



FLORISSANT CITY COUNCIL AGENDA

City Hall

955 rue St. Francois

Monday, November 9th, 2015

7:30 PM

Karen Goodwin, MMC/MRCC



I. PLEDGE OF ALLEGIANCE

II. ROLL CALL OF MEMBERS

III. APPROVAL OF MINUTES

- Meeting Minutes for October 26th, 2015
- Budget Meeting Minutes for October 17th, 2015

IV. HEARING FROM CITIZENS

(Speaker cards are available at the entrance to the Council Chambers)

V. COMMUNICATIONS

VI. PUBLIC HEARINGS

| | | |
|-------------|---|-------------|
| 15-10-025 | Request to authorize a Special Use Permit to Amigo Food LLC, | Marko Felix |
| (Ward 7) | d/b/a Rubio's Fresh Mexican Grill to allow for the operation of a | |
| Application | restaurant/grocery store for the property located at 758 S. New | |
| Staff Rpt | Florissant Rd. (Planning and Zoning recommended denial on | |
| Plans | October 5, 2015)(Postponed on 10/26/15 to this date) | |

VII. OLD BUSINESS

A. SECOND READINGS

| | | |
|-----------------------------------|--|----------------------------------|
| 9136 | Ordinance authorizing a Special Use Permit to New York Grill, Inc. d/b/a New York Grill to allow for the location and operation of a carry-out restaurant for the property located at 540 N. Highway 67. | 2 nd reading Henke |
| Application Staff Rpt Plans | | |

VIII. NEW BUSINESS

IX. BOARD APPOINTMENTS

X. REQUESTS

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| 983 | Resolution authorizing the Mayor of the City of Florissant to make application under the Municipal Parks Grant for planning services at Manion Park for an inclusive playground. | Council as a whole |
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XI. BILLS FOR FIRST READING

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|----------------------------|--|-----------------------|
| 9137 Proposed Budget | Ordinance adopting the budget for the city of Florissant for the fiscal year commencing on December 1, 2015 and ending on November 30, 2016 and providing for its effective date. | Council as a whole |
| 9138 Minutes | Ordinance Amending Chapter 240 "Emergency Management" Subsection 240.010 "Establishment" of the Florissant City Code by adding a provision for a temporary commissioner. | Eagan |
| 9139 | Ordinance repealing ordinance #7929 and #7966 establishing a new compensation plan for part-time employees of the City of Florissant and containing an effective date clause. | Council as a whole |
| 9140 | Ordinance repealing ordinance #7928, #8106 and #8014 which established the compensation plan for the seasonal part-time employees of the City of Florissant and containing an effective date clause. | Council as a whole |
| 9141 Memo | Ordinance authorizing a transfer of \$15,000 from account no. 4055 "Insurance, Fire & Liability" to account no 4023 "Postage and Printing" to cover anticipated shortfall in postage for the | Eagan |

balance of the fiscal year.

| | | |
|---------|---|-------|
| 9142 | Ordinance to amend Title II, Chapter 245 "Parks & Recreation" | Eagan |
| Fee | Of The Florissant City Code, Section 245.180 "Fees For Use", by | |
| Changes | deleting the section in its entirety and replacing it with a new section. | |

XII. COUNCIL ANNOUNCEMENTS

XIII. MESSAGE FROM THE MAYOR

XIV. ADJOURNMENT

THIS AGENDA WAS POSTED AT THE FLORISSANT CITY HALL ON NOVEMBER 6TH, 2015 AT 12:00 PM ON THE BULLETIN BOARD OUTSIDE THE COUNCIL CHAMBERS. ANY ONE WISHING TO ATTEND THE COUNCIL MEETING WHO HAS SPECIAL NEEDS SHOULD CONTACT THE CITY CLERK'S OFFICE AT 839-7630 OR TDD 839-5142 BY NOON ON MONDAY, NOVEMBER 9TH, 2015.

CITY OF FLORISSANT



COUNCIL MINUTES

October 26, 2015

The Florissant City Council met in regular session at Florissant City Hall at 955 rue St. Francois on Monday, October 26, 2015 at 7:30 p.m. with Council President Joe Eagan presiding. The Chair asked everyone in attendance to stand and join in the Pledge of Allegiance.

On Roll Call the following were present: Henke, Pagano, Schmidt, Siam, Lee, Jones, Eagan, Caputa and Schildroth. Also present was Mayor Thomas P. Schneider, City Attorney John Hessel and City Clerk Karen Goodwin. A quorum being present the Chair stated that the Council meeting was in session for the transaction of business.

Council President Eagan stated that former Councilman and Planning and Zoning Representative John Grib passed away. In honor of Mr. Grib, who was not a "suit and tie guy," the Councilmembers wore polo shirts and removed their ties in tribute.

Councilman Lee stated that John Grib was a great man, dedicated husband and father. He was a good friend, smart and a true "professor." Councilman Lee stated that he will miss John and asked that everyone celebrate his life.

Councilman Jones stated that his heart went out to the Grib family. He added that John was an honest man, always willing to discuss and debate different ideas, even if they did not agree.

Councilman Caputa stated that it was an honor to have served with John and he will be truly missed.

Councilman Schildroth stated that he too felt that it was an honor and privilege to have served with John on the Council. He will miss his friendship, fun and "lectures."

33 Councilman Pagano stated that she and John became good “buddies” and that he
34 had a wealth of knowledge to share. He was a teacher and role model for her while on
35 Council and a dear friend.

36 Councilman Schmidt stated that he served on the Council with John for 2 terms.
37 He stated that it was difficult to lose a close friend that he has known for a long time and
38 he will be greatly missed.

39 John Hessel, City Attorney, stated that he had the privilege of working with John
40 Grib on both the Planning and Zoning Commission and on Council. He was a friend and
41 colleague for over twenty six years. Mr. Hessel’s nephew, Jim Hessel, also worked
42 with John on the Planning & Zoning Commission and would like me to express
43 condolences on his behalf. John was always professional, analytical, respectful and
44 thoughtful. He used his teaching skills to listen as well as to articulate his position. Mr.
45 Hessel thanked John Grib for being a part of his life and added that he will be terribly
46 missed. He expressed his condolences to his wife and family.

47 Councilman Eagan stated that John Grib was a sage person, wise, savvy, caring
48 and understanding. He was a mentor to Mr. Eagan personally and while serving on
49 Council. He added that John was a lot of fun and had a great sense of humor.

50 Mayor Schneider stated that John was the 7th member of the City Council that he
51 has lost: Meinert, Bennett, Steel, Wiesehan, McClaughlin and Reynolds. The Mayor
52 had a personal and professional relationship with John, beginning with the Men’s Club
53 at St. Ferdinand Parish. John served on the Planning and Zoning Commission for
54 twenty years. When the Mayor heard that there was going to be an opening on the
55 Council, the Mayor encouraged and supported John’s election. John served as
56 Councilman for Ward 2 for six years. He was the wise “professor” on both the Planning
57 and Zoning Commission and City Council, always sought after for advice. With a
58 quarter century of service, few individuals have given so much of their time to advance
59 the progress of Florissant. In Scottish, “Auld Lang Syne” means “Old Long Ago” and
60 reflects the friendships of the past.

61 A moment of silence was had for former Councilman and Planning and Zoning
62 Representative John Grib.

63 Councilman Schildroth moved to approve the Meeting Minutes of 10/12/2015,
64 seconded by Siam. Motion carried.

65 Council as a Whole introduced Resolution No. 982 A joint resolution of the
66 Florissant City Council and Mayor Schneider regarding Florissant Old Town Partners
67 and the Fall Festival and said Resolution was read for the first time. Councilman Lee
68 moved that Resolution No. 982 be read for a second time, seconded by Jones. Motion
69 carried and Resolution No. 982 was read for a second time. Councilman Schmidt
70 moved that Resolution No. 982 be read for a third time, seconded by Pagano. On roll
71 call the Council voted: Henke yes, Pagano yes, Schmidt yes, Siam yes, Lee yes, Jones
72 yes, Eagan yes, Caputa yes and Schildroth yes. Having received the unanimous vote of
73 all members present Resolution No. 982 was read for the third and final time and placed
74 upon its passage.

75 Before the final vote all interested persons were given an opportunity to be
76 heard. Being no persons who wished to be heard, on roll call the Council voted: Henke
77 yes, Pagano yes, Schmidt yes, Siam yes, Lee yes, Jones yes, Eagan yes, Caputa yes and
78 Schildroth yes. Councilwoman Pagano read the Resolution in its entirety. Whereupon
79 the Chair declared Resolution No. 982 to have been adopted.

80 City Clerk, Karen Goodwin and Diana Weidinger, were honored as Co-Chairs of
81 the Fall Festival for their hard work for the past nine years, along with the many years of
82 dedicated help of the Fall Festival Planning Committee. Appreciation was also
83 expressed for the help from the employees of the Florissant Park Maintenance
84 Department, Street, Health, and Police Departments in planning and carrying out the
85 event. Mayor Schneider gave a brief overview of the history of the Old Town Partners
86 organization and the success of the Fall Festival.

87 The next item on the Agenda was Hearing from Citizens.

88 John Engelmeyer, 1281 Graham Rd., appeared before the Council. Mr.
89 Engelmeyer stated that in an effort to better understand the complexity of the City's
90 Budget, he would like the subcommittee agendas regarding the golf course and rental
91 property be posted on the website. He thanked the Council for allowing him to speak for
92 4 minutes at the end of the budget work session.

93 The next item on the Agenda was Communications of which there were none.

94 The next item on the Agenda was Public Hearings.

95 The City Clerk reported that Public Hearing #15-10-025, A request to authorize
96 a Special Use Permit to Amigo Food, LLC d/b/a Rubio's Fresh Mexican Grill to allow
97 for the operation of a restaurant/grocery store for the property located at 758 S. New
98 Florissant Rd. had been advertised in substantially the same form as appears in the
99 foregoing publication and by posting the property. The Chair declared the Public
100 Hearing to be opened and invited those who wished to be heard to come forward.

101 Mr. Marco Felix, petitioner, stated that he would like to operate a restaurant and
102 grocery store at this location. He stated that the Planning and Zoning Commission had
103 some concerns about his loading zone and how it would affect the veterinary practice
104 next door. Mr. Felix stated that Dr. Weiss, the veterinarian, was here to speak in support
105 of his request. He stated that originally loading was going to be at the rear of the
106 building, and now it will be on the side of the property. The deliveries would be made
107 before the animal hospital opens and would not have any adverse effect. The other area
108 of concern of the Planning and Zoning Commission was that 2 restrooms be installed
109 which he has showed on the plans. He will be selling fresh, healthy products, foods,
110 especially vegetables. The hours of operation will be from 10 a.m. until 9 p.m. – closed
111 on Saturday. No alcohol or cigarettes will be served.

112 Councilwoman Pagano stated that she too was worried about the deliveries since
113 his site was located near residential properties. He stated that deliveries would be 7 a.m.
114 – 8 a.m., but no big trucks would be involved. She then asked about the entrance to the
115 restrooms. The petitioner stated that he will be installing a wall to separate the storage
116 area and to create a walkway. There is a trash enclosure at the rear of the property. He
117 will be building another one. She asked if it would be possible to meet him at the
118 property to visit the building, to which Mr. Felix agreed.

119 Councilman Schmidt expressed his concerns about the entrance to the restroom.
120 Mr. Felix stated that the door was a double frame, two-way door. Councilman Schmidt
121 stated that he felt it was not a good plan in order to get to the restrooms. Consequently,
122 the petitioner stated that he would have his architect revise the plans to create an
123 entrance especially for the restrooms. He will have no drive-up window.

Councilman Lee asked the petitioner if he considered himself to be mostly a carry-out restaurant to which the petitioner responded yes. Mr. Felix then explained the layout of the building. Councilman Lee likewise expressed his concern about the restroom facilities. Again, the petitioner stated that he would have his architect revise the plans to fix the entrance/exit to the restrooms.

The Chair asked if there were any citizens who would like to speak on said public hearing.

John Engelmeyer, 1281 Graham Rd., stated that the petitioner had not addressed the signage issue for this request. He also expressed his on-going concerns about the loading zone, traffic, cracks in the parking lot, trash dumpster and debris facing his properties on St. Judith Lane.

Dr. Tony Weiss, Veterinarian – Duchesne Animal Clinic, stated that he was very excited about the restaurant/grocery store. He asked that the Council work with Mr. Felix in order to get the business going. It will also make the entire shopping center more appealing and increase business.

Lee Baranowski, Planning and Zoning Representative, explained to the Council that the Commission was under the assumption that there would be a wall between the restaurant and the grocery store. He stated that Mr. Martine, Planning and Zoning member who was familiar with the property, stated that you go down into the basement to access the back of the property. There is a barrier against the door, so no one, realistically, could get anything out/in that way.

Tara Zilch, 650 St. Christina, stated that as a resident of Florissant she would love to see a small restaurant and grocery store located in Florissant. She asked that the Council give Mr. Felix a chance and all the other small businesses in the City.

Patty Sosa, 690 St. Francois, stated her support for the petitioner. She is very excited about his business and encouraged the Council to support it.

Being no other comments, Councilman Pagano moved to postpone Public Hearing #15-10-025 to 11/ 9/15, seconded by Schmidt. Motion carried.

The City Clerk reported that Public Hearing #15-10-026 Request to authorize a Special Use Permit to New York Grill, Inc. d/b/a New York Grill to allow for the operation of a carry-out restaurant for the property located at 540 N Highway 67 had

155 been advertised in substantially the same form as appears in the foregoing publication
156 and by posting the property. The Chair declared the Public Hearing to be opened and
157 invited those who wished to be heard to come forward.

158 Mr. Mohamad Yaacoub, petitioner, stated that he has a Flower Valley location
159 in which they have a sit-down, carry-out restaurant. They would like to open another
160 establishment for carry-out only. Employees arrive at 8 am to start the prep work. The
161 hours of operation for customers are 10:00 am to 12:00 p.m.. Mr. Yaacoub displayed a
162 drawing of the site plan for his business. He has his own trash container. There will be
163 no drive through. Councilman Henke stated that he thought the site was a good location
164 and welcomed him to Ward 6.

165 The Chair asked if there were any other citizens who would like to speak on said
166 public hearing. Being no one who wished to speak, Council Henke moved to close
167 Public Hearing #15-10-026, seconded by Jones. Motion carried.

168 Councilman Eagan moved that Bill No. 9130 An ordinance authorizing the
169 rezoning of properties currently zoned B-4 "Highway Commercial District", also known
170 as 2520, 2635, 2685, 2700, 2702, 2705, 2749, and 2775 N. Highway 67, to a B-3
171 "Extensive Business District" be read for a second time, seconded by Siam. Motion
172 carried and Bill No. 9130 was read for a second time. Councilman Jones moved that
173 Bill No. 9130 be read for a third time, seconded by Lee. Motion carried and Bill No.
174 9130 was read for a third and final time and placed upon its passage. Before the final
175 vote all interested persons were given an opportunity to be heard. On roll call the
176 Council voted: Henke yes, Pagano yes, Schmidt yes, Siam yes, Lee yes, Jones yes,
177 Eagan yes, Caputa yes and Schildroth yes. Whereupon the Chair declared Bill No. 9130
178 to have passed and said Bill became Ordinance No. 8173.

179 Councilman Schildroth moved that Bill No. 9131 An Ordinance amending the
180 Zoning Code, Section 405.125, B-3 "Extensive Business District" by deleting Section
181 (13) "Blueprint Shop" and moving "Animal hospital, pet shops, or pet boarding
182 establishments" from Special Use Permits to Permitted Uses be read for a second time,
183 seconded by Jones. Motion carried and Bill No. 9131 was read for a second time.
184 Councilman Henke moved that Bill No. 9131 be read for a third time, seconded by
185 Siam. Motion carried and Bill No. 9131 was read for a third and final time and placed

186 upon its passage. Before the final vote all interested persons were given an opportunity
187 to be heard. On roll call the Council voted: Henke yes, Pagano yes, Schmidt yes, Siam
188 yes, Lee yes, Jones yes, Eagan yes, Caputa yes and Schildroth yes. Whereupon the
189 Chair declared Bill No. 9131 to have passed and said Bill became Ordinance No. 8174.

190 Councilman Pagano moved that Bill No. 9132 An Ordinance approving the
191 Community Development Block Grant (CDBG) FY 2016 Annual Action Plan for the
192 City of Florissant, Missouri and authorizing and directing the Mayor to submit such plan
193 to the United States Department of Housing and Urban Development be read for a
194 second time, seconded by Schildroth. Motion carried and Bill No. 9132 was read for a
195 second time. Councilman Caputa moved that Bill No. 9132 be read for a third time,
196 seconded by Pagano. Motion carried and Bill No. 9132 was read for a third and final
197 time and placed upon its passage. Before the final vote all interested persons were given
198 an opportunity to be heard. On roll call the Council voted: Henke yes, Pagano yes,
199 Schmidt yes, Siam yes, Lee yes, Jones yes, Eagan yes, Caputa yes and Schildroth yes.
200 Whereupon the Chair declared Bill No. 9132 to have passed and said Bill became
201 Ordinance No. 8175.

202 Councilman Schildroth moved that Bill No. 9133 An Ordinance authorizing
203 various transfers within Public Works Department Accounts for end of the year budget
204 adjustments be read for a second time, seconded by Lee. Motion carried and Bill No.
205 9133 was read for a second time. Councilman Caputa moved that Bill No. 9133 be read
206 for a third time, seconded by Siam. Motion carried and Bill No. 9133 was read for a
207 third and final time and placed upon its passage. Before the final vote all interested
208 persons were given an opportunity to be heard.

209 Kevin O'Donnell, 512 Rancho Lane, questioned the transfer of various funds
210 from street lighting to printing/utilities and from Capital Additions to gasoline accounts.
211 He asked why there was a deficit in these accounts, especially since the price of gas had
212 fallen. Mr. O'Donnell asked, under the Freedom of Information Act for an inventory of
213 the last three years of gasoline expenses for Public Works.

214 Seeing no others who wished to speak, on roll call the Council voted: Henke yes,
215 Pagano yes, Schmidt yes, Siam yes, Lee yes, Jones yes, Eagan yes, Caputa yes and

Schildroth yes. Whereupon the Chair declared Bill No. 9133 to have passed and said Bill became Ordinance No. 8176.

Councilman Schmidt moved that Bill No. 9134 An Ordinance authorizing an appropriation of \$20,000 from the General Revenue Fund to Acct. No. 4924 "Telephones" to cover expenses through the end of the fiscal year be read for a second time, seconded by Jones. Motion carried and Bill No. 9134 was read for a second time. Councilman Pagano moved that Bill No. 9134 be read for a third time, seconded by Schildroth. Motion carried and Bill No. 9134 was read for a third and final time and placed upon its passage. Before the final vote all interested persons were given an opportunity to be heard. On roll call the Council voted: Henke yes, Pagano yes, Schmidt yes, Siam yes, Lee yes, Jones yes, Eagan yes, Caputa yes and Schildroth yes. Whereupon the Chair declared Bill No. 9134 to have passed and said Bill became Ordinance No. 8177.

Councilman Eagan moved to accept Substitute Bill No. 9135 An Ordinance authorizing an appropriation of \$176,500 from the General Revenue Fund to Acct. No. 4910 "Salaries" for overtime expenses for the Police Department through the end of the fiscal year, seconded by Caputa. Motion carried. Councilman Eagan moved that Substitute Bill No. 9135 be read for a second time, seconded by Schmidt. Motion carried and Substitute Bill No. 9135 was read for a second time. Councilman Jones moved that Substitute Bill No. 9135 be read for a third time, seconded by Lee. Motion carried and Substitute Bill No. 9135 was read for a third and final time and placed upon its passage. Before the final vote all interested persons were given an opportunity to be heard. On roll call the Council voted: Henke yes, Pagano yes, Schmidt yes, Siam yes, Lee yes, Jones yes, Eagan yes, Caputa yes and Schildroth yes. Whereupon the Chair declared Substitute Bill No. 9135 to have passed and said Bill became Ordinance No. 8178.

Mayor Schneider requested the appointment of Virginia Avery, 6 Ridgelawn Ct., to the Emergency Management Commission as a member from Ward 5 for a term expiring on 10-26-2018. Councilman Henke made a motion to accept the appointment, seconded by Schmidt. Motion carried.

246 Mayor Schneider requested the appointment of Carole Webb, 25 Eldorado Ct., to
247 the Senior Commission as a member from Ward 2 for a term expiring on 10-26-2018.
248 Councilman Jones made a motion to accept the appointment, seconded by Eagan.
249 Motion carried.

250 Mayor Schneider requested the appointment of Hector Nunez, 1125 Patterson, to
251 the Senior Commission as a member from Ward 2 for a term expiring on 10-26-2018.
252 Councilman Jones made a motion to accept the appointment, seconded by Schildroth.
253 Motion carried.

254 Councilman Schmidt introduced Bill No. 9136 An Ordinance granting a Special
255 Use Permit to New York Grill, Inc. d/b/a New York Grill for the location and operation
256 of a carry-out restaurant for the property located at 540 N. Hwy. 67 and said bill was
257 read for the first time by title only.

258 The next item on the Agenda was Council Announcements.

259 Councilman Henke encouraged all residents to become involved with the
260 Neighborhood Watch Program. Also, he noticed how the driving improved after he had
261 requested a decoy car in his neighborhood. He encouraged residents to review their
262 driving habits to make sure they are obeying the traffic and safety laws. He read an
263 editorial from the Post-Dispatch regarding keeping your property nice: rake your leaves,
264 keep noise down, perform routine maintenance.

265 Councilman Jones asked everyone to donate to T.E.A.M. on St. Catherine. He
266 asked everyone to vote in the upcoming election. Since it was a small election, not all
267 the polling places will be open. Make sure you check your notice to make sure you are
268 going to the correct polling place.

269 Councilman Schildroth expressed his condolences to the Click family on the
270 passing of Pat Click, wonderful member of the community, who passed away last week.
271 He congratulated “Dog ‘n Fries” on Charbonier Road who were recently featured in
272 “Feast Magazine.” A final Prop S Meeting will be held on Thursday Oct 29 at the
273 Eagan Center. The election for Prop S will be held on November 3rd - please check
274 your election card for your place to vote.
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Councilman Caputa asked residents in Ward 4 to contact him if they were interested in joining the Neighborhood Watch program. All the polling places in Ward 4 will be open.

Council President Eagan asked everyone to drive carefully and watch for the trick or treaters on Halloween night. Guns and Hoses will be held on 11/25 with all proceeds going to Back Stoppers. See Councilman Eagan for tickets.

The next item on the Agenda was Mayor Announcements.

Mayor Schneider stated that on Oct 29th there will be one more informational meeting to discuss Prop S at the Eagan Center. He clarified that the funds for Prop S would be used exclusively for street replacement, repair and maintenance. The United States Naval celebrated their 240th anniversary of "Global Force for Good" on October 13. The *Independent News* celebrates their 28th Anniversary this month and he congratulated Bob Lindsay on publishing an excellent local paper. The Mayor attended that ground breaking ceremony for the City of Berkeley's new police department on October 20th.

There was a Halloween Dare Dance last Friday at JFK and was well attended by 5-8th graders. On Wednesday there will be a "Historic Treasure" movie shown at the Civic Center Theatre at 7:00 pm, showcasing landmarks, historic and preserved sites within the city. There will be a Halloween Party at the Eagan Center for children under 12 on Saturday. North County Churches United had their annual award banquet with some very honorable attendees. The Annual Veterans Parade will be on November 8th at 1:00 with the Parade Marshal, the Honorable Pat Stinnett, previous Councilman and Veteran of the Year, leading the parade.

The next City Council Meeting is scheduled for Monday, November 9, 2015 at 7:30 pm.

Councilman Siam moved to adjourn the meeting, seconded by Lee. Motion carried. The meeting was adjourned at 8:58.m.

Karen Goodwin City Clerk

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The following Bills were signed by the Mayor:

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| 9130 | Ord | 8173 |
| 9131 | Ord | 8174 |
| 9132 | Ord | 8175 |
| 9133 | Ord | 8176 |
| 9134 | Ord | 8177 |
| 9135 | Ord | 8178 |



CITY OF FLORISSANT
BUDGET MINUTES
OCTOBER 17, 2015



The City Council met on Saturday, October 17th, 2015 for a budget work session on the FY 2015-16 proposed budget at 8:00 am in the Council Chambers at 955 rue St. Francois. Council members in attendance included: Schildroth, Henke, Pagano, Schmidt, Siam, Lee, Eagan, Caputa and Jones. Also in attendance were Mayor Thomas P. Schneider, Director of Finance Randy McDaniel and City Clerk Karen Goodwin. Council President Eagan stated that a quorum was present and the meeting was brought to order.

Police Department – Chief Lowery, Capt. Boden

Chief Lowery reviewed his budget. He explained the way the dispatchers were listed in the budget with regard to hours needed to cover as opposed to positions. He stated that he shows an increase of one police officer. This is not an additional position; this position was moved from the courts to police.

Chief Lowery stated that the overtime account shows a small increase. He noted a minor increase on uniform cleaning and repair that reflects market trends.

Chief Lowery noted that the telephone budget has been taken out of the Police budget and put into the IT budget.

Chief Lowery stated that the forensic computer analysis is no longer free so the City has to pay a subscriber fee.

Dues travel training - Chief Lowery stated that there is a slight increase in St. Louis county municipal police academy. Funds are budgeted for Sgt. Peters to attend the Missouri Police Chief's Association command college in Jefferson City.

Community outreach – Chief Lowery is asking for \$2,000 for the police to interact with the public and the youth programs.

*Councilman Schildroth asked if \$2,000 was enough. Chief stated that they could always use more and there are always more programs to get involved in.

Chief reviewed the capital improvement requests.

Councilman Schildroth asked about the decoy cars.

***Councilman Eagan asked for a quarterly report on where they have been deployed. Councilman Eagan made a motion to take 2 additional cars and make them into decoy cars, seconded by Caputa, motion carried.

Chief Lowery stated that the CALEA assessors will be visiting in December. They invited the council to come and see the set up.

** Henke asked for a weekly email for reminders of upcoming events.

*** Councilman Schildroth made a motion to increase the community outreach to \$4000, seconded by Henke. **Councilman Eagan asked to let the council know what they are using the money for. Council and Chief Lowery discussed some of the potential community outreach programs. Motion carried.

Public Works Department

Public Works Director Lou Jearls, City Engineer Tim Barrett, began by reviewing the Public Works Department budget requests.

Mr. Jearls stated that they are requesting to re-classify the Health Dept. Foreman to a Superintendent. Councilman Eagan asked Lou Jearls to explain the request to change the foreman to the superintendent. Lou Jearls explained the responsibilities of the foreman, stating that the requirements never changed when the superintendent position was not replaced, the responsibilities fell on the foremen. At the time there were two foremen to split the job but now there is one.

Councilwoman Pagano asked about the grass cutting. Council discussed the billing of the grass cutting as well as the collection. **Councilman Lee asked how much the city was getting back from the property maintenance bills.

** Councilman Lee asked for a list of the yards that were cut. Greg Koester reviewed the numbers of the properties that are being maintained.

Mr. Jearls reviewed the 4800 accounts.

He stated that they are requesting to add one full time permit inspection clerk and one additional part time housing inspector.

Uniform and safety shoes. Mr. Jearls requested to add funds to the uniform account for uniform shirts for office 17 at \$200 each for a total addition of \$3,400.

Professional services – they added \$15,000 for tree trimming around street lights.

** Councilman Caputa asked for a breakdown by ward of street light repair or removal of trees. Councilman Siam asked about the cost of an additional street light. Mr. Barrett stated that they range from \$1500 to \$4000.

Councilman Eagan asked about the software for public works and Consultant/Programmer Dave Renner. Lou Jearls explained that he is not under contract. He explained that the software program was built in Filemaker Pro, which is a program used by many large corporations. Phil Lum explained the use of Filemaker and the comparison to what other cities are doing. Councilwoman Pagano asked what happens if something happened to Mr. Renner.

**Councilman Lee asked about the Handyman services contract. He suggested expanding the use of the program to include properties that are not vacant. Lou Jearls stated that he would like to expand the program but they have many more vacant properties that can be handled.

Councilman Eagan asked about purchasing the tax sale properties. Mr. Jearls stated that the city has acquired 2 properties. He stated that he is working with Carol O'Mara and the key is to get them fixed up and sell to a homeowner.

** Councilman Eagan asked for a report on these properties.

** Councilman Henke asked for a cheat sheet for the time frames for enforcement in Public Works.

**Councilman Eagan asked if someone could work with neighbors who may want to purchase a piece of property. He specifically asked for a report on #5 Linxous.

** Councilman Jones asked about being able to access the public works database to check on property. A tickler file was suggested, with updates on property requests. Mr. Jearls suggested that there would need to be a training session for reviewing properties in Filemaker.

Mr. Jearls reviewed the Capital Improvement budget requests.

Council discussed the historical significance of the Bockrath-Weise House. The Discussion involved the historic value as well as the cost to maintain the structure. Councilman Henke suggested funding the repairs for this year but work in the next year toward finding someone else to take over this historic building for the future. He did not like being in the home preservation business.

Parks Department

Parks Director Todd Schmidt, , Parks & Recreation Superintendent Cheryl Thompson, Park Maintenance Superintendent Bob Laramie reviewed the proposed budget.

Civic Centers – no changes.

Summer playground program salaries reflect a slight increase due to additional hours for training.

Bangert pool – Mr. Schmidt stated that the only change is the number of days of operation...less days.

**Koch aquatic center – Mr. Schmidt stated that with leakage and the slide tower evaluation is a difficult situation. They have been looking at alternatives without the slide tower. Mr. Schmidt stated that, in his opinion, the aquatic center has a number of viable years of life left.

Councilman Eagan asked about grant opportunities for the repair or replacement of a pool.

Councilman Eagan appointed a council Sub-committee to study and come up with a long term plan with regard to the Koch aquatic facility. Committee consists of Chair Keith Schildroth, Joe Eagan, Tim Jones, Jeff Caputa.

Park Improvement Fund

Salaries – Mr. Schmidt is requesting 2 part-time park maintenance employees to work year around and the removal of 2 seasonal part-time park maintenance employees. He is also requesting to eliminate a C person and add one additional B person.

Mr. Schmidt stated that they are working on a grant for the Korean War memorial that will be reimbursable, this is not in the budget at this time. He hoped to have a number prior to the finalization of the 2016 budget.

** The Mayor asked Mr. Schmidt to obtain an estimate and recommendations on the St. Ferdinand lake aeration.

Mr. Schmidt stated that he distributed a sheet with recommended changes in certain park fees. He is asking that the resident card fee increase be expedited if they are approve because the park department issues new resident cards at the end of the year. Council discussed some of the user fees that were being recommended.

Information Technology

Kim Emerson reviewed the proposed budget.

Senior Department

Peggy Hogan reviewed the proposed budget. Mrs. Hogan explained and reviewed the way the finances work with the Senior Commission. Many activities are funded out of the Senior Citizen Commission account.

Mrs. Hogan asked that the two part time senior dining center workers be moved to a clerk level because they are required to do so much more than they used to do.

****Councilman Lee asked for an account of the reimbursement for the meals for the senior center.**

Theater Department

Gary Gaydos, Theater Director, reviewed the proposed budget. Mr. Gaydos distributed information about the upcoming events at the theater.

Mr. Gaydos distributed a handout regarding the funding that is received through grants as well as ticket prices.

Mr. Gaydos asked that the Assistant Theater Manager's salary be looked at as he feels this position was overlooked when the salaries were reworked. He handed out a memo with this request. He also asked that his part time clerk be upgraded to full-time or full-time part-time.

Media Department

Kerry Luster, Media Director presented the proposed budget.

Courts

Judge Dan Boyle discussed some recent legislation and his proposed budget

Housing Department

Carol O'Mara discussed her proposed budget.

Property Revitalization Fund – the HAP program is now finished and funds have been exhausted. Mrs. O'Mara stated that the program serviced 112 homes with down payment assistance. Mrs. O'Mara would recommend changes in the program if the Council chooses to refund the program.

****Councilman Caputa asked if Mrs. O'Mara could get the Council some recommendations.**

Property Acquisition program – they have one home in the program at this time that was acquired from St. Louis County.

Housing resource center department budget salaries funded 50% funded of the community development program funds.

Mrs. O'Mara asked the Council to change the titles from Administrative Assistant to Community Development Specialists as well as changing the grade level from grade 4 to grade 5. The change would cost approximately \$2000.

Councilman Caputa asked about the safety issues of going into the houses to clean things up.

Golf Course

Terry Grosch, Golf Course manager presented the golf course budget.

Mr. Grosch feels the projections and requests have been adjusted to be more realistic.

Councilman Schildroth asked if they could get by with 2 fans instead of 4.

Mr. Grosch stated that all of the work they have done has been directed toward increasing revenues. A course in good condition gets more players.

Councilman Lee asked about the revenue estimates. Mr. Groesch explained the revenue projections and increasing return players.

Councilman Eagan asked about the estimated rounds of golf were played in 2014 and the 2015 numbers. Discussion was had on how to best advertise the golf course.

Mayor asked Mr. Grosch to comment on the pro shop sales.

**Councilwoman Pagano asked for a breakdown of the repairs for the equipment.

Administration

Randy McDaniel, Finance Director stated that the Administration budget includes the addition of one the full time HR Specialist position and the elimination of the part time HR Specialist.

Participation in the residency incentive program has increased, which has resulted in a budget increase.

Professional services.

Insurance – Mr. McDaniel stated that we have a larger premium due to increased work comp experience modification rate.

Election expense – Mr. McDaniel stated that there is nothing in the budget but the Council may want to take into consideration the vehicle sales tax issue, which will require an election.

New fund Court building fund reflects debt service for the purchase of the court building. The Court building fee will be used to reimburse the general fund for this expense.

Councilman Eagan made a motion for public comment of no more than 4 minutes for the public, seconded by Schildroth motion carried.

John Engelmeyer asked about the expenditures for the Valley of Flowers. He also asked about dues and travel. He made comments about the professional services fees and noted that court travel increased. Any input by the staff of the new building. Housing ..participation with St.

Louis County. Contractors, who are they and is there a report. Golf Committee – is there a report from the meeting. Need to do a better job of managing the golf course.

Council Discussion:

Council discussed being able to look at the information presented and adjourn to a later date to finish the discussion.

There being no further discussion, Councilman Henke moved to adjourn the meeting, seconded by Caputa, meeting adjourned at 1:06 pm.

Karen Goodwin
City Clerk

** Information requested
*** Action Taken

CITY OF FLORISSANT

Public Hearing

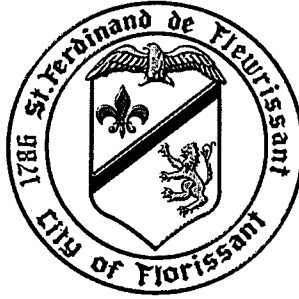


In accordance with 405.310 of the Florissant Zoning Code a Public Hearing will be held by the City Council of Florissant, MO. in the Council Chambers, 955 rue St. Francois, on Monday, October 26, 2015 at 7:30 p.m. on the following proposition:

To authorize a Special Use Permit to Amigo Food LLC, d/b/a Rubio's Fresh Mexican Grill to allow for the operation of a restaurant/grocery store for the property located at 758 S. New Florissant Road (legal description to govern). Citizens will have an opportunity to be heard. Anyone with special needs should contact the City Clerk at least 5 days before said public hearing by calling 839-7630 or TDD 839-5142.

CITY OF FLORISSANT, Karen Goodwin, City Clerk

FLORISSANT PLANNING & ZONING COMMISSION APPLICATION



City Of Florissant – Public Works
314-839-7648

Application is hereby made to the Building Commissioner of the Department of Public works Office at the City of Florissant, Missouri, to appear before the Planning & Zoning Commission

Please Print or Type The Following Information

Property Address: 758 S. NEW FLORISSANT
Property Owners Name: JOE'S SPH. LLC Phone # (314) 495 8686
Property Owners Address: 6 GARDEN LAKE WARDLAND HEIGHTS 63043
Business Owners Name: MARIA SALINAS Phone # (314) 482-8759
Business Owners Address: 7361 NAPLES DR HAZELWOOD MO 63042
DBA (Doing Business As) KUPONAB
Authorized Agents Name: MARCO FELIX CO. Name: _____
(Authorized Agent to Appear Before The Commission)
Agents Address: 7361 NAPLES DR HAZELWOOD MO 63042 Phone # (314) 548 5353
Request BUSSINES LICENSE FOR A TO GO MEXICAN
RESTAURANT AND GROCERY STORE SPECIAL USE PERMIT

State complete request (print or type only).

IF A TRAFFIC STUDY IS REQUIRED FOR CERTAIN DEVELOPMENTS AND USES THE COST OF THE TRAFFIC STUDY SHALL BE PAID BY THE APPLICANT. PLEASE SUBMIT FOLDED PLANS

Applicant's Signature: [Signature]

Date

02/23/2015

Received by: al Receipt # 70059 OFFICE USE ONLY Amount Paid: 125.00 Date: 2/26/15

STAFF REMARKS: see staff report

DATE APPLICATION REVIEWED: 3/12/15

SIGNATURE OF STAFF WHO REVIEWED APPLICATION

COMMISSION ACTION TAKEN:

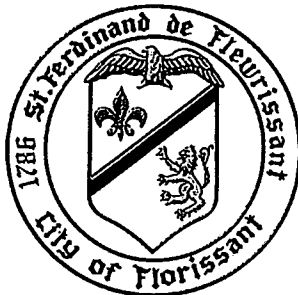
RECOMMEND DENIAL
PLANNING & ZONING
CHAIRMAN

SIGN.

[Signature]

DATE: 10-5-15

**SPECIAL USE PERMIT APPLICATION
TO THE CITY OF FLORISSANT
PLANNING AND ZONING COMMISSION**



City Of Florissant – Public Works
314-839-7648

PLANNING & ZONING ACTION

RECOMMEND DENIAL
PLANNING & ZONING

CHAIRMAN

SIGN.

DATE: 10-5-15

Council Ward 7 Zoning B-3

Initial Date Petitioner Filed 2/23/15

Building Commissioner to complete
ward, zone & date filed

SPECIAL PERMIT FOR

RUBIO'S FRESH MEXICAN GRILL

Statement of what permit is being sought. (i.e., special permit for operation of a restaurant.

AMEND SPECIAL PERMIT #-

ordinance #

TO ALLOW FOR

Statement of what the amendment is for.

LOCATION

758 S NEW FLORISSANT

Address of property.

1) Comes Now

MARIA SALINAS DBA AMIGO FOODS LLC

Enter name of petitioner. If a corporation, state as such. If applicable include DBA (Doing Business As)

and states to the Planning and Zoning Commission that he (she) (they) has (have) the following legal interest in the tract of land located in the City of Florissant, State of Missouri, as described on page 3 of this petition.

Legal interest in the Property)

LEASE

State legal interest in the property. (i.e., owner of property, lease.

Submit copy of deed or lease or letter of authorization from owner to seek a special use.

2) The petitioner(s) further state(s) that the property herein described is presently being used for EMPTY and that the deed restrictions for the property do not prohibit the use which would be authorized by said Permit.

3) The petitioner(s) further states (s) that they (he) (she) are submitting a detailed site plan of the proposed or existing development showing location and use of all structures, off-street parking, and all other information required by the Zoning Ordinance or determined necessary by the Building Commissioner.

4) The petitioner(s) further state(s) that (he) (she) (they) can comply with all of the requirements of the City of Florissant, including setback lines and off-street parking.

- 5) The petitioner (s) further (represent (s) and warrants (s) that they (he) (she) has (have) not made any arrangement to pay any commission gratuity or consideration, directly or indirectly to any official, employee or appointee of the City of Florissant, with respect to this application.
- 6) The petitioner(s) further state (s) that the Special Use Permit is sought for the following purposes, and no other, List in detail, all activities sought to be covered by the permit (i.e.; operation of a business, approval of building and / or site plans (preliminary and / or final), plan approval for sign, etc.):
- 7) The petitioner (s) state (s) the following factors and reason to justify the permit:

(If more space is needed, separate sheets may be attached)

Maria Sepinas Amia Sepinas 2-23-15
PRINT NAME SIGNATURE

FOR AMIAO FOODS LLC
(company, corporation, partnership)

Print and sign application. If applicant is a corporation or partnership signature must be a CORPORATE OFFICER or a PARTNER. NOTE: Corporate officer is an individual named in corporate papers.

- 8) I (we) hereby certify that (indicate one of the following):

(☒) I (we) have a legal interest in the herein above described property.

(☒) I am (we are) the duly appointed agent(s) of the petitioner (s), and that all information given here is true and a statement of fact.

Petitioner may assign an agent to present petition to the Commission and Council. The agent must sign the petition in below, and provide address and telephone number

SIGNATURE Amia Sepinas

ADDRESS 7361 NAPLES DR HAZELWOOD MO 63042
STREET CITY STATE ZIP CODE

TELEPHONE NUMBER _____
BUSINESS

I (we) the petitioner (s) do hereby appoint MARCO FELIX as
Print name of agent.
my (our) duly authorized agent to represent me (us) in regard to this petition.

[Signature]
Petitioner or authorized agent's signature

NOTE: When the petitioner and/or his duly authorized agent appears before the Planning and Zoning Commission and to make a presentation, the same individuals must also appear before the City Council at the Public Hearing to make the presentation and no one else will be permitted to make the presentation to the City Council.

IF DESCRIPTIONS OF PLATS OR SURVEYS ARE INCORRECT, OR IF THE PETITION FORM IS NOT CORRECTLY AND COMPLETELY FILLED OUT, IT WILL BE RETURNED FOR ADDITIONS OR CORRECTIONS AND WILL HAVE TO BE RE-SUBMITTED.

REQUIRED INFORMATION

Please mark an "X" in the appropriate type of operation then fill in applicable section (a), (b) or (c). Corporations are to submit copy of Missouri corporate papers with registration papers.

1) Type of Operation:
Individual LLC Partnership _____ Corporation _____

(a) If an individual:

- (1) Name and Address MIRIA SALINAS
- (2) Telephone Number 314 482 8759
- (3) Business Address 758 S NEW FLOISSANT
- (4) Date started in business _____
- (5) Name in which business is operated if different from (1) _____
- (6) If operating under a fictitious name, provide the name and date registered with the State of Missouri, and a copy of the registration.

(b) If a partnership:

- (1) Names & addresses of all partners _____
- (2) Telephone numbers 314 548 5358 / 314 482 8759
- (3) Business address _____
- (4) Name under which business is operated _____
- (5) If operating under fictitious name, provide date the name was registered with the State of Missouri, and a copy of the registration.

(c) If a corporation:

- (1) Names & addresses of all partners _____
- (2) Telephone numbers _____
- (3) Business address _____
- (4) State of Incorporation & a photocopy of incorporation papers _____
- (5) Date of Incorporation _____
- (6) Missouri Corporate Number _____
- (7) If operating under fictitious name, provide the name and date registered with the State of Missouri, and a copy of registration. _____
- (8) Name in which business is operated _____
- (9) Copy of latest Missouri Anti-Trust. (annual registration of corporate officers) If the property location is in a strip center, give dimensions of your space under square footage and do not give landscaping Information.

Please fill in applicable information requested. If the property is located in a strip center, give the dimensions of your space under square footage and do not give landscaping information.

Name RUBIO'S FRESH MEXICAN GRILL

Address 758 S NEW FLORISSANT

Property Owner PAUL PATEL DBA JOES SPH LLC

Location of property 758 S NEW FLORISSANT

Dimensions of property _____

Property is presently zoned _____ Requests Rezoning To _____

Proposed Use of Property MEXICAN RESTAURANT & GROCERY STORE

Type of Sign _____ Height _____

Type of Construction _____ Number Of Stories 1

Square Footage of Building 3,050 SQFT Number of Curb Cuts _____

Number of Parking Spaces _____ Sidewalk Length _____

Landscaping: No. of Trees _____ Diameter _____

No. of Shrubs _____ Size _____

Fence: Type _____ Length _____ Height _____

PLEASE SUBMIT THE FOLLOWING:

1. Plan or drawing showing zoning of adjoining properties.
2. Plan or drawing showing location of property in relation to major streets and all adjoining properties.
3. Drawing showing measurement of tract and overall area of tract.
4. Plan or drawing showing proposed parking layout, landscaping, parking lighting and trash enclosure.
5. If Special Permit is for a sign show location of sign on plot plan.

