. A voter approved special assessment not to exceed \$50 per covered property per year is specifically set aside for this fund. The assessment rate reflected in the 2015 budget is \$28 per covered property.
- *Property Revitalization Fund*: This fund was created by the City Council in fiscal year 2014 to provide a mechanism to help stabilize the local housing market, address issues with rental property, and attract, retain, and increase owner occupied residential property within the City. The City Council authorized the transfer of \$500,000 from general fund reserves to establish this fund. Within this fund there are two programs, the *Property Acquisition Program* and the *Homeownership Assistance Program*.

"That all power is vested in, and consequently derived from, the people; that magistrates are their trustees and servants and at all times amenable to them."

George Mason 1776

The Property Acquisition Program allows the City to accept assignment of certain properties within the City limits that are delinquent in real estate property taxes and have been offered for sale by the St. Louis County Collector of Revenue at least three times and the property was not sold. The City will stabilize the properties and seek to find buyers that will bring the properties into compliance with the housing code. This program is intended to foster greater community stability and strengthen the tax base of the City by preserving and improving single-family home values. Proceeds from the sale of properties will be returned to this fund.

The Homeownership Assistance Program was established to provide forgivable loans to be used toward the down payment on the purchase of a residence to eligible individuals for the purpose of benefiting all residents, homeowners, businesses, and school districts in the City. Applicants who purchased a home as their primary residence within the City limits were eligible to receive a matching loan equal to the amount of their down payment, up to a maximum of \$6,000. If the applicant lives in the single-family residence for five years, the loan will be forgiven. This program is closed to new applicants as the amount appropriated is nearly exhausted. No additional funding is recommended for this program.

Overview

The City of Florissant, with a population of 52,158, is the largest city in St. Louis County and the 12th largest city in the State of Missouri, just 417 people behind the cities of Blue Springs and St. Peters which tied for 10th at 52,575. Chesterfield, the next largest city in St. Louis County, has a population of 47,484 which is 4,674 less than Florissant.

15 Largest Cities in Missouri

<u>Rank</u>	<u>Population</u>	<u>City</u>
1	459,787	Kansas City
2	319,294	St. Louis
3	159,498	Springfield
4	116,830	Independence
5	108,500	Columbia
6	91,364	Lee's Summit
7	79,329	O'Fallon
8	76,780	St. Joseph
9	65,794	St. Charles
10	52,575	St. Peters
10	52,575	Blue Springs
<u>12</u>	<u>52,158</u>	<u>Florissant</u>
13	50,150	Joplin
14	47,484	Chesterfield
15	43,079	Jefferson City

Like many other local governments, the City of Florissant continues to contend with limited revenue growth and outside attacks on various revenue streams. Fortunately the City has been able to maintain a healthy reserve balance which has helped the City weather these difficult times.

Revenues Highlights

Three sources of tax revenue, the gasoline tax, sales tax and utility tax, account for 66.3% of all revenue budgeted in the general fund and 71.4% of revenue budgeted for all funds combined. Total revenue for the 2015 fiscal year is \$23,312,000 for the General Fund, \$3,264,000 for the Capital Improvement Fund and \$3,411,400 for the Park Improvement Fund. Total revenue for all funds combined is \$30,492,400. General fund budgeted revenue is up \$338,000 or 1.5% from 2014. Capital Improvement fund budgeted revenue is up \$44,000 or 1.4% from 2014.

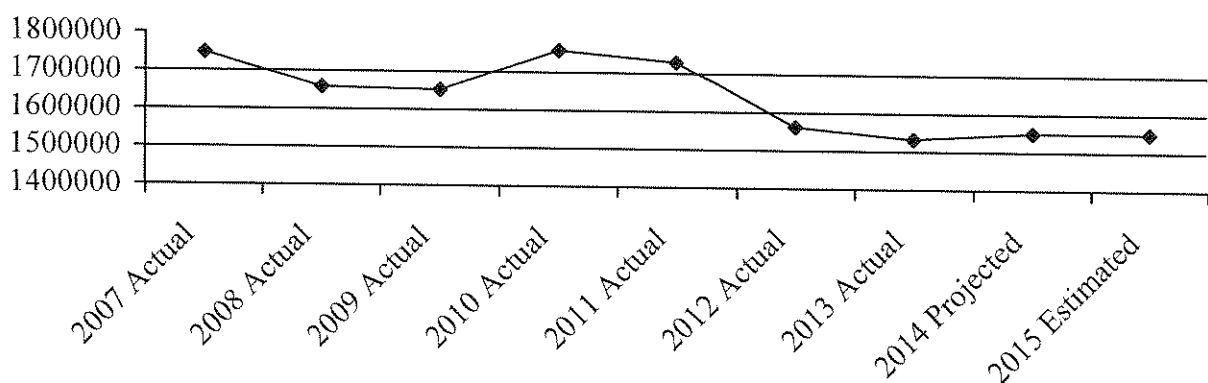
Park Improvement fund budgeted revenue is up \$157,400 or 4.8%. Sewer Lateral fund budgeted revenue is unchanged. No revenue is budgeted for the Property Revitalization fund.

"Whenever the people are well-informed, they can be trusted with their own government; that whenever things get so far wrong as to attract their notice, they may be relied on to set them to rights."

Thomas Jefferson 1789

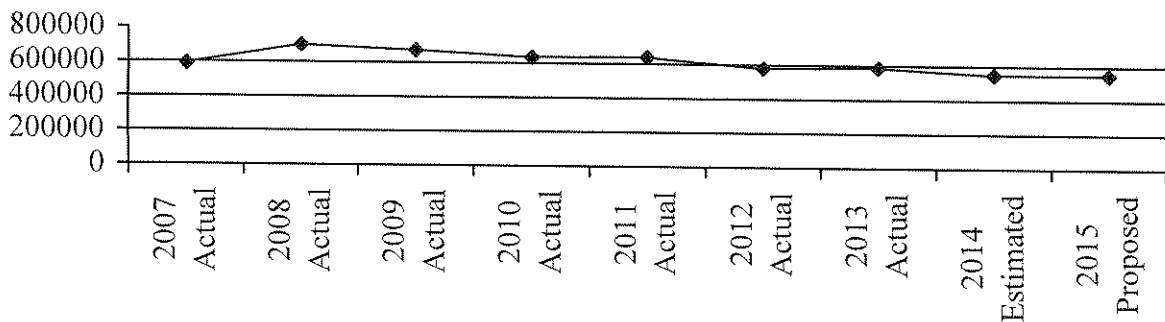
Highlights for selected revenue sources are as follows:

- **Gasoline Tax (Motor Vehicle Fuel Tax and Motor Vehicle Fee Increases):** The gasoline tax budget of \$1,550,000 is up \$25,000 from the 2014 budget and represents 6.6% of total general fund budgeted revenues. The following chart shows that gasoline tax revenues peaked in 2010 and 2011. In 2012 the new census numbers went into play and revenue dropped by \$170,000. Since 2012 revenues have been relatively flat. The 2014 budget shows a slight uptick in revenue.

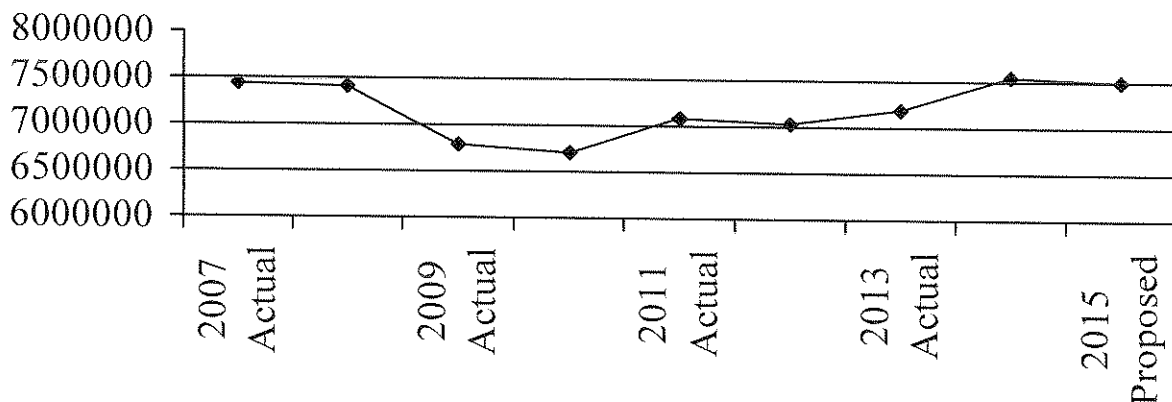


- **Road and Bridge Tax:** The road and bridge tax budget of \$550,000 is down \$25,000 from the 2014 budget and represents 2.4% of general fund budgeted revenues. Road and bridge tax follows the rise and fall of the City's overall assessed value which peaked in 2007 and has dropped 20.8% since. Preliminary numbers for 2014 indicate that total assessed value is

virtually unchanged, up 0.4%. The following chart follows the history of road and bridge tax collections since 2007.



- **Sales Tax:** The sales tax budget of \$7,500,000 is up \$400,000 from the 2014 budget and represents 32.2% of budgeted revenue for the general fund. Revenue for 2014 has been very strong and is projected to reflect a significant increase and finish at \$7,550,000. The budget for 2015 at \$7,500,000 anticipates retaining the majority of this increase but due to the volatility of this revenue source room has been left for sales tax revenue to fall back slightly in 2015. The following chart shows the recent history of the sales tax which reflects a gradual recovery beginning in 2011.



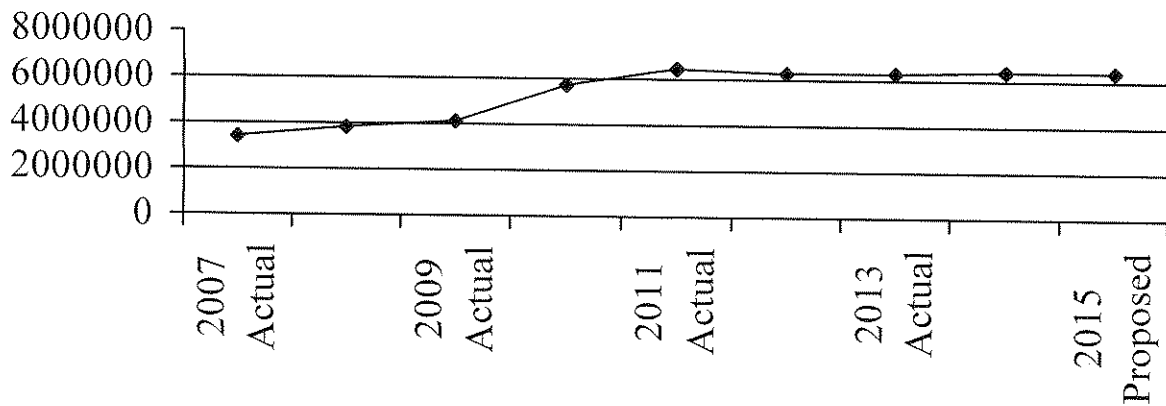
- **Utility Tax:** The utility tax budget of \$6,400,000 is up \$200,000 from the 2014 budget and represents 27.5% of general fund revenues. The following chart shows the recent history of the utility tax. The significant increase in receipts between 2009 and 2010 is due to an increase in the underlying tax rate from 5% to 7%. Receipts have fluctuated in the \$6,300,000 to \$6,400,000 range since 2011. 2015 is anticipated to be in the same neighborhood.

"The time is near at hand which must determine whether Americans are to be free men or slaves."

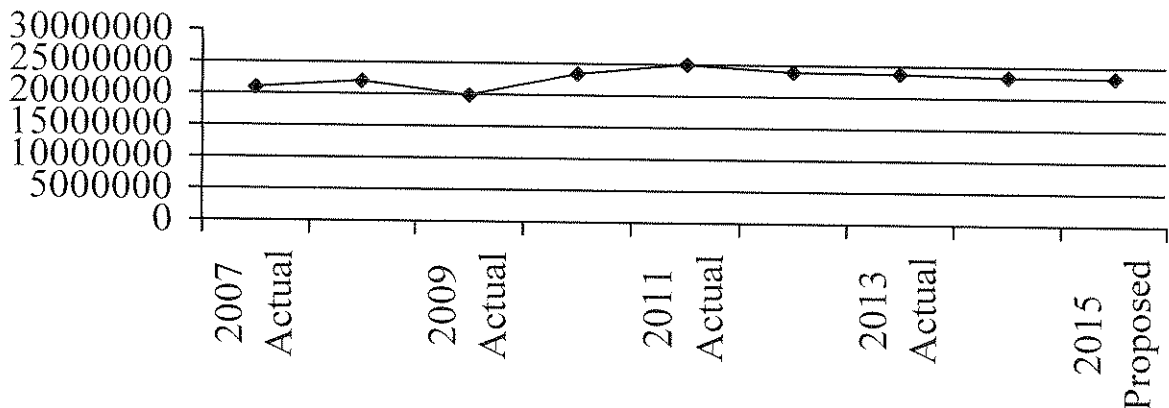
George Washington 1776

"Learning is not attained by chance; it must be sought for with ardor and attended to with diligence."

Abigail Adams 1780



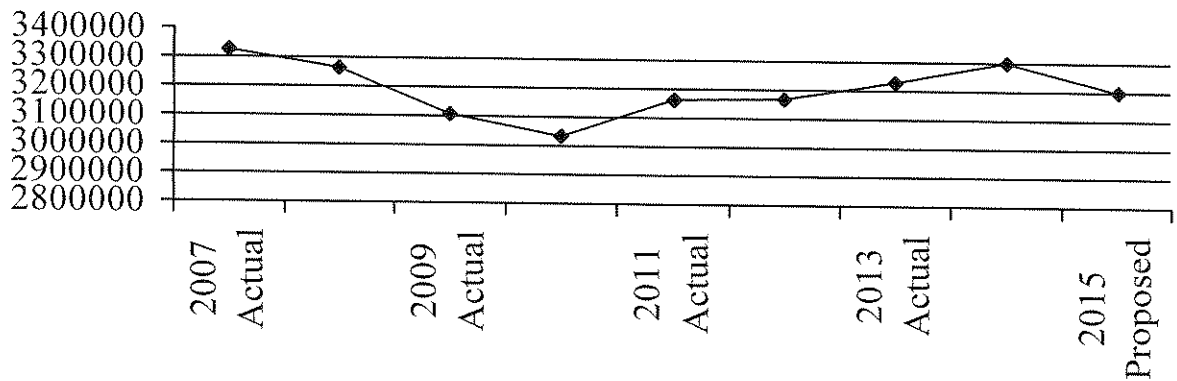
- **Total General Fund Revenue:** Total General Fund revenue of \$23,312,000 is up \$338,000 from the 2014 budget. The following chart shows the recent history of total General Fund revenues. Between 2009 and 2011 there was some revenue growth but since that time revenue has been relatively flat. The majority of growth in that time period can be attributed to the increase in utility tax receipts resulting from an increase in the tax rate from 5% to 7%.



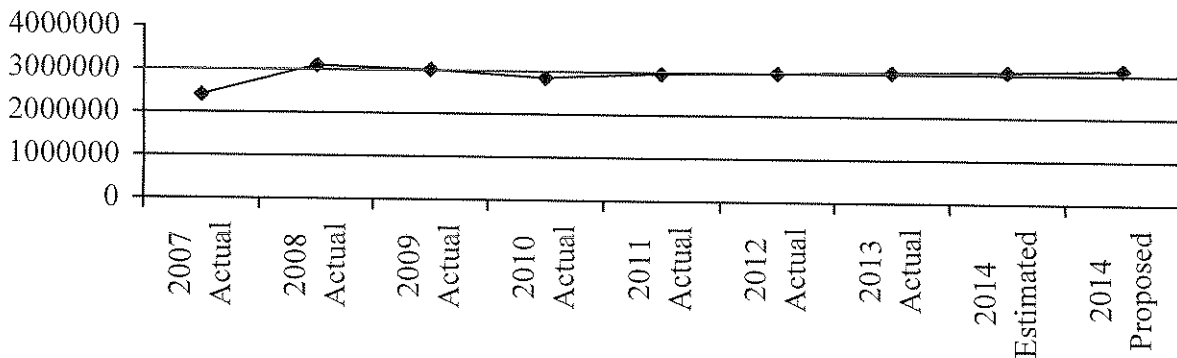
- **½% Capital Improvement Sales Tax:** The capital improvement sales tax budget of \$3,200,000 is up \$100,000 from the 2014 budget. Actual revenue for 2014 is projected to finish very strong at \$3,300,000. Should that happen, it would be the best year since 2007 when \$3,326,271 was received. The budget of \$3,200,000 reflects a conservative position. In the past when the capital improvement sales tax peaked, the following year's revenue would drop back slightly. Gains have been difficult to hold on to.

*"Those who expect to reap the blessings of freedom
must, like men, undergo the fatigue of supporting it."*

Thomas Paine 1777



▪ $\frac{1}{2}\%$ Park Improvement Sales Tax: The park improvement sales tax revenue budget of \$3,125,000 is up \$175,000 from the 2014 budget. The following chart shows that tax revenues have been slowly and steadily increasing since 2010, trending right at the \$3,000,000 mark. This pattern is expected to continue. The new Wal-Mart development at the corner of New Halls Ferry and Lindbergh will have a significant impact on the Park Improvement sales tax receipts in future years. This sales tax is the City's only sales tax received on a point-of-sale basis rather than from a pool so a major retail development such as Wal-Mart will have a significant impact on revenue for years to come.



Expenditures Highlights

Expenditure highlights include the following:

- All full-time employees are eligible, subject to a positive merit review, to advance to the next step within their pay grade on the anniversary of their date-of-hire. Each step represents an increase of 2.0%. Those employees currently at step 15 within their pay grade will not receive any additional increase without an adjustment to the scale by the City Council. As of December 1, 2014 there will be two employees at step 15 and five employees at step 14.

"As to Taxes, they are evidently inseparable from Government. It is impossible without them to pay the debts of the nation, to protect it from foreign danger, or to secure individuals from lawless violence and rapine."

Alexander Hamilton 1801

- No increase has been provided for in the hourly rate for part-time positions.

- The City continues to pay 100% of employee medical premiums and 25% of dependent medical premiums. The budget reflects an increase of 7% for medical premiums which will take premiums to \$687.20 per month per employee (\$8,246.40 annually) and \$673.45 per month for dependent coverage. The City will pay \$168.36 per month per employee for dependent coverage leaving the employee to pay \$505.09 per month (\$6,061.08 annually) for dependent medical coverage. The total budget allocation for medical premiums is \$2,123,856.

- \$14,549,513 of the general fund budget has been allocated for wages and \$5,334,397 for employee benefits for a total of \$19,883,910 which represents 78.4% of the general fund budget. Benefits include social security, pension, medical insurance, dental insurance, long-term disability, and life insurance. An additional \$889,460 has been allocated for wages and \$390,924 for benefits in the park improvement fund for a total of \$1,280,384 or 36.7% of the park improvement fund budget. Total wages and benefits for all funds is \$21,164,294.

"A popular Government, without popular information, or the means of acquiring it, is but a Prologue to a Farce or a Tragedy; or, perhaps both. Knowledge will forever govern ignorance: And a people who mean to be their own Governors, must arm themselves with the power which knowledge gives."

James Madison 1822

- \$812,000 has been allocated for insurance coverage's other than medical insurance in the general fund. These include general liability, automobile liability, employment practices liability, errors and omissions liability, law enforcement liability, property and inland marine, workers compensation, flood, accident and sickness, professional liability, and pollution liability. The two most expensive insurance coverage's include general liability budgeted at \$275,000 and worker's compensation budgeted at \$375,000.
- In 2011 the City re-financed the 2003 Certificates of Participation (COPS) bonds to take advantage of historically low interest rates. The issue included \$1.5 million in new money to provide funding for HVAC improvements to City buildings, construction of a second salt storage facility, improvements to the aquatic center, and improvements to the bandstand at St. Ferdinand Park. Total debt service payments remained virtually unchanged. \$324,000 is allocated in the Capital Improvement Fund and \$582,000 is allocated in the Park Improvement Fund for a total of \$906,000 to cover principal and interest payments.
- At \$10,839,318, the police department has the largest single budget in the general fund. This represents 42.7% of total general fund expenditures. There are 111 full-time employees in the police department which represents 47.1% of the City's total full-time work force. An additional \$312,300 is allocated in the capital improvement fund for capital addition items for the police department which includes the purchase of eight new vehicles.
- \$550,000 is allocated in public works for street lighting. \$490,000 of this total is allocated for the monthly street light bills. \$60,000 is allocated for street light repairs and installation of new and replacement street lights.

- \$1,650,000 has been allocated in the capital improvement fund for street repairs by contractors. This includes \$850,000 for slurry seal and maintenance work, \$500,000 for concrete pavement replacement work and \$300,000 for major street repairs and asphalt overlay.
- The sewer lateral fund assessment is budgeted at \$28 per covered property which is that same as the 2014 assessment.
- \$495,000 has been allocated in the capital improvement fund for capital additions. This includes \$100,700 for computers and related software and \$285,800 for vehicles and related equipment.
- \$666,000 has been allocated in the Park Improvement Fund for capital additions. This includes \$60,000 for vehicles, \$56,000 for mowers, \$50,000 to sandblast and repaint the indoor pool, \$40,000 to sandblast and repair the lazy river at Koch pool, and \$310,000 to complete the renovation of Tower Court Park which is to be done through a grant. The City would receive \$280,000 in grant revenue to offset the cost of this project.

Personnel

On July 14, 2014 the City Council adopted Ordinance #8059 which provided a new wage schedule for all full-time employees. The new schedule has 14 grade levels with 15 fixed steps for each grade. Each step represents an increase of 2%. The ordinance also included adjustments to the grade levels for selected job classifications and an across-the-board increase of 1% effective immediately. The 2015 budget provides funding for a step increase for each eligible full-time employee as of their date-of-hire. There are no wage adjustments for part-time employees.

The following table presents recent history of across-the-board wage adjustments.

Year	Percent	Description
2004	3.0%	Across-the-board with numerous specials, mostly an additional 2%.
2005	2.0%	Across-the-board.
2006	0.0%	No wage increase.
2007	4.0%	Across-the-board.
2008	3.0%/4.0%	Across-the-board 3% for non-uniformed, 4% for uniformed.
2009	0.0%	3% one time lump sum pay adjustment.
2010	-3.0%	Across-the-board wage reduction for full-time and part-time
2011	2.0%	Wage increase on date-of-hire. New pay plan adopted.
2012	0.0%	No wage increase.
2013	2.0%/1%	2% across-the-board increase on 12/01/12 for all full-time and part-time employees. Additional 1% increase on anniversary of date-of-hire for all full-time employees.
2014	0.0%/1.0%	No wage increase initially given. New pay plan adopted July 14, 2014. 1% across-the-board increase effective 07/14/14.
2015	2.0%	Employees eligible for a 2% step increase effective on their date-of-hire.

The following table provides information on staffing levels for full-time positions followed by a brief explanation of changes from one year to the next.

