



**2026 Florissant Summer Day Camp**

**Information and Policies**

**Camp Location: James J. Eagan Center**

**1 James J. Eagan Drive, Florissant MO 63033**

**9:00am – 3:00pm Monday – Friday**

**Before and After Care is available for an additional fee**

**All campers must have completed these sections in the following forms before the first day of camp.**

- **Participant Information**
- **Behavior Management Policy**
- **Release of Liability**
- **Medical Release**
- **If applicable consent to administer medication**
- **Parent/ Guardian Information**

**Campers are NOT allowed to have medication of any kind during day camp hours unless the “Consent to Administer Medication” form is properly filled out and submitted.**

**Campers, for their own safety, should wear comfortable clothing suitable for the activities they are participating in. Children should be dressed appropriately for the weather. Sandals and open-toed shoes are NOT ALLOWED for most activities. IF PROPER FOOTWARE IS NOT WORN, PARENTS WILL BE CALLED AND THE CAMPER WILL NOT BE ALLOWED TO PARTICIPATE UNTIL PROPER SHOES ARE PROVIDED.**

**Devices:**

To promote active participation and social engagement, *no cell phones, tablets, toys, trading cards, CD players, iPods, radios, electronic games, or similar devices* are allowed at camp. If your child brings any such items, please note that the City of Florissant Parks and Recreation cannot be held responsible for their safety or protection.

**Behavior Guidelines & Zero Tolerance Policy:**

To ensure a safe and enjoyable summer, we have established a set of rules that all campers must follow. These rules will be explained to the children at the start of camp. If behavior issues arise, the counselor will first attempt to address them. However, severe or repeated misbehavior will be handled by the Assistant Director or Director. The Behavior Policy is included in the registration materials. Copies are also available in the camp office and on our website.

**Suspension Policy:**

In cases of severe behavior, a child may be immediately suspended from camp. The City of Florissant enforces a zero-tolerance policy on violence. Any violent behavior, whether physical or verbal, will result in suspension.

**By registering for camp, parents agree to this policy. If you have any questions or concerns, please feel free to contact the camp director during the session or reach out to Sarah Skaggs, Recreation Supervisor, by email at [sskaggs@florissantmo.com](mailto:sskaggs@florissantmo.com) or by phone at 314-839-7667.**

**Breakfast and Lunch:**

Breakfast and lunch are *not* provided at camp. Campers are required to bring a non-perishable lunch each day, as refrigeration and heating devices are unavailable. Please be sure to label your child's lunch with their name to avoid mix-ups.

**Hydration:**

Since this is primarily an outdoor camp and the weather is typically hot, it's important for your child to stay properly hydrated. While drinking fountains are available, we strongly recommend sending your child with a water bottle each day. You may even freeze the bottle overnight to help keep it cool throughout the day. Please be sure to label your child's water bottle with their name.

### **Sunscreen Policy:**

Camp staff will not apply sunscreen. It is the parent's responsibility to apply sunscreen to their child before camp, or to send sunscreen with their child for self-application. Since our camp includes outdoor activities, such as swimming and athletic games, sun exposure is likely. Parents should ensure that their child knows how and when to apply sunscreen. Camp activities will be rotated between outdoor, shaded, and indoor options, depending on the group's age, theme, and weather conditions.

### **Guest Policy:**

Our camp is limited to registered participants only. No guests are allowed to attend camp.

### **Punctuality & Late Pick-Up Policy:**

Please be prompt when dropping off and picking up your child. Children should not be dropped off before 9 AM and must be picked up by 3 PM SHARP. If you need additional time, please register for the before and aftercare programs.