PROVIDE LEGAL DESCRIPTION OF PROPERTY PERTAINING TO THIS PETITION

(Close legal description with acreage to the nearest tenth of an acre).

Provide a legal description of the property. If part of a shopping center list address and state part of what shopping center (i.e.: 351 N. Highway 67 part of Florissant Meadows Shopping Center). If property is a single lot, list full written legal description with bearings and distances.

PROVIDE LOCATION MAP SHOWING AREA INVOLVING THIS PETITION

Provide a drawing of a location map showing the nearest major intersection.

| | | |
|--------------------------------|----------------|---------------------------------|
| FAMILY DOLLAR 750 S. N. FLO | VET CLINIC | D E V H A K E |
| | 758 S. N. F | |
| | RUBIO'S | |

NEW FLORISSANT

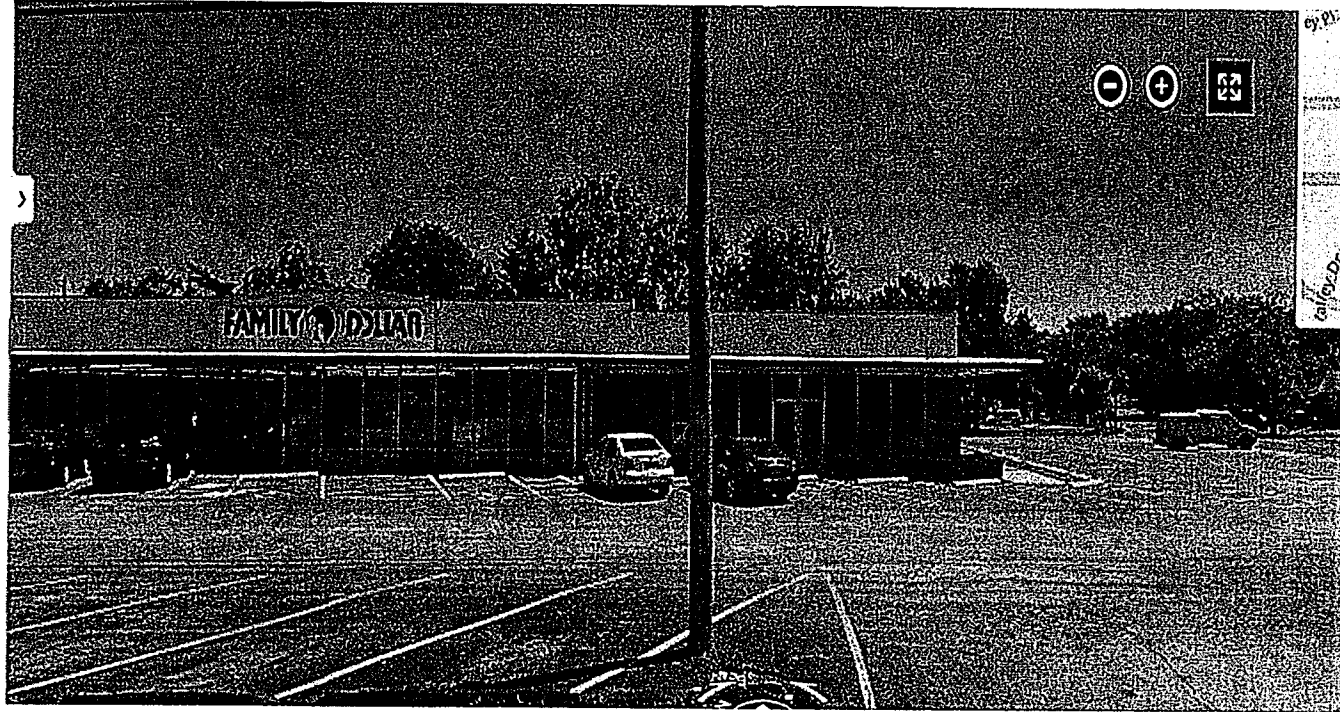
OFFICE USE ONLY

Date Application reviewed _____

STAFF REMARKS: _____

Building Commissioner or Staff Signature

Print
this
page
in

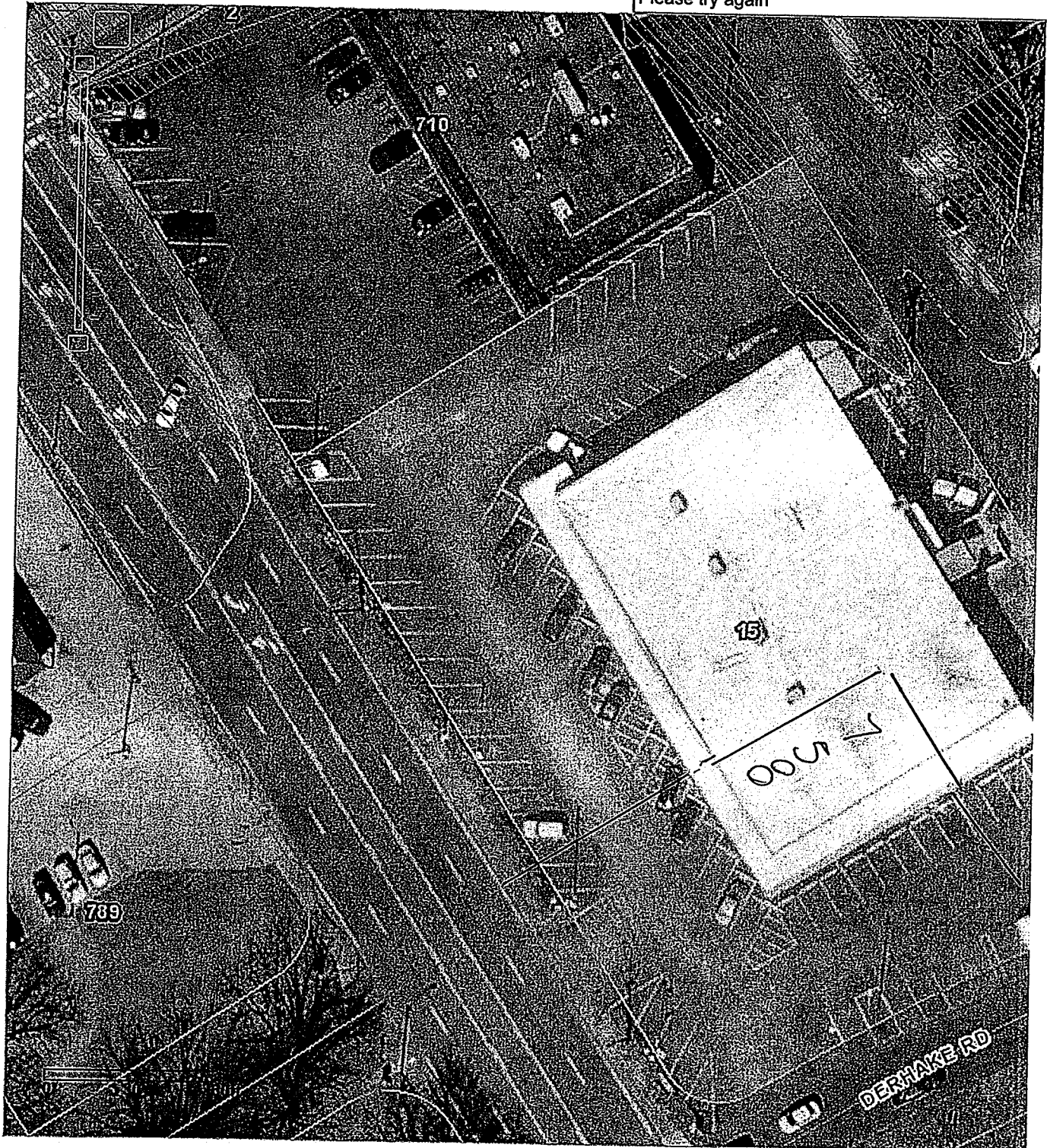




St. Louis County Parcel Viewer

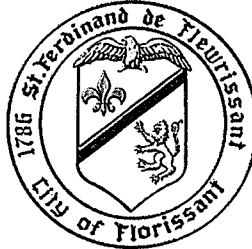
750 n new florissant 63031

Please try again



1

MEMORANDUM



2
3
4
5
6
7

CITY OF FLORISSANT

"Preserve and improve the health, safety, and welfare of our residents, businesses and the general public in the City of Florissant; while at the same time maintaining property values and improving the quality of life in the City of Florissant."

8 To: Planning and Zoning Commissioners Date: March 12, 2015 rev. 9/16/15

9
10 From: Philip E. Lum, AIA-Building Commissioner cc: Louis B. Jearls, Jr. P.E.-
11 Director of Public Works
12 Applicant
13 File
14

15 Subject: 758 So. New Florissant (Rubio's Fresh Mex) - Request recommended
16 approval of a Special Use, for a grocery and carry out restaurant, in a B-3
17 District.
18

19
20
21

STAFF REPORT CASE NUMBER PZ-031615-4

22 I. PROJECT DESCRIPTION:
23

24 This is a request recommended approval of a Special Use, for a grocery and carry out
25 restaurant, in a B-3 District.
26

27 II. EXISTING SITE CONDITIONS:
28

29 The existing property at 758 So. New Florissant is owned by Joes Sph LLC (Prassand
30 'Paul' Patel). The existing building was built in 1956 and a separate retail space and new
31 address at 758 was recently created when Family Dollar was constructed at 750 S. New
32 Florissant.
33

34 III. SURROUNDING PROPERTIES:
35

36 The adjacent to the tip of the property to the North is 710 So. New Florissant in a 'B-3'
37 District. The adjacent properties to the West, South and East are the street rights-of-way
38 for So. New Florissant, Derhake Road and Judith La.
39

40 IV. STAFF ANALYSIS:

The application is accompanied by a County Parcel viewer image and this proposed change. The current status of the space is vacant. Staff has the following review comments:

Signage

1. There is no sign proposal so all signs would need to conform to city code.

Code impact

2. There are a few code issues to review under the proposed changes which relate to the occupant load of the building and in-turn will affect zoning issues.
3. Occupant load based on 3050 s.f. shown on the application. **Preliminary floor plan is presented which shows check out counter by the front door and one preparation line surrounded by cases. About 1600 s.f. of retail space and 800 s.f. of storage space. There are no dine-in seating shown, therefore, only bench seating for waiting will be permitted. Any number of occupants in excess of 15 results in a need for 2 ADA restrooms for the public. Only one restroom is shown. A pathway (through the cooler?) must be shown to allow access to the restroom for public access to an ADA restroom. The occupant load is calculated as follows from table 1004.1.1 of the 2009 IBC:**

Mercantile Space: $1600/60=26$

Storage: $800/300=3$

Kitchen: $560/200=3$

Office: 1

Total Occupant Load Max.= 33

4. There is a steel side door on the building, ~~but it is not known if this is a delivery door.~~
5. **Food Service plan results in a hood which may be visible and would need a screen.**
6. Mechanical/Electrical upgrades **will require permits.**

The building exterior was previously approved by the Commission and consists of a front entry in the stone wall, aluminum and glass storefront and building canopy.

VI. STAFF RECOMMENDATIONS:

1. Elevation Changes: None assumed.
2. Signage. None proposed
3. Occupant load is 40 assumed, including staff.
4. Parking: The building contains approximately 14,500 s.f. of space and 71 parking with no landscaping. According to parking regulations for the B-3 district, 4/1000 s.f. parking are required The parking required for the building is therefore:
 - a. Retail Space $10,500/1000 \times 4=$ 40
 - b. Food Market $3.3/1000 \times 3=$ 10
 - c. Veterinarian +/- 1000 s.f.= 3
 - d. Total parking required assumed= 53

- 87 5. Since Parking exceeds the number required, the City may approach the owner to
88 consider greenspace and landscaping since the site is 100% paved.
89 6. The current zoning allows for a restaurant if a Special Use is granted by City
90 Council. If the Special Use Permit is approved, staff recommends that the
91 applicant obtain the necessary permits for remodeling.
92
93
94
95

96 **Suggested Motion for 758 S. Florissant (Rubio's Fresh Mex)**
97

98 I move to recommend approval of a Special Use for the remodeling into a grocery
99 and carry out restaurant 758 S. Florissant, with the following stipulations:
100

- 101 1. Any trash container over 90 cubic feet shall be screened and screen shall be
102 constructed compatible with the construction of the building as approved by the
103 Building Commissioner. The enclosure should have gates that are solid metal,
104 reinforced solid vinyl or metal picket type fence with pickets spaced for
105 screening.
106 2. No tables for sit-down dining.
107 3. No Alcoholic beverages sold.
108 4. **Provide 2 accessible restrooms, men and women.**
109 5. **Screen hood exhaust and any mechanical or electrical equipment from view**
110 **from the right-of-way or residentially zoned property.**
111
112

113 **PROJECT COMPLETION.**

114 Construction shall start within 60 days of the issuance of building permits, and
115 the structure shall be completed in accordance with the plans within 120 days
116 of start of construction.

117 (end of Suggested Motion)
118
119
120
121

(end report)

1 INTRODUCED BY COUNCILMAN HENKE
2 OCTOBER 26, 2015
3
4

5 BILL NO. 9136

ORDINANCE NO.

6
7
8 **AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO NEW YORK**
9 **GRILL, INC. D/B/A NEW YORK GRILL FOR THE LOCATION AND**
10 **OPERATION OF A CARRY-OUT RESTAURANT FOR THE PROPERTY**
11 **LOCATED AT 540 N HIGHWAY 67.**
12

13 WHEREAS, the Florissant Zoning Ordinance authorizes the City Council of the City of
14 Florissant, by Special Use Permit, after public hearing thereon, to permit the location of a restaurant; and

15 WHEREAS, an application has been filed by New York Grill Inc. for the location and operation
16 of a carry-out restaurant; and

17 WHEREAS, the Planning and Zoning Commission of the City of Florissant, at their meeting of
18 October 5, 2015 has recommended that the said Special Use Permit be granted; and

19 WHEREAS, due notice of public hearing no. 15-10-026 on said application to be held on the 26th
20 of October, 2015 at 7:30 P.M. by the Council of the City of Florissant was duly published, held and
21 concluded; and

22 WHEREAS, the Council, following said public hearing, and after due and careful consideration,
23 has concluded that the granting of the Special Use Permit as hereinafter provided would be in the best
24 interest of the City of Florissant.

25 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
26 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:
27

28 Section 1: A Special Use Permit is hereby granted to New York Grill Inc. for the property
29 located at 540 N. Hwy 67 for the location and operation of a carry-out restaurant with the following
30 stipulations:

- 31 1. Any trash container over 90 cubic feet shall be screened and the screen shall be
32 constructed, compatible with the construction of the building as approved by the Building
33 Commissioner. The enclosure should have gates that are solid metal, reinforced solid
34 vinyl or metal picket type fence with pickets spaced for screening.
- 35 2. No tables for sit-down dining.
- 36 3. Provide one accessible staff restroom.

4. Screen hood exhaust and any mechanical or electrical equipment from view from the right-of-way or residentially zoned property.

Project Completion.

Construction shall start within 60 days of the issuance of building permits, and the structure shall be completed in accordance with the plans within 180 days of start of construction.

Section 2: The Special Use Permit herein authorized shall terminate if the said business ceases operation for a period of more than ninety (90) days or when the named permittee ceases to be the owner and operator of said business.

Section 3: This ordinance shall become in force and effect immediately upon its passage and approval.

Adopted this _____ day of _____, 2015.

Joseph Eagan
President of the Council
City of Florissant

Approved this _____ day of _____, 2015.

Thomas P. Schneider
Mayor, City of Florissant

ATTEST:

Karen Goodwin, MMC/MRCC
City Clerk

CITY OF FLORISSANT

Public Hearing

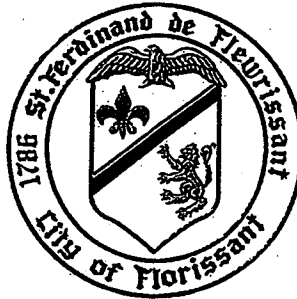


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To authorize a Special Use Permit to New York Grill, Inc. d/b/a New York Grill to allow for the operation of a carry-out restaurant for the property located at 540 N. Highway 67 (legal description to govern). Citizens will have an opportunity to be heard. Anyone with special needs should contact the City Clerk at least 5 days before said public hearing by calling 839-7630 or TDD 839-5142.

CITY OF FLORISSANT, Karen Goodwin, City Clerk

SPECIAL USE PERMIT APPLICATION
TO THE CITY OF FLORISSANT
PLANNING AND ZONING COMMISSION



City Of Florissant – Public Works
314-839-7648

PLANNING & ZONING ACTION
RECOMMENDED APPROVAL
PLANNING & ZONING
CHAIRMAN

Council Ward 6 Zoning B3

Initial Date Petitioner Filed _____
Building Commissioner to complete
ward, zone & date filed

SIGN.

Paul Smith

DATE: 10-5-15

SPECIAL PERMIT FOR

New York Grill (Restaurant)

Statement of what permit is being sought. (i.e., special permit for operation of a restaurant.

AMEND SPECIAL PERMIT # _____

ordinance #

TO ALLOW FOR _____

Statement of what the amendment is for.

LOCATION

540 North Hwy 67 Florissant, MO 63031

Address of property.

1) Comes Now

New York Grill

Enter name of petitioner. If a corporation, state as such. If applicable include DBA (Doing Business As)

and states to the Planning and Zoning Commission that he (she) (they) has (have) the following legal interest in the tract of land located in the City of Florissant, State of Missouri, as described on page 3 of this petition.

Legal interest in the Property)

LEASE

State legal interest in the property. (i.e., owner of property, lease.

Submit copy of deed or lease or letter of authorization from owner to seek a special use.

2) The petitioner(s) further state(s) that the property herein described is presently being used for VACANT ~~Restaurant~~ and that the deed restrictions for the property do not prohibit the use which would be authorized by said Permit.

3) The petitioner(s) further states (s) that they (he) (she) are submitting a detailed site plan of the proposed or existing development showing location and use of all structures, off-street parking, and all other information required by the Zoning Ordinance or determined necessary by the Building Commissioner.

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- 5) The petitioner (s) further (represent (s) and warrants (s) that they (he) (she) has (have) not made any arrangement to pay any commission gratuity or consideration, directly or indirectly to any official, employee or appointee of the City of Florissant, with respect to this application.
- 6) The petitioner(s) further state (s) that the Special Use Permit is sought for the following purposes, and no other, List in detail, all activities sought to be covered by the permit (i.e.; operation of a business, approval of building and / or site plans (preliminary and / or final), plan approval for sign, etc.):
- 7) The petitioner (s) state (s) the following factors and reason to justify the permit:
(If more space is needed, separate sheets maybe attached)

Mohamad Yacoub 1/9/23/15
PRINT NAME SIGNATURE

FOR New York Grill
(company, corporation, partnership)

Print and sign application. If applicant is a corporation or partnership signature must be a CORPORATE OFFICER or a PARTNER. NOTE: Corporate officer is an individual named in corporate papers.

- 8) I (we) hereby certify that (indicate one of the following):

- (☒) I (we) have a legal interest in the herein above described property.
- (☐) I am (we are) the duly appointed agent(s) of the petitioner (s), and that all information given here is true and a statement of fact.

Petitioner may assign an agent to present petition to the Commission and Council. The agent must sign the petition in below, and provide address and telephone number

SIGNATURE Mohamad Yacoub

ADDRESS 360 Mont Dr Florissant Mo 63031
STREET CITY STATE ZIP CODE

TELEPHONE NUMBER 314-3038625
BUSINESS

I (we) the petitioner (s) do hereby appoint _____ as
my (our) duly authorized agent to represent me (us) in regard to this petition.
Print name of agent.

Mohamad Yacoub
Petitioner or authorized agent's signature

NOTE: When the petitioner and/or his duly authorized agent appears before the Planning and Zoning Commission and to make a presentation, the same individuals must also appear before the City Council at the Public Hearing to make the presentation and no one else will be permitted to make the presentation to the City Council.

IF DESCRIPTIONS OF PLATS OR SURVEYS ARE INCORRECT, OR IF THE PETITION FORM IS NOT CORRECTLY AND COMPLETELY FILLED OUT, IT WILL BE RETURNED FOR ADDITIONS OR CORRECTIONS AND WILL HAVE TO BE RE-SUBMITTED.

REQUIRED INFORMATION

Please mark an "X" in the appropriate type of operation then fill in applicable section (a), (b) or (c). Corporations are to submit copy of Missouri corporate papers with registration papers.

1) Type of Operation:

Individual _____ Partnership _____ Corporation ☒

(a) If an individual:

- (1) Name and Address Mohamad Yacoub
(2) Telephone Number 314-308 8625
(3) Business Address 540 North Hwy 67 Florissant MO 63031
(4) Date started in business Mar 1, 2015
(5) Name in which business is operated if different from (1) New York Grill
(6) If operating under a fictitious name, provide the name and date registered with the State of Missouri, and a copy of the registration.

(b) If a partnership:

- (1) Names & addresses of all partners _____
(2) Telephone numbers _____
(3) Business address _____
(4) Name under which business is operated _____
(5) If operating under fictitious name, provide date the name was registered with the State of Missouri, and a copy of the registration.

(c) If a corporation:

- (1) Names & addresses of all partners Mohamad Yacoub 3601 Montclair Florissant MO 63031
(2) Telephone numbers 314-303 8625
(3) Business address New York Grill
(4) State of Incorporation & a photocopy of incorporation papers _____
(5) Date of Incorporation 2012
(6) Missouri Corporate Number New York Grill
(7) If operating under fictitious name, provide the name and date registered with the State of Missouri, and a copy of registration. Mohamad Yacoub
(8) Name in which business is operated New York Grill
(9) Copy of latest Missouri Anti-Trust. (annual registration of corporate officers) If the property location is in a strip center, give dimensions of your space under square footage and do not give landscaping information.

Please fill in applicable information requested. If the property is located in a strip center, give the dimensions of your space under square footage and do not give landscaping information.

Name Mohamad Yaccoub
Address 360 Moule Dr Florissant Mo 63031
Property Owner Bianco Properties
Location of property North Hwy 67 Florissant
Dimensions of property _____
Property is presently zoned _____ Requests Rezoning To _____
Proposed Use of Property _____
Type of Sign _____ Height _____
Type of Construction _____ Number Of Stories _____
Square Footage of Building _____ Number of Curb Cuts _____
Number of Parking Spaces _____ Sidewalk Length _____
Landscaping: No. of Trees _____ Diameter _____
No. of Shrubs _____ Size _____
Fence: Type _____ Length _____ Height _____

PLEASE SUBMIT THE FOLLOWING:

1. Plan or drawing showing zoning of adjoining properties.
2. Plan or drawing showing location of property in relation to major streets and all adjoining properties.
3. Drawing showing measurement of tract and overall area of tract.
4. Plan or drawing showing proposed parking layout, landscaping, parking lighting and trash enclosure.
5. If Special Permit is for a sign show location of sign on plot plan.

**PROVIDE LEGAL DESCRIPTION OF PROPERTY PERTAINING TO THIS
PETITION**

(Close legal description with acreage to the nearest tenth of an acre).

Provide a legal description of the property. If part of a shopping center list address and state part of what shopping center (i.e.: 351 N. Highway 67 part of Florissant Meadows Shopping Center). If property is a single lot, list full written legal description with bearings and distances.

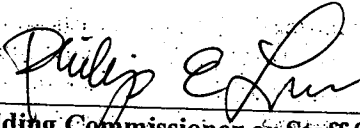
PROVIDE LOCATION MAP SHOWING AREA INVOLVING THIS PETITION

Provide a drawing of a location map showing the nearest major intersection.

OFFICE USE ONLY

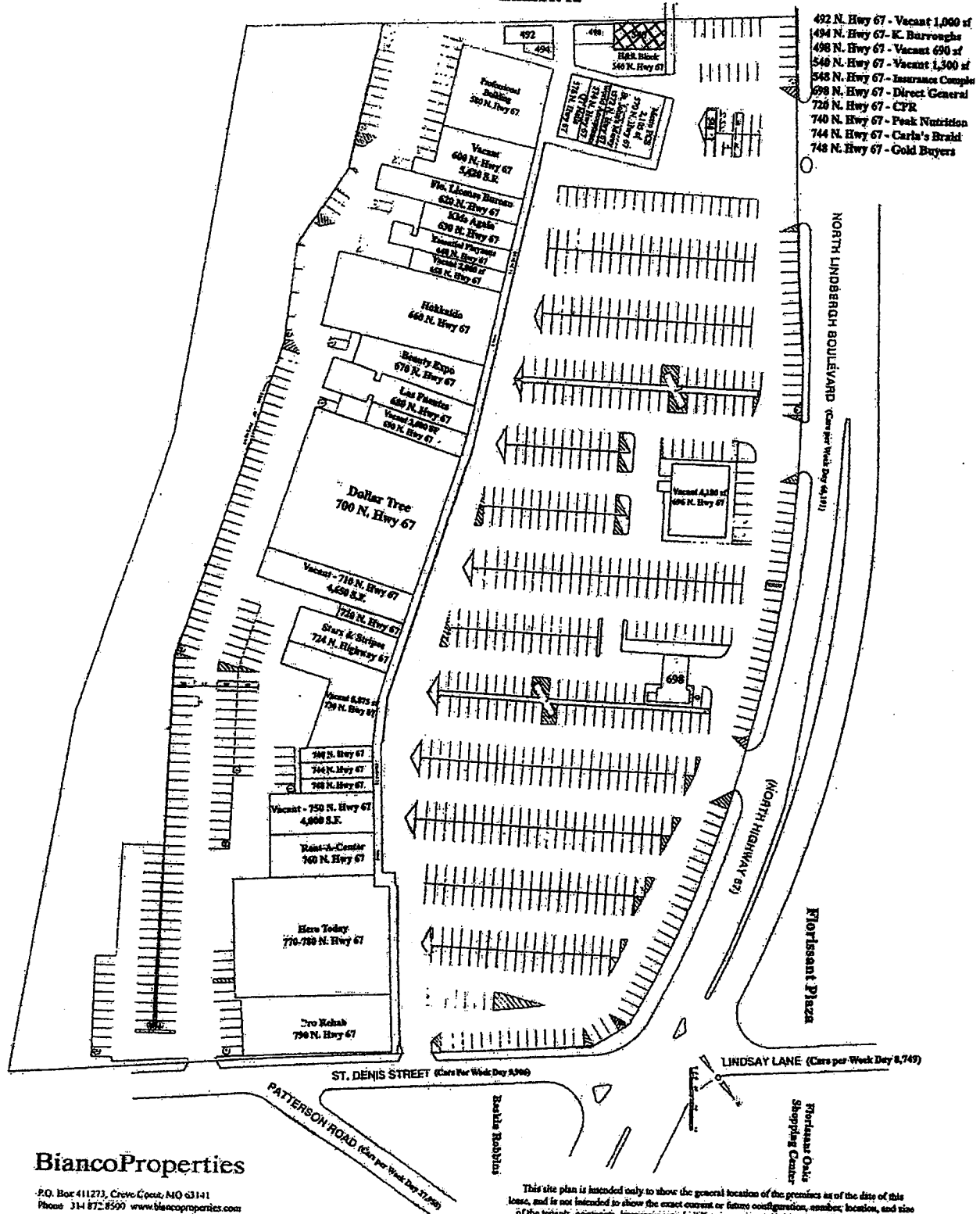
Date Application reviewed 9/30/15

STAFF REMARKS: —


Building Commissioner or Staff Signature

Florissant Meadows

Exhibit A



BiancoProperties

P.O. Box 411273, Creve Coeur, MO 63141
Phone 314 872-8590 www.biancoproperties.com

FLORISSANT PLANNING & ZONING COMMISSION APPLICATION



City Of Florissant - Public Works
314-839-7648

Application is hereby made to the Building Commissioner of the Department of Public works Office at the City of Florissant, Missouri, to appear before the Planning & Zoning Commission

Please Print or Type The Following Information

Property Address: 540 North Hwy 67 Florissant Mo 63301
Property Owners Name: Bianco Properties Phone #: 3148728500
Property Owners Address: P.O. Box 1411273 Creve Coeur, MO 63141
Business Owners Name: New York Grill Inc (Mohamed Yacoub) Phone #: 314-3038625
Business Owners Address: 360 moule Dr Florissant mo 63031
DBA (Doing Business As) New York Grill
Authorized Agents Name: Mohamed Yacoub CO. Name: _____
(Authorized Agent to Appear Before The Commission)
Agents Address: 360 moule Dr Florissant - 63031 Phone #: _____
Request a special use To allow Carry Restaurant

State complete request (print or type only).

IF A TRAFFIC STUDY IS REQUIRED FOR CERTAIN DEVELOPMENTS AND USES THE COST OF THE TRAFFIC STUDY SHALL BE PAID BY THE APPLICANT. PLEASE SUBMIT FOLDED PLANS

Mohamed Yacoub
Applicant's Signature

9/24/15
Date

Received by: ct Receipt # 5590820 OFFICE USE ONLY Amount Paid: 125.00 Date: 9/24/15

STAFF REMARKS: see staff report

DATE APPLICATION REVIEWED: 9/30/15

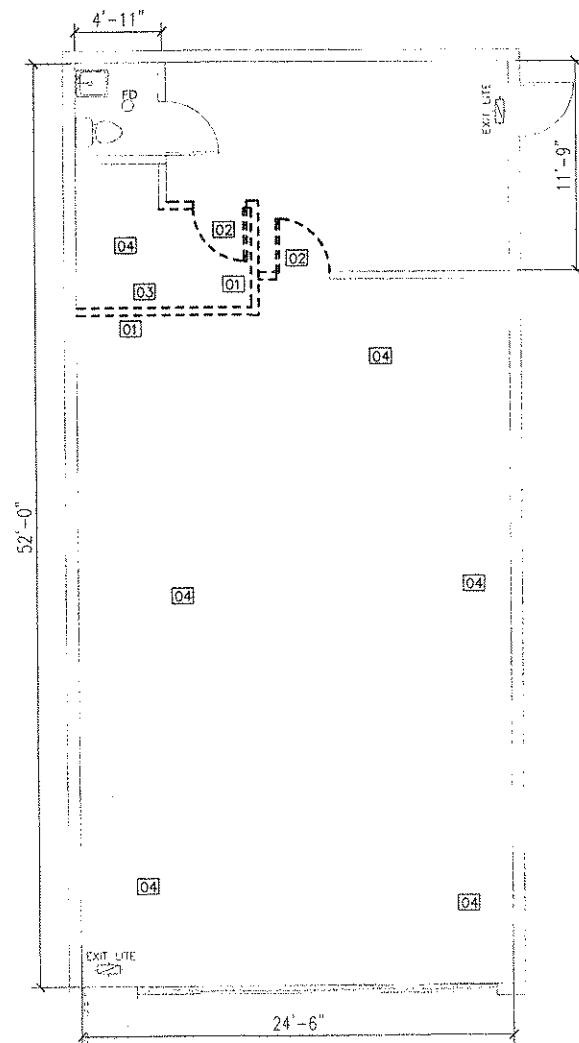
COMMISSION ACTION TAKEN:

SIGNATURE OF STAFF WHO REVIEWED APPLICATION pet

RECOMMENDED APPROVAL
PLANNING & ZONING
CHAIRMAN

SIGN: Paul Br

DATE: 10-5-15



DEMO-PLAN

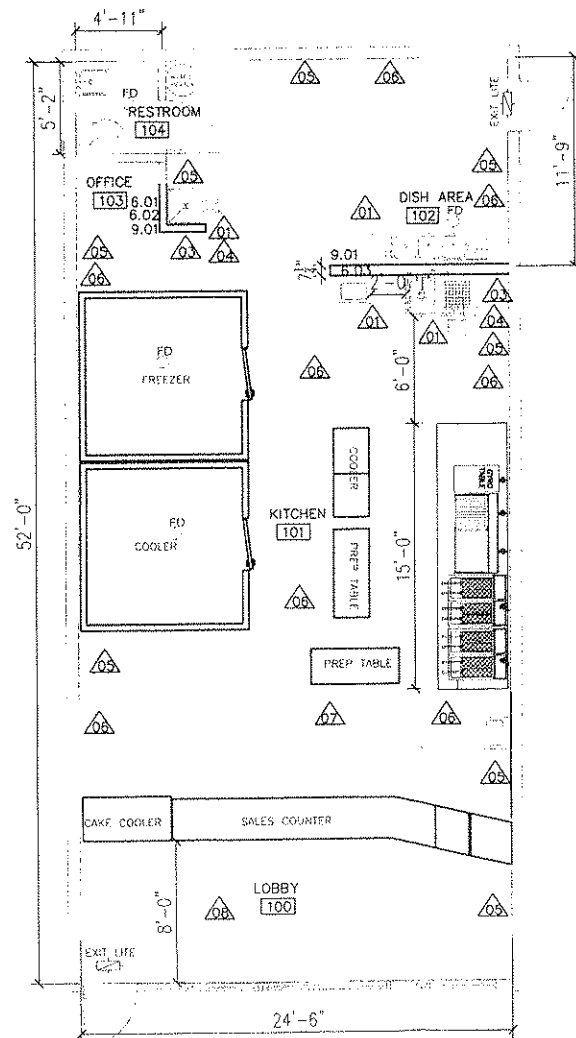
3/16"=1'

DEMOLITION GENERAL NOTES

1. EXISTING CEILING GRID TO REMAIN
2. EXISTING FLOORING TO BE REMOVED
3. NO CHANGES TO EXISTING RESTROOM
4. ALL WALLS SHALL BE METAL STUD AND FRAMED UNLESS OTHERWISE NOTED

DEMOLITION KEYED NOTES

1. REMOVE DRYWALL AND WALL FINISHES AS REQUIRED
2. REMOVE EXISTING PARTITION WALL AND DOOR.
3. DE-ENERGIZE RECEPTACLES AND LIGHT FIXTURES AND REMOVE IN LOCATIONS INDICATED.
4. REMOVE ALL EXISTING CEILING TILE AND DISCARD.



FLOOR-PLAN

3/16"=1'

FLOOR PLAN GENERAL NOTES

1. CEILING GRID TO REMAIN
2. INSTALL NEW VCT TILE OVER EXISTING FLOOR.
3. PAINT EXISTING CEILING GRID BEFORE PUTTING IN NEW TILES
4. INSTALL NEW NON-ABSORBENT, WASHABLE CEILING TILES IN KITCHEN AND DISH AREA
5. ALL WALLS SHALL BE P1 UNLESS OTHERWISE NOTED
6. VERIFY THE WALL CONSTRUCTION TYPE IN THE AREA WHERE THE NEW KITCHEN EXHAUST HOOD IS TO BE INSTALLED. IF IT IS NOT A METAL STUD WALL, BUILD A SECOND PARTITION WALL IN FRONT OF THE EXISTING WALL CONSTRUCTED OF 22GA, 3-5/8 STUDS AND DRYWALL THAT EXTEND 18" PASS THE EXHAUST HOOD ON BOTH ENDS. THIS SHALL BE FIRE TAPED PRIOR TO STAINLESS STEEL BEING INSTALL

FLOOR PLAN KEYED NOTES

- 01 PATCH FLOOR AFTER UNDERGROUND HAS BEEN INSPECTED
- 02 FRAME UP WALLS FOR NEW WALLS WITH 22GA, 3-5/8" METAL STUDS.
- 03 INSTALL 1/2" DRYWALL ON NEWLY FRAMED WALLS AND EXISTING OPEN WALLS AFTER COVER UP INSPECTION HAS BEEN APPROVED.
- 04 TAPE ALL NEW DRYWALL SEAMS AFTER SCREW INSPECTION.
- 05 PAINT ALL WALLS AFTER THE TAPING INSPECTION.
- 06 INSTALL NEW FLOORING AND COVE BASE AFTER THE PAINTING HAS BEEN COMPLETED.
- 07 INSTALL NEW 2X4 NON-ABSORBENT CEILING TILE IN KITCHEN AND DISH AREA.
- 08 INSTALL NEW 2X4 STANDARD CEILING TILE IN LOBBY AREA.

General Requirements:

These specifications and the accompanying drawings constitutes the furnishing of all labor, materials and equipment required to complete the installation of the systems as shown including all accessories, fittings, auxiliaries, and components required for the proper performance of the systems.

Work installed shall be in strict compliance with applicable 2009 IBC other state and local codes, governing codes and regulations.

Contractors shall visit the site prior to bidding. Bids shall serve as evidence of knowledge of existing conditions. Field verify all existing equipment and working conditions.

Furnish all labor, materials, equipment, and tools to perform carpentry work shown, noted or scheduled for a complete and finished installation.

All materials and equipment shall be commercial grade and shall carry a U.L. label.

Materials, products and equipment, including components thereof shall be new and such as appears on the Underwriter's Laboratory list of approved items and shall meet the requirements of recognized standards.

Interior walls shall be framed and secured to a permanent structure. Metal studding shall be 16" O.C. for perimeter and partition walls.

All interior framed walls shall stop at the ceiling grid. There will no ceiling installed for the sales floor, office hall or storage room.

The existing ceiling grid shall remain.

The word "provide" as used herein means to furnish and install complete.

Glazing must meet the IBC 2009 section 2406.3 item 1 code tempered glass required

Secure and pay for all required permits and inspection certificates.

KEYED NOTES:

GENERAL REQUIREMENT NOTES

- 01.01
- 02.00 EXISTING CONDITION NOTES
- 03.00 CONCRETE WORK NOTES
- 03.01 PATCH AND INFILL PLUMBING TRENCH AS REQUIRED
- 04.00 MASONRY WORK NOTES
- 04.01 EXISTING MASONRY
- 05.00 METAL WORK NOTES
- 05.01 1/2" STEEL EXPANSION ANCHOR BOLT @ 4'-0" O.C. AND 12" FROM EDGE OF SILL EMBED 7" MIN. @ EXISTING FOUNDATION
- 05.02 1/2" STEEL EXPANSION ANCHOR @ 3'-0" O.C. AND FROM EDGE OF 2X
- 06.00 WOOD PLASTIC AND COMPOSITE NOTES
- 06.01 22GA, 3-5/8 METAL STUD
- 06.02 METAL STUD FRAMING 16 O.C.
- 06.03 20GA, 6" METAL STUD
- 07.00 THERMAL AND MOISTURE PROTECTION NOTES
- 07.01 WEATHER BARRIER
- 07.02 R19 BATT INSULATION
- 07.03 CONTINUOUS SEALANT
- 08.00 OPENING DOORS AND WINDOW NOTES
- 08.01 SCHEDULE DOOR
- 08.02 METAL HOLLOW FRAME, PAINTED
- 08.03 ALUMINUM THRESHOLD SET IN BED OF SEALANT
- 08.04 24"x30" INTERIOR WINDOW DOUBLE PANE
- 09.00 FINISHES NOTES
- 09.01 GYPSUM PARTITION 1/2" MOISTURE RESISTANT GYPSUM BOTH SIDES TYPICAL
- 09.02 GYPSUM PARTITION 1/2" GYPSUM ONE SIDE TYPICAL
- 09.03 VINYL BASE SEE FINISH SCHEDULE
- 10.00 SPECIALTY NOTES
- 10.01 PAPER TOWEL DISPENSER
- 10.02 MIRROR
- 10.03 TOILET PARTITION
- 10.04 TOILET PAPER DISPENSER
- 10.05 36" GRAB BAR
- 10.06 42" GRAB BAR
- 10.07 18" GRAB BAR
- 11.00 EQUIPMENT NOTES
- 11.01
- 12.00 FURNISHING NOTES
- 12.01

13.00 SPECIAL CONSTRUCTION NOTES

- 13.01
- 14.00 CONVEYING NOTES
- 14.01
- 21.00 FIRE SUPPRESSION NOTES
- 21.01
- 22.00 PLUMBING NOTES
- 22.01 ACCESSIBLE LAVATORY
- 22.02 ACCESSIBLE WATERCLOSET
- 22.03 ACCESSIBLE DRINKING FOUNTAIN
- 22.04 WATER CLOSET
- 22.05 FLOOR DRAIN
- 22.06 MOP SINK
- 22.07 WATER HEATER
- 23.00 HVAC NOTES
- 23.01 FURNACE
- 23.02 CONDENSING UNIT
- 23.03 TOILET EXHAUST FAN
- 25.00 INTEGRATED NOTES
- 25.01
- 26.00 ELECTRICAL NOTES
- 26.01
- 27.00 COMMUNICATION NOTES
- 27.01
- 28.00 ELECTRICAL SAFETY AND SECURITY NOTES
- 28.01
- 31.00 EARTHWORK
- 31.01
- 32.00 EXTERIOR IMPROVEMENT NOTES
- 32.01

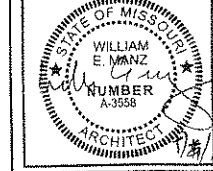
RECOMMENDED APPROVAL

PLANNING & ZONING

CHAIRMAN

DATE: 10-5-75

PROJECT NAME:
NEW YORK GRILL
540 N. HWY 67
FLORISSANT, MO 63031



WILLIAM E. MANZ - ARCHITECT
A-3558

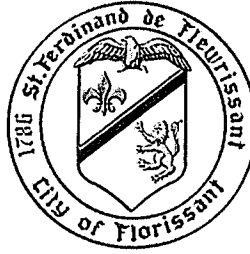
THE SEAL AND SIGNATURE APPLY ONLY TO THE DOCUMENT TO WHICH THEY ARE AFFIXED AND CANNOT BE USED FOR ANY OTHER PROJECT OR FOR ANY OTHER DOCUMENT OR INSTRUMENT RELATING TO OR ISSUED TO BE USED FOR ANY PART OR PARTS OF THE ARCHITECTURAL OR ENGINEERING PROJECT.

No. Revision/Issue Date

Project New York Grill
Date 5-12-15
Scale A1.0

PERMIT SET
FOR CONSTRUCTION

1 **MEMORANDUM**



6 **CITY OF FLORISSANT**

7 To: Planning & Zoning Commissioners

Date: September 30, 2015

8 From: Philip E. Lum, AIA-Building Commissioner c:

Louis B. Jearls, Jr.- P.E.
Director of Public Works
Applicant
File

9
10
11
12
13 Subject: **540 N Hwy 67, (New York Grill, Inc.): Request Recommended**
14 **Approval** of a Special Use Permit to allow a carryout restaurant in a 'B-3'
15 Zoning District.
16

17 **I. PROJECT DESCRIPTION:**

18
19 This is a request for **Recommended Approval** of a Special Use Permit to allow a
20 carryout restaurant in a 'B-3' Zoning District.
21

22 **II. EXISTING SITE CONDITIONS:**

23
24 The existing property is within the **Florissant Square Shopping Center** owned by:
25 AN WG
26 1430 Broadway St
27 Suite 1605
28 New York, NY 10018
29

30 The existing Shopping Center on the property contains 94,335 square feet adjacent to the
31 Florissant Meadows Shopping Center. Florissant Square Shopping Center includes
32 addresses from 460 (Walgreens) to 540 N. Hwy 67.
33

34 This existing tenant space contains 1300 s.f.
35

36 **III. SURROUNDING PROPERTIES:**

37
38 The property is in a B-3 District with out-parcels also within a B-3 District. The property
39 adjacent and to the East is Florissant Meadows Shopping Center, and Church's Chicken
40 at 410 N Hwy 67, in the B-3 District.

41
42 **IV. STAFF ANALYSIS:**
43

44 The application is accompanied by a permit application and set of drawings by Deru &
45 Associates, all dated 5/12/15 . Architectural plan sheet A1.0 was excerpted by staff for
46 the application, attached.

47
48 Proposed:

49 BUILDING- The petitioner proposes installation of freezer, cooler, kitchen and sales
50 counter as shown on the plans.

51
52 No seating is proposed.