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Information Technology	2	2	2	2	2	2	2	2
Housing Center	1	1	1	1	1	1	1	1.5
Senior Services	2	2	2	2	2	2	2	2
Administration	16	16	16	16	16	16	16	16
Court	5	5	5	6	6	6	6	6
Health	8	8	8	7	7	7	7	9
Theater	3	3	3	3	3	3	3	3
Centers	12	13	13	11	11	12	12	12
Parks	4	4	0	0	3	3	3	3
Golf Course	5	5	0	0	0	0	6	6
Public Works	39	39	38	40	40	40	41	45
Police	107	112	112	114	111	111	111	111
Media	2	2	2	2	2	2	2	2
Park Imp.	16	16	20	20	17	17	17	17
Sewer Lateral	<u>4</u>	<u>4</u>	<u>4</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	225	231	225	224	221	222	229	235.5

- 2009: Added 1 Custodian to the Centers; added 1 Captain, 3 Patrol Officers and 1 Clerk Typist to the Police Dept.
- 2010: Moved 4 park positions to the Park fund; outsourced 5 golf course employees to Billy Casper Golf; eliminated 1 Code Enforcement Officer from Public Works.
- 2011: Transferred 1 Clerk Typist from Police dept. to Court; eliminated the Health dept. Superintendent; eliminated the Center Ranger and 1 Recreation Specialist from the Centers; moved 1 "A" Person, 1 "B" Person, 1 Permit Inspection Clerk and .5 City Engineer from Sewer Lateral to Public Works; eliminated 1 Multi-Building Inspector from Public Works; added 2 Police Officers and 1 Service Officer under grant programs to Police dept.
- 2012: Moved 3 positions from the Park Improvement fund to the Park Department in the general fund, eliminated 2 Police Officer positions and 1 Service Officer from the Police dept. The Police Officer positions were budgeted with the hope that a federal grant would be approved which would fund these two positions. The grant was not approved and the positions were never filled. The

"Facts are stubborn things; and whatever may be our wishes, our inclination, or the dictates of our passions, they cannot alter the state of facts and evidence."
John Adams 1770

Service Officer position was eliminated due to the expiration of a federal grant funding this position.

- 2013: Eliminated the Assistant Director of Parks and Recreation position and added a Superintendent of Recreation position and a second Recreation Specialist position.
- 2014: Eliminated the second Class “A” Foreman in Health and replaced with a Class “A” person. Deputy Building Commissioner position eliminated and replaced with a Plan Reviewer position. Add a second Building Maintenance position. Six golf course positions were returned to City control.
- 2015: Addition of 1 Class “C” Person and 1 Clerk Typist to the Health Department, 1 Civil Engineer I, 2 Multi-Building Inspectors and 1 Permit Inspection Clerk to the Public Works Department and 100% of the salary for an Administrative Assistant in the Housing Center Department which was previously allocated 50% to General Fund and 50% to the Community Development Block Grant Fund.

Summary

The 2015 budget presents a reasonable and responsible spending plan for the 2015 fiscal year. It attempts to address the most pressing needs of the City as determined by the Mayor and City Council. Every effort has been made to present the budget information in an easily understood, clear and concise format.

While a reasoned, thoughtful and conservative approach is taken in the preparation of revenue numbers, it is very difficult to predict revenue a year and a half ahead of time. The ultimate fallout from the civil unrest in neighboring Ferguson is impossible to predict as these events are still unfolding. How this ongoing saga will impact the City of Florissant and St. Louis County in future years is next to impossible to anticipate at this time.

Respectfully submitted,

RJ McDaniel

Randal J. McDaniel
Director of Finance

*“But a Constitution of Government once
changed from Freedom, can never be restored.
Liberty, once lost, is lost forever.”*

John Adams 1775

“I am for doing good to the poor, but I differ in opinion of the means. I think the best way of doing good to the poor, is not making them easy in poverty, but leading or driving them out of it. In my youth I travelled much, and I observed in different countries, that the more public provisions were made for the poor, the less they provided for themselves, and of course became poorer. And, on the contrary, the less was done for them, the more they did for themselves, and became richer.”

Benjamin Franklin 1766

City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

FUND SUMMARIES

	<u>Page</u>	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
General Fund - 01					
Revenues	2	23,766,579	22,974,000	23,312,000	23,312,000
Expenditures					
Information Technology	4	185,295	206,191	218,175	218,766
Housing Resource Center	6	55,480	59,784	60,446	88,296
Legislative	8	143,017	160,760	160,760	160,760
Senior Services	10	146,751	201,099	195,884	195,884
Administrative	13	3,032,292	2,853,116	2,884,409	2,886,506
Municipal Court	18	952,412	982,545	792,394	807,394
Health	20	668,978	763,053	876,984	876,984
Recreation-Theater	24	307,807	339,086	334,892	358,132
Recreation-Centers	27	1,696,120	1,926,033	1,963,778	1,963,778
Recreation-Playground	30	117,273	134,423	141,207	141,207
Recreation-Bangert	32	120,965	174,589	177,579	177,579
Recreation-Koch Aquatic	32	258,334	313,179	308,322	308,322
Recreation-Parks	35	1,355,834	1,010,092	592,827	592,827
Recreation-Golf Course	37	0	1,303,922	947,836	949,068
Public Works	41	3,708,519	4,573,920	4,579,143	4,580,004
Police	46	10,250,736	10,664,102	10,798,734	10,839,318
Media	62	<u>162,113</u>	<u>224,184</u>	<u>215,312</u>	<u>215,312</u>
Total General Fund Expenditures		23,161,926	25,890,078	25,248,682	25,360,137
Capital Improvement Fund - 03	64	3,127,165	4,244,575	3,269,175	3,331,175
Park Improvement Fund - 09	71	2,821,217	3,579,064	3,490,334	3,492,834
Sewer Lateral Fund - 04	82	578,390	650,479	797,908	797,908
Property Revitalization Fund - 10	85	0	500,000	195,000	195,000
Total - All Funds		29,688,698	34,864,196	33,001,099	33,177,054
Expenditure Forecast	87	Estimate of future expenditures and personnel needs.			

City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

GENERAL FUND - REVENUES

	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
<u>TAXES</u>				
Cigarette	137,136	135,000	125,000	125,000
Gasoline	1,533,340	1,525,000	1,550,000	1,550,000
Road & Bridge Taxes	586,887	575,000	550,000	550,000
Sales Tax	7,186,217	7,100,000	7,500,000	7,500,000
Utility Tax	<u>6,313,703</u>	<u>6,200,000</u>	<u>6,400,000</u>	<u>6,400,000</u>
Total Taxes	15,757,283	15,535,000	16,125,000	16,125,000

<u>LICENSES</u>				
Business	726,386	700,000	700,000	700,000
Liquor & Other Licenses	<u>56,719</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
Total Licenses	783,105	750,000	750,000	750,000

<u>PERMITS</u>				
Building	194,277	275,000	275,000	275,000
Minimum Housing	222,399	200,000	225,000	225,000
Signs & Other Permits	<u>45,637</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>
Total Permits	462,313	515,000	540,000	540,000

<u>RECREATION</u>				
Green Fees	211,547	260,000	234,000	234,000
Cart Fees	199,551	250,000	266,000	266,000
Pro Shop Sales	36,203	35,000	35,000	35,000
Concession Sales and Fees	103,806	130,000	120,000	120,000
Other Miscellaneous	<u>2,226</u>	<u>25,000</u>	<u>10,000</u>	<u>10,000</u>
Total Golf	553,333	700,000	665,000	665,000

City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

GENERAL FUND - REVENUES

	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
<u>RECREATION (CONTINUED)</u>				
Nature Lodge	10,425	5,000	10,000	10,000
Classes	95,044	85,000	90,000	90,000
Gym Rental	8,558	15,000	10,000	10,000
Rink	53,674	60,000	60,000	60,000
Swimming Pool-J.J.E.	105,011	100,000	100,000	100,000
Swimming Pool-Bangert	56,966	60,000	55,000	55,000
Swimming Pool-Koch	96,055	130,000	120,000	120,000
Miscellaneous J.J.E.	286,714	280,000	275,000	275,000
Playground Program	54,100	50,000	62,000	62,000
Theater	107,302	100,000	110,000	110,000
Concession Sales	<u>60,866</u>	<u>90,000</u>	<u>55,000</u>	<u>55,000</u>
Total Recreation	<u>934,715</u>	<u>975,000</u>	<u>947,000</u>	<u>947,000</u>
Total Golf & Recreation	1,488,048	1,675,000	1,612,000	1,612,000

MISCELLANEOUS

Interest Income	11,951	10,000	10,000	10,000
Municipal Court	2,989,294	2,800,000	2,550,000	2,550,000
Other Miscellaneous	1,175,748	764,000	750,000	750,000
Cable TV	636,458	640,000	700,000	700,000
Senior Citizen Luncheon	26,986	30,000	25,000	25,000
Grants & Reimbursement	372,620	255,000	250,000	250,000
Transfer in	<u>62,773</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Miscellaneous	5,275,830	4,499,000	4,285,000	4,285,000
Total Budgeted Revenue	23,766,579	22,974,000	23,312,000	23,312,000
Less Total Budgeted Expenditure			<u>(25,248,682)</u>	<u>(25,360,137)</u>
Equal Revenue Over/(Under) Expenditure			(1,936,682)	(2,048,137)
Plus Estimated Beginning Fund Balance			<u>9,130,538</u>	<u>9,130,538</u>
Equal Estimated Ending Fund Balance			7,193,856	7,082,401

City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

INFORMATION TECHNOLOGY DEPARTMENT

<u>Account</u>	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
3610-Salaries	78,640	87,277	90,800	90,800
3613-Employees' Benefits	36,113	41,264	42,475	42,475
3632-Office Supplies & Maint.	10,784	10,900	18,400	18,400
3633-Materials & Supplies	6,053	8,150	7,000	7,000
3642-Dues, Travel, Training	3,630	4,200	1,700	2,291
3650-Professional Services	<u>50,075</u>	<u>54,400</u>	<u>57,800</u>	<u>57,800</u>
Total	185,295	206,191	218,175	218,766

PERSONNEL SERVICES

Full-time	87,277	90,800	90,800
Part-time	0	0	0
Overtime	0	0	0
Total Personnel Services	87,277	90,800	90,800

PERSONNEL SCHEDULE

Information Technology Mgr.	1.0
Information Technology Asst.	1.0
Total	2.0

Full-time 2.0

Total Personnel 2.0

Full-time Equivalent (Part-time) 0.0

Information Technology Department Budget: 2015

2014 2015

Account 3610 - Salaries			
Full-time Employees			
Information Technology Manager		1	1
IT System Support Technician		<u>1</u>	<u>1</u>
Total full-time employees		2	2

Account 3632 - Office Supplies			
	Total	10,900	18,400
Miscellaneous Office Supplies and Software		2,500	2,500
Software Renewal:			
AVG Virus Protection (purchased 2 year license 2013)		0	5,000
Jatheon Email Mail Archiving- Upgrade appliance		1,700	4,500
Baracuda Web Filter		1,200	1,200
Baracuda Spam Filter		1,200	1,200
E-Gov Website/CRM Support		4,000	4,000
Upgrade license for Windows 7		300	0

Account 3633 - Materials & Supplies			
	Total	8,150	7,000
Equipment Repair		8,150	7,000

Account 3642 - Dues, Travel & Training			
	Total	4,200	2,291
Mileage		600	600
Training		1,500	1,000
GMIS International conference in Newport, Rhode Island. Includes \$425 registration fee plus \$166 for lodging (2 nights at Missouri standard per diem rate).			
		2,000	591
Dues - GMIS International		100	100

Account 3650 - Professional Services			
	Total	54,400	57,800
Internet Access		3,200	3,200
Local Area Network- Charter Communications fiber optic connectivity at \$4,300 per month		49,200	51,600
Outside Consultant		2,000	2,000
Additional cable to improve network in Public Works Department		0	1,000

Account 0361 - Capital Additions			
	Total	38,300	41,000
Replace computers, laptops and monitors in various departments. Approx 12 computers on 4 year replacement cycle @ 550.00 each plus monitors as needed		0	8,000
Email server hardware and software / licenses- 230 users		0	18,000
Replace file servers- 4 year replacement cycle		0	15,000
Prior year capital additions		38,300	0

HOUSING RESOURCE CENTER DEPARTMENT

<u>Account</u>	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
3710-Salaries	35,976	37,313	38,075	55,510
3713-Employees' Benefits	17,507	20,021	20,371	29,136
3721-Uniforms	0	450	0	450
3732-Office Supplies & Maint.	997	1,000	1,000	1,000
3742-Dues, Travel, Training	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	<u>2,200</u>
Total	55,480	59,784	60,446	88,296

PERSONNEL SERVICES

Full-time		37,313	38,075	55,510
Part-time		0	0	0
Overtime		<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services		37,313	38,075	55,510

PERSONNEL SCHEDULE

Administrative Assistant	1.0
Administrative Assistant	0.5
Total	1.5

Full-time 1.5

Total Personnel 1.5 Full-time Equivalent (Part-time) 0.0

Note: 50% of the salary for one of the two Administrative Assistants is paid out of Community Development Block Grant Funds.

Housing Resource Center Department Budget: 2015

2014 2015

Account 3710 - Salaries			
Full-time Employees			
Administrative Assistant		0.5	1.0
Administrative Assistant - wage split with Community Development Fund		<u>0.5</u>	<u>0.5</u>
Total full-time employees		1.0	1.5
Account 3721 - Uniforms			
	Total	450	450
Uniform shirts for Housing Center employees		450	450
Account 3732 - Office Supplies			
	Total	1,000	1,000
Miscellaneous office supplies		1,000	1,000
Account 3742 - Dues, Travel & Training			
	Total	1,000	2,200
Mileage reimbursement		1,000	1,000
Mileage reimbursement for administration of Homeowners Acquisition Program		0	1,200

City of Florissant Operating Budget
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LEGISLATIVE DEPARTMENT

<u>Account</u>	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
3810-Salaries	101,756	105,612	105,612	105,612
3813-Legislative Benefits	27,852	28,148	28,148	28,148
3842-Dues, Travel, Training	<u>13,409</u>	<u>27,000</u>	<u>27,000</u>	<u>27,000</u>
Total	143,017	160,760	160,760	160,760

PERSONNEL SERVICES

Full-time		0	0	0
Part-time		105,612	105,612	105,612
Overtime		<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services		105,612	105,612	105,612

PERSONNEL SCHEDULE

Councilmember's	9.0		
Total	9.0	Full-time	0.0
		Full-time Equivalent (Part-time)	0.0
Total Personnel	9.0	Elected Officials	9.0

Legislative Department Budget: 2015

2014 2015

Account 3810 - Salaries		
Elected Officials		
Council members	9	9
Account 3842 - Dues, Travel & Training	Total	27,000 27,000
Mailings, news letters, printing, business cards, seminars, conferences, meetings, mileage, city logo jackets and shirts, and other miscellaneous items.	27,000	27,000

City of Florissant Operating Budget
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SENIOR SERVICES DEPARTMENT

<u>Account</u>	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
3910-Salaries	77,438	90,256	92,063	92,063
3913-Employees' Benefits	31,940	38,893	39,646	39,646
3921-Uniforms	73	200	200	200
3926-Utilities	4,111	6,400	6,600	6,600
3929-Bldg., Maint. & Supply	3,054	11,000	9,500	9,500
3932-Office Supplies & Maint.	1,706	2,300	2,200	2,200
3942-Dues, Travel & Training	144	500	500	500
3950-Professional Services	7,208	13,900	13,800	13,800
3951-Senior Citizen Lunches	<u>21,077</u>	<u>37,650</u>	<u>31,375</u>	<u>31,375</u>
Total	146,751	201,099	195,884	195,884

PERSONNEL SERVICES

Full-time	72,718	74,525	74,525
Part-time	17,538	17,538	17,538
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	90,256	92,063	92,063

PERSONNEL SCHEDULE

Senior Citizen Coordinator	1.0	<u>Dining Center</u>	
Clerk Typist	1.0	Meal Helper p/t	0.7
Total	2.0	Custodian p/t	0.3
		Total	1.0
		Full-time	2.0
Total Personnel	3.0	Full-time Equivalent (Part-time)	1.0

Senior Services Department Proposed Budget: 2015		2014	2015
Account 3910 - Salaries			
Full-time Employees			
Senior Citizen Coordinator		1	1
Clerk Typist		<u>1</u>	<u>1</u>
	Total full-time employees	2	2
Part-time Employees			
Part-Time Meal Helper: 2 x 12.5 hrs/week x 52 weeks	hours	1,300	1,300
Part-Time Meal Helper: trips, 2 x 10 trips x 6 hours per trip	hours	120	120
Custodian: 1 x 10 hrs/week x 52 weeks	hours	520	520
	Total part-time hours	1,940	1,940
Account 3921 - Uniforms		Total	
Uniform shirts for Dining Center Employees		200	200
Account 3926 - Utilities		Total	
Sewer		900	900
Ameren		2,400	2,400
Water		240	260
Laclede Gas		2,500	2,500
Trash		360	540
Account 3929 - Building, Maintenance & Supplies		Total	
Pest Control (\$600) & Termite Protections (\$100) at Dining Center		700	700
Window Restoration on windows in Dining Center		3,700	2,500
Regular Maintenance - Dining Center		1,800	1,500
Janitorial Supplies for Dining Center - cleaning supplies, batteries, air freshener refills, trash bags, light bulbs, etc.		700	700
Catering Supplies - Serving utensils, plates, trays, napkins, etc.		2,300	2,300
Food Purchases for Dining Center - birthday cakes, diabetic desserts, tea, coffee, lemon juice, sugar, creamer, etc.		800	750
Serving Equipment for Dining Center - tea dispenser, coffee pot, sterno, serving cart, microwave.		300	300
Mat & Mat Cleaning for Lobby & Kitchen		500	550
Decorations and Entertainment for Dining Center		200	200
Account 3932 - Office Supplies & Maintenance		Total	
Golden Age Booklets		500	0
Office Supplies (\$700), film development (\$200), & computer supplies (\$500)		1,100	1,400
Florissant Wii League & North County Gala Expenses		200	100
Paper supplies - Golden Age Book Cover, New Years Eve Brochures, tickets, special paper for events, flyers for parties, dances, etc.		500	700
Account 3942 - Dues, Travel, Training		Total	
Mileage - in town		500	500
Account 3950 - Professional Services		Total	
Speakers & Program Expenses		400	500
Trips & Tours		13,500	13,300
Account 3951 - Senior Citizen Lunches		Total	
251 days Monday - Friday, approximately 25 meals per day			
\$5.00 per meal (per contract), December 2014 through November 2015		37,650	31,375

Senior Citizen Department Budget: 2015

Explanation of Funding: Funding and planning for the Senior Citizen Programs is provided through the cooperation of the City of Florissant Senior Office and the Florissant Senior Commission. The Senior Coordinator, Peggy Hogan, attends the monthly Commission Meetings and is a signatory on the commission's bank account along with three commission members. All bank statements and treasury reports are kept for the city to review. Ms. Hogan negotiates all contracts for bands, entertainers, speakers, and caterers which are then paid for by the commission account. The Senior Office also plans and negotiates 6 Silver Words Club trips with funding handled out of the Silver Words Club account.

In 2015, the Senior Office, together with the Senior Commission, will plan and execute:

- ♦ 5 Themed Parties
- ♦ 5 Dances
- ♦ Mayor's Town Hall Meeting
- ♦ Flu Shot Clinic
- ♦ North County Card Party
- ♦ 3 Speaking Events
- ♦ North County Gala
- ♦ Senior Citizen Resource Fair
- ♦ Dining Center Activities
- ♦ Senior Citizen Club Activities
- ♦ 13 Senior Trips – 7 funded from City Account #3950 and 6 funded by the Silver Words Club. To defray the costs of these events the Senior Office solicits donations and attendance prizes from local businesses for many of the senior citizen events.

Account 3950: Professional Services: Trips/Tours, Speakers and Programs

The funds requested for Trips/Tours are reimbursed in full in Revenue Acct #01-4-34810 as guests pay the ticket price for the Trip/Tour. All trips are based on taking 50 guests using two 25 passenger buses.

2015 Trips & Tours

February	Fairmont Racetrack: Racetrack & Buffet	\$1,500
	\$25 each X 50 = \$1,250, bus \$250	
March	Our Lady of Snows Dinner Theatre	\$2,000
	\$35 each X 50 = \$1,750, bus \$250	
March	Shriner's Circus & Lunch	\$1,300
	\$5 each X 50 = \$250, lunch \$17 X 50 = \$850, bus \$200	
May	Missouri Botanical Gardens Lantern Festival	\$1,300
	Admission: \$20 each X 50 = \$1,000, bus \$300	
July	Ballpark Village and Ravenelli's	\$1,800
	Hall of Fame \$10 each X 50 = \$500, Lunch \$20 X 50 = \$1,000, Bus \$300	
September	Paddlewheel Boat Cruise & Pere Marquette	\$2,200
	Cruise \$20 X 50 = \$1,000, Lunch \$18 X 50 = \$900, bus \$300	
December	Fox Theatre & Dinner	\$3,200
	Fox \$40 each X 50 = \$2,000, Dinner \$20 X 50 = \$1,000, bus \$200	
	Total	\$13,300

2015 Speaking Events

April, July & November	\$500
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City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

ADMINISTRATIVE DEPARTMENT

<u>Account</u>	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
4010-Salaries	893,116	946,724	962,971	962,971
4013-Employees' Benefits	358,867	394,627	397,871	397,871
4014-Residency Incentive Program	110,500	114,000	114,000	114,000
4015-Unempl. Claim Reserve	20,000	20,000	15,000	15,000
4021-Uniforms	5,656	8,000	200	200
4023-Postage & Printing	33,638	37,000	45,000	45,000
4031-Supplies - City Functions	0	0	5,500	5,500
4032-Office Supplies & Maint.	36,479	49,300	50,300	50,300
4033-Copy Equip. Rental & Supplies	42,696	45,000	46,500	46,500
4041-Mayor's Expense	9,968	10,000	10,000	10,000
4042-Travel & Training	7,324	11,000	8,500	10,057
4050-Professional Services	294,807	335,220	334,820	334,820
4053-Legal Notices & Advertising	5,964	15,000	15,000	15,000
4054-Service Awards	3,063	12,000	12,000	12,000
4055-Insurance, Fire & Liability	685,909	800,000	812,000	812,000
4056-Organization Dues	21,935	23,245	22,747	23,287
4058-Boards & Commissions	635	2,000	2,000	2,000
4059-Election Expense	1,735	30,000	30,000	30,000
4060-Transfer Out	<u>500,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total	3,032,292	2,853,116	2,884,409	2,886,506

PERSONNEL SERVICES

Full-time	902,648	918,895	918,895
Part-time	39,076	39,076	39,076
Overtime	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Total Personnel Services	946,724	962,971	962,971

PERSONNEL SCHEDULE

<u>Office of the Mayor</u>		<u>Office of the City Clerk</u>	
Mayor	1.0	City Clerk/Legislative Assistant	1.0
Executive Assistant to the Mayor	<u>1.0</u>	Deputy City Clerk	1.0
Total	2.0	Receptionist	1.0
<u>Finance Department</u>		Mailroom/Printing Clerk	
Director of Finance	1.0	Duplicating Equipment Operator p/t	0.5
Assistant Director of Finance	1.0	Document Scanning Intern p/t	<u>0.3</u>
Accounting Clerk	4.0	Total	4.8
Cashier	<u>1.0</u>	<u>Economic Development Department</u>	
Total	7.0	Economic Dev. Coordinator	1.0
<u>Human Resources</u>		<u>Community Development Office</u>	
Director of Human Resources	1.0	Comm. Dev. Coordinator	1.0
Human Resource Specialist p/t	<u>0.7</u>		
Total	1.7		
		Full-time	15.0
		Full-time Equivalent (Part-time)	1.5
		Full-time Elected Official	1.0
Total Personnel	17.5		