### **Late Pick-Up Fee:**

A penalty fee of \$1.00 per minute will be charged for any late pick-ups. Children will not be allowed to return to the program until the fee is paid. If a parent is late more than three times, the child may not be allowed to return to the Summer Day Camp program. This fee will be added to your account and can be paid online or at the front desk of the JJE Center

### **The City of Florissant is not responsible for children arriving before or remaining after camp hours.**

### **Money at Camp:**

Money for camp should only be sent with your child on Fridays. Food days are now included in the cost of camp. On Fridays, we will offer Snack Fridays, where campers may purchase items from a limited menu at the Rink Concession Stand. Camp staff will not hold or distribute any money during camp hours. We recommend sending money in a secure bag and placing it in a safe location. The City of Florissant Parks and Recreation is not responsible for any money that is lost, stolen, or spent incorrectly.

### **Internet Usage Policy:**

Fusion 314 is committed to providing a safe and structured digital environment for all campers. Campers may participate in online multiplayer games, where they will occasionally be matched with players outside of camp. All internet usage is monitored by camp staff, and any misuse of digital tools may result in disciplinary action, including removal from certain activities or dismissal from the program.

### **Swim Procedures For Day Camp:**

Every Tuesday and Thursday (unless the camp is on a field trip), children will be bussed to and from the pool. In the event of rain on a scheduled swim day, campers will remain at the JJE Community Center and participate in alternate indoor activities.

To ensure the safety of all participants, swimming activities will be supervised by certified lifeguards. Additionally, all counselors are required to be in the pool during swim sessions.

**Proper swim attire is mandatory for all campers.**

### **Field Trip Procedures:**

Florissant Parks and Recreation requires the consent of a parent or guardian to participate and be transported by bus before a camp participant may attend any field trip to a location off-site from the designated camp location. If a camper does not have parent or guardian authorization for field trips, the child will not be able to attend camp on the day of the scheduled field trip because the camp does not have staff to stay behind to supervise children who are not on the field trip.

All field trips are conducted under the supervision of camp staff. In the case of inclement weather or scheduling conflicts, the camp director may make field trip substitutions, reschedule, or cancel a planned field trip. There will be no discounted rate or refund should a scheduled field trip need to be canceled, or if a camper without authorization cannot attend camp on a scheduled field trip day.

### **Emergency Procedures:**

In the event of an accident, injury, or sudden illness, we will make every effort to notify the parent or guardian immediately. Please ensure that we have up-to-date contact information, including phone numbers where you can be reached during the day.

If your child is injured, staff will take all necessary steps to obtain emergency care. These steps may include, but are not limited to:

- Contacting individuals listed on the emergency information form
- Reaching out to your child's physician or medical center
- Calling an ambulance or paramedic
- Transporting your child to an emergency hospital, accompanied by a staff member

### **Medical and Special Considerations:**

Please provide any information that might help your child's counselor better support them during camp (e.g., hypertension, epilepsy, attention deficit, shyness, prescribed medications, etc.) in the Registration Packet. Additionally, if your child develops a contagious disease, please notify us immediately so we can inform other parents.

- If your child requires medication during camp hours, a **Medication Release Form** must be completed before your child attends camp. While staff are not responsible for administering medication, they will remind campers when it is time to take their medication.
- For any questions, concerns, or accommodation requests, please contact Sarah Skaggs, Recreation Supervisor, at **314-839-7667**.

### **Lost and Found Policy:**

All lost items will be kept for two weeks. After this period, unclaimed items will be donated to charity. To help ensure your child's belongings are returned, please label all items with their name. Lost and found items are displayed outside the Summer Camp office for easy retrieval.

### **Photography:**

Florissant Parks and Recreation may photograph or record participants during programs, events, or while using facilities.

These images may be used in **publications, promotional materials, brochures, websites, and digital communications** related to Florissant Parks and Recreation.

All photos and videos are the **property of Florissant Parks and Recreation** and may be used at a later date.

If you have concerns or wish to request an exemption, please contact the **Recreation Supervisor**.

For questions, please contact:  
**Sarah Skaggs, Recreation Supervisor**  
Email: [sskaggs@florissantmo.com](mailto:sskaggs@florissantmo.com)  
Office phone: 314-839-7667