53
54 There is a 15 foot hood proposed

55
56 New 2'x4' lay-in ceiling with new lighting and power (not shown on A1.0).

57
58 There is one existing restroom shown without changes for staff.

59
60 **Suggested Motion for 540 N Hwy 67 (New York Grill, Inc.)**
61

62 I move to recommend approval of a Special Use for the remodeling into a carry
63 out restaurant **540 N Hwy 67**, with the following stipulations:
64

- 65 1. Any trash container over 90 cubic feet shall be screened and screen shall be
66 constructed compatible with the construction of the building as approved by the
67 Building Commissioner. The enclosure should have gates that are solid metal,
68 reinforced solid vinyl or metal picket type fence with pickets spaced for
69 screening.
- 70 2. No tables for sit-down dining.
- 71 3. Provide 1 accessible staff restroom.
- 72 4. Screen hood exhaust and any mechanical or electrical equipment from view from
73 the right-of-way or residentially zoned property.
74

75
76 **PROJECT COMPLETION.**

77 Construction shall start within 60 days of the issuance of building permits, and
78 the structure shall be completed in accordance with the plans within 180 days
79 of start of construction.

80 (end of Suggested Motion and Memo)

Introduced by Council as a Whole
November 9, 2015

RESOLUTION

NO. 983

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF FLORISSANT TO MAKE APPLICATION UNDER THE MUNICIPAL PARKS GRANT FOR PLANNING SERVICES AT MANION PARK FOR AN INCLUSIVE PLAYGROUND.

WHEREAS, the City of Florissant is an expanding City in the growing county of St. Louis; and

WHEREAS, the existing city has a population in excess of 52,000 people, and

WHEREAS, the City Council deems it necessary to construct an inclusive playground in Manion Park

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FLORISSANT as follows:

RESOLVED, that grant-in-aid applications be made under the Municipal Parks Grant of St. Louis County for 80% of costs for planning services at Manion Park, reimbursable upon completion by the Municipal Parks Grant Commission.

FURTHER RESOLVED, that a project proposal be submitted to the Municipal Parks Grant Commission and that the City Council authorizes the Mayor to sign and execute the necessary documents of said project proposal.

FURTHER RESOLVED, that if a grant is awarded, the City of Florissant will enter into an agreement or contract with the Municipal Parks Grant Commission regarding said grant.

PASSED AND RESOLVED THIS DAY OF NOVEMBER, 2015.

Joseph Eagan
President of the Council
City of Florissant

ATTEST:

Karen Goodwin, MMC/MRCC
CITY CLERK

1 INTRODUCED BY COUNCIL AS A WHOLE
2 NOVEMBER 9, 2015

3
4 BILL NO. 9137

ORDINANCE NO.

5
6 **AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF**
7 **FLORISSANT FOR THE FISCAL YEAR COMMENCING ON**
8 **DECEMBER 1, 2015 AND ENDING ON NOVEMBER 30, 2016 AND**
9 **PROVIDING FOR ITS EFFECTIVE DATE.**

10
11 NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
12 FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

13
14 Section 1: The Budget for the City of Florissant commencing on December 1, 2015 and
15 ending November 30, 2016, a copy of which is attached hereto and by this reference
16 incorporated herein and made a part hereof, is hereby adopted and approved.

17 Section 2: This ordinance shall become in force and effect as of December 1, 2015.

18
19 Adopted this ____ day of _____, 2015.

20
21
22 _____
23 Joseph Eagan
24 President of the Council
25 City of Florissant
26

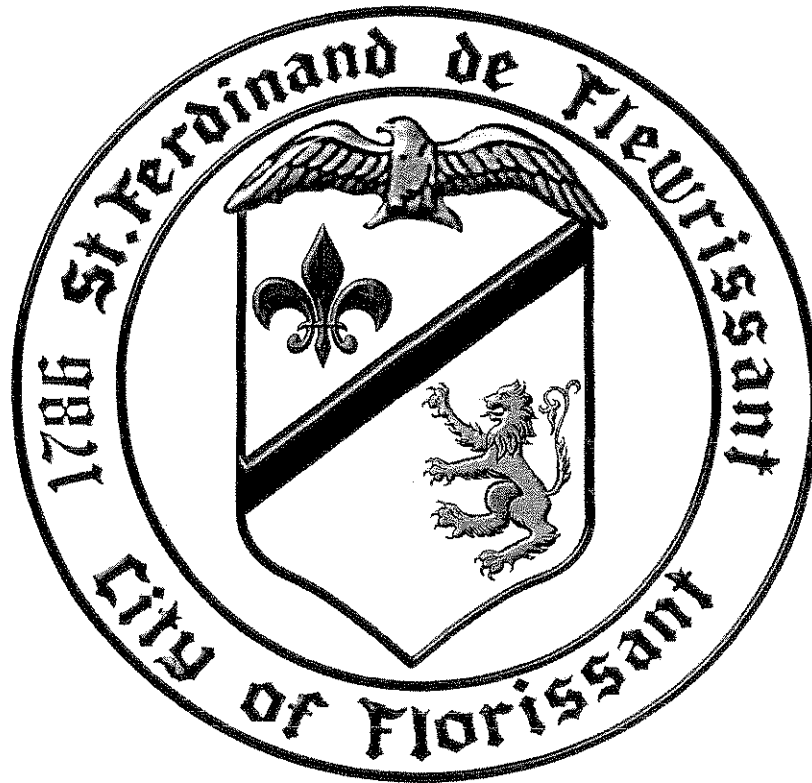
27
28
29 Approved this ____ day of _____, 2015.

30
31
32 _____
33 Thomas P. Schneider
34 Mayor, City of Florissant

35 ATTEST:

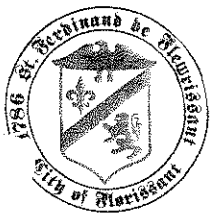
36
37 _____
38 Karen Goodwin, MMC/MRCC
39 City Clerk
40
41

City of Florissant, Missouri



2016 Proposed Budget

955 rue St. Francois
Florissant, Missouri 63031
314-921-5700
www.florissantmo.com



CITY OF FLORISSANT

Honorable Thomas P. Schneider, Mayor

September 29, 2015

Honorable Mayor Schneider, Council President Eagan and members of the City Council:

Submitted herewith is the fiscal year 2016 proposed budget for the City of Florissant. The proposed budget presents a budgetary framework outlining projected revenues and expenditures necessary to provide the programs and services recommended by the Mayor. The proposed budget is not designed to establish budgetary policy nor to establish departmental goals and objectives. Those issues are best discussed and refined in forums apart from the budget document. Once the proposed budget is delivered to the City Council by the Mayor it becomes the responsibility of the City Council to review the proposed budget and make any changes and adjustments they feel would best meet their vision for the City as a duly elected legislative body.

The proposed budget complies in all material respects with applicable City and state statutes governing the City's budget, including Article VI, Section 6.6 of the Florissant Charter, Article VI, Section 24 of the Missouri State Constitution and Title VI, Chapter 67 of the Revised Statutes of Missouri and complies with generally accepted accounting practices for municipal budgeting. The proposed budget is a balanced budget wherein the proposed expenditures for each fund do not exceed the estimated revenue plus estimated beginning fund balance.

The City utilizes governmental fund accounting to organize City finances and the budget is presented in that format. In fund accounting, City finances are divided into subsets or "funds," each with its own self-balancing set of accounts which reflect estimated revenues, expenditures and fund balances. Each fund has a designated purpose and associated revenue sources. The proposed budget provides a one year budgetary plan for the following funds:

- *General Fund:* This is the general operating fund of the City. It is used to account for all financial resources of the City except those which are restricted and required to be accounted for in another fund. The general fund includes the following departments; legislative, administration, senior services, media, municipal court, information technology, housing, culture and recreation, public safety, public works, and health.
- *Capital Improvement Fund:* This fund is used to account for the acquisition, improvement and maintenance of capital assets. The ½% capital improvement sales tax, a restricted revenue source, is specifically set aside for this fund.

| CITY HALL | POLICE DEPARTMENT | PARKS DEPARTMENT | HEALTH DEPARTMENT | MUNICIPAL COURT |
|--|--|--|---|--|
| 955 Rue St. Francois Florissant, MO 63031 314 / 921-5700 Fax: 314 / 921-7111 TDD: 314 / 839-5142 | 1700 North Highway 67 Florissant, MO 63033 314 / 831-7000 Fax: 314 / 830-6045 | #1 James J. Eagan Drive Florissant, MO 63033 314 / 921-4466 Fax: 314 / 839-7672 | #1 St. Ferdinand Drive Florissant, MO 63031 314 / 839-7654 Fax: 314 / 839-7656 | 1055 Rue St. Francois Florissant, MO 63031 314 / 921-3322 Fax: 314 / 839-7663 |

www.florissantmo.com

- *Park Improvement Fund:* This fund is used to account for the acquisition, improvement and maintenance of property, building and assets throughout the City's parks and park facilities. The ½% park improvement sales tax, a restricted revenue source, is specifically set aside for this fund.
- *Sewer Lateral Fund:* This fund is used to account for special assessments utilized for the maintenance of residential sewer lateral lines within the City. A voter approved special assessment not to exceed \$50 per covered property per year is specifically set aside for this fund. The assessment rate reflected in the 2015 budget is \$28 per covered property.
- *Property Revitalization Fund:* This fund was created by the City Council in fiscal year 2014 to provide a mechanism to help stabilize the local housing market, address issues with rental property, and attract, retain, and increase owner occupied residential property within the City. The City Council authorized the transfer of \$500,000 from general fund reserves to establish this fund. Within this fund there were two programs, the *Property Acquisition Program* and the *Homeownership Assistance Program*.

The Homeownership Assistance Program was established to provide forgivable loans to be used toward the down payment on the purchase of a primary residence. Applicants who purchased a home as their primary residence within City limits were eligible to receive a matching loan equal to the amount of their down payment, up to a maximum of \$6,000. If the applicant lives in the single-family residence for five years, the loan will be forgiven. This program is closed to new applicants as the amount appropriated has been exhausted. No additional funding is recommended for this program.

The Property Acquisition Program allows the City to accept assignment of certain properties within the City limits that are delinquent in real estate property taxes and have been offered for sale by the St. Louis County Collector of Revenue at least three times and the property was not sold. The City will take title to the properties and seek to find buyers that will bring the properties into compliance with the city housing code. This program is intended to foster greater community stability and strengthen the tax base of the City by preserving and improving single-family home values. Proceeds from the sale of properties will be returned to this fund.

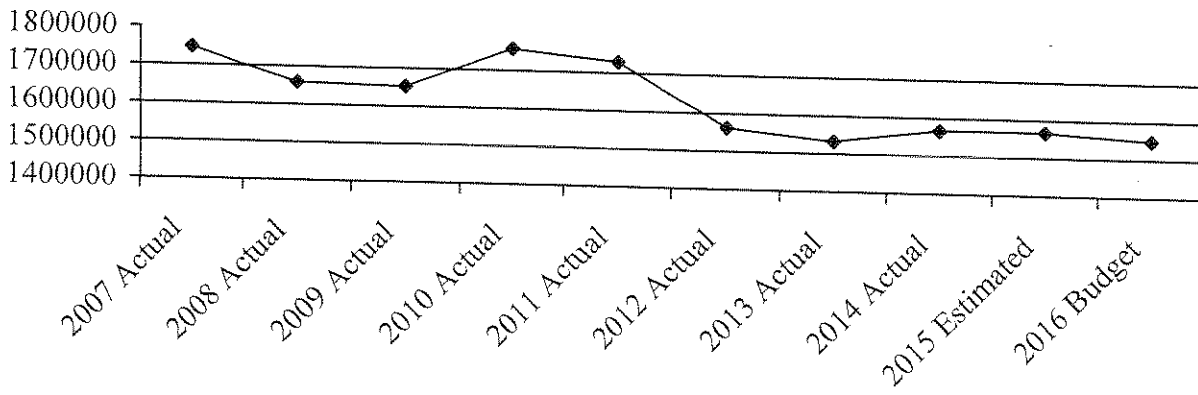
- *Court Building Fund:* This fund was created to account for costs associated with the purchase of a new court building. HB 1231 as approved by the Missouri State legislature in 2014 authorized the City of Florissant to impose an additional court cost of up to \$10 for each municipal ordinance violation case filed before a Municipal Division Judge or Associate Circuit Judge. The funds can be used for the land assemblage and purchase, construction, maintenance, and upkeep of a municipal courthouse. In March, 2015 the city purchased the former Dick Weber Lanes at 4575 Washington Street to be used as a new court facility.

Revenues Highlights

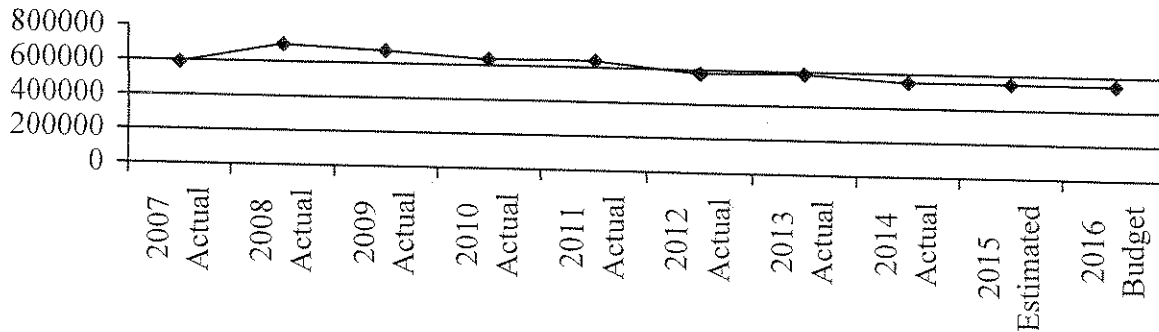
Three sources of tax revenue, the gasoline tax, sales tax and utility tax, account for 66.9% of all revenue budgeted in the general fund and 72.2% of revenue budgeted for all funds combined when the capital improvement sales tax and the park improvement sales tax are included in with total sales tax. Total proposed revenue for the 2016 fiscal year is \$22,957,000 for the General Fund, \$3,544,662 for the Capital Improvement Fund, \$3,406,400 for the Park Improvement Fund, \$505,000 for the Sewer Lateral Fund, and \$132,000 for the Court Building Fund. Total revenue for all funds combined is \$30,545,062. General fund budgeted revenue is down \$421,000 or 1.8% from 2015. Capital Improvement fund budgeted revenue is up \$248,462 or 7.5% from 2015. \$148,462 of this is from grant revenue which can vary significantly from one year to the next. Park Improvement fund budgeted revenue is down \$5,000 or -0.1%. Park improvement sales tax is up \$275,000 while grant revenue is down \$280,000. Sewer Lateral fund budgeted revenue is unchanged.

Highlights for selected revenue sources are as follows:

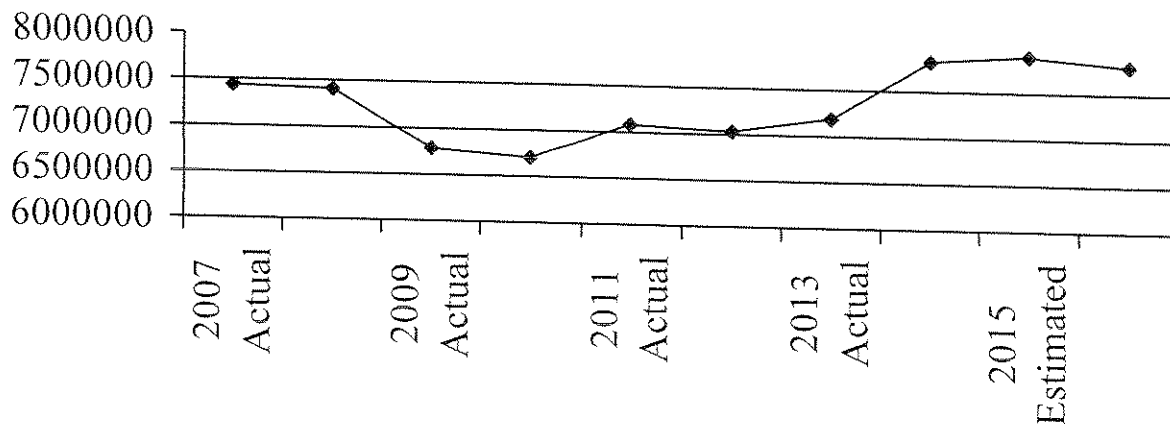
- **Gasoline Tax (Motor Vehicle Fuel Tax and Motor Vehicle Fee Increases):** The gasoline tax budget of \$1,550,000 is unchanged from the 2015 budget and represents 6.8% of total general fund budgeted revenues. The following chart shows that gasoline tax revenues peaked in 2010 and 2011. In 2012 the new census numbers went into play and revenue dropped by \$170,000. Since 2012 revenues have been relatively flat. Projections for 2016 do not reflect any significant change in this pattern.



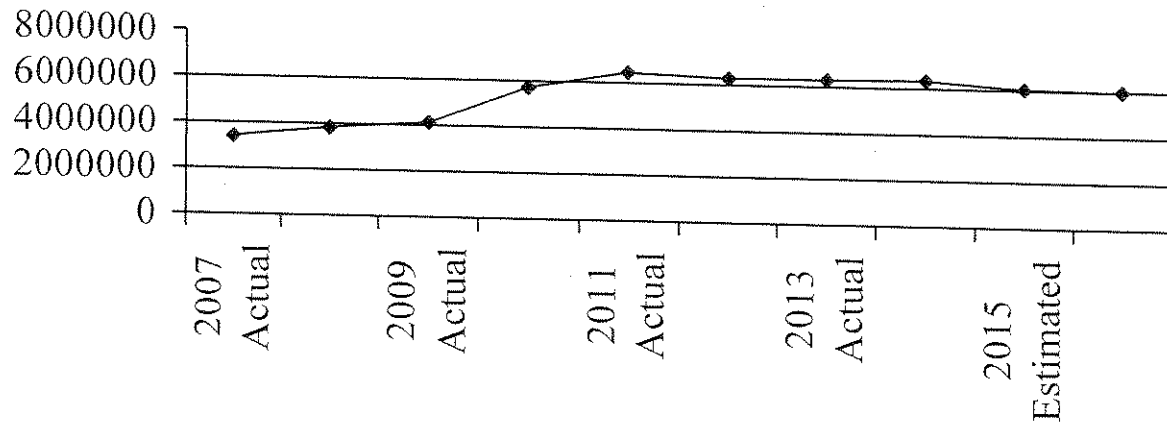
- **Road and Bridge Tax:** The road and bridge tax budget of \$550,000 is unchanged from the 2015 budget and represents 2.4% of general fund budgeted revenues. Road and bridge tax receipts follow the rise and fall of the city's overall assessed value which peaked in 2007 and has dropped 22.4% since. 2015 assessed valuations are down 1.9%. The following chart follows the history of road and bridge tax collections since 2007.



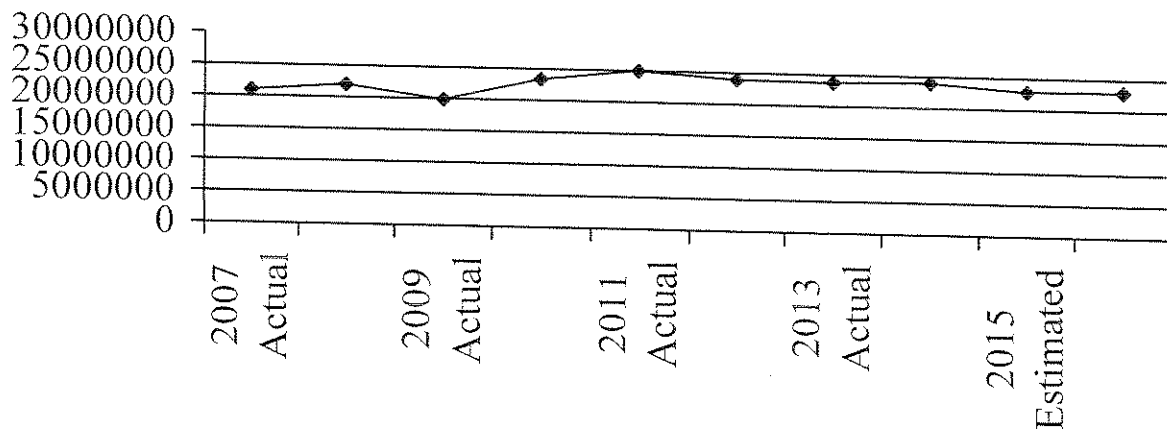
- **Sales Tax:** The proposed sales tax budget of \$7,800,000 is up \$300,000 from the 2015 budget and represents 34.0% of the proposed general fund revenue budget. Revenue for 2015 has been holding on to the gains from 2014 and is projected to finish at \$7,894,675. The budget for 2016 at \$7,800,000 anticipates retaining the majority of this increase but due to the track record of the sales tax room has been left for sales tax revenue to fall back slightly. The following chart shows the recent history of the sales tax which reflects a very gradual increase beginning in 2011.



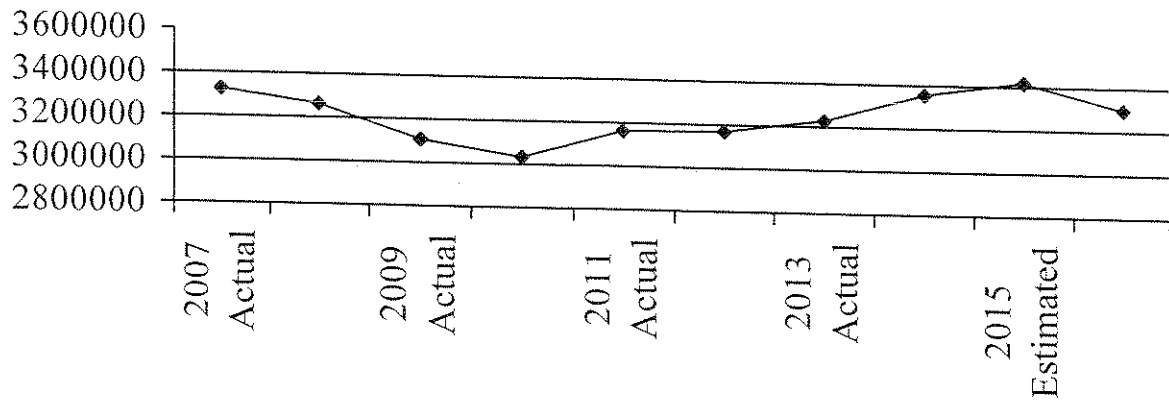
- **Utility Tax:** The utility tax budget of \$6,000,000 is down \$400,000 from the 2015 budget and represents 26.1% of general fund proposed revenues. The following chart shows the recent history of the utility tax. The significant increase in receipts between 2009 and 2010 is due to an increase in the underlying tax rate from 5% to 7%. Receipts fluctuated in the \$6,300,000 to \$6,400,000 range between 2011 and 2014. However, during this time the telephone utility license tax has steadily declined. In 2012 telephone receipts were down \$80,850. In 2013 receipts were down an additional \$134,823 followed by an additional drop of \$132,184 in 2014. 2015 is projected to drop an additional \$220,000. The total decline since 2011 is projected to be about \$567,000. This decline is now having a significant effect on combined utility tax revenue.



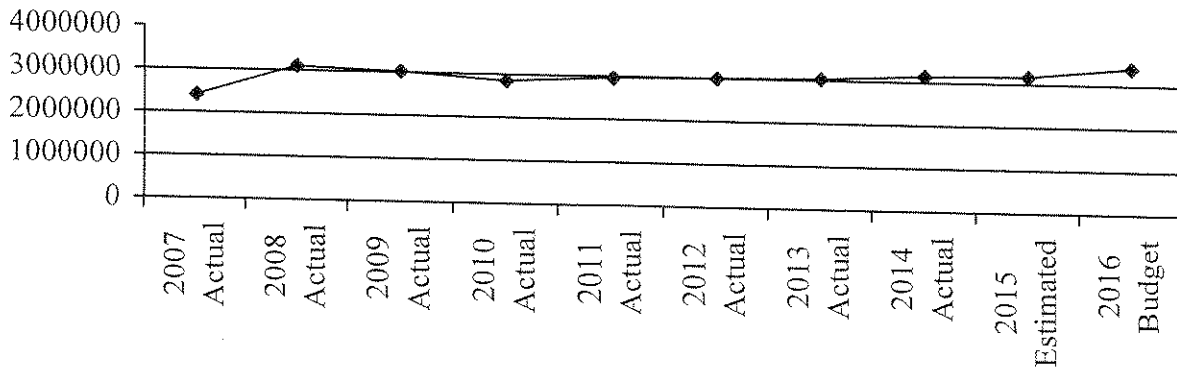
- **Total General Fund Revenue:** Total General Fund revenue of \$22,957,000 is down \$421,000 from the 2015 budget. The following chart shows the recent history of total General Fund revenues. Between 2009 and 2011 there was some revenue growth but since that time revenue has been relatively flat. The majority of growth in that time period can be attributed to the increase in utility tax receipts resulting from an increase in the tax rate from 5% to 7%.



- **1/2% Capital Improvement Sales Tax:** The capital improvement sales tax budget of \$3,300,000 is up \$100,000 from the 2015 budget. Actual revenue for 2015 is projected to finish very strong at \$3,418,922. Should that happen, it would denote the high water mark for capital improvement sales tax receipts. The proposed budget of \$3,300,000 reflects a conservative position due to past experience. In the past, when the capital improvement sales tax peaked, the following year's revenue would drop back slightly. Gains have been difficult to hold on to over time.



- **½% Park Improvement Sales Tax:** The park improvement sales tax revenue budget of \$3,400,000 is up \$275,000 from the 2015 budget. The following chart shows that tax revenues have been slowly and steadily increasing since 2010, trending right at the \$3,000,000 mark. This pattern is expected to change with the addition of the new Wal-Mart retail development at the corner of New Halls Ferry and Lindbergh which will have a significant impact on Park Improvement sales tax receipts. This sales tax is the City's only sales tax received on a point-of-sale basis rather than from a pool so a major retail development such as Wal-Mart can have a significant impact on revenue.



Expenditures Highlights

Expenditure highlights include the following:

- All full-time employees are eligible, subject to a positive merit review, to advance to the next step within their pay grade on the anniversary of their date-of-hire. Each step represents an increase of 2.0%. Those employees currently at step 15 within their pay grade will not receive any additional increase without an adjustment to the scale by the City Council. As of December 1, 2015 there will be 8 employees at step 15, 26 employees at step 14 and 19 employees at step 13.

- A 2% increase has been proposed in the hourly rate for all part-time positions.
- The City pays 100% of employee medical premiums and 25% of dependent medical premiums. The budget reflects an increase of 4% for medical premiums which will take premiums to \$674.61 per month per employee (\$8,095.32 annually) and \$661.11 per month for dependent coverage. The City will pay 25% or \$165.28 per month per employee (\$1,983.36 annually) for those employees electing dependent coverage leaving the employee to pay \$495.83 per month (\$5,949.96 annually) for dependent medical coverage. The total budget allocation for medical premiums is \$2,097,093.
- \$14,883,406 of the general fund budget has been allocated for wages and \$5,120,568 for employee benefits for a total of \$20,003,974 which represents 79.0% of the general fund budget. Benefits include social security, pension, medical insurance, dental insurance, long-term disability, and life insurance. An additional \$1,043,285 has been allocated for wages and \$383,108 for benefits in the park improvement fund for a total of \$1,426,393 or 42.6% of the park improvement fund budget. Total wages and benefits for all funds combined is \$21,430,367.
- \$931,000 has been allocated for insurance coverage's other than medical insurance in the general fund. These include general liability, automobile liability, employment practices liability, errors and omissions liability, law enforcement liability, property and inland marine, workers compensation, flood, accident and sickness, professional liability, and pollution liability. The two most expensive insurance coverage's include general liability budgeted at \$268,000 and worker's compensation budgeted at \$475,000.
- In 2011 the City re-financed the 2003 Certificates of Participation (COPS) bonds to take advantage of historically low interest rates. The issue included \$1.5 million in new money to provide funding for HVAC improvements to City buildings, improvements to the aquatic center and upgrades to the bandstand in St. Ferdinand Park. \$328,000 is allocated in the Capital Improvement Fund and \$577,000 is allocated in the Park Improvement Fund for a total of \$905,000 to cover principal and interest payments.
- At \$10,776,648, the police department has the largest single budget in the general fund. This represents 42.5% of total general fund expenditures. There are 111 full-time employees in the police department which represents 46.8% of the City's total proposed full-time work force. An additional \$419,000 is allocated in the capital improvement fund for capital addition items for the police department which includes the purchase of ten new vehicles.
- \$530,000 is allocated in public works for street lighting. \$490,000 of this total is allocated for the monthly street light bills. \$40,000 is allocated for street light repairs and installation of new and replacement street lights.
- \$2,318,828 has been allocated in the capital improvement fund for street repairs and related activities. This includes \$850,000 for slurry seal maintenance work, \$500,000 for concrete pavement replacement work, \$300,000 for major street repairs and asphalt overlay, \$309,635

for design work, \$150,000 for sidewalk repairs, \$110,000 for street materials and supplies, and \$60,000 for bridge repair and maintenance.

- The sewer lateral fund assessment is budgeted at \$28 per covered property which is that same as the 2015 assessment and is expected to generate \$500,000 in revenue.
- \$826,900 has been allocated in the capital improvement fund for capital additions. This includes \$137,000 for computers and related software and equipment, \$489,000 for vehicles and related equipment, \$15,100 for mowers, \$86,000 for furniture and office remodeling, and \$80,800 for building repairs.
- \$443,150 has been allocated in the Park Improvement Fund for capital additions. This includes \$117,000 for vehicles and related equipment, \$30,000 for mowers, \$110,000 for new pavilions, \$17,000 to improve drainage on various fields, \$32,000 to laser level ball fields, and \$24,000 to replace backstops.

Personnel

On July 14, 2014 the City Council adopted Ordinance #8059 which provided a new wage schedule for all full-time employees. The new schedule has 14 grade levels with 15 fixed steps for each grade. Each step represents an increase of 2%. The proposed 2016 budget includes a step increase for each eligible full-time employee as of their date-of-hire. A 2% increase is proposed for all part-time positions. The following table provides information on past wage adjustments for full-time positions.

| Year | Percent | Description |
|------|-----------|--|
| 2005 | 2.0% | Across-the-board. |
| 2006 | 0.0% | No wage increase. |
| 2007 | 4.0% | Across-the-board. |
| 2008 | 3.0%/4.0% | Across-the-board 3% for non-uniformed, 4% for uniformed. |
| 2009 | 0.0% | 3% one time lump sum pay adjustment. |
| 2010 | -3.0% | Across-the-board wage reduction for full-time and part-time |
| 2011 | 2.0% | Wage increase on date-of-hire. New pay plan adopted. |
| 2012 | 0.0% | No wage increase. |
| 2013 | 2.0%/1% | 2% across-the-board increase on 12/01/12 for all full-time and part-time employees. Additional 1% increase on anniversary of date-of-hire for all full-time employees. |
| 2014 | 0.0%/1.0% | No wage increase initially given. New pay plan adopted July 14, 2014. 1% across-the-board increase effective 07/14/14. |
| 2015 | 2.0% | Employees eligible for a 2% step increase effective on their date-of-hire. |
| 2016 | 2.0% | Employees eligible for a 2% step increase effective on their date-of-hire. |

The following table provides information on staffing levels for full-time positions followed by a brief explanation of changes from one year to the next.

| | <u>2008</u> | <u>2009</u> | <u>2010</u> | <u>2011</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> |
|------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Information Technology | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| Housing Center | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Senior Services | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| Administration | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 17 |
| Court | 5 | 5 | 5 | 6 | 6 | 6 | 6 | 6 | 6 |
| Health | 8 | 8 | 8 | 7 | 7 | 7 | 7 | 9 | 9 |
| Theater | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| Centers | 12 | 13 | 13 | 11 | 11 | 12 | 12 | 12 | 12 |
| Parks | 4 | 4 | 0 | 0 | 3 | 3 | 3 | 3 | 3 |
| Golf Course | 5 | 5 | 0 | 0 | 0 | 0 | 6 | 6 | 6 |
| Public Works | 39 | 39 | 38 | 40 | 40 | 40 | 41 | 45 | 46 |
| Police | 107 | 112 | 112 | 114 | 111 | 111 | 111 | 111 | 111 |
| Media | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 2 |
| Park Imp. | 16 | 16 | 20 | 20 | 17 | 17 | 17 | 17 | 17 |
| Sewer Lateral | <u>4</u> | <u>4</u> | <u>4</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| | 225 | 231 | 225 | 224 | 221 | 222 | 229 | 235 | 237 |

- 2009 Added 1 Custodian to the Centers; added 1 Captain, 3 Patrol Officers and 1 Clerk Typist to the Police Dept.
- 2010 Moved 4 park positions to the Park fund; outsourced 5 golf course employees to Billy Casper Golf; eliminated 1 Code Enforcement Officer from Public Works.
- 2011 Transferred 1 Clerk Typist from Police dept. to Court; eliminated the Health dept. Superintendent; eliminated the Center Ranger and 1 Recreation Specialist from the Centers; moved 1 "A" Person, 1 "B" Person, 1 Permit Inspection Clerk and .5 City Engineer from Sewer Lateral to Public Works; eliminated 1 Multi-Building Inspector from Public Works; added 2 Police Officers and 1 Service Officer under grant programs to Police dept.
- 2012 Moved 3 positions from the Park Improvement fund to the Park Department in the general fund, eliminated 2 Police Officer positions and 1 Service Officer from the Police dept. The Police Officer positions were budgeted with the hope that a federal grant would be approved which would fund these two positions. The grant was not approved and the positions were never filled. The Service Officer position was eliminated due to the expiration of a federal grant funding this position.

- 2013 Eliminated the Assistant Director of Parks and Recreation position and added a Superintendent of Recreation position and a second Recreation Specialist position.
- 2014 Eliminated the second Class "A" Foreman in Health and replaced with a Class "A" person. Deputy Building Commissioner position eliminated and replaced with a Plan Reviewer position. Add a second Building Maintenance position. Six golf course positions were returned to City control.
- 2015 Addition of 1 Class "C" Person and 1 Clerk Typist to the Health Department, 1 Civil Engineer I, 2 Multi-Building Inspectors and 1 Permit Inspection Clerk to the Public Works Department.
- 2016 Proposed addition of 1 Human Resource Specialist to the Administration Department and 1 Permit Inspection Clerk to the Public Works Department.

Summary

The 2016 proposed budget provides a reasonable spending plan designed to provide a high level of programs and services to the residents of the City of Florissant as well as address specific needs and issues facing the city over the course of the next fiscal year. Every effort has been made to present the budget in an easily understood, clear and concise format.

Respectfully submitted,

RJ McDaniel

Randal J. McDaniel
Director of Finance

City of Florissant Operating Budget
December 1, 2015 through November 30, 2016

FUND SUMMARIES

| | <u>Page</u> | <u>Actual 2014</u> | <u>Budget 2015</u> | <u>Proposed 2016</u> |
|-----------------------------------|-------------|--|------------------------|--------------------------|
| General Fund - 01 | | | | |
| Revenues | 2 | 23,979,745 | 23,378,000 | 22,957,000 |
| Expenditures | | | | |
| Information Technology | 4 | 201,722 | 218,766 | 354,904 |
| Housing Resource Center | 7 | 56,932 | 88,296 | 60,952 |
| Legislative | 9 | 154,308 | 160,760 | 156,535 |
| Senior Services | 11 | 173,200 | 195,884 | 196,517 |
| Administrative | 15 | 2,615,008 | 2,939,506 | 3,000,556 |
| Municipal Court | 20 | 666,385 | 807,394 | 710,266 |
| Health | 22 | 658,062 | 876,984 | 910,374 |
| Recreation-Theater | 26 | 320,463 | 358,132 | 362,344 |
| Recreation-Centers | 29 | 1,696,472 | 1,963,778 | 1,963,835 |
| Recreation-Playground | 32 | 120,242 | 141,207 | 151,951 |
| Recreation-Bangert | 34 | 147,534 | 177,579 | 174,631 |
| Recreation-Koch Aquatic | 34 | 272,011 | 308,322 | 306,268 |
| Recreation-Parks | 37 | 732,461 | 592,827 | 479,993 |
| Recreation-Golf Course | 39 | 1,219,701 | 949,068 | 945,834 |
| Public Works | 43 | 4,181,315 | 4,580,004 | 4,596,910 |
| Police | 48 | 10,388,485 | 10,935,318 | 10,776,648 |
| Media | 66 | <u>214,798</u> | <u>215,312</u> | <u>215,064</u> |
| Total General Fund Expenditures | | 23,819,099 | 25,509,137 | 25,363,582 |
| Capital Improvement Fund - 03 | 68 | 3,897,672 | 3,413,875 | 3,916,428 |
| Park Improvement Fund - 09 | 76 | 3,447,322 | 3,822,834 | 3,348,168 |
| Sewer Lateral Fund - 04 | 88 | 569,648 | 797,908 | 700,683 |
| Property Revitalization Fund - 10 | 91 | 350,858 | 158,559 | 30,000 |
| Court Building Fund - 14 | 93 | 0 | 1,170,000 | 252,000 |
| Total - All Funds | | 32,084,599 | 34,872,313 | 33,610,861 |
| Expenditure Forecast | 95 | Estimate of future expenditures and personnel. | | |

GENERAL FUND - REVENUES

| | Actual <u>2014</u> | Budget <u>2015</u> | Proposed <u>2016</u> |
|---------------------|-----------------------|-----------------------|-------------------------|
| <u>TAXES</u> | | | |
| Cigarette | 134,106 | 125,000 | 125,000 |
| Gasoline | 1,566,458 | 1,550,000 | 1,550,000 |
| Road & Bridge Taxes | 551,289 | 550,000 | 550,000 |
| Sales Tax | 7,824,297 | 7,500,000 | 7,800,000 |
| Utility Tax | <u>6,348,324</u> | <u>6,400,000</u> | <u>6,000,000</u> |
| Total Taxes | 16,424,474 | 16,125,000 | 16,025,000 |

| | | | |
|-------------------------|---------------|---------------|---------------|
| <u>LICENSES</u> | | | |
| Business | 714,185 | 700,000 | 800,000 |
| Liquor & Other Licenses | <u>57,041</u> | <u>50,000</u> | <u>50,000</u> |
| Total Licenses | 771,226 | 750,000 | 850,000 |

| | | | |
|-----------------------|---------------|---------------|---------------|
| <u>PERMITS</u> | | | |
| Building | 438,405 | 275,000 | 250,000 |
| Minimum Housing | 239,135 | 225,000 | 230,000 |
| Signs & Other Permits | <u>42,813</u> | <u>40,000</u> | <u>40,000</u> |
| Total Permits | 720,353 | 540,000 | 520,000 |

| | | | |
|---------------------------|----------------|---------------|---------------|
| <u>RECREATION</u> | | | |
| Green Fees | 164,111 | 234,000 | 200,000 |
| Cart Fees | 165,391 | 266,000 | 220,000 |
| Pro Shop Sales | 28,158 | 35,000 | 30,000 |
| Concession Sales and Fees | 72,236 | 120,000 | 90,000 |
| Other Miscellaneous | <u>142,546</u> | <u>10,000</u> | <u>10,000</u> |
| Total Golf | 572,442 | 665,000 | 550,000 |

GENERAL FUND - REVENUES

| | <u>Actual 2014</u> | <u>Budget 2015</u> | <u>Proposed 2016</u> |
|--------------------------------------|------------------------|------------------------|--------------------------|
| <u>RECREATION (CONTINUED)</u> | | | |
| Nature Lodge | 13,385 | 10,000 | 15,000 |
| Classes | 86,734 | 90,000 | 90,000 |
| Gym Rental | 9,910 | 10,000 | 10,000 |
| Rink | 68,978 | 60,000 | 60,000 |
| Swimming Pool-J.J.E. | 113,026 | 100,000 | 100,000 |
| Swimming Pool-Bangert | 53,962 | 55,000 | 55,000 |
| Swimming Pool-Koch | 91,063 | 120,000 | 120,000 |
| Miscellaneous J.J.E. | 275,983 | 275,000 | 275,000 |
| Playground Program | 57,522 | 62,000 | 62,000 |
| Theater | 108,220 | 110,000 | 120,000 |
| Concession Sales | <u>60,887</u> | <u>55,000</u> | <u>70,000</u> |
| Total Recreation | <u>939,670</u> | <u>947,000</u> | <u>977,000</u> |
| Total Golf & Recreation | 1,512,112 | 1,612,000 | 1,527,000 |

MISCELLANEOUS

| | | | |
|-------------------------|----------------|----------------|----------------|
| Interest Income | 12,446 | 10,000 | 10,000 |
| Municipal Court | 2,589,988 | 2,550,000 | 2,250,000 |
| Other Miscellaneous | 919,927 | 816,000 | 750,000 |
| Cable TV | 707,954 | 700,000 | 750,000 |
| Senior Citizen Luncheon | 25,401 | 25,000 | 25,000 |
| Grants & Reimbursement | <u>295,864</u> | <u>250,000</u> | <u>250,000</u> |
| Total Miscellaneous | 4,551,580 | 4,351,000 | 4,035,000 |
| Total Budgeted Revenue | 23,979,745 | 23,378,000 | 22,957,000 |

Less Total Budgeted Expenditure (25,363,582)

Equal Revenue Over/(Under) Expenditure (2,406,582)

Plus Estimated Beginning Fund Balance 7,455,013

Equal Estimated Ending Fund Balance 5,048,431

INFORMATION TECHNOLOGY DEPARTMENT

| <u>Account</u> | <u>Actual</u> <u>2014</u> | <u>Budget</u> <u>2015</u> | <u>Proposed</u> <u>2016</u> |
|-------------------------------|------------------------------|------------------------------|--------------------------------|
| 3610-Salaries | 86,980 | 90,800 | 94,575 |
| 3613-Employees' Benefits | 38,104 | 42,475 | 41,329 |
| 3621-Uniforms | 0 | 0 | 300 |
| 3624-Telephone | 0 | 0 | 120,000 |
| 3632-Office Supplies & Maint. | 8,044 | 18,400 | 13,800 |
| 3633-Materials & Supplies | 10,416 | 7,000 | 10,200 |
| 3642-Dues, Travel, Training | 2,340 | 2,291 | 4,700 |
| 3650-Professional Services | <u>55,838</u> | <u>57,800</u> | <u>70,000</u> |
| Total | 201,722 | 218,766 | 354,904 |

PERSONNEL SERVICES

| | | |
|--------------------------|----------|----------|
| Full-time | 90,800 | 94,575 |
| Part-time | 0 | 0 |
| Overtime | <u>0</u> | <u>0</u> |
| Total Personnel Services | 90,800 | 94,575 |

PERSONNEL SCHEDULE

| | |
|------------------------------|-----|
| IT Manager | 1.0 |
| IT System Support Technician | 1.0 |
| Total | 2.0 |

| | | | |
|-----------------|-----|----------------------------------|-----|
| Total Personnel | 2.0 | Full-time | 2.0 |
| | | Full-time Equivalent (Part-time) | 0.0 |

Information Technology Department Budget: 2016

| | 2015 | 2016 |
|--|----------|----------|
| Account 3610 - Salaries | | |
| Full-time Employees | | |
| Information Technology Manager | 1 | 1 |
| IT System Support Technician | <u>1</u> | <u>1</u> |
| Total full-time employees | 2 | 2 |
| Account 3621 - Uniforms | | |
| City logo/Uniform shirts for IT Department | 0 | 300 |
| | 0 | 300 |
| Account 3624 - Telephone | | |
| Total | 0 | 120,000 |
| Telephone service for all City facilities including both local and long distance calling and mobile tablet devices | 0 | 40,000 |
| Lease and maintenance costs for the City's Inter-Tel telephone system | 0 | 38,000 |
| Cellular telephone service | 0 | 32,000 |
| Purchase of IP phones | 0 | 10,000 |
| Account 3632 - Office Supplies | | |
| Total | 18,400 | 13,800 |
| Miscellaneous Office Supplies and Software | 2,500 | 2,500 |
| Software Renewal: | | |
| Anti-Virus Protection | 5,000 | 2,400 |
| Jatheon Email Mail Archiving | 4,500 | 2,500 |
| Baracuda Web Filter | 1,200 | 1,200 |
| Baracuda Spam Filter | 1,200 | 1,200 |
| E-Gov Website/CRM Support | 4,000 | 4,000 |
| Account 3633 - Materials & Supplies | | |
| Total | 7,000 | 10,200 |
| Equipment Repair | 7,000 | 7,000 |
| Yearly Maintenance and Repair for Security Cameras at City Hall and Government Building | 0 | 3,200 |
| Account 3642 - Dues, Travel & Training | | |
| Total | 2,291 | 4,700 |
| Mileage | 600 | 600 |
| Training | 1,000 | 2,000 |
| GMIS International conference | 591 | 2,000 |
| Dues - GMIS International | 100 | 100 |

Information Technology Department Budget: 2016

| | | 2015 | 2016 |
|--|-------|--------|--------|
| Account 3650 - Professional Services | | | |
| | Total | 57,800 | 70,000 |
| Internet Access | | 3,200 | 3,500 |
| Local Area Network- Charter Communications fiber optic connectivity at \$5,250 per month. Additional cost for increased speed to accommodate security cameras. | | 51,600 | 63,000 |
| Outside Consultant | | 2,000 | 2,000 |
| Network Security Audit | | 0 | 1,500 |
| Additional cable to improve network in Public Works Department | | 1,000 | 0 |

| | | | |
|--|-------|--------|--------|
| Account 0361 - Capital Additions | | | |
| | Total | 41,000 | 41,000 |
| Replace computers, laptops, tablets and monitors in various departments. Approx 30 devices on 4 year replacement cycle @ 600.00 each plus monitors as needed | | | 20,000 |
| Replace two network switches purchased in 2008 | | | 9,000 |
| Replace Parks & Finance servers on a 5 year replacement cycle | | | 12,000 |
| Prior year capital additions | | 41,000 | 0 |

HOUSING RESOURCE CENTER DEPARTMENT

| <u>Account</u> | <u>Actual 2014</u> | <u>Budget 2015</u> | <u>Proposed 2016</u> |
|-------------------------------|------------------------|------------------------|--------------------------|
| 3710-Salaries | 37,003 | 55,510 | 38,842 |
| 3713-Employees' Benefits | 17,489 | 29,136 | 19,660 |
| 3721-Uniforms | 450 | 450 | 450 |
| 3732-Office Supplies & Maint. | 1,000 | 1,000 | 1,000 |
| 3742-Dues, Travel, Training | <u>990</u> | <u>2,200</u> | <u>1,000</u> |
| Total | 56,932 | 88,296 | 60,952 |

PERSONNEL SERVICES

| | | |
|--------------------------|----------|----------|
| Full-time | 55,510 | 38,842 |
| Part-time | 0 | 0 |
| Overtime | <u>0</u> | <u>0</u> |
| Total Personnel Services | 55,510 | 38,842 |

PERSONNEL SCHEDULE

| | |
|--------------------------|-----|
| Administrative Assistant | 0.5 |
| Administrative Assistant | 0.5 |
| Total | 1.0 |

Full-time 1.0

Total Personnel 1.0

Full-time Equivalent (Part-time) 0.0

Note: 50% of the salary for each of the two Administrative Assistants is paid out of Community Development Block Grant Funds.