Administration Budget: 2015

2014 2015

Account 4010 - Salaries			
Full-time Employees			
Mayor		1	1
Executive Assistant to the Mayor		1	1
Director of Finance		1	1
Assistant Director of Finance		1	1
Accounting Clerk		4	4
Cashier		1	1
Director of Human Resources		1	1
Economic Development Coordinator		1	1
Community Development Coordinator		1	1
City Clerk/Legislative Assistant		1	1
Deputy City Clerk		1	1
Receptionist		1	1
Mailroom/Printing Clerk		<u>1</u>	<u>1</u>
	Total full-time employees	16	16
Part-time Employees			
Human Resource Specialist: 1 ea x 52 wks x 29 hrs/wk	hours	1,508	1,508
Duplicating Equipment Operator: 1 ea x 52 wks x 20 hrs/wk	hours	1,040	1,040
Intern for Document Scanning: 1 ea x 30 wks x 20 hrs/wk	hours	<u>600</u>	<u>600</u>
	Total part-time hours	3,148	3,148
Overtime: Audit, Month and Year End Reports, Other	dollars	5,000	5,000
Account 4013 - Employees' Benefits			
FICA, Pension, Medical, Dental, Life Insurance, Long-term disability			
Account 4014 - Residency Incentive Program			
	Total	114,000	114,000
Program to reward city employees for choosing to live in the City of Florissant: 95 employees x \$100 per month x 12 months			
Account 4015 - Unemployment Claim Reserve			
	Total	20,000	15,000
1993 state law requires the city to pay all unemployment claims regardless of fault. 2010 \$20,281, 2011 \$38,594, 2012 \$6,978, 2013 \$13,439, 2014 \$4,808 for 3 quarters			
Account 4021 - Uniforms			
	Total	0	200
City logo shirts for Human Resources department			
		0	200
Account 4023 - Postage & Printing			
	Total	37,000	45,000
Lease contract on postage machine and scale (\$250/mo x 12 months)		3,000	3,000
Supplies for Postage Machine		1,000	1,000
Fees for Bulk Rate Permit #65		10,500	14,500
Forms and supplies, postage supplies, ink cartridges		1,500	1,500
Postage		21,000	25,000

Administration Budget: 2015

		2014	2015
Account 4031 - Supplies - City Functions	Total	5,000	5,500
Materials & supplies for various ceremonies and receptions (flag retiring, etc.)		1,000	1,500
Miscellaneous: frames, safe repair, food, safe deposit box, photos, pins, etc.		4,000	4,000
Account 4032 - Office Supplies & Maintenance	Total	49,300	50,300
Finance (01): \$5,000 misc. office supplies, \$500 envelopes, \$1,600 letterhead & envelopes, \$1,000 receipt forms, \$1,000 office chairs, \$1,000 toner		10,100	10,100
Software support for accounting software (includes Business License package)		24,000	29,200
Business license module license fee and implementation		5,200	0
City Clerk (02): Office supplies (includes microfilm)		6,500	6,500
Software support for aXs document management software		1,000	1,000
Human Resources (03): Office Supplies		1,500	1,500
Testing/ID Station - table, computer, software		0	1,000
Economic Development (04): \$500 office supplies, \$500 real estate package		1,000	1,000
Account 4033 - Copy Equipment & Supplies	Total	45,000	46,500
Monthly Copier Rental/Maintenance. Includes Public Works, Administration, Government Building, Print Room, and the Park Department.		36,000	42,300
Paper Supplies		9,000	4,200
Account 4041 - Mayor's Expense	Total	10,000	10,000
Discretionary in town expenses, Rotary, auto, travel, and misc.			
Account 4042 - Travel & Training	Total	11,000	10,057
In town expenses and out of town travel for Department Heads and staff			
Director of Finance and Purchasing (11)		3,500	3,500
Director of Human Resources (12) - includes \$650 registration fee plus \$166 lodging (2 nights at the standard Missouri per diem rate) for the IPMA annual conference in Orlando, Florida.		1,000	1,816
City Clerk (13) - includes \$575 registration fee plus \$166 lodging (2 nights at the standard Missouri per diem rate) for the IIMC annual conference in Hartford, Connecticut.		5,000	3,241
Economic Development Director (14)		1,500	1,500
Account 4050 Professional Services	Total	335,220	334,820
Audit - \$18,000 annual audit, \$4,000 GASB 45 OPEB (01)		24,100	22,000
City Attorney - \$16,000 x 12 mo. (01)		192,000	192,000
Annual maintenance fee for the city codebook (01)		2,500	2,500
Miscellaneous professional services (01)		4,000	4,000
Flexible Spending Account - exposure for un-reimbursed medical (01)		3,000	3,000
Flexible spending account fees - \$550 x 12 mo. (01)		6,000	6,600
Historic book restoration - restoring old minute and ordinance books (01)		2,500	2,500
Liquor license record checks - \$11 x 20 (01)		220	220
Legislative consulting services - Missouri legislature (01)		24,000	24,000
Employee service, recognition and cost saving suggestion awards (01)		5,000	5,000
Public Relations consultant (01)		12,000	12,000

Administration Budget: 2015

	2014	2015
Liens: File and release liens and easements with St. Louis County	0	500
Bank Fees - \$1,000 x 12 mo. (02)	14,400	12,000
Human Resources: \$2,000 drug & alcohol testing, \$5,500 new employment physicals, drug, psychological and written testing, \$3,000 hepatitis vaccinations, \$500 employee seminars and training, employee record checks \$4,500, health and wellness \$1,000 (05)	15,500	16,500
Advertising (062)	30,000	32,000
Account 4053 - Legal Notices and Advertising	Total	15,000
City Clerk - public hearing ads (50 ads at \$50 each)	2,500	2,500
Purchasing - bid ads (125 ads at \$20 each)	2,500	2,500
Human Resources - help wanted ads for full and part-time positions	10,000	10,000
Account 4054 - Service Awards	Total	12,000
\$5,000 Boards & Commissions Appreciation Dinner, \$5,000 employee service awards - pins or certificates including catch up for past years, \$2,000 employee appreciation event		
Account 4055 - Insurance, Fire, & Liability	Total	800,000
General Liability - general, liquor, employee benefits, law enforcement, employment practices, auto liability & physical damage, and crime.	225,000	200,000
Deductible - general liability coverage	75,000	75,000
Excess Auto Liability	39,000	38,000
Property and Inland Marine - buildings, vehicles, boiler and machinery	100,000	115,000
Workers Compensation Insurance	350,000	375,000
Flood Insurance	3,000	3,000
Accident & Sickness Policy	1,000	1,000
Pollution Liability - Fuel Storage Tanks	6,000	4,000
Public Officials Liability Bond: Mayor, Director of Finance, City Clerk	1,000	1,000
Account 4056 - Organization Dues	Total	23,245
<u>General</u>	<u>Sub</u>	<u>21,700</u>
North County, Inc.	8,000	8,000
Florissant Old Town Partners	50	50
Greater North County Chamber of Commerce	350	350
Missouri Municipal League	5,300	5,500
St. Louis County Municipal League (includes dues increase & special assessment)	8,000	7,200
National League of Cities (\$4,500)	0	0
<u>Mayor Thomas P. Schneider</u>	<u>Sub</u>	<u>0</u>
Metro Mayors of St. Louis	0	350
Engineers Club of St. Louis	0	190

Administration Budget: 2015

		2014	2015
<u>Randal J. McDaniel: Director of Finance, Purchasing & Risk Mgmt.</u>	Sub	<u>790</u>	<u>742</u>
Government Finance Officers Association of the US & Canada (\$595)		0	0
Association for Financial Professionals		400	450
Missouri Association of Public Employee Retirement Systems		100	100
Government Finance Officers Association of Missouri		100	100
Florissant Valley Kiwanis		90	92
Missouri Notary Public Commission (Expires January 28, 2018)		100	0
<u>Sonya Brooks-White: Director of Personnel</u>	Sub	<u>40</u>	<u>190</u>
International Public Management Association for Human Resources (IPMA-HR)		0	150
IPMA-HR Greater St. Louis Chapter		40	40
<u>Karen Goodwin: City Clerk</u>	Sub	<u>465</u>	<u>465</u>
International Institute of Municipal Clerks		275	275
Missouri City Clerks & Finance Officers Association		65	65
Municipal Clerks & Finance Officers of Missouri Eastern Chapter		35	35
National Association of Parliamentarians		90	90
<u>Bob Russell: Director of Economic Development</u>	Sub	<u>250</u>	<u>250</u>
International Council of Shopping Centers		100	100
Missouri Economic Development Council		150	150
Account 4058 - Boards & Commissions	Total	2,000	2,000
Travel & expenses for boards and commissions, name plates		1,500	1,000
Subscriptions and publications		0	500
Planning & Zoning in-town training		500	500
Account 4059 - Election Expense	Total	30,000	30,000
Election for Mayor, Judge and odd numbered Council wards			
Account 4061 - Capital Additions	Total	0	0
No items requested.		0	0

City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

MUNICIPAL COURT DEPARTMENT

<u>Account</u>	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
4110-Salaries	424,743	487,964	536,885	536,885
4113-Employees' Benefits	129,073	147,131	154,359	154,359
4132-Office Supplies & Maint.	8,175	9,300	10,800	10,800
4142-Dues, Travel, Training	2,938	5,250	3,250	3,250
4150-Professional Service	<u>387,483</u>	<u>332,900</u>	<u>87,100</u>	<u>102,100</u>
Total	952,412	982,545	792,394	807,394

PERSONNEL SERVICES

Full-time		244,350	249,556	249,556
Part-time		243,614	287,329	287,329
Overtime		<u>0</u>	<u>0</u>	0
Total Personnel Services		487,964	536,885	536,885

PERSONNEL SCHEDULE

<u>Municipal Court</u>		<u>Elected Positions</u>	
Court Clerk	1.0	Judge	1.0
Assistant Court Clerk	5.0	<u>Appointed Positions</u>	
Assistant Court Clerk p/t	0.7	Provisional Judge	
Reserve Police Officer p/t	<u>1.5</u>	Prosecuting Attorney	
Total Personnel	8.2	Assistant Prosecuting Attorney	
		Public Defender	
		Full-time	6.0
		Full-time Equivalent (Part-time)	2.2
Total Personnel	9.2	Elected Officials	1.0

Municipal Court Budget: 2015

2014 2015

Account 4110 - Salaries			
Full-time Employees			
Court Clerk		1	1
Assistant Court Clerk		<u>5</u>	<u>5</u>
Total full-time employees		6	6
Part-time Employees			
Public Defender	hours	0	10
Provisional Judge			
29 regular court sessions	court	26	29
12 trial court sessions	court	12	12
4 red light camera sessions per month x 12 months	court	48	48
12 DWR/DWS court sessions	court	12	12
4 housing court sessions	court	4	4
Prosecuting Attorney			
15 regular court sessions	court	12	15
12 trial court sessions	court	12	12
Office hours: 22.81 hours per month x 12 months	hours	274	274
Asst. Prosecuting Attorney			
18 housing court sessions	court	18	18
15 regular court sessions	court	12	15
18 trial court sessions	court	18	18
Office hours: 5.12 hours per month x 12 months	hours	61	61
Reserve Officer (Bailiff): 2 x 29 hours x 52 weeks	hours	1,508	3,016
Assistant Court Clerk: 1 x 29 hours x 52 weeks	hours	1,508	1,508
Account 4132 - Office Supplies		Total	
Printing supplies		1,000	1,500
Office machine maintenance		300	300
Office chairs		0	4,000
General office supplies		5,000	5,000
Account 4142 - Dues, Travel and Training		Total	
Judges Association dues/conferences/seminar training (in-state)		2,000	2,000
Court Clerk Association dues/conferences/seminar training (in-state)		1,250	1,250
Prosecutors Association dues/conference/seminar training (in-state)		2,000	0
Account 4150 - Professional Services		Total	
Maintenance support, communications and network access fees		3,200	3,200
Shared server license, interface, software maintenance		50,000	50,000
Red light photo enforcement fees and charges		260,200	0
Bank fees - \$2,400 x 12 mo.		18,000	28,800
Confinement		0	15,000
Court ordered tests and expenses		500	1,000
Records destruction		800	900
Interpreter for the deaf as needed		200	200
Mental Health Court fees		0	3,000
Account 0361 - Capital Additions		Total	
No items requested		0	0

City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

HEALTH DEPARTMENT

<u>Account</u>	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
4210-Salaries	435,689	482,605	547,451	547,451
4213-Employees' Benefits	134,851	151,248	191,633	191,633
4221-Uniforms & Allowance	2,800	2,800	3,600	3,600
4226-Utilities	7,636	9,500	9,800	9,800
4227-Gasoline & Oil	32,783	39,000	44,000	44,000
4229-Building & Equip.	11,349	22,400	24,000	24,000
4232-Office Supplies & Maint.	2,934	5,000	7,000	7,000
4233-Materials & Supplies	18,779	26,000	28,000	28,000
4242-Dues, Travel, Training	462	1,500	1,500	1,500
4250-Professional Service	<u>21,695</u>	<u>23,000</u>	<u>20,000</u>	<u>20,000</u>
Total	668,978	763,053	876,984	876,984

PERSONNEL SERVICES

Full-time	270,432	338,961	338,961
Part-time	197,173	188,490	188,490
Overtime	<u>15,000</u>	<u>20,000</u>	<u>20,000</u>
Total Personnel Services	482,605	547,451	547,451

PERSONNEL SCHEDULE

<u>Health Department</u>		<u>Transportation</u>	
Class "A" Foreman	1.0	FLERT Bus Driver	2.0
Class "A" Person	1.0	FLERT Bus Drivers p/t	0.9
Class "B" Person	1.0	Senior Citizen Bus Drivers p/t	<u>1.5</u>
Class "C" Person	2.0	Total	4.4
Clerk Typist	2.0		
Kennelman p/t	2.9		
Summer Laborers p/t	<u>2.5</u>		
Total	12.4		
		Full-time 9.0	
Total Personnel	16.8	Full-time Equivalent (Part-time) 7.8	

Acct. #01-5-42-10* - Salaries**

- Add 1 each Class "C" positions ...

- Change Part-time Scheduling Clerk to Full-time Clerk Typist position ...

Full-time	Class "A" Foreman	1	1
	Class "A" Person	1	1
	Class "B" Person	1	1
	Class "C" Person – add 1 new position	1	2
	Clerk Typist – add 1 new position	1	2
	FLERT Bus Driver	<u>2</u>	<u>2</u>
	TOTAL	7	9

Part-time	4 ea. Part-time Kennelmen: 52 weeks @ 29 hrs/week	6,032 M.H.	6,032 M.H.
	4 ea. Part-time Summer Help: 32 weeks @ 40 hrs/week	2,560 M.H.	5,120 M.H.
	0 ea. Part-time Summer Help: 32 weeks @ 32 hrs/week	2,048 M.H.	0 M.H.
	0 ea. Part-time Scheduling Clerk: 52 weeks @ 29 hrs/week	<u>1,508 M.H.</u>	<u>0 M.H.</u>
	TOTAL	12,148 M.H.	11,152 M.H.

Flert	1ea. P/T Bus Driver: 52 weeks @ 20 hrs/week	1,040 M.H.	1,040 M.H.
	Weekend (Sat. & Sun.) 2 days @ 7 hrs/day x 52 weeks	<u>728 M.H.</u>	<u>728 M.H.</u>
	TOTAL	1,768 M.H.	1,768 M.H.

Senior	Kids Summer Program: 1 man x 6 hrs. x 11 weeks = 66 MH's	66 M.H.	66 M.H.
Citizen	Fish Program: 1 man x 2 hrs. x 7 weeks = 14 MH's	0 M.H.	14 M.H.
Buses	Club Meetings (Mon & Wed): 2 days x 2 men x 4 hrs x 52 weeks	832 M.H.	832 M.H.
	Sunday Church Services: 1 man x 4 hrs x 50 weeks	200 M.H.	200 M.H.
	Trips: 2 men x 146 trips x 7 hrs.	2,044 M.H.	2,044 M.H.
	Valley of Flowers: 2 men x 1 days x 7 hrs.	<u>28 M.H.</u>	<u>14 M.H.</u>
	TOTAL	3,170 M.H.	3,170 M.H.

Overtime	Court appearances, Emergency Police call-outs, fire damaged structures, mosquito control and fogging, dog bite cases, storm damage events, foreclosures (clean-up junk at curb), Valley of Flowers, Fall Festival, Electronic Recycling Event, Document Shredding Event, EQC Commission, etc.	\$15,000	\$20,000
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Acct. #01-5-42-13* – Employees' Benefits** **FINANCE****Acct. #01-5-42-21000 – Uniform & Safety Shoes**

Uniforms	Allowance for 9 Full-Time @ \$300 each	\$2,100	\$2,700
	Purchase T-shirts for Part-Time and Summer Help	700	900
	TOTAL	\$2,800	\$3,600

Acct. #01-5-42-26000 – Utilities

Electric, natural gas, water, sewer, trash collection, phone,	\$9,500	\$9,800
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Health Department Budget: 2015

2014

2015

Acct. #01-5-42-27000 – Health/Buses Gasoline

Fuel for pickup trucks, vehicle ULV's, foggers, hand fogger, lawn mowers, walk-behinds, weed eaters, and other related equipment		
Oil for pickups, ULV's, Grizzly foggers, mowers and weed eaters		
Bus-1, Bus-2, Bus-3, Bus-4, and ADA Van-1		
Gasoline, tires, fluids, lubricants, maintenance, parts, supplies, etc.		
TOTAL	\$39,000	\$44,000

Acct. #01-5-42-29000 – Building Maintenance & Supplies

Radio repairs and maintenance for base, mobile and walkie/talkie units		
ULV's repairs and maintenance, for motors and blowers, as needed		
Weed Eaters: parts for repairs, raccoon cages as needed		
Related small equipment repairs (hoses, tubing, tune-up kits, etc.)		
Building maintenance, repairs, supplies and materials (paint, solvents, etc.)		
Janitorial supplies and materials		
2ea. Chainsaws (replacements) at \$500/ea. = \$1,000		
3ea. Weed Eaters (replacements) at \$400/ea. = \$1,200		
2ea. Handheld Blowers (replacements) at \$210/ea. = \$420		
TOTAL	\$22,400	\$24,000

Acct. #01-5-42-32000 – Office Supplies & Maintenance

Printing, office supplies, forms, typewriter and adding machine, cameras, computers, printers and copy machine maintenance, operating supplies and maintenance		
TOTAL	\$5,000	\$7,000

Acct. #01-5-42-33000 – Materials & Supplies

Anvil for ULV's mosquito fogging, flushing solvent for cleaning ULV's, Altoside or Aqua/Bac briquettes to treat stagnate water for mosquito control		
Round-Up #5 for weed control. Pine-O-Lene disinfectant for kennel area.		
Liqui-zyme Odor Eliminator, Bacterial/Enzyme Action		
Rompum, Ketaset & Meticorton chemical used in animal control		
Dog & cat food, traps, rodent cakes for baiting residential and commercial properties, creeks and sewers. Insecticide chemicals for roach, wasp spider, etc.		
TOTAL	\$26,000	\$28,000

Acct. #01-5-42-42000 – Dues/Travel/Training

Flyers, publications and office training manuals		
Pesticide license renewals and animal control training certification		
Mileage, trip lunches, seminars, etc.		
TOTAL	\$1,500	\$1,500

Health Department Budget: 2015

20142015**Acct. #01-5-42-50010 – Professional Services**

Rat/rodent control in creeks and resident rodent control by contractor ...		
Veterinarian treatment of injured animals and possible court cases, as needed ...		
Veterinarian rabies shots for new adoptions ...		
Trash/debris/junk removal, eviction cleanup, tree/brush/vegetation removal, grass/weed cutting on residential/commercial properties as needed ... by the City and/or by Contractor ...		
Educational handouts & promotions for Recycling ...		
Animal Disposal through St. Louis County ...		
Electronic Recycling (spring) and Shredding (fall) Events ...		
TOTAL	\$23,000	\$20,000

City of Florissant Operating Budget
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RECREATION DEPARTMENT-THEATER

<u>Account</u>	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
4310-Salaries	142,994	148,749	153,435	153,435
4313-Employees' Benefits	51,962	64,877	66,567	66,567
4321-Uniforms & Allowance	243	250	250	250
4329-Bldg. Maint. & Supplies	13,278	11,450	12,200	12,200
4332-Office Supplies & Maint.	12,011	11,220	12,640	12,640
4342-Dues, Travel, Training	3,500	3,800	3,800	3,800
4350-Professional Services	4,325	6,000	6,000	6,000
4352-Theater Workshop	73,518	85,990	66,450	89,690
4354-Publicity	<u>5,976</u>	<u>6,750</u>	<u>13,550</u>	<u>13,550</u>
Total	307,807	339,086	334,892	358,132

PERSONNEL SERVICES

Full-time	134,408	139,094	139,094
Part-time	14,341	14,341	14,341
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	148,749	153,435	153,435

PERSONNEL SCHEDULE

Theater Manager	1.0
Assistant Theater Manager	1.0
Administrative Assistant	1.0
Clerk Typist p/t	<u>0.7</u>
Total	3.7

Full-time 3.0

Total Personnel 3.7

Full-time Equivalent (Part-time) 0.7

FCC Theater Budget: 2015

2014 2015

Account 4310 - Salaries			
Full-time Employees			
Theater Manager		1	1
Assistant Theater Manager		1	1
Administrative Assistant		<u>1</u>	<u>1</u>
	Total full-time employees	3	3
Part-time Employees			
Clerk-Typists: 29 hrs/wk x 52 weeks x 2nd year rate	hours	1,508	1,508
	Total part-time hours	1,508	1,508

Account 4321 - Uniforms			
	Total	250	250
Dry Cleaning of sport coats		50	50
Replacement of sport coats and uniform shirts		200	200

Account 4329 - Theater Building Maintenance and Supplies			
	Total	11,450	12,200
General maintenance, repair and supplies for sound system		800	800
Bulbs, gel, light instrument repair and maintenance		3,100	3,100
Miscellaneous repair and hardware items		1,850	1,850
Light board service call contract		850	850
Floor care products		300	300
House and lobby carpet cleaning		800	800
Purchase of Allen & Heath RPS 11 Power Supply		1,500	0
Replace damaged curtain (\$2,000 to be reimbursed)		2,250	0
Purchase of 12 ETC Ellipsoidal Spotlights		0	4,500

Account 4332 - Office Supplies/Printing			
	Total	11,220	12,640
Books, subscriptions, and memberships		400	400
Paper and printing		1,980	3,000
Mailing supplies		3,000	3,000
Small office supplies		800	1,200
ThunderTix programming fees for twelve months		5,040	5,040
Ticket stock - purchase on a two year cycle		0	0

Account 4342 - Travel & Training			
	Total	3,800	3,800
Showcase of Performing Arts for Young People - Philadelphia, PA		1,300	1,300
Arts Midwest Conference - Kansas City, MO		1,300	1,300
Outside expenses for Missouri Arts Council and MACAA		500	500
Mileage for local business calls and related functions		300	300
Dues/registration - Intl. Assoc. of Performing Arts for Young People		400	400

FCC Theater Budget: 2015

		2014	2015
Account 4350 - Professional Services	Total	6,000	6,000
Bank fees, charge card fees, service fees - \$500 per month		6,000	6,000
Account 4352 - Theatre Workshop	Total	85,990	89,690
Contemporary outdoor concerts including technical needs (Butch Wax & Hollywoods, SmashBand, Bob Kuban, etc.)		12,500	12,500
Summer playground "Creative Dramatics Workshop" and Arts Assembly Program		16,500	16,500
Thanksgiving children's special		5,000	5,000
Valley of Flowers Festival		42,500	45,000
Missouri Association of Community Arts Agencies (MACAA) membership		250	250
Matching funds: grant from the Missouri Arts Council for the Valley of Flowers Children's Arts Program		6,740	6,740
Entertainment for the Fall Festival		2,500	2,500
"Poetry Out Loud" regional competition (reimbursable)		0	1,200
Account 4354 - Publicity	Total	6,750	13,550
FCC Theatre schedules		4,200	4,200
Special PR, mailing list, box office PR		600	2,600
St. Louis Visitors & Convention Comm. and Arts & Education Council		450	450
Discover Florissant display ads around Metro St. Louis		1,500	1,500
Postage for four Theater mailings - Calendar of Events (3) and Valley of Flowers brochure (1) at \$1,200 per mailing		0	4,800
Account 096143 - Capital Additions	Total	10,000	6,000
Replacement for original Sennheiser assisted listening device system		0	6,000
Prior year capital additions		10,000	0

City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

RECREATION DEPARTMENT - CIVIC AND COMMUNITY CENTERS

<u>Account</u>	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
4410-Salaries	1,146,542	1,281,343	1,314,277	1,314,277
4413-Employees' Benefits	249,725	291,890	296,701	296,701
4426-Utilities	<u>299,853</u>	<u>352,800</u>	<u>352,800</u>	<u>352,800</u>
Total	1,696,120	1,926,033	1,963,778	1,963,778