Housing Resource Center Department Budget: 2016

| | <u>2015</u> | <u>2016</u> |
|--|-------------|-------------|
| Account 3710 - Salaries | | |
| Full-time Employees | | |
| Administrative Assistant - wage split with Community Development Fund | 1.0 | 0.5 |
| Administrative Assistant - wage split with Community Development Fund | <u>0.5</u> | <u>0.5</u> |
| Total full-time employees | 1.5 | 1.0 |
| Account 3721 - Uniforms | | |
| | Total | |
| Uniform shirts for Housing Center employees | 450 | 450 |
| | 450 | 450 |
| Account 3732 - Office Supplies | | |
| | Total | |
| Miscellaneous office supplies | 1,000 | 1,000 |
| | 1,000 | 1,000 |
| Account 3742 - Dues, Travel & Training | | |
| | Total | |
| Mileage reimbursement | 1,000 | 1,000 |
| Mileage reimbursement for administration of Homeowners Acquisition Program | 1,000 | 1,000 |
| | 0 | 0 |

City of Florissant Operating Budget
December 1, 2015 through November 30, 2016

LEGISLATIVE DEPARTMENT

| <u>Account</u> | <u>Actual</u> <u>2014</u> | <u>Budget</u> <u>2015</u> | <u>Proposed</u> <u>2016</u> |
|-----------------------------|------------------------------|------------------------------|--------------------------------|
| 3810-Salaries | 105,612 | 105,612 | 105,612 |
| 3813-Legislative Benefits | 28,146 | 28,148 | 23,923 |
| 3842-Dues, Travel, Training | <u>20,550</u> | <u>27,000</u> | <u>27,000</u> |
| Total | 154,308 | 160,760 | 156,535 |

PERSONNEL SERVICES

| | | |
|--------------------------|----------|----------|
| Full-time | 0 | 0 |
| Part-time | 105,612 | 105,612 |
| Overtime | <u>0</u> | <u>0</u> |
| Total Personnel Services | 105,612 | 105,612 |

PERSONNEL SCHEDULE

| | | |
|-----------------|-----|--------------------------------------|
| Councilmember's | 9.0 | |
| Total | 9.0 | Full-time 0.0 |
| | | Full-time Equivalent (Part-time) 0.0 |
| Total Personnel | 9.0 | Elected Officials 9.0 |

Legislative Department Budget: 2016

| | <u>2015</u> | <u>2016</u> |
|-------------------------|-------------|-------------|
| Account 3810 - Salaries | | |
| Elected Officials | | |
| Council members | 9 | 9 |

| | | | |
|--|-------|--------|--------|
| Account 3842 - Dues, Travel & Training | Total | 27,000 | 27,000 |
| Mailings, news letters, printing, business cards, seminars, conferences, meetings, mileage, city logo jackets and shirts, and other miscellaneous items. | | 27,000 | 27,000 |

SENIOR SERVICES DEPARTMENT

| <u>Account</u> | <u>Actual 2014</u> | <u>Budget 2015</u> | <u>Proposed 2016</u> |
|-------------------------------|------------------------|------------------------|--------------------------|
| 3910-Salaries | 85,435 | 92,063 | 94,832 |
| 3913-Employees' Benefits | 36,924 | 39,646 | 38,385 |
| 3921-Uniforms | 0 | 200 | 200 |
| 3926-Utilities | 4,339 | 6,600 | 6,600 |
| 3929-Bldg., Maint. & Supply | 18,647 | 9,500 | 9,500 |
| 3932-Office Supplies & Maint. | 1,530 | 2,200 | 2,700 |
| 3942-Dues, Travel & Training | 264 | 500 | 500 |
| 3950-Professional Services | 8,495 | 13,800 | 15,200 |
| 3951-Senior Citizen Lunches | <u>17,566</u> | <u>31,375</u> | <u>28,600</u> |
| Total | 173,200 | 195,884 | 196,517 |

PERSONNEL SERVICES

| | | | |
|--------------------------|--|----------|----------|
| Full-time | | 74,525 | 76,045 |
| Part-time | | 17,538 | 18,787 |
| Overtime | | <u>0</u> | <u>0</u> |
| Total Personnel Services | | 92,063 | 94,832 |

PERSONNEL SCHEDULE

| | | | |
|----------------------------|-----|----------------------------------|-----|
| Senior Citizen Coordinator | 1.0 | <u>Dining Center</u> | |
| Clerk Typist | 1.0 | Meal Helper p/t | 0.7 |
| Total | 2.0 | Custodian p/t | 0.3 |
| | | Total | 1.0 |
| | | Full-time | 2.0 |
| Total Personnel | 3.0 | Full-time Equivalent (Part-time) | 1.0 |

Senior Services Department Proposed Budget: 2016

2015 2016

| Account 3910 - Salaries | | 2015 | 2016 |
|---|-------|------------|------------|
| Full-time Employees | | | |
| Senior Citizen Coordinator | | 1 | 1 |
| Clerk Typist | | <u>1</u> | <u>1</u> |
| Total full-time employees | | 2 | 2 |
| Part-time Employees | | | |
| Part-Time Meal Helper: 2 x 12.5 hrs/week x 52 weeks | hours | 1,300 | 1,300 |
| Part-Time Meal Helper: trips, 2 x 10 trips x 6 hours per trip | hours | 120 | 120 |
| Custodian: 1 x 10 hrs/week x 52 weeks | hours | <u>520</u> | <u>520</u> |
| Total part-time hours | | 1,940 | 1,940 |

| Account 3921 - Uniforms | | Total | 2015 | 2016 |
|--|--|-------|------|------|
| Uniform shirts for Dining Center Employees | | | 200 | 200 |
| | | | 200 | 200 |

| Account 3926 - Utilities | | Total | 2015 | 2016 |
|--------------------------|--|-------|-------|-------|
| Sewer | | | 900 | 900 |
| Ameren | | | 2,400 | 2,400 |
| Water | | | 260 | 260 |
| Laclede Gas | | | 2,500 | 2,500 |
| Trash | | | 540 | 540 |

| Account 3929 - Building, Maintenance & Supplies | | Total | 2015 | 2016 |
|--|--|-------|-------|-------|
| Pest Control (\$600) & Termite Protections (\$100) at Dining Center | | | 700 | 700 |
| Window Restoration on windows in Dining Center | | | 2,500 | 0 |
| Door Replacement | | | 0 | 2,500 |
| Regular Maintenance - Dining Center | | | 1,500 | 1,500 |
| Janitorial Supplies for Dining Center - cleaning supplies, batteries, air freshener refills, trash bags, light bulbs, etc. | | | 700 | 700 |
| Catering Supplies - Serving utensils, plates, trays, napkins, etc. | | | 2,300 | 2,300 |
| Food Purchases for Dining Center - birthday cakes, diabetic desserts, tea, coffee, lemon juice, sugar, creamer, etc. | | | 750 | 750 |
| Serving Equipment for Dining Center - tea dispenser, coffee pot, sterno, serving cart, microwave. | | | 300 | 300 |
| Mat & Mat Cleaning for Lobby & Kitchen | | | 550 | 550 |
| Decorations and Entertainment for Dining Center | | | 200 | 200 |

| Account 3932 - Office Supplies & Maintenance | | Total | 2015 | 2016 |
|--|--|-------|-------|-------|
| Golden Age Booklets | | | 0 | 500 |
| Office Supplies (\$700), film development (\$200), & computer supplies (\$500) | | | 1,400 | 1,400 |
| Florissant Wii League & North County Gala Expenses | | | 100 | 100 |
| Paper supplies - Golden Age Book Cover, New Years Eve Brochures, tickets, special paper for events, flyers for parties, dances, etc. | | | 700 | 700 |

Senior Services Department Proposed Budget: 2016

| | | 2015 | 2016 |
|---------------------------------------|-------|------|------|
| Account 3942 - Dues, Travel, Training | Total | 500 | 500 |
| Mileage - in town | | 500 | 500 |

| | | | |
|--------------------------------------|-------|--------|--------|
| Account 3950 - Professional Services | Total | 13,800 | 15,200 |
| Speakers & Program Expenses | | 500 | 600 |
| Trips & Tours | | 13,300 | 14,600 |

| | | | |
|---|-------|--------|--------|
| Account 3951 - Senior Citizen Lunches | Total | 31,375 | 28,600 |
| 250 days Monday - Friday, approximately 22 meals per day | | | |
| 150 days @ \$5.00 per meal (per contract) for the period December 2015 through June 2016. 100 days @ \$5.50 to reflect potential price increase from June 2016 through November 2016. | | | |
| | | 31,375 | 28,600 |

Senior Services Department Proposed Budget: 2016

Explanation of Funding: Funding for Senior Citizen Events and Programs are provided through the cooperation of the City of Florissant Senior Office and the Florissant Senior Commission. The Senior Coordinator attends monthly Commission Meetings and is a signatory on the Commission bank account along with three Commission members. All Commission bank statements and Commission treasury reports are kept for City review. The Senior Coordinator negotiates all contracts for bands, entertainers, speakers, and caterers which are funded out of the Commission bank account. The Senior Coordinator also plans and negotiates 6 Silver Words Club trips funded by the Silver Words Club account. In 2016, the Senior Office will plan and execute the following events: 5 Themed Parties, 5 Dances, the Mayor's Town Hall Meeting, the North County Gala, the North County Card Party, Senior Citizen Club Activities, 3 Speaking Events, the Senior Citizen Resource Fair, Dining Center Activities, and 13 Senior Citizen Trips. To defray the costs of some of the events, the Senior Office solicits donations and attendance prizes from local businesses.

Account 3951: Senior Citizen Lunches: The funds requested in the budget for Senior Citizen Lunches are reimbursed in full in Revenue Account #3480 as diners pay the full cost of their lunch.

Account 3950: Professional Services: Trips/Tours, Speakers and Program Expenses
The funds for Trips/Tours are totally reimbursed in Revenue Account #3481 as guests pay the ticket price for the Trip/Tour. All trips are based on taking 50 guests using two 25 passenger buses; however the total cost of the trip is divided by 49 paying guests which allows for the staff ticket. Listed below are the Trips/Tours planned for 2016.

| <u>2016 Trips & Tours</u> | | |
|---|--|--------------|
| February | History Museum/Lunch | \$1,900 |
| | \$38 per person – tour \$10, staff \$2, lunch \$20, bus \$6 | |
| March | Shriner's Circus/Lunch | 2,000 |
| | \$40 per person – circus \$12, staff \$2, lunch \$20, bus \$6 | |
| May | Fox Theatre, Sound of Music/Lunch | 2,900 |
| | \$58 per person – show \$30, staff \$2, lunch \$20, bus \$6 | |
| June | Kimmswick Strawberry Festival | 500 |
| | \$10 per person – parking \$3, staff \$1, bus \$6 | |
| August | Theatre Production/Lunch | 3,100 |
| | \$62 per person – theatre \$35, staff \$1, lunch \$20, bus \$6 | |
| October | Spirit of Peoria Paddlewheel/Pere Marquette/Lunch | 2,300 |
| | \$46 per person – riverboat \$20, staff \$2, lunch \$18, bus \$6 | |
| December | Our Lady of Snows Way of Lights/Buffer & Tilles Park | <u>1,900</u> |
| | \$38 per person – Lights \$10, staff \$2, dinner \$20, bus \$6 | |
| Trips & Tours Total | | 14,600 |
| 2016 Speaking Events & Programs – April, July and November | | <u>600</u> |
| Total amount requested for Professional Services Account for 2016 | | \$15,200 |

City of Florissant Operating Budget
December 1, 2015 through November 30, 2016

ADMINISTRATIVE DEPARTMENT

| <u>Account</u> | <u>Actual 2014</u> | <u>Budget 2015</u> | <u>Proposed 2016</u> |
|------------------------------------|------------------------|------------------------|--------------------------|
| 4010-Salaries | 932,133 | 962,971 | 994,305 |
| 4013-Employees' Benefits | 367,504 | 397,871 | 397,766 |
| 4014-Residency Incentive Program | 107,700 | 114,000 | 120,000 |
| 4015-Unempl. Claim Reserve | 5,046 | 15,000 | 15,000 |
| 4021-Uniforms | 5,009 | 200 | 0 |
| 4023-Postage & Printing | 41,745 | 45,000 | 45,000 |
| 4031-Supplies - City Functions | 0 | 5,500 | 5,500 |
| 4032-Office Supplies & Maint. | 41,428 | 50,300 | 49,300 |
| 4033-Copy Equip. Rental & Supplies | 42,915 | 46,500 | 46,500 |
| 4041-Mayor's Expense | 9,999 | 10,000 | 10,000 |
| 4042-Travel & Training | 7,848 | 10,057 | 9,300 |
| 4050-Professional Services | 308,406 | 344,820 | 326,720 |
| 4053-Legal Notices & Advertising | 3,929 | 15,000 | 12,000 |
| 4054-Service Awards | 3,188 | 12,000 | 12,000 |
| 4055-Insurance, Fire & Liability | 705,050 | 855,000 | 931,000 |
| 4056-Organization Dues | 22,818 | 23,287 | 24,165 |
| 4058-Boards & Commissions | 1,301 | 2,000 | 2,000 |
| 4059-Election Expense | <u>8,989</u> | <u>30,000</u> | <u>0</u> |
| Total | 2,615,008 | 2,939,506 | 3,000,556 |

PERSONNEL SERVICES

| | | |
|--------------------------|--------------|--------------|
| Full-time | 918,895 | 973,397 |
| Part-time | 39,076 | 15,908 |
| Overtime | <u>5,000</u> | <u>5,000</u> |
| Total Personnel Services | 962,971 | 994,305 |

PERSONNEL SCHEDULE

| | | | |
|----------------------------------|------------|--|------------|
| <u>Office of the Mayor</u> | | <u>Office of the City Clerk</u> | |
| Mayor | 1.0 | City Clerk/Legislative Assistant | 1.0 |
| Executive Assistant to the Mayor | <u>1.0</u> | Deputy City Clerk | 1.0 |
| Total | 2.0 | Receptionist | 1.0 |
| <u>Finance Department</u> | | Mailroom/Printing Clerk | 1.0 |
| Director of Finance | 1.0 | Duplicating Equipment Operator p/t | 0.5 |
| Assistant Director of Finance | 1.0 | Document Scanning Intern p/t | <u>0.3</u> |
| Accounting Clerk | 4.0 | Total | 4.8 |
| Cashier | <u>1.0</u> | <u>Economic Development Department</u> | |
| Total | 7.0 | Economic Dev. Coordinator | 1.0 |
| <u>Human Resources</u> | | <u>Community Development Office</u> | |
| Director of Human Resources | 1.0 | Comm. Dev. Coordinator | 1.0 |
| Human Resource Specialist | <u>1.0</u> | | |
| Total | 2.0 | | |
| Total Personnel | 17.8 | | |

Full-time 16.0

Full-time Equivalent (Part-time) 0.8

Full-time Elected Official 1.0

Administration Budget: 2016

2015 2016

| | | |
|--|---------------|---------|
| Account 4010 - Salaries | | |
| Full-time Employees | | |
| Mayor | 1 | 1 |
| Executive Assistant to the Mayor | 1 | 1 |
| Director of Finance | 1 | 1 |
| Assistant Director of Finance | 1 | 1 |
| Accounting Clerk | 4 | 4 |
| Cashier | 1 | 1 |
| Director of Human Resources | 1 | 1 |
| Human Resource Specialist - additional position | 0 | 1 |
| Economic Development Coordinator | 1 | 1 |
| Community Development Coordinator | 1 | 1 |
| City Clerk/Legislative Assistant | 1 | 1 |
| Deputy City Clerk | 1 | 1 |
| Receptionist | 1 | 1 |
| Mailroom/Printing Clerk | 1 | 1 |
| Total full-time employees | 16 | 17 |
| Part-time Employees | | |
| Human Resource Specialist: 0 ea x 52 wks x 29 hrs/wk | hours 1,508 | 0 |
| Duplicating Equipment Operator: 1 ea x 52 wks x 20 hrs/wk | hours 1,040 | 1,040 |
| Intern for Document Scanning: 1 ea x 30 wks x 20 hrs/wk | hours 600 | 600 |
| Total part-time hours | 3,148 | 1,640 |
| Overtime: Audit, Month and Year End Reports, Other | dollars 5,000 | 5,000 |
| Account 4013 - Employees' Benefits | | |
| FICA, Pension, Medical, Dental, Life Insurance, Long-term disability | | |
| Account 4014 - Residency Incentive Program | | |
| Program to reward city employees for choosing to live in the City of Florissant: 100 employees x \$100 per month x 12 months (96 as of July, 2015) | Total 114,000 | 120,000 |
| Account 4015 - Unemployment Claim Reserve | | |
| 1993 state law requires the city to pay all unemployment claims regardless of fault. 2011 \$38,594, 2012 \$6,978, 2013 \$13,439, 2014 \$5,046, 2015 \$11,278 for 3 quarters | Total 15,000 | 15,000 |
| Account 4021 - Uniforms | | |
| City logo shirts for Human Resources department | Total 200 | 0 |
| | 200 | 0 |
| Account 4023 - Postage & Printing | | |
| Lease contract on postage machine and scale (\$250/mo x 12 months) | Total 45,000 | 45,000 |
| Supplies for Postage Machine | 3,000 | 3,000 |
| Fees for Bulk Rate Permit #65 | 1,000 | 1,000 |
| Forms and supplies, postage supplies, ink cartridges | 14,500 | 14,500 |
| Postage | 1,500 | 1,500 |
| | 25,000 | 25,000 |

Administration Budget: 2016

| | | 2015 | 2016 |
|---|-------|---------|---------|
| Account 4031 - Supplies - City Functions | Total | 5,500 | 5,500 |
| Materials & supplies for various ceremonies and receptions (flag retiring, etc.) | | 1,500 | 1,500 |
| Miscellaneous: frames, safe repair, food, safe deposit box, Sam's Club membership (\$45), photos, pins, etc. | | 4,000 | 4,000 |
| Account 4032 - Office Supplies & Maintenance | Total | 50,300 | 49,300 |
| Finance (01): \$5,000 misc. office supplies, \$500 envelopes, \$1,600 letterhead & envelopes, \$1,000 receipt forms, \$1,000 office chairs, \$1,000 toner | | 10,100 | 10,100 |
| Software support for accounting software (includes Business License package) | | 29,200 | 29,200 |
| City Clerk (02): Office supplies (includes microfilm) | | 6,500 | 6,500 |
| Software support for aXs document management software | | 1,000 | 1,000 |
| Human Resources (03): Office Supplies | | 1,500 | 1,500 |
| Testing/ID Station - table, computer, software | | 1,000 | 0 |
| Economic Development (04): \$500 office supplies, \$500 real estate package | | 1,000 | 1,000 |
| Account 4033 - Copy Equipment & Supplies | Total | 46,500 | 46,500 |
| Monthly Copier Rental/Maintenance. Includes Public Works, Administration, Government Building, Print Room, and the Park Department. | | 42,300 | 42,300 |
| Paper Supplies | | 4,200 | 4,200 |
| Account 4041 - Mayor's Expense | Total | 10,000 | 10,000 |
| Discretionary in town expenses, Rotary, auto, travel, and misc. | | | |
| Account 4042 - Travel & Training | Total | 10,057 | 9,300 |
| In town expenses and out of town travel for Department Heads and staff | | | |
| Director of Finance and Purchasing (11) | | 3,500 | 3,500 |
| Director of Human Resources (12) | | 1,816 | 1,800 |
| City Clerk (13) | | 3,241 | 2,500 |
| Economic Development Director (14) | | 1,500 | 1,500 |
| Account 4050 Professional Services | Total | 344,820 | 326,720 |
| Audit - \$18,300 annual audit, \$1,000 GASB 45 OPEB (01) | | 22,000 | 19,300 |
| City Attorney - \$16,000 x 12 mo. (01) | | 192,000 | 192,000 |
| Annual maintenance fee for the city codebook (01) | | 2,500 | 2,500 |
| Miscellaneous professional services (01) | | 4,000 | 4,000 |
| Flexible Spending Account - exposure for un-reimbursed medical (01) | | 3,000 | 3,000 |
| Flexible spending account fees - \$600 x 12 mo. (01) | | 6,600 | 7,200 |
| Historic book restoration - restoring old minute and ordinance books (01) | | 2,500 | 2,500 |
| Liquor license record checks - \$11 x 20 (01) | | 220 | 220 |
| Legislative consulting services - Missouri legislature (01) | | 24,000 | 24,000 |
| Employee service, recognition and cost saving suggestion awards (01) | | 5,000 | 5,000 |
| Public Relations consultant (01) | | 12,000 | 12,000 |
| Consulting services in relation to population distribution (01) | | 10,000 | 0 |

Administration Budget: 2016

| | 2015 | 2016 |
|--|--------------|------------------------|
| Liens: File and release liens and easements with St. Louis County (01) | 500 | 500 |
| Bank Fees - \$500 x 12 mo. (02) | 12,000 | 6,000 |
| Human Resources: \$2,000 drug & alcohol testing, \$5,500 new employment physicals, drug, psychological and written testing, \$3,000 hepatitis vaccinations, \$500 employee seminars and training, employee record checks \$4,500, health and wellness \$1,000 (05) | 16,500 | 16,500 |
| Advertising (062) | 32,000 | 32,000 |
| Account 4053 - Legal Notices and Advertising | Total | 15,000 12,000 |
| City Clerk - public hearing ads (50 ads at \$50 each) | 2,500 | 2,500 |
| Purchasing - bid ads (125 ads at \$20 each) | 2,500 | 2,500 |
| Human Resources - help wanted ads for full and part-time positions | 10,000 | 7,000 |
| Account 4054 - Service Awards | Total | 12,000 12,000 |
| \$5,000 Boards & Commissions Appreciation Dinner, \$5,000 employee service awards, \$2,000 employee appreciation event | | |
| Account 4055 - Insurance, Fire, & Liability | Total | 855,000 931,000 |
| General Liability - general, liquor, employee benefits, law enforcement, employment practices, auto liability & physical damage, and crime. | 200,000 | 200,000 |
| Deductible - general liability coverage | 75,000 | 68,000 |
| Excess Auto Liability | 38,000 | 40,000 |
| Property and Inland Marine - buildings, vehicles, boiler and machinery | 115,000 | 132,000 |
| Workers Compensation Insurance | 411,000 | 475,000 |
| Flood Insurance | 3,000 | 3,000 |
| Accident & Sickness Policy | 1,000 | 1,000 |
| Pollution Liability - Fuel Storage Tanks | 4,000 | 4,000 |
| Public Officials Liability Bond: Mayor, Director of Finance, City Clerk | 1,000 | 1,000 |
| Cyber Liability | 7,000 | 7,000 |
| Account 4056 - Organization Dues | Total | 23,287 24,165 |
| <u>General</u> | Sub | 21,100 21,625 |
| North County, Inc. (2% standard increase every year) | 8,000 | 8,325 |
| Florissant Old Town Partners | 50 | 50 |
| Greater North County Chamber of Commerce | 350 | 350 |
| Missouri Municipal League | 5,500 | 5,700 |
| St. Louis County Municipal League | 7,200 | 7,200 |
| National League of Cities (\$4,500) | 0 | 0 |
| <u>Mayor Thomas P. Schneider</u> | Sub | 540 540 |
| Metro Mayors of St. Louis | 350 | 350 |
| Engineers Club of St. Louis | 190 | 190 |

Administration Budget: 2016

| | | 2015 | 2016 |
|---|-------|------------|------------|
| <u>Randal J. McDaniel: Director of Finance, Purchasing & Risk Mgmt.</u> | Sub | <u>742</u> | <u>760</u> |
| Government Finance Officers Association of the US & Canada (\$595) | | 0 | 0 |
| Association for Financial Professionals | | 450 | 450 |
| Missouri Association of Public Employee Retirement Systems | | 100 | 100 |
| Government Finance Officers Association of Missouri | | 100 | 100 |
| Florissant Valley Kiwanis | | 92 | 110 |
| Missouri Notary Public Commission (Expires January 28, 2018) | | 0 | 0 |
| <u>Sonya Brooks-White: Director of Personnel</u> | Sub | <u>190</u> | <u>450</u> |
| International Public Management Association for Human Resources (IPMA-HR) | | 150 | 150 |
| IPMA-HR Greater St. Louis Chapter | | 40 | 0 |
| Human Resource Management Association | | 0 | 300 |
| <u>Karen Goodwin: City Clerk</u> | Sub | <u>465</u> | <u>490</u> |
| International Institute of Municipal Clerks | | 275 | 300 |
| Missouri City Clerks & Finance Officers Association | | 65 | 65 |
| Municipal Clerks & Finance Officers of Missouri Eastern Chapter | | 35 | 35 |
| National Association of Parliamentarians | | 90 | 90 |
| <u>Bob Russell: Director of Economic Development</u> | Sub | <u>250</u> | <u>300</u> |
| International Council of Shopping Centers | | 100 | 100 |
| Missouri Economic Development Council | | 150 | 200 |
| Account 4058 - Boards & Commissions | Total | 2,000 | 2,000 |
| Travel & expenses for boards and commissions, name plates | | 1,000 | 1,000 |
| Subscriptions and publications | | 500 | 500 |
| Planning & Zoning in-town training | | 500 | 500 |
| Account 4059 - Election Expense | Total | 30,000 | 0 |
| No municipal elections scheduled for 2016 | | | |

MUNICIPAL COURT DEPARTMENT

| <u>Account</u> | <u>Actual 2014</u> | <u>Budget 2015</u> | <u>Proposed 2016</u> |
|-------------------------------|------------------------|------------------------|--------------------------|
| 4110-Salaries | 451,755 | 536,885 | 504,762 |
| 4113-Employees' Benefits | 133,203 | 154,359 | 131,154 |
| 4132-Office Supplies & Maint. | 9,294 | 10,800 | 8,300 |
| 4142-Dues, Travel, Training | 2,987 | 3,250 | 5,250 |
| 4150-Professional Service | <u>69,146</u> | <u>102,100</u> | <u>60,800</u> |
| Total | 666,385 | 807,394 | 710,266 |

PERSONNEL SERVICES

| | | |
|--------------------------|----------|----------|
| Full-time | 249,556 | 254,017 |
| Part-time | 287,329 | 250,745 |
| Overtime | <u>0</u> | <u>0</u> |
| Total Personnel Services | 536,885 | 504,762 |

PERSONNEL SCHEDULE

Municipal Court

| | |
|----------------------------|------------|
| Court Clerk | 1.0 |
| Assistant Court Clerk | 5.0 |
| Assistant Court Clerk p/t | 0.7 |
| Reserve Police Officer p/t | <u>0.7</u> |
| Total Personnel | 7.4 |

Elected Positions

Judge 1.0

Appointed Positions

Provisional Judge

Prosecuting Attorney

Assistant Prosecuting Attorney

Public Defender

Full-time 6.0

Full-time Equivalent (Part-time) 1.4

Total Personnel 8.4

Elected Officials 1.0

Municipal Court Budget: 2015

2015 2016

| | | | |
|--|---------------------------|--------------|----------------------------|
| Account 4110 - Salaries | | | |
| Full-time Employees | | | |
| Court Clerk | | 1 | 1 |
| Assistant Court Clerk | | <u>5</u> | <u>5</u> |
| | Total full-time employees | 6 | 6 |
| Part-time Employees | | | |
| Provisional Judge | | | |
| 29 regular court sessions | court | 29 | 29 |
| 12 trial court sessions | court | 12 | 12 |
| 4 red light camera sessions per month x 12 months | court | 48 | 48 |
| 12 DWR/DWS court sessions | court | 12 | 12 |
| 4 housing court sessions | court | 4 | 4 |
| Prosecuting Attorney | | | |
| 15 regular court sessions | court | 15 | 15 |
| 12 trial court sessions | court | 12 | 12 |
| Office hours: 22.81 hours per month x 12 months | hours | 274 | 274 |
| Asst. Prosecuting Attorney | | | |
| 18 housing court sessions | court | 18 | 18 |
| 15 regular court sessions | court | 15 | 15 |
| 18 trial court sessions | court | 18 | 18 |
| Office hours: 5.12 hours per month x 12 months | hours | 61 | 61 |
| Public Defender | | | |
| | hours | 10 | 10 |
| Reserve Police Officer (Bailiff): 1 x 29 hours x 52 weeks | hours | 3,016 | 1,508 |
| Assistant Court Clerk: 1 x 29 hours x 52 weeks | hours | 1,508 | 1,508 |
| Account 4132 - Office Supplies | | Total | 10,800 8,300 |
| Printing supplies | | 1,500 | 2,000 |
| Office machine maintenance | | 300 | 300 |
| Office chairs | | 4,000 | 0 |
| General office supplies | | 5,000 | 6,000 |
| Account 4142 - Dues, Travel and Training | | Total | 3,250 5,250 |
| Judges Association dues/conferences/seminar training (in-state) | | 2,000 | 2,000 |
| Court Clerk Association dues/conferences/seminar training (in-state) | | 1,250 | 1,250 |
| Prosecutors Association dues/conference/seminar training (in-state) | | 0 | 2,000 |
| Account 4150 - Professional Services | | Total | 102,100 60,800 |
| Maintenance support, communications and network access fees | | 3,200 | 3,200 |
| Shared server license, interface, software maintenance | | 50,000 | 50,000 |
| Bank fees - \$200 per month x 12 mo. | | 28,800 | 2,400 |
| Confinement | | 15,000 | 0 |
| Court ordered tests and expenses | | 1,000 | 1,000 |
| Records destruction | | 900 | 900 |
| Interpreter for the deaf as needed | | 200 | 300 |
| Mental Health Court fees | | 3,000 | 3,000 |

City of Florissant Operating Budget
December 1, 2015 through November 30, 2016

HEALTH DEPARTMENT

| <u>Account</u> | Actual <u>2014</u> | Budget <u>2015</u> | Proposed <u>2016</u> |
|-------------------------------|-----------------------|-----------------------|-------------------------|
| 4210-Salaries | 423,679 | 547,451 | 569,257 |
| 4213-Employees' Benefits | 130,161 | 191,633 | 187,917 |
| 4221-Uniforms & Allowance | 2,794 | 3,600 | 3,600 |
| 4226-Utilities | 8,579 | 9,800 | 11,000 |
| 4227-Gasoline & Oil | 42,801 | 44,000 | 45,000 |
| 4229-Building & Equip. | 17,041 | 24,000 | 31,600 |
| 4232-Office Supplies & Maint. | 3,205 | 7,000 | 7,000 |
| 4233-Materials & Supplies | 24,328 | 28,000 | 33,000 |
| 4242-Dues, Travel, Training | 604 | 1,500 | 2,000 |
| 4250-Professional Service | <u>4,870</u> | <u>20,000</u> | <u>20,000</u> |
| Total | 658,062 | 876,984 | 910,374 |

PERSONNEL SERVICES

| | | |
|--------------------------|---------------|---------------|
| Full-time | 338,961 | 348,907 |
| Part-time | 188,490 | 192,350 |
| Overtime | <u>20,000</u> | <u>28,000</u> |
| Total Personnel Services | 547,451 | 569,257 |

PERSONNEL SCHEDULE

| <u>Health Department</u> | | <u>Transportation</u> | |
|--------------------------|------------|--------------------------------|------------|
| Health Superintendent | 1.0 | FLERT Bus Driver | 2.0 |
| Class "A" Foreman | 0.0 | FLERT Bus Drivers p/t | 0.9 |
| Class "A" Person | 1.0 | Senior Citizen Bus Drivers p/t | <u>1.5</u> |
| Class "B" Person | 1.0 | Total | 4.4 |
| Class "C" Person | 2.0 | | |
| Clerk Typist | 2.0 | | |
| Kennelman p/t | 2.9 | | |
| Summer Laborers p/t | <u>2.5</u> | | |
| Total | 12.4 | | |

| | | | |
|-----------------|------|----------------------------------|-----|
| Total Personnel | 16.8 | Full-time | 9.0 |
| | | Full-time Equivalent (Part-time) | 7.8 |

Health Department Budget: 2016

2015 2016

Account 4210 - Salaries

Full-time employees

| | | |
|---|----------|----------|
| Health Superintendant - New Position to replace Class "A" Foreman | 0 | 1 |
| Class "A" Foreman - Position replaced by Health Superintendant | 1 | 0 |
| Class "A" Person | 1 | 1 |
| Class "B" Person | 1 | 1 |
| Class "C" Person | 2 | 2 |
| Clerk Typist | 2 | 2 |
| FLERT Bus Driver | <u>2</u> | <u>2</u> |
| Total full-time employees | 9 | 9 |

Part-time employees

| | | |
|---|--------------|--------------|
| 4 ea. Part-time Kennelmen: 52 weeks @ 29 hrs/week | 6,032 | 6,032 |
| 4 ea. Part-time Summer Help: 32 weeks @ 40 hrs/week | <u>5,120</u> | <u>5,120</u> |
| S/T Total hours | 11,152 | 11,152 |

Flert Bus Drivers

| | | |
|---|------------|------------|
| 1 ea. Part-time Bus Driver: 52 weeks @ 20 hrs/week | 1,040 | 1,040 |
| Weekend (Sat. & Sun.) 2 days @ 7 hrs/day x 52 weeks | <u>728</u> | <u>728</u> |
| S/T Total Hours | 1,768 | 1,768 |

Senior Citizen Buses

| | | |
|--|-----------|-----------|
| Kids Summer Program: 1 man x 6 hrs. x 11 weeks = 66 MH's | 66 | 66 |
| Fish Program: 1 man x 2 hrs. x 7 weeks = 14 MH's | 14 | 14 |
| Club Meetings (Mon & Wed): 2 days x 2 men x 4 hrs x 52 | 832 | 832 |
| Sunday Church Services: 1 man x 4 hrs x 50 weeks | 200 | 200 |
| Trips: 2 men x 146 trips x 7 hrs. | 2,044 | 2,044 |
| Valley of Flowers: 2 men x 1 days x 7 hrs. | <u>14</u> | <u>14</u> |
| S/T Total Hours | 3,170 | 3,170 |
| Total Part-time hours | 16,090 | 16,090 |

Overtime

Total 20,000 28,000

Court appearances, emergency Police call-outs, fire damaged structures, mosquito control and fogging, dog bite cases, storm damage events, foreclosures (clean-up junk at curb), Valley of Flowers, Fall Festival, Electronic Recycling Event, Document Shredding Event, EQC Commission, etc.