PERSONNEL SERVICES

Full-time		492,831	500,826	500,826
Part-time		788,512	795,451	795,451
Overtime		<u>0</u>	<u>18,000</u>	<u>18,000</u>
Total Personnel Services		1,281,343	1,314,277	1,314,277

PERSONNEL SCHEDULE

Superintendent of Recreation	1.0	Recreation Leaders II & III p/t	8.3
Center Director I	2.0	Receptionists p/t	5.9
Recreation Specialist	2.0	Custodians p/t	4.9
Clerk Typist	3.0	Park Rangers p/t	3.2
Custodian I	<u>4.0</u>	Rink Mgrs, Guards, Cashiers p/t	2.9
Total	12.0	JJE Pool Manager, Head Guard p/t	1.9
		JJE Pool Lifeguards p/t	4.1
		Concession Stand Manager p/t	1.0
		Concession Stand Cashiers p/t	1.5
		Instructors	
		ADA Compliance	
		Total	33.7

Full-time 12.0

Total Personnel 45.7

Full-time Equivalent (Part-time) 33.7

Civic and Community Centers Budget: 2015

2014 2015

JJE/JFK Building Hours for the General Public

Daily (Sunday - Saturday): 8:00am - 9:00pm

Summer Hours: Memorial Day weekend to Labor Day

Monday through Friday: 8:00am - 9:00pm Saturday/Sunday: 8:00am - 5:00pm

The Community Centers will be closed to the public in observance of the following holidays:

Christmas Eve	Easter	Labor Day	Independence Day
Christmas Day	Memorial Day	Thanksgiving Day	New Years Day

Account 4410 - Salaries	2014	2015
Full-time Employees		
Superintendent of Recreation	1	1
Center Director I	2	2
Recreation Specialist	2	2
Clerk Typist	3	3
Custodian	4	4
Total full-time employees	12	12
Part-time Employees		
Recreation Leader III	JJE Pool Manager	Park Rangers
Recreation Leader II - Fitness Center	JJE Pool Head Guards	Instructors
Concession Managers and Cashiers	JJE Pool Lifeguards	Rink Managers
Receptionists	Custodians	Rink Guards
ADA Compliance		Rink Cashiers

Overtime: \$18,000

Recreation Leader III (Supervisors)

JJE/JFK: 2,790 hours x 2 facilities = 5,580 hours x 2 nd year rate	hours	5,580	5,580
Theater: 1 x 25 hours/week x 52 weeks plus 1 x 12 hours/week x 52 weeks = 1,924 hours x 2 nd year rate	hours	1,924	1,924

Recreation Leader II

JJE / JFK Fitness Center: 4,878 hours x 2 facilities = 9,756 hours x 2 nd year rate	hours	9,756	9,756
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Receptionists

Customer Service Desk:

JFK: 4,500 hours x 2 nd year rate	hours	3,015	4,500
500 hours (special events/training) x 1 st year rate	hours	500	500
JJE: 6,655 x 2 nd year rate (2,000 hours to fill Center Ranger hours)	hours	6,655	6,655
700 hours (special events/training) x 1 st year rate	hours	700	700

Civic and Community Centers Budget: 2015

2014 2015

Custodians

JJE / JFK: 3,228 hours x 2 facilities = 6,456 hours x 2 nd year rate	hours	6,456	6,456
1,750 hours (special events / training) x 2 nd year rate	hours	1,750	1,750
Theater: 2,080 hours x 2 nd year rate	hours	2,080	2,080

Park Rangers

JFK (Rentals): 240 hours x Park Ranger Supervisor II 2 nd year rate	hours	240	240
896 hours x Park Ranger x 2 nd year rate	hours	896	896
JJE: Weekdays – 2,259 hours			
Weekends – 2,080 hours			
Special Events/Rink – 700 hours			
City Hall – 500 hours			
Total – 5,539 hours			
4,529 hours x Park Ranger x 2 nd year rate	hours	4,529	4,529
1,010 hours x Park Ranger Supervisor II 2 nd year rate	hours	1,010	1,010

Ice Rink

Rink Managers: 1,700 hours x 2 nd year rate	hours	1,700	1,700
Rink Guards: 2,600 hours x 2 nd year rate	hours	2,600	2,600
Rink Cashiers: 1,800 hours x 2 nd year rate	hours	1,800	1,800

JJE Pool

JJE Pool Managers: 1,560 hours x 2 nd year rate	hours	1,560	1,560
Head Guards: 2,340 hours x 2 nd year rate	hours	1,560	2,340
JJE Lifeguards: Public Sessions: 3,588 hours x LG/SI 2 nd year rate	hours	4,368	3,588
Classes/Rentals: 5,000 hours x LG 2 nd year rate	hours	5,000	5,000

Concessions (St. Ferdinand Park, Bangert Pool, Koch Aquatic Center)

Managers: St. Ferdinand: 500 hours x 2 nd year rate	hours	865	500
Koch: 751 hours x 2 nd year rate	hours	751	751
Bangert: 751 hours x 2 nd year rate	hours	751	751
Cashiers: St. Ferdinand (includes Koch Cart Attendant):			
900 hours x 2 nd year rate	hours	1,256	900
KPFAC: 1,502 hours x 2 nd year rate	hours	1,502	1,502
Bangert: 751 hours x 2 nd year rate	hours	751	751

Total part-time hours 69,555 70,319

Instructors: \$80,000 \$80,000

ADA Compliance: \$1,500 \$1,500

Account 4426 - Utilities	Total	352,800	352,800
Centers		347,300	347,300
Nature Lodge		5,500	5,500

City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

RECREATION DEPARTMENT - PLAYGROUND

<u>Account</u>	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
4510-Salaries	108,939	124,870	131,172	131,172
4513-F.I.C.A.	<u>8,334</u>	<u>9,553</u>	<u>10,035</u>	<u>10,035</u>
Total	117,273	134,423	141,207	141,207

PERSONNEL SERVICES

Full-time		0	0	0
Part-time		124,870	131,172	131,172
Overtime		<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services		124,870	131,172	131,172

PERSONNEL SCHEDULE

Directors p/t	0.5
Assistant Directors p/t	0.6
Playground Recreation Leaders p/t	6.1
Total	7.2

Full-time 0.0

Total Personnel 7.2 Full-time Equivalent (Part-time) 7.2

Summer Playground Budget: 2015

2014 2015

Program Dates: June 8 - July 17, 2015

The summer playground program is a six week program.

There is no camp on July 3rd.

Account 4510 - Part-time Seasonal

Directors

320 hours + 9 orientation hours = 329 hours

329 hours x 3 Directors = 987 hours x 2nd year rate hours 987 987

Assistant Directors

264 hours + 9 orientation hours = 273 hours

273 hours x 4 Assistant Directors = 1,092 hours x 2nd year rate hours 1,092 1,092

Playground Recreation Leaders

180 hours + 9 orientation hours = 189 hours

189 hours x 48 Playground Recreation Leaders =
9,072 hours x 2nd year rate hours 9,072 9,072

189 hours x 13 Playground Recreation Leaders =
2,457 hours x 1st year rate hours 1,890 2,457

Special Needs Recreation Leaders

180 hours + 9 orientation hours = 189 hours

189 hours x 2 Special Needs Recreation Leaders =
378 hours x 2nd year rate hours 378 378

“BEFORE AND AFTER CARE” PROGRAM

Monday - Friday, 7:30am - 9:00am and 3:00pm - 5:30pm, 6 weeks

Assistant Directors

120 hours x 2 Assistant Directors = 240 hours x 2nd year rate hours 240 240

Playground Recreation Leaders

120 hours x 6 Playground Recreation Leaders =
720 hours x 2nd year rate hours 480 720

Total part-time hours 14,139 14,946

There is a separate charge over and above the basic camp fee for each “Before and After Care” participant. Participants may choose either one or both times and will pay a fee commiserate with their utilization. The revenue generated from the fees will cover the cost of staff needed to run the program. The program will not run unless a minimum number of participants are registered as necessary to cover the costs.

5 Playground Recreation Leaders have been added: 3 for the regular program and 2 for the “Before and After Care” program. Additional wage and benefit costs to be offset by fees.

City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

RECREATION DEPARTMENT - BANGERT POOL

<u>Account</u>	<u>Actual</u> <u>2013</u>	<u>Budget</u> <u>2014</u>	<u>Proposed</u> <u>2015</u>	<u>Adopted</u> <u>2015</u>
4610-Salaries	99,571	143,603	146,381	146,381
4613-F.I.C.A.	6,860	10,986	11,198	11,198
4626-Utilities	<u>14,534</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Total	120,965	174,589	177,579	177,579

PERSONNEL SERVICES

Full-time		0	0	0
Part-time		143,603	146,381	146,381
Overtime		<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services		143,603	146,381	146,381

PERSONNEL SCHEDULE

Pool Manager p/t	0.4			
Head Guard p/t	0.4			
Lifeguards p/t	4.9			
Cashiers p/t	<u>0.7</u>			
Total	6.4		Full-time 0.0	
Total Personnel	6.4		Full-time Equivalent (Part-time) 6.4	

RECREATION DEPARTMENT - KOCH AQUATIC CENTER

<u>Account</u>	<u>Actual</u> <u>2013</u>	<u>Budget</u> <u>2014</u>	<u>Proposed</u> <u>2015</u>	<u>Adopted</u> <u>2015</u>
5610-Salaries	197,270	244,477	239,965	239,965
5613-F.I.C.A.	15,028	18,702	18,357	18,357
5626-Utilities	<u>46,036</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
Total	258,334	313,179	308,322	308,322

PERSONNEL SERVICES

Full-time		0	0	0
Part-time		244,477	239,965	239,965
Overtime		<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services		244,477	239,965	239,965

PERSONNEL SCHEDULE

Pool Manager p/t	0.4			
Head Guard p/t	0.8			
Lifeguards p/t	9.0			
Cashiers p/t	<u>1.2</u>			
Total	11.4		Full-time 0.0	
Total Personnel	11.4		Full-time Equivalent (Part-time) 11.4	

Bangert Pool Budget: 2015

2014 2015

Pool Season: May 30 - August 9, 2015 (72 days of operation)

Weekends Only: August 10 - September 7, 2015 (9 days of operation)

Hours of operation: Daily 12:30 - 7:30pm Holidays 12:30 - 5:00pm

Total Days of Operation in 2015: 81 (2014: 79 Days of Operation)

Account 4610 Salaries – Part-time Seasonal
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Pool Manager

9.5 hours x 81 days = 770 hours x 2 nd year rate	hours	751	770
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Head Guard

9.5 hours x 81 days = 770 hours x 2 nd year rate	hours	751	770
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Lifeguards

9.5 hours x 81 days = 770 hours x 11 Lifeguards = 8,470 hours			
8,470 hours x Lifeguard 2 nd year rate	hours	8,261	8,470

Cashiers (Admission)

9.5 hours x 81 days = 770 hours x 2 Cashiers = 1,540 hours x 2 nd year rate	hours	1,502	1,540
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Swim Team

4 hours x 35 days = 140 hours			
140 hours x Pool Manager 2 nd year rate	hours	140	140

4 hours x 35 days = 140 hours x 4 Lifeguards = 560 hours			
560 hours x Lifeguard 2 nd year rate	hours	560	560

Swim Team Coaches Salaries:		\$9,000	\$9,000
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Swim Lessons (youth)

2 hours x 24 days = 48 hours x 16 Lifeguards = 768 hours			
768 hours x Lifeguard 2 nd year rate	hours	768	768

Swim Lessons (adult)

1 hour x 16 days = 16 hours x 2 Lifeguards = 32 hours x 2 nd year rate	hours	32	32
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Playground Swim

2 hours x 12 days = 24 hours x 11 Lifeguards = 264 hours			
264 hours x Lifeguard 2 nd year rate	hours	264	264

Total part-time hours		13,029	13,314
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Pre-season training, prep-work and post-season winterizing:		\$5,000	\$5,000
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Special events, programs and rentals:		\$2,500	\$2,500
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Account 4626 Utilities

Total		\$20,000	\$20,000
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Koch Park Family Aquatic Center Budget: 2015

2014 2015

Pool Season: May 23 - August 9, 2015 (79 days of operation)

Hours of Operation: Daily 11:30am - 7:30pm Holidays 11:30am - 5:00pm

Total Days of Operation in 2015: 79 (2014: 79 Days of Operation)

Account 5610 – Salaries - Part-time Seasonal
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Pool Manager

10.5 hours x 79 days = 830 hours x 2 nd year rate	hours	830	830
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Head Guard

10.5 hours x 79 days = 830 hours x 2 Head Guards = 1,660 hours x 2 nd year rate	hours	1,660	1,660
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Lifeguards

10.5 hours x 79 days = 830 hours x 22 Lifeguards = 18,260 hours 18,260 hours x Lifeguard 2 nd year rate	hours	18,260	18,260
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First Aid Technician

0 hours x 79 days = 0 hours	hours	474	0
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Cashiers (Admissions)

10.5 hours x 79 days = 830 hours x 3 Cashiers = 2,490 hours x 2 nd year rate	hours	2,490	2,490
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Playground Swim

2 hours x 12 days = 24 hours x 22 Lifeguards = 528 hours 528 hours x Lifeguard 2 nd year rate	hours	528	528
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Total part-time hours	24,242	23,768
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Pre-season training, prep-work and post-season winterizing:	\$7,500	\$7,500
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Special events, programs and rentals:	\$2,500	\$2,500
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Account 5626 Utilities			
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Total	\$50,000	\$50,000
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City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

RECREATION DEPARTMENT - PARKS

<u>Account</u>	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
4710-Salaries	313,670	349,308	353,453	353,453
4713-Employees' Benefits	77,230	81,584	85,174	85,174
4720-Debt Service	78,323	0	0	0
4726-Utilities	827	114,200	114,200	114,200
4729-Bldg., Maint., & Supplies	885,784	0	0	0
4750-Professional Services	0	40,000	40,000	40,000
4761-Capital Additions	<u>0</u>	<u>425,000</u>	<u>0</u>	<u>0</u>
Total	1,355,834	1,010,092	592,827	592,827

PERSONNEL SERVICES

Full-time	161,987	163,132	163,132
Part-time	187,321	187,321	187,321
Overtime	<u>0</u>	<u>3,000</u>	<u>3,000</u>
Total Personnel Services	349,308	353,453	353,453

PERSONNEL SCHEDULE

<u>Office of the Director</u>		<u>Park Rangers</u>	
Director of Parks & Recreation	1.0	Senior Park Ranger	1.0
Administrative Assistant	<u>1.0</u>	Park Rangers p/t	<u>2.8</u>
Total	2.0	Total	3.8
		<u>Summer Staff</u>	
		Park Maint. - Summer Laborers p/t	4.7
		Umpires and Referees	
		Total	4.7
		Full-time	3.0
Total Personnel	10.5	Full-time Equivalent (Part-time)	7.5

Parks Budget: 2015

	2014	2015
Account 4710 – Salaries		
Full-time Employees		
Director of Parks and Recreation	1	1
Administrative Assistant	1	1
Senior Park Ranger	<u>1</u>	<u>1</u>
Total full-time employees	3	3
Overtime: \$3,000		
Part-time Salaries		
Park Maintenance (Seasonal):		
40 hours x 15 weeks = 600 hours x 13 Laborers =		
7,800 hours x 2 nd year rate	hours 7,800	7,800
32 hours x 30 weeks = 960 hours x 2 Laborers =		
1920 hours x 2 nd year rate	hours 1,920	1,920
Park Rangers:		
All Parks: 45.5 hours x 20 weeks =		
910 hours x Park Ranger 2 nd year rate (peak season)	hours 910	910
35 hours x 52 weeks = 1,820 hours x Park Ranger 2 nd year rate		
(year round).	hours 1,820	1,820
St. Ferdinand & Koch Parks: 45.5 hours x 22 weeks x 2 Rangers =		
2,002 hours x Park Ranger 2 nd year rate	hours 2,002	2,002
Behlmann-Zykan Nature Lodge: 832 hours x Park Ranger 2 nd year rate	hours 832	832
Hours of operation:		
10:00am – 2:00pm, 4 days x 4 hours = 16 hours x 52 weeks = 832 hours		
Special Activities and Rentals: 310 hours x Park Ranger 2 nd year rate	hours 310	310
Total part-time hours	15,594	15,594
Umpires and Referees:	\$20,000	\$20,000
Account 4726 - Utilities	Total 114,200	114,200
Parks	114,200	114,200
Account 4750 - Professional Services	Total 40,000	40,000
Umpires contracted through the ASA	40,000	40,000
Account 4761 - Capital Additions	Total 425,000	0
Prior year capital additions	425,000	0

City of Florissant Operating Budget
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RECREATION DEPARTMENT - GOLF COURSE

<u>Account</u>	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
0610-Salaries	0	367,148	374,784	374,784
0613-Employees' Benefits	0	131,883	132,771	132,771
0621-Uniforms & Allowance	0	1,000	1,000	1,000
0623-Postage & Printing	0	2,750	1,696	1,696
0626-Utilities	0	62,200	62,200	67,200
0627-Gasoline	0	20,000	20,000	20,000
0628-Merchandise	0	120,750	114,750	114,750
0629-Bldg., Maint., & Supplies	0	126,200	123,000	118,000
0630-Equipment Repairs	0	17,000	17,000	17,000
0632-Office Supplies & Maint.	0	2,900	4,500	4,500
0642-Dues, Travel, Training	0	2,820	2,135	3,367
0650-Professional Services	0	103,820	91,000	91,000
0654-Publicity	0	3,000	3,000	3,000
0661-Capital Additions	<u>0</u>	<u>342,451</u>	<u>0</u>	<u>0</u>
Total	0	1,303,922	947,836	949,068

PERSONNEL SERVICES

Full-time	250,891	258,527	258,527
Part-time	116,257	116,257	116,257
Overtime	<u>0</u>	<u>0</u>	<u>0</u>
Total Personnel Services	367,148	374,784	374,784

PERSONNEL SCHEDULE

<u>Course Operations</u>		<u>Course Maintenance</u>	
Golf Course General Manager	1.0	Golf Course Superintendent	1.0
Asst. to Golf Course Manager	1.0	Golf Course Asst. Supt.	1.0
Golf Shop Attendant	1.0	Golf Course Mechanic	1.0
Pro Shop Staff p/t	0.7	Groundskeeper I and II p/t	<u>2.8</u>
Cart Attendants p/t	1.0	Total	5.8
Food & Beverage Manager p/t	0.4		
Food & Beverage Workers p/t	<u>0.9</u>		
Total	6.0		
Total Personnel	11.8	Full-time	6.0
		Full-time Equivalent (Part-time)	5.8

Golf Course Budget: 2015

	<u>2014</u>	<u>2015</u>
Revenue	700,000	665,000
Account 12010 - Green Fees	260,000	234,000
Account 12210 - Cart Fees	250,000	266,000
Account 12500 - Pro Shop Sales	35,000	35,000
Account 12600 - Concession Sales and Fees	130,000	120,000
Account 12910 - Other Miscellaneous	25,000	10,000

Expenditures

Account 0610 - Salaries

Full-time Employees

Golf Course General Manager	1	1
Assistant to the General Manager	1	1
Golf Shop Attendant	1	1
Golf Course Superintendent	1	1
Assistant to the Golf Course Superintendent	1	1
Golf Course Mechanic	<u>1</u>	<u>1</u>
Total full-time employees	6	6

Part-time Employees

	Total hours	<u>12,176</u>	<u>12,176</u>
Pro Shop Staff: 2 emp. x 30 hours x 24 weeks	hours	1,440	1,440
Cart Attendants: 6 emp. x 15 hours x 24 weeks	hours	2,160	2,160
Starters & Marshalls - all volunteers	hours	0	0
Groundskeeper I: 7 emp. x 30 hours x 24 weeks	hours	5,040	5,040
Groundskeeper II: 1 emp. x 30 hours x 24 weeks	hours	720	720
Food & Beverage Manager: 1 emp. x 28 hours x 32 weeks	hours	896	896
Food & Beverage: 4 emp. x 20 hours x 24 weeks	hours	1,920	1,920

Account 0613 - Employee Benefits

F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability

Account 0621 - Uniforms and Allowances

Total	1,000	1,000
Full-time and part-time employees	1,000	1,000

Account 0623 - Postage & Printing

Total	2,750	1,696
Postage	250	96
Printing scorecards, signage, others	2,500	1,600

Account 0626 - Utilities

Total	62,200	67,200
Electric	12,000	12,000
Gas/Propane	2,500	2,500
Water	40,000	45,000
Sewer	1,000	1,000
Cable TV	3,500	3,500
Trash	1,200	1,200
Alarm	2,000	2,000

Golf Course Budget: 2015

		<u>2014</u>	<u>2015</u>
Account 0627 - Gas and Oil	Total	20,000	20,000
Gasoline, oil, tires, fluids, lubricants, maintenance, parts, supplies, etc. for golf course vehicles and equipment.		20,000	20,000
Account - 0628 Merchandise	Total	120,750	114,750
Pro Shop merchandise for resale: includes balls, tees, shirts, hats, gloves, etc.		29,250	29,250
VGM Club membership fee (01)		500	500
Concession supplies: includes beer, liquor, food, snacks, soda, etc. (02)		91,000	85,000
Account 0629 - Building Maintenance and Supplies	Total	126,200	118,000
00 Building Maintenance/Building Supplies	Sub	<u>36,200</u>	<u>33,000</u>
Includes materials and supplies such as portable outhouse rental, pest control, minor maintenance supplies such as hardware, paint, caulk, plumbing, electrical materials and supplies, cleaning supplies, linens, backflow preventer inspection, and various other supplies. Includes \$1,200 for replacement banquet tables.			
01 Building Maintenance/Course Supplies	Sub	<u>90,000</u>	<u>85,000</u>
Includes materials and supplies such as sand, top soil, sod, seed, flags, ball washers, bag stand, cups, pesticides, fungicides, herbicides, fertilizers, and other supplies. Also includes materials and supplies such as pipe, fittings and other items necessary to maintain the course irrigation system. Includes soil testing.			
Account 0630 - Equipment Repairs	Total	17,000	17,000
Maintenance of course vehicles and equipment, including miscellaneous parts and supplies, tools, tire repairs, small engine parts and service, batteries, lights, radio work, upholstery, glass, etc.		17,000	17,000
Account 0632 - Office Supplies and Printing	Total	2,900	4,500
Pens, paper and various office supplies.		2,900	4,500
Account 0642 - Dues, Travel and Training	Total	2,820	3,367
PGA dues		230	230
GCSA dues & GCSAA Show - Golf Course Superintendent		1,540	0
GCSA dues - Golf Course Superintendent		0	365
MVGCSA dues		350	350
General Manager: PGA Merchandise Show - \$450 registration fee plus \$166 lodging (2 nights at the standard Missouri per diem rate) in Orlando, Florida.		0	616
Course Supt.: PGA Merchandise Show - \$450 registration fee plus \$166 lodging (2 nights at the standard Missouri per diem rate) in Orlando, Florida.		0	616
Greater North County Chamber of Commerce		0	250
Northwest Chamber of Commerce		0	240
Certification expenses		200	200
Mileage for in-town travel		500	500