Account 4213 - Employees' Benefits

FICA, Pension, Medical, Dental, Life Insurance, Long-term disability

Acct. #01-5-42-21000 - Uniform & Safety Shoes

| | | |
|---|-------|-------|
| Clothing allowance for 9 Full-time @ \$300 each | 2,700 | 2,700 |
| Purchase T-shirts for Part-time and Summer Help | 900 | 900 |

Health Department Budget: 2016

| | 2015 | 2016 |
|--|-------------|--------|
| Acct. #01-5-42-26000 – Utilities | Total 9,800 | 11,000 |
| Electric, natural gas, water, sewer, trash collection, phone | | |

| | | |
|--|--------------|--------|
| Acct. #01-5-42-27000 – Health/Buses Gasoline | Total 44,000 | 45,000 |
| Fuel for pickup trucks, vehicle ULV's, foggers, hand fogger, lawn mowers, walk-behinds, weed eaters, and other related equipment | | |
| Oil for pickups, ULV's, Grizzly foggers, mowers and weed eaters | | |
| Bus-1, Bus-2, Bus-3, Bus-4, and ADA Van-1 | | |
| Gasoline, tires, fluids, lubricants, maintenance, parts, supplies, etc. | | |

| | | |
|--|--------------|--------|
| Acct. #01-5-42-29000 – Building Maintenance & Supplies | Total 24,000 | 31,600 |
| Radio repairs and maintenance for base, mobile and walkie/talkie units | | |
| ULV's repairs and maintenance for motors and blowers, as needed | | |
| Weed Eaters: parts for repairs, raccoon cages as needed | | |
| Raccoon cages as needed | | |
| Related small equipment repairs (hoses, tubing, tune-up kits, etc.) | | |
| Building maintenance, repairs, supplies and materials including paint, solvents, etc. Janitorial supplies and materials. | | |
| \$4,000 - materials to build storage shed | | |
| \$1,000 - 2 replacement chainsaws at \$500 each | | |
| \$1,800 - 4 replacement weed eaters at \$450/each | | |
| \$850 - 2 replacement hand-held blowers at \$425/each | | |
| \$650 - 1 telescoping pole chain saw | | |
| \$550 - 1 gas hedge trimmer | | |
| \$1,200 - 1 floor buffer | | |
| \$1,100 - 2 backpack blowers at \$550 each | | |

| | | |
|--|-------|-------|
| Acct. #01-5-42-32000 - Office Supplies / Printing | 7,000 | 7,000 |
| Printing, office supplies, forms, typewriter and adding machine, cameras, computers, printers and copy machine maintenance, operating supplies and maintenance | | |

| | | |
|--|--------------|--------|
| Acct. #01-5-42-33000 – Materials & Supplies | Total 28,000 | 33,000 |
| Anvil for ULV's mosquito fogging, flushing solvent for cleaning ULV's, Altoside or Aqua/Bac briquettes to treat stagnate water for mosquito control | | |
| Round-Up #5 for weed control. Pine-O-Lene disinfectant for kennel area. | | |
| Liqui-zyme Odor Eliminator, Bacterial/Enzyme Action | | |
| Rompum, Ketaset & Meticorton chemical used in animal control | | |
| Dog & cat food, traps, rodent cakes for baiting residential and commercial properties, creeks and sewers. Insecticide chemicals for roach, wasp spider, etc. | | |

Health Department Budget: 2016

| | | <u>2015</u> | <u>2016</u> |
|---|-------|-------------|-------------|
| Acct. #01-5-42-42000 – Dues/Travel/Training | Total | 1,500 | 2,000 |

Flyers, publications and office training manuals
Pesticide license renewals and animal control training certification
Mileage, trip lunches, seminars, etc.

| | | | |
|--|-------|--------|--------|
| Acct. #01-5-42-50010 – Professional Services | Total | 20,000 | 20,000 |
|--|-------|--------|--------|

Rat/rodent control in creeks and resident rodent control by contractor
Veterinarian treatment of injured animals and possible court cases, as needed
Veterinarian rabies shots for new adoptions
Trash/debris/junk removal, eviction cleanup, tree/brush/vegetation removal,
grass/weed cutting on residential/commercial properties as needed ... by the City
and/or by Contractor
Educational handouts and promotions for Recycling
Animal Disposal through St. Louis County
Electronic Recycling (spring) and Shredding (fall) Events

RECREATION DEPARTMENT-THEATER

| <u>Account</u> | <u>Actual 2014</u> | <u>Budget 2015</u> | <u>Proposed 2016</u> |
|-------------------------------|------------------------|------------------------|--------------------------|
| 4310-Salaries | 146,154 | 153,435 | 156,535 |
| 4313-Employees' Benefits | 52,638 | 66,567 | 64,115 |
| 4321-Uniforms & Allowance | 248 | 250 | 250 |
| 4329-Bldg. Maint. & Supplies | 10,044 | 12,200 | 7,700 |
| 4332-Office Supplies & Maint. | 11,203 | 12,640 | 12,640 |
| 4342-Dues, Travel, Training | 3,793 | 3,800 | 3,800 |
| 4350-Professional Services | 4,049 | 6,000 | 6,000 |
| 4352-Theater Workshop | 85,776 | 89,690 | 97,154 |
| 4354-Publicity | <u>6,558</u> | <u>13,550</u> | <u>14,150</u> |
| Total | 320,463 | 358,132 | 362,344 |

PERSONNEL SERVICES

| | | |
|--------------------------|----------|----------|
| Full-time | 139,094 | 141,907 |
| Part-time | 14,341 | 14,628 |
| Overtime | <u>0</u> | <u>0</u> |
| Total Personnel Services | 153,435 | 156,535 |

PERSONNEL SCHEDULE

| | |
|---------------------------|------------|
| Theater Manager | 1.0 |
| Assistant Theater Manager | 1.0 |
| Administrative Assistant | 1.0 |
| Clerk Typist p/t | <u>0.7</u> |
| Total | 3.7 |

Full-time 3.0

Full-time Equivalent (Part-time) 0.7

Total Personnel 3.7

FCC Theater Budget: 2016

| | 2015 | 2016 |
|---|-------------|----------|
| Account 4310 - Salaries | | |
| Full-time Employees | | |
| Theater Manager | 1 | 1 |
| Assistant Theater Manager | 1 | 1 |
| Administrative Assistant | <u>1</u> | <u>1</u> |
| Total full-time employees | 3 | 3 |
| Part-time Employees | | |
| Clerk-Typists: 29 hrs/wk x 52 weeks x 2nd year rate | hours 1,508 | 1,508 |
| Total part-time hours | 1,508 | 1,508 |

| | | |
|---|-------|-----|
| Account 4321 - Uniforms | | |
| | Total | |
| Dry Cleaning of sport coats | 250 | 250 |
| Replacement of sport coats and uniform shirts | 50 | 50 |
| | 200 | 200 |

| | | |
|---|--------|-------|
| Account 4329 - Theater Building Maintenance and Supplies | | |
| | Total | |
| General maintenance, repair and supplies for sound system | 12,200 | 7,700 |
| Bulbs, gel, light instrument repair and maintenance | 800 | 800 |
| Miscellaneous repair and hardware items | 3,100 | 3,100 |
| Light board service call contract | 1,850 | 1,850 |
| Floor care products | 850 | 850 |
| House and lobby carpet cleaning | 300 | 300 |
| Purchase of 12 ETC Ellipsoidal Spotlights | 800 | 800 |
| | 4,500 | 0 |

| | | |
|--|--------|--------|
| Account 4332 - Office Supplies/Printing | | |
| | Total | |
| Books, subscriptions, and memberships | 12,640 | 12,640 |
| Paper and printing | 400 | 400 |
| Mailing supplies | 3,000 | 3,000 |
| Small office supplies | 3,000 | 3,000 |
| ThunderTix programming fees for twelve months | 1,200 | 1,200 |
| Ticket stock - purchase on a two year cycle | 5,040 | 5,040 |
| | 0 | 0 |

| | | |
|--|-------|-------|
| Account 4342 - Travel & Training | | |
| | Total | |
| Showcase of Performing Arts for Young People - Montreal, QC | 3,800 | 3,800 |
| Arts Midwest Conference - Milwaukee, WI | 1,300 | 1,300 |
| Outside expenses for Missouri Arts Council and MACAA | 1,300 | 1,300 |
| Mileage for local business calls and related functions | 500 | 500 |
| Dues/registration - Intl. Assoc. of Performing Arts for Young People | 300 | 300 |
| | 400 | 400 |

FCC Theater Budget: 2016

| | | 2015 | 2016 |
|---|-------|-------|-------|
| Account 4350 - Professional Services | Total | 6,000 | 6,000 |
| Bank fees, charge card fees, service fees - \$500 per month | | 6,000 | 6,000 |

| | | | |
|--|-------|--------|--------|
| Account 4352 - Theatre Workshop | Total | 89,690 | 97,154 |
| Contemporary outdoor concerts including technical needs (Butch Wax & Hollywoods, SmashBand, Bob Kuban, etc.) | | 12,500 | 13,750 |
| Summer playground "Creative Dramatics Workshop" and Arts Assembly Program | | 16,500 | 16,500 |
| Thanksgiving children's special | | 5,000 | 5,000 |
| Valley of Flowers Festival | | 45,000 | 49,000 |
| Missouri Association of Community Arts Agencies (MACAA) membership | | 250 | 250 |
| Matching funds: grant from the Missouri Arts Council for the Valley of Flowers Children's Arts Program | | 6,740 | 8,954 |
| Entertainment for the Fall Festival | | 2,500 | 2,500 |
| "Poetry Out Loud" regional competition (reimbursable) | | 1,200 | 1,200 |

| | | | |
|--|-------|--------|--------|
| Account 4354 - Publicity | Total | 13,550 | 14,150 |
| FCC Theatre schedules | | 4,200 | 4,200 |
| Special PR, mailing list, box office PR | | 2,600 | 2,600 |
| St. Louis Visitors & Convention Comm. and Arts & Education Council | | 450 | 450 |
| Discover Florissant display ads around Metro St. Louis | | 1,500 | 1,500 |
| Postage for four Theater mailings - Calendar of Events (3) and Valley of Flowers brochure (1) at \$1,350 per mailing | | 4,800 | 5,400 |

| | | | |
|---|-------|-------|-------|
| Account 096143 - Capital Additions | Total | 6,000 | 2,850 |
| Q-Lab Pro Audio software for live show control, Mac book computer with OS 10.8 wireless router and I-Pad mini 3 with 128 GB that is WIFI and cellular capable of running for same | | 0 | 2,850 |
| Prior year capital additions | | 6,000 | 0 |

RECREATION DEPARTMENT - CIVIC AND COMMUNITY CENTERS

| <u>Account</u> | <u>Actual 2014</u> | <u>Budget 2015</u> | <u>Proposed 2016</u> |
|--------------------------|------------------------|------------------------|--------------------------|
| 4410-Salaries | 1,162,723 | 1,314,277 | 1,325,534 |
| 4413-Employees' Benefits | 253,537 | 296,701 | 285,501 |
| 4426-Utilities | <u>280,212</u> | <u>352,800</u> | <u>352,800</u> |
| Total | 1,696,472 | 1,963,778 | 1,963,835 |

PERSONNEL SERVICES

| | | | |
|--------------------------|--|---------------|---------------|
| Full-time | | 500,826 | 498,055 |
| Part-time | | 795,451 | 809,479 |
| Overtime | | <u>18,000</u> | <u>18,000</u> |
| Total Personnel Services | | 1,314,277 | 1,325,534 |

PERSONNEL SCHEDULE

| | | | |
|------------------------------|------------|----------------------------------|------|
| Superintendent of Recreation | 1.0 | Recreation Leaders II & III p/t | 8.3 |
| Center Director I | 2.0 | Receptionists p/t | 5.9 |
| Recreation Specialist | 2.0 | Custodians p/t | 4.9 |
| Clerk Typist | 3.0 | Park Rangers p/t | 3.2 |
| Custodian I | <u>4.0</u> | Rink Mgrs, Guards, Cashiers p/t | 2.9 |
| Total | 12.0 | JJE Pool Manager, Head Guard p/t | 1.9 |
| | | JJE Pool Lifeguards p/t | 4.1 |
| | | Concession Stand Manager p/t | 1.0 |
| | | Concession Stand Cashiers p/t | 1.5 |
| | | Instructors | |
| | | ADA Compliance | |
| | | Total | 33.7 |

Total Personnel 45.7

Full-time 12.0

Full-time Equivalent (Part-time) 33.7

Civic and Community Centers Budget: 2016

2015 2016

JJE/JFK Building Hours for the General Public
Daily (Sunday - Saturday): 8:00am - 9:00pm

Summer Hours: Memorial Day weekend to Labor Day
Monday through Friday: 8:00am - 9:00pm Saturday/Sunday: 8:00am - 5:00pm

The Community Centers will be closed to the public in observance of the following holidays:
Christmas Eve Easter Labor Day Independence Day
Christmas Day Memorial Day Thanksgiving Day New Years Day

| Account 4410 - Salaries | 2015 | 2016 |
|---------------------------------------|----------------------|---------------|
| Full-time Employees | | |
| Superintendent of Recreation | 1 | 1 |
| Center Director I | 2 | 2 |
| Recreation Specialist | 2 | 2 |
| Clerk Typist | 3 | 3 |
| Custodian | 4 | 4 |
| Total full-time employees | 12 | 12 |
| Part-time Employees | | |
| Recreation Leader III | JJE Pool Manager | Park Rangers |
| Recreation Leader II - Fitness Center | JJE Pool Head Guards | Instructors |
| Concession Managers and Cashiers | JJE Pool Lifeguards | Rink Managers |
| Receptionists | Custodians | Rink Guards |
| ADA Compliance | | Rink Cashiers |

Overtime: \$18,000

Recreation Leader III (Supervisors)

JJE/JFK: 2,790 hours x 2 facilities = 5,580 hours x 2nd year rate hours 5,580 5,580
Theater: 1 x 25 hours/week x 52 weeks plus 1 x 12 hours/week x hours 1,924 1,924
52 weeks = 1,924 hours x 2nd year rate

Recreation Leader II

JJE / JFK Fitness Center: 4,878 hours x 2 facilities = 9,756 hours x hours 9,756 9,756
2nd year rate

Receptionists

Customer Service Desk:

JFK: 4,500 hours x 2nd year rate hours 4,500 4,500
500 hours (special events/training) x 1st year rate hours 500 500
JJE: 6,655 x 2nd year rate (2,000 hours to fill Center Ranger hours) hours 6,655 6,655
700 hours (special events/training) x 1st year rate hours 700 700

Civic and Community Centers Budget: 2016

2015 2016

Custodians

| | | | |
|---|-------|-------|-------|
| JJE / JFK: 3,228 hours x 2 facilities = 6,456 hours x 2 nd year rate | hours | 6,456 | 6,456 |
| 1,750 hours (special events / training) x 2 nd year rate | hours | 1,750 | 1,750 |
| Theater: 2,080 hours x 2 nd year rate | hours | 2,080 | 2,080 |

Park Rangers

| | | | |
|--|-------|-------|-------|
| JFK (Rentals): 240 hours x Park Ranger Supervisor II 2 nd year rate | hours | 240 | 240 |
| 896 hours x Park Ranger x 2 nd year rate | hours | 896 | 896 |
| JJE: Weekdays - 2,259 hours | | | |
| Weekends - 2,080 hours | | | |
| Special Events/Rink - 700 hours | | | |
| City Hall - 500 hours | | | |
| Total - 5,539 hours | | | |
| 4,529 hours x Park Ranger x 2 nd year rate | hours | 4,529 | 4,529 |
| 1,010 hours x Park Ranger Supervisor II 2 nd year rate | hours | 1,010 | 1,010 |

Ice Rink

| | | | |
|--|-------|-------|-------|
| Rink Managers: 1,700 hours x 2 nd year rate | hours | 1,700 | 1,700 |
| Rink Guards: 2,600 hours x 2 nd year rate | hours | 2,600 | 2,600 |
| Rink Cashiers: 1,800 hours x 2 nd year rate | hours | 1,800 | 1,800 |

JJE Pool

| | | | |
|--|-------|-------|-------|
| JJE Pool Managers: 1,560 hours x 2 nd year rate | hours | 1,560 | 1,560 |
| Head Guards: 2,340 hours x 2 nd year rate | hours | 2,340 | 2,340 |
| JJE Lifeguards: Public Sessions: 3,588 hours x LG/SI 2 nd year rate | hours | 3,588 | 3,588 |
| Classes/Rentals: 5,000 hours x LG 2 nd year rate | hours | 5,000 | 5,000 |

Concessions (St. Ferdinand Park, Bangert Pool, Koch Aquatic Center)

| | | | |
|--|-------|-------|-------|
| Managers: St. Ferdinand: 500 hours x 2 nd year rate | hours | 500 | 500 |
| Koch: 751 hours x 2 nd year rate | hours | 751 | 751 |
| Bangert: 751 hours x 2 nd year rate | hours | 751 | 751 |
| Cashiers: St. Ferdinand (includes Koch Cart Attendant): | | | |
| 900 hours x 2 nd year rate | hours | 900 | 900 |
| KPFAC: 1,502 hours x 2 nd year rate | hours | 1,502 | 1,502 |
| Bangert: 751 hours x 2 nd year rate | hours | 751 | 751 |

Total part-time hours 70,319 70,319

| | | |
|-----------------|----------|----------|
| Instructors: | \$80,000 | \$80,000 |
| ADA Compliance: | \$1,500 | \$1,500 |

| | | | |
|--------------------------|-------|---------|---------|
| Account 4426 - Utilities | Total | 352,800 | 352,800 |
| Centers | | 347,300 | 347,300 |
| Nature Lodge | | 5,500 | 5,500 |

RECREATION DEPARTMENT - PLAYGROUND

| <u>Account</u> | Actual <u>2014</u> | Budget <u>2015</u> | Proposed <u>2016</u> |
|----------------|-----------------------|-----------------------|-------------------------|
| 4510-Salaries | 111,697 | 131,172 | 141,153 |
| 4513-F.I.C.A. | <u>8,545</u> | <u>10,035</u> | <u>10,798</u> |
| Total | 120,242 | 141,207 | 151,951 |

PERSONNEL SERVICES

| | | |
|--------------------------|----------|----------|
| Full-time | 0 | 0 |
| Part-time | 131,172 | 141,153 |
| Overtime | <u>0</u> | <u>0</u> |
| Total Personnel Services | 131,172 | 141,153 |

PERSONNEL SCHEDULE

| | |
|-----------------------------------|-----|
| Directors p/t | 0.5 |
| Assistant Directors p/t | 0.6 |
| Playground Recreation Leaders p/t | 6.5 |
| Total | 7.6 |

Total Personnel 7.6

Full-time 0.0

Full-time Equivalent (Part-time) 7.6

Summer Playground Budget: 2016

2015 2016

Program Dates: June 6 - July 15, 2016

Program dates subject to change based on local school district schedules

The summer playground program is a six week program. There is no camp on July 4th and 5th.

Account 4510 - Part-time Seasonal

Directors

320 hours + 9 orientation hours = 329 hours

329 hours x 3 Directors = 987 hours x 2nd year rate hours 987 987

Assistant Directors

264 hours + 9 orientation hours = 273 hours

273 hours x 4 Assistant Directors = 1,092 hours x 2nd year rate hours 1,092 1,092

Playground Recreation Leaders

187.5 hours + 15 orientation & training hours = 202.5 hours

202.5 hours x 48 Playground Recreation Leaders =

9,720 hours x 2nd year rate hours 9,072 9,720

202.5 hours x 13 Playground Recreation Leaders =

2,632 hours x 1st year rate hours 2,457 2,632

Special Needs Recreation Leaders

187.5 hours + 15 orientation & training hours = 202.5 hours

202.5 hours x 2 Special Needs Recreation Leaders =

405 hours x 2nd year rate hours 378 405

"BEFORE AND AFTER CARE" PROGRAM

Monday - Friday, 7:30am - 9:00am and 3:00pm - 5:30pm, 6 weeks

Assistant Directors

120 hours x 2 Assistant Directors = 240 hours x 2nd year rate hours 240 240

Playground Recreation Leaders

120 hours x 6 Playground Recreation Leaders =

720 hours x 2nd year rate hours 720 720

Total part-time hours 14,946 15,796

The Summer Playground Program is held 9am - 3pm each weekday for a six week period. Beginning in 2016, we will be requiring staff to arrive 15 minutes earlier (8:45am) each day, in addition to scheduling a one hour in-service staff training session each week. There is also a nine hour orientation session for the entire staff before the program begins.

RECREATION DEPARTMENT - BANGERT POOL

| <u>Account</u> | Actual <u>2014</u> | Budget <u>2015</u> | Proposed <u>2016</u> |
|----------------|-----------------------|-----------------------|-------------------------|
| 4610-Salaries | 120,750 | 146,381 | 138,998 |
| 4613-F.I.C.A. | 8,480 | 11,198 | 10,633 |
| 4626-Utilities | <u>18,304</u> | <u>20,000</u> | <u>25,000</u> |
| Total | 147,534 | 177,579 | 174,631 |

PERSONNEL SERVICES

| | | |
|--------------------------|----------|----------|
| Full-time | 0 | 0 |
| Part-time | 146,381 | 138,998 |
| Overtime | <u>0</u> | <u>0</u> |
| Total Personnel Services | 146,381 | 138,998 |

PERSONNEL SCHEDULE

| | | |
|------------------|------------|---|
| Pool Manager p/t | 0.4 | |
| Head Guard p/t | 0.3 | |
| Lifeguards p/t | 4.5 | |
| Cashiers p/t | <u>0.7</u> | |
| Total | 5.9 | |
| Total Personnel | 5.9 | Full-time 0.0 Full-time Equivalent (Part-time) 5.9 |

RECREATION DEPARTMENT - KOCH AQUATIC CENTER

| <u>Account</u> | Actual <u>2014</u> | Budget <u>2015</u> | Proposed <u>2016</u> |
|----------------|-----------------------|-----------------------|-------------------------|
| 5610-Salaries | 214,997 | 239,965 | 224,123 |
| 5613-F.I.C.A. | 16,388 | 18,357 | 17,145 |
| 5626-Utilities | <u>40,626</u> | <u>50,000</u> | <u>65,000</u> |
| Total | 272,011 | 308,322 | 306,268 |

PERSONNEL SERVICES

| | | |
|--------------------------|----------|----------|
| Full-time | 0 | 0 |
| Part-time | 239,965 | 224,123 |
| Overtime | <u>0</u> | <u>0</u> |
| Total Personnel Services | 239,965 | 224,123 |

PERSONNEL SCHEDULE

| | | |
|------------------|------------|--|
| Pool Manager p/t | 0.4 | |
| Head Guard p/t | 0.7 | |
| Lifeguards p/t | 8.3 | |
| Cashiers p/t | <u>1.1</u> | |
| Total | 10.5 | |
| Total Personnel | 10.5 | Full-time 0.0 Full-time Equivalent (Part-time) 10.5 |

Bangert Pool Budget: 2016

2015 2016

Pool Season: June 4 - August 7, 2016 (65 days of operation)

Weekends Only: August 8 - September 5, 2016 (9 days of operation)

Hours of operation: Daily 12:30 - 7:30pm Holidays 12:30 - 5:00pm

Total Days of Operation in 2016: 74 (2015: 81 Days of Operation)

Account 4610 Salaries - Part-time Seasonal

Pool Manager

9.5 hours x 74 days = 703 hours x 2nd year rate hours 770 703

Head Guard

9.5 hours x 74 days = 703 hours x 2nd year rate hours 770 703

Lifeguards

9.5 hours x 74 days = 703 hours x 11 Lifeguards = 7,733 hours
7,733 hours x Lifeguard 2nd year rate

hours 8,470 7,733

Cashiers (Admission)

9.5 hours x 74 days = 703 hours x 2 Cashiers = 1,406
1,406 hours x 2nd year rate

hours 1,540 1,406

Swim Team

4 hours x 35 days = 140 hours

140 hours x Pool Manager 2nd year rate

hours 140 140

4 hours x 35 days = 140 hours x 4 Lifeguards = 560 hours

560 hours x Lifeguard 2nd year rate

hours 560 560

Swim Team Coaches Salaries:

\$9,000 \$9,000

Swim Lessons (youth)

2 hours x 24 days = 48 hours x 16 Lifeguards = 768 hours

768 hours x Lifeguard 2nd year rate

hours 768 768

Swim Lessons (adult)

1 hour x 16 days = 16 hours x 2 Lifeguards =

32 hours x 2nd year rate

hours 32 32

Playground Swim

2 hours x 12 days = 24 hours x 11 Lifeguards = 264 hours

264 hours x Lifeguard 2nd year rate

hours 264 264

Total part-time hours

13,314 12,309

Pre-season training, prep-work and post-season winterizing:

\$5,000 \$5,000

Special events, programs and rentals:

\$2,500 \$2,500

Account 4626 Utilities

Total 20,000 25,000

Koch Park Family Aquatic Center Budget: 2016

2015 2016

Pool Season: May 28 - August 7, 2016 (72 days of operation)

Hours of Operation: Daily 11:30am - 7:30pm Holidays 11:30am - 5:00pm

Total Days of Operation in 2016: 72 (79 Days of Operation in 2015)

Account 5610 Salaries - Part-time Seasonal

Pool Manager

10.5 hours x 72 days = 756 hours x 2nd year rate hours 830 756

Head Guard

10.5 hours x 72 days = 756 hours x 2 Head Guards = 1,512 hours
1,512 hours x 2nd year rate hours 1,660 1,512

Lifeguards

10.5 hours x 72 days = 756 hours x 22 Lifeguards = 16,632 hours
16,632 hours x Lifeguard 2nd year rate hours 18,260 16,632

Cashiers (Admissions)

10.5 hours x 72 days = 756 hours x 3 Cashiers = 2,268 hours
2,268 hours x 2nd year rate hours 2,490 2,268

Playground Swim

2 hours x 12 days = 24 hours x 22 Lifeguards = 528 hours
528 hours x Lifeguard 2nd year rate hours 528 528

Total part-time hours 23,768 21,696

Pre-season training, prep-work and post-season winterizing: \$7,500 \$7,500

Special events, programs and rentals: \$2,500 \$2,500

Account 5626 Utilities

Total 50,000 65,000

RECREATION DEPARTMENT - PARKS

| <u>Account</u> | <u>Actual 2014</u> | <u>Budget 2015</u> | <u>Proposed 2016</u> |
|----------------------------|------------------------|------------------------|--------------------------|
| 4710-Salaries | 328,543 | 353,453 | 251,438 |
| 4713-Employees' Benefits | 78,641 | 85,174 | 74,355 |
| 4726-Utilities | 83,013 | 114,200 | 114,200 |
| 4750-Professional Services | 36,414 | 40,000 | 40,000 |
| 4761-Capital Additions | <u>205,850</u> | <u>0</u> | <u>0</u> |
| Total | 732,461 | 592,827 | 479,993 |

PERSONNEL SERVICES

| | | |
|--------------------------|--------------|--------------|
| Full-time | 163,132 | 167,290 |
| Part-time | 187,321 | 81,148 |
| Overtime | <u>3,000</u> | <u>3,000</u> |
| Total Personnel Services | 353,453 | 251,438 |

PERSONNEL SCHEDULE

| | | | |
|--------------------------------|------------|----------------------|------------|
| <u>Office of the Director</u> | | <u>Park Rangers</u> | |
| Director of Parks & Recreation | 1.0 | Senior Park Ranger | 1.0 |
| Administrative Assistant | <u>1.0</u> | Park Rangers p/t | <u>2.8</u> |
| Total | 2.0 | Total | 3.8 |
| | | <u>Summer Staff</u> | |
| | | Umpires and Referees | |

| | |
|---------------------|---|
| Total Personnel 5.8 | Full-time 3.0 Full-time Equivalent (Part-time) 2.8 |
|---------------------|---|

Parks Budget: 2016

| | 2015 | 2016 |
|-------------------------|------|------|
| Account 4710 - Salaries | | |

Full-time Employees

| | | |
|----------------------------------|----------|----------|
| Director of Parks and Recreation | 1 | 1 |
| Administrative Assistant | 1 | 1 |
| Senior Park Ranger | <u>1</u> | <u>1</u> |
| Total full-time employees | 3 | 3 |

Overtime: \$3,000

Part-time Employees

Park Maintenance (Seasonal):

| | | | |
|---|-------|-------|---|
| 40 hours x 15 weeks = 600 hours x 13 Laborers = 7,800 hours | | | |
| 6,600 hours x 2nd year rate | hours | 7,800 | 0 |
| 32 hours x 30 weeks = 960 hours x 2 Laborers = 1,920 hours | | | |
| 1,920 hours x 2nd year rate | hours | 1,920 | 0 |

Park Rangers:

| | | | |
|---|-------|--------|-------|
| All Parks: 35 hours x 52 weeks = 1,820 hours | | | |
| 1,820 hours x 2nd year rate | hours | 1,820 | 1,820 |
| All Parks: 45.5 hours x 20 weeks (peak season) = 910 hours | | | |
| 910 hours x 2nd year rate | hours | 910 | 910 |
| St. Ferdinand & Koch Parks: 45.5 hours x 22 weeks x 2 Rangers = | | | |
| 2,002 hours x 2nd year rate | | 2,002 | 2,002 |
| Nature Lodge: 832 hours x 2nd year rate | | | |
| Hours of operation: 10:00am - 2:00pm, 4 days x 4 hours = | | | |
| 16 hours x 52 weeks = 832 hours | hours | 832 | 832 |
| Special Activities and Rentals: 310 hours x 2nd year rate | hours | 310 | 310 |
| Total part-time hours | | 15,594 | 5,874 |

Umpires and Referees:

20,000 20,000

| | | | |
|--------------------------|-------|---------|---------|
| Account 4726 - Utilities | Total | 114,200 | 114,200 |
| Parks | | 114,200 | 114,200 |

| | | | |
|--------------------------------------|-------|--------|--------|
| Account 4750 - Professional Services | Total | 40,000 | 40,000 |
| Umpires contracted through the ASA | | 40,000 | 40,000 |

RECREATION DEPARTMENT - GOLF COURSE

| <u>Account</u> | <u>Actual</u> <u>2014</u> | <u>Budget</u> <u>2015</u> | <u>Proposed</u> <u>2016</u> |
|--------------------------------|------------------------------|------------------------------|--------------------------------|
| 0610-Salaries | 378,127 | 374,784 | 391,942 |
| 0613-Employees' Benefits | 122,816 | 132,771 | 128,946 |
| 0621-Uniforms & Allowance | 196 | 1,000 | 1,500 |
| 0623-Postage & Printing | 0 | 1,696 | 1,696 |
| 0626-Utilities | 63,124 | 67,200 | 67,200 |
| 0627-Gasoline | 19,710 | 20,000 | 20,000 |
| 0628-Merchandise | 70,804 | 114,750 | 112,375 |
| 0629-Bldg., Maint., & Supplies | 116,957 | 118,000 | 105,000 |
| 0630-Equipment Repairs | 16,980 | 17,000 | 17,000 |
| 0632-Office Supplies & Maint. | 3,822 | 4,500 | 3,500 |
| 0642-Dues, Travel, Training | 2,664 | 3,367 | 4,170 |
| 0650-Professional Services | 83,127 | 91,000 | 91,005 |
| 0654-Publicity | 1,695 | 3,000 | 1,500 |
| 0661-Capital Additions | <u>339,679</u> | <u>0</u> | <u>0</u> |
| Total | 1,219,701 | 949,068 | 945,834 |

PERSONNEL SERVICES

| | | |
|--------------------------|----------|----------|
| Full-time | 258,527 | 262,961 |
| Part-time | 116,257 | 128,981 |
| Overtime | <u>0</u> | <u>0</u> |
| Total Personnel Services | 374,784 | 391,942 |

PERSONNEL SCHEDULE

Course Operations

| | |
|------------------------------|------------|
| Golf Course General Manager | 1.0 |
| Asst. to Golf Course Manager | 1.0 |
| Golf Shop Attendant | 1.0 |
| Pro Shop Staff p/t | 0.8 |
| Cart Attendants p/t | 1.2 |
| Food & Beverage Manager p/t | 0.5 |
| Food & Beverage Workers p/t | <u>1.0</u> |
| Total | 6.5 |

Course Maintenance

| | |
|----------------------------|------------|
| Golf Course Superintendent | 1.0 |
| Golf Course Asst. Supt. | 1.0 |
| Golf Course Mechanic | 1.0 |
| Groundskeeper I and II p/t | <u>3.0</u> |
| Total | 6.0 |

Total Personnel 12.5

Full-time 6.0
Full-time Equivalent (Part-time) 6.5

Golf Course Budget: 2015

| | 2015 | 2016 |
|---|---------|---------|
| Revenue | 665,000 | 550,000 |
| Account 12010 - Green Fees | 234,000 | 200,000 |
| Account 12210 - Cart Fees | 266,000 | 220,000 |
| Account 12500 - Pro Shop Sales | 35,000 | 30,000 |
| Account 12600 - Concession Sales and Fees | 120,000 | 90,000 |
| Account 12910 - Other Miscellaneous | 10,000 | 10,000 |

Expenditures

| |
|-------------------------|
| Account 0610 - Salaries |
|-------------------------|

Full-time Employees

| | | |
|---|---|---|
| Golf Course General Manager | 1 | 1 |
| Assistant to the General Manager | 1 | 1 |
| Golf Shop Attendant | 1 | 1 |
| Golf Course Superintendent | 1 | 1 |
| Assistant to the Golf Course Superintendent | 1 | 1 |
| Golf Course Mechanic | 1 | 1 |
| Total full-time employees | 6 | 6 |

Part-time Employees

| | | | |
|---|-------------|--------|--------|
| Pro Shop Staff: 2 emp. x 30 hours x 29 weeks | Total hours | 12,176 | 13,302 |
| Cart Attendants: 6 emp. x 15 hours x 27 weeks | hours | 1,440 | 1,740 |
| Starters & Marshalls - all volunteers | hours | 2,160 | 2,430 |
| Groundskeeper I: 7 emp. x 30 hours x 26 weeks | hours | 0 | 0 |
| Groundskeeper II: 1 emp. x 30 hours x 24 weeks | hours | 5,040 | 5,460 |
| Food & Beverage Manager: 1 emp. x 28 hours x 34 weeks | hours | 720 | 720 |
| Food & Beverage: 4 emp. x 20 hours x 25 weeks | hours | 896 | 952 |
| | hours | 1,920 | 2,000 |

Account 0613 - Employee Benefits

F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability

Account 0621 - Uniforms and Allowances

| | | | |
|-----------------------------------|-------|-------|-------|
| Full-time and part-time employees | Total | 1,000 | 1,500 |
| | | 1,000 | 1,500 |

Account 0623 - Postage & Printing

| | | | |
|--------------------------------------|-------|-------|-------|
| Postage | Total | 1,696 | 1,696 |
| Printing scorecards, signage, others | | 96 | 96 |
| | | 1,600 | 1,600 |

Golf Course Budget: 2015

| | | 2015 | 2016 |
|--|-------|---------|---------|
| Account 0626 - Utilities | Total | 67,200 | 67,200 |
| Electric | | 12,000 | 12,000 |
| Gas/Propane | | 2,500 | 2,500 |
| Water | | 45,000 | 45,000 |
| Sewer | | 1,000 | 1,000 |
| Cable TV | | 3,500 | 3,500 |
| Trash | | 1,200 | 1,200 |
| Alarm | | 2,000 | 2,000 |
| Account 0627 - Gas and Oil | Total | 20,000 | 20,000 |
| Gasoline, oil, tires, fluids, lubricants, maintenance, parts, supplies, etc. for golf course vehicles and equipment. | | 20,000 | 20,000 |
| Account - 0628 Merchandise | Total | 114,750 | 112,375 |
| Pro Shop merchandise for resale: includes balls, tees, shirts, hats, gloves, | | 29,250 | 31,875 |
| VGM Club membership fee (01) | | 500 | 500 |
| Concession supplies: includes beer, liquor, food, snacks, soda, etc. (02) | | 85,000 | 80,000 |
| Account 0629 - Building Maintenance and Supplies | Total | 118,000 | 105,000 |
| 00 Building Maintenance/Building Supplies | Sub | 33,000 | 30,000 |
| Includes materials and supplies such as portable outhouse rental, pest control, minor maintenance supplies such as hardware, paint, caulk, plumbing, electrical materials and supplies, cleaning supplies, linens, backflow preventer inspection, and various other supplies. Includes replacement banquet tables as needed. | | | |
| 01 Building Maintenance/Course Supplies | Sub | 85,000 | 75,000 |
| Includes materials and supplies such as sand, top soil, sod, seed, flags, ball washers, bag stand, cups, pesticides, fungicides, herbicides, fertilizers, and other supplies. Also includes materials and supplies such as pipe, fittings and other items necessary to maintain the course irrigation system. Includes soil testing and small equipment repairs and maintenance. | | | |
| Account 0630 - Equipment Repairs | Total | 17,000 | 17,000 |
| Maintenance of course vehicles and equipment, including miscellaneous parts and supplies, tools, tire repairs, small engine parts and service, batteries, lights, radio work, upholstery, glass, etc. | | 17,000 | 17,000 |
| Account 0632 - Office Supplies and Printing | Total | 4,500 | 3,500 |
| Pens, paper and various office supplies. | | 4,500 | 3,500 |

Golf Course Budget: 2015

| | | 2015 | 2016 |
|--|-------|--------|--------|
| Account 0642 - Dues, Travel and Training | | | |
| | Total | 3,367 | 4,170 |
| PGA dues | | 230 | 250 |
| GCSA dues & GCSAA Show - Golf Course Superintendent | | 0 | 0 |
| GCSA dues - Golf Course Superintendent | | 365 | 375 |
| MVGCSA dues | | 350 | 365 |
| General Manager: PGA Merchandise Show in Orlando, Florida. | | 616 | 1,500 |
| Course Supt.: PGA Merchandise Show in Orlando, Florida. | | 616 | 0 |
| Greater North County Chamber of Commerce | | 250 | 250 |
| Northwest Chamber of Commerce | | 240 | 80 |
| Certification expenses | | 200 | 200 |
| Mileage for in-town travel | | 500 | 500 |
| VGM Club - purchasing cooperative membership | | 0 | 500 |
| Metropolitan Amateur Golf Association | | 0 | 150 |
| Account 0650 - Professional Services | | | |
| | Total | 91,000 | 91,005 |
| <u>01 Miscellaneous</u> | Sub | 9,400 | 9,405 |
| Handicap Fees | | 250 | 255 |
| Electric repair as needed | | 1,800 | 1,800 |
| Tree removal | | 2,500 | 2,500 |
| Hepatitis "A" Vaccinations | | 150 | 150 |
| Operating Permits | | 1,500 | 1,500 |
| Ice machine rental | | 3,200 | 3,200 |
| <u>02 Bank Fees</u> | Sub | 6,800 | 6,800 |
| Bank and charge card fees | | 6,800 | 6,800 |
| <u>06 Cart Lease and Rentals</u> | Sub | 74,800 | 74,800 |
| <u>Cart Lease:</u> Ord. #8034 for 80 carts (45 electric, 25 gas, 7 utility, 1 shuttle, 2 bar) | | 69,800 | 69,800 |
| Term: 44 month agreement dated April, 2014. Annual Payment: \$69,795.56 - third of four annual payments. Final payment due June 1, 2017. Amount financed: \$368,397.86 | | | |
| Cart Rentals | | 5,000 | 5,000 |
| Account 0654 - Publicity | | | |
| | Total | 3,000 | 1,500 |
| Advertising in newspaper, magazine, radio, and other media. | | 3,000 | 1,500 |
| Account 0961 - Capital Additions (Park Improvement Fund) | | | |
| | Total | 15,500 | 32,300 |
| <u>Golf Course Equipment</u> | Sub | 0 | 16,800 |
| 4 Oscillating Fans | | 0 | 16,800 |
| Prior year capital additions | | 0 | 0 |
| <u>Golf Course Improvements</u> | Sub | 15,500 | 15,500 |
| Various tee, bunker, fairway renovations | | 0 | 15,500 |
| Prior year capital additions | | 15,500 | 0 |

PUBLIC WORKS DEPARTMENT

| <u>Account</u> | <u>Actual</u> <u>2014</u> | <u>Budget</u> <u>2015</u> | <u>Proposed</u> <u>2016</u> |
|-------------------------------|------------------------------|------------------------------|--------------------------------|
| 4810-Salaries | 2,153,211 | 2,404,518 | 2,502,499 |
| 4813-Employee's Benefits | 848,103 | 1,014,425 | 990,476 |
| 4821-Uniforms & Allowance | 7,945 | 9,700 | 9,900 |
| 4826-Utilities | 86,556 | 96,000 | 100,000 |
| 4827-Gasoline | 60,729 | 81,000 | 80,000 |
| 4832-Office Supplies & Maint. | 17,644 | 19,000 | 21,000 |
| 4839-Ice/Snow Removal | 181,250 | 276,000 | 217,320 |
| 4842-Dues, Travel, Training | 41,315 | 36,361 | 37,715 |
| 4850-Professional Service | 55,972 | 68,000 | 83,000 |
| 4851-Street Lighting | 446,185 | 550,000 | 530,000 |
| 4852-Street Contracts | 250,000 | 0 | 0 |
| 4861-Capital Additions | 25,000 | 0 | 0 |
| 4875-Gasoline Control Account | <u>7,405</u> | <u>25,000</u> | <u>25,000</u> |
| Total | 4,181,315 | 4,580,004 | 4,596,910 |

PERSONNEL SERVICES

| | | |
|--------------------------|----------------|----------------|
| Full-time | 2,170,209 | 2,228,337 |
| Part-time | 109,309 | 139,162 |
| Overtime | <u>125,000</u> | <u>135,000</u> |
| Total Personnel Services | 2,404,518 | 2,502,499 |

PERSONNEL SCHEDULE

| | | | |
|-------------------------------|------------|--------------------------------------|------------|
| <u>Office of the Director</u> | | <u>Engineering Division</u> | |
| Director of Public Works | 1.0 | City Engineer | 1.0 |
| Executive Assistant | <u>1.0</u> | Civil Engineer I | 1.0 |
| Total | 2.0 | Permit/Inspection Clerk | 1.0 |
| <u>Street Division</u> | | Custodian | 2.0 |
| Street Superintendent | 1.0 | Custodian p/t | 0.7 |
| Permit/Inspection Clerk | 1.0 | Chief Engineer | 1.0 |
| Class "A" Foreman | 1.0 | Building Maintenance | <u>2.0</u> |
| Class "A" Person | 2.0 | Total | 8.7 |
| Class "B" Person | 2.0 | <u>Building Division</u> | |
| Class "C" Person | 4.0 | Building Commissioner | 1.0 |
| Street Sweeper | 1.0 | Plan Reviewer | 1.0 |
| Equipment Maintenance Supv. | 1.0 | Multi-Building Inspector | 7.0 |
| Equipment Maint. Mechanic | 2.0 | Permit/Inspection Clerk | 8.0 |
| Summer Laborers p/t | <u>1.2</u> | Permit/Inspection Clerk p/t | 0.7 |
| Total | 16.2 | Housing Inspector p/t | <u>2.2</u> |
| <u>Sewer Lateral</u> | | Total | 19.9 |
| Permit/Inspection Clerk | 1.0 | | |
| Class "A" Person | 1.0 | | |
| Class "B" Person | 1.0 | | |
| Class "C" Person | <u>1.0</u> | | |
| Total | 4.0 | | |
| Total Personnel | 50.8 | | |
| | | Full-time 46.0 | |
| | | Full-time Equivalent (Part-time) 4.8 | |

Public Works: Building/Engineering/Street Budget 2016

2015 2016

Account 4810 - Salaries

Full-time employees

| | | |
|--|----------|----------|
| Director of Public Works | 1 | 1 |
| Executive Assistant | 1 | 1 |
| City Engineer | 1 | 1 |
| Civil Engineer I | 1 | 1 |
| Building Commissioner | 1 | 1 |
| Plan Reviewer | 1 | 1 |
| Multi-Building Inspector | 7 | 7 |
| Permit Inspection Clerk: Includes one additional clerk | 10 | 11 |
| Street Superintendent | 1 | 1 |
| Class "A" Foreman | 1 | 1 |
| Class "A" Person | 3 | 3 |
| Class "B" Person | 3 | 3 |
| Street Sweeper | 1 | 1 |
| Class "C" Person | 5 | 5 |
| Equipment Maintenance Supervisor | 1 | 1 |
| Equipment Maintenance Mechanic | 2 | 2 |
| Chief Engineer | 1 | 1 |
| Building Maintenance | 2 | 2 |
| Custodian I | <u>2</u> | <u>2</u> |
| Total full-time employees | 45 | 46 |

Part-time employees

| | | |
|---|--------------|--------------|
| Bldg./Housing Inspector: 3 ea @ 52 weeks @ 29 hrs/week | 3,016 | 4,524 |
| Includes 1 additional part-time Bldg/Housing Inspector | | |
| Permit Inspection Clerk: 1 ea. @ 52 weeks @ 29 hrs/week | 1,508 | 1,508 |
| Summer Laborers: 4 ea. @ 15 weeks @ 40 hrs/week | 2,400 | 2,400 |
| Engineering Summer Intern: 0 ea. @ 15 weeks @ 40 hours | 0 | 0 |
| Custodians: 1 ea. @ 52 weeks @ 29 hrs/week | <u>1,508</u> | <u>1,508</u> |
| Total Part-time hours | 8,432 | 9,940 |

Overtime

Street Department: snow removal, storm damage, tree removal, street flooding, some street work, Saturday mechanics, special projects, emergencies, festivals, etc.

Building Division: inspections, Boards and Commission meetings, public hearings, additional scheduling and data entry duties by clerical staff; Police and Fire call outs, night & weekend inspections, office work in general, and emergencies.

Engineering Division: 1) Street work surveying, layout, contractor supervision, commission meetings, office work in general and emergencies and 2) Start up and shut down of pools, ice and roller rink, special events/festivals, HVAC emergency call outs, electric power outages and managing construction projects.

Total Overtime Amount \$125,000 \$135,000

Public Works: Building/Engineering/Street Budget 2016

2015 2016

Account 4813 – Employees' Benefits

FICA, Pension, Medical, Dental, Life Insurance, Long-term disability

Account 4821 – Uniforms & Safety Shoes

Total 9,700 9,900

Allowance for 29 Full-Time @ \$300 each

8,700 8,700

Shirts and Tee Shirts for Part-Time and Summer Employees

600 600

City logo shirts for City Engineer, Building Commissioner, & Plan

Reviewer

400 600

Account 4826 - Utilities

Total 96,000 100,000

Electric, natural gas, water, sewer, phone, trash collection, etc.

Includes City Hall, Government Building, Sign Shop and City Garage

Account 4827 – Gasoline

Total 81,000 80,000

Major/Minor Construction Equipment, trucks, vehicles and tools in Public

Works Department ... Fuel, oil, lubrication, and hydraulic fluids costs are

forecasted to remain high ... plus inspector vehicles added to fleet ...

Pump and tank repairs and maintenance

Account 4832 – Printing & Office Supplies - City Hall & Garage

Total 19,000 21,000

Photos, film and developing

Printing, copy paper, printer ink cartridges, drafting supplies, supply closet

Printing of new residential "Welcome" packages

Printing of educational flyers for permits, residential and commercial guides

Code books/code update subscription services/NFPA

Equipment repairs and replacement (file cabinets, lamps, chairs, copier, computers, monitors, printers, cameras, typewriters, tables, etc.)

Miscellaneous batteries, computer supplies, software, publications, etc.

County real estate records

Inspection sheets, permits, door tags

Minimum housing letters/envelopes, etc.