Golf Course Budget: 2015

		<u>2014</u>	<u>2015</u>
Account 0650 - Professional Services	Total	103,820	91,000
<u>01 Miscellaneous</u>	Sub	<u>6,800</u>	<u>9,400</u>
Handicap Fees		500	250
Electric repair as needed		1,800	1,800
Tree removal		2,500	2,500
Hepatitis "A" Vaccinations		500	150
Operating Permits		1,500	1,500
Ice machine rental		0	3,200
<u>02 Bank Fees</u>	Sub	<u>6,800</u>	<u>6,800</u>
Bank and charge card fees		6,800	6,800
<u>06 Cart Lease and Rentals</u>	Sub	<u>90,220</u>	<u>74,800</u>
<u>Cart Lease:</u> Ord. #8034 for 80 carts (45 electric, 25 gas, 7 utility, 1 shuttle, 2 bar)		85,220	69,800
<u>Term:</u> 44 month agreement dated April 2014.			
<u>Annual Payment:</u> \$69,795.56 - Second of four annual payments. Final payment due June 1, 2017.			
<u>Amount Financed:</u> \$368,397.86			
Cart Rentals		5,000	5,000
Account 0654 - Publicity	Total	3,000	3,000
Advertising in newspaper, magazine, radio, and other media.		3,000	3,000
Account 0961 - Capital Additions (Park Improvement Fund)	Total	0	15,500
<u>Golf Course Equipment</u>	Sub	<u>0</u>	<u>0</u>
Prior year capital additions		0	0
Nothing requested		0	0
<u>Golf Course Improvements</u>	Sub	<u>0</u>	<u>15,500</u>
Fairway improvements and bunkers hole #2, Bunkers holes #8, #17		0	15,500
Account 0661 - Capital Additions (General Fund)	Total	342,451	0
<u>Golf Course Equipment</u>	Sub	<u>342,451</u>	<u>0</u>
Various golf course equipment		146,451	0
Purchase golf cart fleet		196,000	0

City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

PUBLIC WORKS DEPARTMENT

<u>Account</u>	<u>Actual</u> <u>2013</u>	<u>Budget</u> <u>2014</u>	<u>Proposed</u> <u>2015</u>	<u>Adopted</u> <u>2015</u>
4810-Salaries	2,090,038	2,273,378	2,404,518	2,404,518
4813-Employee's Benefits	838,134	928,392	1,014,425	1,014,425
4821-Uniforms & Allowance	7,916	8,800	9,700	9,700
4826-Utilities	75,273	95,000	96,000	96,000
4827-Gasoline	54,615	69,000	81,000	81,000
4832-Office Supplies & Maint.	14,042	19,200	19,000	19,000
4839-Ice/Snow Removal	104,012	181,250	276,000	276,000
4842-Dues, Travel, Training	47,598	56,300	35,500	36,361
4850-Professional Service	49,232	72,600	68,000	68,000
4851-Street Lighting	424,919	570,000	550,000	550,000
4852-Street Contracts	0	250,000	0	0
4861-Capital Additions	0	25,000	0	0
4875-Gasoline Control Account	<u>2,740</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>
Total	3,708,519	4,573,920	4,579,143	4,580,004

PERSONNEL SERVICES

Full-time	1,951,996	2,170,209	2,170,209
Part-time	161,182	109,309	109,309
Overtime	155,000	125,000	125,000
Stand-by pay	<u>5,200</u>	<u>0</u>	<u>0</u>
Total Personnel Services	2,273,378	2,404,518	2,404,518

PERSONNEL SCHEDULE

<u>Office of the Director</u>		<u>Engineering Division</u>	
Director of Public Works	1.0	City Engineer	1.0
Executive Assistant	<u>1.0</u>	Civil Engineer I	1.0
Total	2.0	Permit/Inspection Clerk	1.0
<u>Street Division</u>		Custodian	2.0
Street Superintendent	1.0	Custodian p/t	0.7
Permit/Inspection Clerk	1.0	Chief Engineer	1.0
Class "A" Foreman	1.0	Building Maintenance	<u>2.0</u>
Class "A" Person	2.0	Total	8.7
Class "B" Person	2.0	<u>Building Division</u>	
Class "C" Person	4.0	Building Commissioner	1.0
Street Sweeper	1.0	Plan Reviewer	1.0
Equipment Maintenance Supv.	1.0	Multi-Building Inspector	7.0
Equipment Maint. Mechanic	2.0	Permit/Inspection Clerk	7.0
Summer Laborers p/t	<u>1.2</u>	Permit/Inspection Clerk p/t	0.7
Total	16.2	Housing Inspector p/t	<u>1.5</u>
<u>Sewer Lateral</u>		Total	18.2
Permit/Inspection Clerk	1.0		
Class "A" Person	1.0		
Class "B" Person	1.0		
Class "C" Person	<u>1.0</u>		
Total	4.0		
Total Personnel	49.1		

Full-time 45.0
Full-time Equivalent (Part-time) 4.1

Salaries Acct. #01-5-48-1-***

Change Part-time Engineering Technician position to Full-time Civil Engineer I - 1 position assigned to Grade level 8 ...

Add 2 each Full-time Multi-Building Inspectors ...

Add 1 each Full-time Permit Inspection Clerk ...

Acct. #01-5-48-10* – Salaries**

Full-time	Director of Public Works	1	1
	Executive Assistant	1	1
	City Engineer	1	1
	Civil Engineer I – new position	0	1
	Building Commissioner	1	1
	Plan Reviewer	1	1
	Multi-Building Inspector – add 2 new positions	5	7
	Permit Inspection Clerk – add 1 new position	9	10
	Street Superintendent	1	1
	Class “A” Foreman	1	1
	Class “A” Person	3	3
	Class “B” Person	3	3
	Street Sweeper	1	1
	Class “C” Person	5	5
	Equipment Maintenance Supervisor	1	1
	Equipment Maintenance Mechanic	2	2
	Chief Engineer	1	1
	Building Maintenance	2	2
	Custodian I	2	2
	TOTAL	41	45

Part-time	Bldg./Housing Inspector: 2 ea @ 52 weeks @ 29 hrs/week	4,524 M.H.	3,016 M.H.
	Permit Inspection Clerk: 1 ea. @ 52 weeks @ 29 hrs/week	1,508 M.H.	1,508 M.H.
	Summer Laborers: 4 ea. @ 15 weeks @ 40 hrs/week	2,400 M.H.	2,400 M.H.
	Engineering Technician: 0 ea. @ 52 weeks @ 29 hrs/week	1,508 M.H.	0 M.H.
	Engineering Summer Intern: 0 ea. @ 20 weeks @ 40 hrs/wk	800 M.H.	0 M.H.
	Custodians: 1 person @ 52 weeks @ 29 hrs/week	1,508 M.H.	1,508 M.H.
	TOTAL	12,248 M.H.	8,432 M.H.

Overtime		\$155,000	\$125,000
	Street Department: snow removal, storm damage, tree removal, street flooding, some street work, Saturday mechanics, special projects, emergencies, festivals, etc.		
	Building Division: inspections, Boards and Commission meetings, public hearings, Police and Fire call outs, night & weekend inspections, office work in general, and emergencies.		
	Engineering Division: 1) Street work surveying, layout, contractor supervision, commission meetings, office work in general and emergencies and 2) Start up and shut down of pools, ice and roller rink, special events/festivals, HVAC emergency call outs, electric power outages and managing construction projects.		

Public Works/Streets/Building Department Budget: 2015
Acct. #01-5-48-13* – Employees' Benefits**

2014 2015

FINANCE

Acct. #01-5-48-21000 – Uniforms & Safety Shoes

Uniforms	Allowance for 29 Full-Time @ \$300 each	\$7,800	\$8,700
	Tee Shirts for Part-Time and Summer Employees	600	600
	City logo shirts for City Engineer, Building Commissioner, & Plan Reviewer ...	400	400
	TOTAL	\$8,800	\$9,700

Acct. #01-5-48-26000 – Utilities

Electric, natural gas, water, sewer, phone, trash collection, etc.		
Includes City Hall, Government Building, Sign Shop and City Garage		
TOTAL	\$95,000	\$96,000

Acct. #01-5-48-27000 – Gasoline

Major/Minor Construction Equipment, trucks, vehicles and tools in Public Works Department ... Fuel, oil, lubrication, and hydraulic fluids costs are forecasted to remain high ... plus Inspector vehicles added to fleet ...		
Pump repair and maintenance		
TOTAL	\$69,000	\$81,000

Acct. #01-5-48-32000 – Printing & Office Supplies – City Hall & City Garage

Photos, film and developing		
Printing, copy paper, printer ink cartridges, drafting supplies, supply closet		
Printing of new residential "Welcome" packages		
Printing of educational flyers for permits, residential and commercial guides		
Code books/code update subscription services/NFPA		
Equipment repairs and replacement (file cabinets, lamps, chairs, copier, computers, monitors, printers, cameras, typewriters, tables, etc.)		
Miscellaneous batteries, computer supplies, software, publications, etc.		
County real estate records		
Inspection sheets, permits, door tags		
Minimum housing letters/envelopes, etc.		
Computer software and software updates		
TOTAL	\$19,200	\$19,000

Acct. #01-5-48-39000 – Ice/Snow Removal

Salt: 4,000 Tons @ \$66.00/Ton	\$170,000	\$264,000
Calcium Chloride: 15,000 Gals. @ \$0.80/Gal.	11,250	12,000
TOTAL	\$181,250	\$276,000

Public Works/Streets/Building Department Budget: 2015

2014

2015

Acct. #01-5-48-42000 – Dues/Travel/Training

Dues			
	Director: Missouri Society of Prof. Engineers (\$181), Engineers Club (\$165), APWA (Local & International (\$169)	\$515	\$515
	City Engineer: Missouri Society of Prof. Engineers (\$181), Engineers Club (\$165)	346	346
	Civil Engineer -1: Stormwater Inspector Certification	0	1,000
	Building Commissioner: ICC (\$225), MABOI (\$40), SLACE (\$35), AIA (\$546)	846	846
	Building Inspectors: MABOI (7 @ \$40), ICC (7 @ \$35), SLACE (7 @ \$35)	770	770
	Plan Reviewer: MABOI (\$40), IAEI (\$120), SLACE (\$35), ICC (\$35)	230	230
	Street Superintendent: APWA (Local & International \$130), ISSA (\$130)	299	260
	Chief Engineer: Asbestos Certification Renewal, Stationary Engineer's License Fee	300	300
	S/T	\$3,306	\$4,267

Travel			
	Plan Reviewer, P/T Inspector, Bldg. Commissioner, Director, City Engineer, and others ... less Inspector vehicles ...	40,000	20,000
	S/T	\$40,000	\$20,000

Training			
	Director: Area Conferences and Seminars APWA Conference and Equipment Show in Phoenix, Arizona includes \$695 registration fee and \$166 lodging (two nights at the standard Missouri per diem rate)	400	400
		1,800	861
	City Engineer: GIS, APWA and Area Seminars	1,000	1,000
	Building Commissioner: Area Code Conferences/Seminars, MABOI Fall Conference	1,500	1,500
	Plan Reviewer: MABOI Fall Conf. and Area Conferences; ICC Training/Testing	1,800	1,800
	Chief Engineer & Staff: Area Seminars and Certifications; Asbestos Classes	800	800
	Street Superintendent: Area Seminars	400	400
	Street Personnel/Mechanics: Area Conferences	400	400
	Building Inspectors: MABOI Fall Conference (3 @ \$680)	2,040	2,040
	Area Code Seminars (3 @ \$400)	1,200	1,200
	P/T Inspectors: Area Seminars	400	400
	Exec. Asst. & Clerical Staff: Personal development classes	400	400
	Computer & iPad Classes/Training	854	893
	S/T	\$12,994	\$12,094
	TOTAL DUES/TRAVEL/TRAINING	\$56,300	\$36,361

Public Works/Streets/Building Department Budget: 2015

20142015**Acct. #01-5-48-50010 – Professional Services**

Materials Testing		
Traffic Consultation		
Miscellaneous Public Works projects - design services		
Testing of fire sprinkler systems and backflow preventers		
Computer Consultant for PW File Maker Data-base and iPads ... \$50,000		
Weather Service for Winter Storms \$2,600		
Pedestrian Traffic Signal Maintenance and Repair by St. Louis County \$5,000		
TOTAL	\$72,600	\$68,000

Acct. #01-5-48-51010 – Street Lighting

Average Usage	\$520,000	\$490,000
New and Replacement Streetlights in areas as needed ...	40,000	20,000
Decorative Streetlight Repair/Replacement – N.Lindbergh, N. Hwy.67, Old Town, Paddock Estates, other areas ...	10,000	40,000
TOTAL	\$570,000	\$550,000

Acct. #01-5-48-52000 – Street Contracts

TOTAL	\$250,000	\$0
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Acct. #01-5-48-61000 – Capital Additions

TOTAL	\$25,000	\$0
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Acct. #01-5-48-75000 – Gasoline Control Account

6,000 gallon diesel underground storage tank	\$25,000	\$25,000
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City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

POLICE DEPARTMENT

<u>Account</u>	<u>Actual</u> <u>2013</u>	<u>Budget</u> <u>2014</u>	<u>Proposed</u> <u>2015</u>	<u>Adopted</u> <u>2015</u>
4910-Salaries	6,646,155	6,771,236	6,897,505	6,935,205
4913-Employee's Benefits	2,613,693	2,726,566	2,767,529	2,770,413
4921-Uniforms & Allowance	71,014	77,000	79,500	79,500
4924-Telephone	124,499	139,000	142,000	142,000
4926-Utilities	51,500	62,500	62,500	62,500
4927-Gasoline	214,584	256,500	256,500	256,500
4929-Bldg., Maint., & Supplies	62,191	65,500	72,000	72,000
4930-Equip. Repair-Vehicle	19,382	25,500	27,500	27,500
4932-Office Supplies & Maint.	25,779	30,500	35,500	35,500
4933-Copy Equip. Rental & Supply	10,659	11,000	11,000	11,000
4934-Communication Service	266,424	283,000	286,300	286,300
4935-Armory Supplies & Guns	16,065	24,100	24,200	24,200
4942-Dues, Travel, Training	55,363	62,700	71,700	71,700
4961-Capital Additions	55,849	64,000	0	0
4975-Gasoline Control Account	<u>17,579</u>	<u>65,000</u>	<u>65,000</u>	<u>65,000</u>
Total	10,250,736	10,664,102	10,798,734	10,839,318

PERSONNEL SERVICES

Full-time	6,138,883	6,205,342	6,205,342
Part-time	142,160	166,544	204,244
Overtime	250,000	283,000	283,000
Holiday Pay	<u>240,193</u>	<u>242,619</u>	<u>242,619</u>
Total Personnel Services	6,771,236	6,897,505	6,935,205

PERSONNEL SCHEDULE

<u>Office of the Chief</u>		<u>Bureau of Field Operations</u>	
Chief of Police	1.0	Captain	1.0
Administrative Assistant	<u>1.0</u>	Lieutenant	4.0
Total	2.0	Sergeant	7.0
<u>Bureau of Support Services</u>		Police Officer	58.0
Captain	1.0	Reserve Officer p/t	2.2
Sergeant	1.0	Clerk Typist	<u>1.0</u>
Police Officer	2.0	Total	73.2
Law Enforcement IT Specialist	1.0	<u>Bureau of Investigations</u>	
Dispatcher	9.0	Captain	1.0
Dispatcher p/t	2.2	Sergeant	2.0
Clerk Typist	4.0	Police Officer	10.0
Custodian	1.0	Corrections Officers	<u>6.0</u>
Custodian p/t	<u>0.7</u>	Total	19.0
Total	21.9		

Full-time 111.0

Full-time Equivalent (Part-time) 5.1

Total Personnel 116.1

**FLORISSANT POLICE DEPARTMENT
FISCAL 2015 BUDGET**

ACCOUNT 491001: SALARIES

FY 2014	FY 2015	LINE ITEM
\$ 6,379,076	\$ 6,447,961	Full-time Salaries (including holidays)
\$ 250,000	\$ 283,000	Overtime
\$ 142,160	\$ 204,244	Part-time Salaries
\$ 6,771,236	\$ 6,935,205	TOTAL

FULL-TIME EMPLOYEES

The number and classification of all full-time employees remain the same for FY 2015.

The department applied for a Department of Justice grant to hire two additional police officers in FY 2014 but the grant was not awarded. We have again applied for the grant for the 2015 fiscal year but based on the history of these grants I do not anticipate that the DOJ will fund the positions. Therefore, I am not asking for these two positions to be funded for FY 2015.

FY 2014	FY 2015	
1	1	Chief of Police
3	3	Captains
4	4	Lieutenants
10	10	Sergeants
70	70	Police Officers
0	0	Police Officer Grant Positions (Unfilled)
1	1	Information Technology Administrator
1	1	Administrative Assistant
5	5	Clerks
1	1	Custodian
6	6	Corrections Officers
9	9	Dispatchers
111	111	TOTAL FULL-TIME EMPLOYEES

PART-TIME EMPLOYEES

The City has hired part-time Police Officer/Rangers to patrol the city parks. These part-time Officers are fully commissioned police officers working 29 hours a week. The Officers will patrol the city parks, recreation centers and nature lodge enforcing the ordinances and keeping the peace.

Part-time dispatchers allow for better scheduling and help save overtime paid to full-time dispatchers. These hours would help to reduce the amount of paid overtime needed to cover vacations, illnesses, training and other uncovered shifts in the schedule. Due to an increase in calls to communications I am requesting one (1) additional part-time dispatcher.

FY 2014	FY 2015	
2	3	Dispatcher: 3 x 29 hrs/week x 52 weeks = 4,524 hrs.
1	1	Custodian: 1 x 29 hrs/week x 52 weeks = 1,508 hrs.
2	3	Reserve Officers (Police Park Rangers): 3 x 29 hrs/week x 52 weeks = 4,524 hrs.

FLORISSANT POLICE DEPARTMENT

FISCAL 2015 BUDGET

PART-TIME EMPLOYEES (con't)

FY 2014	FY 2015	
3,016	4,524	Dispatcher hours
1,508	1,508	Custodian hours
<u>3,016</u>	<u>4,524</u>	Reserve Officer (Police Park Ranger) hours
7,540	10,556	TOTAL PART-TIME HOURS

ACCOUNT 491002: OVERTIME

FY 2014	FY 2015	LINE ITEM
\$ 230,000	\$ 230,000	General Overtime
\$ 20,000	\$ 20,000	DEA Reimbursed Overtime
	-	FBI Reimbursed Overtime
\$ -	\$ 33,000	Grant Reimbursed Overtime
\$ -	-	Mid-Year Appropriation
\$ 250,000	\$ 283,000	TOTAL

Overtime funding for FY 2015 needs to be adjusted for each line item as detailed below.

General Overtime: This overtime includes court appearances and court security; investigation of serious crimes; unusual occurrences; holiday foot patrols; surveillances; special details including the Valley of Flowers Festival, Fourth of July Program, Old Town Fall Festival, the Veteran's Parade; and staffing vacation and sick-time relief, especially in communications. We will continue to utilize compensatory time in lieu of overtime where possible.

DEA Reimbursed Overtime: The department has one detective assigned to the U. S. Drug Enforcement Administration's St. Louis Drug Task Force. The task force agreement requires that the detective be paid a fixed overtime differential that is reimbursed to the City by the DEA. This item is adjusted based on the salary of the officers assigned

FBI Reimbursed Overtime: At this time the FBI funding for this program has run out and we currently have no detectives assigned to the joint task force

Grant Reimbursed Overtime: The Department has received traffic grant awards for overtime projects for FY 2015.

**FLORISSANT POLICE DEPARTMENT
FISCAL 2015 BUDGET**

ACCOUNT 4921: UNIFORMS

FY 2014	FY 2015	LINE ITEM
\$ 13,000	\$ 15,000	Uniform Cleaning & Repair
\$ 45,000	\$ 45,000	Uniform Purchase & Replacement
\$ 16,000	\$ 16,000	Detective Clothing Allowance
\$ 3,000	\$ 3,500	Badge Replacement and Repair
\$ 77,000	\$ 79,500	TOTAL

Uniform Cleaning & Repair: The department provides dry cleaning of uniforms and detective clothing. There is an increase expected in both of these contracts.

Uniform Purchase & Replacement: This covers the cost of replacing uniforms and body armor. A United States Department of Justice BVP 50/50 match grant was awarded in FY 2014 but no funds have been awarded to the Department for FY 2015. New grants have been applied for. However, it is unknown as to whether the department will receive those.

Detective Clothing Allowance: No increase is requested for FY 2015.

Badge Replacement and Repair: These funds provide for the repair and replacement of badges.

ACCOUNT 4924: TELEPHONE

FY 2014	FY 2015	LINE ITEM
\$ 65,000	\$ 65,000	AT&T Service
\$ 38,000	\$ 38,000	Telephone System Lease & Maintenance
\$ 28,000	\$ 29,000	Cellular Telephone Service
\$ 8,000	\$ 10,000	IP Phones
\$ 139,000	\$ 142,000	TOTAL

AT&T Telephone Service: This line item reflects the basic telephone service for all City facilities and includes both local and long distance calling services and mobile tablet devices.

Telephone System Lease and Maintenance: This item reflects the lease and maintenance costs associated with the City's Inter-Tel telephone system. No changes are warranted.

Cellular Telephone Service: This item reflects the cost of the City's cellular telephone service. The number of mobile telephones in 2014 is 64 and the number of shared minutes for all of the phones is adjusted accordingly. An increase of \$1,000 is requested for FY 2015.

IP Phones: This item reflects the purchase of replacement desk phones with IP phones as needed. Current land lines are no longer available. Request \$2,000 increase to replace more phones.

**FLORISSANT POLICE DEPARTMENT
FISCAL 2015 BUDGET**

ACCOUNT 4926: UTILITIES

FY 2014	FY 2015	LINE ITEM
\$ 35,000	\$ 42,000	Electricity
\$ 20,000	\$ 11,000	Natural Gas
\$ 3,000	\$ 5,000	Water
\$ 2,500	\$ 2,500	Sewer
\$ 2,000	\$ 2,000	Trash
\$ 62,500	\$ 62,500	TOTAL

Utilities: This account reflects the various utilities used by the police department. No significant changes are anticipated during FY 2015. Due to the new HVAC equipment installed in 2013 cost savings have become evident as some amounts have dropped, however due to rate increases some accounts have been adjusted up.

ACCOUNT 4927: GASOLINE

FY 2014	FY 2015	LINE ITEM
\$ 255,000	\$ 255,000	Gasoline
\$ 1,000	\$ 1,000	Pump Repair
\$ 500	\$ 500	Pump Inspections
\$ 256,500	\$ 256,500	TOTAL

Gasoline: The cost of regular unleaded gasoline fluctuates wildly. The average cost is currently around \$3.40 for FY 2014. At this time it is anticipated that current funding is sufficient.

FLORISSANT POLICE DEPARTMENT
FISCAL 2015 BUDGET
ACCOUNT 4929: BUILDING and JAIL MAINTENANCE

FY 2014	FY 2015	LINE ITEM
\$ 1,000	\$ 1,500	Rug Rental
\$ 500	\$ 500	Fire Extinguisher Service
\$ 15,500	\$ 21,500	Prisoner Supplies
\$ 8,000	\$ 8,000	Janitorial Supplies
\$ 500	\$ 500	Pest Control
\$ 40,000	\$ 37,500	Building Repairs (HVAC/ Electrical/Plumbing)
\$ -	\$ 2,500	Furniture and Fixtures
\$ 65,500	\$ 72,000	TOTAL

Rug Rental: This item reflects the rental cost of runners and rugs for slip and fall protection. Expected to increase for FY 2015.

Fire Extinguisher Service: This item reflects the annual inspection, service and if necessary, replacement of fire extinguishers in the police department headquarters. It will be unchanged in FY 2015.

Prisoner Supplies: This item covers the cost of prisoner meals and medications as well as the periodic replacement of jumpsuits, mattresses and blankets. A cost increase for meals and other supplies of \$6,000 for FY 2015 is recommended.

Janitorial Supplies: This item includes the supplies necessary to clean and maintain the police building including janitorial supplies, paint, hardware, and miscellaneous small repair parts. Based on the increasing level of maintenance required to maintain an aging building.

Pest Control: This item covers the cost of our monthly pest control service and will be unchanged for FY 2015.

Building Repairs: These funds cover the costs associated with both routine and emergency maintenance of electrical, mechanical, plumbing, and the heating and cooling systems of the 32 year old police building. There is constant maintenance, painting, replacing of flooring, ceiling tiles and a number of light fixtures throughout the building.

Furniture and Fixtures: This item covers the cost of miscellaneous furniture and fixtures of a minor nature that require replacing as needed.

FLORISSANT POLICE DEPARTMENT
FISCAL 2015 BUDGET
ACCOUNT 4930: VEHICLE MAINTENANCE & REPAIRS

FY 2014	FY 2015	LINE ITEM
\$ 4,000	\$ 4,500	Vehicle Washes
\$ 12,000	\$ 12,000	Vehicle Repair
\$ 500	\$ 800	First Aid Supplies
\$ 500	\$ 600	Fire Extinguisher Service
\$ 2,000	\$ 2,000	Flares
\$ 600	\$ 600	Inspections & Licenses
\$ 5,900	\$ 7,000	Miscellaneous Vehicle Parts
\$ 25,500	\$ 27,500	TOTAL

Vehicle Washes: This line covers the cost of regular washes and periodic detailing of police vehicles. It also covers decontamination of blood or other biohazards that occur. An increase of \$500 for FY 2015.

Vehicle Repair: This line covers the cost to repair vehicles resulting from crashes, repairs to windshields and other repairs not normally made by the City garage.

First Aid Supplies: This item covers the cost of first aid supplies including bandages, rubber gloves, breathing airways, and hand sanitizers. Increase of \$300 for FY 2015.

Fire Extinguisher Service: This item covers the recharging or replacement of fire extinguishers carried in the police vehicles. An increase of \$100 for FY 2015.

Flares: This covers the cost of flares used for controlling traffic at crashes and road closures.

Inspections & Licenses: This is the cost of titling all department vehicles as well as the inspection and licensing of unmarked vehicles.

Miscellaneous Vehicle Parts: The item covers the cost of replacing graphics on cars, replacing lost wheel covers, replacement weapons racks or radio mounts, and other miscellaneous repair parts for vehicles and bicycles. We found this year that none of the prior radio mounting equipment, computer mounts or gun racks fit in the new police vehicles, forcing the department to purchase these items for every new vehicle. \$1,100 increase for FY 2015.

FLORISSANT POLICE DEPARTMENT

FISCAL 2015 BUDGET

ACCOUNT 4932: OFFICE AND EVIDENCE SUPPLIES

FY 2014	FY 2015	LINE ITEM
\$ 3,000	\$ 3,000	Citations and Mobile Printer Paper
\$ 2,000	\$ 5,000	Computer/Server/Printer Parts and Repairs
\$ 1,500	\$ 1,500	Crime Prevention Supplies
\$ 8,000	\$ 9,000	Evidence Supplies
\$ 1,000	\$ 1,000	Microfilm Reader Maintenance Agreement
\$ 500	\$ 500	Drug Test Kits
\$ 13,000	\$ 14,000	Office Supplies
\$ 500	\$ 500	Intoxilyzer Repair and Supplies
\$ 1,000	\$ 1,000	Printing Services
\$ 30,500	\$ 35,500	TOTAL

Citations and Mobile Printer Paper: This reflects the cost of having citations and warning books printed to state requirements. Most citations are now generated on the mobile computers and this item also covers the cost of thermal printer paper used to print the violator's copy of citations on the mobile computers.

Computer/Printer Parts and Repairs: This covers the cost of repairing or purchasing replacement parts for computers, printers and other small office machines. I request an increase of \$3,000 for FY 2015.

Crime Prevention Supplies: This line funds the cost of public relations, educational materials and promotional items for the department.

Evidence Supplies: This covers the cost of crime scene processing supplies such as fingerprinting materials, photographic media and replacement of filters and parts on technical equipment in the processing room. I am requesting an increase of \$1,000 for FY 2015.

Microfilm Reader Maintenance Agreement: This is an annual maintenance and service agreement for the Record Room microfilm reader.

Office Supplies: There have been increases in supply costs. We carefully monitor consumption and I request an increase of \$1,000 for FY 2015.

Intoxilyzer Repair and Supplies: This includes the costs of maintenance and mouthpieces for the alcohol breath testing instrument.

Printing Services: This includes the costs for printing flyers and brochures that cannot be printed in-house.

FLORISSANT POLICE DEPARTMENT
FISCAL 2015 BUDGET
ACCOUNT 4933: COPIER EQUIPMENT AND SUPPLIES

FY 2014	FY 2015	LINE ITEM
\$ 9,000	\$ 9,000	Copier Lease
\$ 2,000	\$ 2,000	Paper and Toner
\$ 11,000	\$ 11,000	TOTAL

Copier Lease: This item covers the cost of leasing and maintaining the department's one copying machine and all of the computer printers located throughout the department.

Paper and Toner: This item covers the cost of toner for the copier and paper used for the department's one copying machine and all of the computer printers located throughout the department.

FLORISSANT POLICE DEPARTMENT

FISCAL 2015 BUDGET

ACCOUNT 4934: COMMUNICATIONS SERVICES

FY 2014	FY 2015	LINE ITEM
\$ 4,200	\$ 5,500	CCTV Maintenance Agreement
\$ 12,000	\$ 14,000	Radio Repair & Maintenance
\$ 2,000	\$ 2,000	Existing Federal Requirements 2 factor authentication
\$ 135,000	\$ 135,000	REJIS Subscription & Network Charges
\$ 2,000	\$ 2,000	REJIS Record Checks for Human Resources
\$ 20,000	\$ 20,000	REJIS Wireless Service
\$ 4,000	\$ 4,000	REJIS Professional Services
\$ 58,000	\$ 58,000	Global and Computer Services
\$ 2,000	\$ 2,000	Audiolog Maintenance Agreement
\$ 13,000	\$ 13,000	Live Scan System Maintenance Agreement
\$ 3,000	\$ 6,000	Speed Warning Systems Data Package
\$ 900	\$ 900	Liberty Interview Systems
\$ 5,000	\$ 5,000	Dictation System Maintenance Agreement
\$ 4,000	\$ 4,000	Investigative Databases
\$ 7,500	\$ 7,500	Evidence-On-Q Software Maintenance Agreement
\$ 2,200	\$ 2,200	Oceans Systems Maintenance Agreement
\$ 1,000	\$ 2,000	Walkie-Talkie Battery Replacement
\$ 1,000	\$ 1,000	CellBrite Investigation Maintenance Agreement
\$ 1,200	\$ 2,200	Illegal Sign Project support software and auto dialer
\$ 5,000	\$ -	Accident and Crime Scene reconstruction software
\$ 283,000	\$ 286,300	TOTAL

Closed Circuit TV Maintenance Agreement: This item covers the 12 month service agreement that includes the server, software, monitors, and cameras for the police department's closed circuit TV system used to monitor the safety and security of the holdover and the perimeter of the building. Recommend Increase of \$1,300 for FY 2015.

Radio Repair and Maintenance: This item covers the cost of repair and service for the base radio system, mobile radios, emergency lighting, radar equipment, and the like. We are not replacing mobile radios, but having them repaired until the new radio system is completed at which time the department will be given new radios by the radio commission. The department has a service agreement. Recommend Increase of \$2,000 for FY 2015.

REJIS Subscription and Network Services: This is the cost for the Regional Justice Information Services (REJIS) used by the department to input and query arrest histories including the NCIC database, the Missouri Department of Revenue license and registration files and the regional mug shot system. The total budget request for REJIS is \$161,000. REJIS does not anticipate a cost increase for FY 2015.

FLORISSANT POLICE DEPARTMENT

FISCAL 2015 BUDGET

ACCOUNT 4934: COMMUNICATIONS SERVICES (con't)

Global and Computer Services: This covers the maintenance and support of the Global Software for our computer aided dispatch and records management and maintenance and support of our Dell window server on which the software operates.

Audiolog Communications Recorder Maintenance and Support: This covers the cost of the department's service agreement to provide maintenance and support for the digital recorder and software used to record, archive and playback all radio and telephone lines in the communications center.

Live Scan Maintenance and Support: This is the annual maintenance agreement for the digital fingerprinting system that links the department with state and national fingerprint files.

Speed Warning Systems: The department has four speed warning units. These units are portable and can be moved to various locations throughout the city. The units provide the traffic unit with important data regarding speed and traffic volume. The data service for these units is \$1,500 each for a total cost of \$6,000 per year. This also extends the warranty for these units.

Dictation System Maintenance and Support: This is the cost of the maintenance agreement for the dictation system used for the dictation and transcription of police reports. Based on the current agreement, this will be unchanged in FY 2015.

Investigative Databases: The Bureau of Investigation utilizes several investigative databases. The Accurant and Leads-on-Line services are priced based on investigative transactions. The Smith & Wesson Iden-Ti-Kit subscription is a fixed annual charge of \$500.

Evidence-On-Q Software Maintenance Agreement: This covers the cost of maintaining the software used to barcode and track evidence and property. This cost also covers the department inventory tracking system.

Oceans Systems Software and Maintenance and Support: This covers the cost of maintaining the software used to enhance and copy security videos to better identify suspects when video taped at crime scenes.

Walkie Talkie Battery Replacement: This covers the cost of periodically replacing batteries for officer's portable radios. Recommend \$1,000 increase for FY 2015.

CellBrite Investigative Maintenance and Support: Investigative equipment used for cell phone down loading.

Illegal Sign Project Support: This is the computer software and dialing support needed for the illegal sign removal project. Recommend \$1,000 increase for FY 2015.

FLORISSANT POLICE DEPARTMENT

FISCAL 2015 BUDGET

ACCOUNT 4935: ARMORY SUPPLIES & GUNS

FY 2014	FY 2015	LINE ITEM
\$ 12,000	\$ 12,000	Ammunition, Targets & Firearms Repairs
\$ 3,000	\$ 3,000	Less Lethal Munitions
\$ 1,000	\$ 1,000	Range Maintenance
\$ 7,600	\$ 7,600	Replacement of eight (8) Tasers
\$ 500	\$ 600	Replacement of shot gun
\$ 24,100	\$ 24,200	TOTAL

Ammunition, Targets, and Firearms Repairs: This item covers the cost of ammunition used for both duty and semi-annual firearms training. It includes .40 caliber duty ammunition, .40 caliber practice ammunition, .223 caliber rifle ammunition, and 12 gauge shotgun ammunition. It also covers the cost of targets and range supplies as well as the small arms parts necessary to maintain the weaponry. The cost of ammunition has risen due to supply and demand.

Less Lethal Munitions: This item includes the on-duty and training cartridges for the Taser Electronic Control Devices, Oleoresin Capsicum (pepper spray) and the .12 gauge "bean bag" munitions.

Range Maintenance: This covers the annual cost to replace the backstop in the range trailer at Koch Park as well as any small parts necessary to maintain the trailer.

Tasers: The department tasers are starting to run out of warranty and useful-life. I request that we start to replace eight of these tasers a year at a cost \$950 per taser.

Shotgun: The department also has three shotguns manufactured in 1974 which need to be replaced. I recommend replacing 1 per year at a cost of \$600. The shot gun taken out of service will be retained and used for training.

FLORISSANT POLICE DEPARTMENT
FISCAL 2015 BUDGET
ACCOUNT 4942: DUES, TRAVEL, & TRAINING

FY 2014	FY 2015	LINE ITEM
\$ 14,000	\$ 15,000	St. Louis County & Municipal Academy
\$ 1,500	\$ 1,500	Police Canine Training
\$ 10,000	\$ 10,000	Training Seminars/Travel Expenses
\$ 3,500	-	FBI National Academy Expenditures
\$ 5,000	\$ 5,000	Organizational Memberships
\$ 1,000	\$ 1,000	Special/Liquor Investigations
\$ 6,500	\$ 7,700	Training Materials and Computer Based Training
\$ 1,000	\$ 1,000	Chief's Expense Account
\$ 1,000	\$ 1,000	Miscellaneous Petty Cash
\$ 2,500	\$ 2,500	Canine Expenses
\$ 1,400	\$ 1,400	Major Case Squad Training
\$ 1,500	\$ 1,500	Random Drug Testing
\$ 1,600	\$ 1,600	Lab Testing for DWI and Forensic investigative cases
\$ 500	\$ 500	Valley of Flowers Festival Expense
\$ 1,000	\$ 1,000	Explorer Post
\$ 1,800	\$ 1,800	Polygraph Certification Conference
\$ -	\$ 1,800	CALEA Conference
\$ 1,800	\$ 1,800	IACP Conference
\$ 4,100	\$ 4,100	Accreditation Fees
\$ 500	\$ 500	Citizens Emergency Response Team, CERT
-	\$ 9,000	Polygraph Training Course
\$ 2,000	\$ 1,500	Police Fitness Trainer Recertification/Training
\$ 500	\$ 500	SRO program supplies
\$ 62,700	\$ 71,700	TOTAL

St. Louis County & Municipal Police Academy: The department is a member of the County & Municipal Police Academy (CMPA) which provides recruitment and in-service training programs.

Police Canine Training: This covers the cost of in-service training for our three canine teams.

Training Seminars/Travel Expenses: This funds the training of officers and staff at locations other than the academy as well as the cost of transportation and lodging for out of town travel.

Organizational Memberships: This line item includes the cost of memberships for our officers and staff in organizations that benefit the agency and the community.

Special Investigations Fund: These funds cover the cost of narcotics and liquor investigations as well as informant funds.

Training Materials and Computer Based Training: This item provides funding for computer based legal training. The city's liability insurance carrier recognizes the value of this each year with premium rebates that offset much of the cost of the training.

FLORISSANT POLICE DEPARTMENT

FISCAL 2015 BUDGET

ACCOUNT 4942: DUES, TRAVEL, & TRAINING (con't)

Chief's Expense Account: This line is used to fund meetings and various incidental expenses relative to my position.

Canine Expenses: The department has three canine teams and this item covers food, equipment and supplies necessary to insure the care and training of the three animals.

Major Case Squad Training: The funding covers the membership and training of our officers in the Major Case Squad of Greater St. Louis.

Random Drug Testing: The city contracts for random drug screening of all sworn officers and civilian employees as well as reserve officers. In addition to the actual testing, the contractor arranges the random draw.

Laboratory Testing for DWI and Forensic Investigative Cases: The department has an agreement with a local provider for the forensic analysis of samples in investigations.

Valley of Flowers Festival Expenses: This expenditure is the cost of meals for officers working the fair grounds during the Valley of Flowers festival.

Explorer Post: This amount, combined with their fund raisers, covers the cost of our Explorer Scouts to attend the national conference.

Polygraph Certification Conference: The department has two certified polygraph examiners who must attend bi-annual certification by the American Polygraph Association. One examiner attends each year.

CALEA & IACP Conference: These conferences provide valuable information on new technology, legal issues and training on many issues concerning law enforcement and the community.

Accreditation Fees: The department received it's fifth consecutive three year accreditation by CALEA in 2012. Accreditation has resulted in a discount in our liability insurance premium, more than offsetting the accreditation fees.

CERT Training: This expenditure is the cost of training materials and equipment necessary for the Citizen Emergency Response Team (CERT).

Training for Polygraph Examiner: This training is to certify a member of the department as a certified Polygraph Examiner.

SRO Program Supplies: This expenditure covers miscellaneous materials and supplies for the School Resource Officers.

FLORISSANT POLICE DEPARTMENT
FISCAL 2015 BUDGET
ACCOUNT 4975: GASOLINE CONTROL ACCOUNT

FY 2014	FY 2015	LINE ITEM
\$ 65,000	\$ 65,000	Unleaded Gasoline Control Account
\$ 65,000	\$ 65,000	TOTAL

This is the account used only by the Finance Department to conduct internal transactions or cross charges between each department using the unleaded gasoline supply at the police department. All gasoline ultimately used by the police department is purchased under account 4927.

ACCOUNT 0361: CAPITAL IMPROVEMENTS

Vehicles:

FY 2014	FY 2015	
\$ -	\$ 216,000	Purchase of eight new vehicles and related equipment at \$27,000 each
\$ -	\$ 8,800	Radio/Emergency equipment installation at \$1,100 each.
\$ -	\$ -	Trade in value of eight patrol vehicles - those vehicles in reasonably good shape will be retained and utilized in other departments
\$ 231,000	\$ 224,800	Net Cost of New Police Vehicles

Vehicle Replacement: The department has a fleet of 43 automobiles ranging in age from 2006 to 2014. In 2015 we need to replace eight Police vehicles. Unfortunately we do not have the funds in asset forfeiture and will have to be purchased out of the capital improvement funds.

Radio/Emergency Equipment: I am also requesting \$8,800 to cover the cost of installation of the radios and emergency equipment.

Trade-in Value: The eight vehicles taken out of service will not be disposed of unless they are deemed to be in extremely poor condition. The vehicles will be transferred to other city departments in an effort to maximize the city's investment in these vehicles.

FLORISSANT POLICE DEPARTMENT

FISCAL 2015 BUDGET

ACCOUNT 0361: CAPITAL IMPROVEMENTS (con't)

Miscellaneous Capital Items:

FY 2014	FY 2015	
\$ -	\$ 7,000	Repair Police building roof
	\$ 17,000	Seal/Repair/Stripe Police building parking lot
\$ -	\$ 37,000	Replacement of six mobile car computers/ printers/devices and related equipment.
\$ -	\$ 7,000	Replacement of desktop computers and related items
\$ -	\$ 3,800	Purchase Patrol Rifle tactical lights and related parts for the patrol rifles carried in the vehicles.
	\$ 6,000	Audiolog Upgrade and Modification.
\$ -	\$ 4,700	Replace File-on-Q evidence server and related equipment.
	\$ 5,000	Liberty Interview System upgrade
\$ 86,400	\$ 87,500	Total Miscellaneous Items

Repair Roof Police Building: The Police Building has several spots that are leaking into the building.

Repair/Seal/Stripe Police Building Parking Lot: The entire parking lot is in need of repair.

Replacement Mobile Car Computers : The annual replacement of six mobile car computers/printers/devices/related equipment,

Replacement of Desk Top Computers: The department utilizes 65 desk top PC computers and small servers through the station. These are used for everything from operating maps and radios, tracking evidence and storing photographs, to transcribing and retrieving reports. It is necessary to periodically update the computers and operating systems. To avoid a mass purchase of hardware and software in any one year, I propose a regular replacement cycle of one fifth of these computers each year.

Purchase Patrol Rifle Tactical Lights: Tactical lights for patrol rifles carried in vehicles.

Audio Log Upgrade/Modification: This system is used to record and playback all emergency dispatch communications and is in need of a upgrade/modification.

Interview System Upgrade: Upgrade the Liberty Interview system and related interview room equipment.

Replace Computer Servers: Replace File-on-Q evidence server and related equipment.

City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

MEDIA DEPARTMENT

<u>Account</u>	<u>Actual 2013</u>	<u>Budget 2014</u>	<u>Proposed 2015</u>	<u>Adopted 2015</u>
7010-Salaries	97,894	113,846	130,274	130,274
7013-Employees' Benefits	39,638	44,538	45,488	45,488
7030-Equipment Repair	2,119	3,000	3,000	3,000
7032-Office Supplies & Maint.	156	2,000	2,000	2,000
7033-Materials & Supplies	1,780	2,500	2,500	2,500
7042-Dues, Travel, Training	206	3,000	3,000	3,000
7050-Professional Service	20,320	25,000	28,750	28,750
7056-Organization Dues	0	300	300	300
7061-Capital Additions	<u>0</u>	<u>30,000</u>	<u>0</u>	<u>0</u>
Total	162,113	224,184	215,312	215,312

PERSONNEL SERVICES

Full-time	87,426	89,854	89,854
Part-time	21,420	35,420	35,420
Overtime	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Total Personnel Services	113,846	130,274	130,274

PERSONNEL SCHEDULE

Media/TV Station Manager	1.0
Video Specialist	1.0
Contract Employees	

Total 2.0

Full-time 2.0
Total Personnel 2.0 Full-time Equivalent (Part-time) 0.0

Media Department Budget: 2015

2014 2015

Account 4010 - Salaries		
Full-time Employees		
Media/TV Station Manager	1	1
Video Specialist	<u>1</u>	<u>1</u>
Total full-time employees	2	2
Contract employees		
	21,420	35,420
Council Meetings	Total	5,040 5,040
Director - \$50 @ 24 productions	1,200	1,200
Assistant Director - \$40 @ 24 productions	960	960
2 Camera Persons - \$35 @ 24 productions	1,680	1,680
Host - \$50 @ 24 productions	1,200	1,200
Council Action	Total	3,720 3,720
Director - \$30 @ 24 productions	720	720
Assistant Director - \$25 @ 24 productions	600	600
2 Camera Persons - \$25 @ 24 productions	1,200	1,200
Host - \$50 @ 24 productions	1,200	1,200
Valley of Flowers	Total	660 660
3 Cameras - @ \$80 each	240	240
Director - @ \$100	100	100
Asst. Director @ \$90	90	90
Audio Engineer @ \$90	90	90
2 Prod. Assistants @ \$70	140	140
Additional Contract Help As Needed	Total	12,000 26,000
Location Camera	4,000	7,000
Contract Editor	4,000	7,000
Contract Producer - special programs	4,000	12,000
Account 7010 - Salaries - overtime	5,000	5,000
Account 7030 - Equipment Repair	Total	3,000 3,000
Account 7032 - Office Supplies and Maintenance	Total	2,000 2,000
Account 7033 - Materials and Supplies	Total	2,500 2,500
Account 7042 - Dues, Travel and Training	Total	3,000 3,000
Account 7050 - Professional Services	Total	25,000 28,750
Mailing costs for "Florissant Focus" - \$1,500 x 5 issues	5,000	7,500
Postage for 5 issues of the "Florissant Focus" x \$4,250 per issue	20,000	21,250
Account 7056 - Organization Dues	Total	300 300
Account 7061 - Capital Additions	Total	30,000 0
Prior year capital additions	30,000	0
Account 0361 - Capital Additions	Total	10,000 0
Prior year capital additions	10,000	0

City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

CAPITAL IMPROVEMENT FUND

	Actual <u>2013</u>	Budget <u>2014</u>	Proposed <u>2015</u>	Adopted <u>2015</u>
<u>REVENUE</u>				
Capital Improvement Sales Tax	3,228,540	3,100,000	3,200,000	3,200,000
Interest	0	0	0	0
Grants & Reimbursements	<u>89,559</u>	<u>120,000</u>	<u>64,000</u>	<u>64,000</u>
Total Budgeted Revenue	3,318,099	3,220,000	3,264,000	3,264,000
Less Total Budgeted Expenditure			<u>(3,269,175)</u>	<u>(3,331,175)</u>
Equal Revenue Over/(Under) Expenditure			(5,175)	(67,175)
Plus Estimated Beginning Fund Balance			<u>266,791</u>	<u>266,791</u>
Equal Estimated Ending Fund Balance			261,616	199,616
<u>EXPENDITURES</u>				
0329-Building Maint. & Supplies	49,384	72,400	66,150	66,150
0330-Equip. Repairs - Vehicles	116,631	134,500	132,000	132,000
0333-Materials & Supplies	110,733	114,500	111,000	111,000
0334-Street Markings	13,829	14,000	14,000	14,000
0350 Professional Service	199,607	513,975	324,025	324,025
0352 Street Contracts	1,518,912	1,785,000	1,650,000	1,650,000
0353 Bridge Repair & Maint.	2,377	65,000	65,000	65,000
0354 Sidewalk Repairs	115,001	294,000	150,000	150,000
0355 Debt Payment	317,867	319,000	324,000	324,000
0361 Capital Additions	<u>682,824</u>	<u>932,200</u>	<u>433,000</u>	<u>495,000</u>
Total	3,127,165	4,244,575	3,269,175	3,331,175

CAPITAL IMPROVEMENT FUND CAPITAL ADDITIONS

	Proposed <u>2015</u>	Adopted <u>2015</u>
Information Technology		
Replace computers, laptops, monitors, tablets, printers and related software	8,000	8,000
E-mail server hardware and software/licenses - 230 users	18,000	18,000
Replace file servers - 4 year replacement cycle	<u>15,000</u>	<u>15,000</u>
Information Technology Total	41,000	41,000
 Administrative		
No items requested	<u>0</u>	<u>0</u>
Administrative Total	0	0
 Court		
No items requested	<u>0</u>	<u>0</u>
Court Total	0	0
 Media		
No items requested	<u>0</u>	<u>0</u>
Media Total	0	0
 Health		
One pickup truck with bedliners and hazard lights	28,000	28,000
Two 48" zero turn riding mowers	13,000	13,000
One 32" walk-behind mower	4,000	4,000
One walk-behind brush cutter	3,700	3,700
One replacement furnace and A/C unit	<u>10,000</u>	<u>10,000</u>
Health Total	58,700	58,700