Computer software and software updates

Acct. #01-5-48-39000 – Ice/Snow Removal

Total 276,000 217,320

Salt: 3,000 Tons @ \$68.19/Ton = \$204,570

204,570

Calcium Chloride: 15,000 Gals. @ \$0.85/Gal. = \$12,750

12,750

| Public Works: Building/Engineering/Street Budget 2016 | | 2015 | 2016 |
|---|-------|--------|--------|
| Acct. #01-5-48-42000 – Dues/Travel/Training | Total | 36,361 | 37,715 |
| <u>Dues</u> | Sub | 4,267 | 3,975 |
| Director: Missouri Society of Prof. Engineers (\$212), Engineers Club (\$180), APWA Local & International (\$169) ... | | 515 | 561 |
| City Engineer: Engineers Club (\$180), APWA Local & International (\$169), ... | | 346 | 349 |
| Civil Engineer I: Engineer's Club (\$180), CESSWI (Certified Erosion, Sediment and Storm Water Inspector \$90) | | 1,000 | 270 |
| Building Commissioner: ICC (\$240), MABOI (\$40), SLACE (\$35), AIA (\$551) | | 846 | 866 |
| Building Inspectors: MABOI (10 @ \$40), ICC (10 @ \$35), SLACE (10 @ \$35) | | 770 | 1,100 |
| Plan Reviewer: MABOI (\$40), IAEI (\$120), SLACE (\$35), ICC (\$35) | | 230 | 230 |
| Street Superintendent: APWA Local & International (\$169), ISSA (\$130) | | 260 | 299 |
| Chief Engineer: Asbestos Certification Renewal, Stationary Engineer's License Fee | | 300 | 300 |
| <u>Travel</u> | Sub | 20,000 | 20,000 |
| Plan Reviewer, P/T Inspector, Bldg. Commissioner, Director, City Engineer, and others ... less Inspector vehicles ... | | | |
| <u>Training</u> | Sub | 12,094 | 13,740 |
| Director: Area Conferences and Seminars ... | | 400 | 400 |
| APWA Conference and Equipment Show in Minneapolis, Minnesota ... | | 861 | 1,800 |
| City Engineer: GIS, APWA and Area Seminars ... | | 1,000 | 1,000 |
| Civil Engineer I: Local Seminars and Area Conferences ... | | 0 | 500 |
| Building Commissioner: Area Code Conferences/Seminars, MABOI Fall Conference ... | | 1,500 | 1,500 |
| Plan Reviewer: Area Code Conferences and Seminars, MABOI Fall Conference ... | | 1,800 | 1,500 |
| Chief Engineer & Staff: Area Seminars, Conferences and Asbestos Classes/Certifications | | 800 | 800 |
| Street Superintendent: Area Seminars | | 400 | 400 |
| Street Personnel/Mechanics: Area Conferences | | 400 | 800 |
| Building Inspectors: MABOI Fall Conference (3 @ \$680) | | 2,040 | 2,040 |
| Area Code Seminars (3 @ \$400) | | 1,200 | 1,200 |
| P/T Inspectors: Area Seminars | | 400 | 400 |
| Exec. Asst. & Clerical Staff: Personal development classes | | 400 | 600 |
| Computer & iPad Classes/Training | | 893 | 800 |

Public Works: Building/Engineering/Street Budget 2016

| | 2015 | 2016 |
|--|--------|--------|
| Account 4850 – Professional Services | | |
| Total | 68,000 | 83,000 |
| Materials Testing | | |
| Traffic Consultation | | |
| Miscellaneous Public Works projects - design services | | |
| Testing of fire sprinkler systems and backflow preventers | | |
| Computer Consultant for PW File Maker Data-base and iPads | | |
| Weather Service for Winter Storms | | |
| Pedestrian Traffic Signal Maintenance and Repair by St. Louis County | | |
| \$15,000 - trimming city trees around street lights | | |

| | | | |
|---|-------|---------|---------|
| Acct. #01-5-48-51010 – Street Lighting | Total | 550,000 | 530,000 |
| Average annual usage | | 490,000 | 490,000 |
| New and Replacement Streetlights in areas as needed | | 20,000 | 20,000 |
| Decorative Streetlight Repair/Replacement – N. Lindbergh, N. Hwy. 67, Old Town, Paddock Estates, and other areas | | 40,000 | 20,000 |

| | | | |
|---|-------|--------|--------|
| Account 4875 – Gasoline Control Account | Total | 25,000 | 25,000 |
|---|-------|--------|--------|

POLICE DEPARTMENT

| <u>Account</u> | <u>Actual</u> <u>2014</u> | <u>Budget</u> <u>2015</u> | <u>Proposed</u> <u>2016</u> |
|----------------------------------|------------------------------|------------------------------|--------------------------------|
| 4910-Salaries | 6,737,430 | 6,935,205 | 7,096,937 |
| 4913-Employee's Benefits | 2,619,615 | 2,770,413 | 2,654,711 |
| 4921-Uniforms & Allowance | 75,782 | 79,500 | 84,700 |
| 4924-Telephone | 148,199 | 172,000 | 0 |
| 4926-Utilities | 51,881 | 62,500 | 62,500 |
| 4927-Gasoline | 224,332 | 256,500 | 256,500 |
| 4929-Bldg., Maint., & Supplies | 59,308 | 72,000 | 72,000 |
| 4930-Equip. Repair-Vehicle | 19,586 | 27,500 | 27,800 |
| 4932-Office Supplies & Maint. | 28,670 | 35,500 | 41,000 |
| 4933-Copy Equip. Rental & Supply | 9,364 | 11,000 | 11,500 |
| 4934-Communication Service | 272,925 | 286,300 | 296,900 |
| 4935-Armory Supplies & Guns | 20,756 | 24,200 | 28,700 |
| 4942-Dues, Travel, Training | 54,103 | 71,700 | 78,400 |
| 4961-Capital Additions | 59,383 | 66,000 | 0 |
| 4975-Gasoline Control Account | <u>7,151</u> | <u>65,000</u> | <u>65,000</u> |
| Total | 10,388,485 | 10,935,318 | 10,776,648 |

PERSONNEL SERVICES

| | | |
|--------------------------|----------------|----------------|
| Full-time | 6,205,342 | 6,294,612 |
| Part-time | 204,244 | 248,699 |
| Overtime | 283,000 | 305,000 |
| Holiday Pay | <u>242,619</u> | <u>248,626</u> |
| Total Personnel Services | 6,935,205 | 7,096,937 |

PERSONNEL SCHEDULE

| | | | |
|-----------------------------------|------------|-----------------------------------|------------|
| <u>Office of the Chief</u> | | <u>Bureau of Field Operations</u> | |
| Chief of Police | 1.0 | Captain | 1.0 |
| Administrative Assistant | <u>1.0</u> | Lieutenant | 4.0 |
| Total | 2.0 | Sergeant | 7.0 |
| <u>Bureau of Support Services</u> | | Police Officer | 58.0 |
| Major | 1.0 | Reserve Officer p/t | 2.9 |
| Sergeant | 1.0 | Clerk Typist | <u>1.0</u> |
| Police Officer | 2.0 | Total | 73.9 |
| Law Enforcement IT Specialist | 1.0 | <u>Bureau of Investigations</u> | |
| Dispatcher | 9.0 | Captain | 1.0 |
| Dispatcher p/t | 2.2 | Sergeant | 2.0 |
| Clerk Typist | 4.0 | Police Officer | 10.0 |
| Custodian | 1.0 | Corrections Officers | <u>6.0</u> |
| Custodian p/t | <u>0.7</u> | Total | 19.0 |
| Total | 21.9 | | |

Total Personnel 116.8

Full-time 111.0
Full-time Equivalent (Part-time) 5.8

FLORISSANT POLICE DEPARTMENT FISCAL 2016 BUDGET

ACCOUNT 491001: SALARIES

| 2015 | 2016 | LINE ITEM |
|--------------|--------------|---|
| \$ 6,447,961 | \$ 6,543,238 | Full-time Salaries (including holidays) |
| \$ 283,000 | \$ 305,000 | Overtime |
| \$ 204,244 | \$ 248,699 | Part-time Salaries |
| \$ 6,935,205 | \$ 7,096,937 | TOTAL |

FULL-TIME EMPLOYEES

| 2015 | 2016 | |
|----------|----------|---|
| 1 | 1 | Chief of Police |
| 1 | 1 | Major |
| 2 | 2 | Captains |
| 4 | 4 | Lieutenants |
| 10 | 10 | Sergeants |
| 70 | 70 | Police Officers |
| 0 | 0 | Police Officer Grant Positions (Unfilled) |
| 1 | 1 | Information Technology Administrator |
| 1 | 1 | Administrative Assistant |
| 5 | 5 | Clerks |
| 1 | 1 | Custodian |
| 6 | 6 | Corrections Officers |
| <u>9</u> | <u>9</u> | Dispatchers |
| 111 | 111 | TOTAL FULL-TIME EMPLOYEES |

PART-TIME EMPLOYEES

Reserve Officers: The City has hired part-time Police Officer/Rangers to patrol the city parks. These part-time Officers are fully commissioned police officers working 29 hours a week. The Officers will patrol the city parks, recreation centers and nature lodge enforcing the ordinances and keeping the peace. One Reserve Officer budgeted in the Municipal Court budget for the prior fiscal year (FY) has been moved to the Police Department budget for 2016.

Part-time Dispatchers: Allows for better scheduling and helps save overtime paid to full-time dispatchers. These hours help to reduce the amount of paid overtime needed to cover vacations, illnesses, training, and other uncovered shifts in the schedule. The budget reflects the total number of hours requested without limiting the number of actual part-time dispatchers needed in order to maximize the utility of the part-time dispatchers.

| 2015 | 2016 | |
|------|------|--|
| 3 | - | Dispatchers: 87 hours/week x 52 weeks = 4,524 hours |
| 1 | 1 | Custodian: 1 x 29 hours/week x 52 weeks = 1,508 hours |
| 3 | 4 | Reserve Officers (Police Park Rangers): 4 x 29 hours/week x 52 weeks = 6,032 hours |

**FLORISSANT POLICE DEPARTMENT
FISCAL 2016 BUDGET**

PART-TIME EMPLOYEES (con't)

| | | |
|--------------|--------------|--|
| 2015 | 2016 | |
| 4,524 | 4,524 | Dispatcher hours |
| 1,508 | 1,508 | Custodian hours |
| <u>4,525</u> | <u>6,032</u> | Reserve Officer (Police Park Ranger) hours |
| 10,557 | 12,064 | TOTAL PART-TIME HOURS |

ACCOUNT 491002: OVERTIME

| 2015 | 2016 | LINE ITEM |
|------------|------------|---------------------------|
| \$ 230,000 | \$ 230,000 | General Overtime |
| \$ 20,000 | \$ 20,000 | DEA Reimbursed Overtime |
| \$ - | \$ 20,000 | FBI Reimbursed Overtime |
| \$ 33,000 | \$ 35,000 | Grant Reimbursed Overtime |
| \$ - | - | Mid-Year Appropriation |
| \$ 283,000 | \$ 305,000 | TOTAL |

Overtime funding for 2016 needs to be adjusted for each line item as detailed below.

General Overtime: This overtime includes court appearances and court security; investigation of serious crimes; unusual occurrences; holiday foot patrols; surveillances; special details including the Valley of Flowers Festival, Fourth of July Program, Old Town Fall Festival, the Veteran's Parade; and staffing vacation and sick-time relief, especially in communications. We will continue to utilize compensatory time in lieu of overtime where possible.

DEA Reimbursed Overtime: The Department has one detective assigned to the U. S. Drug Enforcement Administration's St. Louis Drug Task Force. The task force agreement requires that the detective be paid a fixed overtime differential that is reimbursed to the City by the DEA. This item is adjusted based on the salary of the officers assigned

FBI Reimbursed Overtime: The Department was able to place one Detective in this violent crime task force. The task force agreement requires that the detective be paid a fixed overtime differential that is reimbursed to the City by the FBI. This item is adjusted based on the salary of the officers assigned

Grant Reimbursed Overtime: The Department has received traffic grant awards for overtime projects for 2016.

**FLORISSANT POLICE DEPARTMENT
FISCAL 2016 BUDGET**

ACCOUNT 4921: UNIFORMS

| 2015 | 2016 | LINE ITEM |
|-----------|-----------|--------------------------------|
| \$ 15,000 | \$ 17,200 | Uniform Cleaning & Repair |
| \$ 45,000 | \$ 48,000 | Uniform Purchase & Replacement |
| \$ 16,000 | \$ 16,000 | Detective Clothing Allowance |
| \$ 3,500 | \$ 3,500 | Badge Replacement and Repair |
| \$ 79,500 | \$ 84,700 | TOTAL |

Uniform Cleaning & Repair: The department provides dry cleaning of uniforms and detective clothing. There is an increase expected in both of these contracts.

Uniform Purchase & Replacement: This covers the cost of replacing uniforms and body armor. A United States Department of Justice BVP 50/50 match grant was awarded in 2015 but no funds have been awarded to the Department for 2016. New grants have been applied for. However, it is unknown as to whether the department will receive those.

Detective Clothing Allowance: No increase is requested for 2016.

Badge Replacement and Repair: These funds provide for the repair and replacement of badges.

ACCOUNT 4924: TELEPHONE

| 2015 | 2016 | LINE ITEM |
|------------|------|--------------------------------------|
| \$ 95,000 | \$ - | AT&T Service |
| \$ 38,000 | \$ - | Telephone System Lease & Maintenance |
| \$ 29,000 | \$ - | Cellular Telephone Service |
| \$ 10,000 | \$ - | IP Phones |
| \$ 172,000 | \$ - | TOTAL |

This account has been moved to the Information Technology Department budget for 2016.

**FLORISSANT POLICE DEPARTMENT
FISCAL 2016 BUDGET**

ACCOUNT 4926: UTILITIES

| 2015 | 2016 | LINE ITEM |
|-----------|-----------|-------------|
| \$ 42,000 | \$ 42,000 | Electricity |
| \$ 11,000 | \$ 11,000 | Natural Gas |
| \$ 5,000 | \$ 5,000 | Water |
| \$ 2,500 | \$ 2,500 | Sewer |
| \$ 2,000 | \$ 2,000 | Trash |
| \$ 62,500 | \$ 62,500 | TOTAL |

Utilities: This account reflects the various utilities used by the police department. No significant changes are anticipated during 2016.

ACCOUNT 4927: GASOLINE

| 2015 | 2016 | LINE ITEM |
|------------|------------|------------------|
| \$ 255,000 | \$ 255,000 | Gasoline |
| \$ 1,000 | \$ 1,000 | Pump Repair |
| \$ 500 | \$ 500 | Pump Inspections |
| \$ 256,500 | \$ 256,500 | Total |

Gasoline: The cost of regular unleaded gasoline fluctuates wildly. The average cost is currently around \$2.80 for 2015. At this time it is anticipated that current funding is sufficient.

FLORISSANT POLICE DEPARTMENT**FISCAL 2016 BUDGET****ACCOUNT 4929: BUILDING and JAIL MAINTENANCE**

| 2015 | 2016 | LINE ITEM |
|-----------|-----------|--|
| \$ 1,500 | \$ 1,500 | Rug Rental |
| \$ 500 | \$ 500 | Fire Extinguisher Service |
| \$ 21,500 | \$ 21,500 | Prisoner Supplies |
| \$ 8,000 | \$ 8,000 | Janitorial Supplies |
| \$ 500 | \$ 500 | Pest Control |
| \$ 37,500 | \$ 37,500 | Building Repairs (HVAC/ Electrical/Plumbing) |
| \$ 2,500 | \$ 2,500 | Furniture and Fixtures |
| \$ 72,000 | \$ 72,000 | Total |

Rug Rental: This item reflects the rental cost of runners and rugs for slip and fall protection. No increase for 2016.

Fire Extinguisher Service: This item reflects the annual inspection, service and if necessary, replacement of fire extinguishers in the police department headquarters. It will be unchanged in 2016.

Prisoner Supplies: This item covers the cost of prisoner meals and medications as well as the periodic replacement of jumpsuits, mattresses and blankets. No increase for 2016.

Janitorial Supplies: This item includes the supplies necessary to clean and maintain the police building including janitorial supplies, paint, hardware, and miscellaneous small repair parts. Based on the increasing level of maintenance required to maintain an aging building.

Pest Control: This item covers the cost of our monthly pest control service and will be unchanged for 2016.

Building Repairs: These funds cover the costs associated with both routine and emergency maintenance of electrical, mechanical, plumbing, and the heating and cooling systems of the 32 year old police building. There is constant maintenance, painting, replacing of flooring, ceiling tiles and a number of light fixtures throughout the building.

Furniture and Fixtures: This item covers the cost of miscellaneous furniture and fixtures of a minor nature that require replacing as needed.

FLORISSANT POLICE DEPARTMENT**FISCAL 2016 BUDGET****ACCOUNT 4930: VEHICLE MAINTENANCE & REPAIRS**

| 2015 | 2016 | LINE ITEM |
|-----------|-----------|-----------------------------|
| \$ 4,500 | \$ 4,800 | Vehicle Washes |
| \$ 12,000 | \$ 12,000 | Vehicle Repair |
| \$ 800 | \$ 800 | First Aid Supplies |
| \$ 600 | \$ 600 | Fire Extinguisher Service |
| \$ 2,000 | \$ 2,000 | Flares |
| \$ 600 | \$ 600 | Inspections & Licenses |
| \$ 7,000 | \$ 7,000 | Miscellaneous Vehicle Parts |
| \$ 27,500 | \$ 27,800 | TOTAL |

Vehicle Washes: This line covers the cost of regular washes and periodic detailing of police vehicles. It also covers decontamination of blood or other biohazards that occur. An increase of \$300 for 2016.

Vehicle Repair: This line covers the cost to repair vehicles resulting from crashes, including repairs to windshields and other repairs not normally made by the City garage. Repairs to the newly acquired motorcycle are included in this account.

First Aid Supplies: This item covers the cost of first aid supplies including bandages, rubber gloves, breathing airways, and hand sanitizers.

Fire Extinguisher Service: This item covers the recharging or replacement of fire extinguishers carried in the police vehicles.

Flares: This covers the cost of flares used for controlling traffic at crashes and road closures.

Inspections & Licenses: This is the cost of titling all department vehicles as well as the inspection and licensing of unmarked vehicles.

Miscellaneous Vehicle Parts: The item covers the cost of replacing graphics on cars, replacing lost wheel covers, replacement weapons racks or radio mounts, and other miscellaneous repair parts for vehicles and bicycles. We found this year that none of the prior radio mounting equipment, computer mounts or gun racks fit in the new police vehicles, forcing the department to purchase these items for every new vehicle.

FLORISSANT POLICE DEPARTMENT

FISCAL 2016 BUDGET

ACCOUNT 4932: OFFICE AND EVIDENCE SUPPLIES

| 2015 | 2016 | LINE ITEM |
|-----------|-----------|---|
| \$ 3,000 | \$ 3,000 | Citations and Mobile Printer Paper |
| \$ 5,000 | \$ 8,000 | Computer/Server/Printer Parts and Repairs |
| \$ 1,500 | \$ 1,500 | Crime Prevention Supplies |
| \$ 9,000 | \$ 10,000 | Evidence Supplies |
| \$ 1,000 | \$ 1,000 | Microfilm Reader Maintenance Agreement |
| \$ 500 | \$ 500 | Drug Test Kits |
| \$ 14,000 | \$ 15,000 | Office Supplies |
| \$ 500 | \$ 1,000 | Intoxilyzer Repair and Supplies |
| \$ 1,000 | \$ 1,000 | Printing Services |
| \$ 35,500 | \$ 41,000 | TOTAL |

Citations and Mobile Printer Paper: This reflects the cost of having citations and warning books printed to state requirements. Most citations are now generated on the mobile computers and this item also covers the cost of thermal printer paper used to print the violator's copy of citations on the mobile computers.

Computer/Printer Parts and Repairs: This covers the cost of repairing or purchasing replacement parts for computers, printers and other small office machines. I request an increase of \$3,000 for 2016.

Crime Prevention Supplies: This line funds the cost of public relations, educational materials and promotional items for the department.

Evidence Supplies: This covers the cost of crime scene processing supplies such as fingerprinting materials, photographic media and replacement of filters and parts on technical equipment in the processing room. I am requesting an increase of \$1,000 for 2016.

Microfilm Reader Maintenance Agreement: This is an annual maintenance and service agreement for the Record Room microfilm reader.

Office Supplies: There have been increases in supply costs. We carefully monitor consumption and I request an increase of \$1,000 for 2016.

Intoxilyzer Repair and Supplies: This includes the costs of maintenance and equipment for the alcohol breath testing instrument. Increase of \$500 for 2016.

Printing Services: This includes the costs for printing flyers and brochures that cannot be printed in-house.

FLORISSANT POLICE DEPARTMENT**FISCAL 2016 BUDGET****ACCOUNT 4933: COPIER EQUIPMENT AND SUPPLIES**

| 2015 | 2016 | LINE ITEM |
|-----------|-----------|-----------------|
| \$ 9,000 | \$ 9,000 | Copier Lease |
| \$ 2,000 | \$ 2,500 | Paper and Toner |
| \$ 11,000 | \$ 11,500 | TOTAL |

Copier Lease: This item covers the cost of leasing and maintaining the department's one copying machine and all of the computer printers located throughout the department.

Paper and Toner: This item covers the cost of toner for the copier and paper used for the department's one copying machine and all of the computer printers located throughout the department. Increase of \$500 for 2016.

FLORISSANT POLICE DEPARTMENT

FISCAL 2016 BUDGET

ACCOUNT 4934: COMMUNICATIONS SERVICES

| 2015 | 2016 | LINE ITEM |
|------------|------------|---|
| \$ 5,500 | \$ 7,500 | CCTV Maintenance Agreement |
| \$ 14,000 | \$ 14,000 | Radio Repair & Maintenance |
| \$ 2,000 | \$ 2,000 | Existing Federal Requirements 2 factor authentication |
| \$ 135,000 | \$ 135,000 | REJIS Subscription & Network Charges |
| \$ 2,000 | \$ 2,000 | REJIS Record Checks for Human Resources |
| \$ 20,000 | \$ 20,000 | REJIS Wireless Service |
| \$ 4,000 | \$ 4,000 | REJIS Professional Services |
| \$ 58,000 | \$ 58,000 | Global and Computer Services |
| \$ 2,000 | \$ 2,000 | Audiolog Maintenance Agreement |
| \$ 13,000 | \$ 13,000 | Live Scan System Maintenance Agreement |
| \$ 6,000 | \$ 7,000 | Speed Warning Systems Data Package |
| \$ 900 | \$ 1,000 | Liberty Interview Systems |
| \$ 5,000 | \$ 5,000 | Dictation System Maintenance Agreement |
| \$ 4,000 | \$ 4,000 | Investigative Databases |
| \$ 7,500 | \$ 7,500 | Evidence-On-Q Software Maintenance Agreement |
| \$ 2,200 | \$ 2,200 | Oceans Systems Maintenance Agreement |
| \$ 2,000 | \$ 2,000 | Walkie-Talkie Battery Replacement |
| \$ 1,000 | \$ 1,000 | CellBrite Investigation Maintenance Agreement |
| \$ 2,200 | \$ 2,200 | Illegal Sign Project support software and auto dialer |
| \$ - | \$ 7,500 | RCCEG Forensic Computer Analysis |
| \$ 286,300 | \$ 296,900 | TOTAL |

Closed Circuit TV Maintenance Agreement: This item covers the 12 month service agreement that includes the server, software, monitors, and cameras for the police department's closed circuit TV system used to monitor the safety and security of the holdover and the perimeter of the building. Recommend increase of \$2,000 for 2016.

Radio Repair and Maintenance: This item covers the cost of repair and service for the base radio system, mobile radios, emergency lighting, radar equipment, and the like. The department has a service agreement. No increase for 2016.

REJIS Subscription and Network Services: This is the cost for the Regional Justice Information Services (REJIS) used by the department to input and query arrest histories including the NCIC database, the Missouri Department of Revenue license and registration files and the regional mug shot system. The total budget request for REJIS is \$161,000. REJIS does not anticipate a cost increase for 2016.

FLORISSANT POLICE DEPARTMENT

FISCAL 2016 BUDGET

ACCOUNT 4934: COMMUNICATIONS SERVICES (con't)

Global and Computer Services: This covers the maintenance and support of the Global Software for our computer aided dispatch and records management and maintenance and support of our Dell window server on which the software operates.

Audiolog Communications Recorder Maintenance and Support: This covers the cost of the department's service agreement to provide maintenance and support for the digital recorder and software used to record, archive and playback all radio and telephone lines in the communications center.

Live Scan Maintenance and Support: This is the annual maintenance agreement for the digital fingerprinting system that links the department with state and national fingerprint files.

Speed Warning Systems: The department has four speed warning units. These units are portable and can be moved to various locations throughout the city. The units provide the traffic unit with important data regarding speed and traffic volume. The data service/warranty for these units is \$1,500 each for a total cost of \$6,000 per year. Request \$1,000 increase to cover misc parts and batteries.

Dictation System Maintenance and Support: This is the cost of the maintenance agreement for the dictation system used for the dictation and transcription of police reports. Based on the current agreement, this will be unchanged in 2016.

Investigative Databases: The Bureau of Investigation utilizes several investigative databases. The Accurant and Leads-on-Line services are priced based on investigative transactions.

Evidence-On-Q Software Maintenance Agreement: This covers the cost of maintaining the software used to barcode and track evidence and property. This cost also covers the department inventory tracking system.

Oceans Systems Software and Maintenance and Support: This covers the cost of maintaining the software used to enhance and copy security videos to better identify suspects when video taped at crime scenes.

Walkie Talkie Battery Replacement: This covers the cost of periodically replacing batteries for officer's portable radios. No increase for 2016.

CellBrite Investigative Maintenance and Support: Investigative equipment used for cell phone down loading.

Illegal Sign Project Support: This is the computer software and dialing support needed for the illegal sign removal project.

RCCEEG: Regional Computer Crimes Education and Enforcement Group: Used for the forensic analysis of computers for criminal investigations

FLORISSANT POLICE DEPARTMENT

FISCAL 2016 BUDGET

ACCOUNT 4935: ARMORY SUPPLIES & GUNS

| 2015 | 2016 | LINE ITEM |
|-----------|-----------|--|
| \$ 12,000 | \$ 12,000 | Ammunition, Targets & Firearms Repairs |
| \$ 3,000 | \$ 5,000 | Less Lethal Munitions |
| \$ 1,000 | \$ 1,000 | Range Maintenance |
| \$ 7,600 | \$ 10,100 | Replacement of ten (10) Tasers |
| \$ 600 | \$ 600 | Replacement of shot gun |
| \$ 24,200 | \$ 28,700 | TOTAL |

Ammunition, Targets, and Firearms Repairs: This item covers the cost of ammunition used for both duty and semi-annual firearms training. It includes .40 caliber duty ammunition, .40 caliber practice ammunition, .223 caliber rifle ammunition, and 12 gauge shotgun ammunition. It also covers the cost of targets and range supplies as well as the small arms parts necessary to maintain the weaponry.

Less Lethal Munitions: This item includes the on-duty and training cartridges for the Taser Electronic Control Devices, Oleoresin Capsicum (pepper spray) and the .12 gauge "bean bag" munitions. Recommend increase of \$2,000 for 2016.

Range Maintenance: This covers the annual cost to replace the backstop in the range trailer at Koch Park as well as any small parts necessary to maintain the trailer.

Tasers: The departments tasers are starting to run out of warranty and useful-life. I request that we start to replace ten of these tasers a year at a cost \$1,010 per taser.

Shotgun: The department has three shotguns manufactured in 1974 which need to be replaced. I recommend replacing 1 per year at a cost of \$600. The shot gun taken out of service will be retained and used for training.

FLORISSANT POLICE DEPARTMENT

FISCAL 2016 BUDGET

ACCOUNT 4942: DUES, TRAVEL, & TRAINING

| 2015 | 2016 | LINE ITEM |
|-----------|-----------|--|
| \$ 15,000 | \$ 16,000 | St. Louis County & Municipal Academy |
| \$ 1,500 | \$ 2,000 | Police Canine Training |
| \$ 10,000 | \$ 12,000 | Training Seminars/Travel Expenses |
| \$ - | \$ 7,500 | MOPCA Command College |
| \$ 5,000 | \$ 6,000 | Organizational Memberships |
| \$ 1,000 | \$ 1,000 | Special/Liquor Investigations |
| \$ 7,700 | \$ 8,000 | Training Materials and Computer Based Training |
| \$ 1,000 | \$ 1,000 | Chief's Expense Account |
| \$ 1,000 | \$ 1,000 | Miscellaneous Petty Cash |
| \$ 2,500 | \$ 3,000 | Canine Expenses |
| \$ 1,400 | \$ 1,400 | Major Case Squad Training |
| \$ 1,500 | \$ 1,500 | Random Drug Testing |
| \$ 1,600 | \$ 1,600 | Lab Testing for DWI and Forensic investigative cases |
| \$ 500 | \$ 500 | Valley of Flowers Festival Expense |
| \$ 1,000 | \$ 1,000 | Explorer Post |
| \$ 1,800 | \$ 2,000 | Polygraph Certification Conference |
| \$ 1,800 | \$ 1,800 | CALEA Conference |
| \$ 1,800 | \$ 2,000 | IACP Conference |
| \$ 4,100 | \$ 4,100 | Accreditation Fees |
| \$ 500 | \$ 500 | Citizens Emergency Response Team, CERT |
| \$ 9,000 | \$ - | Polygraph Training Course |
| \$ 1,500 | \$ 2,000 | Police Fitness Trainer Recertification/Training |
| \$ 500 | \$ 500 | SRO program supplies |
| \$ - | \$ 2,000 | Community Outreach |
| \$ 71,700 | \$ 78,400 | TOTAL |

St. Louis County & Municipal Police Academy: The department is a member of the County & Municipal Police Academy (CMPA) which provides recruitment and in-service training programs.

Police Canine Training: This covers the cost of in-service training for our four canine teams.

Training Seminars/Travel Expenses: This funds the training of officers and staff at locations other than the academy as well as the cost of transportation and lodging for out of town travel.

Missouri Police Chiefs Association Command College (MOPCA): I propose that we send a Commander to the MOPCA Command College in Jefferson City, Missouri.

Organizational Memberships: This line item includes the cost of memberships for our officers and staff in organizations that benefit the agency and the community.

Special Investigations Fund: These funds cover the cost of narcotics and liquor investigations as well as informant funds.

FLORISSANT POLICE DEPARTMENT

FISCAL 2016 BUDGET

ACCOUNT 4942: DUES, TRAVEL, & TRAINING (con't)

Training Materials and Computer Based Training: This item provides funding for computer based legal training. The city's liability insurance carrier recognizes the value of this each year with premium rebates that offset much of the cost of the training.

Chief's Expense Account: This line is used to fund meetings and various incidental expenses relative to my position.

Canine Expenses: The department has four canine teams and this item covers food, equipment and supplies necessary to insure the care and training of the four animals.

Major Case Squad Training: The funding covers the membership and training of our officers in the Major Case Squad of Greater St. Louis.

Random Drug Testing: The city contracts for random drug screening of all sworn officers and civilian employees as well as reserve officers. In addition to the actual testing, the contractor arranges the random draw.

Laboratory Testing for DWI and Forensic Investigative Cases: The department has an agreement with a local provider for the forensic analysis of samples in investigations.

Valley of Flowers Festival Expenses: This expenditure is the cost of meals for officers working the fair grounds during the Valley of Flowers festival.

Explorer Post: This amount, combined with their fund raisers, covers the cost of our Explorer Scouts to attend the national conference.

Polygraph Certification Conference: The department has two certified polygraph examiners who must attend bi-annual certification by the American Polygraph Association. One examiner attends each year.

CALEA & IACP Conference: These conferences provide valuable information on new technology, legal issues and training on many issues concerning law enforcement and the community.

Accreditation Fees: The department received it's fifth consecutive three year accreditation by CALEA in 2012. Accreditation has resulted in a discount in our liability insurance premium, more than offsetting the accreditation fees.

CERT Training: This expenditure is the cost of training materials and equipment necessary for the Citizen Emergency Response Team (CERT).

Training for Polygraph Examiner: This training is to certify a member of the department as a certified Polygraph Examiner.

SRO Program Supplies: This expenditure covers miscellaneous materials and supplies for the School Resource Officers.

Community Outreach: This item will be used for community outreach programs that will foster positive law enforcement relationships with the youth and general public.

FLORISSANT POLICE DEPARTMENT

FISCAL 2016 BUDGET

ACCOUNT 4961: CAPITAL ADDITIONS (General Fund)

| 2015 | 2016 | LINE ITEM |
|-----------|------|------------------------|
| \$ 66,000 | \$ - | Asset Forfeiture Funds |
| \$ 66,000 | \$ - | TOTAL |

This is the account used to reflect expenditures utilizing asset forfeiture funds which are not part of the regular budget.

ACCOUNT 4975: GASOLINE CONTROL ACCOUNT

| 2015 | 2016 | LINE ITEM |
|-----------|-----------|-----------------------------------|
| \$ 65,000 | \$ 65,000 | Unleaded Gasoline Control Account |
| \$ 65,000 | \$ 65,000 | TOTAL |

This is the account used only by the Finance Department to conduct internal transactions or cross charges between each department using the unleaded gasoline supply at the police department. All gasoline ultimately used by the police department is purchased under account 4927.

FLORISSANT POLICE DEPARTMENT

FISCAL 2016 BUDGET

ACCOUNT 0361: CAPITAL IMPROVEMENTS (Capital Improvement Fund)

Vehicles:

| 2015 | 2016 | |
|------------|------------|--|
| \$ - | \$ 224,000 | Purchase of eight new vehicles and related equipment at \$28,000 each |
| | \$ 60,000 | Purchase of two new police canine vehicles and related equipment at 30,000 each |
| \$ - | \$ 16,000 | Radio/Emergency equipment installation at \$1,600 each for ten new vehicles. |
| \$ - | \$ - | Trade in value of eight patrol vehicles - those vehicles in reasonably good shape will be retained and utilized in other departments |
| \$ 224,800 | \$ 300,000 | Net Cost of New Police Vehicles |

Vehicle Replacement: The department has a fleet of 43 automobiles ranging in age from 2006 to 2014. In 2016 we need to replace eight Police vehicles.

Canine Vehicles: Two of the department's police canine vehicles were purchased in 2008. Both of these vehicle have repetitive problems and they need to be replaced.

Radio/Emergency Equipment: I am requesting \$16,000 to cover the cost of installation of the radios and emergency equipment.

Trade-in Value: The eight vehicles taken out of service will not be disposed of unless they are deemed to be in extremely poor condition. The vehicles will be transferred to other city departments in an effort to maximize the city's investment in these vehicles.

FLORISSANT POLICE DEPARTMENT

FISCAL 2016 BUDGET

ACCOUNT 0361: CAPITAL IMPROVEMENTS (con't)

Miscellaneous Capital Items:

| 2015 | 2016 | |
|-----------|------------|---|
| \$ - | \$ 6,000 | Evidence Unit large format printer |
| \$ - | \$ 2,000 | Police Classroom Video Projector |
| \$ - | \$ 15,000 | Office reconfigure and work station update |
| \$ - | \$ 40,000 | Replacement of mobile car computers/printers/devices and related equipment. |
| \$ - | \$ 10,000 | Replacement of desktop computers and related items |
| \$ - | \$ 10,000 | Five additional video security cameras |
| \$ - | \$ 11,000 | Power DMS Document System-CALEA |
| \$ - | \$ 5,000 | Replace servers/laptops and related equipment. |
| \$ - | \$ 12,000 | Computer systems backup |
| \$ - | \$ 8,000 | Continue the Access door locks and proximity cards |
| \$ 87,500 | \$ 119,000 | Total Miscellaneous Items |

Replace Large Format Printer: The Department needs to replace the large format printer in the Evidence Technician Unit. The printer is in excess of 13years old and is not repairable. It is used for all photographic printing needs and large print items such as court presentations.

Video Projector: The video projector in the classroom of the police station is very old and unreliable. The classroom is used for various classes that the police department offers to the community, police department training, emergency operations center, police department meetings, and community programs. The projector is used during many of these functions.

Police Building Offices: Several offices need to be reconfigured and the work stations updated.

Replacement Mobile Car Computers: The annual replacement of mobile car computers, printers, electronic devices, and related equipment.

Replacement of Desk Top Computers: The department utilizes 65 desk top personal computers and small servers through the station. These are used for everything from operating maps and radios, tracking evidence and storing photographs, to transcribing and retrieving reports. It is necessary to periodically update the computers and operating systems. To avoid a mass purchase of hardware and software in any one year, I propose a regular replacement cycle of one fifth of these computers each year.

CALEA Power Document Management System: This system is required by CALEA for all agencies starting in January 2016.

FLORISSANT POLICE DEPARTMENT
FISCAL 2016 BUDGET

ACCOUNT 0361: CAPITAL IMPROVEMENTS (con't)

NAS (Network Attached Storage) Server: The department needs a pair of self-replicating storage servers to locally backup multiple databases, video surveillance, user files, and police reports. This will help with the burden of users being responsible for their own backups as well as strengthen the frequency and redundancy of our databases.

Video Security Cameras: Currently, the police station has insufficient video monitoring coverage in and outside the building. I propose an additional five cameras that will provide greater security for our employees and guests both inside and outside the building .

Access Control Door Lock System: Continue the Access Control door lock system project for four additional doors in the basement of the police building.

Replace Computer Servers: Replace File-on-Q evidence server and related equipment.

MEDIA DEPARTMENT

| <u>Account</u> | <u>Actual 2014</u> | <u>Budget 2015</u> | <u>Proposed 2016</u> |
|-------------------------------|------------------------|------------------------|--------------------------|
| 7010-Salaries | 110,734 | 130,274 | 132,062 |
| 7013-Employees' Benefits | 42,050 | 45,488 | 43,752 |
| 7030-Equipment Repair | 2,048 | 3,000 | 3,000 |
| 7032-Office Supplies & Maint. | 674 | 2,000 | 2,000 |
| 7033-Materials & Supplies | 728 | 2,500 | 2,500 |
| 7042-Dues, Travel, Training | 139 | 3,000 | 3,000 |
| 7050-Professional Service | 28,425 | 28,750 | 28,750 |
| 7056-Organization Dues | 0 | 300 | 0 |
| 7061-Capital Additions | <u>30,000</u> | <u>0</u> | <u>0</u> |
| Total | 214,798 | 215,312 | 215,064 |

PERSONNEL SERVICES

| | | |
|--------------------------|--------------|--------------|
| Full-time | 89,854 | 91,642 |
| Part-time | 35,420 | 35,420 |
| Overtime | <u>5,000</u> | <u>5,000</u> |
| Total Personnel Services | 130,274 | 132,062 |

PERSONNEL SCHEDULE

| | |
|--------------------------|-----|
| Media/TV Station Manager | 1.0 |
| Video Specialist | 1.0 |
| Contract Employees | |
| Total | 2.0 |

Total Personnel 2.0

Full-time 2.0
Full-time Equivalent (Part-time) 0.0

Media Department Budget: 2016

2015 2016

| | | |
|--|----------|---------------|
| Account 7010 - Salaries | | |
| Full-time Employees | | |
| Media/TV Station Manager | 1 | 1 |
| Video Specialist | <u>1</u> | <u>1</u> |
| Total full-time employees | 2 | 2 |
| Contract employees | | |
| | 35,420 | 35,420 |
| Council Meetings | Total | 5,040 5,040 |
| Director - \$50 @ 24 productions | 1,200 | 1,200 |
| Assistant Director - \$40 @ 24 productions | 960 | 960 |
| 2 Camera Persons - \$35 @ 24 productions | 1,680 | 1,680 |
| Host - \$50 @ 24 productions | 1,200 | 1,200 |
| Council Action | Total | 3,720 3,720 |
| Director - \$30 @ 24 productions | 720 | 720 |
| Assistant Director - \$25 @ 24 productions | 600 | 600 |
| 2 Camera Persons - \$25 @ 24 productions | 1,200 | 1,200 |
| Host - \$50 @ 24 productions | 1,200 | 1,200 |
| Valley of Flowers | Total | 660 660 |
| 3 Cameras - @ \$80 each | 240 | 240 |
| Director - @ \$100 | 100 | 100 |
| Asst. Director @ \$90 | 90 | 90 |
| Audio Engineer @ \$90 | 90 | 90 |
| 2 Prod. Assistants @ \$70 | 140 | 140 |
| Additional Contract Help As Needed | Total | 26,000 26,000 |
| Location Camera | 7,000 | 7,000 |
| Contract Editor | 7,000 | 7,000 |
| Contract Producer - special programs | 12,000 | 12,000 |
| Account 7010 - Salaries - overtime | | |
| | 5,000 | 5,000 |
| Account 7030 - Equipment Repair | | |
| | Total | 3,000 3,000 |
| Account 7032 - Office Supplies and Maintenance | | |
| | Total | 2,000 2,000 |
| Account 7033 - Materials and Supplies | | |
| | Total | 2,500 2,500 |
| Account 7042 - Dues, Travel and Training | | |
| | Total | 3,000 3,000 |
| Account 7050 - Professional Services | | |
| | Total | 28,750 28,750 |
| Mailing costs for "Florissant Focus" - \$1,500 x 5 issues | 7,500 | 7,500 |
| Postage for 5 issues of the "Florissant Focus" x \$4,250 per issue | 21,250 | 21,250 |
| Account 7056 - Organization Dues | | |
| | Total | 300 0 |
| Account 0361 - Capital Additions | | |
| | Total | 0 0 |
| Prior year capital additions | 0 | 0 |

CAPITAL IMPROVEMENT FUND

| | Actual <u>2014</u> | Budget <u>2015</u> | Proposed <u>2016</u> |
|--|-----------------------|-----------------------|-------------------------|
| <u>REVENUE</u> | | | |
| Capital Improvement Sales Tax | 3,356,500 | 3,200,000 | 3,300,000 |
| Interest | 0 | 0 | 0 |
| Grants & Reimbursements | <u>80,471</u> | <u>96,200</u> | <u>244,662</u> |
| Total Budgeted Revenue | 3,436,971 | 3,296,200 | 3,544,662 |
| Less Total Budgeted Expenditure | | | <u>(3,916,428)</u> |
| Equal Revenue Over/(Under) Expenditure | | | (371,766) |
| Plus Estimated Beginning Fund Balance | | | <u>1,364,317</u> |
| Equal Estimated Ending Fund Balance | | | 992,551 |
| <u>EXPENDITURES</u> | | | |
| 0329-Building Maint. & Supplies | 68,755 | 66,150 | 58,600 |
| 0330-Equip. Repairs - Vehicles | 133,628 | 132,000 | 130,000 |
| 0333-Materials & Supplies | 86,123 | 111,000 | 110,000 |
| 0334-Street Markings | 10,898 | 14,000 | 13,000 |
| 0350-Professional Service | 233,705 | 381,525 | 589,928 |
| 0352-Street Contracts | 1,785,000 | 1,650,000 | 1,650,000 |
| 0353-Bridge Repair & Maint. | 63,776 | 65,000 | 60,000 |
| 0354-Sidewalk Repairs | 294,000 | 150,000 | 150,000 |
| 0355-Debt Payment | 314,478 | 324,000 | 328,000 |
| 0361-Capital Additions | <u>907,309</u> | <u>520,200</u> | <u>826,900</u> |
| Total | 3,897,672 | 3,413,875 | 3,916,428 |

CAPITAL IMPROVEMENT FUND CAPITAL ADDITIONS

Proposed
2016

Information Technology

| | |
|--|---------------|
| Replace computers, laptops, monitors, tablets, printers and related software | 20,000 |
| Replace two network switches | 9,000 |
| Replace Finance and Park Department servers | <u>12,000</u> |
| Information Technology Total | 41,000 |

Administrative

| | |
|-----------------------------|----------|
| No items requested | <u>0</u> |
| Administrative Total | 0 |

Court

| | |
|--------------------|----------|
| No items requested | <u>0</u> |
| Court Total | 0 |

Media

| | |
|--------------------|----------|
| No items requested | <u>0</u> |
| Media Total | 0 |

Health

| | |
|---|---------------|
| One pickup truck with bedliners and hazard lights | 32,000 |
| New roof replacement | 34,000 |
| New office furniture, desks, chairs, remodeling, etc. | 23,000 |
| One 48" zero turn riding mower | 7,500 |
| One Quick Track 48" walk-behind mower | 7,600 |
| Two two-way radios | <u>11,000</u> |
| Health Total | 115,100 |

CAPITAL IMPROVEMENT FUND CAPITAL ADDITIONS

Proposed
2016

Public Works

Streets

| | |
|---|---------------|
| One 2.5 ton dump truck with snow plow, salt spreader, calcium chloride tank, and hazard lights for dump truck | 132,000 |
| One 1/2 ton pick-up truck with bed liner and hazard lights | <u>25,000</u> |
| Streets Sub-Total | 157,000 |

Building

| | |
|---|---------------|
| Public Works counter and office remodeling at City Hall | <u>48,000</u> |
| Building Sub-Total | 48,000 |

Engineering

| | |
|--|---------------|
| Bockrath-Wiese House hazard mitigation and repairs | <u>46,800</u> |
| Engineering Sub-Total | <u>46,800</u> |
| Public Works Total | 251,800 |

Police

Vehicles

| | |
|---|---------------|
| Eight Police vehicles with related equipment at \$28,000 each | 224,000 |
| Two new police canine vehicles and related equipment | 60,000 |
| Radio/Emergency equipment installation on new vehicles | <u>16,000</u> |
| Police Vehicle Sub-Total | 300,000 |

Miscellaneous Items

| | |
|---|----------------|
| Evidence unit large format printer | 6,000 |
| Police classroom video projector | 2,000 |
| Office reconfiguration and update to work stations | 15,000 |
| Replace mobile computers/printers and related equipment | 40,000 |
| Replace desktop computers and related equipment | 10,000 |
| Five additional video security cameras | 10,000 |
| Power DMS document system - CALEA | 11,000 |
| Replace servers/laptops and related equipment | 5,000 |
| Computer system backup | 12,000 |
| Continue Access door locks and proximity cards | <u>8,000</u> |
| Police Miscellaneous Sub-Total | <u>119,000</u> |