CAPITAL IMPROVEMENT FUND CAPITAL ADDITIONS

	<u>Proposed</u> <u>2015</u>	<u>Adopted</u> <u>2015</u>
Public Works		
Streets		
Snow plow, salt spreader, calcium chloride tank, and hazard lights for dump truck	8,000	8,000
One 1/2 ton pick-up truck with bed liner and hazard lights	<u>25,000</u>	<u>25,000</u>
Streets Sub-Total	33,000	33,000
Building		
Security cameras for City Hall and Government Building	0	40,000
Repair wrought iron steps with catwalk in rear of City Hall building	<u>0</u>	<u>10,000</u>
Building Sub-Total	0	50,000
Engineering		
No items requested	<u>0</u>	<u>0</u>
Engineering Sub-Total	<u>0</u>	<u>0</u>
Public Works Total	33,000	83,000
 Police		
Vehicles		
Eight Police vehicles with related equipment	216,000	216,000
Trade-in values	(12,000)	0
Radio/Emergency equipment installation on new vehicles	<u>8,800</u>	<u>8,800</u>
Police Vehicle Sub-Total	212,800	224,800
Miscellaneous Items		
Repair roof on Police building	7,000	7,000
Seal/Repair/Stripe Police building parking lot	17,000	17,000
Replace six mobile computers/printers/devices & related equipment	37,000	37,000
Replace desktop computers and related equipment	7,000	7,000
Patrol Rifle Tactical lights and related parts	3,800	3,800
Audiolog upgrade and modification	6,000	6,000
File-on-Q evidence server and related equipment	4,700	4,700
Liberty Interview System upgrade	<u>5,000</u>	<u>5,000</u>
Police Miscellaneous Sub-Total	<u>87,500</u>	<u>87,500</u>
Police Total	300,300	312,300
Grand Total	433,000	495,000

Capital Improvement Fund Budget: 2015

2014

2015

Acct. #03-5-03-29000 - Building Maintenance & Supplies

Janitorial Supplies for City Hall, Government Building and City Garage ...		
HVAC maintenance and repairs at City Hall, Government Building and City Garage buildings: includes furnace filters, belts, dryers, Freon, compressors, motors, bearings, replace emergency light batteries, roof repairs, etc. ...		
Overhead door maintenance and repairs at City Garage, as needed yearly ...		
Garage hoist maintenance and repairs, fuel pump maintenance and repairs, waste disposal, as needed yearly ...		
Carpet cleaning and new entryway mats; elevator maintenance contract ...		
Miscellaneous building maintenance materials: lumber, nails, paint, glass, sealants, electrical and plumbing supplies, Christmas / Seasonal Decorations ...		
2ea. Extension Ladders to replace ones on HVAC Vans at \$500/ea. = \$1,000 ...		
1ea. Plan review table at \$250 ...		
3ea. Window replacements at Government Building at \$2,300/ea. = \$6,900 ...		
TOTAL	\$72,400	\$66,150

Acct. #03-5-03-30000 – Equipment Repairs – Vehicles

Includes maintenance of major equipment and trucks for the Street Department, minor pieces of equipment for the Street Department, Police Department cars and equipment, Health Department, Park Department, and Golf Course vehicles and equipment ... and Inspector vehicles		
Miscellaneous automotive parts and supplies, brakes, tune-up kits, tools, etc.		
Tire repairs, purchase, service; dealer parts & service; small engine parts & service; heavy equipment parts, service & supplies; street sweeper parts & supplies; transmission parts, service & supplies; radiator and A/C service ...		
Miscellaneous: mufflers, exhaust work, batteries, lights, radio work, upholstery, glass, parts, service and supplies, lubricants and fluids, towing, etc.		
Major equipment and vehicle repairs, accident repairs		
Emission testing per Department of Natural Resources Clean air Regulations		
Diagnostic equipment and software system updates		
TOTAL	\$134,500	\$132,000

Acct. #03-5-03-33000 - Materials & Supplies

Concrete Pavement Replacement: Ready mix, rock, expansion joint material, reinforcing steel, wire mesh, curing compound, plastic, dowels, etc.	\$70,000	\$70,000
Mudjacking: Portland Cement and Aggregate Lime	3,000	3,000
Asphalt Pavement Replacement: 200 tons surface mix, 200 tons curb mix, 150 tons black-crete, 1,500 gallons SS1H asphalt emulsion, other asphalt products	18,000	18,000
Crack sealing: 10,000 gallons Asphalt emulsion, 100 tons rock	5,000	5,000
Replacement chain saws, vibrators, minor tools and equipment ... (welder 2014)	4,500	1,000
Miscellaneous: grass seed, fertilizer and sod; sand for sandblasting, lumber, nails, plastic, concrete saw blades and drill bits, traffic safety flagging, lights, rain gear, batteries, etc., barricades, barrels, lights, hand tools (brooms, shovels, rakes, etc.), ice (summer water coolers), fence materials, concrete form materials, pins, tie-rods, etc., equipment and tool rental	14,000	14,000
TOTAL	\$114,500	\$111,000

Capital Improvement Fund Budget: 2015

2014

2015

Acct. #03-5-03-34000 – Street Markings

Channel posts, street name posts, die cutters for numbers		
Sign faces - reflective material, sign blanks – aluminum, sign brackets		
Street marking paint, reflective marking beads		
Construction/traffic control signs		
Miscellaneous materials (delineators, batteries, tape, keel, traffic count tape, spray traffic paint for marking)		
Seasonal (Christmas/Spring/Summer/Fall) decorations & banners on North Lindbergh, rue St. Francois, Civic Centers and other locations ...		
Adopt-A-Street Program \$1,000		
TOTAL	\$14,000	\$14,000

Acct. #03-5-03-50010 – Professional Services

Audit	\$1,875	\$1,925
Bank Fees	600	600
REJIS Commission GANet Subscription & Service	4,000	4,000
GIS Web-Based Mapping Project – Phase VII; Update CAD System	60,000	60,000
General Engineering and Design Services	40,000	20,000
St. Anthony Lane Bridge over Fountain Creek (replacement) – Design ONLY (80% reimbursement grant from East-West Gateway - \$64,000)	0	80,000
RFP's for Redevelopment Projects	10,000	0
Annexation Projects (Research, Maps, Copying Costs, Application Fees)	5,000	5,000
Old Town and N. Hwy 67 Enhancement Maintenance – Phase I and II	50,000	50,000
I-270 Mowing	20,000	20,000
East-West Gateway Grant Applications	10,000	10,000
Troubleshooting & repairs to Electrical & HVAC Energy Controls at various city buildings (service, upgrades, repairs, inspections)	17,500	27,500
Emergency Asbestos Removal by Contractor (all City buildings)	10,000	15,000
Plaques for “Walk Through History”	3,000	3,000
Consulting services: PW special projects, etc. ...	2,000	2,000
Cleanup, repair and/or demolition of derelict/dangerous residential/commercial properties, including graffiti removal, trash/debris/junk removal, grass/weed cutting, tree/brush/vegetation removal, various landscaping/building repairs/work as needed ... by the City and/by Contractor (i.e. Annual Handyman Services contractor, Annual Tree Services contractor, etc.) ...	35,000	25,000
Old Town Street & Stormwater Drainage Project DESIGN ONLY (Lafayette Street from N. Hwy. 67 to Washington - 80% Grant Reimbursement \$120,000)	150,000	0
Golf Course Water reclamation Project DESIGN ON LY, Phase II	75,000	0
City Garage Vehicle Wash Facility	20,000	0
TOTAL	\$513,975	\$324,025

Acct. #03-5-03-52000 – Street Contracts

Slurry Seal Maintenance Work	\$985,000	\$850,000
Concrete Pavement Replacement Work	500,000	500,000
Major Street Repairs and Asphalt Overlay	300,000	300,000
TOTAL	\$1,785,000	\$1,650,000

Capital Improvement Fund Budget: 2015

2014

2015

Acct. #03-5-03-53010 – Bridge Repair & Maintenance

Miscellaneous Bridge Repairs by Contractor	\$50,000	\$50,000
Bridge Repairs/Maintenance by City	15,000	15,000
TOTAL	\$65,000	\$65,000

Acct. #03-5-03-54020 – Sidewalk Replacement

Sidewalk Program by Contractor	\$289,000	\$145,000
Tree Removals	5,000	5,000
TOTAL	\$294,000	\$150,000

Acct. 03-5-03-55010 – Debt Payment

Principal and Interest on the 2011 COPS Bond Issue	\$319,000	\$324,000
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CAPITAL ADDITIONS/IMPROVEMENTS

03-5-03-61360 – Capital Additions/Information Technology

Replace computers, laptops, monitors, tablets, printers and related software in various departments	\$0	8,000
E-mail server hardware and software/licenses – 230 users	0	18,000
Replace file server – four year replacement cycle	0	15,000
Prior year capital additions	38,300	0
Total	\$38,300	\$41,000

03-5-03-61400 – Capital Additions/Administration

Prior year capital additions	\$0	\$0
Total	\$0	\$0

03-5-03-61410 – Capital Additions/Court

Prior year capital additions	0	0
Total	\$0	\$0

03-5-03-61700 – Capital Additions/Media

Prior year capital additions	\$10,000	\$0
Total	\$10,000	\$0

03-5-03-61420 – Capital Additions/Health Department

1 ea. Pickup Truck w/bedliner and hazard lights to replace H-6	\$0	\$28,000
2 ea. 48" Zero Turn Riding Mowers at \$6,500/ea. ...	0	13,000
1 ea. 32" Walk-behind Mower at \$4,000/ea. ...	0	4,000
1 ea. Walk-behind Brush Cutter at \$3,700/ea. ...	0	3,700
1 ea. Replacement Furnace and A/C units ...	0	10,000
Prior year capital additions	32,000	0
Total	\$32,000	\$58,700

Capital Improvement Fund Budget: 2015

2014

2015

NOTE: Request trade-in SUV from Florissant Police Department when they purchase new vehicles ... to be used in transporting seniors when a full bus is not needed.

03-5-03-61480 – Capital Additions/Public Works

Streets	Snow plow, salt spreader, calcium chloride tank, and hazard lights for 2.5 ton dump truck	\$0	\$8,000
	1 ea. Pick-up Truck, ½ ton, w/bedliner and hazard lights to replace S-5 (1998 w/82,203 miles) ...	0	25,000
	Prior year capital additions	399,500	0
	S/T	399,500	33,000
Engineering	Security cameras for City Hall and Government Building	0	40,000
	Repair wrought iron stairs with catwalk for rear of City Hall	0	10,000
	Prior year capital additions	115,000	0
	S/T	\$115,000	\$50,000
Building	Prior year capital additions	20,000	0
	S/T	\$20,000	\$0

TOTAL CAPITAL ADDITIONS/PUBLIC WORKS	\$534,500	\$83,000
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NOTE: Request trade-in SUV or Pickup Truck when new vehicles are purchased ... to be used by Chief Engineer ... since there are three Full-time employees in this division ... and work duties can be delegated better.

03-5-03-61490 – Capital Additions/Police

Vehicles	Eight Police vehicles at \$27,000 each	\$0	\$216,000
	Radio/emergency equipment installation for eight vehicles	0	8,800
	Trade-in	0	0
	Prior year capital additions	231,000	0
	S/T	\$231,000	\$224,800
Miscellaneous	Repair roof on Police building	0	7,000
	Seal/Repair/Stripe Police building parking lot	0	17,000
	Replace six mobile computers/printers/devices & related equipment	0	37,000
	Replace desktop computers and related equipment	0	7,000
	Patrol Rifle, tactical lights and related equipment	0	3,800
	Audiolog upgrade and modification	0	6,000
	File-on-Q evidence server and related equipment	0	4,700
	Liberty Interview System upgrade	0	5,000
	Prior year capital additions	86,400	0
	S/T	\$86,400	\$87,500

TOTAL CAPITAL ADDITIONS/POLICE	\$317,400	\$312,300
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TOTAL CAPITAL ADDITIONS	\$932,200	\$495,000
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City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

PARK IMPROVEMENT FUND

	Actual <u>2013</u>	Budget <u>2014</u>	Proposed <u>2015</u>	Adopted <u>2015</u>
<u>REVENUE</u>				
Park Improvement Sales Tax	3,038,832	2,950,000	3,125,000	3,125,000
Interest	0	0	0	0
Miscellaneous Revenue	<u>16,346</u>	<u>304,000</u>	<u>286,400</u>	<u>286,400</u>
Total Budgeted Revenue	3,055,178	3,254,000	3,411,400	3,411,400
Less Total Budgeted Expenditure			<u>(3,490,334)</u>	<u>(3,492,834)</u>
Equal Revenue Over/(Under) Expenditure			(78,934)	(81,434)
Plus Estimated Beginning Fund Balance			<u>358,246</u>	<u>358,246</u>
Equal Estimated Ending Fund Balance			279,312	276,812

<u>EXPENDITURES</u>				
0910-Salaries	836,125	865,222	889,460	889,460
0913-Employee Benefits	365,217	389,917	390,924	390,924
0914-Residency Incentive Program	15,250	15,600	15,600	15,600
0921-Uniforms & Allowances	12,380	16,125	19,125	19,125
0927-Gas & Oil	62,941	64,000	64,000	64,000
0928-Merchandise	44,049	79,250	79,250	79,250
0929-Bldg., Maint., & Supplies	78,283	111,300	169,400	169,400
0930-Maintenance/Supplies	78,874	95,350	112,850	112,850
0931-Recreation Supplies	28,954	42,750	38,000	38,000
0932-Office Supplies & Maint.	29,485	35,800	35,800	35,800
0933-Materials & Supplies	91,355	122,350	125,350	125,350
0942-Dues, Travel, Training	6,466	13,660	13,660	13,660
0950-Professional Services	168,194	236,940	239,615	242,115
0951-Pavement Repairs	109,035	199,000	37,000	37,000
0954-Publicity	7,847	12,300	12,300	12,300
0955-Debt Payment	570,596	576,000	582,000	582,000
0961-Capital Additions	<u>316,166</u>	<u>703,500</u>	<u>666,000</u>	<u>666,000</u>
Total	2,821,217	3,579,064	3,490,334	3,492,834

PERSONNEL SERVICES

Full-time	815,222	839,460	839,460
Part-time	0	0	0
Overtime	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
Total Personnel Services	865,222	889,460	889,460

PERSONNEL SCHEDULE

<u>Park Maintenance</u>			
Park Superintendent	1.0		
Class "A" Foreman	1.0		
Forester I	1.0		
Class "A" Person (5)	5.0		Full-time 17.0
Class "B" Person (3)	3.0		Full-time Equivalent (Part-time) 0.0
Class "C" Person (6)	<u>6.0</u>		
Total	17.0		

Total Personnel 17.0

PARK IMPROVEMENT FUND CAPITAL ADDITIONS

	Proposed <u>2015</u>	Adopted <u>2015</u>
Theater		
Replacement for original Sennheiser assisted listening device system	<u>6,000</u>	<u>6,000</u>
Theater Total	6,000	6,000
Golf Course		
Golf Course Equipment		
No items requested	0	0
Total Golf Course Equipment	0	0
Golf Course Improvements		
Fairway improvements and bunkers hole #2, bunkers holes #8 & #17	<u>15,500</u>	<u>15,500</u>
Total Golf Course Improvements	15,500	15,500
Total Golf Course Equipment and Improvements	15,500	15,500
James J. Eagan Center		
One interior surveillance camera	6,000	6,000
Two new Variable Frequency Drives	20,000	20,000
Sandblast and repaint swimming pool	<u>50,000</u>	<u>50,000</u>
James J. Eagan Center Total	76,000	76,000
John F. Kennedy Center		
Office renovation for two workstations	<u>7,500</u>	<u>7,500</u>
John F. Kennedy Center Total	7,500	7,500

PARK IMPROVEMENT FUND CAPITAL ADDITIONS

	Proposed <u>2015</u>	Adopted <u>2015</u>
Bangert Pool		
Replace outdoor metal lockers with plastic lockers	12,000	12,000
Replace broken backwash pump and discharge system	<u>6,000</u>	<u>6,000</u>
Bangert Pool Total	18,000	18,000
Koch Park Aquatic Center		
Replace broken pump and motor on Lazy River Drive Station	12,000	12,000
Replace original (1995) Public Address/Sound System	9,000	9,000
Sandblast and repair Lazy River	<u>40,000</u>	<u>40,000</u>
Koch Park Aquatic Center Total	61,000	61,000
Parks Equipment		
Replace 2003 1/2-ton pick-up truck (P-5) with accessories	20,000	20,000
Replace 2002 1/2-ton pick-up truck (P-8) with accessories	20,000	20,000
Replace 2002 1/2-ton pick-up truck (P-12) with accessories	20,000	20,000
Replace 1998 Kubota mower (PT-9) with new 72" zero-turn mower	10,000	10,000
Replace 2005 Exmark mower (PT-33) with new 60" zero-turn mower	10,000	10,000
Replace 1980 Massy Ferguson tractor/mower with new tractor/mower	<u>36,000</u>	<u>36,000</u>
Parks Equipment Total	116,000	116,000
Parks Improvements		
Replace original playground equipment at Dunegant Park	50,000	50,000
Diffuser aeration system for St. Ferdinand Park lake	6,000	6,000
St. Louis County Municipal Park Grant: To complete the renovation of Tower Court Park by installing new tennis courts and site furnishings. Project funds are reimbursed by the Grant Commission up to \$280,000.	<u>310,000</u>	<u>310,000</u>
Parks Improvements Total	<u>366,000</u>	<u>366,000</u>
Parks Equipment and Improvements Total	482,000	482,000
Grand Total	666,000	666,000

Park Improvement Fund Budget: 2015

2014

2015

Account 0910 - Salaries			
Full-time employees			
Park Superintendent		1	1
Class "A" Foreman		1	1
Forester I		1	1
Class "A" Person		5	5
Class "B" Person		3	3
Class "C" Person		<u>6</u>	<u>6</u>
	Total full-time employees	17	17
Overtime		50,000	50,000

Account 0913 - Employee Benefits			
F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability			

Account 0914 - Residency Incentive Program			
Thirteen employees at \$100 per month	Total	15,600	15,600

Account 0921 - Uniforms and allowances			
	Total	16,125	19,125
<u>44 Centers</u>	Sub	<u>2,700</u>	<u>3,950</u>
Full-time Custodial Uniforms (4 employees @ \$300)		1,200	1,200
Staff T-Shirts/Polo Shirts		1,000	2,000
JJE Lifeguard T-Shirts and Swimsuits		500	750
<u>45 Summer Playground</u>	Sub	<u>975</u>	<u>975</u>
Staff T-Shirts		975	975
<u>46 Bangert Pool</u>	Sub	<u>1,450</u>	<u>2,000</u>
Staff T-Shirts		450	700
Swimsuits		1,000	1,300
<u>56 Koch Pool</u>	Sub	<u>2,600</u>	<u>3,500</u>
Staff T-Shirts		600	900
Swimsuits		2,000	2,600
<u>47 Parks</u>	Sub	<u>8,400</u>	<u>8,700</u>
Full-time Park Uniforms (17 employees @ \$300)		5,100	5,100
Staff T-Shirts (seasonal staff)		1,650	1,650
Ranger Uniforms		1,650	1,950

Account 0927 - Gas and Oil			
	Total	64,000	64,000
<u>44 Centers</u>		3,000	3,000
<u>47 Parks</u>		61,000	61,000

Park Improvement Fund Budget: 2015

		<u>2014</u>	<u>2015</u>
Account - 0928 Merchandise	Total	79,250	79,250
<u>40 Skate Shop</u> - Resale of skate and pro shop items	Sub	<u>500</u>	<u>500</u>
 <u>44 Centers</u>	Sub	 <u>35,750</u>	 <u>35,750</u>
Resale items for Customer Service Desk		1,000	1,000
Refreshments for theatre performances		1,500	1,500
Beer for facility functions and concessions		2,000	2,000
Beverages for Rink concessions and vending machines		26,500	26,500
Special city sponsored or theatrical events		4,000	4,000
Miscellaneous supplies		750	750
 <u>47 Parks</u>	Sub	 <u>43,000</u>	 <u>43,000</u>
St. Ferdinand Park and Koch Park Cart operations		5,000	5,000
Bangert Park and Pool		9,000	9,000
Koch Park and Pool		29,000	29,000
 Account 0929 - Building Maintenance and Supplies	Total	111,300	169,400
Water treatment and cooling-tower treatment		10,000	10,000
Backflow preventer inspection and repair for JJE and JFK		1,200	1,200
Elevator inspection, service and maintenance		2,500	2,500
Electrical and plumbing maintenance and supplies		4,500	4,500
Miscellaneous building maintenance and hardware		5,000	5,000
Pool and spa chemicals and supplies		5,000	5,000
HVAC maintenance		5,000	5,000
Fire extinguisher equipment, replacement & maintenance		2,000	2,000
Dowtherm, paint, custodial supplies, pest control		8,300	8,300
Spectator shielding and dasher board equipment for Rink		2,000	2,000
Wind tarps for Rink		2,000	2,000
Repair, replacement and service on windows and window accessories		5,000	5,000
Zamboni supplies and blade sharpening/replacement		2,000	2,000
Water softener materials		1,000	1,000
Replacement tables and chairs for JJE and JFK		8,500	10,000
Hydro flushing of sanitary lines at JJE and JFK		2,500	2,500
Replacement of broken and damaged pool filter elements and covers		6,000	6,000
Fitness Center equipment, maintenance and supplies		10,000	10,000
Gymnasium equipment, repairs and supplies		1,600	1,600
Electrical repairs at JJE		4,700	4,700
Repair, troubleshoot and service fire alarm system		4,000	4,000
Nature Lodge maintenance, repairs and supplies		4,000	4,000
Install carpeting in women's locker room		0	3,000
Replace original Fitness Center Televisions		0	2,300
900 Mhz transmitters and receivers for cardio equipment in Fitness Center		0	3,400
Replace original Leg Press Machine in Fitness Center		0	4,100

Park Improvement Fund Budget: 2015

	<u>2014</u>	<u>2015</u>
Replace original dumbbell set in Fitness Center	0	4,800
Automated External Defibrillator (AED) - Required	0	1,500
All-Purpose Cleaning System (restroom/locker room cleaning machine)	0	4,500
Plastic lockers to secure valuables for patrons	0	4,000
Asbestos abatement	0	25,000
Roof repair and maintenance	0	10,000
Replace original flooring in JJE catering kitchen	3,500	8,500
Replace freezer, podiums, lockers, gymnastics equipment	11,000	0

Account 0930 - Maintenance and Supplies	Total	95,350	112,850
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46 Bangert Pool

	Sub	<u>24,425</u>	<u>24,675</u>
Miscellaneous hardware, paint, caulk		1,600	1,600
Plumbing maintenance materials & supplies		1,200	1,200
Hydro flushing of sanitary lines		750	750
Electrical maintenance and supplies		1,250	1,250
Janitorial supplies, locker maintenance, pest control		1,325	1,325
First-aid supplies		400	400
Pool equipment and supplies, test kits, deep water bracelets		1,900	1,900
Rescue and staff training supplies		600	600
Office supplies		100	100
Pool deck lounges		2,400	2,400
Pump and chemical feeding system maintenance		1,400	1,400
Swim Team supplies		500	500
U.V. system maintenance and supplies		2,500	2,500
Supplies and maintenance for filtration and chlorination systems		4,000	4,000
Replace lap line reel, replace freezer		4,500	0
Life vests (required)		0	750
Replace broken filter gauges and valves		0	3,000
Replace and repair underwater lighting system		0	1,000

56 Koch Pool

	Sub	<u>32,525</u>	<u>31,775</u>
Miscellaneous hardware, paint, caulk		2,000	2,000
Plumbing maintenance and supplies		1,200	1,200
Hydro flushing of sanitary lines		750	750
Backflow preventer inspection and repair		1,000	1,000
Electrical maintenance and supplies		500	500
Miscellaneous janitorial supplies		1,950	1,950
First-aid supplies		400	400
Locker maintenance		200	200
Pool test kits		500	500
Pest control		125	125
Pool equipment and supplies		1,200	1,200
Rescue and staff training supplies		900	900

Park Improvement Fund Budget: 2015

		<u>2014</u>	<u>2015</u>
Office supplies		100	100
Deep water bracelets		1,000	1,000
Pool deck lounges		2,400	2,400
Pump and chemical feeding system maintenance		1,400	1,400
Otter Slide maintenance		500	500
Water feature maintenance		1,000	1,000
Lily Pad Area maintenance and supplies		3,400	3,400
Lazy River tube replacement		1,000	1,000
Supplies and maintenance for filtration and chlorination systems		5,000	5,000
Repair Lazy River pump, replace pool vacuum		6,000	0
Life vests (required)		0	750
Replace and repair underwater lighting system		0	2,000
Replace broken filter baskets		0	2,500
<u>47 Parks</u>	Sub	<u>38,400</u>	<u>56,400</u>
Equipment repair and various supplies		35,000	35,000
Backflow preventer inspection and repair for Parks and Trail		1,400	1,400
Maintenance and repairs for 2001 Showmobile		2,000	2,000
Water feature repairs and maintenance at St. Ferdinand Lake		0	17,000
Fire extinguisher equipment, replacement & maintenance		0	1,000
Account 0931 - Recreation Supplies	Total	42,750	38,000
<u>44 Centers</u>	Sub	<u>37,250</u>	<u>32,500</u>
Splish-Splash Summer Bash		1,000	1,000
Project Lift-Off		1,000	1,000
Halloween Event		1,000	1,000
Party on the Ice Event		0	1,000
Monthly Youth Dances		1,500	0
Lifeguard Competition		500	500
Booklets and supplies for Swim Lessons		750	0
Supplies for city sponsored leagues		15,000	15,000
Miscellaneous program supplies		6,000	6,000
Miscellaneous athletic and recreation equipment		2,000	2,000
Aquatic fitness and exercise equipment		3,500	0
Replace damaged and unusable rental ice skates		5,000	5,000
<u>45 Summer Playground</u>	Sub	<u>5,500</u>	<u>5,500</u>
Account 0932 - Office Supplies and Printing	Total	35,800	35,800
<u>44 Centers</u>	Sub	<u>10,800</u>	<u>10,800</u>
Printing and office supplies		2,200	2,200
Software subscription service		7,000	7,000
Parks & Recreation receipts		1,600	1,600

Park Improvement Fund Budget: 2015

		<u>2014</u>	<u>2015</u>
<u>47 Parks</u>	Sub	<u>25,000</u>	<u>25,000</u>
Printing and office supplies		7,000	7,000
Photo ID supplies		18,000	18,000
Account 0933 - Materials and Supplies	Total	122,350	125,350
<u>46 Bangert Pool</u>	Sub	<u>20,300</u>	<u>20,300</u>
Sodium Hypochloride		13,000	13,000
Co2		4,000	4,000
Muriatic Acid		250	250
Cyanuric Acid		600	600
Calcium Hypochloride		800	800
Algaecide		500	500
Filter Aids		500	500
Sodium Bicarbonate		500	500
Chlorine (for Splash Pad)		150	150
<u>47 Parks</u>	Sub	<u>80,900</u>	<u>83,900</u>
Dirt for ball fields		6,500	6,500
Sports equipment		1,000	1,000
Playground and pavilion parts and equipment		7,000	20,000
Field marking supplies		3,000	3,000
Field and pavilion lighting supplies		2,000	2,000
Top caps for outfield fencing		1,500	1,500
Building materials		17,000	17,000
Sand for ball fields and volleyball pits		4,000	4,000
Landscaping supplies		4,000	4,000
Chemical and cleaning supplies		4,500	4,500
Metal products		3,000	3,000
Calcium Chloride		3,000	3,000
Fish for stocking St. Ferdinand lake		4,000	4,000
Trash cans and lids		500	500
Picnic table and park bench parts and materials		500	500
Park restroom supplies		1,000	1,000
Memorial trees		2,000	2,000
Miscellaneous materials, supplies and small tools		3,000	3,000
Equipment storage box for Field #1 at Koch Park		2,200	2,200
Batters box set		1,200	1,200
Equipment storage box, soccer goals, sand barriers, backstop fencing		10,000	0
<u>56 Koch Pool</u>	Sub	<u>21,150</u>	<u>21,150</u>
Sodium Hypochloride		12,000	12,000
Co2		5,000	5,000
Muriatic Acid		250	250

Park Improvement Fund Budget: 2015

		<u>2014</u>	<u>2015</u>
Cyanuric Acid		600	600
Calcium Hypochloride		800	800
Algaecide		500	500
Filter Aids		500	500
Sodium Bicarbonate		500	500
Other chemicals and supplies as needed		1,000	1,000
Account 0942 - Dues, Travel and Training	Total	13,660	13,660
<u>44 Centers</u>	Sub	<u>7,500</u>	<u>7,500</u>
Auto allowance		3,500	3,500
Aquatic Facility Operator and Certified Pool/Spa Operator certification fees and additional aquatic professional courses		1,200	1,200
Municipal Swim League membership dues		800	800
Miscellaneous dues, training, and re-certifications		2,000	2,000
<u>45 Summer Playground</u>	Sub	<u>960</u>	<u>960</u>
<u>47 Parks</u>	Sub	<u>5,200</u>	<u>5,200</u>
Missouri Park and Recreation Assn. membership dues and convention fee		3,500	3,500
Certified Park and Recreation Professional (CPRP) certification fees		900	900
Pesticide applicator's license		100	100
Metro Park and Recreation Directors and Board meetings/seminars		700	700
Account 0950 - Professional Services	Total	236,940	242,115
<u>01 Miscellaneous</u>	Sub	<u>13,750</u>	<u>13,925</u>
Tree Planting		7,500	7,500
Audit		1,750	1,925
Inclusion Coordinator		4,500	4,500
<u>02 Bank Fees</u>	Sub	<u>10,000</u>	<u>10,000</u>
<u>44 Centers</u>	Sub	<u>22,790</u>	<u>21,290</u>
Liquor licenses - all facilities		3,500	3,500
Operating Permits - St. Ferdinand, Bangert, Koch, JJE		800	800
Beer Cooler Lease (JJE, Koch, St. Ferdinand)		2,000	2,000
Ice Machine Rental - St. Ferdinand, Bangert, Koch		2,150	2,150
Hepatitis "A" Vaccinations (for employees)		1,700	1,700
JJE Pool Operational Safety Audit		1,200	1,200
Charter converter boxes for fitness centers		1,440	1,440
Professional fees for pool operation		3,000	1,500
Contracts for DJ services		2,000	2,000
RecPro IP Charge Card processing annual fee		800	800
Contracts for program instructors and services		4,200	4,200

Park Improvement Fund Budget: 2015

		<u>2014</u>	<u>2015</u>
<u>46 Bangert Pool</u>	Sub	<u>2,400</u>	<u>2,400</u>
Operational Safety Audit		900	900
Professional fees for pool operation		1,500	1,500
<u>56 Koch Pool</u>	Sub	<u>2,400</u>	<u>2,400</u>
Operational Safety Audit		900	900
Professional fees for pool operation		1,500	1,500
<u>47 Parks</u>	Sub	<u>185,600</u>	<u>192,100</u>
Grinding service and mulch/chip removal from Koch Park		20,000	20,000
Tree trimming and tree removal		60,000	75,000
Ash tree removal due to Emerald Ash Borer blight		25,000	25,000
Tree trimming at the golf course		0	2,500
Electric repair and lighting for pavilions and ball fields		15,000	15,000
Fireworks and related items		28,000	28,000
Rental and service of portable toilets		5,000	5,000
Music copyright fees (ASCAP, SESAC, etc.)		2,200	2,200
Monitoring service for remote alarm devices in the parks		1,000	1,000
Service and Product Maintenance Agreement on surveillance cameras		7,000	8,000
Band concerts		900	900
St. Ferdinand Park lake pump cleaning		500	500
Boom-truck inspection		1,000	1,000
St. Louis County Municipal Park Planning Grant: Reimbursed at 80% up to \$6,400 for the first \$8,000.		5,000	8,000
Nature Lodge erosion repairs		15,000	0
Account 0951 - Parking Lot, Driveway, and Walkway Repairs	Total	199,000	37,000
JFK/Koch Park - Replace concrete sections around dumpster and front entrance			25,000
JJE - Replace concrete sections around front plaza area, sidewalks, and curbing			12,000
Account 0954 - Publicity	Total	12,300	12,300
Seasonal Brochures		9,000	9,000
Rink and Aquatic Brochures		3,300	3,300
Account 0955 - Debt Service	Total	576,000	582,000
Principal and interest on the 2011 COPS Bond Issue			

Park Improvement Fund Budget: 2015

		<u>2014</u>	<u>2015</u>
Account 0961 - Capital Additions	Total	703,500	666,000
<u>Florissant Civic Center Theater</u>	Sub	<u>10,000</u>	<u>6,000</u>
Replacement for original Sennheiser assisted listening device system			6,000
<u>44 James J. Eagan Center</u>	Sub	<u>39,000</u>	<u>76,000</u>
Add one (1) interior surveillance camera			6,000
Two (2) new Variable Frequency Drives (per Engineer)			20,000
Sandblast and repaint swimming pool			50,000
<u>44 John F. Kennedy Center</u>	Sub	<u>45,000</u>	<u>7,500</u>
Office renovation for two (2) workstations			7,500
<u>46 Bangert Pool</u>	Sub	<u>0</u>	<u>18,000</u>
Replace original metal lockers with plastic lockers			12,000
Replace broken backwash pump and discharge system			6,000
<u>56 Koch Park Aquatic Center</u>	Sub	<u>13,000</u>	<u>61,000</u>
Replace broken pump and motor on Lazy River Drive Station			12,000
Replace original (1995) Public Address/Sound System			9,000
Sandblast and repaint Lazy River			40,000
<u>06 Golf Course Equipment</u>	Sub	<u>38,000</u>	<u>0</u>
No items requested			0
<u>06 Golf Course Improvements</u>	Sub	<u>0</u>	<u>15,500</u>
Fairways and bunkers hole #2, bunkers holes #8 and #17			15,500
<u>47 Parks Equipment</u>	Sub	<u>146,000</u>	<u>116,000</u>
Replace 2003 truck (P-5) with new 1/2 ton pickup truck with accessories			20,000
Replace 2002 truck (P-8) with new 1/2 ton pickup truck with accessories			20,000
Replace 2002 truck (P-12) with new 1/2 ton pickup truck with accessories			20,000
Replace 1998 Kubota mower (PT-9) with new 72" Zero-turn mower			10,000
Replace 2005 Exmark mower (PT-33) with new 60" Zero-turn mower			10,000
Replace 1980 Massey Ferguson tractor and mower with new tractor and mower			36,000
<u>47 Park Improvements</u>	Sub	<u>412,500</u>	<u>366,000</u>
Replace original playground equipment at Dunegant Park			50,000
Diffuser aeration system for St. Ferdinand Lake			6,000
St. Louis County Municipal Park Grant: To complete the renovation of Tower Court Park by installing new tennis courts and site furnishings. Project funds are reimbursed by the Grant Commission up to \$280,000. Balance covered by city.			310,000

City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

SEWER LATERAL FUND

	Actual <u>2013</u>	Budget <u>2014</u>	Proposed <u>2015</u>	Adopted <u>2015</u>
<u>REVENUE</u>				
Revenue	523,673	500,000	500,000	500,000
Interest	11,321	5,000	5,000	5,000
Miscellaneous Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue	534,994	505,000	505,000	505,000
Less Total Budgeted Expenditure			<u>(797,908)</u>	<u>(797,908)</u>
Equal Revenue Over/(Under) Expenditure			(292,908)	(292,908)
Plus Estimated Beginning Fund Balance			<u>2,098,757</u>	<u>2,098,757</u>
Equal Estimated Ending Fund Balance			1,805,849	1,805,849

EXPENDITURES

8021-Uniforms	900	900	900	900
8027-Gasoline	10,164	11,000	12,000	12,000
8030-Equipment Repair	8,499	15,000	14,000	14,000
8032-Office Supplies & Maint.	1,254	2,500	2,500	2,500
8033-Materials and Supplies	32,349	42,400	38,500	38,500
8042-Dues, Travel & Training	1,485	1,800	2,300	2,300
8050-Professional Service	510,488	547,879	577,708	577,708
8055-Insurance, Fire & Liability	13,251	20,000	20,000	20,000
8061-Capital Additions	<u>0</u>	<u>9,000</u>	<u>130,000</u>	<u>130,000</u>
Total	578,390	650,479	797,908	797,908

SEWER LATERAL FUND CAPITAL ADDITIONS

	Proposed <u>2015</u>	Adopted <u>2015</u>
Sewer Lateral Equipment		
2.5 ton dump truck to replace S-21 (1998)	130,000	130,000
Prior year capital additions	<u>0</u>	<u>0</u>
Sewer Lateral Total	130,000	130,000

Sewer Lateral Fund Budget: 2015

2014

2015

Acct. #04-5-80-21000 - Uniforms

3 Sewer Lateral Employees @ \$300/yr.	\$900	\$900
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Acct. #04-5-80-27000 - Gasoline

Gasoline cross charges for SLIP equipment	\$11,000	\$12,000
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Acct. #04-5-80-3000 – Equipment Repair

Includes maintenance equipment, miscellaneous automotive parts and supplies; brakes, tune-up kits, etc., tire repairs, purchase and service; dealer parts and service; small engine parts and service; heavy equipment parts, service and supplies; transmission parts, service and supplies; radiator and a/c service mufflers, exhaust work, batteries, lights, radio work, upholstery, glass, parts, service and supplies, lubricants and fluids, towing, etc.	\$15,000	\$14,000
Total	\$15,000	\$14,000

Acct. #04-5-80-32000 - Printing & Office Supplies

Miscellaneous office supplies (paper, printer cartridges, printing, etc.)	\$2,000	\$2,000
Misc. replacement of office equipment/furniture/cameras/video tapes ...	500	500
Total	\$2,500	\$2,500

Acct. 04-5-80-33000 - Materials & Supplies

Concrete pavement and sidewalk replacement	\$10,000	\$10,000
Asphalt pavement replacement	10,000	10,000
Various small tools & supplies ...	500	500
Miscellaneous – top soil, grass seed, sod, lumber, sand, rock, small tools, forms, etc.	18,000	18,000
Rubber ground mats for safety and lawn protection	3,900	0
Total	\$42,400	\$38,500

Acct. #04-5-80-42000 - Dues, Travel, Training

City Engineer: Dues: American Public Works Association Local & International - \$169; Association of State Flood Plain Managers - \$110, American Society of Civil Engineers - \$225	\$504	\$504
Civil Engineer-1: Dues: APWA Local and International - \$169; ASFPM - \$110; ASCE - \$225	0	504
Travel – Mileage for use of personal vehicle	1,296	1,292
Total	\$1,800	\$2,300

Acct. 04-5-80-50010 - Professional Services

Audit	\$1,875	\$1,925
Bank Fees	1,000	1,000
Sewer Lateral Repairs by Contractor,	90,000	90,000
Video inspection fee reimbursement	42,000	42,000
Tree Removal	10,000	10,000
Computer Consultant/Maintenance/Upgrades/Supplies (CAD Programs)	5,000	5,000
Administrative Cross Charge	398,004	427,783
Total	\$547,879	\$577,708

Sewer Lateral Fund Budget: 2015

2014

2015

Acct. 04-5-80-55000 - Insurance

General Liability, Workers Compensation, Property, etc.	\$20,000	\$20,000
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Acct. #04-5-80-61020 - Capital Additions/Improvements

2.5 ton dump truck to replace S-21 (1998)	\$0	\$130,000
Prior year capital additions	9,000	0
Total	\$9,000	\$130,000

Acct. 04-5-80-50010 - Professional Services: Breakdown of Administrative Cross Charges

Sewer Lateral Fund Administrative Cross Charge

December 1, 2014 to November 30, 2015

<u>Position</u>	<u>Wage</u>	<u>Benefits</u>	<u>Total</u>	<u>Percent</u>	<u>Cross Charge</u>	<u>Notes</u>
Director of Public Works	100,965	45,434	146,399	3.13%	4,575	est. 1/4 hour per day
Administrative Assistant	41,169	18,526	59,695	6.25%	3,731	est. 1/2 hour per day
City Engineer	70,576	31,759	102,335	6.25%	6,396	est. 1/2 hour per day
Civil Engineer I	50,150	22,568	72,718	100.00%	72,718	assigned to program
Permit Inspection Clerk	39,624	17,831	57,455	100.00%	57,455	assigned to program
Permit Inspection Clerk	31,756	14,290	46,046	6.25%	2,878	est. 1/2 hour per day
Permit Inspection Clerk	39,929	17,968	57,897	6.25%	3,619	est. 1/2 hour per day
Multi-Inspector	55,822	25,120	80,942	6.25%	5,059	est. 1/2 hour per day
Street Superintendent	67,659	30,447	98,106	12.50%	12,263	est. 1 hour per day
Class "A" Foreman	56,657	25,496	82,153	12.50%	10,269	est. 1 hour per day
Equip. Maint. Supr.	56,330	25,349	81,679	6.25%	5,105	est. 1/2 hour per day
Equip. Maint. Mechanic	52,219	23,499	75,718	6.25%	4,732	est. 1/2 hour per day
Equip. Maint. Mechanic	52,749	23,737	76,486	6.25%	4,780	est. 1/2 hour per day
Class "A" Person	52,723	23,725	76,448	100.00%	76,448	assigned to program
Class "A" Person	52,373	23,568	75,941	2.50%	1,899	est. 1 hour per week
Class "A" Person	47,955	21,580	69,535	2.50%	1,738	est. 1 hour per week
Class "B" Person	48,958	22,031	70,989	100.00%	70,989	assigned to program
Class "B" Person	47,776	21,499	69,275	2.50%	1,732	est. 1 hour per week
Street Sweeper	47,695	21,463	69,158	2.50%	1,729	est. 1 hour per week
Class "C" Person	36,289	16,330	52,619	100.00%	52,619	assigned to program
Class "C" Person	36,349	16,357	52,706	2.50%	1,318	est. 1 hour per week
Class "C" Person	42,653	19,194	61,847	2.50%	1,546	est. 1 hour per week
Director of Finance	85,580	38,511	124,091	1.25%	1,551	est. 1/2 hour per week
Assistant Dir. of Finance	64,855	29,185	94,040	2.50%	2,351	est. 1 hour per week
Accounting Clerk	43,348	19,507	62,855	1.25%	786	est. 1/2 hour per week
Accounting Clerk	42,957	19,331	62,288	2.50%	1,557	est. 1 hour per week
Accounting Clerk	43,170	19,427	62,597	2.50%	1,565	est. 1 hour per week
Overtime	10,000	2,500	12,500	100.00%	12,500	
Residency Incentive	3,600	275	3,875	100.00%	3,875	3 assigned to program
Total					427,783	

City of Florissant Operating Budget
December 1, 2014 through November 30, 2015

PROPERTY REVITALIZATION FUND

	Actual <u>2013</u>	Budget <u>2014</u>	Proposed <u>2015</u>	Adopted <u>2015</u>
<u>REVENUE</u>				
Revenue	0	0	0	0
Interest	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Budgeted Revenue	0	0	0	0
Less Total Budgeted Expenditure			<u>(195,000)</u>	<u>(195,000)</u>
Equal Revenue Over/(Under) Expenditure			(195,000)	(195,000)
Plus Estimated Beginning Fund Balance			<u>195,000</u>	<u>195,000</u>
Equal Estimated Ending Fund Balance			0	0
<u>EXPENDITURES</u>				
1050-Professional Service	<u>0</u>	<u>500,000</u>	<u>195,000</u>	<u>195,000</u>
Total	0	500,000	195,000	195,000

Property Revitalization Fund Budget: 2015

	<u>2014</u>	<u>2015</u>
Account 1050 - Professional Services	500,000	195,000
01 - Homeowner Assistance Program	450,000	150,000

The Homeownership Assistance Program provides forgivable loans to be used toward the down payment on the purchase of a residence in the City of Florissant. Applicants who purchase a home as their primary residence within the City limits will be eligible to receive a matching loan equal to the amount of their down payment, up to a maximum of \$6,000. If the applicant lives in the single-family residence for five years, the loan will be forgiven. This program is closed to new applicants.

02 - Property Acquisition Program	Total	50,000	45,000
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The Property Acquisition Program allows the City to accept assignment of certain properties within the City limits that are delinquent in real estate property taxes and have been offered for sale by the St. Louis County Collector of Revenue at least three times and the property was not sold. The City will stabilize the properties and seek to find buyers that will bring the properties up to code compliance and occupancy standards. This program is intended to foster greater community stability and strengthen the tax base of the City by preserving and improving single-family home values. Any proceeds from the sale of properties will be returned to this fund.

Article I. Section 105.070 - Estimates of future expenditures and personnel needs.

GENERAL FUND REVENUE

	2016	2017	2018	2019
Income	23,661,680	24,016,605	24,376,854	24,742,507
Reserve	1,906,719	1,899,313	1,892,999	1,887,820
Total	25,568,399	25,915,918	26,269,853	26,630,327

GENERAL FUND EXPENDITURES

	2016			2017			2018			2019		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Legislative	0	0	160,760	0	0	160,760	0	0	160,760	0	0	160,760
Administration	16	0	2,899,543	16	0	2,923,204	16	0	2,947,298	16	0	2,971,834
Municipal Court	6	0	800,675	6	0	813,187	6	0	825,933	6	0	838,918
Health	9	0	889,849	9	0	902,953	9	0	916,299	9	0	929,893
Senior Services	2	0	198,122	2	0	200,400	2	0	202,720	2	0	205,083
Recreation	24	0	4,521,263	24	0	4,582,888	24	0	4,645,683	24	0	4,709,670
Public Works	45	0	4,637,378	45	0	4,696,675	45	0	4,757,057	45	0	4,818,542
Police	111	0	10,964,359	111	0	11,133,021	111	0	11,304,775	111	0	11,479,683
Media	2	0	214,622	2	0	217,739	2	0	220,914	2	0	224,148
Information Tech.	2	0	220,416	2	0	222,697	2	0	225,020	2	0	227,384
Housing Center	<u>1</u>	<u>0</u>	<u>61,411</u>	<u>1</u>	<u>0</u>	<u>62,394</u>	<u>1</u>	<u>0</u>	<u>63,394</u>	<u>1</u>	<u>0</u>	<u>64,412</u>
Total	218	0	25,568,399	218	0	25,915,918	218	0	26,269,853	218	0	26,630,327

CAPITAL IMPROVEMENT FUND

	2016			2017			2018			2019		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Income			3,250,000			3,250,000			3,250,000			3,250,000
Cap Imp. Exp.	0	450,000	3,273,175	0	450,000	3,273,175	0	450,000	3,273,175	0	450,000	3,273,175

PARK IMPROVEMENT FUND

	2016			2017			2018			2019		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Income			3,400,000			3,400,000			3,400,000			3,400,000
Park Imp. Exp.	17	400,000	3,512,032	17	400,000	3,534,126	17	400,000	3,556,621	17	400,000	3,579,527

SEWER LATERAL FUND

	2016			2017			2018			2019		
	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount	f/t	Capital Add	Amount
Income			500,000			500,000			500,000			500,000
Sewer Lateral Exp.	0	0	679,453	0	0	686,248	0	0	693,110	0	0	700,041

Assumptions: 2% annual wage growth, 1% annual growth in benefits, 0% growth for all other expense