Police Total 419,000

Grand Total 826,900

Capital Improvement Fund Budget: 2016

| | 2015 | 2016 |
|--|-------|---------------|
| Account 0329 - Building Maintenance & Supplies | Total | 66,150 58,600 |
| Janitorial Supplies for City Hall, Government Building and City Garage ... | | |
| HVAC maintenance and repairs at City Hall, Government Building and City Garage buildings: includes furnace filters, belts, dryers, Freon, compressors, motors, bearings, replace emergency light batteries, roof repairs, etc. ... | | |
| Overhead door maintenance and repairs at City Garage, as needed | | |
| Garage hoist maintenance and repairs, fuel pump maintenance and repairs, waste disposal, as needed yearly ... | | |
| Carpet cleaning and new entryway mats; elevator maintenance contract ... | | |
| Miscellaneous building maintenance materials: lumber, nails, paint, glass, sealants, electrical and plumbing supplies, Christmas / Seasonal Decorations ... | | |
| \$600 - Vacuum Cleaner for City Hall | | |

| | | |
|---|-------|-----------------|
| Account 0330 - Equipment Repairs - Vehicles | Total | 132,000 130,000 |
| Includes maintenance of major equipment and trucks for the Street Department, minor pieces of equipment for the Street Department, Police Department cars, motorcycles, and equipment, Health Department, Park Department, and Golf Course vehicles and equipment ... also old police vehicles that are now PW Inspector vehicles ... | | |
| Miscellaneous automotive parts and supplies, brakes, tune-up kits, tools, etc. | | |
| Tire repairs, purchase, service; dealer parts & service; small engine parts & service; heavy equipment parts, service & supplies; street sweeper parts & supplies; transmission parts, service & supplies; radiator and A/C service ... | | |
| Miscellaneous: mufflers, exhaust work, batteries, lights, radio work, upholstery, glass, parts, service and supplies, lubricants and fluids, towing, etc. ... | | |
| Major equipment and vehicle repairs, accident repairs ... | | |
| Emission testing per Department of Natural Resources Clean air Regulations | | |
| Diagnostic equipment and software system updates ... | | |

Capital Improvement Fund Budget: 2016

| | | 2015 | 2016 |
|--|-------|---------|---------|
| Acct. #03-5-03-33000 - Materials & Supplies | Total | 111,000 | 110,000 |
| Concrete Pavement Replacement: Ready mix, rock, expansion joint material, reinforcing steel, wire mesh, curing compound, plastic, dowels, etc. ... | | 70,000 | 70,000 |
| Mudjacking: Portland Cement and Aggregate Lime ... | | 3,000 | 3,000 |
| Asphalt Pavement Replacement: 200 tons surface mix, 200 tons curb mix, 150 tons black-crete, 1,500 gallons SS1H asphalt emulsion, other asphalt products ... | | 18,000 | 18,000 |
| Crack sealing: 10,000 gallons Asphalt emulsion, 100 tons rock ... | | 5,000 | 5,000 |
| Replacement chain saws, vibrators, minor tools and equipment ... | | 1,000 | 1,000 |
| Miscellaneous: grass seed, fertilizer and sod; sand for sandblasting, lumber, nails, plastic, concrete saw blades and drill bits, traffic safety flagging, lights, rain gear, batteries, etc., barricades, barrels, lights, hand tools (brooms, shovels, rakes, etc.), ice (summer water coolers), fence materials, concrete form materials, pins, tie-rods, etc.; equipment and tool rental ... | | 14,000 | 13,000 |
| Account 0334 - Street Markings | Total | 14,000 | 13,000 |
| Channel posts, street name posts, die cutters for numbers | | | |
| Sign faces - reflective material, sign blanks - aluminum, sign brackets | | | |
| Street marking paint, reflective marking beads | | | |
| Construction/traffic control signs | | | |
| Miscellaneous materials (delineators, batteries, tape, keel, traffic count tape, spray traffic paint for marking) | | | |
| Seasonal (Christmas/Spring/Summer/Fall) decorations & banners on North Lindbergh, rue St. Francois, Civic Centers and other locations ... | | | |
| Adopt-A-Street Program ... | | | |
| Account 0350 - Professional Services | Total | 381,525 | 589,928 |
| Audit | | 1,925 | 2,000 |
| Bank Fees | | 600 | 600 |
| REJIS Commission GANet Subscription & Service | | 4,000 | 4,000 |
| GIS (Geographic Information System) Web-Based Mapping Project ... | | 60,000 | 60,000 |
| General Engineering and Design Services | | 20,000 | 20,000 |
| St. Anthony Lane Bridge over Fountain Creek (replacement) - Right-Of-Way Acquisition | | 80,000 | 10,000 |
| RFP's for Redevelopment Projects | | 0 | 5,000 |
| Annexation Projects (Research, Maps, Copying Costs, Application Fees) | | 5,000 | 5,000 |
| Old Town and N. Hwy 67 Enhancement Maintenance / Mowing ... | | 50,000 | 60,000 |
| I-270 Mowing | | 20,000 | 25,000 |
| East-West Gateway Grant Applications | | 10,000 | 10,000 |

Capital Improvement Fund Budget: 2016

2015 2016

Account 0350 – Professional Services (cont)

| | | |
|--|--------|---------|
| Troubleshooting & repairs to Electrical & HVAC Energy Controls at various city buildings (service, upgrades, repairs, inspections) | 27,500 | 25,000 |
| Emergency Asbestos Removal by Contractor (all City buildings) | 15,000 | 15,000 |
| Plaques for “Walk Through History” | 3,000 | 3,000 |
| Consulting services: PW special projects, etc. ... | 2,000 | 4,000 |
| Cleanup, repair and/or demolition of derelict/dangerous residential/commercial properties, including graffiti removal, trash/debris/junk removal, grass/weed cutting, tree/brush/vegetation removal, various landscaping/building repairs/work as needed ... by the City and/by Contractor (i.e. Annual Handyman Services contractor, Annual Tree Services contractor, etc.) ... | 25,000 | 35,000 |
| Repairs to Paddock Estates Subdivision monument | 27,500 | 0 |
| Design of St. Anthony Lane bridge replacement | 30,000 | 0 |
| Records & Document Destruction ... NEW | 0 | 500 |
| North Lafayette Street Reconstruction - Phase I DESIGN ONLY project ... this is an 80% grant reimbursement project ... (\$112,605 grant/\$28,151 city) | 0 | 140,756 |
| North Lafayette Street Reconstruction - Phase II DESIGN ONLY project ... this is an 80% grant reimbursement project ... (\$111,103 grant/\$27,776 city) | 0 | 138,879 |
| Pedestrian Signal Replacement on Derhake at Robinwood Elementary School ... this is an 80% grant reimbursement project ... (\$12,954 grant/\$3,239 city) | 0 | 16,193 |
| Bike & Pedestrian Master Plan ... this is an 80% grant reimbursement project ... (\$8,000 grant/\$2,000 city) | 0 | 10,000 |

Account 0352 – Street Contracts

| | | |
|--|-----------------|-----------|
| Slurry Seal Maintenance Work | Total 1,650,000 | 1,650,000 |
| Concrete Pavement Replacement Work | 850,000 | 850,000 |
| Major Street Repairs and Asphalt Overlay | 500,000 | 500,000 |
| | 300,000 | 300,000 |

Account 0353 – Bridge Repair & Maintenance

| | | |
|--|--------------|--------|
| Miscellaneous Bridge Repairs by Contractor | Total 65,000 | 60,000 |
| Bridge Repairs/Maintenance by City | 50,000 | 50,000 |
| | 15,000 | 10,000 |

Account 0354 – Sidewalk Replacement

| | | |
|--------------------------------|---------------|---------|
| Sidewalk Program by Contractor | Total 150,000 | 150,000 |
| Tree Removals | 145,000 | 145,000 |
| | 5,000 | 5,000 |

Account 0355 – Debt Payment

| | | |
|--|---------------|---------|
| Principal and Interest on the 2011 COPS Bond Issue | Total 324,000 | 328,000 |
|--|---------------|---------|

Capital Improvement Fund Budget: 2016

| | | 2015 | 2016 |
|--|-------|---------|---------|
| Account 0361 Capital Additions | Total | 520,200 | 826,900 |
| Account 036136 – Capital Additions/Information Technology | Total | 41,000 | 41,000 |
| Replace computers, laptops, monitors, tablets, printers and related software in various departments | | 0 | 20,000 |
| Replace two network switches | | 0 | 9,000 |
| Replace Parks and Finance department servers | | 0 | 12,000 |
| Prior year capital additions | | 41,000 | 0 |
| Account 036140 – Capital Additions/Administration | Total | 17,000 | 0 |
| Prior year capital additions | | 17,000 | 0 |
| Account 036141 – Capital Additions/Court | Total | 0 | 0 |
| Prior year capital additions | | 0 | 0 |
| Account 036170 – Capital Additions/Media | Total | 0 | 0 |
| Prior year capital additions | | 0 | 0 |
| Account 036142 – Capital Additions/Health Department | Total | 58,700 | 115,100 |
| 1 ea. 48 inch Zero Turn Riding Mower | | 0 | 7,500 |
| Roof replacement | | 0 | 34,000 |
| New office furniture, desks, chairs, remodeling, etc. | | 0 | 23,000 |
| 1 Pickup Truck to replace either H-6 (2008 Ford, 104,000 miles) or H-8 (2005 Chevy, 75,000 miles), to include bed liners and hazard light bars | | 0 | 32,000 |
| 1 Quick Track 48 inch Mower Walk Behind | | 0 | 7,600 |
| 2 Two-Way Radio's, new generation at \$5,500 each | | 0 | 11,000 |
| Prior year capital additions | | 58,700 | 0 |
| Account 036148 – Capital Additions/Public Works | Total | 83,000 | 251,800 |
| Streets | S/T | 33,000 | 157,000 |
| 1 2.5 Ton Dump Truck with salt spreader, calcium chloride tanks, snow plow and frame with hazard lights ... to replace S-18. | | 0 | 132,000 |
| 1 Pick-up Truck, ½ ton, w/bedliner and hazard lights to replace S-14 (1998 GMC w/92,215 miles) ... | | 0 | 25,000 |
| Prior year capital additions | | 33,000 | 0 |
| Engineering | S/T | 50,000 | 46,800 |
| Bockrath - Wiese House hazard mitigation and repairs (include removal of standing water in the basement, mold remediation, cleaning/sand blasting the interior stone foundation wall, re-grout foundation wall, waterproof foundation wall, install an interior drainage system and sump-pump) ... | | | 46,800 |
| Prior year capital additions | | 50,000 | 0 |

Capital Improvement Fund Budget: 2016

| | | <u>2015</u> | <u>2016</u> |
|---|------------|----------------|----------------|
| <u>Building</u> | <u>S/T</u> | <u>0</u> | <u>48,000</u> |
| Public Works counter and office remodeling at City Hall ... | | <u>0</u> | 48,000 |
| Prior year capital additions | | 0 | 0 |
| <hr/> | | | |
| Account 036149 – Capital Additions/Police | Total | 320,500 | 419,000 |
| <u>Vehicles</u> | <u>S/T</u> | <u>224,800</u> | <u>300,000</u> |
| Eight Police vehicles at \$28,000 each | | 0 | 224,000 |
| Two new Police canine vehicles and related equipment at \$30,000 each | | 0 | 60,000 |
| Radio/emergency equipment installation for ten vehicles at \$1,600 each | | 0 | 16,000 |
| Prior year capital additions | | 224,800 | 0 |
| <u>Miscellaneous</u> | <u>S/T</u> | <u>95,700</u> | <u>119,000</u> |
| Evidence unit large format printer | | 0 | 6,000 |
| Police classroom video projector | | 0 | 2,000 |
| Police building office reconfigure and update work stations | | 0 | 15,000 |
| Replace mobile computers/printers and related equipment | | 0 | 40,000 |
| Replace desktop computers and related items | | 0 | 10,000 |
| Five additional video security cameras | | 0 | 10,000 |
| Power DMS Document System from CALEA | | 0 | 11,000 |
| Replace servers, laptops and related equipment | | 0 | 5,000 |
| Computer systems backup | | 0 | 12,000 |
| Access door locks and proximity cards | | 0 | 8,000 |
| Prior year capital additions | | 95,700 | 0 |

PARK IMPROVEMENT FUND

| | Actual <u>2014</u> | Budget <u>2015</u> | Proposed <u>2016</u> |
|--|-----------------------|-----------------------|-------------------------|
| <u>REVENUE</u> | | | |
| Park Improvement Sales Tax | 3,141,740 | 3,125,000 | 3,400,000 |
| Interest | 0 | 0 | 0 |
| Miscellaneous Revenue | <u>259,023</u> | <u>286,400</u> | <u>6,400</u> |
| Total Budgeted Revenue | 3,400,763 | 3,411,400 | 3,406,400 |
| Less Total Budgeted Expenditure | | | <u>(3,348,168)</u> |
| Equal Revenue Over/(Under) Expenditure | | | 58,232 |
| Plus Estimated Beginning Fund Balance | | | <u>550,768</u> |
| Equal Estimated Ending Fund Balance | | | 609,000 |

| | | | |
|----------------------------------|----------------|----------------|----------------|
| <u>EXPENDITURES</u> | | | |
| 0910-Salaries | 862,883 | 889,460 | 1,027,685 |
| 0913-Employee Benefits | 365,368 | 390,924 | 383,108 |
| 0914-Residency Incentive Program | 14,400 | 15,600 | 15,600 |
| 0921-Uniforms & Allowances | 15,257 | 19,125 | 19,125 |
| 0927-Gas & Oil | 61,117 | 64,000 | 64,000 |
| 0928-Merchandise | 39,253 | 79,250 | 67,250 |
| 0929-Bldg., Maint., & Supplies | 123,257 | 169,400 | 140,900 |
| 0930-Maintenance/Supplies | 81,951 | 112,850 | 121,950 |
| 0931-Recreation Supplies | 37,977 | 38,000 | 37,500 |
| 0932-Office Supplies & Maint. | 28,032 | 35,800 | 40,800 |
| 0933-Materials & Supplies | 100,616 | 125,350 | 131,950 |
| 0942-Dues, Travel, Training | 11,945 | 13,660 | 13,660 |
| 0950-Professional Services | 188,296 | 242,115 | 242,190 |
| 0951-Pavement Repairs | 141,466 | 37,000 | 10,000 |
| 0954-Publicity | 7,740 | 12,300 | 12,300 |
| 0955-Debt Payment | 572,334 | 582,000 | 577,000 |
| 0961-Capital Additions | <u>795,430</u> | <u>996,000</u> | <u>443,150</u> |
| Total | 3,447,322 | 3,822,834 | 3,348,168 |

PERSONNEL SERVICES

| | | |
|--------------------------|---------------|---------------|
| Full-time | 839,460 | 847,559 |
| Part-time | 0 | 130,126 |
| Overtime | <u>50,000</u> | <u>50,000</u> |
| Total Personnel Services | 889,460 | 1,027,685 |

PERSONNEL SCHEDULE

| | | | |
|-------------------------------------|------------|-------------------------------------|------------|
| <u>Park Maintenance - full-time</u> | | <u>Park Maintenance - part-time</u> | |
| Park Superintendent | 1.0 | Park Maintenance - full year | 1.5 |
| Class "A" Foreman | 1.0 | Park Maintenance - seasonal | <u>4.1</u> |
| Forester I | 1.0 | Total | 5.6 |
| Class "A" Person (5) | 5.0 | | |
| Class "B" Person (3) | 4.0 | | |
| Class "C" Person (6) | <u>5.0</u> | | |
| Total | 17.0 | | |
| Total Personnel | 22.6 | Full-time | 17.0 |
| | | Full-time Equivalent (Part-time) | 5.6 |

PARK IMPROVEMENT FUND CAPITAL ADDITIONS

| | Proposed <u>2016</u> |
|---|-------------------------|
| Theater | |
| Q-Lab Pro Audio software for live show control | <u>2,850</u> |
| Theater Total | 2,850 |
| Golf Course | |
| Golf Course Equipment | |
| Oscillating fans | <u>16,800</u> |
| Total Golf Course Equipment | 16,800 |
| Golf Course Improvements | |
| Various tee, bunker and fairway renovations | <u>15,500</u> |
| Total Golf Course Improvements | 15,500 |
| Total Golf Course Equipment and Improvements | 32,300 |
| James J. Eagan Center | |
| Portable swimming pool lift for ADA compliance | 9,000 |
| Swimsuit dryer for women's locker room | 2,000 |
| Office renovations | <u>6,000</u> |
| James J. Eagan Center Total | 17,000 |
| John F. Kennedy Center | |
| Replace outdoor sign | <u>12,000</u> |
| John F. Kennedy Center Total | 12,000 |
| Bangert Pool | |
| Replace outdoor metal lockers with plastic lockers | 13,000 |
| Portable air conditioner for concession stand | <u>6,000</u> |
| Bangert Pool Total | 19,000 |

PARK IMPROVEMENT FUND CAPITAL ADDITIONS

Proposed
2016

Koch Park Aquatic Center

Replace broken Funbrella

4,000

Koch Park Aquatic Center Total

4,000

Parks Equipment

Replace 4 half-ton pick-up trucks with accessories and radio install

100,000

Replace 3 mowers with new 72" zero-turn mowers

30,000

Stump grinder attachment for Bobcat

7,000

Replace Gator

7,000

Boom sprayer for Gator

4,000

Pulverizer for ball field maintenance

3,000

Salt spreader and calcium tank for plow truck

6,000

Parks Equipment Total

157,000

Parks Improvements

Replace pavilion #2 at both St. Ferdinand and Bangert parks

110,000

Concrete tee pads for Disc Golf Course at Dunegant Park

7,000

Install drainage systems on field #2 and #6 at St. Ferdinand Park, and on the Eagan Center soccer field

17,000

Lazer level field at Koch Park and field at St. Ferdinand Park

32,000

Replace soccer goal posts on fields #1 and #2 at Koch Park

9,000

Replace 2 ball field backstops at Koch Park and 2 ball field backstops at St. Ferdinand Park

24,000

Parks Improvements Total

199,000

Parks Equipment and Improvements Total

356,000

Grand Total

443,150

Park Improvement Fund Budget: 2016

| | 2015 | 2016 |
|--|----------|---------------------------|
| <u>Account 0910 - Salaries</u> | | |
| <u>Full-time employees</u> | | |
| Park Superintendent | 1 | 1 |
| Class "A" Foreman | 1 | 1 |
| Forester I | 1 | 1 |
| Class "A" Person | 5 | 5 |
| Class "B" Person - additional "B" person | 3 | 4 |
| Class "C" Person - one less "C" person | <u>6</u> | <u>5</u> |
| Total full-time employees | 17 | 17 |
| Overtime | \$50,000 | \$50,000 |
| <u>Part-time Employees</u> | | |
| Total Part-time hours | 0 | 11,536 |
| Park Maintenance (Part-time): | | |
| 29 hours x 52 weeks = 1,508 hours x 2 Laborers = 3,016 hours | | |
| 3,016 hours x 2nd year rate | hours | 0 3,016 |
| Park Maintenance (Seasonal): | | |
| 40 hours x 15 weeks = 600 hours x 11 Laborers = 6,600 hours | | |
| 6,600 hours x 2nd year rate | hours | 0 6,600 |
| 32 hours x 30 weeks = 960 hours x 2 Laborers = 1,920 hours | | |
| 1,920 hours x 2nd year rate | hours | 0 1,920 |
| <u>Account 0913 - Employee Benefits</u> | | |
| F.I.C.A., Pension, Medical, Dental, Life Insurance, Long Term Disability | | |
| <u>Account 0914 - Residency Incentive Program</u> | | |
| Thirteen employees at \$100 per month | Total | 15,600 15,600 |
| <u>Account 0921 - Uniforms and allowances</u> | | |
| 44 Centers | Total | 19,125 19,125 |
| Full-time Custodial Uniforms (4 employees @ \$300) | Sub | <u>3,950</u> <u>3,950</u> |
| Staff T-Shirts/Polo Shirts | | 1,200 1,200 |
| JJE Lifeguard T-Shirts and Swimsuits | | 2,000 2,000 |
| | | 750 750 |
| 45 Summer Playground | Sub | <u>975</u> <u>975</u> |
| Staff T-Shirts | | 975 975 |
| 46 Bangert Pool | Sub | <u>2,000</u> <u>2,000</u> |
| Staff T-Shirts | | 700 700 |
| Swimsuits | | 1,300 1,300 |
| 56 Koch Pool | Sub | <u>3,500</u> <u>3,500</u> |
| Staff T-Shirts | | 900 900 |
| Swimsuits | | 2,600 2,600 |

Park Improvement Fund Budget: 2016

| | | 2015 | 2016 |
|---|-------|---------|---------|
| <u>47 Parks</u> | | | |
| Full-time Park Uniforms (17 employees @ \$300) | Sub | 8,700 | 8,700 |
| Staff T-Shirts (seasonal staff) | | 5,100 | 5,100 |
| Ranger Uniforms | | 1,650 | 1,650 |
| | | 1,950 | 1,950 |
| <hr/> | | | |
| Account 0927 - Gas and Oil | Total | 64,000 | 64,000 |
| <u>44 Centers</u> - Propane for Zamboni and gasoline/diesel for various equipment | | 3,000 | 3,000 |
| <u>47 Parks</u> | | 61,000 | 61,000 |
| <hr/> | | | |
| Account - 0928 Merchandise | Total | 79,250 | 67,250 |
| <u>40 Skate Shop</u> - Resale of skate and pro shop items | Sub | 500 | 500 |
| <u>44 Centers</u> | Sub | 35,750 | 23,750 |
| Resale items for Customer Service Desk | | 1,000 | 1,000 |
| Refreshments for theatre performances | | 1,500 | 0 |
| Beer for facility functions and concessions | | 2,000 | 1,000 |
| Beverages for Rink concessions and vending machines | | 26,500 | 20,000 |
| Special city sponsored or theatrical events | | 4,000 | 1,000 |
| Miscellaneous supplies | | 750 | 750 |
| <u>47 Parks</u> | Sub | 43,000 | 43,000 |
| St. Ferdinand Park and Koch Park Cart operations | | 5,000 | 5,000 |
| Bangert Park and Pool | | 9,000 | 9,000 |
| Koch Park and Pool | | 29,000 | 29,000 |
| <hr/> | | | |
| Account 0929 - Building Maintenance and Supplies | Total | 169,400 | 140,900 |
| Water treatment and cooling-tower treatment | | 10,000 | 10,000 |
| Backflow preventer inspection and repair for JJE and JFK | | 1,200 | 1,200 |
| Elevator inspection, service and maintenance | | 2,500 | 2,500 |
| Electrical and plumbing maintenance and supplies | | 4,500 | 4,500 |
| Miscellaneous building maintenance and hardware | | 5,000 | 5,000 |
| Pool and spa chemicals and supplies | | 5,000 | 5,000 |
| HVAC maintenance | | 5,000 | 5,000 |
| Fire extinguisher equipment, replacement & maintenance | | 2,000 | 2,000 |
| Dowtherm, paint, custodial supplies, pest control | | 8,300 | 8,300 |
| Spectator shielding and dasher board equipment for Rink | | 2,000 | 2,000 |
| Wind tarps for Rink | | 2,000 | 2,000 |
| Repair, replacement and service on windows and window accessories | | 5,000 | 5,000 |
| Zamboni supplies and blade sharpening/replacement | | 2,000 | 2,000 |
| Water softener materials | | 1,000 | 1,000 |
| Replacement tables and chairs for JJE and JFK | | 10,000 | 10,000 |
| Hydro flushing of sanitary lines at JJE and JFK | | 2,500 | 2,500 |
| Replacement of broken and damaged pool filter elements and covers | | 6,000 | 2,000 |

Park Improvement Fund Budget: 2016

| | 2015 | 2016 |
|--|--------|--------|
| Fitness Center equipment, maintenance and supplies | 10,000 | 10,000 |
| Gymnasium equipment, repairs and supplies | 1,600 | 1,600 |
| Roof repair and maintenance | 10,000 | 7,500 |
| Repair, troubleshoot and service fire alarm system | 4,000 | 4,000 |
| Security Video system maintenance, materials and supplies | 0 | 2500 |
| Nature Lodge maintenance, repairs and supplies | 4,000 | 4,000 |
| Asbestos abatement | 25,000 | 25,000 |
| Replace existing Recumbent Bike Machine in JFK Fitness Center | 0 | 3,800 |
| Replace existing Stepper/Stride Machine in JFK Fitness Center | 0 | 6,800 |
| Back Extension Machine for Fitness Center | 0 | 1,200 |
| Basketball hoop adjusters | 0 | 1,500 |
| Relocating existing surveillance camera from JJE to the Nature Lodge | 0 | 3,000 |
| Fitness Center equipment | 14,600 | 0 |
| Flooring | 11,500 | 0 |
| Various equipment | 14,700 | 0 |

| Account 0930 - Maintenance and Supplies | Total | 112,850 | 121,950 |
|---|-------|---------------|---------------|
| <u>46 Bangert Pool</u> | Sub | <u>24,675</u> | <u>35,725</u> |
| Miscellaneous hardware, paint, caulk | | 1,600 | 1,600 |
| Plumbing maintenance materials & supplies | | 1,200 | 1,200 |
| Hydro flushing of sanitary lines | | 750 | 750 |
| Electrical maintenance and supplies | | 1,250 | 1,250 |
| Janitorial supplies, locker maintenance, pest control | | 1,325 | 1,325 |
| First-aid supplies | | 400 | 400 |
| Pool equipment and supplies, test kits, deep water bracelets | | 1,900 | 1,900 |
| Rescue and staff training supplies | | 600 | 600 |
| Office supplies | | 100 | 100 |
| Pool deck lounges | | 2,400 | 2,400 |
| Pump and chemical feeding system maintenance | | 1,400 | 1,400 |
| Swim Team supplies | | 500 | 500 |
| U.V. system maintenance and supplies | | 2,500 | 2,500 |
| Supplies and maintenance for filtration and chlorination systems | | 4,000 | 4,000 |
| Replace broken control valves and repair leaks on filtration system | | 0 | 14,000 |
| Water wheelchair for ADA compliance | | 0 | 1,800 |
| Life vests (required) | | 750 | 0 |
| Replace broken filter gauges and valves | | 3,000 | 0 |
| Replace and repair underwater lighting system | | 1,000 | 0 |

Park Improvement Fund Budget: 2016

| | | 2015 | 2016 |
|--|-------|---------------|---------------|
| <u>56 Koch Pool</u> | | | |
| | Sub | <u>31,775</u> | <u>36,825</u> |
| Miscellaneous hardware, paint, caulk | | 2,000 | 2,000 |
| Plumbing maintenance and supplies | | 1,200 | 1,200 |
| Hydro flushing of sanitary lines | | 750 | 750 |
| Backflow preventer inspection and repair | | 1,000 | 1,000 |
| Electrical maintenance and supplies | | 500 | 500 |
| Miscellaneous janitorial supplies | | 1,950 | 1,950 |
| First-aid supplies | | 400 | 400 |
| Locker maintenance | | 200 | 200 |
| Pool test kits | | 500 | 500 |
| Pest control | | 125 | 125 |
| Pool equipment and supplies | | 1,200 | 1,200 |
| Rescue and staff training supplies | | 900 | 900 |
| Office supplies | | 100 | 100 |
| Deep water bracelets | | 1,000 | 1,000 |
| Pool deck lounges | | 2,400 | 2,400 |
| Pump and chemical feeding system maintenance | | 1,400 | 1,400 |
| Otter Slide maintenance | | 500 | 500 |
| Water feature maintenance | | 1,000 | 1,000 |
| Lily Pad Area maintenance and supplies | | 3,400 | 3,400 |
| Lazy River tube replacement | | 1,000 | 1,000 |
| Supplies and maintenance for filtration and chlorination systems | | 5,000 | 5,000 |
| Replace broken filter baskets | | 2,500 | 2,500 |
| Repair and replace broken and unsafe original hand rails | | 0 | 4,000 |
| Replace sight-obstructing, high maintenance vegetation with landscaping rock | | 0 | 2,000 |
| Water wheelchair for ADA compliance | | 0 | 1,800 |
| Life vests (required) | | 750 | 0 |
| Replace and repair underwater lighting system | | 2,000 | 0 |
| <u>47 Parks</u> | | | |
| | Sub | <u>56,400</u> | <u>49,400</u> |
| Equipment repair and various supplies | | 35,000 | 35,000 |
| Backflow preventer inspection and repair for Parks and Trail | | 1,400 | 1,400 |
| Maintenance and repairs for 2001 Showmobile | | 2,000 | 10,000 |
| Water feature repairs and maintenance at St. Ferdinand Lake | | 17,000 | 2,000 |
| Fire extinguisher equipment, replacement & maintenance | | 1,000 | 1,000 |
| <u>Account 0931 - Recreation Supplies</u> | Total | <u>38,000</u> | <u>37,500</u> |
| <u>44 Centers</u> | | | |
| | Sub | <u>32,500</u> | <u>32,000</u> |
| Splish-Splash Summer Bash | | 1,000 | 1,000 |
| Project Lift-Off | | 1,000 | 1,000 |
| Halloween Event | | 1,000 | 1,000 |
| Party on the Ice Event | | 1,000 | 1,000 |
| Lifeguard Competition | | 500 | 0 |
| Supplies for city sponsored leagues | | 15,000 | 15,000 |

Park Improvement Fund Budget: 2016

| | | <u>2015</u> | <u>2016</u> |
|---|-------|---------------|---------------|
| Miscellaneous supplies for classes, programs, activities and special events | | 6,000 | 6,000 |
| Miscellaneous athletic and recreation equipment | | 2,000 | 2,000 |
| Replace damaged and unusable rental ice skates | | 5,000 | 5,000 |
| <u>45 Summer Playground</u> | Sub | <u>5,500</u> | <u>5,500</u> |
| Account 0932 - Office Supplies and Printing | | | |
| <u>44 Centers</u> | Total | 35,800 | 40,800 |
| Printing and office supplies | Sub | <u>10,800</u> | <u>10,800</u> |
| RecPro software subscription service | | 2,200 | 2,200 |
| Parks & Recreation receipts | | 7,000 | 7,000 |
| | | 1,600 | 1,600 |
| <u>47 Parks</u> | Sub | <u>25,000</u> | <u>30,000</u> |
| Printing and office supplies | | 7,000 | 7,000 |
| Photo ID supplies | | 18,000 | 18,000 |
| Video server surveillance software upgrade | | 0 | 5,000 |
| Account 0933 - Materials and Supplies | | | |
| <u>46 Bangert Pool</u> | Total | 125,350 | 131,950 |
| Sodium Hypochloride | Sub | <u>20,300</u> | <u>20,300</u> |
| Co2 | | 13,000 | 13,000 |
| Muriatic Acid | | 4,000 | 4,000 |
| Cyanuric Acid | | 250 | 250 |
| Calcium Hypochloride | | 600 | 600 |
| Algaecide | | 800 | 800 |
| Filter Aids | | 500 | 500 |
| Sodium Bicarbonate | | 500 | 500 |
| Chlorine (for Splash Pad) | | 500 | 500 |
| | | 150 | 150 |
| <u>47 Parks</u> | Sub | <u>83,900</u> | <u>90,500</u> |
| Dirt for ball fields | | 6,500 | 6,500 |
| Sports equipment | | 1,000 | 1,000 |
| Playground and pavilion parts and equipment | | 20,000 | 20,000 |
| Playground and landscaping mulch | | 0 | 10,000 |
| Field marking supplies | | 3,000 | 3,000 |
| Field and pavilion lighting supplies | | 2,000 | 2,000 |
| Top caps for outfield fencing | | 1,500 | 1,500 |
| Building and construction materials | | 17,000 | 12,000 |
| Park Maintenance building maintenance materials and supplies | | 0 | 5,000 |
| Sand for ball fields and volleyball pits | | 4,000 | 4,000 |
| Landscaping supplies | | 4,000 | 4,000 |
| Chemical and cleaning supplies | | 4,500 | 4,500 |
| Metal products | | 3,000 | 3,000 |
| Calcium Chloride | | 3,000 | 3,000 |

Park Improvement Fund Budget: 2016

| | | 2015 | 2016 |
|--|-------|---------------|---------------|
| Fish for stocking St. Ferdinand lake | | 4,000 | 4,000 |
| Trash cans and lids | | 500 | 500 |
| Picnic table and park bench parts and materials | | 500 | 500 |
| Park restroom supplies | | 1,000 | 1,000 |
| Memorial trees | | 2,000 | 2,000 |
| Miscellaneous materials, supplies and small tools | | 3,000 | 3,000 |
| Equipment storage box for Field #1 at Koch Park | | 2,200 | 0 |
| Batters box set | | 1,200 | 0 |
| <u>56 Koch Pool</u> | | | |
| Sodium Hypochloride | Sub | <u>21,150</u> | <u>21,150</u> |
| Co2 | | 12,000 | 12,000 |
| Muriatic Acid | | 5,000 | 5,000 |
| Cyanuric Acid | | 250 | 250 |
| Calcium Hypochloride | | 600 | 600 |
| Algaecide | | 800 | 800 |
| Filter Aids | | 500 | 500 |
| Sodium Bicarbonate | | 500 | 500 |
| Other chemicals and supplies as needed | | 500 | 500 |
| | | 1,000 | 1,000 |
| <hr/> | | | |
| Account 0942 - Dues, Travel and Training | Total | 13,660 | 13,660 |
| <u>44 Centers</u> | Sub | <u>7,500</u> | <u>7,500</u> |
| Auto allowance | | 3,500 | 3,500 |
| Aquatic Facility Operator and Certified Pool/Spa Operator certification fees | | | |
| and additional aquatic professional courses | | 1,200 | 1,200 |
| Municipal Swim League membership dues | | 800 | 800 |
| Miscellaneous dues, training, and re-certifications | | 2,000 | 2,000 |
| <u>45 Summer Playground</u> | Sub | <u>960</u> | <u>960</u> |
| <u>47 Parks</u> | Sub | <u>5,200</u> | <u>5,200</u> |
| Missouri Park and Recreation Assn. membership dues and convention fee | | 3,500 | 3,500 |
| Certified Park and Recreation Professional (CPRP) certification fees | | 900 | 900 |
| Pesticide applicator's license | | 100 | 100 |
| Metro Park and Recreation Directors and Board meetings/seminars | | 700 | 700 |
| <hr/> | | | |
| Account 0950 - Professional Services | Total | 242,115 | 242,190 |
| <u>01 Miscellaneous</u> | Sub | <u>13,925</u> | <u>14,000</u> |
| Tree Planting | | 7,500 | 7,500 |
| Audit | | 1,925 | 2,000 |
| Inclusion Coordinator | | 4,500 | 4,500 |
| <u>02 Bank Fees</u> | Sub | <u>10,000</u> | <u>10,000</u> |

Park Improvement Fund Budget: 2016

| | | 2015 | 2016 |
|--|-------|----------------|----------------|
| <u>44 Centers</u> | | | |
| Liquor licenses - all facilities | Sub | <u>21,290</u> | <u>21,290</u> |
| Operating Permits - St. Ferdinand, Bangert, Koch, JJE | | 3,500 | 3,500 |
| Beer Cooler Lease (JJE, Koch, St. Ferdinand) | | 800 | 800 |
| Ice Machine Rental - St. Ferdinand, Bangert, Koch | | 2,000 | 2,000 |
| Hepatitis "A" Vaccinations (for employees) | | 2,150 | 2,150 |
| JJE Pool Operational Safety Audit | | 1,700 | 1,700 |
| Charter converter boxes for fitness centers | | 1,200 | 1,200 |
| Professional fees for pool operation | | 1,440 | 1,440 |
| Contracts for DJ services | | 1,500 | 1,500 |
| RecPro IP Charge Card processing annual fee | | 2,000 | 2,000 |
| Contracts for program instructors and services | | 800 | 800 |
| | | 4,200 | 4,200 |
| <u>46 Bangert Pool</u> | | | |
| Operational Safety Audit | Sub | <u>2,400</u> | <u>2,400</u> |
| Professional fees for pool operation | | 900 | 900 |
| | | 1,500 | 1,500 |
| <u>56 Koch Pool</u> | | | |
| Operational Safety Audit | Sub | <u>2,400</u> | <u>2,400</u> |
| Professional fees for pool operation | | 900 | 900 |
| | | 1,500 | 1,500 |
| <u>47 Parks</u> | | | |
| Grinding service and mulch/chip removal from Koch Park | Sub | <u>192,100</u> | <u>192,100</u> |
| Tree trimming and tree removal | | 20,000 | 20,000 |
| Ash tree service due to Emerald Ash Borer blight | | 75,000 | 75,000 |
| Tree trimming at the golf course | | 25,000 | 25,000 |
| Electric repair and lighting for pavilions and ball fields | | 2,500 | 2,500 |
| Fireworks and related items | | 15,000 | 15,000 |
| Rental and service of portable toilets | | 28,000 | 28,000 |
| Music copyright fees (ASCAP, SESAC, etc.) | | 5,000 | 5,000 |
| Monitoring service for remote alarm devices in the parks | | 2,200 | 2,200 |
| Service and Product Maintenance Agreement on surveillance cameras | | 1,000 | 1,000 |
| Band concerts | | 8,000 | 8,000 |
| St. Ferdinand Park lake pump cleaning | | 900 | 900 |
| Boom-truck inspection | | 500 | 500 |
| St. Louis County Municipal Park Planning Grant: Reimbursed at 80% up to \$6,400 for the first \$8,000. | | 1,000 | 1,000 |
| | | 8,000 | 8,000 |
| <u>Account 0951 - Parking Lot, Driveway, and Walkway Repairs</u> | Total | <u>37,000</u> | <u>10,000</u> |
| Miscellaneous concrete repairs on dangerous and hazardous areas | | 0 | 10,000 |
| JFK/Koch Park - Replace concrete sections around dumpster and front entrance | | 25,000 | 0 |
| JJE - Replace concrete sections around front plaza area, sidewalks, and curbing | | 12,000 | 0 |

Park Improvement Fund Budget: 2016

| | | <u>2015</u> | <u>2016</u> |
|--|-------|---------------|---------------|
| <u>Account 0954 - Publicity</u> | | | |
| | Total | 12,300 | 12,300 |
| Seasonal Brochures | | 9,000 | 9,000 |
| Rink and Aquatic Brochures | | 3,300 | 3,300 |
| <u>Account 0955 - Debt Service</u> | | | |
| | Total | 582,000 | 577,000 |
| Principal and interest on the 2011 COPS Bond Issue | | | |
| <u>Account 0961 - Capital Additions</u> | | | |
| | Total | 996,000 | 443,150 |
| <u>Florissant Civic Center Theater</u> | Sub | <u>6,000</u> | <u>2,850</u> |
| Audio software for live show control | | | 2,850 |
| <u>44 James J. Eagan Center</u> | Sub | <u>76,000</u> | <u>17,000</u> |
| Portable swimming pool lift for ADA compliance | | | 9,000 |
| Swimsuit dryer for women's locker room | | | 2,000 |
| Office renovations to improve customer service & provide safer working environment | | | 6,000 |
| <u>44 John F. Kennedy Center</u> | Sub | <u>7,500</u> | <u>12,000</u> |
| Replace destroyed outdoor sign (illuminated, double-sided, changeable) | | | 12,000 |
| <u>46 Bangert Pool</u> | Sub | <u>18,000</u> | <u>19,000</u> |
| Portable air conditioner for concession stand | | | 6,000 |
| Replace original metal lockers with plastic lockers | | | 13,000 |
| <u>56 Koch Park Aquatic Center</u> | Sub | <u>61,000</u> | <u>4,000</u> |
| Replace broken and un-repairable Funbrella | | | 4,000 |
| <u>06 Golf Course Equipment</u> | Sub | <u>0</u> | <u>16,800</u> |
| Oscillating fans | | | 16,800 |
| <u>06 Golf Course Improvements</u> | Sub | <u>15,500</u> | <u>15,500</u> |
| Various tee, bunker and fairway renovations | | | 15,500 |

Park Improvement Fund Budget: 2016

| | 2015 | 2016 |
|---|----------------|----------------|
| <u>47 Parks Equipment</u> | | |
| Sub | <u>116,000</u> | <u>157,000</u> |
| Replace 1999 (P-20) pickup truck, including accessories and radio install | | 25,000 |
| Replace 1999 (P-22) pickup truck, including accessories and radio install | | 25,000 |
| Replace 2001 (P-6) pickup truck, including accessories and radio install | | 25,000 |
| Replace 2001 (P-23) pickup truck, including accessories and radio install | | 25,000 |
| Replace 2009 mower (PT-17) with new 72" zero-turn mower | | 10,000 |
| Replace 2008 mower (PT-29) with new 72" zero-turn mower | | 10,000 |
| Replace 2008 mower (PT-10) with new 72" zero-turn mower | | 10,000 |
| Stump grinder attachment for Bobcat | | 7,000 |
| Replace 1999 Gator | | 7,000 |
| Boom sprayer for Gator | | 4,000 |
| Pulverizer for ball field maintenance | | 3,000 |
| Salt spreader and calcium tank for plow truck (P-10) | | 6,000 |
| <u>47 Park Improvements</u> | | |
| Sub | <u>696,000</u> | <u>199,000</u> |
| Replace Pavilion #2 at St. Ferdinand Park | | 55,000 |
| Replace Pavilion #2 at Bangert Park | | 55,000 |
| Install concrete tee pads for Disc Golf Course at Dunegant Park | | 7,000 |
| Install drainage system on ball field #2 at St. Ferdinand Park | | 7,000 |
| Install drainage system on ball field #6 at St. Ferdinand Park | | 6,000 |
| Install drainage system on Eagan Center soccer field | | 4,000 |
| Laser level ball fields (Koch Park - 3, St. Ferdinand Park - 5) - \$4,000 each | | 32,000 |
| Replace 1970's hand-made soccer goal posts on field #1 and #2 at Koch Park | | 9,000 |
| Replace ball field backstops (Koch Park - 2, St. Ferdinand Park - 2) - \$6,000 each | | 24,000 |

SEWER LATERAL FUND

| | Actual <u>2014</u> | Budget <u>2015</u> | Proposed <u>2016</u> |
|--|-----------------------|-----------------------|-------------------------|
| <u>REVENUE</u> | | | |
| Revenue | 507,122 | 500,000 | 500,000 |
| Interest | 5,027 | 5,000 | 5,000 |
| Miscellaneous Revenue | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Budgeted Revenue | 512,149 | 505,000 | 505,000 |
| Less Total Budgeted Expenditure | | | <u>(700,683)</u> |
| Equal Revenue Over/(Under) Expenditure | | | <u>(195,683)</u> |
| Plus Estimated Beginning Fund Balance | | | <u>1,779,972</u> |
| Equal Estimated Ending Fund Balance | | | 1,584,289 |

EXPENDITURES

| | | | |
|----------------------------------|--------------|----------------|---------------|
| 8021-Uniforms | 900 | 900 | 900 |
| 8027-Gasoline | 10,193 | 12,000 | 15,000 |
| 8030-Equipment Repair | 11,618 | 14,000 | 14,000 |
| 8032-Office Supplies & Maint. | 1,262 | 2,500 | 2,500 |
| 8033-Materials and Supplies | 31,932 | 38,500 | 38,500 |
| 8042-Dues, Travel & Training | 1,703 | 2,300 | 2,000 |
| 8050-Professional Service | 488,305 | 577,708 | 577,783 |
| 8055-Insurance, Fire & Liability | 14,735 | 20,000 | 25,000 |
| 8061-Capital Additions | <u>9,000</u> | <u>130,000</u> | <u>25,000</u> |
| Total | 569,648 | 797,908 | 700,683 |

SEWER LATERAL FUND CAPITAL ADDITIONS

| | |
|--|-------------------------|
| | Proposed <u>2015</u> |
| Sewer Lateral Equipment | |
| 1 Pickup truck with bedliner and hazard lights to replace SL-2 | <u>25,000</u> |
| Sewer Lateral Total | 25,000 |

Sewer Lateral Fund Budget: 2016

| | 2015 | 2016 |
|---|---------|-----------------|
| Account 8021 - Uniforms | Total | 900 900 |
| 3 Sewer Lateral Employees @ \$300/yr. | 900 | 900 |
| Account 8027 - Gasoline | Total | 12,000 15,000 |
| Gasoline cross charges for SLIP equipment | 12,000 | 15,000 |
| Account 8030 - Equipment Repair | Total | 14,000 14,000 |
| Includes maintenance equipment, miscellaneous automotive parts and supplies; brakes, tune-up kits, etc., tire repairs, purchase and service; dealer parts and service; small engine parts and service; heavy equipment parts, service and supplies; transmission parts, service and supplies; radiator and a/c service mufflers, exhaust work, batteries, lights, radio work, upholstery, glass, parts, service and supplies, lubricants and fluids, towing, etc. | | |
| Account 8032 - Printing & Office Supplies | Total | 2,500 2,500 |
| Miscellaneous office supplies (paper, printer cartridges, printing, etc.) | 2,000 | 2,000 |
| Misc. replacement of office equipment/furniture/cameras/video tapes ... | 500 | 500 |
| Account 8033 - Materials & Supplies | Total | 38,500 38,500 |
| Concrete pavement and sidewalk replacement | 10,000 | 10,000 |
| Asphalt pavement replacement | 10,000 | 10,000 |
| Various small tools & supplies ... | 500 | 500 |
| Miscellaneous - top soil, grass seed, sod, lumber, sand, rock, small tools, forms, etc. | 18,000 | 18,000 |
| Account 8042 - Dues, Travel, Training | Total | 2,300 2,000 |
| City Engineer: Dues: Association of State Flood Plain Managers (ASFPM) - \$110, American Society of Civil Engineers - \$225 ... | 504 | 335 |
| Civil Engineer-1: Dues: APWA Local and International - \$169 ... | 504 | 169 |
| Travel - Mileage for use of personal vehicle | 1,292 | 1,496 |
| Account 8050 - Professional Services | Total | 577,708 577,783 |
| Audit | 1,925 | 2,000 |
| Bank Fees | 1,000 | 1,000 |
| Sewer Lateral Repairs by Contractor | 90,000 | 100,000 |
| Video inspection fee reimbursement | 42,000 | 32,000 |
| Tree Removal | 10,000 | 10,000 |
| Computer Consultant/Maintenance/Upgrades/Supplies (CAD Programs) | 5,000 | 5,000 |
| Administrative Cross Charge | 427,783 | 427,783 |

Sewer Lateral Fund Budget: 2016

| | | 2015 | 2016 |
|---|-------|--------|--------|
| Account 8055 - Insurance | Total | 20,000 | 25,000 |
| General Liability, Workers Compensation, Property, etc. | | 20,000 | 25,000 |

| | | | |
|--|-------|---------|--------|
| Account 8061 - Capital Additions/Improvements | Total | 130,000 | 25,000 |
| 1 Pickup Truck with bedliner and hazard lights to replace SL-2 (2001 Dodge with 100,892 miles) | | | 25,000 |

| Acct. 04-5-80-50010 - Professional Services: Breakdown of Administrative Cross Charges | | | | | | |
|--|---------|----------|---------|---------|--------------|------------------------|
| Sewer Lateral Fund Administrative Cross Charge: December 1, 2015 to November 30, 2016 | | | | | | |
| Position | Wage | Benefits | Total | Percent | Cross Charge | Notes |
| Director of Public Works | 100,965 | 45,434 | 146,399 | 3.13% | 4,575 | est. 1/4 hour per day |
| Administrative Assistant | 41,169 | 18,526 | 59,695 | 6.25% | 3,731 | est. 1/2 hour per day |
| City Engineer | 70,576 | 31,759 | 102,335 | 6.25% | 6,396 | est. 1/2 hour per day |
| Civil Engineer I | 50,150 | 22,568 | 72,718 | 100.00% | 72,718 | assigned to program |
| Permit Inspection Clerk | 39,624 | 17,831 | 57,455 | 100.00% | 57,455 | assigned to program |
| Permit Inspection Clerk | 31,756 | 14,290 | 46,046 | 6.25% | 2,878 | est. 1/2 hour per day |
| Permit Inspection Clerk | 39,929 | 17,968 | 57,897 | 6.25% | 3,619 | est. 1/2 hour per day |
| Multi-Inspector | 55,822 | 25,120 | 80,942 | 6.25% | 5,059 | est. 1/2 hour per day |
| Street Superintendent | 67,659 | 30,447 | 98,106 | 12.50% | 12,263 | est. 1 hour per day |
| Class "A" Foreman | 56,657 | 25,496 | 82,153 | 12.50% | 10,269 | est. 1 hour per day |
| Equip. Maint. Supr. | 56,330 | 25,349 | 81,679 | 6.25% | 5,105 | est. 1/2 hour per day |
| Equip. Maint. Mechanic | 52,219 | 23,499 | 75,718 | 6.25% | 4,732 | est. 1/2 hour per day |
| Equip. Maint. Mechanic | 52,749 | 23,737 | 76,486 | 6.25% | 4,780 | est. 1/2 hour per day |
| Class "A" Person | 52,723 | 23,725 | 76,448 | 100.00% | 76,448 | assigned to program |
| Class "A" Person | 52,373 | 23,568 | 75,941 | 2.50% | 1,899 | est. 1 hour per week |
| Class "A" Person | 47,955 | 21,580 | 69,535 | 2.50% | 1,738 | est. 1 hour per week |
| Class "B" Person | 48,958 | 22,031 | 70,989 | 100.00% | 70,989 | assigned to program |
| Class "B" Person | 47,776 | 21,499 | 69,275 | 2.50% | 1,732 | est. 1 hour per week |
| Street Sweeper | 47,695 | 21,463 | 69,158 | 2.50% | 1,729 | est. 1 hour per week |
| Class "C" Person | 36,289 | 16,330 | 52,619 | 100.00% | 52,619 | assigned to program |
| Class "C" Person | 36,349 | 16,357 | 52,706 | 2.50% | 1,318 | est. 1 hour per week |
| Class "C" Person | 42,653 | 19,194 | 61,847 | 2.50% | 1,546 | est. 1 hour per week |
| Director of Finance | 85,580 | 38,511 | 124,091 | 1.25% | 1,551 | est. 1/2 hour per week |
| Assistant Dir. of Finance | 64,855 | 29,185 | 94,040 | 2.50% | 2,351 | est. 1 hour per week |
| Accounting Clerk | 43,348 | 19,507 | 62,855 | 1.25% | 786 | est. 1/2 hour per week |
| Accounting Clerk | 42,957 | 19,331 | 62,288 | 2.50% | 1,557 | est. 1 hour per week |
| Accounting Clerk | 43,170 | 19,427 | 62,597 | 2.50% | 1,565 | est. 1 hour per week |
| Overtime | 10,000 | 2,500 | 12,500 | 100.00% | 12,500 | |
| Residency Incentive | 3,600 | 275 | 3,875 | 100.00% | 3,875 | 3 assigned to program |
| | | | Total | | 427,783 | |

PROPERTY REVITALIZATION FUND

| | Actual <u>2014</u> | Budget <u>2015</u> | Proposed <u>2016</u> |
|--|-----------------------|-----------------------|-------------------------|
| <u>REVENUE</u> | | | |
| Revenue | 6,900 | 0 | 0 |
| Interest | <u>2,517</u> | <u>0</u> | <u>0</u> |
| Total Budgeted Revenue | 9,417 | 0 | 0 |
| Less Total Budgeted Expenditure | | | <u>(30,000)</u> |
| Equal Revenue Over/(Under) Expenditure | | | (30,000) |
| Plus Estimated Beginning Fund Balance | | | <u>30,000</u> |
| Equal Estimated Ending Fund Balance | | | 0 |
| <u>EXPENDITURES</u> | | | |
| 1050-Professional Service | <u>350,858</u> | <u>158,559</u> | <u>30,000</u> |
| Total | 350,858 | 158,559 | 30,000 |

Property Revitalization Fund Budget: 2016

| | <u>2015</u> | <u>2016</u> |
|--------------------------------------|-------------|-------------|
| Account 1050 - Professional Services | 158,559 | 30,000 |
| 01 - Homeowner Assistance Program | 125,616 | 0 |

The Homeownership Assistance Program provided forgivable loans to be used toward the down payment on the purchase of a residence in the City of Florissant. Applicants who purchased a home as their primary residence within the City limits were eligible to receive a matching loan equal to the amount of their down payment up to a maximum of \$6,000. If the applicant lives in the single-family residence for five years, the loan will be forgiven. This program is closed to new applicants.

| | | | |
|-----------------------------------|-------|--------|--------|
| 02 - Property Acquisition Program | Total | 32,943 | 30,000 |
|-----------------------------------|-------|--------|--------|

The Property Acquisition Program allows the City to accept assignment of certain properties within the City limits that are delinquent in real estate property taxes and have been offered for sale by the St. Louis County Collector of Revenue at least three times and the property was not sold. The City will stabilize the properties and seek to find buyers that will bring the properties up to code compliance and occupancy standards. This program is intended to foster greater community stability and strengthen the tax base of the City by preserving and improving single-family home values. Any proceeds from the sale of properties will be returned to this fund.

COURT BUILDING FUND

| | Actual <u>2014</u> | Budget <u>2015</u> | Proposed <u>2016</u> |
|--|-----------------------|-----------------------|-------------------------|
| <u>REVENUE</u> | | | |
| Revenue | 0 | 0 | 132,000 |
| Interest | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Budgeted Revenue | 0 | 0 | 132,000 |
| Less Total Budgeted Expenditure | | | <u>(252,000)</u> |
| Equal Revenue Over/(Under) Expenditure | | | (120,000) |
| Plus Estimated Beginning Fund Balance | | | <u>120,000</u> |
| Equal Estimated Ending Fund Balance | | | 0 |
| <u>EXPENDITURES</u> | | | |
| 1420-Debt Service | 0 | 0 | 252,000 |
| 1450-Professional Service | 0 | 34,060 | 0 |
| 1461-Capital Additions | <u>0</u> | <u>1,135,940</u> | <u>0</u> |
| Total | 0 | 1,170,000 | 252,000 |

Court Building Fund: 2016

| | | 2015 | 2016 |
|-----------------------------|-------|------|---------|
| Account 1420 - Debt Service | Total | 0 | 252,000 |

Debt service payments utilizing the available balance from the imposition of a court cost authorized by HB 1231 and approved by Governor Nixon on July 9, 2014. HB 1231 amended RSMo 488.2245 and authorized the imposition of a court cost for each municipal ordinance violation case filed before the Municipal Division Judge or Associate Circuit Judge. Proceeds can be used for the land assemblage and purchase, construction, maintenance, and upkeep of a municipal courthouse.

| | | | |
|--------------------------------------|-------|--------|---|
| Account 1450 - Professional Services | Total | 34,060 | 0 |
|--------------------------------------|-------|--------|---|

| | | | |
|----------------------------------|-------|-----------|---|
| Account 1461 - Capital Additions | Total | 1,135,940 | 0 |
|----------------------------------|-------|-----------|---|

Article I. Section 105.070 - Estimates of future expenditures and personnel needs.

GENERAL FUND REVENUE

| | 2017 | | 2018 | | 2019 | | 2020 | |
|--------------|------|------------|------|------------|------|------------|------|------------|
| Income | | 23,301,355 | | 23,650,875 | | 24,005,638 | | 24,365,723 |
| Reserve | | 2,492,530 | | 2,494,738 | | 2,498,222 | | 2,503,028 |
| Total | | 25,793,885 | | 26,145,613 | | 26,503,860 | | 26,868,751 |

GENERAL FUND EXPENDITURES

| | 2017 | | | 2018 | | | 2019 | | | 2020 | | |
|-------------------|----------|-------------|---------------|----------|-------------|---------------|----------|-------------|---------------|----------|-------------|---------------|
| | f/t | Capital Add | Amount | f/t | Capital Add | Amount | f/t | Capital Add | Amount | f/t | Capital Add | Amount |
| Legislative | 0 | 0 | 160,760 | 0 | 0 | 160,760 | 0 | 0 | 160,760 | 0 | 0 | 160,760 |
| Administration | 16 | 0 | 3,024,420 | 16 | 0 | 3,048,721 | 16 | 0 | 3,073,468 | 16 | 0 | 3,098,670 |
| Municipal Court | 6 | 0 | 795,285 | 6 | 0 | 808,153 | 6 | 0 | 821,262 | 6 | 0 | 834,619 |
| Health | 9 | 0 | 923,638 | 9 | 0 | 937,149 | 9 | 0 | 950,911 | 9 | 0 | 964,929 |
| Senior Services | 2 | 0 | 199,249 | 2 | 0 | 201,576 | 2 | 0 | 203,945 | 2 | 0 | 206,358 |
| Recreation | 24 | 0 | 4,428,430 | 24 | 0 | 4,487,602 | 24 | 0 | 4,547,900 | 24 | 0 | 4,609,345 |
| Public Works | 45 | 0 | 4,656,755 | 45 | 0 | 4,717,810 | 45 | 0 | 4,779,985 | 45 | 0 | 4,843,304 |
| Police | 111 | 0 | 10,943,134 | 111 | 0 | 11,114,724 | 111 | 0 | 11,289,478 | 111 | 0 | 11,467,456 |
| Media | 2 | 0 | 220,698 | 2 | 0 | 223,860 | 2 | 0 | 227,080 | 2 | 0 | 230,359 |
| Information Tech. | 2 | 0 | 357,209 | 2 | 0 | 359,556 | 2 | 0 | 361,945 | 2 | 0 | 364,378 |
| Housing Center | <u>1</u> | <u>0</u> | <u>84,308</u> | <u>1</u> | <u>0</u> | <u>85,704</u> | <u>1</u> | <u>0</u> | <u>87,126</u> | <u>1</u> | <u>0</u> | <u>88,574</u> |
| Total | 218 | 0 | 25,793,885 | 218 | 0 | 26,145,613 | 218 | 0 | 26,503,860 | 218 | 0 | 26,868,751 |

CAPITAL IMPROVEMENT FUND

| | 2017 | | | 2018 | | | 2019 | | | 2020 | | |
|---------------|------|-------------|-----------|------|-------------|-----------|------|-------------|-----------|------|-------------|-----------|
| | f/t | Capital Add | Amount | f/t | Capital Add | Amount | f/t | Capital Add | Amount | f/t | Capital Add | Amount |
| Income | | | 3,250,000 | | | 3,250,000 | | | 3,250,000 | | | 3,250,000 |
| Cap Imp. Exp. | 0 | 450,000 | 3,916,428 | 0 | 450,000 | 3,916,428 | 0 | 450,000 | 3,916,428 | 0 | 450,000 | 3,916,428 |

PARK IMPROVEMENT FUND

| | 2017 | | | 2018 | | | 2019 | | | 2020 | | |
|----------------|------|-------------|-----------|------|-------------|-----------|------|-------------|-----------|------|-------------|-----------|
| | f/t | Capital Add | Amount | f/t | Capital Add | Amount | f/t | Capital Add | Amount | f/t | Capital Add | Amount |
| Income | | | 3,400,000 | | | 3,400,000 | | | 3,400,000 | | | 3,400,000 |
| Park Imp. Exp. | 17 | 400,000 | 3,413,226 | 17 | 400,000 | 3,438,187 | 17 | 400,000 | 3,463,607 | 17 | 400,000 | 3,489,496 |

SEWER LATERAL FUND

| | 2017 | | | 2018 | | | 2019 | | | 2020 | | |
|--------------------|------|-------------|---------|------|-------------|---------|------|-------------|---------|------|-------------|---------|
| | f/t | Capital Add | Amount | f/t | Capital Add | Amount | f/t | Capital Add | Amount | f/t | Capital Add | Amount |
| Income | | | 500,000 | | | 500,000 | | | 500,000 | | | 500,000 |
| Sewer Lateral Exp. | 0 | 0 | 679,453 | 0 | 0 | 686,248 | 0 | 0 | 693,110 | 0 | 0 | 700,041 |

Assumptions: 2% annual wage growth, 1% annual growth in benefits, 0% growth for all other expense

CITY OF FLORISSANT



NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF FLORISSANT WILL HOLD A PUBLIC HEARING ON THE PROPOSED BUDGET FOR THE CITY OF FLORISSANT INCLUDING THE GENERAL REVENUE FUND, CAPITAL IMPROVEMENT FUND, PARK IMPROVEMENT FUND, SEWER LATERAL FUND, THE PROPERTY REVITALIZATION FUND, AND THE COURT BUILDING FUND FOR THE FISCAL YEAR BEGINNING DECEMBER 1, 2015 IN THE COUNCIL CHAMBERS, 955 RUE ST. FRANCOIS, ON MONDAY, OCTOBER 12, 2015 AT 7:30 P.M.

ALL INTERESTED PERSONS ARE INVITED TO ATTEND THE PUBLIC HEARING AND MAY PRESENT THEIR VIEWS CONCERNING THE PROPOSED BUDGET. ANYONE WITH SPECIAL NEEDS SHOULD CONTACT THE CITY CLERK AT LEAST 5 DAYS BEFORE SAID PUBLIC HEARING BY CALLING 839-7630 OR TDD 839-5142.

**BY ORDER OF THE CITY COUNCIL OF THE CITY OF FLORISSANT.
KAREN GOODWIN, MMC, CITY CLERK**

INTRODUCED BY COUNCILMAN EAGAN
NOVEMBER 9, 2015

BILL NO. 9138

ORDINANCE NO.

AN ORDINANCE AMENDING CHAPTER 240 “EMERGENCY MANAGEMENT” SUBSECTION 240.010 “ESTABLISHMENT” OF THE FLORISSANT CITY CODE BY ADDING A PROVISION FOR A TEMPORARY COMMISSIONER.

WHEREAS, The Citizen Corp Council Emergency Management Commission is concerned about the ability to keep the Commission fully staffed in the event there is no volunteer available in a specific ward; and

WHEREAS, The Citizen Corp Council Emergency Management Commission has recommended the addition/appointment of a Temporary Commissioner to fill a vacant commissioner position with certain conditions; and

WHEREAS, The City Council feels it would be in the best interest of the residents to support the Commission and respond to this request; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1: Chapter 240 “Emergency Management”, subsection 240.010 “Establishment” is hereby amended by adding a new subsection as follows:

- a. Temporary Commissioner - A temporary commissioner may be appointed for a term of one year to fill a vacancy in a ward with no representation with the following provisions:
 1. A temporary commissioner shall be nominated by the commission and recommended to the Mayor for approval.
 2. The appointment is made by the Mayor with the approval of the City Council.
 3. No more than two commissioners from one ward can serve on the commission at the same time.
 4. If an opening becomes available in the home ward of the temporary commissioner, they may either serve a full term of the one year temporary appointment or may resign the temporary appointment to become commissioner of their home ward.
 5. The Temporary Commissioner shall have full voting rights.

Section 2: This ordinance shall be in full force and effect immediately upon its passage and approval as provided by law.

Adopted this _____ day of _____, 2015.

Joseph Eagan
President of the Council

Approved this _____ day of _____, 2015.

Thomas P. Schneider
Mayor

ATTEST:

Karen Goodwin, MMC/MRCC
City Clerk

Florissant Citizens Corps Emergency Management Commission

Meeting #136 – August 27, 2015

FCCEMC ATTENDEES

| | |
|------------------|----------------------|
| Alan Kennedy | Ward 3 |
| Robert Smith | Ward 4 (Chairman) |
| Vacant | Ward 5 |
| Vacant | Ward 6 |
| Mary Janis | Ward 7 |
| Karl Reinagel | Ward 8 |
| Robert Shoemaker | Ward 9 |
| Craig DeHart | Police Dept. Liaison |

FCCEMC ABSENTEES

| | |
|------------|------------------------|
| Travis Ham | Ward 1 |
| Toni Gist | Ward 2 (Vice Chairman) |

CITIZENS PRESENT

Ron Avery
Virginia Avery
Tom Baird
Eric Thomas
Ray Stephens
Peggy Smith

CALL TO ORDER AND APPROVAL OF MINUTES

The meeting was called to order at 7:06p.m. by Robert Smith, Chairman. Roll call listed the above members were present. The minutes from July 2015 were presented. A motion was made by Robert Smith to approve the minutes and the motion was seconded by Mary Janis.

OLD BUSINESS

Train the Trainer Schedule. At least 10 participants will be needed to have the class. Tentative dates are October 10th, 17th, and 24th. Prerequisite classes are ICS 100, 200, 700, and 300 if

UNCLASSIFIED

possible. People should have teaching skills and will need to hold audience attention. As of today's date no one has replied to the emails if they are interested. Anyone who is interested will need to reply to Robert Smith by the end of September.

Cert Supplies:

Tom is ordering CERT supplies total cost is \$18.00 for a waterproof pen and book. Please see him if you would like to order one.

NEW BUSINESS

Discussion began on changing the by-laws to let someone from a different ward become a commissioner in another ward if it was vacant and no one expressed an interest in being the commissioner. This would help to keep Florissant Citizen Corps Emergency Management Commission (FCC EMC) fully staffed. If approved it would have to go to the city council for final approval. Some discussions occurred over if a person from a different ward would have as much interest in another ward if not their own ward. If that person would be able to reach their ward in case of an emergency. It was decided to go forward with changing the by-laws. Following some discussions the following ideas for the by-laws were discussed:

- First choice will always be someone from their home ward.
- Take CERT course and to complete the ICS courses within a year.
- Limit number of commissioners to no more than 2 per ward.
- Assign the person to an adjacent ward to their home ward if available.
- If someone from another ward becomes a commissioner in a different ward they would hold that position for three years even if during that time someone from that ward expressed an interest in becoming the commissioner.
- The FCC EMC commission should approve the person and recommend them to the Mayor for approval.

Robert Smith and Craig DeHart will set up a meeting time and send it out for anyone who can attend to create the new criteria for the by-laws. They will be voted on at the next meeting in September.

FALL Festival is Sunday October 11, 2015. Craig DeHart is looking for about 5 volunteers to work from 10:00 o'clock to 3:00 o'clock at the child identification table. FCC EMC will be having two tables if enough people sign up to work. Robert Smith will be sending out an email.

FCC EMC now has an annual budget of \$500. It was suggested to order some pens or pencils with the FCC EMC name and email on them or to get some type of reusable tote bag or chip clips. Craig DeHart said he would find out where the Police Department orders their pens from and get some prices. This would help to draw people to the table and get information on FCC EMC and hopefully become a member.

ADJOURNMENT

UNCLASSIFIED

UNCLASSIFIED

Robert Smith made a motion that we adjourn at 7:38 p.m. Rob Shoemaker seconded the motion, and the motion was carried by a unanimous vote.

NEXT MEETING

The next FCCMC meeting is scheduled for September 24, 2015 at 7:00 p.m. at the Florissant Police Department.

UNCLASSIFIED

INTRODUCED BY COUNCIL AS A WHOLE
NOVEMBER 9, 2015

BILL NO. 9139

ORDINANCE NO.

**AN ORDINANCE REPEALING ORDINANCE #7929 AND #7966
ESTABLISHING A NEW COMPENSATION PLAN FOR PART-TIME
EMPLOYEES OF THE CITY OF FLORISSANT AND CONTAINING AN
EFFECTIVE DATE CLAUSE.**

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1: Ordinance No. 7929 and No. 7966 are hereby repealed.

Section 2: The wage range for various part-time employees of the City of
Florissant is hereby established as follows:

| <u>JOB CLASSIFICATION</u> | <u>HOURLY RATE</u> | |
|---|--------------------|------------------------|
| | <u>START</u> | <u>AFTER 12 MONTHS</u> |
| Multi-building Inspector | 18.94 | 21.84 |
| Dispatcher | 16.75 | 17.76 |
| Building Inspector | 16.13 | 18.33 |
| Video Specialist | 14.96 | 15.89 |
| Human Resource Specialist | 14.96 | 15.89 |
| Pool Manager - Indoor Pool | 12.68 | 13.75 |
| Recreation Leader III (Centers) | 12.68 | 13.75 |
| Park Ranger Supervisor II | 12.68 | 13.75 |
| Engineering Technician/HVAC Technician | 11.85 | 12.68 |
| Street, Health, Parks Laborer, Truck Driver | 10.30 | 11.28 |
| Bus Driver | 11.16 | 12.33 |
| Head Lifeguard - Indoor Pool | 11.16 | 12.33 |
| Accounting Clerk | 11.16 | 12.22 |
| City Hall Cashier I | 11.16 | 12.22 |
| Secretary | 11.16 | 12.22 |
| Assistant Court Clerk | 11.16 | 12.22 |
| Health Kennel person | 11.16 | 12.22 |
| Golf Course Groundskeeper III | 9.69 | 11.00 |
| Life Guard/Swimming Instructor - Indoor Pool | 10.10 | 10.41 |
| Park Ranger | 10.10 | 10.41 |
| Lifeguard - Indoor Pool | 9.71 | 10.01 |
| Clerk Typist, File Clerk, Receptionist, Permit Inspection Clerk, Duplicating Equip. Operator, & Senior Office Support Staff | 9.05 | 9.71 |
| Custodian | 8.98 | 9.64 |

HOURLY RATE

| <u>JOB CLASSIFICATION</u> | <u>START</u> | <u>AFTER 12 MONTHS</u> |
|--|--------------------|------------------------|
| Cashier I/Rink/Pool Duties - Indoor Pool | 7.98 | 8.78 |
| Recreation Leader II (Centers) | 7.98 | 8.78 |
| | Rate not to exceed | |
| Reserve Police Officer/Park Police/Bailiff | 25.50 | |

Section 3: This Ordinance shall become in force and effect as of December 1, 2015.

Adopted this ____ day of _____, 2015.

Joe Eagan
President of the Council
City of Florissant

Approved this ____ day of _____, 2015.

Thomas P. Schneider
Mayor, City of Florissant

ATTEST:

Karen Goodwin, MMC/MRCC
City Clerk

INTRODUCED BY COUNCIL AS A WHOLE
NOVEMBER 9, 2015

BILL NO. 9140

ORDINANCE NO.

**AN ORDINANCE REPEALING ORDINANCE #7928, #8106 AND
#8014 WHICH ESTABLISHED THE COMPENSATION PLAN FOR
THE SEASONAL PART-TIME EMPLOYEES OF THE CITY OF
FLORISSANT AND CONTAINING AN EFFECTIVE DATE
CLAUSE.**

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF
FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1: Ordinance No. 7928, No. 8106 and No. 8014 are hereby repealed.

Section 2: The wage range for various seasonal part-time employees of the City of
Florissant is hereby established as follows:

| <u>JOB CLASSIFICATION</u> | <u>HOURLY RATE</u> | |
|--|--------------------|----------------------------|
| | <u>START</u> | <u>AFTER 12 MONTHS</u> |
| Rink Manager | 12.31 | 13.35 |
| Pool Manager - Outside Pool | 12.31 | 13.35 |
| Playground Director | 12.31 | 13.35 |
| Head Lifeguard - Outdoor Pool | 10.83 | 11.96 |
| Concession Stand Manager | 10.83 | 11.96 |
| Asst. Playground Director | 10.30 | 11.28 |
| Street, Health, Parks Laborer, Truck Driver | 10.30 | 11.28 |
| Life Guard/Swimming Instructor - Outdoor Pool | 9.80 | 10.10 |
| Life Guard - Outdoor Pool | 9.42 | 9.72 |
| Parks Beverage Cart Attendant | 9.42 | 9.72 |
| Ice Rink Guard | 7.95 | 8.71 |
| Playground Recreation Leader | 7.81 | 8.52 |
| Cashier II/Rink/Pool/Concession - Outdoor Pool | 7.81 | 8.52 |
| Golf Course Pro-Shop Manager | 12.31 | 13.35 |
| Golf Course Food & Beverage Manager | 10.71 | 11.73 |
| Golf Course Pro-Shop Attendant | 9.53 | 10.01 |
| Golf Course Groundskeeper II | 9.08 | 10.61 |
| Golf Course Groundskeeper I | 8.67 | 10.20 |
| Golf Course Food & Beverage Attendant | 8.16 | 8.67 |
| Golf Course Cart Attendant | 7.81 | 8.52 |
| Golf Course Beverage Cart Attendant | 7.81 | 8.52 |

Section 3: This Ordinance shall become in force and effect as of December 1,
2015.

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Adopted this _____ day of _____, 2015.

Joe Eagan
President of the Council
City of Florissant

Approved this _____ day of _____, 2015.

Thomas P. Schneider
Mayor, City of Florissant

ATTEST:

Karen Goodwin, MMC/MRCC
City Clerk

1 INTRODUCED BY COUNCILMAN EAGAN
2 NOVEMBER 9, 2015
3

4 BILL NO. 9141

ORDINANCE NO.

5
6 **AN ORDINANCE AUTHORIZING A TRANSFER OF \$15,000 FROM**
7 **ACCOUNT NO. 4055 "INSURANCE, FIRE & LIABILITY" TO ACCOUNT**
8 **NO 4023 "POSTAGE AND PRINTING" TO COVER ANTICIPATED**
9 **SHORTFALL IN POSTAGE FOR THE BALANCE OF THE FISCAL**
10 **YEAR.**

11
12 BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS
13 COUNTY, MISSOURI, AS FOLLOWS:
14

15 Section 1: There is hereby authorized a transfer of \$15,000 from account no. 4055
16 "Insurance, Fire & Liability" to account no 4023 "Postage and Printing" to cover anticipate
17 shortfall in postage for the balance of the fiscal year.

18 Section 3: This ordinance shall become in force and effect immediately upon its passage
19 and approval.

20
21 Adopted this _____ day of _____, 2015.
22
23

24 _____
25 Joseph Eagan
26 President of the Council
27 City of Florissant
28

29 Approved this _____ day of _____, 2015.
30
31

32 _____
33 Thomas P. Schneider
34 Mayor, City of Florissant
35

36 ATTEST:
37

38 _____
39 Karen Goodwin, MMC/MRCC
40 City Clerk
41

FLORISSANT CITY COUNCIL

AGENDA REQUEST FORM

Date: November 5, 2015

Mayor's Approval:

Agenda Date Requested: November 9, 2015

Description of request: Supplemental transfer request to move \$15,000 from account #4055 Insurance, Fire & Liability to account #4023 Postage & Printing to cover an anticipated shortfall in postage for the balance of the fiscal year. Reflects the anticipated mailings for the balance of the fiscal year, including the Florissant Focus, business license renewals, city calendar, and other mailings.

NOTE NOT RELATED TO PROP 5

Department: Administration

Recommending Board or Commission: N/A

Type of request:

| Ordinances | X | Other | X |
|---------------------------------|-----|------------------------|-----|
| Appropriation | | Liquor License | |
| Transfer | X | Hotel License | |
| Zoning Amendment | | Special Presentations | |
| Amendment | | Resolution | |
| Special Use Transfer | | Proclamation | |
| Special Use | | Subdivision | |
| Budget Amendment | | | |
| | Y/N | | Y/N |
| Public Hearing needed: Yes / No | No | 3 readings? : Yes / No | Yes |

Back up materials attached:

| | |
|------------|--|
| Minutes | |
| Maps | |
| Memo | |
| Draft Ord. | |

Back up materials needed:

| | |
|------------|--|
| Minutes | |
| Maps | |
| Memo | |
| Draft Ord. | |

Note: Please include all attachments necessary for documents to be generated for inclusion on the Agenda. All agenda requests are to be turned in to the City Clerk by 5pm on Tuesday prior to the Council meeting.

For City Clerk Use Only:

Introduced by: _____

PH Speaker: _____

INTRODUCED BY COUNCILMAN EAGAN
NOVEMBER 9, 2015

BILL NO. 9142

ORDINANCE NO.

AN ORDINANCE TO AMEND TITLE II, CHAPTER 245 “PARKS & RECREATION” OF THE FLORISSANT CITY CODE, SECTION 245.180 “FEES FOR USE”, BY DELETING THE SECTION IN ITS ENTIRETY AND REPLACING IT WITH A NEW SECTION.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FLORISSANT, ST. LOUIS COUNTY, MISSOURI, AS FOLLOWS:

Section 1: Title II, Chapter 245 “Parks and Recreation, Article 1, Section 245.180, “Fees for use”, is here by deleted in its entirety and replaced with the following:

The following fees for use of the recreation facilities and theatre of the City are hereby established:

| 1. JJE/JFK FACILITY FEES | RESIDENT | NON-RESIDENT |
|---|---------------------|---------------------|
| Gymnasium | | |
| 3 & under | Free | Free |
| Youth (4-17) | Free | \$5 |
| Adult | Free | \$8 |
| Senior | Free | \$5 |
| Fitness Center and Indoor Pool | | |
| 3 & under | Free | Free |
| Youth (4-17) | \$2 | \$5 |
| Adult | \$4 | \$8 |
| Senior | \$2 | \$5 |
| Facility Memberships | | |
| 3 & Under | Free | Free |
| Youth (4-17) | \$60 | \$225 |
| Adult | \$80 | \$275 |
| Senior | \$60 | \$225 |
| Family * | \$125 | \$350 |
| Family + Outdoor Pool Membership | Add 50% | Add 50% |
| * Family Membership includes 4 persons | Add \$20 per person | Add \$30 per person |
| 2. Photo ID Replacement Cards | \$5 | \$5 |
| 3. Ice Rink | | |

| | | |
|---|---------------------|---------------------|
| Daily Fees | | |
| 3 & Under | Free | Free |
| Youth (4-17) | \$2 | \$4 |
| Adult | \$3 | \$5 |
| Senior | \$2 | \$4 |
| Memberships | | |
| 3 & Under | Free | Free |
| Youth (4-17) | \$20 | \$35 |
| Adult | \$40 | \$70 |
| Senior | \$20 | \$35 |
| 4. Rink Rental for Rolling Skating (per hour) | \$75 | \$100 |
| Damage Deposit | \$150 | \$150 |
| 5. Outdoor Pools | | |
| Daily Fees | | |
| 3 & Under | Free | Free |
| Youth (4-17) | \$3 | \$8 |
| Adult | \$4 | \$10 |
| Senior | \$3 | \$8 |
| Memberships | | |
| 3 & Under | Free | Free |
| Youth (4-17) | \$60 | \$140 |
| Adult | \$85 | \$200 |
| Senior | \$60 | \$140 |
| Family * | \$120 | \$275 |
| *Family Membership includes 4 persons | Add \$20 per person | Add \$30 per person |
| 6. Skate Rental | \$1.50 | \$1.50 |
| 7. Skate Sharpening | \$5 | \$5 |
| 8. JJE Indoor Pool Rental (per hour) | \$75 | \$135 |
| Damage Deposit | \$100 | \$100 |
| 9. JJE Ice Rink Rental (per hour) | \$160 | \$160 |
| Damage Deposit | \$150 | \$150 |
| 10. JJE Rink Pavilion Area (Minimum 5 hour rental) | | |
| Per hour rate | \$100 | \$160 |
| Damage Deposit | \$300 | \$300 |
| 11. Rink Warm Up Area (Minimum 5 hour rental) | | |
| Per hour rate | \$25 | \$35 |
| Damage Deposit | \$100 | \$100 |
| 12. JJE (1/2) Arts & Crafts Room or JFK Arts & Crafts Room (Minimum 5 hour rental) | \$150 | \$225 |

| | | |
|--|----------|----------|
| Damage Deposit | \$150 | \$150 |
| Additional Hourly Rate | \$20 | \$40 |
| 13. JJE (Entire) Arts & Crafts Room (Minimum 5 hour rental) | \$275 | \$400 |
| Damage Deposit | \$150 | \$150 |
| Additional Hourly Rate | \$30 | \$60 |
| 14. JJE Rooms 1 & 2 or JFK Small Room (Minimum 3 hour rental) | \$55 | \$100 |
| Damage Deposit | \$150 | \$150 |
| Additional Hourly Rate | \$15 | \$30 |
| 15. JJE Gymnasium | | |
| 1-499 people | \$600 | \$850 |
| 500 – 1,000 people | \$700 | \$950 |
| Damage Deposit | \$300 | \$300 |
| 16. JFK Gymnasium | \$600 | \$850 |
| Damage Deposit | \$300 | \$300 |
| 17. JFK Racquetball Court Usage | | |
| Daily Individual | \$3 | \$5 |
| GAP | \$2 | N/A |
| 18. Kennedy Field Rental | | |
| Rate without lights, per hour | \$60 | \$90 |
| Rate with lights, per hour | \$100 | \$150 |
| Per person fee: | | |
| Not-for-profit; gate fee | \$0.10 | \$0.10 |
| For profit; gate fee | \$0.20 | \$0.20 |
| 19. Theatre | | |
| Rehearsals – 4 hour minimum | | |
| Technical | \$112.50 | \$168.75 |
| Non-technical | \$87.50 | \$137.50 |
| Dance Schools – 8 hour minimum | \$262.50 | \$400 |
| Resident Performances – 4 hour minimum | | |
| Regular | \$131.25 | \$206.25 |
| Lectures | \$112.50 | \$168.75 |
| Dance Schools - 8 hour minimum Plus 20% of the box office receipts above \$600 per performance. | \$262.50 | \$400 |
| Deposit | \$200 | \$200 |
| Top ticket price for City | \$15 | \$15 |
| 20. Nature Lodge | | |
| Top Floor - weekdays | \$200 | \$400 |
| Top Floor - weekends | \$200 | \$500 |

| | | |
|---|-------|-------|
| Lower Level - weekdays | \$150 | \$300 |
| Lower Level - weekends | \$150 | \$350 |
| (Minimum 4 hour rental) | | |
| Entire Building - weekdays | \$300 | \$600 |
| Entire Building - weekends | \$300 | \$700 |
| (Minimum 5 hour rental) | | |
| Deposit | \$300 | \$300 |
| Additional Hourly Rate | \$40 | \$80 |
| 21. Show Mobile (Minimum 4 hour rental) | | |
| Weekdays and Weekends | \$600 | \$600 |
| Holidays | \$700 | \$700 |
| Additional Hourly Rate | \$50 | \$50 |
| 22. Craft Show & Special Events | | |
| Rate per table, per day | \$20 | \$30 |
| 23. Tennis Court | | |
| Daytime | Free | \$2 |
| With Lights | Free | \$4 |
| 24. Basketball Courts (Outside) | Free | \$2 |
| 25. Picnic Permits (Pavilion) | | |
| Monday – Thursday | \$35 | N/A |
| Friday – Sunday and Holidays | \$50 | N/A |
| Damage Deposit | \$50 | N/A |
| 26. Classes – JJE & JFK , per hour, per class (maximum) | \$6 | \$6 |
| 27. Babysitting, per hour, per class (maximum) | \$5 | \$5 |
| 28. Summer Playground – six week program | \$120 | \$275 |
| Each succeeding child | \$80 | N/A |
| 29. These fees may not be reduced or waived except as follows: | | |
| a. To facilitate a meeting or event for the City of Florissant or another government agency. | | |
| b. Any 501c3 not-for-profit organization located in the City of Florissant may rent a facility for fifty percent (50%) of the normal rental rate up to two (2) times per year. | | |

Section 2: Except as herein amended Section 245.180 shall remain in full force and effect.

Section 3: This ordinance shall become in full force and effect immediately upon its passage and approval.

30 Adopted this ____ day of _____, 2015.

31
32
33
34 _____
35 Joseph Eagan
36 President of the Council
37 City of Florissant

38 Approved this ____ day of _____, 2015.

39
40 _____
41 Thomas P. Schneider
42 Mayor, City of Florissant

43 ATTEST:

44 _____
45 Karen Goodwin, MMC/MRCC
46 City Clerk

Daily Fees: Gymnasium

| Ages | Current | Proposed |
|----------------------------|----------------|-----------------|
| 3 & Under Res. or Non-Res. | Free | Free |
| Youth (4-17) Resident | Free | Free |
| Youth (4-17) Non-Resident | \$2 | \$5 |
| Adult Resident | Free | Free |
| Adult Non-Resident | \$5 | \$8 |
| Senior Resident | Free | Free |
| Senior Non-Resident | \$5 | \$5 |

Please note: These fees will eliminate the Non-Resident Guest Pass fee and policy.

Daily Fees: Indoor Swimming Pool or Fitness Center

| Ages | Current | Proposed Facility Fee Includes Fitness & Pool |
|----------------------------|-------------------------------------|--|
| 3 & Under Res. or Non-Res. | Free | Free |
| Youth (4-17) Resident | \$1.50 - Pool / \$3 - Fitness (13+) | \$2 |
| Youth (4-17) Non-Resident | \$3 - Pool / \$8 - Fitness (13+) | \$5 |
| Adult Resident | \$2.25 - Pool / \$3 - Fitness | \$4 |
| Adult Non-Resident | \$4 - Pool / \$8 - Fitness | \$6 |
| Senior Resident | \$1.75 - Pool / \$2 - Fitness | \$2 |
| Senior Non-Resident | None (paid adult non-resident) | \$5 |

Facility Memberships

| Ages | Current | Proposed Facility Pass Includes Fitness & Pool |
|------------------------------|--------------------------------------|---|
| 3 & Under Res. or Non-Res. | Free | Free |
| Youth (4-17) Resident | \$50 - Pool / \$60 - Fitness (13+) | \$60 |
| Youths (4-17) Non-Resident | \$100 - Pool / \$175 - Fitness (13+) | \$225 |
| Adult Resident | \$75 - Pool / \$60 Fitness | \$80 |
| Adult Non-Resident | \$150 - Pool / \$175 Fitness | \$275 |
| Senior Resident | \$75 - Pool / \$40 Fitness | \$60 |
| Senior Non-Resident | \$75 - Pool / \$60 Fitness | \$225 |
| Family Resident | \$100 - Pool / \$95 Fitness | \$125* |
| Family Non-Resident | \$200 - Pool / \$225 Fitness | \$350 ** |
| Facility Pass + Outdoor Pool | Add 50% | Add 50% |

* Family Membership includes 4 persons. Each additional person add \$20

** Family Membership includes 4 persons. Each additional person add \$30

Rink Rentals for Roll Skating (during off season) - Per hour

| | Current | Proposed |
|--------------|-----------------------------|------------------------------|
| Resident | \$50 + \$100 Damage Deposit | \$75 + \$150 Damage Deposit |
| Non-Resident | None | \$100 + \$150 Damage Deposit |

Daily Fees: Ice Rink

| Ages | Current | Proposed |
|--------------|------------------------------------|---------------------------------|
| Youth (4-17) | \$1.50 Resident / \$3 Non-Resident | \$2 Resident / \$4 Non-Resident |
| Adult | \$2.25 Resident / \$4 Non-Resident | \$3 Resident / \$5 Non-Resident |

Ice Rink Memberships

| Ages | Current | Proposed |
|--------------|--------------------------------------|-----------------------------------|
| Youth (4-17) | \$15 Resident / \$30 Non-Resident | \$20 Resident / \$35 Non-Resident |
| Adult | \$22.50 Resident / \$45 Non-Resident | \$30 Resident / \$50 Non-Resident |
| Family | \$30 Resident / \$60 Non-Resident | \$40 Resident / \$70 Non-Resident |

Summer Playground

| | Current | Proposed |
|--------------|----------------------------------|----------------------------------|
| Resident | \$80 / \$60 second child | \$120 / \$80 second child |
| Non-Resident | \$200 / no second child discount | \$275 / no second child discount |

Daily Fees: Outdoor Pools

| Ages | Current | Proposed |
|--------------------------------|----------------|-----------------|
| 3 & Under Resident or Non-Res. | Free | Free |
| Youth (4-17) Resident | \$2.50 | \$3 |
| Youth (4-17) Non-Resident | \$6 | \$8 |
| Adult Resident | \$3.50 | \$4 |
| Adult Non-Resident | \$8 | \$10 |
| Senior Resident | \$2.25 | \$3 |
| Senior Non-Resident | None | \$8 |

Outdoor Pool Memberships

| Ages | <u>Current</u> | <u>Proposed</u> |
|---------------------|-----------------------|------------------------|
| Youth Resident | \$50 | \$60 |
| Youth Non-Resident | \$130 | \$140 |
| Adult Resident | \$75 | \$85 |
| Adult Non-Resident | \$175 | \$200 |
| Senior Resident | None | \$60 |
| Senior Non-Resident | None | \$140 |
| Family Resident | \$100 | \$120* |
| Family Non-Resident | \$250 | \$275** |

* Family Membership includes 4 persons. Each additional person add \$20

** Family Membership includes 4 persons. Each additional person add \$30

Photo I.D. Cards

| | Current | Proposed |
|-------------------|-----------------|-----------------|
| Resident | Free | Free |
| Replacement Cards | \$2 / \$3 / \$5 | \$5 |